

B.C. Time Zone Change

Guide for SD42 Mac users and Outlook

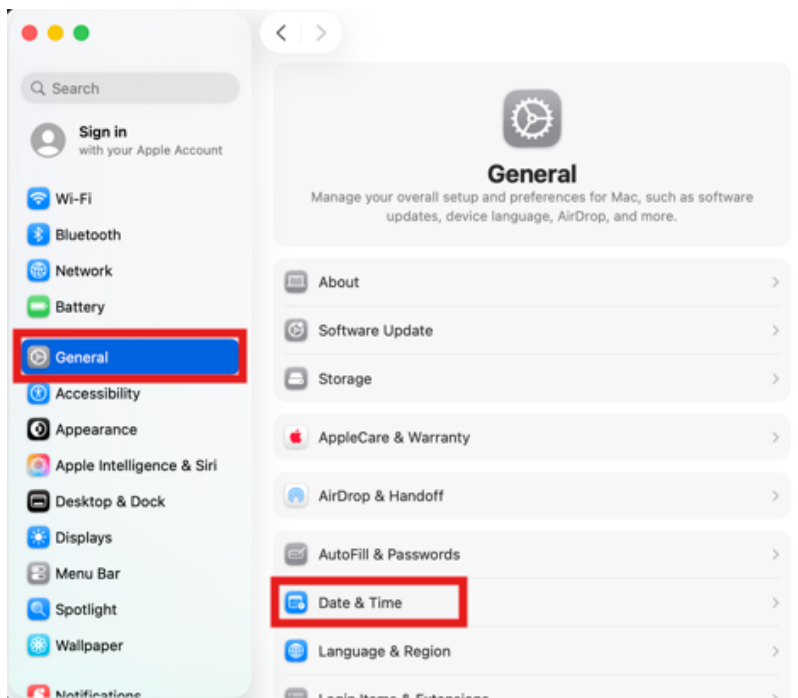
What is changing in B.C.?

British Columbia completed its final seasonal clock change on March 8, 2026. On November 1, 2026, clocks will not move back. For most of B.C., the year-round standard is Pacific Time (PCT), fixed at UTC-07:00.

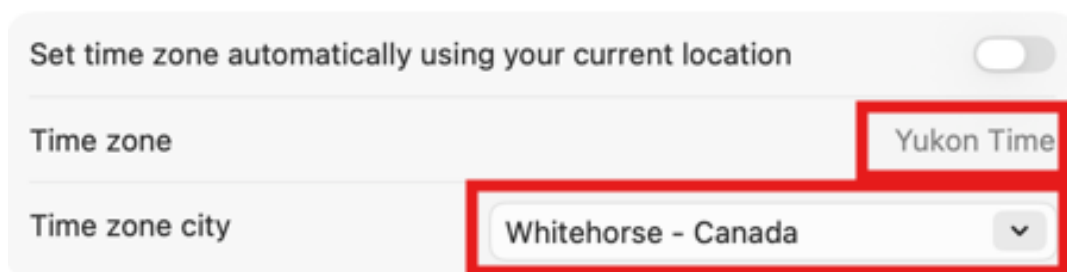
Important: Your device may display “Yukon” even though you are in B.C. This is intentional because Yukon uses UTC-07:00 year-round and does not change its clocks seasonally.

