

Wednesday, October 30, 2013
6:00 p.m.

District Education Office
22225 Brown Avenue
Boardroom

A G E N D A

“To succeed in life, you need two things: ignorance and confidence” - Mark Twain

A – OPENING PROCEDURES

1. Call to Order
2. Correspondence ITEM 1
 - i. Moyra Baxter, Chair – SD. 23 (Central Okanagan)
 - ii. Caroline Mitchell, Chairperson – SD. 28 (Quesnel)
 - iii. Walt Krahn, Chair – SD. 33 (Chilliwack)
 - iv. Silas White, Chair – SD. 46 (Sunshine Coast)
 - v. Peg Orcherton, Chair – SD. 61 (Greater Victoria)
 - vi. Larry Ransom, Chair – SD. 70 (Alberni)
 - vii. Leighton Wishart, Chair – SD. 85 (Vancouver Island North)
 - viii. Ernie Daykin, Mayor – District of Maple Ridge
3. Ordering of Agenda
4. Invitation for Public Input to matters on the Agenda

B – CONFIRMATION OF MINUTES

1. October 9, 2013 ITEM 2

C – PRESENTATIONS/DELEGATIONS

1. Achievement Contract – Laurie Meston ITEM 3

D – CHAIR REPORT

1. Roadmap to Excellence ITEM 4

E – DEFERRED ITEMS

F – TRUSTEE MOTIONS

G – CHIEF EXECUTIVE OFFICER’S REPORT

1. Decision Items
 - a) Superintendent of Schools
 - b) Deputy Superintendent

- c) Secretary Treasurer

- i. Budget Impact of the September Enrolment Count

ITEM 5

- 2. Information Items

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

H – COMMITTEE BUSINESS

- 1. Committees of the Whole

- a) Finance
- b) Budget

- 2. Committee & Advisory Committee Reports

- a) Aboriginal Education
- b) Board Policy Development
- c) District Student Advisory
- d) Education
- e) French Immersion Advisory
- f) Inclusive Education

I – QUESTION PERIOD

- 1. Trustee Questions
- 2. Staff Questions
- 3. Employee Group Questions
- 4. DPAC Questions
- 5. Public Questions

J – TRUSTEE REPORTS

- 1. BC School Trustees' Association Provincial Council
- 2. District Parent Advisory Council
- 3. Joint Parks and Leisure Services
- 4. Municipal Advisory & Accessibility
- 5. Ridge Meadows Community Arts Council
- 6. Ridge Meadows Education Foundation
- 7. Social Planning Advisory:
http://www.mapleridge.ca/EN/main/municipal/728/9982/spac_agenda_minutes.html
- 8. Tzu Chi Foundation
- 9. Youth Society
- 10. Other Board Liaison Representative Reports
 - a) Good News Items

K – OTHER BUSINESS

- 1. Public Disclosure of Closed Meeting Business

ITEM 6

L – ADJOURNMENT

Every student deserves safe and supportive learning environments free of bullying behaviours

To: Board of Education

From: Chairperson
Mike Murray

Re: **OPENING PROCEDURES**

Date: October 30, 2013
(Public Board Meeting)

Information/Decision

1. CALL TO ORDER

2. CORRESPONDENCE (Information Item)

- i. Moyra Baxter, Chair – SD. 23 (Central Okanagan)
- ii. Caroline Mitchell, Chairperson – SD. 28 (Quesnel)
- iii. Walt Krahn, Chair – SD. 33 (Chilliwack)
- iv. Silas White, Chair – SD. 46 (Sunshine Coast)
- v. Peg Orcherton, Chair – SD. 61 (Greater Victoria)
- vi. Larry Ransom, Chair – SD. 70 (Alberni)
- vii. Leighton Wishart, Chair – SD. 85 (Vancouver Island North)
- viii. Ernie Daykin, Mayor – District of Maple Ridge

RECOMMENDATION

THAT the Board receive all correspondence for information.

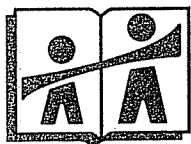
Attachments

ORDERING OF AGENDA (Decision Item)

RECOMMENDATION:

THAT the Agenda be ordered as circulated.

3. Invitation for Public Input to matters on the Agenda



BOARD OF EDUCATION

SCHOOL DISTRICT No. 23
(CENTRAL OKANAGAN)

1940 Underhill Street, Kelowna, B.C. V1X 5X7
Tel. 250-860-8888 Fax 250-860-9799
Website: www.sd23.bc.ca

"Together We Learn"

October 17, 2013

The Honourable Peter Fassbender
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Fassbender,

RE: Cooperative Gains Savings Plan

The Central Okanagan Board of Education approved a Cooperative Gains Savings Plan at the October 9, 2013 Public Board Meeting and has forwarded it to the Ministry for approval.

