



**PUBLIC MEETING
OF THE BOARD OF EDUCATION**

Wednesday, September 28, 2011
6:00 p.m.

District Education Office
22225 Brown Avenue
Boardroom

AGENDA

"Children have never been very good at listening to their elders, but they have never failed to imitate them"

A - OPENING PROCEDURES

1. Call to Order
2. Correspondence
 - a) Karen Georgi*
3. Request to Speak to and Ordering of Agenda

B- CONFIRMATION OF MINUTES

1. September 14, 2011*

C – PRESENTATIONS

1. Achievement Contract: Improving Student Learning for Students with Behavioural Challenges – Laurie Meston, Acting Deputy Superintendent

D – DELEGATIONS

E – CHAIR REPORT

1. Funding Formula – Letter to BCSTA**

F – DEFERRED ITEMS

G – TRUSTEE MOTIONS

H – CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items
 - a) Superintendent of Schools
 - b) Acting Deputy Superintendent
 - c) Secretary Treasurer
2. Information Items
 - a) Superintendent of Schools
 - i. Summer School Update*
 - b) Acting Deputy Superintendent
 - i. Preliminary Organization of Classes/Bill 33 Report**
 - c) Secretary Treasurer

*Enclosure

**To Be Distributed

I – COMMITTEE BUSINESS

1. Committees of the Whole
 - a) 2010 - 2011 Finance
 - b) 2011 - 2012 Budget
2. Committee & Advisory Committee Reports
 - a) Education Committee
 - b) Human Resources Committee
 - c) Inclusive Education
 - d) Board Policy Development Committee
 - e) Aboriginal Education Committee
 - f) French Immersion Advisory Committee
 - g) Anti-Vandalism Advisory Committee
 - h) Communications Advisory
 - i) District Student Advisory Committee
 - j) Social Wellness Committee
 - k) Historical Committee
 - l) Advocacy Committee

J – QUESTION PERIOD

1. Trustee Questions
2. Staff Questions
3. Public Questions
4. DPAC Questions
5. Employee Group Questions

K – TRUSTEE REPORTS

1. Ridge Meadows Education Foundation
2. Joint Parks and Leisure Services
3. Social Planning Advisory
4. Municipal Advisory & Accessibility
5. Ridge Meadows Community Arts Council
6. BC School Trustee Association Provincial Council
7. District Parent Advisory Council
8. Tzu Chi Foundation
9. Youth Society Committee
10. External Representative Reports
11. Board Liaison Representative Reports
12. Other Trustee Reports
 - a) Good News Items
 - b) Public Disclosure of Closed Meeting Business*

L – OTHER BUSINESS

M – ADJOURNMENT

**Enclosure*

***To Be Distributed*



To: Board of Education

From: Board Chairperson
Ken Clarkson

Re: **CORRESPONDENCE**

Date: September 28, 2011
(Public Board Meeting)

Information

1. Karen Georgi

RECOMMENDATION:

THAT the Board receive all correspondence for information.

Attachment

From: Ken Clarkson
Sent: September-23-11 5:49 PM
To: Karen Georgi; Dave Rempel; Kathie Ward; Mike Huber; Stephan Vdovine; Susan Carr; Eleanor Palis
Cc: Jan Unwin; Wayne Jefferson; Tracy Orobko
Subject: RE: Freedom of Information Letter

Karen,

The policy you quote is adhered by staff at all times in all instances in which it applies. This policy however is only applicable to goods and services and does not apply to the hiring of consultants with specialized expertise or personnel. These are hired on merit to ensure they meet unique needs. On an ongoing basis we go through processes for example, to buy computers (goods) and who will repair the roof (services) etc. The policy to which you refer is not used to hire a person to provide us with guidance and support. This is a long standing practice and the board believes it meets the needs of the district while protecting public interest.

In regards to the hiring of the researcher, Horizon Research and Evaluation. We chose this researcher because we have a relationship through our laptop program, we are assured of her professionalism and she knows the district. Your letter along with this response will be included in the public correspondence.

