



**PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING**  
**Wednesday, September 20, 2017 (6:00 PM)**  
**Board Room, District Education Office**

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**IN ATTENDANCE:**

**BOARD MEMBERS:**

Chairperson – Mike Murray  
Vice Chairperson – Susan Carr  
Trustee – Ken Clarkson  
Trustee – Korleen Carreras  
Trustee – Eleanor Palis  
Trustee – Dave Rempel

**STAFF:**

Superintendent – Sylvia Russell  
Secretary Treasurer – Flavia Coughlan  
Senior Manager, Communications – Irena Pochop  
Executive Coordinator – Karen Yoxall

**ABSENT:**

Trustee – Lisa Beare

**A. OPENING PROCEDURES**

1. Call to Order

The meeting was called to order at 6:00 p.m. The Chairperson welcomed and thanked everyone for attending. The Chairperson acknowledged that this meeting is taking place on the traditional territory of Katzie First Nation and Kwantlen First Nation.

2. Correspondence

**Moved/Seconded**

- BC School Trustees Association
- M. Baxter, Chairperson, School District No. 23 (Central Okanagan)
- T. Last, Chairperson, School District No. 52 (Prince Rupert)
- BC Public School Employers' Association NewsLinkexpress 2017-08

THAT the Board receive the correspondence for information.

**CARRIED**

3. Approval of Agenda

**Moved/Seconded**

THAT the Agenda be approved as circulated.

**CARRIED**

4. Invitation for Public Input to matters on the Agenda

**B. APPROVAL OF MINUTES**

1. June 21, 2017

**Moved/Seconded**

THAT the Minutes of the June 21, 2017 Public Board meeting be approved as circulated.

**CARRIED**

## **C. PRESENTATIONS**

### 1. Youth Strategy

#### **Moved/Seconded**

Meghan MacMillan and Tony Cotroneo, City of Maple Ridge presented information on the Maple Ridge Youth Strategy initiative which is designed to help service providers, caregivers, youth and the community at large in working with and supporting youth and adults to promote positive physical, social and emotional outcomes.

THAT the Board receive the Youth Strategy presentation by Meghan MacMillan, City of Maple Ridge, for information.

**CARRIED**

## **D. DELEGATIONS**

## **E. DEFERRED ITEMS**

## **F. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer
4. Board Committees

### a) Budget

#### i. Terms of Reference

#### **Moved/Seconded**

The Secretary Treasurer reported that the Terms of Reference for the Budget Committee of the Whole had been updated to provide further clarity on the purpose and membership of the committee.

The Secretary Treasurer further reported that the Terms of Reference had been reviewed by the Budget Committee of the Whole and were being presented to the Board for approval.

THAT the Board approve the Budget Committee of the Whole Terms of Reference.

**CARRIED**

### b) Finance

#### i. Audited Financial Statements

#### **Moved/Seconded**

The Secretary Treasurer presented the Audited Financial Statements for the fiscal year ended June 30, 2017. In accordance with the School Act, Boards of Education must prepare financial statements with respect to the preceding fiscal year and forward a copy to the Ministry of Education by September 30, 2017, together with the auditor's report.

Accounting Policies, Operating Fund, Operating Revenue, Operating Expenditures, Special Purpose Funds, Capital Fund and the Local Capital and Contingency Reserve were explained.

THAT the Board approve the Audited Financial Statements of School District No. 42 (Maple Ridge – Pitt Meadows) June 30, 2017.

**CARRIED**

ii. Terms of Reference

**Moved/Seconded**

The Secretary Treasurer reported that the Terms of Reference for the Finance Committee of the Whole had been updated to provide further clarity on the purpose and membership of the committee. It was noted that this committee also acts as the Audit Committee of the Board.

The Secretary Treasurer further reported that the Terms of Reference had been reviewed by the Finance Committee of the Whole and were being presented to the Board for approval.

THAT the Board approve the Finance Committee of the Whole Terms of Reference.

**CARRIED**

c) Board Policy Development

i. Rescission of Policy JECBA: Admission of Non-Resident Students to the International Education Program

**Moved/Seconded**

THAT the Board rescind Policy JECBA: Admission of Non-Resident Students to the International Education Program.

**CARRIED**

- d) Education
- e) Aboriginal Education
- f) Facilities Planning

i. Terms of Reference

**Moved/Seconded**

The Secretary Treasurer reported that the Terms of Reference for the Facilities Planning Committee of the Whole provide clarity on the purpose and membership of the committee.

The Secretary Treasurer further reported that the Terms of Reference had been reviewed by the Facilities Planning Committee of the Whole and were being presented to the Board for approval.

THAT the Board approve the Facilities Planning Committee of the Whole Terms of Reference.

**CARRIED**

**G. INFORMATION ITEMS**

- 1. Chairperson
- 2. Superintendent of Schools

a) Superintendents Update

**Moved/Seconded**

The Superintendent reported on school and district activities.

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THAT the Board receive the Superintendent's Verbal Update, for information.

**CARRIED**

3. Secretary Treasurer
4. Board Committees & Advisory Committee Reports
  - a) Finance
  - b) Budget
  - c) Board Policy Development
    - i. Update on Policies and Procedures

**Moved/Seconded**

The Chairperson provided a brief overview on the Board Policy Committee Work Plan for 2017-2018.

THAT the Board receive the Board Policy Committee Work Plan 2017-2018 for information.

**CARRIED**

- d) Education
- e) Aboriginal Education
- f) Inclusive Education
- g) French Immersion Advisory
- h) District Student Advisory
- i) Round Table with Partner Groups
- j) Facilities Planning

**H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

- a) Motions to Provincial Council

The Chairperson reported that motions to Provincial Council must be submitted to BCSTA by September 22, 2017.

**I. TRUSTEE REPORTS**

Maple Ridge-Pitt Meadows Arts Council

Trustee Rempel reported that hiring for a new executive director was ongoing, that the Annual General Meeting was scheduled for October 2, 2017 and that the 2017/18 arts program brochure was available.

Ridge Meadows Education Foundation

Trustee Rempel reported on funding available to schools and the progress of upcoming projects.

Good News Items

Trustees reported on the elimination by the provincial government of tuition fees for Adult Basic Education. Trustee Carreras reported on her attendance at the CSBA National Congress and National Trustee Gathering on Aboriginal Education. Trustee Carr reported that a fentanyl forum will be held at Thomas Haney Secondary School and the Chairperson reported on his attendance at the Terry Fox run.

**L. QUESTION PERIOD**

Questions were posed on the following:

- PMSS basketball program
- School district policy on volunteers and code of conduct
- Teacher use of MyPortfolio
- Timing of board response to parent inquiries

**M. OTHER BUSINESS**

**N. ADJOURNMENT**

**Moved/Seconded**

THAT the Board adjourn the meeting.

**CARRIED**

The Public Board meeting adjourned at 6:53 p.m.



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Mike Murray, Chairperson



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Flavia Coughlan, Secretary Treasurer