



PUBLIC MEETING OF THE BOARD OF EDUCATION

Wednesday, October 14, 2015
Time: 6:00 p.m.

District Education Office
22225 Brown Avenue
Maple Ridge BC V2X 8N6

"The true sign of intelligence is not knowledge but imagination." Albert Einstein

A G E N D A

A. OPENING PROCEDURES

ITEM 1

1. Call to Order
2. Correspondence
 - Mike Murray, Chair, School District No. 42 (Maple Ridge-Pitt Meadows)
3. Approval of Agenda
4. Invitation for Public Input to matters on the Agenda - *Members of the public can provide input on items on the Agenda. Speaker's time is limited to 2 minutes per person. This agenda item has a time limit of 10 minutes.*

B. APPROVAL OF MINUTES

1. September 23, 2015 ITEM 2

C. PRESENTATIONS - *Individuals and groups invited by the Board to make presentations. Time limits for individual presentations will be established to allow all speakers to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

1. Strategic Facilities Plan ITEM 3

D. DELEGATIONS - *Registered delegations can make presentations to the Board. Time limits for individual delegations will be established to allow all registered delegations to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools
 - a) Learning Improvement Fund ITEM 4
3. Secretary Treasurer
 - a) Eligible School Sites Proposal ITEM 5
 - b) 2015/16 Capital Plan ITEM 6
4. Board Committees
 - a) Finance
 - b) Budget
 - c) Board Policy Development
 - d) Strategic Facilities Plan
 - e) Education
 - f) Aboriginal Education

G. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools
 - a) Superintendent's Update
3. Secretary Treasurer
4. Board Committees & Advisory Committee Reports
 - a) Finance
 - b) Budget
 - c) Board Policy Development
 - d) Strategic Facilities Plan
 - e) Education
 - f) Aboriginal Education
 - g) Inclusive Education
 - h) French Immersion Advisory
 - i) District Student Advisory
 - j) Round Table with Partners

ITEM 7

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

1. BC School Trustees Association Provincial Council
2. District Parent Advisory Council
3. Joint Parks and Leisure Services
4. Municipal Advisory & Accessibility
5. Maple Ridge-Pitt Meadows Arts Council
6. Ridge Meadows Education Foundation
7. Social Planning Advisory:
<http://www.mapleridge.ca/AgendaCenter/Social-Planning-Advisory-Committee-10>
8. Tzu Chi Foundation
9. Youth Centre Society
10. Other Board Liaison Representative Reports
 - a) Good News Items

J. QUESTION PERIOD - *Questions, with the exception of Trustee questions, will be limited to one question per person with one follow-up clarification question, if necessary. Question period will be restricted to questions only – statements and debate will not be permitted. This agenda item has a time limit of 10 minutes; extension is at the discretion of the Board.*

K. OTHER BUSINESS

1. Public Disclosure of Closed Meeting Business

ITEM 8

L. ADJOURNMENT



ITEM 1

To: **Board of Education**

From: Chairperson
Mike Murray

Re: **OPENING PROCEDURES**

Date: October 14, 2015
(Public Board Meeting)

Information/Decision

1. *CALL TO ORDER*
2. *CORRESPONDENCE (Information Item)*
 - Mike Murray, Chair, School District No. 42 (Maple Ridge-Pitt Meadows)
(Attachments can be found on the school district website)

RECOMMENDATION:

THAT the Board receive all correspondence for information.

Attachment

3. *APPROVAL OF AGENDA (Decision Item)*

RECOMMENDATION:

THAT the Agenda be approved as circulated.

4. *INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA - Members of the public can provide input on items on the Agenda. Speaker's time is limited to 2 minutes per person. The agenda item has a time limit of 10 minutes.*



October 1, 2015

Select Standing Committee on Finance and Government Services
Room 224, Parliament Buildings
Victoria, B. C. V8V 1X4

Dear Committee Members:

RE: Budget 2016 Consultations

The Board of Education for School District No. 42 Maple Ridge and Pitt Meadows wishes to join the BC School Trustees Association and other Boards of Education in expressing its serious concern about the state of education funding in British Columbia.

In our June 2015 letter to our MLAs, our Board detailed the impacts that insufficient funding has had on our school district over the past several years. We have attached that letter and supporting material for the committee's information, as we feel a more detailed analysis of the issues as they impact individual school districts is more beneficial than simply making the statement that more funding is needed.

To summarize, we have been faced with making over nine million dollars of service level reductions from our operating budget during the past three budget cycles. Since so much of our operating budget is comprised of labour costs, we have had to reduce our labour force by 60 positions beyond the reductions necessitated through declining enrollment. Our class sizes have increased considerably and our administrative, secretarial, principal/vice principal, career counselling, librarian, maintenance and other positions have decreased significantly in number. All of this means that far less attention is available for students and fewer new teachers are entering the system. While we have enjoyed some success with student achievement in the form of increasing graduation rates, it will not be long before that achievement begins to decline as the students who are entering the system now experience the impacts of these reduced resources over all of the years of their K to 12 education.

Last year we expected funding would be provided to meet the commitments made in the settlement brokered by the province with teachers. Unfortunately, the announcement that Boards of Education would be required to reduce spending and services to achieve additional savings amounting to \$54M over two years forced our Board to make even more cuts and pass significant costs along to parents. We had to eliminate regular school bussing to rural areas starting in September 2016, and moved to a bring your own device model for students. This is on top of the staffing cuts we made during previous budget cycles.

This summer, we learned we are being asked to fund the implementation of the Next Generation (Internet) Network, the anticipated annual costs of which for our district will amount to \$456,972 per year. We are also being asked to fund a long overdue increase in exempt staff salaries (salaries that have not increased since 2009) without additional funding from the Ministry of Education. Our implementation of these changes will demand further service level cuts.

The government argues educational expenditures have increased since 2002. Labour settlements negotiated by government account for most (if not all) of the increased expenditures described by government. Those increases have not kept pace with the cost pressures over which Boards of Education have no control, including pension plan contribution increases, utility cost increases, MSP premiums, inflation on general supplies and purchased services, the Next Generation Network, etc. The latest requirement that Boards find further savings of \$54M effectively reverses the government's commitment to fully fund the last support staff and teacher settlements. The chart attached to our June 2015 letter to MLAs Marc Dalton and Doug Bing illustrates the impact of government decision making over the past several years. This graph shows that per pupil funding has actually decreased significantly over time.

We acknowledge and support the recommendations from last year's select standing committee that sufficient funding for the K-12 education system be provided in support of student achievement and that the cost increases being experienced by school districts be fully addressed.

We believe there is a significant problem in the disconnect between those delivering services (Boards of Education) and those setting the overall education budget (provincial government). An enhanced level of communication and collaborative decision-making needs to be considered to bring those two groups together. Those who set budgets at levels requiring continuing service cuts need to take responsibility for the consequences and not be completely buffered by local Boards of Education who have no say in setting the budget envelope. Better yet, Boards of Education should have some meaningful degree of involvement in making recommendations to government on the annual education budget for the province.