The Board of Education approved a savings plan which will use our accumulated surplus in the first year, and will increase revenue and make cuts in the second year. The Board wishes to express its concern that in the second year of the plan, services to students will be adversely affected by some of the proposed cuts.

Yours sincerely,

Moyra Baxter
Board Chair

cc: Central Okanagan Board of Education Trustees
The Honourable Christy Clark, Premier of British Columbia
Dan Ashton, MLA
Norm Letnick, MLA
The Honourable Steve Thomson, MLA
All BC Boards of Education c/o BCSTA

Board of Education - Trustees

Moyra Baxter
Julia Fraser

Joyce Brinkerhoff
Christopher L. Gorman

Deb Butler
Murli Pendharkar

Rolli Cacchioni

**Quesnel
School
District**

401 North Star Road,
Quesnel, BC
V2J 5K2

Tel. 250-992-8802
Fax 250-992-7652

**Board of
Education**

DELIVERED VIA EMAIL: FinanceCommittee@leg.bc.ca

October 15, 2013

Select Standing Committee on
Finance and Government Services
c/o Parliamentary Committees Office
Room 224
Parliament Buildings
Victoria, B.C. V8V 1X4

Dear Chair Ashton and Committee Members:

The Board of Education of School District #28 Quesnel are concerned that they have been directed to develop a savings plan to fund the provincially negotiated CUPE Collective Agreement.

While the Board of Education wholeheartedly supports a raise for our support staff, it is unrealistic and short-sighted to imagine that funding these raises from within our current budget will not have a negative impact on the services provided for students. This is especially true for small districts under funding protection that do not have access to any significant alternative sources of funding (i.e. large international student programs). The Board strongly encourages government to fund 100% of the CUPE wage increase.

We have worked very hard to set a budget that is focussed on the needs of students. As much as possible of the Operating Budget is used to support students in their learning. There is no discretionary fund. The District generally has less than a 2% operating surplus annually. This surplus is necessary to address emergent needs such as staffing issues that do not fall within the LIF mandate. Approximately 90 % of the Operating Budget is allocated for wages and benefits. The remaining 10% does not allow for flexibility in spending.

The Quesnel School District is under funding protection due to declining enrolment; for the past several years there have been significant reductions in the Operating Budget. The same will be true for the 2014-2015 school year. Funding the CUPE wage increases from within the existing Operating Budget, after already having set the budget for the 2013-14 school year, and knowing that we will need to do so again next year, compounds the challenges we are faced with in order to provide services for students.



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In conclusion, the Board would like to reiterate our belief that the Ministry should reconsider mandating the savings plan, and fully fund the wage increase for support staff.

Yours sincerely,

**BOARD OF EDUCATION
QUESNEL SCHOOL DISTRICT**



Caroline Mitchell
Board of Education Chairperson

CB/tr

- c: Trustees, Board of Education of School District No. 28 (Quesnel)
 - The Honourable Michael de Jong, Minister of Finance
 - The Honourable Peter Fassbender, Minister of Education
 - The Honourable Coralee Oakes, MLA for Cariboo North
 - Mr. Brian Cullinane, QPVPA Co-Chairperson
 - Ms. Suzanne Bolin, QPVPA Co-Chairperson
 - Ms. Lisa Kishkan, QDTA President
 - Ms. Denice Bardua, President – CUPE Local 4990
 - BCSTA – for all other School Boards





**Chilliwack
School District**

Partners in Learning!

October 8, 2013

Sent via email

Honourable Peter Fassbender
Ministry of Education
PO Box 9045 Stn Prov Govt.
Victoria, BC V8W 9E2

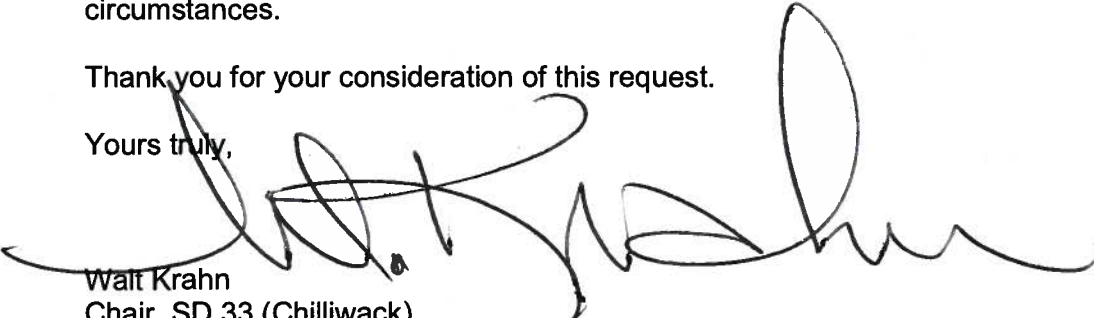
Dear Honourable Fassbender:

