

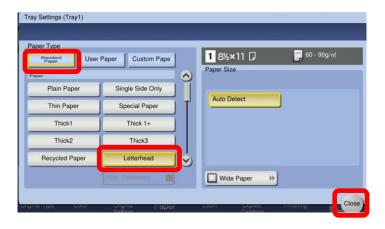
SETTING UP PAPER TYPES FOR PAPER TRAYS ON MFPs

If you only require a small quantity of specialty paper, the Bypass Tray should be utilized (*depending on device model: 50 or 150 sheet capacity). *Bypass Tray does NOT need to be pre-configured to use nor does it need to be reset to plain paper after use. However, if you want to set up a permanent paper tray setting OR require larger quantities of special stock, follow the steps below to program the main paper trays. *NOTE: Tabs, Labels and Thick 4 paper can only be run through the bypass tray. *Labels should be set as Thick 1+.

1. On the **USER INTERFACE (Classic Style, Quick Copy)**, select **COPY** button, under **PAPER**, choose **PAPER TRAY**, then **SETTINGS**.



2. In **SETTINGS** choose **PAPER TYPE** (use **A V** arrows to scroll for more selections or select **STANDARD PAPER OR CUSTOM PAPER** at top of screen).





Select the STANDARD PAPER name

OR

Select CUSTOM PAPER name (if available)

*NOTE: Be sure to select CLOSE on the screens to ensure the settings are saved.

CHANGING PAPER TRAYS BACK TO PLAIN PAPER (must be done manually)

Selecting RESET on the device control panel <u>DOES NOT</u> reset the main paper trays to PLAIN paper. Go back into SETTINGS and manually change each paper tray back to PLAIN paper. *Be sure to use the CLOSE buttons on the screens to ensure the settings are saved.

*NOTE: Bypass Tray does NOT need to be reset to plain paper.



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PAPER WEIGHT EQUIVALENCY CHART

(*NOTE: Max. weight may vary by device model. *Check device User Guide for specs.)

g/m ²	Bond Paper		Offset/Book Text Paper		Index Paper		Cover Paper	g/m²
300	14 pt. Stock						110 lb. Cover	300
290			T11		12.4			290
280			IHI	C	K 4			280
270	12 pt. Stock						100 lb. Cover	270
260	THICK	4	(max.	0	n some	de	vices)	260
250			18		140 lb. Index		90 lb. Cover	250
240	10 pt. Stock						50 lb. Gover	240
230			THI	C	K 3			230
220							80 lb. Cover	220
210								210
200	9 pt. Stock				110 lb. Index			200
190			THI	C	K 2			190
180	8 pt. Stock		1 1 1 1		100 lb. Index		65 lb. Cover	180
170	8 pt. Stock		110 lb. Offset					170
160			110 lb. Oliset		90 lb. Index		60 lb. Cover	160
150	40 lb. Bond		100 lb. Offset					150
140				CI	(1+		50 lb. Cover	140
130			90 lb. Offset				00 is. 00001	130
120	32 lb. Bond		80 lb. Offset					120
110	28 lb. Bond		70 lh Offset				40 lb. Cover	110
100	20 10. 20114		-THI	C	K 1			100
90	24 lb. Bond		60 lb. Offset			Н		90
80	20 lb. Bond		50 lb. Offset					80
70	F	PL	AIN /	N	ORM	4/		70
60	16 lb. Bond		40 lb. Offset					60
50				-				50

For use on Konica Minolta bizhub colour MFP devices

*Check paper packages to determine correct Paper Weight setting for the device (use GSM or g/m² value). See examples below.



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100 sneets feuilles

8½ in/po x 11 in/po 216 mm x 279 mm

200 g/m² 53 lb • 9 mil