1. Verify the Mac time zone

1. Open System Settings, select General, then select Date & Time.



2. Confirm that Time zone is Yukon Time and Time zone city is Whitehorse - Canada.



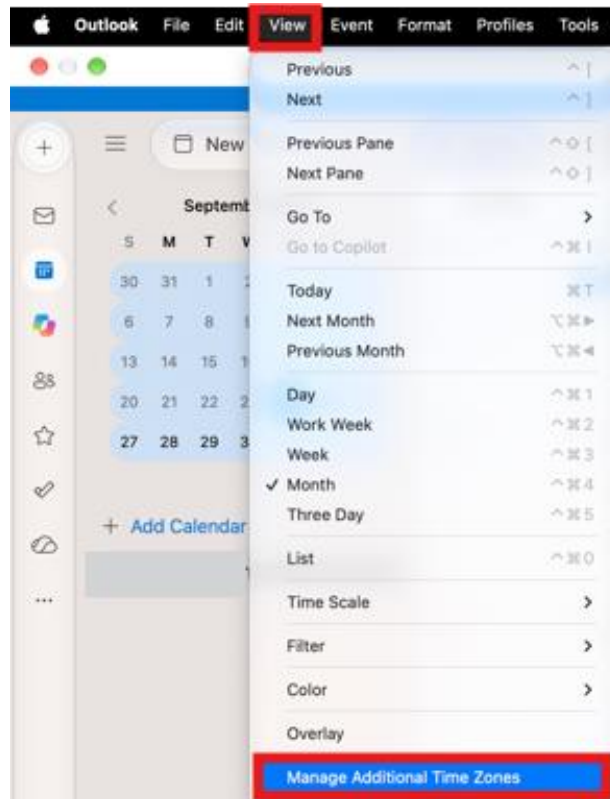
Do not change this setting. The Yukon time zone has been applied to district-managed Macs. You may not be able to restore it yourself if it is changed.

If the Mac time zone is incorrect

Submit an IT helpdesk ticket at <http://helpdesk.sd42.ca/> and choose **Time Zone** as the request type.

2. Verify the time zone in Outlook

1. Open Outlook and select Calendar.
2. On the menu bar, select View > Manage Additional Time Zones.



3. Confirm that Default time zone is Yukon Time.
4. Under Default time zone for new events, select Custom and choose (UTC-07:00) Yukon if not already set.

Time zones

For Calendar

Default time zone

Your device setting

Yukon Time

Time zone 2

(UTC-07:00) Yukon



Edit...

Time zone 3

(UTC-07:00) Yukon



Edit...

