

**SD 42 POLICY: 5705**

**SURVEILLANCE**

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**PHILOSOPHY:**

The Board authorizes the use of video surveillance where it is reasonable or necessary to enhance the safety of students, staff, volunteers and the general public, or to protect property. Section 74.01 of the School Act expressly authorizes the use of surveillance in school district facilities and property for safety and property protection purposes.

The Board recognizes both its legal obligations to provide appropriate levels of supervision in the interest of student safety and the fact that students and staff have privacy rights that are reduced, but not eliminated, while at school. Thus video surveillance must be carried out in a way that respects student and staff privacy rights.

The Board also recognizes that it owes obligations under the *Freedom of Information and Protection of Privacy Act* ("FIPPA"), and that surveillance recordings are governed by the provisions of FIPPA. The purpose of this Policy and the related Procedures is to ensure that the Board's legal obligations for safety and property protection are appropriately balanced with its personal information privacy obligations under FIPPA.

**AUTHORITY:**

The Board assigns the responsibility for the implementation of the Surveillance policy to the Superintendent and authorizes the Superintendent to establish procedures that will guide the implementation of this policy. The Superintendent may delegate his/her authority in accordance with the provisions of this Policy and the procedures.

**GUIDING PRINCIPLES:**

- 1.01 Surveillance will be authorized where reasonable or necessary to enhance the safety of students, staff, volunteers and the general public, or to protect property.
- 1.02 Video surveillance is not to be ordinarily used in locations where private activities/functions are routinely carried out (e.g., bathrooms).
- 1.03 The school principal, in collaboration with the maintenance department, is responsible for the proper implementation and control of the video surveillance system in the school, including by ensuring that access to equipment, records and footage is limited in accordance with the procedures.
- 1.04 The Superintendent of Schools or designate shall conduct a review at least annually to ensure that this policy and procedures are being adhered to and to make a report to the Board on the use of surveillance in the School District.
- 1.05 Surveillance is to be carried out in accordance with this policy and these procedures. The Board will not accept the improper use of surveillance and will take appropriate action in any cases of wrongful use of this policy.

**APPROVED:**