

STEP BY STEP GUIDE TO REGISTERING FOR BUSSING

<https://parents.sd42.ca/>

Click on Parent



SD42 PARENT PORTAL

Learning Today, Leading Tomorrow



Parent



Student



Staff

Welcome to the SD42 Parent Portal. The portal enables authorized parents/guardians to fill out school forms, receive materials and make secure online payments.



Kindergarten Registration FAQs

Kindergarten Registration

Sign in by entering your Username and Password and press Login



SD42 PARENT PORTAL

Learning Today, Leading Tomorrow

Welcome to our Parent Portal site. Enter your parent username and password below to log in.

Username ?

Password ?

Login

Cancel



First time visiting?
Click New Parent Registration

MyClass

Logging into MyClass?
Click MyClass



Forgot your password?
Click Forgot Password



Parent Portal FAQs



Kindergarten Registration FAQs

Current email subscription status for Parent Portal notifications: **Subscribed**

Announcements and Events

Form Name	Form Type	Start Date	End Date	Audience
STUDENT TRANSPORTATION 2022/2023 - REGISTRATION		05-13-2022	04-30-2023	
DEO - REGISTRATION: Student Transportation 2021/2022	Announcement	05-13-2021	06-30-2021	
DEO - REGISTRATION: Student Transportation 2021/2022	Announcement	05-13-2021	06-30-2021	
casqanele School Update May 11th	Announcement	05-11-2021	05-21-2021	
GSS Clothing Now on Sale	Announcement	05-11-2021	05-17-2021	
casqanele School Update May 10th	Announcement	05-10-2021	05-28-2021	
PAC Flower Fundraiser Pick Up Today 1:30-4:30	Announcement	05-06-2021	05-19-2021	
casqanele School Update May 5th	Announcement	05-05-2021	05-28-2021	
PAC Flower Pick Time - Thursday 1:30-4:30	Announcement	05-05-2021	05-19-2021	
Grade Seven Leaving Ceremony Planning - June 25th 2021	Announcement	04-28-2021	06-28-2021	

When clicking on the **link**, it will guide you to the full announcement. If you cannot find the form, please press on Page 2.

Click on Begin Bussing Registration at the bottom.

STUDENT TRANSPORTATION 2022/2023 - REGISTRATION

REGISTRATION DEADLINE: JUNE 30, 2022

- **Health Awareness:** Everyone entering an SD42 facility should practice health awareness, including staying home when sick.
- Buses used for transporting students will be cleaned in accordance with the recommendations made by the BC CDC and/or the Ministry of Education
- Bus drivers and students are encouraged to practice hand hygiene and respiratory etiquette.
- Bus drivers, teachers and students in Kindergarten to Grade 12 may choose to wear masks or face coverings when they are on the bus.

Regular student transportation is not guaranteed for eligible students who register after the June 30 deadline.

- Parents/guardians of eligible students must register their children for regular student transportation.
- Students registered for regular student transportation in the 2021/2022 school year **must reregister** if they want this service for the 2022/2023 school year.
- Registration is done online through the school district [Parent Portal](#) (see enclosed Step by Step instructions) Please register each student individually. Under "1. Residential address," please use the address where you will be residing on September 6, 2022.

REGULAR BUS TRANSPORTATION IS OFFERED FOR ELIGIBLE STUDENTS ATTENDING:

- **Blue Mountain Elementary**
- **Garibaldi Secondary**
- **Highland Park Elementary**
- **Pitt Meadows Secondary**
- **Webster's Corners Elementary**
- **Whonnock Elementary**

ELIGIBILITY

Eligible students for regular student transportation are defined as:

- Resident primary students (Grades K-3) and their siblings attending the same school who live farther than 4 kilometers from their catchment area school;
- All other resident students (Grades 4-12) who live farther than 4.8 kilometers from their catchment area school.

Transportation will be provided to eligible students with special needs (Ministry categories: A - Physically Dependent; B – Deafblind; C - Moderate to Profound Intellectual Disability; D - Physical Disability or Chronic Health Impairment; E - Visual Impairment; F - Deaf or Hard of Hearing; G - Autism Spectrum Disorder) who live within the catchment area for their school but are unable to independently walk to school or use public transportation— or are required by the District to attend a specialized program and are unable to walk to school or use public transportation.

Please note that this does not include the French Immersion school catchment area.

[Begin Bussing Registration](#)

From the drop-down menu, select your student you wish to register. **If you have more than one child, you'll have to register each student separately.** If your student is not in the dropdown box, please contact your school Administrator and have them check the set up on the Portal. You might still need to request a Linking letter, to link your student on the parent portal.

Home History My Account Report Absence Registration Student Led Conferences **Consent Forms 28** Welcome Keith Sign out

My Cart Is Empty

Registration

Student: Please Select

Check the **Same as Account information** box and click **Submit** OR manually enter the address and click **Submit**.

Home History My Account Report Absence Registration Student Led Conferences **Consent Forms 28** Welcome Keith Sign out

My Cart Is Empty

Registration

Student: Blount, Elliot

1 Residential Address

☐ Same as Account information

Apt / Suite #

House Number*

Street Name*

City* Please select

Province* BC - British Columbia

Country* Canada

Postal Code* Example: V2X 4T6

Address Tips:

USE: 203 Street (or 203 ST)	NOT: 203rd ST
USE: 132 Avenue (or 132 AVE)	NOT: 132nd AVE
USE: 113B Avenue (or 113B AVE)	NOT: 113 B AVE
USE: 236A Street (or 236A ST)	NOT: 236 A ST
USE: 207 Street (or 207 ST)	NOT: 207

* Required Field **Submit** Cancel

It shows the **Baragar result** (a geographic information system) of which catchment schools belongs with your address. From the drop-down menu select your **elementary or secondary school** and click **Submit**.

