

SD 42 PROCEDURE: 10400.1 - RENTAL FEES

GUIDING PRINCIPLES:

1. Board facilities will be made available to outside users for a fee that at a minimum ensures full cost recovery of direct and indirect costs incurred and to be incurred by the board as a result of making that use available.
2. The Secretary Treasurer or Designate determines the rental rates for each type of Board facility on an annual basis. The rental rates are calculated based on either the full cost recovery per square meter per hour or market rates. The average rentable area for each type of facility is used to determine the rental fee for specific rental agreements.
 - a. Full cost recovery rental rates will be based on budgeted facilities operations and maintenance annual costs for regular hours of operations (6:00 a.m. to 4:00 p.m.; 10 months/year) plus estimated deferred maintenance costs.
 - b. Market rental rates will be determined by conducting a market analysis on an annual basis.

FACILITY RENTAL FEES:

Rental fees shall be differentiated based on the categories defined in the table below:

Category	Definition
NPO	Rental rates for Non-Profit Organizations (“NPO”) defined as registered charity, club, society or association organized for purposes other than profit.
NPO – Preferred Rate	Preferred rental rates for activities involving primarily school-aged children (under 19) organized by a Non-Profit Organization
Private	Rental rates for private entities – an individual or a group that is neither a Commercial entity nor an NPO
Commercial	Rental rates for commercial entities – an individual or a group operating a business or activity for profit
Licensed Child Care	Shall include licensed child care providers as defined in section 85.1 (1) of the School Act
School Use	Regular school curricular and extra-curricular activities, including activities of the school PAC and DPAC that are supervised by school district staff

Category	Rental Rate
NPO Preferred Rate	Full cost recovery
NPO	Rental rate based on the lowest of full cost recovery and Maple Ridge Parks and Leisure rental rates for similar facilities
Private	Market Rate – 20 %
Commercial	Market Rate
Licensed Child Care	Full cost recovery
School Use	No charge

The Board approved that 20% of net rental revenue for filming in schools be shared with host schools.

Category	2020/2021 Daily Fee
Prep Day	\$1,150
Film Day Interior	\$2,300
Film Day Exterior	\$1,700
Parking	\$425

APPROVED: October 29, 2014
AMENDED: May 13, 2015
AMENDED February 21, 2018
AMENDED: April 3, 2019
AMENDED: December 11, 2019
AMENDED: March 11, 2020