



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, October 29, 2014 (6:00 PM)
District Education Office
Board Room**

IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Mike Murray
Vice Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Ken Clarkson
Trustee – Kathy Marshall
Trustee – Sarah Nelson
Trustee – Dave Rempel

STAFF:

Acting Superintendent – Laurie Meston
Secretary Treasurer – Flavia Coughlan
Acting Assistant Superintendent – David Vandergugten
Acting Assistant Superintendent – Shannon Derinzy
Mgr. of Communication/Community Relations – Irena Pochop
Executive Assistant – Karen Yoxall

A. OPENING PROCEDURES

1. Call to Order

The meeting was called to order at 6:00 p.m. The Chair welcomed and thanked everyone for attending.

2. Correspondence

Moved: Trustee Rempel

Seconded: Trustee Clarkson

- Moyra Baxter, Chair, School District No. 23 (Central Okanagan)
- School District No. 38 (Richmond)
- Mike Murray, Chair, School District No. 42 (Maple Ridge-Pitt Meadows)
- Betty Baxter, Chair, School District No. 46 (Sunshine Coast)
- Peter Coleman, Chair, School District No. 71 (Comox Valley)
- Bobbi Johnson, Chair, School District No. 83 (North Okanagan-Shuswap)
- Teresa Rezansoff, BC School Trustees Association

The Board Chair requested that the letter from Mike Murray, Chair, School District No. 42 (Maple Ridge-Pitt Meadows) be moved from Correspondence to Information Items, Chairperson.

THAT the Board receive all correspondence for information.

CARRIED

3. Approval of Agenda

Moved: Trustee Rempel

Seconded: Trustee Carr

Amendments:

Move from Correspondence to Information Item, Chairperson:

Mike Murray, Chair, School District No. 42 (Maple Ridge-Pitt Meadows)

THAT the Agenda be ordered as amended.

CARRIED

4. Invitation for Public Input to matters on the Agenda

Clarification was requested on the amended 2014-2015 school calendar. The Board Chair reminded members of the public that questions would be allowed under Question Period.

Input was received from a parent in the School District on proposed Policy 9601: Anaphylaxis and proposed Procedure 9601.1 Anaphylaxis requesting that the School District adopt a district wide blanket approach of being peanut aware.

B. APPROVAL OF MINUTES

1. October 8, 2014 Public Board Meeting Minutes

Moved: Trustee Rempel

Seconded: Trustee Marshall

THAT the Minutes of the October 8, 2014 Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

1. Community Plan for a Public System of Integrated Early Care and Learning – Emily Mliczko

Moved: Trustee Rempel

Seconded: Trustee Nelson

Emily Mliczko of the Early Childhood Educators of BC presented a broad overview of the proposal for a Community Plan for a Public System of Integrated Early Care and Learning. It was reported that with the increased focus on early learning more vulnerable children are attending school at a younger age. Money has been invested in the area of early learning but not in providing accessible and affordable childcare in quality licensed facilities.

The Made in BC Plan would provide affordable daycare in quality licensed facilities at \$10 per day for full time daycare, \$7 per day for part time daycare and no fee for those families whose annual income is under \$40,000. The plan would improve the wages of Early Childhood Educators, include all children on a voluntary basis, meet the demonstrated need in the community, and be consistent with the Early Learning Framework. There are seven key highlights of the plan: Early Care and Learning Act, New Home in the Ministry of Education, Expanded Role for Boards of Education, Early Years Network, Enhanced Kindergarten and Grade 1, Strengthen Family and School Age Care and Investment in the Early Childhood Educators Workforce. It was reported that other provinces and territories in Canada have already incorporated childcare in the education system, that an implementation plan had been created for The Made in BC Plan and that the Made in BC Plan had received endorsement from many noteworthy supporters.

THAT the Board receive the Community Plan for a Public System of Integrated Early Care and Learning presentation by Emily Mliczko of the Early Childhood Educators of BC, for information.

And further;

THAT the Board endorse the Community Plan for a Public System of Integrated Early Care and Learning proposed by the Coalition of Child Care Advocates of BC and Early Childhood Educators of BC.

CARRIED

2. Achievement Contract – Laurie Meston

Moved: Trustee Rempel

Seconded: Trustee Marshall

The Acting Superintendent presented the Achievement Contract and reported on Early Learning: Early Indicators for Student Success, including Aboriginal learners. The Acting Superintendent explained what actions have been taken to address this area of focus, what data was used to monitor the impact of actions, what was learned and what the next steps are.