We submit there is a need for government to work more closely with

- Boards of Education through the BCSTA,
- the BC Association of School Business Officials, and
- the BC School Superintendents Association

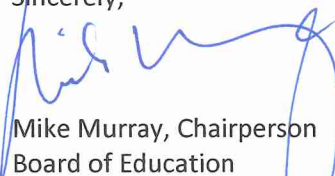
to build an education budget from the ground up that truly reflects the needs of the system. We proposed a resolution to that effect to the BCSTA AGM last spring, and this resolution was adopted. It is our genuine hope that some progress can be made along those lines in the upcoming budget deliberations.

In our view, the select committee should reinforce that resolution by recommending the establishment of an education financing task force involving the aforementioned parties, the purpose of which would be to examine such matters in detail, including:

- what level of funding the k-12 sector needs in order to bring stability to the system and achieve the desired progress identified in forward thinking education planning,
- taxation recommendations related to school property taxes and other taxation necessary to provide the required level of funding,
- the management of Ministry of Education holdback funding,
- the funding formula by which the Ministry's resources are distributed to school districts throughout the province, and
- how those responsible for the day to day delivery of public education can have a meaningful and ongoing role in identifying the requirements for and setting the provincial education budget.

We thank you for your attention.

Sincerely,



Mike Murray, Chairperson
Board of Education

Encls.

cc:

The Honourable Mike Bernier, Minister of Education

The Honourable Mike DeJong, Minister of Finance

Mr. Doug Bing, MLA

Mr. Marc Dalton MLA

Mr. Rob Fleming, MLA

Ms. Teresa Rezansoff, President, BCSTA

Mr. Kelvin Stretch, President, BCASBO

Ms. Sherry Elwood, President, BCSSA

Board of Education, School District No. 42 (Maple Ridge and Pitt Meadows)

Ms. Sylvia Russell, Superintendent of Schools

Ms. Flavia Coughlan, Secretary Treasurer

Ms. Catharine Watkins, President, Maple Ridge Principals' and Vice Principals' Association

Mr. George Serra, President, Maple Ridge Teachers' Association

Ms. Leslie Franklin, President, CUPE Local 703

Ms. Kim Dumore, Chair, District Parent Advisory Council

District Student Advisory Council



ITEM 2

To: **Board of Education**

From: Chairperson
Mike Murray

Re: **APPROVAL OF MINUTES**

Date: October 14, 2015
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the September 23, 2015 Public Board Meeting be approved as circulated.

Attachment



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING**
Wednesday, September 23, 2015 (6:00 PM)
DEO Board Room

IN ATTENDANCE:

BOARD MEMBERS:

Chairperson – Mike Murray
Vice Chairperson – Eleanor Palis
Trustee – Lisa Beare
Trustee – Susan Carr
Trustee – Korleen Carreras
Trustee – Ken Clarkson

STAFF:

Superintendent – Sylvia Russell
Deputy Superintendent – Laurie Meston
Secretary Treasurer – Flavia Coughlan
Executive Assistant – Karen Yoxall

ABSENT

Trustee – Dave Rempel

A. OPENING PROCEDURES

1. Call to Order

The meeting was called to order at 4:00 p.m. The Chairperson welcomed and thanked everyone for attending. The Chairperson acknowledged that this meeting is taking place on the traditional territory of Katzie First Nation and Kwantlen First Nation.

2. Correspondence

Moved/Seconded

- Frank Lento, Chair, School District No. 5 (Southeast Kootenay)
- Cindy Dettling, Safe Stop Coordinator

THAT the Board receive all correspondence for information.

CARRIED

3. Approval of Agenda

Moved/Seconded

THAT the Agenda be ordered as circulated.

CARRIED

4. Invitation for Public Input to matters on the Agenda

Leyla Pontes-Serra, a teacher at Blue Mountain Elementary and Cynthia Merriman, President of the Blue Mountain Elementary Parent Advisory Committee spoke of their concerns regarding the proposed recommendations to establish the International Baccalaureate program at their school.

George Serra, President, Maple Ridge Teachers' Association spoke of concerns regarding the costs related to implementing new programs into the district.

The Board Chair reported that all feedback received would be considered.

B. APPROVAL OF MINUTES

1. June 24, 2015

Moved/Seconded

THAT the Minutes of the June 24, 2015 Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

- a) Inclusive Education: Gary Lozinski and Dennis Lacroix

Gary Lozinski presented information on Supporting Inclusive Education at the Secondary Level and provided a synopsis of how secondary schools address the needs of students through a common framework.

The Chairperson requested a motion to extend the time limit for presentations by a further five minutes.

Moved/Seconded

THAT the time limits for presentations be extended by a further five minutes.

CARRIED

Dennis Lacroix presented information on Life After School Transition (L.A.S.T.) and the work undertaken by the L.A.S.T. Committee to empower local youth as they transition from high school to work and/or post secondary training.

Moved/Seconded

THAT the Board receive the presentation from Gary Lozinski and Dennis Lacroix on Inclusive Education, for information.

CARRIED

D. DELEGATIONS

- a) Maple Ridge Teachers' Association: Social Justice Committee

Moved/Seconded

Deirdre Torrence, Karen Learmonth, Martin Dmitrieff and Hilaire Ford of the Social Justice Committee presented a draft multiculturalism policy for consideration by the Board.

The Chairperson explained that the Board Policy Development Committee had developed a work plan for 2015-16 based upon new policies required by law and existing policies that required review but would consider including a review of the draft multiculturalism policy in the work plan.

THAT the Board receive the presentation from the Maple Ridge Teachers' Association Social Justice Committee, for information.

CARRIED

E. DEFERRED ITEMS**F. DECISION ITEMS**

1. Chairperson

a) Board of Education Public Board Meeting

Moved/Seconded

The Chairperson reported that the October Board Meeting date was being rescheduled to facilitate attendance at the Ministry of Education's Joint Education Partners Meeting scheduled for October 21, 2015.

THAT the Board approve the change of date for the Public Board Meeting from October 21, 2015 to October 14, 2015 to facilitate attendance at the Ministry of Education's Joint Education Partners Meeting scheduled for October 21, 2015.

CARRIED

2. Superintendent of Schools

a) Universal Washroom Sign

Moved/Seconded

The Superintendent reported that in November 2014, students of the Maple Ridge Secondary School Gay Straight Alliance requested that signage for single stalled washrooms be changed to ensure our schools are creating a culture that is honoring and inclusive of gender diversity.

Consultation between the Safe and Caring Schools Policy Implementation Committee and students from Maple Ridge Secondary School and with other school districts took place and a universal washroom sign selected.

The Superintendent reported that with the input of principals and school staff, single stalled washrooms will be assigned the new universal washroom sign. Some secondary schools might select more than one washroom and in schools where installing the new sign is not viable the Principal and Director of Instruction will work on identifying alternative solutions. Costs will be covered from exiting budget allocations.