Ken Clarkson
School Board Chair
Maple Ridge-Pitt Meadows



From: Karen Georgi
Sent: Friday, September 23, 2011 8:28 AM
To: Dave Rempel; Kathie Ward; Mike Huber; Stephan Vdovine; Susan Carr; Ken Clarkson; Eleanor Palis
Subject: Freedom of Information Letter

To the Board of Education SD42,

I have received a letter in regard to my Freedom of Information request. To refresh your memory, as this goes back to an original request for information at the January 26, 2011 Board meeting, I asked for disclosure of the amount paid to the researcher associated with the change to the school calendar.

My Freedom of information request was this "I would like to have the cost to date and the total cost expected for Sharon Jeroski, Horizon Research and Evaluation , to gather information for potential changes to the school calendar and bell schedule, provided to me. I would also like a list of who the district has hired, the amount they were paid and what

research was conducted on which Superintendent Jan Unwin has used her const center-ADM-ADMNSTN-Contacts-\$40,000." Here is my answer.

Horizon Research & Evaluation Inc. received \$10,251.89, Michael J. McAvoy Consulting received \$3,891.53 and Western Compensation & Benefits Consultants received \$17,112.96.

Below is your "Purchasing Policy and Procedures

1.01 Suppliers for orders of goods and services in the \$5,001-\$15,000 category are to be selected through formal bid method, i.e., at least three firms should be contacted and prices and other pertinent data tabulated. Bids must be in writing.

1.02 An advertisement will be placed in the local and provincial papers as well as made available electronically through Bids BC, offering the opportunity to quote to "one and all". Bids will be opened in a public session. In addition, a group of not less than five vendors, selected from the tender list, are to be formally invited to submit quotations for orders from \$15,000-\$50,000 in sealed envelopes. All bids are available for inspection by participating parties upon request.

<http://www.sd42.ca/sites/default/files/Policy%20DJC.pdf>

The Board of Education must ensure policies and procedures are followed and "recognizes the importance of realizing the best possible value for goods and services procured through the process of purchasing in a public office using tax dollars." Did the hiring of the researcher, Horizon Research and Evaluation, go out to tender? Who were the other researchers considered?

I would like to have my correspondence as a matter of public record, can you please include it in the agenda?

Thank you,

Karen Georgi



To: Board of Education

From: Board Chairperson
Ken Clarkson

Re: **ORDERING OF AGENDA**

Date: September 28, 2011
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Agenda be ordered as circulated.



To: Board of Education

From: Board Chairperson
Ken Clarkson

Re: **APPROVAL OF MINUTES**

Date: September 28, 2011
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the September 14, 2011 Closed Board Meeting be approved as circulated.

Attachment



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, September 14, 2011 (6:00 PM)
DEO Board Room**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Ken Clarkson
Vice-Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Mike Huber
Trustee – Dave Rempel
Trustee – Kathie Ward

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Wayne Jefferson
Acting Deputy Superintendent – Laurie Meston
Manager, Budgets & Financial Reporting – Susanne Instance
Executive Assistant – Tracy Orobko

ABSENT:

Trustee – Stepan Vdovine

GUEST:

Donna Diskos, Partner, Grant Thornton

A. OPENING PROCEDURES

1. Call to Order

The meeting was called to order at 6:00 p.m.

The Chairperson welcomed and thanked everyone for attending.

2. Correspondence

- Anonymous

Moved: Trustee Rempel

Seconded: Trustee Ward

THAT the Board receive all correspondence for information

CARRIED

3. Ordering of Agenda

Moved: Trustee Rempel

Seconded: Trustee Carr

Additions/Amendments:

Secretary Treasurer Information Item: Correspondence – Dep. Minister J. Gorman – Ministry of Education

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the Agenda be ordered as amended.

CARRIED

The Chair opened the floor to others wanting to speak to the Agenda.

B. CONFIRMATION OF MINUTES

August 31, 2011 Public Board Meeting Minutes

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the Minutes of the August 31, 2011 Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

D. DELEGATIONS

E. CHAIR REPORT

BCSTA Provincial Council Motions

The deadline for receiving Provincial Council motions is September 23, 2011 and must be of an emergent nature. It was agreed to discuss the matter further at the upcoming Board Work Day on September 21st.

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the Board receive the Chair Report for information.