THAT the Board receive the Achievement Contract Presentation, for information.

CARRIED

D. DELEGATIONS

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools

a) Amended 2014-2015 School Calendar

Moved: Trustee Rempel

Seconded: Trustee Carr

The Acting Superintendent reported that due to job action and the late return of students and staff in September, the Board approved postponing the September 22, 2014 growth planning day and the September 23, 2014 non-instructional day to occur later in the school year.

The Acting Superintendent reported that after consultation with the partner groups and in alignment with the School Calendar Regulation, it was proposed that the Growth Planning Day take place on January 27, 2015 and that the Non-Instructional Day take place on March 23, 2015.

The Acting Superintendent clarified that approval was being requested for the dates only and that these dates would be identified as school or district based days after further consultation.

THAT the Board approve the attached amended District School Calendar, Kanaka Creek School Calendar, and the District Distributed Learning Calendar for 2014-2015.

CARRIED

b) Learning Improvement Fund

Moved: Trustee Rempel

Seconded: Trustee Clarkson

The Acting Superintendent reported that as indicated in the Learning Improvement Fund Regulation 2 (6), a Board requesting, in a fiscal year, a grant under section 115.2 of the Bill 22 – Education Improvement Act, must submit a spending plan to the Minister of Education by October 31, 2014.

The Acting Superintendent presented the Learning Improvement Fund Approval Form and the Learning Improvement Plan Summary. The Acting Superintendent reported that the Learning Improvement Committee had followed the same process as in previous years but that class size

concerns at the secondary level had resulted in monies being used to address class size rather than class composition.

Discussion ensued on the numbers of secondary classes over 30, using the Learning Improvement Fund to increase staffing due to class size, increased enrolment from projections and secondary timetables.

THAT the Board receive the Learning Improvement Fund Spending Plan Summary for information.

And further;

THAT the Board approve the Learning Improvement Fund Approval form for submission to the Minister of Education by October 31, 2014.

CARRIED

3. Secretary Treasurer

a) Energy Management Program

Moved: Trustee Rempel

Seconded: Trustee Clarkson

The Secretary Treasurer reported that as part of the Board's Strategic Plan one of the key strategic directions for the School District identified was the effective, efficient and sustainable management of resources.

In 2014, the School District engaged the services of two contractors to complete a high level review of all district facilities. The review identified savings of over 4 million kilowatt hours in energy alone and reported that upgrades would be required in all school district facilities. The Secretary Treasurer explained that once a project is undertaken it is evaluated by BC Hydro for potential savings. BC Hydro then provides a grant based upon those potential savings and creates an implementation plan.

The Secretary Treasurer further explained that in order to manage projects and further funding applications, a staff resource would be required. BC Hydro had recommended the creation of an Energy Manager position that would assist the School District in establishing strategic energy management in partnership with BC Hydro. BC Hydro had committed to co-fund the greater of 50% or \$50,000 of the Energy Manager's salary and benefits. Bonus funding of \$25,000 could be received if standing funding deliverables as well as bonus funding deliverables were achieved. The position would require specific training and would initially be for 12 months with the option to continue for a further 5 years. The total compensation for the position will be \$100,000 and the Board's maximum contribution would be \$50,000.

Discussion ensued on carbon offsets, local capital funding and use of the contingency reserves.

THAT the Board approve the creation of a full time Energy Manager position jointly funded by BC Hydro (up to \$75,000 annually) and the Board from annual utilities savings resulting from the implementation of an energy management program for the school district.

AND FURTHER;

THAT the Board approve the use of up to \$200,000 from the local capital fund for utility conservation projects.

AND FURTHER;

THAT the Board directs the Secretary Treasurer to prepare a comprehensive Energy Management Plan as part of the Strategic Facilities Plan.

CARRIED

4. Board Committees

- a) Finance
- c) Budget
- d) Board Policy Development

i. Facilities Related Policies

Moved: Trustee Rempel

Seconded: Trustee Carr

The Board Chair confirmed that the Facilities Related Policies had been updated to reflect current practice.