THAT the Board approve the use of the proposed universal washroom sign and the installation of universal washroom signs in all elementary and secondary schools.

CARRIED

3. Secretary Treasurer

a) 2015/16 Routine Capital Plan

Moved/Seconded

The Secretary Treasurer reported that the deadlines for the 2015/16 Capital Plan submissions to the Ministry are September 15, 2015 for Routine Capital and November 2, 2015 for the 2015/16 Capital Plan. On August 20, 2015 the Ministry announced that funding available for routine capital is nearly \$20 million and requested that districts identify priorities for routine capital upgrade projects.

The Secretary Treasurer reported that the 2015/16 Routine Capital Plan submission was prepared with assistance from Rocky Point Engineering and that it included mechanical upgrade projects that can be completed in the next two years and would result in replacement of beyond useful life equipment and improved energy efficiency.

The Secretary Treasurer further reported that the capital funding request for these projects together with the consultants report would be included in the November 2, 2015 Capital Plan submission.

THAT the Board approve the 2015/16 Routine Capital Plan for submission to the Ministry of Education and inclusion in the 2015/16 Capital Plan.

CARRIED

4. Board Committees

a) Finance

i. Audited Financial Statements

Moved/Seconded

The Secretary Treasurer presented the Audited Financial Statements for the fiscal year ended June 30, 2015. In accordance with the School Act, Boards of Education must prepare financial statements with respect to the preceding fiscal year and forward a copy to the Ministry of Education by September 30, 2015, together with the auditor's report.

Accounting Policies, Operating Fund, Special Purpose Funds, Capital Fund and the Contingency Reserve were explained.

THAT the Board approve the Audited Financial Statements of School District No. 42 (Maple Ridge – Pitt Meadows) June 30, 2015.

CARRIED

- b) Budget
- c) Board Policy Development
- d) Strategic Facilities Plan
- e) Education Committee
- f) Aboriginal Education

G. INFORMATION ITEMS

1. Superintendent of Schools

a) My Education BC Update

Moved/Seconded

The Director of Instruction, the MyEdBC Project Manager and MyEdBC District Helping Teachers reported on teacher training, clerical and administration training schedule, and system responsiveness.

Discussion ensued on the possibility of the Ministry of Education extending the 1701 reporting deadline.

THAT the Board receive the My Education BC Update, for information.

CARRIED

b) Summer Learning Update**Moved/Seconded**

The Principal of Continuing Education, Vice Principal of Summer Learning and Summer Learning staff provided an update on the summer learning programs for summer 2015. Secondary summer learning, elementary summer learning, online learning and a financial update were presented.

THAT the Board receive the Summer Learning Update for information.

CARRIEDc) Superintendent's Update**Moved/Seconded**

The Superintendent reported on student enrolment in elementary, secondary and graduated adults, Maureen Dockendorf's presentation, the BC Lions Skills for Life Summit, BC Lions Read, Write and Roar 2015/16, District Student Advisory Council activities, SOAR at Thomas Haney Secondary School, the "Pack it in Pack it out" initiative at Alouette Elementary and events at Glenwood Elementary and Webster's Corners Elementary.

THAT the Board receive the Superintendent's Verbal Update, for information.

CARRIED

2. Secretary Treasurer
3. Board Committees & Advisory & Advisory Committee Reports
 - a) Finance
 - b) Budget
 - c) Board Policy Development

i. Health Related Procedures**Moved/Seconded**

The Director of Instruction, Learning Services reported that a comprehensive review of all documents related to student health and medical needs was undertaken by Student Support Services in consultation with the Public Health Nurses. As a result of this review it was necessary to update Procedure 9601.1 Anaphylaxis and create Procedure 9610.1 Medical Intervention, Procedure 9610.2 Seizures and Procedure 9610.3 Type 1 Diabetes.

Clarification was requested on staff training and the implementation process.

THAT the Board receive for information:

- Procedure 9601.1: Anaphylaxis
- Procedure 9610.1: Medical Intervention
- Procedure 9610.2: Seizures
- Procedure 9610.3: Type 1 Diabetes

CARRIED

ii. Update on Policies and Procedures

Moved/Seconded

The Secretary Treasurer provided a brief overview on the Board Policy Committee Work Plan for 2015-2016 outlining policies required by law and policies that require review.

THAT the Board receive the Board Policy Committee Work Plan 2015-2016, for information.

CARRIED

Discussion ensued on the inclusion of the draft multiculturalism policy into the Board Policy Development Committee Work Plan.

Moved/Seconded

THAT the Board refer the proposed draft multiculturalism policy to the Board Policy Development Committee for review and consideration of where it should be included in the Board Policy Committee Work Plan.

CARRIED

d) Strategic Facilities Plan

i. Draft Strategic Facilities Plan

Moved/Seconded

The "*Facilities and Learning for Today and Tomorrow Public Consultation Summary*" and the "*Draft Strategic Facilities Plan*" were presented for information.

The Superintendent reported on the following proposed recommendations:

- Fine Arts
- International Baccalaureate
- Trades Programs
- General Recommendations: Programs of Choice
- Early French Immersion
- Pitt Meadows Catchment Areas
- Secondary Catchment Areas

Discussion ensued on the feedback that had been received on the International Baccalaureate program and the Fine Arts focus in schools.

The Secretary Treasurer reported on the following proposed recommendations:

- Capital Plan Priorities for Existing Facilities;
- Capital Plan Priorities for Future Schools.

Discussion ensued on the difference between nominal and functional capacity of schools.

The Chairperson reported that feedback on the proposed recommendations is now being sought and that an Open House had been scheduled to take place on September 30, 2015 at Maple Ridge Secondary School.

THAT the Board receive the Draft Strategic Facilities Plan, for information.

CARRIED

- e) Education
- f) Aboriginal Education
- g) Inclusive Education
- h) French Immersion Advisory
- i) District Student Advisory
- j) Round Table with Partner Groups

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

1. Submission to the Select Standing Committee on Finance and Government Services

Moved/Seconded

The Chairperson reported that the deadline for submissions to the Select Standing Committee on Finance and Government Services is October 15, 2015.

THAT the Board authorize the Board Chair to prepare a submission on behalf of the Board with the Select Standing Committee on Finance and Government Services regarding the Budget 2016 by October 15, 2015.

CARRIED

I. TRUSTEE REPORTS

BC School Trustees Association

Trustee Clarkson reported that he will be attending the North West branch meeting on September 25, 2015 in Prince Rupert and that the Fraser Valley branch meeting will take place in Langley on October 28, 2015.

Joint Parks and Leisure Services

The Board Chair reported that a draft report on Sports Strategy would be submitted to the Superintendent for staff feedback.

Maple Ridge-Pitt Meadows Arts Council

Trustee Carreras reported that the Maple Ridge Art Gallery had recently undergone a name change and was now The Act Art Gallery and that the upcoming Annual General Meeting is scheduled to take place on October 5, 2015.

