



## SD 42 PROCEDURE: 10400.1 - RENTAL FEES

### GUIDING PRINCIPLES:

1. Board facilities will be made available to outside users for a fee that at a minimum ensures full cost recovery of direct and indirect costs incurred and to be incurred by the board as a result of making that use available.
2. The Secretary Treasurer or Designate determines the rental rates for each type of Board facility on an annual basis. The rental rates are calculated based on either the full cost recovery per square meter per hour or market rates. The average rentable area for each type of facility is used to determine the rental fee for specific rental agreements.
  - a. Full cost recovery rental rates will be based on budgeted facilities operations and maintenance annual costs for regular hours of operations (6:00 a.m. to 4:00 p.m.; 10 months/year) plus estimated deferred maintenance costs.
  - b. Market rental rates will be determined by conducting a market analysis on an annual basis.

### FACILITY RENTAL FEES:

Rental fees shall be differentiated based on the categories defined in the table below:

Category	Definition
<b>NPO</b>	Rental rates for Non-Profit Organizations (“NPO”) defined as registered charity, club, society or association organized for purposes other than profit.
<b>NPO – Preferred Rate</b>	Preferred rental rates for activities involving primarily school-aged children (under 19) organized by a Non-Profit Organization
<b>Private</b>	Rental rates for private entities – an individual or a group that is neither a Commercial entity nor an NPO
<b>Commercial</b>	Rental rates for commercial entities – an individual or a group operating a business or activity for profit
<b>Licensed Child Care</b>	Shall include licensed child care providers as defined in section 85.1 (1) of the School Act
<b>School Use</b>	Regular school curricular and extra-curricular activities, including activities of the school PAC and DPAC that are supervised by school district staff

Category	Rental Rate
<b>NPO Preferred Rate</b>	Full cost recovery
<b>NPO</b>	Full cost recovery + 20 %
<b>Private</b>	Market Rate - 20 %
<b>Commercial</b>	Market Rate
<b>Licensed Child Care</b>	Full cost recovery
<b>School Use</b>	No charge

<b>2021/22 Category</b>	<b>Regular Classroom</b>	<b>Large Classroom</b>	<b>Multipurpose Room</b>	<b>Library</b>	<b>Small Gym</b>	<b>Large Gym</b>
Space Size	80 sqm	100 sqm	151 sqm	180 sqm	375 sqm	750 sqm
Cost Recovery	\$7.28	\$9.10	\$13.74	\$16.38	\$34.13	\$68.25
NPO Preferred	\$8.24	\$10.30	\$13.98	\$16.45	\$29.65	\$59.30
NPO	\$8.80	\$11.00	\$16.61	\$19.80	\$41.25	\$82.50
Private	\$22.03	\$27.74	\$39.17	\$46.51	\$72.62	\$125.66
Commercial	\$27.54	\$34.68	\$48.96	\$58.14	\$90.78	\$157.08

<b>2022/23 Category</b>	<b>Regular Classroom</b>	<b>Large Classroom</b>	<b>Multipurpose Room</b>	<b>Library</b>	<b>Small Gym</b>	<b>Large Gym</b>
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The Board approved that 20% of net rental revenue for filming in schools be shared with host schools.

<b>Category</b>	<b>2021/2022 Daily Fee</b>
<b>Prep Day</b>	\$1,150
<b>Film Day Interior</b>	\$2,300
<b>Film Day Exterior</b>	\$1,700
<b>Parking</b>	\$425

**APPROVED: October 29, 2014**  
**AMENDED: May 13, 2015**  
**AMENDED February 21, 2018**  
**AMENDED: April 3, 2019**  
**AMENDED: December 11, 2019**  
**AMENDED: March 11, 2020**  
**AMENDED: April 14, 2021**