STUDENT TRANSFER GUIDELINES: SECONDARY 2027/28

While it is important that every student has the opportunity to attend their school of choice, it is equally important that all our secondary schools are safe, caring and orderly. The transfer process outlined below has been designed to give our schools the ability to best plan for student success. If your child is new to the school district, use the school locator (http://www.sd42.ca/school-locator) to determine your catchment school.

Transfer requests for all grades (8-12) are completed on the Parent Portal at https://parents.sd42.ca. If you do not already have a Parent Portal account, you must open one at https://parents.sd42.ca/Parents/ParentsRegistration.aspx.

TRANSFER PHASE 1

MAR 11 - APR 7

Transfer Phase 1 opens on the Parent Portal at **12pm (noon)** on **Wednesday, March 10, 2027**. Students applying in *Transfer Phase 1* must complete a transfer request on the Parent Portal by **Tuesday, April 6, 2027**. *The best chance to transfer schools is during Transfer Phase 1.*

- **All grades (8-12):** Date/time stamps will be considered along with the district acceptance criteria, which is used to determine order and placement of students.
- Successful *Transfer Phase 1* applicants will be contacted by **Monday, April 12, 2027.**

TRANSFER PHASE 2

APR 8 - JUNE 8

Students whose transfer request was not successful in *Transfer Phase 1* will be considered again in *Transfer Phase 2*. *Transfer Phase 2* takes place on the Parent Portal between **Wednesday, April 7** and **Monday, June 7, 2027**. *The chance of a successful transfer in Transfer Phase 2 is less likely than in Transfer Phase 1.*

- **All grades (8-12):** Date/time stamps will be considered along with the district acceptance criteria, which is used to determine order and placement of students.
- Successful *Transfer Phase 2* applicants will be contacted by **Friday, June 11, 2027.**

TRANSFER PHASE 3

JUNE 9 - AUG 28

Students whose transfer request was not successful in *Transfer Phase 2* will be considered again in *Transfer Phase 3*, which takes place on the Parent Portal between **Tuesday, June 8** and **Friday, August 27, 2027**. *The chance of a successful transfer in Transfer Phase 3 is less likely than in phases 1 or 2.*

- **All grades (8-12):** Date/time stamps will be considered along with the district acceptance criteria, which is used to determine order and placement of students.
- Successful *Transfer Phase 3* applicants will be contacted before school opens.

TRANSFER REQUESTS AFTER FIRST DAY OF SCHOOL

Transfer requests after the first day of school will be considered under the following circumstances:

- Where there is change of residence;
- Where it can be demonstrated that it is not in the best interest of the student to return to his/her home school, another school will be considered provided space is available;
- Where the home circumstances have changed.

The chance of a successful transfer at this stage is less likely than in phases 1, 2 or 3.