CARRIED

F. DEFERRED ITEMS

G. TRUSTEE MOTIONS

H. CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items

- a) Superintendent of Schools
- b) Acting Deputy Superintendent

Registration Priority Criteria

Acting Deputy Superintendent Meston provided an overview of the revised registration criteria recommendation. Discussion ensued regarding levels of anxiety created due to registration processes. It was suggested numbers 1 and 2 be combined into one line however it was further noted there would be no gain in doing so as it would simply reduce the line-up but will not eliminate line-ups leaving parents with siblings who would not be admitted. In this case, Deputy Meston wanted to ensure the Board was aware the District will have parents very upset if siblings do not get admitted.

Moved Trustee Rempel

Seconded: Trustee Carr

THAT the Board receive the revised Registration Priority Criteria recommendation for approval.

Revised Registration Priority Criteria for 2011/12:

1. *IN catchment with siblings *New*
2. IN catchment
3. IN catchment daycare or OUT of catchment with siblings

4. OUT of catchment without siblings
5. OUT of district with siblings
6. OUT of district without siblings

It was suggested to clarify the first line by changing the wording to, “in catchment with siblings already attending school”. Registration processes were discussed and it was agreed explanation of the criteria in itself may alleviate the anxiety.

Discussion regarding schools of choice ensued and it was asked if the Board needs to review whether schools such as Kanaka Creek have catchments at all.

Superintendent Unwin suggested the new elementary registration priority criteria be tried on a trial basis for one year.

The Chair opened the floor to questions.

AMENDMENT:

Moved: Trustee Ward

Seconded: Trustee Palis

If the amendment is adopted the main motion will read:

THAT the Board receive the following revised Registration Priority Criteria recommendation for approval until the last Board meeting held on March 28, 2012, whereby a review will occur:

Revised Registration Priority Criteria for 2011/12:

1. *IN catchment with siblings already attending school *New*
2. IN catchment
3. IN catchment daycare or OUT of catchment with siblings
4. OUT of catchment without siblings
5. OUT of district with siblings
6. OUT of district without siblings

The Chair called for a vote on the original motion as amended.

CARRIED (Opposed: Trustee Huber)

c) Secretary Treasurer

Audited Financial Statements June 30, 2011 and School District No. 42 Business Company

The Secretary Treasurer introduced Donna Diskos, Partner with Grant Thornton (“Auditor”), and Susanne Instance, Manager, Budgets & Financial Reporting. A question regarding the overall process was raised to which the Auditor commended staff on the smoothest audit to date. The Manager then reported the School District has a balanced budget and is financially and fiscally strong going into the next year.

The inactive School District No. 42 Business Company has been retained for future use as a financial operation to handle potential foreign activities thereby protecting the Board from risk.

The Chair opened the floor to questions.

Moved: Trustee Rempel
Seconded: Trustee Ward

THAT the Board approve the audited financial statements for the School District and School District No. 42 Business Company for the year ending June 30, 2011 for submission to the Ministry of Education.

CARRIED

Donna Diskos exited the meeting at 6:45 pm.

2. Information Items

- a) Superintendent of Schools**
- b) Acting Deputy Superintendent**
- c) Secretary Treasurer**

Correspondence – Deputy Minister, James Gorman – Ministry of Education

The Secretary Treasurer will forward the correspondence to the Manager, Health, Safety and Wellness.

I. COMMITTEE BUSINESS

J. QUESTION PERIOD

A member of the public inquired into the criteria for items getting onto Board correspondence to which the Chair indicated the practice is similar to correspondence received regarding the band matter earlier this year.

The same member of the public asked if the family whose correspondence has been included in the Agenda was aware they have been included in same; inquired into the procedure of correspondence being added to the Agenda; and further asked if it is common procedure for anyone emailing the Board to make it into the Agenda and if she emails items, will they will it make it into the Agenda?

The Chair stated he will not engage in a conversation in that manner.

A member of the public reported on her meeting in Victoria with Dr. Perry Kendall, (Public Health Officer), and further reported Dr. Kosatsky, (Environmental Health Services Div.) does have concerns with Wi-Fi in schools and requested the Board bring the medical health officer in for a presentation. She further stated she had hoped the Board would take a stance in supporting efforts to reject advice received from Government and further commented she is unable to respect the Board for not taking a stance on the matter.

K. TRUSTEE REPORTS

Ridge Meadows Community Arts Council Trustee Rempel reported on his attendance at the Arts Council meeting on Monday where the Auditor's report was received.

Tzu Chi Foundation Trustee Rempel reported a meeting was held yesterday whereby 10 Tzu Chi members met with members of the community where the continued funding was celebrated.