Social Planning Advisory Council

Trustee Carreras reported that the report for Maple Ridge on My Health My Community is now available online <https://www.myhealthmycommunity.org/Results/CommunityProfiles.aspx>

Good News

Trustees reported on the Terry Fox Run, SOAR, and Raise a Reader.

J. QUESTION PERIOD

A question was posed regarding the Strategic Facilities Review.

K. OTHER BUSINESS

L. ADJOURNMENT

Moved/Seconded

THAT the Board adjourn the meeting.

CARRIED

The Public Board meeting adjourned at 8:57 p.m.

Mike Murray, Chairperson

Flavia Coughlan, Secretary Treasurer

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan

Re: **STRATEGIC FACILITIES PLAN**

Date: October 14, 2015
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE

In order to ensure that future Capital Plan submissions to the Ministry of Education accurately reflect the priorities and needs of the Maple Ridge - Pitt Meadows School District, the board directed staff to prepare a comprehensive School District Strategic Facilities Plan in consultation with stakeholders, educators, the community and the two municipalities.

The Strategic Facilities Plan identifies and rationalizes current and future capital requirements for school sites, new schools, and facility upgrades based on building condition, seismic vulnerability and ongoing maintenance/life cycle costs; as well as new education initiatives.

This completed plan, which aligns with the board's strategic direction as outlined in the Roadmap to Excellence, will provide the critical context for discussions with the municipalities regarding eligible school sites, the Ministry regarding high priority project requests, and the community regarding the board's vision and priorities surrounding district facilities.

The attached Strategic Facilities Plan has been created in three steps:

1. Phase I: Strategic Facilities Review

See Strategic Facilities Review document, April 2014.

2. Phase II: Strategic Facilities Consultation

See Facilities and Learning for Today and Tomorrow: Public Consultation Summary document, September 2015.

3. Phase III: Strategic Facilities Plan

See Draft Strategic Facilities Plan document, September 2015.

See Facilities and Learning for Today and Tomorrow: Public Consultation Summary document, October 2015.

The information gathered in the first phase was presented in the Strategic Facilities Review document, which in turn formed the foundation for phase two consultation. Phase two consultation included a meeting with the City of Maple Ridge and a meeting with the City of Pitt Meadows, a workshop with Board of Education Advisory Committees and Education Partner Groups, as well as a public engagement process consisting of two online surveys and an Open House.

The information presented in the Draft Strategic Facilities Plan was a culmination of the work done in phases one and two. It included draft recommendations in the areas of proposed new programs of choice, catchment area changes, and capital plan priorities for existing facilities and future schools. These draft recommendations have been shaped by the feedback the school district collected throughout the consultation process.

In the final step, the school district consulted with the public using a variety of tools to inform Board of Education decisions on the Strategic Facilities Plan and deepen public understanding about the proposed draft recommendations. The feedback received through this final consultation process was used to shape the recommendations included in this Strategic Facilities Plan. For a summary of recommendations, see section 6 of the attached document.

RECOMMENDATION:

THAT the Board approve the Strategic Facilities Plan and authorize staff to implement the recommendations included in the plan.

Attachments



ITEM 4

To: Board of Education

From: Superintendent
Sylvia Russell

Re: **LEARNING IMPROVEMENT FUND**

Date: October 14, 2015
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

As indicated in the Learning Improvement Fund Regulation 2 (6), a Board requesting, in a fiscal year, a grant under section 115.2 of the Bill 22 – Education Improvement Act, must submit to the Minister, by the time and in the manner specified by the Minister, a spending plan that allocates the estimated grant with respect to one or more of the following:

- (i) the provision of additional teaching staff and teacher assistants and other paraprofessionals;
- (ii) additional teaching time and services to students;
- (iii) professional development training of teaching staff to address challenging learning conditions;
- (iv) a reserve fund, not exceeding 30% of the estimated grant that may be used for any of the purposes described in subparagraphs (i) to (iii) as the Board considers appropriate.

The Learning Improvement Fund Approval form is attached (Attachment A) and must be submitted to the Minister of Education by October 31, 2015. Also attached (Attachment B) is the Learning Improvement Fund Spending Plan Summary, which provides more detailed information about the process used to develop the spending plan.

An update regarding class size and composition will be presented at a future Board meeting.

RECOMMENDATION:

THAT the Board receive the Learning Improvement Fund Spending Plan Summary for information.

And further;

THAT the Board approve the Learning Improvement Fund Approval form for submission to the Minister of Education by October 31, 2015.

Attachments

Learning Improvement Fund Approval

Please complete this form and include your district Learning Improvement Fund Plan and submit by October 31 of each year.

School District Name:

Total LIF allocation: Support Staff minimum allocation:

Education Fund allocation:

1. Amount committed under this plan to:

Support Staff funding:

Teacher Staffing funding:

Reserves (maximum 30% and to be spent by June 30th):

2. Support Staff:

Number of new full-time positions (35 hours):

Number of new part-time positions (under 35 hours):

Number of Support Staff with hours increased from part-time to full-time:

3. Teachers:

Number of new full-time positions (1.0 FTE):

Number of new part-time positions (less than 1.0 FTE):

Number of teachers with hours increased from part-time to full-time:

4. The local Teachers Union has agreed to this plan. ☐ YES ☐ NO

5. Declaration:

This declaration is to confirm that the consultations required under Section 2 of the Learning Improvement Fund Regulation have been carried out, and that the attached spending plan allocates the estimated grant in accordance with subsection 2(6) of that regulation.

Superintendent of Schools:

6. Submit:

Contact name: and Email:

Please complete this form and click Submit. This form will be automatically be emailed to

EDUC.learningdivision@gov.bc.ca after clicking the Submit button. **Please remember to include your detailed LIF Plan along with this document.**

Submit this form
by email

SUBMIT



Ministry of
Education

**Maple Ridge – Pitt Meadows School District
Learning Improvement Fund Spending Plan Summary
October 14, 2015**

As indicated in the Learning Improvement Fund Regulation Section 2 (6), a Board requesting, in a fiscal year, a grant under section 115.2 of the Bill 22 – Education Improvement Act, must submit to the Minister, by the time and in the manner specified by the Minister, a spending plan that allocates the estimated grant with respect to one or more of the following:

- (i) the provision of additional teaching staff and teacher assistants and other paraprofessionals;
- (ii) additional teaching time and services to students;
- (iii) professional development training of teaching staff to address challenging learning conditions;
- (iv) a reserve fund, not exceeding 30% of the estimated grant that may be used for any of the purposes described in subparagraphs (i) to (iii) as the Board considers appropriate.

The spending plan has been prepared in collaboration with the MRTA and CUPE and has been reviewed and finalized by the Superintendent of Schools to confirm compliance with the regulation.

