



PROGRAM MANAGER COMMUNITY CONNECTIONS & HEALTHY LIVING

(CONTINUING)

School District No. 42 (SD42) meets the learning needs of approximately 16,000 students of all ages in Maple Ridge and Pitt Meadows, and is defined by its determination to keep student learning and growth at the heart of all its decisions. With an annual budget of over \$200M and over 2,000 staff, the school district provides K-12 educational services in 22 elementary schools, six secondary schools, and two alternate schools. It also provides a variety of certificate programs and relevant quality life-long learning opportunities through Ridge Meadows College and Continuing Education.

Reporting to the Assistant Superintendent, the Program Manager will act as the School District's community liaison and is responsible for the promoting, planning, and coordinating after school programming at schools throughout the district. In addition, this position will work alongside community partners and School District staff to enhance after school programming initiatives related to our Middle Childhood Instrument (MDI) data.

The applicant will possess:

- University Degree with emphasis on Recreation, Community Development, Education, Social Science or Business, or equivalent combination of training and experience,
- A minimum of 3 years' experience working in the public sector in planning, organizing, implementing and managing educational and recreational after school programs,
- Supervisory experience and strong organizational, communication and presentation skills,
- Demonstrated ability using solid, independent judgement and action in complex and non-routine matters where decisions are made within the framework of established policy and procedures,
- Proven skills in conflict resolution as well as the ability to deal with sensitive or confidential issues with tact and discretion and expertise in the use of computer technology (e.g., e-mail, Internet, MS Office Suite and PerfectMind),
- Additional details outlined in the job description, [for the Full Job Description, please click here.](#)

To apply, please forward your cover letter, resume, [district application form](#) and supporting documentation to applicants@sd42.ca. The salary range for this position is \$74,630 to \$93,288 per annum. This posting will remain open until June 9, 2023 and the position start date is July 1, 2023.

For more information about our School District please visit: <http://www.sd42.ca/our-district>

Our staff members are the foundation of our system. When you join our school district, you become part of a talented community of educators and support staff dedicated to enriching the lives of all students and helping them achieve success.