On September 10, 2013 the Chilliwack Board of Education wrote to you requesting your permission to set aside S.36(1) of the School Act that requires the holding of a by-election in the event of a trustee resignation. In our letter, we indicated the Board believed it was costly and disruptive to hold a by-election so close to the end of a term. Unfortunately the current legislation prevented you from being able to fulfill our request.

We understand now that the provincial government plans to introduce legislation to change local government elections legislation in the spring of 2014. We would therefore request and urge the Minister to consider including in this legislative change, language allowing the Minister flexibility to approve setting aside a by-election as requested by a Board of Education when a trustee resignation occurs close to the end of a term of office and/or when there are other extenuating circumstances.

Thank you for your consideration of this request.

Yours truly,


Walt Krahn
Chair, SD 33 (Chilliwack)

cc: BCSTA
All BC Boards of Education



BOARD OF EDUCATION

Delivered via email: FinanceCommittee@leg.bc.ca

October 10, 2013

Select Standing Committee on Finance and Government Services
Room 224, Parliament Buildings
Victoria, B.C., V8V 1X4

Dear Chair Ashton and Committee Members,

Thank you for the opportunity to submit input for the 2014–15 provincial budget.

School District No. 46 encompasses the Sunshine Coast from the communities of Langdale and Gibsons northwest through Roberts Creek, Sechelt and Halfmoon Bay to Pender Harbour and Egmont. In recent years, with the exception of the Annual Facilities Grant cut in 2010, the provincial government has maintained funding to boards at least at previous years' levels regardless of any drops in enrolment. However, because of rising inflationary costs—primarily their reflection in provincially negotiated collective agreements—our board and others have still had to make program cuts over this period in order to balance our budget.

Funding Stability

Therefore, our primary concern in this upcoming year's budget is that although we fully intend to comply with the co-operative gains mandate to fund the 3.5% contractual increase for our support staff, the cuts we must make to realize these savings need to be offset by at least as much funding (approximately \$305,000) added to our 2013–14 funding level in next year's budget. Because the kinds of reductions we tend to make every year will be dedicated to the support staff savings plan this time, any additional cuts will hit the classroom level, which will have a detrimental effect on education in our community. Furthermore, our district faces the additional threat that the Ministry of Education will cease funding us for the benefits standardization costs we had to take on for the 2011–13 BCTF agreement. This provincially negotiated agreement raised the costs of teacher benefits in our school district substantially. We are appreciative that the Ministry was able to fund the difference for the term of the agreement with policy money, but we require that this funding be extended to avoid our district being stuck with a disproportionately dire financial situation, due to a provincially negotiated “net-zero” agreement, in relation to other regions in the province.

Trades and Apprenticeships

We understand that both the Ministers of Education and Jobs, Tourism and Skills Training have been tasked with the BC Jobs Plan goal of offering more apprenticeships and skills training through school districts. We happen to share this goal, as one of the main objectives of our Strategic Plan. We have successful carpentry/framing and culinary arts ACE-IT programs but we've found that in such a tight funding environment we cannot afford to run a deficit while getting new programs off the ground. Our attempts to initiate auto tech and welding programs failed for this reason. Furthermore, in a region of the

province that has no post-secondary trades training/apprenticeships opportunities, we are keen to offer such programs to adults, as well, but again we'll require some up-front funds in order to financially justify the initial promotion and administration of our programs to adult students.

Just as start-up funds for early childhood education were a brilliant investment by our provincial government over the past decade, funds associated with the BC Jobs Plan to build up apprenticeships and skills training programs in school districts should be a centrepiece of this government's legacy. We recognize that job creation and skills training are key components of your mandate supported by the voters of BC. Our school district is eager to help you fulfill this mandate, for the tremendous benefit of our students, our communities and our province's future.

Investment in "Non-Enrolling" Teachers/Special Needs

Due to the enrolment decline and funding levels the past dozen years, districts across the province have had to cut "non-enrolling" teachers such as special education teachers, fine arts/music teachers and librarians. These positions are absolutely necessary to support the educational transformation envisioned by all the most popular current educational thinkers and analysts from John Abbott to Ken Robinson to Paul Tough, and advocated by your government. Robinson argues that the current international labour market, and indeed the future of our province, most desperately needs creativity—which does not tend to emerge from regimented, curriculum-based learning. Tough's research shows curiosity, perseverance and character are necessary to succeed in today's society.

In special education more generally, the most severe structural deficit in the K–12 funding formula is the targeted funding we receive compared to the costs of sufficiently supporting these students. The Learning Improvement Fund has been a help, but doesn't cover the shortfall. It is important to recognize that while enrolment have been declining provincially, the proportion of special needs, and vulnerable students, has been rising everywhere, including on the Sunshine Coast (confirmed by provincial audits and UBC's Early Development Indicator). We also recognize and support the Ministry of Education's study of self-regulation as an effective intervention for special needs students, but this approach should be adopted as a universal classroom practice rather than a panacea for special needs. To even consider the removal of targeted funds for testing, identifying and addressing the special, individual challenges of a growing proportion of children in our province would constitute a huge step backwards for BC socially and societally.

In challenging economic times, our province needs intelligent and visionary government investment in order to fuel an economic comeback and to reap rewards in the future. The most effective tool to provide our province with this prosperous outcome is the education of our children.

Yours truly,



Silas White
Board Chair

pc: Trustees, Board of Education of School District No. 46 (Sunshine Coast)
Patrick Bocking, Superintendent of Schools
Nicholas Simons, MLA, Powell River-Sunshine Coast
All Board of Education via BCSTA



BOARD OF EDUCATION

SCHOOL DISTRICT NO. 61 (GREATER VICTORIA)
556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8
PHONE (250) 475-4106 FAX (250) 475-4112

October 9, 2013

The Honourable Peter Fassbender
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Fassbender:

RE: Funding for Support Staff Collective Agreement Increases

Our Board has received your letter dated August 26, 2013 providing information about the savings plans needed to support this round of collective bargaining within the K-12 education sector.

The Greater Victoria Board of Education continually strives to maximize programs and services for students. Our district has had to develop an annual savings plan just to maintain service levels. The basic principle of our budget process parallels the principles of the cooperative gains mandate and these measures have already been used to achieve previous budget reductions. Over the past ten years, this Board has closed schools, reduced staffing, cut discretionary budgets, participated in shared services initiatives and worked to develop additional sources of revenue. While we believe that our employees are due a fair wage increase, your request that we find additional savings to pay the wage increase presents us with a significant challenge.

Our district is carrying a structural deficit estimated to be \$9.8 million for the 2014/2015 school year due to the impact of declining enrolment and the fact that funding increases provided by the Ministry have not kept pace with cost pressures. Add to this the on-going cost of the support staff compensation increase of \$1.2 million, the structural deficit increases to \$11.0 million. A key strategy for our board in minimizing the budget and service reductions required to balance the 2014/2015 budget will be to apply any cost savings and additional revenues from the current year to help offset a portion of the funding shortfall, however budget reductions will be required.

While we understand that most of the public sector has concluded collective agreements under the cooperative gains mandate, it is our view that the education sector is unique. School boards throughout the Province have been facing annual provincial funding shortfalls, declining enrolment and additional costs, including for example, the teachers' pension plan rate increase, MSP premium increases, higher B.C. Hydro costs and general inflation, which have led to service level reductions in the K-12 sector. Since the Province has controlled the negotiations, it is essential that the Province provides funding to school districts to cover the costs associated with agreements reached with support staff unions.

Yours truly,

A handwritten signature in blue ink, appearing to read "P. Orchardton".

Peg Orchardton
Board Chair

Cc: Board of Trustees
John Gaipman, Superintendent of Schools
BCSTA
All BC Boards of Education



October 10, 2013

The Honourable Peter Fassbender
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Fassbender:

At the last board meeting of the Board of Education of School District No. 70 (Alberni) a motion was passed to send this letter to you expressing our concerns regarding the funding of CUPE wage increases.

We support a wage increase for our CUPE employees. They are an essential part of providing quality education to our students, and have gone without a raise long enough. We need to stress, however, that this increase needs to be funded with additional funds from government. We have always maintained a balanced budget through staff and service reductions, but this cannot go on forever. To achieve the savings required to fund this wage increase, a reduction in services provided to our students will occur.

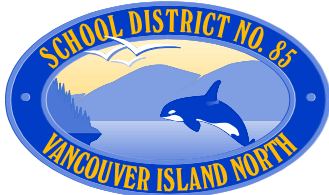
We fully support the BCSTA 2013 AGM motion, that "Government should fully fund Boards of Education for all increases in their costs attributable to the Government", and we respectfully request that government provide the funds for the CUPE wage increase.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Larry Ransom', with a long horizontal flourish extending to the right.