The structures and systems that were collaboratively developed at the time of the introduction of the Learning Improvement Fund have continued to provide for an inclusive and cooperative approach to both school-based and district-based consultations. Staff in the Maple Ridge – Pitt Meadows school district have been pleased with the collaborative nature of both the consultation and allocation process.

Spring Consultation:

- The MRTA and District staff jointly agreed to the timelines and format of the consultation form to be used in the Spring Consultation process.
- Principals at each of our secondary schools consulted with teachers in alignment with the LIF Regulation Section 2 (Spring Consultation with Principal) and submitted Spring Consultation Forms on May 13, 2015 9:00 AM.
- A meeting was held in the afternoon on May 13, 2015 with the MRTA President and Vice President and the Deputy Superintendent and other members of the Maple Ridge – Pitt Meadows school district LIF Committee to review submissions. A determination was made to allocate a total of 9.008 FTE Teacher staffing to secondary schools from the LIF fund (effective September 1, 2015).
- Principals at each of our elementary schools consulted with teachers in alignment with the LIF Regulation Section 2 (Spring Consultation with Principal) and submitted Spring Consultation Forms on June 12, 2015 9:00 AM.
- A meeting was held in the afternoon of June 12, 2014 with the MRTA President and Vice President and the Deputy Superintendent and other members of the Maple Ridge – Pitt Meadows school district LIF Committee to review submissions. A determination was made to allocate a total of 8.418 FTE Teacher staffing to elementary schools from the LIF fund (effective September 1, 2015)

September Consultation:

- Again, the MRTA and district staff jointly agreed to the timelines and format of the consultation form to be used in the September Consultation process.
- The principal or vice principal of each school in the district consulted with teachers in alignment with both Section 2 of the LIF Regulation and the Collective Agreement language specific to the Education Fund.
- Completed September consultation were forms submitted to the Deputy Superintendent by Principals on September 25, 2015.

- Meetings were held on September 28, 2015 to review the completed consultation forms. The MRTA President and Vice President, the Director of Learning Services and other members of the Maple Ridge – Pitt Meadows school district LIF Committee attended the noted meetings to collaboratively develop and finalize a spending plan based on information provided on the consultation forms.
- A determination was made to allocate a total of 7.765 additional FTE teacher staffing to elementary and secondary schools from the LIF fund (effective October 5, 2015).

Support Staff Allocations:

The allocation of the Support Staff Learning Improvement Fund initiative portion was jointly agreed to by the CUPE President Local 703 and School District 42. It was collaboratively decided that the following incremental EA allocations be made to full time continuing staffing:

- 1.5 hours to increase the hours of 136 28-hour per week elementary Education Assistants to 29.5 hours per week to provide increased time for consultation, collaborative planning, meetings and to provide increased support to students.
- 0.5 hours to increase the hours of 90 29-hour per week secondary Education Assistants to 29.5 hours per week to provide increased time for consultation, collaborative planning and meetings and to provide increased support to students.
- The allocation of three 28 hour per week time duration EA positions for the full school year (September 2015 to June 2016) to elementary schools which show high vulnerability on the Social Services Index. In addition, one 20 hour per week time duration EA position will be added to a secondary school to support students with intensive needs. These positions will be dedicated to providing enhanced levels of instructional support to these four schools.

Spending Plan (2015/2016):

The jointly agreed upon allocations and finalized spending plan for the 2014/2015 school year provides for:

- 13.183 FTE additional teacher staffing to support student learning in elementary schools.
- 12.008 FTE additional teacher staffing to support student learning in secondary schools.
- 3.0 Part Time (28 hours/week) Education Assistant positions and 1.0 Part Time (20 hours/week) to support student learning in elementary and secondary schools with high vulnerability and intensive needs.
- Increasing all full time EA positions at elementary and secondary to 29.5 hours per week. This results in increases to 226 Educational Assistants at elementary and secondary.

The Maple Ridge – Pitt Meadows School District Learning Improvement Fund (LIF) Grant Allocation Plan, which will include this report and the following calculations, will be entered into the Ministry template and submitted to the Ministry of Education by October 31, 2014 as required.

Total LIF Allocation:	\$2,481,560
Less: Minimum Support Staff Obligation (EA Staffing):	(\$496,312)
Less: Teacher Education Fund Allocation:	(\$1,841,497)
Reserves:	<u>\$143,751</u>

The reserves will be allocated as determined by the SD42 LIF Committee using the same process as was used during the September consultation process.

**ITEM 5**

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan

Re: **ELIGIBLE SCHOOL SITES PROPOSAL**

Date: October 14, 2015
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE

The Eligible School Site Proposal is a required component of the capital plan submission, which must be passed annually by Board resolution and referred to local governments in the District for acceptance pursuant to the Local Government Act.

This report estimates the number of eligible school age children which would be generated by residential growth and to estimate the number of eligible school site requirements for the School District, including approximate number, location and cost of school sites proposed to be included in the 2015/16 Capital Plan.

The Eligible School Site Proposal was initially incorporated into the 2001-2002 capital budget submission and involved extensive consultation with the City of Maple Ridge and the City of Pitt Meadows as well as the development community. Both municipalities have undertaken major revisions to their Official Community Plans and land use bylaws and have provided revised 10 year projections for residential development which were incorporated into these projections.

There will be no change to school site acquisition charge (SSAC) bylaw rate applied to new development units, based on calculations consistent with Provincial School Site Acquisition Charge Regulations. The SSAC bylaw rate was set in 2007 at the maximum allowed by the Local Government Act and Provincial Regulations and is still in effect (Capital Bylaw #1A, 2007 – School Site Acquisition Charge Bylaw – Attachment A).

The following information has been considered:

1. The Eligible School Site Proposal projections have been discussed with planning department staff for the City of Pitt Meadows and for the City of Maple Ridge, who provided local government's forecasts for new housing which has been included in the report for the period 2015-2024 (Schedule 'A') Attachment B.
2. A projection of the number of children of school age, as defined in the School Act, that will be added to the school district as the result of the projected eligible development units for the period 2015-2024 (Schedule 'A')
3. The approximate size and the number of school sites required to accommodate the number of children projected under paragraph (2). (Schedule 'B') Attachment C.
4. The approximate location and value of school sites referred to in paragraph (3) (Schedule 'B').

