

SD 42 PROCEDURE: 8330.1

BOARD /AUTHORITY AUTHORIZED COURSES

BACKGROUND

The Board of Education believes that Board/Authority Authorized (BAA) courses provide an opportunity for students and educators to explore content beyond the boundaries of Ministry of Education curriculum. Board/Authority Authorized (BAA) courses at grade 10, 11, or 12 are focused on content not offered in Ministry of Education developed courses and are developed in response to local needs and student interests.

The Board shall review existing Board/Authority Authorized (BAA) courses on a five year cycle to ensure that the courses and content remain current.

GENERAL CONDITIONS:

Board Authority/Authorized Courses (BAA) must meet the requirements set by the Ministry, be approved by the Board of Education and have content not offered in Ministry developed courses.

While Board/Authority Authorized (BAA) courses may overlap with Big Ideas and Curricular Competencies of Ministry courses they may not:

- significantly overlap with provincial curriculum;
- be remedial or preparatory in nature;
- be a modified course;
- be an adapted course.

There is no limit to the number of Board/Authority Authorized (BAA) courses that may be used for the 28 credits of electives needed to fulfill graduation requirements. Grade 12 level Board/Authority Authorized (BAA) courses may count towards twelve of the sixteen Grade 12 credits required for graduation.

Board/Authority Authorized (BAA) courses do not meet Adult Graduation Program graduation credit requirements.

Board/Authority Authorized (BAA) courses can include courses that:

- Meet Fine Arts and/or Applied Skills 10, 11, or 12 requirements.
- Prepare students with special needs through skill instruction to be successful across a wide variety of subjects and settings.
- Address the cultural and academic literacy needs of English Language Learners.

BAA Creation and Approval PROCESS:

1. The teacher(s) completes the BAA Course Framework and submits it to the Principal for review and approval.
2. Principal reviews the BAA Course Framework and ensures that the proposed course meets the needs of the students, has staff support and that the forms include all the information required for Board review and approval.
3. Assistant Superintendent reviews proposed BAA Course Framework, consults with others as needed and refers the BAA Course Framework to the Board's Education Committee for review.
4. The Board's Education Committee reviews and recommends approval of the BAA Course Framework to the Board.
5. The Board of Education reviews and approves the BAA Course Framework.
6. The Superintendent or designate completes BAA Course Form and submits it to the Ministry of Education for approval. The Superintendent or designate retains a copy of the BAA Course Framework on file.
7. The Ministry of Education approved BAA course is added to the Student Information System by the Superintendent or designate and secondary schools are notified of the course code and course title to be used.
8. The Superintendent or designate ensures that all BAA courses are reviewed on a five year cycle to ensure continued adherence to the provincial curriculum.

Resources:

Curriculum:

www.curriculum.gov.bc.ca

Board/Authority Authorized Courses policy:

<http://www2.gov.bc.ca/gov/content/education-training/administration/legislationpolicy/public-schools/board-authority-authorized-course>

The School Act:

www.bced.gov.bc.ca/legislation/schoollaw/revisedstatutescontents.pdf

Board Authorized Course Ministerial Order:

https://www2.gov.bc.ca/assets/gov/education/administration/legislation-policy/legislation/schoollaw/e/m285_04.pdf

Handbook of Procedures for the Graduation Program:

www.bced.gov.bc.ca/exams/handbook/handbook_of_procedures.pdf

RECEIVED FOR INFORMATION:



BOARD/AUTHORITY AUTHORIZED (BAA) COURSE FORM

PART A: BAA COURSE VERIFICATION STATEMENT – To be completed by District Superintendent, Independent School or Offshore School Principal

Prior to submitting the attached BAA Course Framework to the Board of Education or Independent School Authority (Board/Authority) for approval, I _____ verify that I have reviewed the BAA Course to ensure that it is fully compliant with the *School Act* (if offered by a Board or Offshore School), the *Independent School Act* (if offered by an Independent School Authority), the *Board Authorized Course Order*, policy document *Board/Authority Authorized Courses: Requirements and Procedures Guidebook*, and for BAA ELL courses, the ELL Guidelines: *Template for Board/Authority Authorized Language Acquisition/Culture Courses at the Grade 10, 11, 12 Levels*.

By signing below, I verify that the BAA Course:

- ✓ is not preparatory, remedial or modified
- ✓ does not significantly overlap with provincial curriculum Content
- ✓ name reflects the subject area and includes the Grade level
- ✓ assigned Grade reflects the appropriate level of instruction
- ✓ credit value appropriately reflects the length and scope of the course
- ✓ synopsis clearly outlines what a student has gained when the course is completed
- ✓ goals are general statements of intention that give structure to the curriculum
- ✓ rationale outlines the importance of the learning to the student and society
- ✓ embeds Aboriginal Worldviews and Perspectives
- ✓ organizational structure outlines the Content, Curricular Competencies, and Big Ideas
- ✓ learning standards are assessable and observable and can be understood by students and parents
- ✓ recommended instructional component clarifies the learning standards and provides a range of pedagogical opportunities
- ✓ recommended assessment component aligns with the Principles of Quality Assessment
- ✓ learning resources are age appropriate, support learning standards and diversity of learning rates and styles.

Course Name:

Grade:

TRAX Code:
(e.g. YVPA)

School District Name and Number:

Independent School Name and Number:

Name of District Superintendent/Independent or Offshore School Principal:

Signature:

Date:

PART B: BAA COURSE AUTHORIZATION STATEMENT – To be completed by Board/Authority Chair or Designate

A signed copy of this document must be submitted to the Student Certification Branch. The original document and accompanying BAA Course Framework must be retained by the district/school for submission to the Ministry upon request. (*Board Authorized Course Order*, M285/04, s. 3; *Educational Standards Order*, M41/91, s. 5 (2)(c))

I declare that this BAA Course is approved by the Board/Authority.

Name of Board/Authority Chair or Designate:

Signature:

Date:

PART C: BAA INSPECTOR CONFIRMATION (FOR INDEPENDENT SCHOOLS ONLY) – To be completed by Inspector of Independent Schools or Designate during regular inspection/monitoring visit

A signed copy of this document (Parts A and C) must be retained for submission to the Ministry upon request.

The BAA Course noted above is fully compliant with the Independent School Act and the BC Ministry of Education requirements outlined in the policy document *Board/Authority Authorized Courses: Requirements and Procedures*. (*Educational Standards Order*, M41/91, s. 5 (2)(c))

Name of Inspector of Independent Schools or Designate:

Signature:

Date:



Board/Authority Authorized Course Framework Template

School District/Independent School Authority Name: The Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows)	School District/Independent School Authority Number: SD42
Developed by:	Date Developed:
School Name:	Principal's Name:
Superintendent Approval Date (for School Districts only):	Superintendent Signature (for School Districts only):
Board/Authority Approval Date:	Board/Authority Chair Signature:
Course Name:	Grade Level of Course:
Number of Course Credits:	Number of Hours of Instruction:

Board/Authority Prerequisite(s):

Special Training, Facilities or Equipment Required:

Course Synopsis:

Goals and Rationale:

Aboriginal Worldviews and Perspectives:

Course Name:

Grade:

BIG IDEAS

Learning Standards

Curricular Competencies	Content
<p><i>Students are expected to do the following:</i></p>	<p><i>Students are expected to know the following:</i></p>

Big Ideas – Elaborations

Curricular Competencies – Elaborations

Content – Elaborations

Recommended Instructional Components:

Recommended Assessment Components: Ensure alignment with the [Principles of Quality Assessment](#)

Learning Resources:

Additional Information: