



**SPECIAL PUBLIC MEETING
OF THE BOARD OF EDUCATION
VIA VIDEOCONFERENCE**

Wednesday, October 12, 2022
Time: 2:00 p.m.

A G E N D A

- | | |
|--|--------|
| A. OPENING PROCEDURES | ITEM 1 |
| <ul style="list-style-type: none">1. Territory Acknowledgement2. Call to Order3. Electronic Board Meeting Procedures4. Approval of Agenda | |
| B. APPROVAL OF MINUTES | ITEM 2 |
| <ul style="list-style-type: none">1. September 7, 2022, Public | |
| C. 2022/23 AMENDED BUDGET CHANGES | ITEM 3 |
| D. APPROVAL OF MINUTES | |
| <ul style="list-style-type: none">1. October 12, 2022, Special Public | ITEM 4 |
| E. ADJOURNMENT | |

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **OPENING PROCEDURES**

Date: October 12, 2022
(Special Public Board
Meeting)

Decision

1. *TERRITORY ACKNOWLEDGEMENT*

We would like to acknowledge that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. We welcome and recognize all First Nations, Métis, and Inuit students and families in our schools and community. We welcome and recognize the many different cultures that are represented in our schools and community.

2. *CALL TO ORDER*

3. *ELECTRONIC BOARD MEETING PROCEDURES*

For purposes of determining a quorum, at the start of an electronic meeting or during an electronic meeting, the Chairperson shall count as present any trustees who are connected to the meeting by electronic means.

In the absence of pre-circulated material, the Board Chairperson and Officers of the Board as required, shall brief the meeting regarding the matter, or matters before it and shall read the resolution requiring Board consideration and voting.

Voting shall occur by each Trustee identifying themselves and indicating their vote either for or against the resolution.

4. *APPROVAL OF AGENDA*

RECOMMENDATION:

THAT the Agenda be approved as circulated.



ITEM 2

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **APPROVAL OF MINUTES**

Date: October 12, 2022
(Special Public Board
Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the September 7, 2022, Public Board Meeting be approved as circulated.

Attachment



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, September 7, 2022 (6:00 PM)
Board Room, DEO**

IN ATTENDANCE:

BOARD MEMBERS:

Chairperson – Korleen Carreras
Vice-Chairperson – Elaine Yamamoto
Trustee – Kim Dumore
Trustee – Mike Murray
Trustee – Pascale Shaw
Trustee – Kathleen Sullivan
Trustee – Colette Trudeau

STAFF:

Superintendent – Harry Dhillon
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Shannon Derinzy
Snr Manager, Communications – Irena Pochop
Executive Coordinator – Karen Yoxall

A. OPENING PROCEDURES

1. Territory Acknowledgement

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Call to Order

The meeting was called to order at 6:00 p.m.

The Chairperson welcomed and thanked everyone for attending.

3. Correspondence

Moved/Seconded

- J. Whiteside, Minister of Education and Child Care
- C. McKay, Chairperson, School District No. 68 (Nanaimo Ladysmith)
- J. Kerr, Chairperson, School District No. 72 (Campbell River)

THAT the Board receive all correspondence, for information.

CARRIED

4. Approval of Agenda

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

5. Invitation for Public Input to matters on the agenda

The Chairperson advised that members of the public were able to provide input on decision items on the agenda by emailing board@sd42.ca by no later than 5:30 pm on September 7, 2022.

No public input was received.

B. APPROVAL OF MINUTES

Moved/Seconded

THAT the Minutes of the June 15, 2022, Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

D. DELEGATIONS

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson

a) Board of Education Regular Board Meeting Schedule Amendment

Moved/Seconded

The Chairperson reported that in order to accommodate scheduled Trustee Orientation Sessions, it is being proposed that the November board meeting date be changed.

THAT the Board approve the amendment to the Board of Education Regular Board Meeting Schedule for 2022/23.

CARRIED

2. Superintendent of Schools

a) Supporting All Learners: Enhancing Student Learning Report

Moved/Seconded

The Superintendent presented the Supporting All Learners: Enhancing Student Learning Report. The Superintendent explained that the report is organized into three sections: Intellectual Development, Human and Social Development, and Career Development and contains currently available data and analysis of that data.

THAT the Board approve the Supporting All Learners: Enhancing Student Learning Report for submission to the Ministry of Education and Child Care.

CARRIED

3. Secretary Treasurer

a) 2023/24 Minor Capital Plan

Moved/Seconded

The Secretary Treasurer reported that the submission deadline for the 2023/24 Minor Capital Plan is September 30, 2022.