Larry Ransom

Chair, Alberni Board of Education



Bringing Learning to Life!

Vancouver Island North School District No. 85

PO Box 90, Port Hardy, BC V0N 2P0
Tel: (250) 949-6618 Fax: (250) 949-8792

September 27, 2013

Honourable Minister Fassbender
Minister of Education
PO Box 9045, Stn Prov Govt
Victoria, BC V8W 9E2

Dear Honourable Minister:

Our Board applauded the news of the recent settlement with our CUPE staff. It sees the negotiated increase in wages as fair and deserving. On behalf of our students and their families the Board wishes to express its appreciation to all those involved in reaching this settlement.

At the same time this Board is dismayed that your government refuses to cover the cost of the settlement with additional provincial funding. Your demand that districts pay for the 3.5% increase from savings accrued in the operation of the district, savings that do not exist in most existing district budgets, is unfair and short sighted. As most boards did, we pointed out last year to your predecessor that this school district could not identify any savings without affecting services.

There has been a small change in the Cooperative Gains Mandate to exclude "core" services from the required budget reductions. However, the reductions Boards make now in non-core budgets, to pay for the CUPE increase, will no longer be available in future years to balance the budget when funding protection is removed.

For several years now, this district has explored cost benefits that might be accrued by sharing services with other districts and organizations. We will continue to do so while realizing that our distance to other larger districts limits us. Notwithstanding these efforts, we have no recourse but to reduce in-district services we continue to value in order to fulfill your directive.

Each year for several years, school districts around the province have informed the Ministry that provincial funding had become inadequate to maintain student programs and services. These programs and services provide all pupils the opportunity to develop to their potential and have raised this province's education system to one of the best in the world. Throughout this time, school districts have cut back in order to balance their budgets.

.../2

Hon. Minister Fassbender
Page 2

The time has come when further cuts will directly affect students and families. We believe our students deserve the best we can offer them and your government's approach is shortchanging students. We believe it is also detrimental to the standing of this province's excellent education system.

Given your directive, this Board instructed senior staff to identify areas from which we will realize the needed funds to pay for the settlement you negotiated. This decision was distasteful to Board members, who knew that the end result will affect students, families and staff.

One of the "non-core" areas in the Board's Savings Plan will be custodial time, and this will be significantly reduced at most schools. To compensate for this loss of time, carpets in these schools will be vacuumed only every second day from now on. Surely, the effect on the health of young children in these classrooms, the appearance and cleanliness of the schools, the confidence and support of the students' families as well as the shortened length of time these carpets will last is obvious.

In closing we respectfully implore you, as standard bearer of our education system, to rethink asking Boards of Education to make further cuts to services that cannot be but detrimental to providing the programs and environments which will help students develop their full potential.

Respectfully,

A handwritten signature in black ink, appearing to read 'Leighton Wishart', with a stylized, cursive script.

Leighton Wishart
Chair



Office of the Mayor

October 17, 2013

The Honourable Peter Fassbender
Minister of Education
PO Box 9045, Stn Prov Govt
Victoria BC V8W9E2

Dear Minister Fassbender:

On behalf of Maple Ridge Council, I want to express our appreciation for meeting with on September 17, 2013, during UBCM.

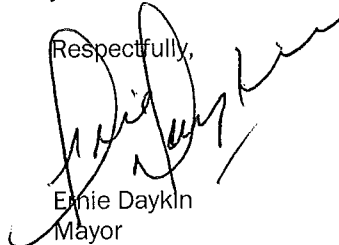
As we reviewed in our meeting, the District of Maple Ridge is willing to look for creative opportunities to secure school sites ahead of development in our growth areas. As was stated, Maple Ridge is growing in the eastern part of our community and priority sites were designated in our Official Community Plan.

The District of Maple Ridge is committed to good long term community planning and to that end have looked into acquiring school sites to ensure that suitable sites are secured for future use. Our request is that the Ministry of Education re-evaluate and adjust as required, Provincial school site acquisition practices to permit School District #42 to acquire priority school sites as designated in the Maple Ridge Official Community Plan.

The District of Maple Ridge is prepared to purchase and hold the property until such time as School District #42 requires the school site. We do acknowledge that School District #42 is in the midst of a facility and property review. Once that review is complete Maple Ridge will welcome the opportunity to have further discussions on potential designated school site acquisitions.