RECOMMENDATION:

THAT the Board approve the following eligible school site proposal:

WHEREAS the Board of Education of School District No.42 (Maple Ridge – Pitt Meadows) has consulted with the City of Maple Ridge and the City of Pitt Meadows on these matters;

IT IS RESOLVED THAT:

- 1. Based on information from local government, the Board of Education of School District No.42 estimates there will be approximately 6,557 new development units constructed in the School District over the next 10 years, as presented in Schedule 'A';**
- 2. These 6,557 new development units will be home to an estimated 2,695 school age children, as presented in Schedule 'A';**
- 3. The School Board expects two (2) new school sites and one (1) site expansion, over the ten-year period, will be required as the result of this growth in the school district. The site acquisitions will be generally located as presented in Schedule 'B';**
- 4. According to Ministry of Education site standards, the School Board expects that the eligible school sites will require a total acquisition of 7.66 hectares (18.93 acres) of land, as presented in Schedule 'B'. These sites should be purchased within ten years and, at current serviced land costs, the land will cost approximately \$17.94 million.**
- 5. That the Eligible School Sites Proposal as adjusted be incorporated in the 2015/16 Capital Plan, and submitted to the Ministry of Education.**

Attachments



THE BOARD OF SCHOOL TRUSTEES OF SCHOOL DISTRICT NO. 42 (Maple Ridge – Pitt Meadows)

CAPITAL BYLAW No. 1A– 2007

A BYLAW BY THE BOARD OF SCHOOL TRUSTEES OF SCHOOL DISTRICT NO. 42 (Maple Ridge – Pitt Meadows) (hereinafter called the “Board”) to replace the Capital Bylaw No.1 – 2001, School Site Acquisition Charge Capital Bylaw, adopted on May 29, 2001. The School Site Acquisition Charge Capital Bylaw No. 1A-2007 sets the school site acquisition charges for the prescribed categories of eligible development pursuant to Part 26, Division 10.1, Sections 937.2 to 937.91 of the *Local Government Act* and British Columbia School Site Acquisition Charge Regulation 17/00.

WHEREAS, School District No. 42 (Maple Ridge – Pitt Meadows) is an eligible school district pursuant to Part 26, Division 10.1, Sections 937.2 to 937.91 of the *Local Government Act* for which the Board has indicated an eligible school site requirement in its approved capital plan beginning in 2003;

AND WHEREAS, the Board has consulted with stakeholders and local governments and passed the 2007/2008 Eligible School Site Proposal, incorporated in the school district’s 2007-2011 Five Year Capital Plan submission to the Ministry of Education;

AND WHEREAS, the board approved the 2007/2008 Eligible School Site Proposal which indicates a significant increase in serviced land cost of eligible school sites from its original estimate in 2003/2004;

AND WHEREAS, the Ministry of Education provided notice that the Eligible School Site Proposal included in the 2007-2011 Five Year Capital Plan for School District No. 42 (Maple Ridge – Pitt Meadows) was accepted by the Minister of Education on April 13, 2007;

AND WHEREAS, the Board of School Trustees is required to introduce revisions to the School Site Acquisition Charge Capital Bylaw, as required, within 60 days of the notice from the Ministry;

NOW THEREFORE the Board of School Trustees for School District No. 42 (Maple Ridge – Pitt Meadows) in open meeting assembled, ENACTS AS FOLLOWS:

1. “**Eligible Development**” means
 - a) a subdivision of land in School District No.42 (Maple Ridge – Pitt Meadows), or
 - b) any new construction, alteration or extension of a building in School District No.42 (Maple Ridge – Pitt Meadows) that increases the number of self-contained dwelling units on a parcel.
2. “**School Site Acquisition Charge**” is a charge collected by local government, for each new residential parcel to be created by subdivision and for new multiple family residential units to be constructed on an existing parcel, for the purpose of providing funds to assist school boards to pay the capital costs of meeting eligible school site requirements pursuant to Part 26, Division 10.1, Sections 937.2 to 937.91 of the *Local Government Act* and British Columbia School Site Acquisition Charge regulations.

3. Pursuant to Part 26, Division 10.1 of the *Local Government Act*, the Board establishes the charges applicable to the prescribed categories of eligible development for the school district in accordance with the following formula:

$$SSAC = [(A \times B) / C] \times D$$

Where

SSAC = the school site acquisition charge applicable to each prescribed category of eligible development;

A = \$22,525,000 (cost attributable to eligible development units);

B = 35% (set by Provincial regulation);

C = 9,351 (Eligible development units projected for the 2007 capital plan submission); and

D = a factor set by Provincial Regulation for the prescribed categories of eligible development.

4. The charges applicable to the categories of eligible development as prescribed by British Columbia Regulation 17/00 for the school district are set in the table below:

Prescribed Category of Eligible Development (BC Regulation 17/00)	D =(Factor set by BC Regulation 17/00)	School Site Acquisition Charge (per unit) SSAC = [(A x B) – A1 / C] x D
Low Density (less than 21 units / gross ha.)	1.25	\$1,000
Medium Low (21-50 units / gross ha)	1.125	\$900
Medium (51 –125 units / gross ha)	1.0	\$800
Medium High (126-200 units / gross ha)	0.875	\$700
High Density (greater than 200 units / gross ha)	0.75	\$600

*Pursuant to Provincial Regulations, maximum charge is \$1,000.

5. The school site acquisition charge amendment does not come into effect until 60 days after the adoption day of this bylaw. The implementation date for the collection of charges will be June 25, 2007.
6. Any subdivision or building permit application accepted by local government prior to June 25, 2007 will not be subject to the school site acquisition charge provided that a completion of the application, with final approval of subdivision or a building permit authorizing construction, is received prior to June 27, 2008.

7. A school site acquisition charge is not payable if any of the following applies:


- (a) The eligible development is within a category that is exempt from school site acquisition charges pursuant to BC School Site Acquisition Charge Regulations;
- (b) A school site acquisition charge has previously been paid for the same eligible development unless, as a result of further subdivision or issuance of a building permit, more eligible development units are authorized or will be created on a parcel;
- (c) Where a building permit is issued on an existing parcel, which after construction, alteration or extension, the parcel will contain three or fewer self-contained dwelling units.

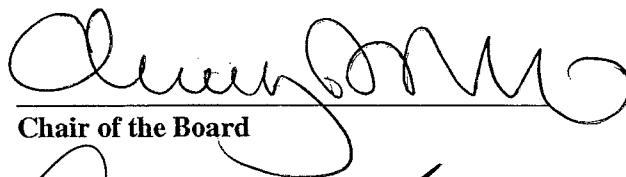
8. This Bylaw shall be cited for all purposes as the "School District No.42 (Maple Ridge-Pitt Meadows) Capital Bylaw No. 1A- 2007 (Re: School Site Acquisition Charge Capital Bylaw)".

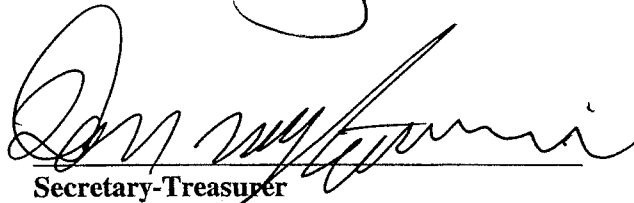
READ A FIRST TIME THE 25TH DAY OF APRIL, 2007

READ A SECOND TIME THE 25th DAY OF APRIL, 2007

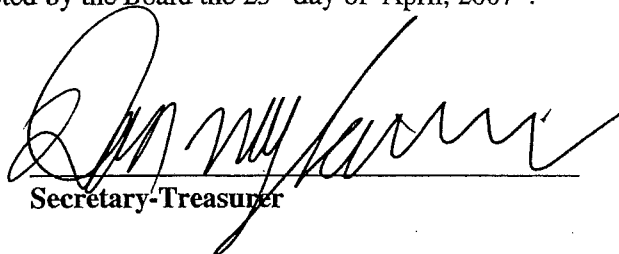
READ A THIRD TIME, PASSED AND ADOPTED THE 25th DAY OF APRIL, 2007




Chair of the Board


Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original of **School District No. 42 (Maple Ridge – Pitt Meadows) Capital Bylaw No. 1A-2007**, adopted by the Board the 25th day of April, 2007 .