THAT the Board rescind the School Size policy (dated November 25, 2008); the School Closure policy; and the Student Attendance Areas policy;

AND FURTHER;

THAT the Board approve Policy 6425: School Size; Policy 6801: School Closures; and Policy 9200: School Catchment Areas & Student Placement

AND FURTHER;

THAT the Board receive Procedure 9200.1: Student Placement for information.

CARRIED

ii. Policy 9601: Anaphylaxis

Moved: Trustee Rempel

Seconded: Trustee Carr

The Acting Superintendent reported that Policy 9601: Anaphylaxis and Procedure 9601.1 Anaphylaxis were very comprehensive, provided lots of direction and focused on the care of students. The School District had been advised by Public Health that adopting a district wide blanket approach to being peanut aware would be challenging.

The Director of Instruction, Student Support Services reported that the Policy and Procedure were guided by two documents: the Ministerial Order on Anaphylaxis and the Ministry of Education's Anaphylaxis and Child Safety Framework and had been drafted in consultation with Public Health.

Discussion ensued on awareness in schools.

THAT the Board approve Policy 9601: Anaphylaxis and that Procedure: 9601.1 Anaphylaxis be received for information.

CARRIED

G. INFORMATION ITEMS

- 1. Chairperson

a) Operational Plan

Moved: Trustee Rempel

Seconded: Trustee Carr

The Board Chair reported that the Operational Plan captured broad principles with the intent to bring alignment to all aspects of the operation. The Board of Education Operational Plan, Educational Operational Plan, Business Division Operational Plan, Information Technology Division Operational Plan and the Human Resources Department Operational Plan were presented with key areas being highlighted from each plan.

THAT the Board receive the Maple Ridge – Pitt Meadows school district operational plan for information.

CARRIED

b) Mike Murray, Chair, School District No. 42 (Maple Ridge-Pitt Meadows)

The Board Chair reported on the letter to the Select Standing Committee on Finance and Government Services and the recommendation to establish an education financing task force.

2. Superintendent of Schools
3. Secretary Treasurer
4. Board Committees & Advisory & Advisory Committee Reports
 - a) Finance
 - b) Budget
 - c) Board Policy Development
 - d) Education
 - e) Aboriginal Education
 - f) Inclusive Education
 - g) French Immersion Advisory
 - h) District Student Advisory
 - i) Round Table with Partners

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

BC School Trustees Association Provincial Council

Trustee Clarkson reported on the motions and speakers at the recent BC School Trustees Association Provincial Council.

Ridge Meadows Education Foundation

Trustee Rempel reported that there will be a Christmas tree sale and that a letter of thanks will be sent to the family who donated \$200,000 to the Ridge Meadows Education Foundation.

Youth Centre Society

Trustee Carr reported that Jen Bailey is now involved with the Youth Centre Society and that she will ensure involvement of youths in the society.

Good News

Trustee Rempel reported on governance discussions with a class of Grade 11 Westview Secondary School students. Trustee Nelson reported that the Pitt Meadows Centennial Committee had erected Remembrance Day banners. The Board Chair reported that there will be an information night for Grade 10 and Grade 11 students and parents wishing to participate in the Rotary Youth Exchange

Program. The Board Chair acknowledged Scott Ormiston for receiving the Prime Minister's Certificate of Achievement Award.

J. QUESTION PERIOD

Clarification was requested on the potential monetary savings from the Energy Management Program and whether the Energy Management Position would be a union or exempt position.

Clarification was requested on the implementation plan for Policy 9601: Anaphylaxis and Procedure 9601.1 Anaphylaxis and if the School District would consider adopting a district wide blanket approach to being peanut aware.

Clerical employees questioned the cuts to clerical time in schools.

OTHER BUSINESS

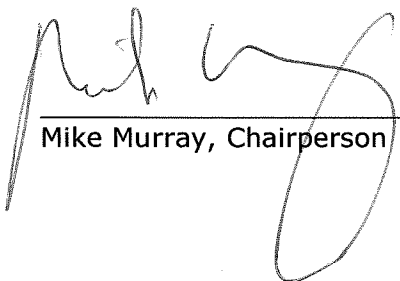
K. ADJOURNMENT

Moved: Trustee Rempel


Seconded: Trustee Palis

THAT the meeting of the Board be adjourned at 8:39 p.m.

CARRIED



Mike Murray, Chairperson



Flavia Coughlan, Secretary Treasurer