Minister Fassbender, if you or your colleagues have any questions on the background material that we left during our meeting, please feel free to contact myself or Maple Ridge staff. In closing, thank you for your consideration of our request.

Respectfully,



Ernie Daykin
Mayor

cc Maple Ridge Council
Jim Rule, Chief Administrative Officer, District of Maple Ridge
Frank Quinn, General Manager Public Works & Development, District of Maple Ridge
Paul Gill, General Manager Corporate & Finance, District of Maple Ridge
Kelly Swift, General Manager Community Development Parks & Recreation, District of Maple Ridge
Marc Dalton, MLA Maple Ridge-Mission
Doug Bing, MLA Maple Ridge-Pitt Meadows
Jan Unwin, Superintendent, School District #42
Mike Murray, Board Chair, School District #42
District of Maple Ridge



ITEM 2

To: Board of Education

From: Chairperson
Mike Murray

Re: **CONFIRMATION OF MINUTES**

Date: October 30, 2013
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the October 9, 2013 Public Board Meeting be approved as circulated.

Attachment

IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Mike Murray
Vice-Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Ken Clarkson
Trustee – Sarah Nelson
Trustee – Dave Rempel

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Laurie Meston
Director of Instruction – David Vandergugten
Mgr. of Communication/Community Relations – Irena Pochop
Executive Assistant – Karen Yoxall

ABSENT: Trustee – Kathy Marshall

A. OPENING PROCEDURES

Call to Order

The meeting was called to order at 6:00 p.m.
The Chair welcomed and thanked everyone for attending.

Correspondence

- Patti Bacchus, Chairperson – SD No. 39 (Vancouver)
- Mike Murray, Chair – SD No. 42 (Maple Ridge-Pitt Meadows)
- Melissa Hyndes, Chairperson – SD No. 43 (Coquitlam)
- Tina Last, Chairperson – SD No. 52 (Prince Rupert)
- Edie Heinrichs, Chairperson – SD No. 75 (Mission)

Trustee Clarkson requested that all correspondence be moved to Chair Report.

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board receive all correspondence for information.

CARRIED

Ordering of Agenda

Moved: Trustee Rempel

Seconded: Trustee Nelson

Additions/Amendments –

Correspondence: Patti Bacchus, Chairperson – SD No. 39 (Vancouver) Moved to Chair Report
Correspondence: Mike Murray – SD No. 42 (Maple Ridge – Pitt Meadows) Moved to Chair Report
Correspondence: Melissa Hyndes, Chairperson – SD No. 43 (Coquitlam) Moved to Chair Report
Correspondence: Tina Last, Chairperson – SD No. 52 (Prince Rupert) Moved to Chair Report
Correspondence: Edie Heinrichs, Chairperson – SD No. 75 (Mission) Moved to Chair Report
Deputy Superintendent Decision Item: Maple Ridge Teachers' Association Input
Trustee Reports: BCSTA - Motions to Provincial Council

THAT the Agenda be ordered as amended.

CARRIED

The Chair opened the floor to others wanting to speak to the Agenda.

B. CONFIRMATION OF MINUTES1. September 25, 2013 Public Board Meeting Minutes**Moved:** Trustee Rempel**Seconded:** Trustee Carr

THAT the Minutes of the September 25, 2013 Public Board Meeting be approved as circulated.

CARRIED**C. PRESENTATIONS/DELEGATIONS**1. The Lougheed Area Girl Guides of Canada – Guides du Canada

Darlene Kent, Lougheed Area Commissioner, presented information on the vision, mission, values, promise and law of the Girl Guides of Canada – Guides du Canada. Ms. Kent explained that the Girl Guides in the Maple Ridge/Pitt Meadows area are organized into four Units consisting of Alouette, Laity, Port Hammond and Pitt Meadows. Ms. Kent described the impact the rental rate increases have had on the local guiding community with higher registration costs and the decision by some groups to find alternative space. The Chair thanked Ms. Kent for her presentation and said the Board would respond in writing to the questions submitted.

Moved: Trustee Rempel**Seconded:** Trustee Nelson

THAT the Board receive the presentation from The Lougheed Area Girl Guides of Canada – Guides du Canada, for information.

CARRIED.2. Achievement Contract – David Vandergugten

David Vandergugten, Director of Instruction, presented information from the Achievement Contract on Elementary Literacy and the iPod Literacy Project focusing on the primary to intermediate grades. He gave a brief overview of how technology can be used to improve student learning and to improve reading fluency in particular. He continued his presentation on Using Technology to Engage the Learner focusing on the transition from grade 7 to grade 8.