Secretary-Treasurer

SCHEDULE 'A'**Ten Year Projections (2015-2024) - Eligible Development Units and School Age Children**

Table 1 - Growth Forecasts - Housing Units Completions By Type (10 year forecast - completions for previous school year by July 1)											
Year	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	10 yr Total
<i>District of Maple Ridge</i>											
Single Detached	380	210	210	210	210	210	210	210	210	210	2,270
Row House	180	170	170	170	170	170	170	170	170	170	1,710
Low Rise Apart.	0	129	129	129	129	129	129	129	129	129	1,161
<i>City of Pitt Meadows</i>											
Single Detached	35	35	35	35	62	62	62	62	62	62	512
Row House	54	54	54	54	27	27	27	27	27	27	378
Low Rise Apart.	52	52	52	52	53	53	53	53	53	53	526

Table 2 - SCHOOL DISTRICT 42 - ELIGIBLE DEVELOPMENT UNITS (Annual totals by housing type 2015-2024)											10 yr Total
Single Detached	415	245	245	245	272	272	272	272	272	272	2,782
Row House	234	224	224	224	197	197	197	197	197	197	2,088
Low Rise Apart.	52	181	181	181	182	182	182	182	182	182	1,687
Total Units	701	650	650	650	651	651	651	651	651	651	6,557

Table 3 - PROJECTED SCHOOL AGE YIELD (From Eligible development unit projections 2015-2024)											Eligible Students
Single Detached	270	159	159	159	177	177	177	177	177	177	1,809
Row House	96	92	90	87	75	75	75	75	75	75	815
Low Rise Apt.	2	8	8	8	8	8	8	7	7	7	71
Total EDU Students	368	259	257	254	260	260	260	259	259	259	2,695

Table 4 - PROJECTED AVERAGE YIELD FACTORS (July 1, 2015-2024)											Yield 2024
Single Detached	0.6507	0.6506	0.6505	0.6504	0.6503	0.6502	0.6501	0.6501	0.6500	0.6500	0.6500
Row House	0.4100	0.4100	0.4000	0.3900	0.3800	0.3800	0.3800	0.3800	0.3800	0.3800	0.3800
Low Rise Apt.	0.0450	0.0440	0.0430	0.0420	0.0420	0.0420	0.0420	0.0410	0.0400	0.0400	0.0400

SCHEDULE 'B'**School District No. 42 (Maple Ridge – Pitt Meadows)****ELIGIBLE SCHOOL SITES PROPOSAL - 2015 CAPITAL PLAN***(Does not include eligible sites already approved for acquisition)*

Proposed Elementary School Sites General Location	Size (Ha)	Estimated Cost \$
Albion South Area Elementary (Site Expansion)	1.40 Ha	\$3,400,000
Albion East Area Elementary	2.80 Ha	\$5,844,000
Silver Valley Area Elementary	3.46 Ha	\$8,700,750
TOTAL (2 new school sites and 1 site expansion)	7.66 Ha	\$17,944,750

**ITEM 6****To: Board of Education****From:** Secretary Treasurer
Flavia Coughlan**Re: 2015/16 CAPITAL PLAN****Date:** October 14, 2015
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

On July 8, 2015, the Ministry of Education issued the 2015/16 Capital Plan Instructions (Attachment A). Capital projects eligible for submission include capital projects that involve the need for new space, replacements, renovations, site acquisitions, seismic mitigation projects, mechanical upgrade projects and bus purchases. The deadlines for 2015/16 Capital Plan submissions to the Ministry are: September 15, 2015 for Routine Capital and November 2, 2015 for the 2015/16 Capital Plan.

The attached proposed 2015/16 Capital Plan lists projects for the fiscal years 2015/16 to 2019/20 according to the Board's assigned priority of capital needs. (Attachment B)

Strategic Facilities Plan

In order to ensure that Capital Plan submissions accurately reflect the priorities and needs of the Maple Ridge-Pitt Meadows School District, a comprehensive Strategic Facilities Plan was prepared in consultation with stakeholders, educators, the community and the two municipalities. The Strategic Facilities Plan identifies and rationalizes current and future capital requirements for school sites, new schools, and facility upgrades based on building condition, seismic vulnerability and ongoing maintenance/life cycle costs; as well as new education initiatives.

2015/16 Major Capital

Project Identification Reports (PIR) were completed by King & Company for the expansion of the 104th school site, a new South Albion Elementary school and a facility upgrade for Pitt Meadows Secondary. These PIRs will be included in the capital plan submission to MOE.

The PIRs confirmed the immediate need for a new elementary school for 550 students in the South Albion area to accommodate future elementary enrolment. The estimated cost for this project is \$ 18.90 million.

The table below shows the proposed school sites included capital plan that have not already been approved for acquisition.

Proposed Elementary School Sites General Location	Size (Ha)	Estimated Cost \$
Albion South Area Elementary (Site Expansion)	1.40 Ha	\$3,400,000
Albion East Area Elementary	2.80 Ha	\$5,844,000
Silver Valley Area Elementary	3.46 Ha	\$8,700,750
TOTAL (2 new school sites and 1 site expansion)	7.66 Ha	\$17,944,750

The proposed capital plan also includes Building Envelope Remediation and Seismic Upgrade projects that were previously identified by the province as required.

2015/16 Routine Capital

The September 15, 2015 deadline for routine capital submissions only provided staff and consultants with minimal time to create a plan for the school district. The 2015/16 Routine Capital Plan Submission was prepared with assistance from Rocky Point Engineering and it includes mechanical upgrade projects that can be completed in the next two years in our schools and would result in replacement of beyond useful life equipment and improved energy efficiency.

The following table summarizes the routine capital projects identified for our school district and submitted to the Ministry of Education in September. These projects are not listed in the 2015/16 Capital Plan.