Home History My Account Report Absence Registration Student Led Conferences **Consent Forms 28** Welcome Keith Sign out

My Cart Is Empty

Registration

Student: Blount, Elliot

2 Baragar result

School: Please Select

Search Again Submit Cancel

Some of the information is auto populated from the main account on the Parent Portal. The rest you will have to fill in yourself.

Request for Student Bussing 2022/2023

1. STUDENT INFORMATION

Student Last Name: [Redacted]
Student First Name: [Redacted]
Bussing School: [Redacted]
Student Grade: [Redacted]
☐ International Student

2. ADDRESS INFORMATION

Street Address: [Redacted]
City: [Redacted]
Postal Code: [Redacted]
☐ Will student address change between now and start of bussing?

3. SPECIAL NEEDS

My child has special needs. ☐ Yes ☐ No

4. PARENT/GUARDIAN INFO

Last Name: [Redacted]
First Name: [Redacted]
Work Phone: [Redacted]
Cell Phone: [Redacted]
Home Phone: [Redacted]
Email: [Redacted]
Relationship to child: [Redacted]
☐ Not at same address as student

Add Another Parent/Guardian

5. STUDENT ALTERNATE EMERGENCY CONTACT INFORMATION

Last Name: [Redacted]
First Name: [Redacted]
Relationship: [Redacted]
Work Phone: [Redacted]
Home Phone: [Redacted]
Cell Phone: [Redacted]

Add Another Contact

6. OTHER RELEVANT INFORMATION

WHILE AT SCHOOL

1. Students who develop symptoms of common cold, influenza, COVID-19 or other infectious respiratory diseases during the school day will not be permitted to return home on the bus.

☐ I, _____, have reviewed these School Bus Safety Protocols with my child(ren).

PERSONAL INFORMATION DISCLOSURE

I hereby agree that any or all the information provided herein may be shared with the bus company or the affected parties and failure to disclose any risk issues may result in discontinuation of service.

Furthermore, I hereby acknowledge and understand that the contracted bus company may be using surveillance cameras on their buses to record and monitor traffic ahead and behind the bus, for the purpose of student safety and property protection, and that my child's image may be recorded. I, as the parent or legal guardian, GIVE MY CONSENT to the collection, use, disclosure, and exchange of my child's personal information for the above purposes.

FEE ACKNOWLEDGEMENT

I understand that payment of the transportation services fee is required if my registration is approved. Payment must be received by no later than August 15, 2022. For late registrations, payment must be received before the student is assigned to a bus route.

ATTENDANCE REQUIREMENT

I understand that registered riders are required to use the bus on a regular basis and that occasional use (i.e. less than 50% per month) may result in cancellation of service for my child(ren).

The information on this form is collected under the authority of the School Act and the BC Freedom of Information and Protection of Privacy Act (FIPPA) and pursuant to School District No. 42 (Maple Ridge – Pitt Meadows) Board Policy 5700 and Board Procedures 5700.1 and 5700.2. The information and consent collected will be used by the school district for the purposes of delivering and administering educational programs and activities for students, accommodating student needs, communicating with parents and students, ensuring compliance with school rules and regulations, ensuring order and safety at school, evaluating student performance, and complying with the School District's legal, regulatory, and administrative requirements. If you have any questions or concerns about the collection, use or disclosure of the personal information collected, please email privacy@sd42.ca.

☐ **Please Read:** By affixing your electronic signature to this form, as the parent/legal guardian of this student, you acknowledge that you have read, understand, and GIVE YOUR CONSENT and agreement to the matters set out above. You are also declaring and representing to the school district that any other parents or guardians who share guardianship or applicable parenting responsibilities for the student have been fully informed by you about the contents of this document and have granted you authority to enter into this agreement and consent on their behalf.

☐ I understand and acknowledge the above Safety protocols, Information disclosure, Fee structure and Attendance requirement.

Parent Full Name:

After filling out the entire form press Submit Bussing Request. You will see this screen confirming form completion.

Form Complete

You have successfully completed the Bussing Registration form and it is now being processed. When processing is complete, you will receive an email with either the details of your child's assigned route or the reasons why the registration was declined.

Thank you for using the Parent Portal.

You will also receive the following email.



Learning Today,
Leading Tomorrow
School District No. 42



Hello [REDACTED],

Thank you for your application for student bus transportation through the Parent Portal for [REDACTED]
[REDACTED]

Based upon eligibility, you will either receive:

1. an acceptance email with further details on how to proceed with completing the registration or,
2. a denial email with reason for the decision.

For additional information, visit the school district website - [Student Transportation](#). If you have any further questions or concerns, please contact us at 604.466.6295 or transportation@sd42.ca.

If you have any technical inquiries about the registration process, please contact the IT Department at 604.466.6248 or portalhelp@sd42.ca.

Kind Regards,

Transportation Department

School District 42 - Maple Ridge & Pitt Meadows
23889 Dewdney Trunk Road, Maple Ridge, BC V4R 1W1
Direct: 604.466.6295 | Email: transportation@sd42.ca