Moved: Trustee Rempel**Seconded:** Trustee Carr

THAT the Board receive the Achievement Contract Presentation, for information.

CARRIED**D. CHAIR REPORT**Correspondence

- Patti Bachus, Chairperson – SD No. 39 (Vancouver)
- Mike Murray, Chair – SD No. 42 (Maple Ridge-Pitt Meadows)
- Melissa Hyndes, Chairperson – SD No. 43 (Coquitlam)
- Tina Last, Chairperson – SD No. 52 (Prince Rupert)
- Edie Heinrichs, Chairperson – SD No. 75 (Mission)

Discussion ensued on the funding of wage increases. Trustee Clarkson requested that the Chair clarify to the public the consequences of refusing to develop a savings plan. The Chair commented that he was not in a position to comment since bargaining was ongoing but that it would be difficult if Boards did not have the necessary funds.

E. DEFERRED ITEMS**F. TRUSTEE MOTIONS****G. CHIEF EXECUTIVE OFFICER'S REPORT****1. Decision Items**

- a) Superintendent of Schools
- b) Deputy Superintendent

- i. Learning Improvement Fund

The Deputy Superintendent provided an overview of the decisions finalized by the Learning Improvement Fund Committee. These jointly agreed upon decisions include the allocation of additional teacher FTE in elementary and secondary schools and the allocation of TTOC time to assist teachers to support student learning in elementary and secondary schools. The Deputy Superintendent reported on the procedure for the allocation of the reserves, the allocation of the EA funds by the SD42 LIFT UP Committee and class size and composition.

Moved: Trustee Rempel

Seconded: Trustee Nelson

THAT the Board approve the Learning Improvement Fund Spending Plan Summary for submission to the Minister of Education by October 15th, 2013.

CARRIED

- ii. Maple Ridge Teachers' Association Input

George Serra, President of the Maple Ridge Teachers' Association reported that even though the decisions made by the Learning Improvement Committee were part of a collaborative process, it should be noted that teachers want class size and composition issues negotiated back into the collective agreement.

- c) Secretary Treasurer

- i. Banking Resolution

The Secretary Treasurer reported that in order to better reflect the duties and responsibilities of Board and staff, the Board Chair and Vice-Chair have been removed as authorized signatures with the Toronto Dominion Bank and the Superintendent and Deputy Superintendent have been added as authorized signatures with the Toronto Dominion Bank.

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board of Education of School District No. 42 (Maple Ridge - Pitt Meadows) Banking Resolution be: read, passed and adopted on the 9th day of October, 2013.

CARRIED

ii. PMSS – Portable Change Rooms

The Secretary Treasurer reported that Parks and Leisure Services is seeking approval in principle for a portable change room adjacent to the artificial turf field at the Pitt Meadows Secondary site. The necessity for such a facility is to enable the provision of change rooms by the soccer club when hosting games. The facility would be shared by the school and the community.

Moved: Trustee Carr

Seconded: Trustee Rempel

THAT the Board approves in principle the placement of a portable change room adjacent to the artificial turn field at the Pitt Meadows Secondary School site, and

FURTHER that the Board of Education authorizes the Secretary Treasurer to negotiate on its behalf a construction, maintenance and use agreement with the City of Pitt Meadows for the proposed placement of a portable change room adjacent to the artificial turf field at the Pitt Meadows Secondary School site.

CARRIED (Opposed: Trustee Clarkson)

1. Information Items

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

H. COMMITTEE BUSINESS

1. Committees of the Whole

- a) 2013 – 2014 Finance
- b) 2013 – 2014 Budget

2. Committee & Advisory Committee Reports

- a) Aboriginal Education
- b) Board Policy Development

i. Policy 2500: Board Policy Development

Moved: Trustee Rempel

Seconded: Trustee Clarkson

The Secretary Treasurer reported that Policy 2500 – Board Policy Development was first presented at the Public Board Meeting on June 26, 2013 and has completed the required period for public input. It is now being presented to the Board for approval.

IT IS RECOMMENDED THAT the Board approve Policy 2500 – Board Policy Development for implementation; and:

THAT the attached procedure 2500.1 Board Policy Development Committee be received for information.

CARRIED

-
- c) District Student Advisory
 - d) Education
 - e) French Immersion Advisory
 - f) Inclusive Education

I. QUESTION PERIOD

George Serra, Maple Ridge Teachers' Association, asked a question in relation to the funding of wage increases and further Board action.