Joint Parks & Leisure Services Trustee Palis reminded the Board of the South Bonson Community Centre opening on Saturday at 10:00 am.

BC School Trustee Association Trustee Ward reported on the upcoming Fraser Valley Branch meeting on October 20th in Mission. More information to follow.

L. OTHER BUSINESS

M. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the meeting of the Board be adjourned at 6:55 p.m.

CARRIED

Ken Clarkson, Chairperson

Wayne Jefferson, Secretary Treasurer



To: Board of Education

From: Board Chairperson
Ken Clarkson

Re: **PRESENTATION**

Date: September 28, 2011
(Public Board Meeting)

Information

1. 2011 Achievement Contract Highlights:
Improving Student Learning for Students with Behavioural Challenges
- Laurie Meston, Acting Deputy Superintendent

RECOMMENDATION:

THAT the Board receive the presentation for information.



To: Board of Education

From: Superintendent of Schools
Jan Unwin

Re: **SUMMER SCHOOL UPDATE**

Date: September 28, 2011
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the Superintendent's Summer School update for information.

Attachment

Summer Learning 2011

Summer Learning 2011 was held at Riverside Centre and at Westview Secondary. There were 270 school-aged students, taking full 100 hour courses at Riverside (grades 10, 11, 12) and there were 212 remedial students, (grades 8, 9, and 10) taking 40 hour courses at Westview (for a total headcount of 482 school aged students; we also had 24 adults who we will claim on the September 1701, total FTE was 506).

Students were selected at each school by teacher recommendation and each submitted an application indicating the learning outcomes they had not successfully completed. This year there were 4 extra days at the end of the school year where students could work under the direction of their classroom teacher to complete required work before receiving a referral to Summer Learning.

Having the Remedial Juniors in a separated environment from the Seniors caused a noticeable increase in maturity. There were no behavioural issues at the 10, 11, 12 level at Riverside, and only 1 minor issue, with a student not involved in summer learning, at Westview. Teachers who had been involved previously in summer learning did notice the positive difference. Reports show that summer learning was extremely successful; in terms of course completions we achieved a 98% success rate.

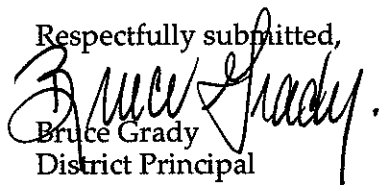
The vision of Summer Learning 2011 was:


"Summer Learning allows students an opportunity to be successful in courses in which they were not during the regular school year. It is intended to support students in their learning who perhaps need more time, a different structure, or a different teaching style and who are willing to actively participate in their learning with a strong desire to succeed."

It is clear though the data, discussions with teachers, comments from students and personal observations that Summer Learning 2011 was a success and provided a very positive learning environment and opportunity for SD No. 42 students.

In considering recommendations for next year I would suggest starting a day later, allowing the school and the teachers a day to get things organized and set up before students arrive, a few minutes could be added to the daily schedule to allow this to happen. The separation of the campus, although good for student attitude and behavior, did cause those teachers at Westview to feel more isolated. This separation might occur if Summer Learning were moved to a larger school that the 2 groups could be housed in separate wings. A larger school such as THSS would be required to house Summer Learning in one building.

Respectfully submitted,


Bruce Grady
District Principal
Riverside Centre
School District # 42


Stewart Sonne
Director of Instruction
Secondary and Adult Learning
School District # 42



To: Board of Education

From: Acting Deputy Superintendent
Laurie Meston

Re: **PRELIMINARY ORGANIZATION OF
CLASSES/BILL 33 REPORT**

Date: September 28, 2011
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the Acting Deputy Superintendent's update on preliminary enrollment, for information.

- ***The Acting Deputy Superintendent will provide the information at the Board Meeting as information is currently changing on a daily basis.***

RECORD

2011-2012

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

September 14, 2011

Call to Order	Meeting called to order at 3:45 p.m.
Motion of Exclusion	Approved
Ordering of Agenda	Approved as amended
Confirmation of Minutes – August 31, 2011	Approved as circulated
Chair Report	Received for information
Superintendent Decision Items	Approved
Secretary Treasurer Decision Item	Approved
Trustee Reports	
Adjournment	Adjourned at 4:38 p.m.