Default time zone for new events

☐ Sync to device ☒ Custom

Always use this time zone

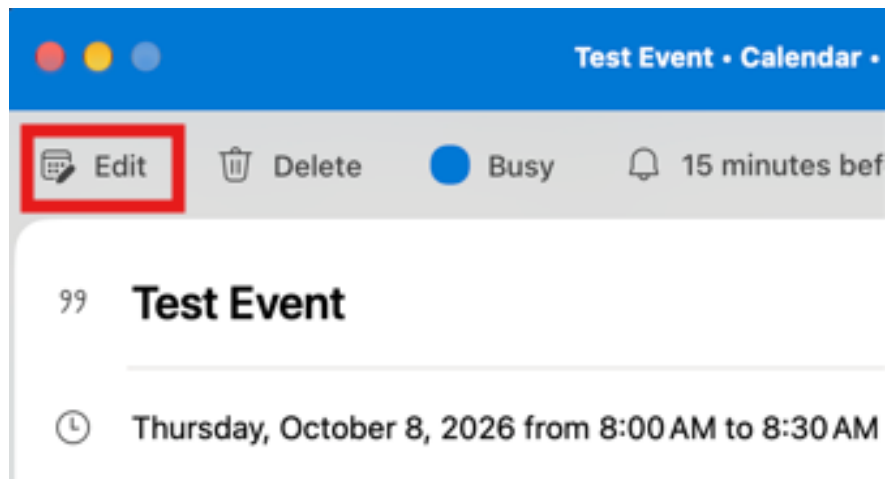
(UTC-07:00) Yukon

3. Review existing Outlook calendar events

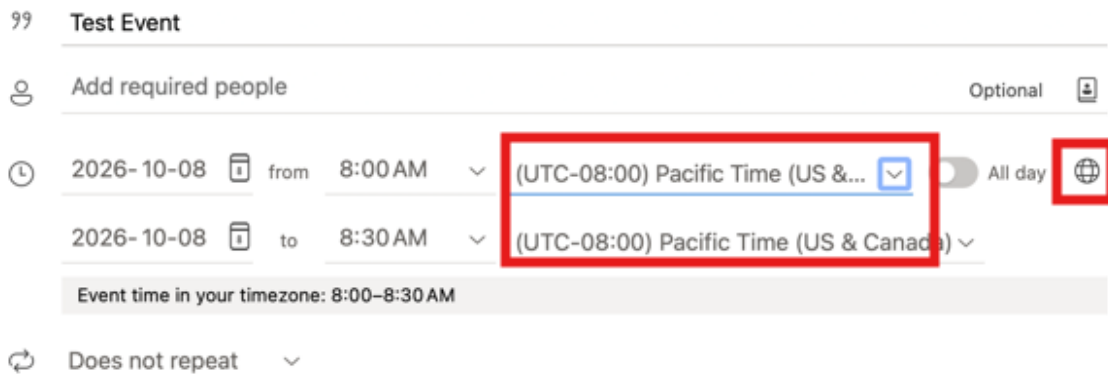
Please note: Future events created before September 4, 2026 may still use Pacific Time. Events created after that date may also use Pacific Time if the device was not yet set to Yukon.

Update a single event

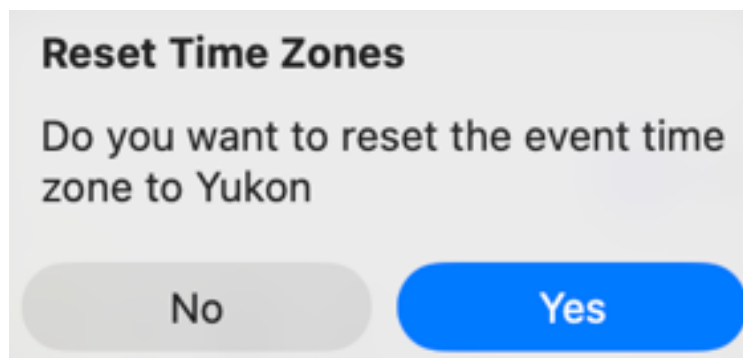
1. Open Calendar in Outlook and double click to open the event.
2. Select Edit.



3. Select the globe icon, or use the time zone list, to change the event to Yukon.



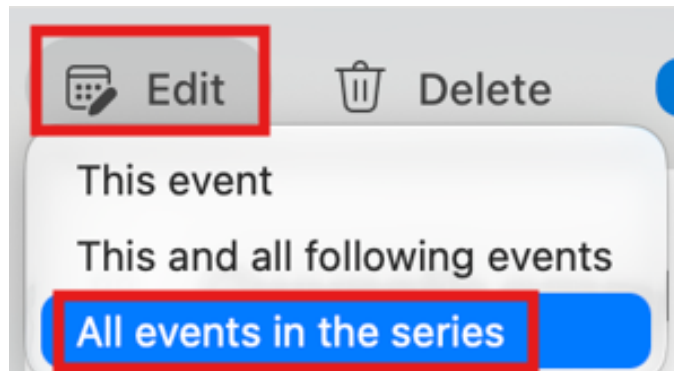
4. If the Reset Time Zones prompt appears, select Yes.



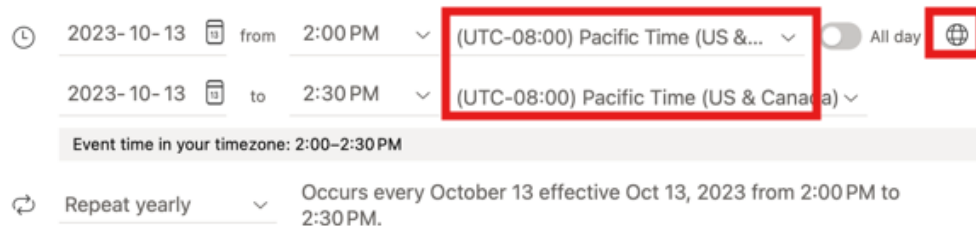
5. Select Save.

Update a recurring event

1. Open Calendar in Outlook and open the recurring event.
2. Select Edit > All events in the series.



3. Select the globe icon, or use the time zone list, to change the series to (UTC-07:00) Yukon.



4. If prompted to reset the event time zone to Yukon, select Yes.
5. Select Save.

After IT updates your Mac

When Outlook reports that the time zone setting for the computer has changed, select Update to apply the change in Outlook.