J. TRUSTEE REPORTS

BCSTA – Motions to Provincial Council

Discussion ensued on the following motions in preparation for the Provincial Council Meeting on October 26, 2013:

- Agenda Item #9.1: Exempt Staff Compensation Freeze
- Agenda Item #9.2: Government Funding for Negotiated Settlements
- Agenda Item #9.3: Election of Representatives to Bargaining Committees
- Agenda Item #9.4: Recommendations of the BCSTA Bargaining Structure Task Force
- Agenda Item #9.5: Bargaining Structure
- Agenda Item #9.6: Request for an Additional General Meeting
- Agenda Item #9.7: Local Government Election Cycle

All motions are supported.

K. OTHER BUSINESS

L. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the meeting of the Board be adjourned at 7:52 p.m.

CARRIED

Mike Murray, Chairperson

Flavia Coughlan, Secretary Treasurer



ITEM 3

To: Board of Education

From: Deputy Superintendent
Laurie Meston

Re: **PRESENTATION -**
ACHIEVEMENT CONTRACT

Date: October 30, 2013
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the Achievement Contract Presentation, for information.



ITEM 4

To: Board of Education

From: Chairperson
Mike Murray

Re: **CHAIR REPORT –
ROADMAP TO EXCELLENCE**

Date: October 30, 2013
(Public Board Meeting)

Decision

A product of our strategic review process, the Roadmap to Excellence was designed to support our district's ongoing journey towards excellence. It traces the landscape of our organization, from our values and our mission, to our commitments and our accomplishments. It identifies our goals and outlines the paths we must follow to meet them.

The landscape of education is changing: budgets are tightening; graduation requirements are shifting; and advancements in technology are reshaping the direction of our well-worn paths. To stay the course to excellence and to continue to build upon the good work that has already been done in our district, we must align all our resources to support and advance our main objective, which is to help all learners reach their full potential.

The Roadmap to Excellence has been designed to help us navigate through these challenging times. It is a dynamic document that offers a solid starting point for ongoing community discussion, and a living document that will gain in value as meaningful adjustments and revisions are introduced.

If we are to undertake the difficult task of doing less with less, we must do so with a clear focus on our priorities. The Roadmap charts all our resources – both those on the side of education and those on the side of business – and reminds us of the importance of drawing on them equally so that we can proceed with purpose and show true value.

We invite you to review our Roadmap, and to engage in the important conversation that shapes and supports our journey towards excellence.

RECOMMENDATION:

THAT the Board adopt the "Roadmap to Excellence" as its strategic plan.

To: Board of Education

From: Secretary Treasurer
Flavia Coughlan

Re: **BUDGET IMPACT OF THE SEPTEMBER
ENROLMENT COUNT**

Date: October 30, 2013
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

On October 7, 2013, the enrolment count as at September 30, 2013 was submitted to the Ministry of Education. The following table summarizes the full time equivalent student enrolment variances from projections.

Funded Enrolment September Count (FTE)			
Student Enrolment Type	2013/2014 Estimated	2013/2014 Reported	Variance
Standard Schools	13,252.000	13,368.250	116.250
Continuing Education	20.500	21.750	1.250
Alternate Schools	265.000	261.125	(3.875)
Distributed Learning	10.500	18.375	7.875
<i>Total School Age Enrolment</i>	<i>13,548.000</i>	<i>13,669.500</i>	<i>121.500</i>
ELL	332.000	337.000	5.000
Aboriginal	1,121.000	1,173.000	52.000
Special Education			
Level 1	14.000	14.000	-
Level 2 *	498.000	507.000	9.000
Level 3	195.000	196.000	1.000
Adult Education	55.000	47.875	(7.125)
Graduated Adults	29.250	32.750	3.500

Based in the Ministry of Education Operating Grants manual the above noted enrolment change is estimated to result in additional funding of approximately \$0.8 million. The actual amount will be known in December when the Ministry announces the interim operating grants for school districts. The budget impact of these changes will be reflected in the amended budget.

At this time, given the reported enrolment increase for students with special needs it is recommended that an additional 100 SEA hours per week be allocated for an estimated annual cost of \$0.15 million.

RECOMMENDATION:

THAT the Board: approve the allocation of an additional 100 SEA hours per week for an estimated cost of \$0.15 million, and receive the Secretary Treasurer's report on the Budget Impact of the September Enrolment Count for information.



RECORD

2013-2014

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

September 25, 2013

Call to Order
Motion of Exclusion
Ordering of Agenda
Confirmation of Minutes – September 11, 2013
Confirmation of Minutes – September 18, 2013
Committee Business
Adjournment

Meeting called to order at 3:09 p.m.
Approved
Approved as circulated
Approved as circulated
Approved as circulated
Received for information
Adjourned at 3:12 p.m.