<i>School Name</i>	<i>Project Scope</i>	<i>Estimate (\$)</i>
<i>Albion Elementary</i>	Central boiler plant and domestic hot water system upgrade	\$ 216,000
<i>Fairview Elementary</i>	Central boiler plant and domestic hot water system upgrade	\$ 216,000
<i>Harry Hooge Elementary</i>	Central boiler plant and domestic hot water system upgrade	\$ 234,000
<i>Pitt Meadows Secondary</i>	Central boiler plant and domestic hot water system upgrade	\$ 588,000
<i>Westview Secondary</i>	PHASE 1: Purchase 46 roof top heat pumps with gas fired back-up heating	\$ 414,000
	PHASE 2: Install 46 roof top heat pumps with gas fired back-up heating, new domestic hot water tanks, DDC system connection, roofing, curbs, architectural	\$ 468,000
	PHASE 3: Purchase 26 roof top heat pumps with gas fired back-up heating	\$ 234,000
	PHASE 4: Install 26 roof top heat pumps with gas fired back-up heating, DDC system connection, roofing, curbs, architectural	\$ 234,000
<i>Riverside Centre</i>	Central boiler plant and domestic hot water system upgrade	\$ 216,000

Staff is recommending that a capital funding request for the attached projects together with the consultant reports be included in the November 2, 2015 Capital Plan submission.

RECOMMENDATION:

THAT the Board approve 2015/16 Capital Plan for submission to the Ministry of Education.

Attachments



July 8th, 2015

VIA EMAIL
Our Ref: 183087

To: All Secretary-Treasurers
All School Districts

Re: 2015/16 Capital Plan Submission

Attached are the 2015/16 Capital Plan Instructions (CPI) for your action. These instructions along with the 15/16 Capital Plan Allowances, Rates and Costing Factors will be posted shortly to the ministry website at

<http://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/capital-planning/current-resources>

School District Capital Plan submissions should include capital projects which involve the need for new space, replacements, renovations, site acquisitions, seismic mitigation projects, mechanical upgrades, routine minor and major capital improvements and bus purchases.

Of note, submission deadlines for the Capital Bus Acquisitions and Routine Capital is September 15th, 2015; earlier than the overall Capital Plan Submission.

Additionally, there is some new content within the CPI that is identified as “NEW”.

NEW – Project Identification Report Light

The PIR submission requirements have been slightly reduced and are referred to as PIR (Light). Please review the changes closely. The intent of the project submissions is to provide the Ministry enough detail that we can assess projects against provincial priorities and comparatively to one another; as well as provide a reasonable degree of certainty of scope, costs and benefits. They are not intended to be detailed business cases nor engineering assessments at this stage. We will request more detailed analysis once we have established our list of priority projects.

NEW - Routine Capital Category

For the 15/16 Capital Plan submission a category for Routine Capital has been included. The Ministry may have the potential to support some Routine Capital providing the expenditure can be actualized within our fiscal 15/16 budget. As such, submissions for **Routine Capital are due September 15, 2015 (in addition to inclusion in the complete Capital Plan due November 2,**

2015), as are requests for capital bus purchases. Please refer to the appropriate sections within the CPI.

School District Facility Plans

Boards of education are expected to have a School District Facilities Plan (SDFP) in place that supports projects being submitted to the Ministry for capital investment consideration. A SDFP must identify and rationalize current and future capital requirements for new schools, school expansion and consolidation; school replacement or upgrades based on building condition, seismic vulnerability and ongoing maintenance/life cycle costs; as well as new government initiatives. The SDFP provides the critical context for discussions with the Ministry regarding high priority project requests.

The online Remote Data Entry Capital Planning (RDECP/Webcaps) system will be open by the end of July for 2015/16 submissions. You will be advised by email when it is available.

The deadline for Routine Capital and Capital Bus purchases is September 15th, 2015 as outlined in the CPI.

The deadline for complete 2015/16 Capital Plan submissions to the Ministry is November 2, 2015 as outlined in the CPI.

I would like to thank you for your ongoing support. If you have any questions regarding any aspect of the processes outlined above, please contact your Planning Officer.

Yours sincerely,



Shanna Mason
Assistant Deputy Minister
Planning & Major Projects

pc: All Superintendents of Schools
All Regional Director

CP2-Five Year Capital Plan Summary

revised Oct 8-15

Existing Priority	Project #	SD Reference #	Project Title	Year 1	Year 2	Year3	Year 4	Year 5	Total Funding
1			New-Albion South Elementary New 60K/525 Elementary school Site expansion	\$3,400,000					\$3,400,000
2	101584		New-Albion South Elementary New 60K/525 Elementary school	\$18,288,851					\$18,288,851
3		42003	Reno/BEP-Pitt Meadows Secondary Major Renovation & Building Envelope Upgrade	\$18,182,822					\$18,182,822
4	116189	42014	BEP-Maple Ridge Elementary Building Envelope Upgrade	\$629,000					\$629,000
5	116188		BEP-Thomas Haney Secondary Building Envelope Upgrade	\$1,187,000					\$1,187,000
6		42022	Reno-South Lillooet Center Major Renovation		\$2,212,366				\$2,212,366
7	107749		New-Albion East Elementary Site Acquisition For A New 60K/525 Elementary School			\$5,844,000			\$5,844,000
8	101583	8	New-Silver Valley Elementary Site Acquisition for New 60/525 Capacity Elementary School			\$8,700,750			\$8,700,750
9	116187	42005	BEP-Albion Elementary Building Envelope Upgrade				\$1,725,000		\$1,725,000
10	116186	42009	BEP-Fairview Elementary Building Envelope Upgrade					\$2,290,000	\$2,290,000
11	116567	42009S	SPS-Fairview Elementary Seismic Upgrade					\$433,400	\$433,400
12	116186	42017B	BEP-Pitt Meadows Elementary Building Envelope Upgrade					\$449,000	\$449,000
13	114820	42017	Reno-Pitt Meadows Elementary Major Renovation					\$5,352,407	\$5,352,407
14	116186	42035	BEP-Alouette Elementary Building Envelope Upgrade					\$708,000	\$708,000
15	116568	42004	SPS-Westview Secondary Seismic Upgrade					\$400,570	\$400,570
Totals				\$41,687,673	\$2,212,366	\$14,544,750	\$1,725,000	\$9,633,377	\$69,803,166



ITEM 7

To: **Board of Education**

From: Superintendent
Sylvia Russell

Re: **SUPERINTENDENT'S UPDATE**

Date: October 14, 2015
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the Superintendent's Verbal Update, for information.



ITEM 8

RECORD
2014-2015

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

June 24, 2015

Call to Order
Motion of Exclusion
Approval of Agenda
Decision Item
Adjournment

Meeting called to order at 1:13 p.m.
Approved
Approved as circulated
Approved
Adjourned at 1:23 p.m.

June 24, 2015

Call to Order
Motion of Exclusion
Approval of Agenda
Approval of Minutes
Superintendent Decision Item
Secretary Treasurer Decision Items
Superintendent Information Item
Secretary Treasurer Decision Item
Superintendent Information Item
Committees
Adjournment

Meeting called to order at 2:00 p.m.
Approved
Approved as circulated
Approved as circulated
Approved
Approved
Received for information
Approved
Received for information
Received for information
Adjourned at 3:10 p.m.