The Secretary Treasurer reported on the following: Priorities for Existing Facilities; School Enhancement Program; Carbon Neutral Capital Program and Playground Equipment Program.

THAT the Board approve the 2023/24 Minor Capital Plan for submission to the Ministry of Education and Child Care.

CARRIED

4. Board Committees and Advisory Committee Reports

- a) Budget
- b) Finance

i. Audited Financial Statements

Moved/Seconded

The Secretary Treasurer presented the Financial Statements Discussion and Analysis Report and the Audited Financial Statements for the fiscal year ended June 30, 2022. In accordance with the School Act, Boards of Education must prepare financial statements with respect to the preceding fiscal year and forward a copy to the Ministry of Education by September 30, 2022, together with the auditor's report.

THAT the BOARD approve the Audited Financial Statements of School District No. 42 (Maple Ridge – Pitt Meadows) June 30, 2022.

CARRIED

- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

G. INFORMATION ITEMS

- 1. Chairperson
- 2. Superintendent of Schools

a) Summer Learning Update

Moved/Seconded

Ken Cober, Assistant Superintendent provided an update on summer learning programs offered by the school district in 2022. 463 students participated from grades 1 – 6 in classroom learning, 108 grade 7 students participated in a secondary transition program, 92 students participated in the grade 8-9 skill-building program and 443 students participated in the grade 10-12 secondary level courses.

Multi-grade students from Katzie Nation participated in a summer learning program at the Katzie Health Centre.

THAT the Board receive the Summer Learning Update, for information.

CARRIED

b) Superintendent's Update

Moved/Seconded

The Superintendent provided an update on school start-up and thanked all staff for their hard work in preparing for a safe return of students.

THAT the Board receive the Superintendent's Update, for information.

CARRIED

3. Secretary Treasurer
4. Board Committees and Advisory Committee Reports
 - a) Budget
 - b) Finance
 - c) Facilities Planning
 - d) Board Policy Development
 - e) Education
 - f) Aboriginal Education

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

District Parent Advisory Council

Trustee Murray congratulated Chris Schultz-Lorentzen on being elected as BCCPAC President.

Good News

Trustee Murray congratulated Trustee Trudeau on her appointment as chief executive officer for Métis Nation British Columbia; Trustee Dumore spoke about Pride in the Park which took place in July; and Trustee Carreras spoke about the excitement of children returning to schools after summer break. Trustees expressed appreciation for the strong district leadership during their term in office, the work and commitment of their colleagues on the board, and wished everyone well during the election period.

J. QUESTION PERIOD

K. OTHER BUSINESS

L. ADJOURNMENT

Moved/Seconded

THAT the Board adjourn the meeting.

CARRIED

The Public Board meeting adjourned at 7:45 p.m.

Korleen Carreras, Chairperson

Flavia Coughlan, Secretary Treasurer

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan

Re: **2022/23 AMENDED BUDGET
CHANGES**

Date: October 12, 2022
(Special Public Board Meeting)

Decision

BACKGROUND/RATIONALE

In this report we have outlined proposed budget changes related to the new Student and Family Affordability Fund and unused Indigenous Education targeted funding from 2021/22.

A. STUDENT AND FAMILY AFFORDABILITY FUND

On August 29, 2022, the Ministry of Education and Child Care announced this new one-time fund of \$60 million for the 2022/23 school year to support children and families affected by rising inflation and associated cost of living challenges. For our school district, this resulted in a one-time allocation of \$1,588,729.

This one-time funding, disbursed under section 115(1)(a) of the School Act, will be treated as a Special Purpose Fund on the school district financial statements, and should be fully spent by June 30, 2023. The funding can be used to:

- improve students' access to nutritional food / meals, before, during and after the school day (**Food Security**)
- directly offset costs to parents, guardians, and students, such as school supplies or other cost pressures they are facing using existing mechanisms such as hardship policies (**Family Assistance**)

After the funding was announced, we initiated a consultation process to collect feedback on the use of the Student and Family Affordability Fund in our school district. The engagement included meetings with principals and vice-principals, representatives of Kwantlen First Nation, Katzie First Nation, Fraser River Indigenous Society, Golden Ears Métis Society, elementary and secondary school staff, DPAC, and community organizations that provide food security programs in schools.

The overarching themes emerging from the consultation process included the acknowledgment of existing community resources, supports, and partnerships, and the need to leverage these resources and relationships in the process of allocating the new one-time funding. In the area of food security, participants acknowledged the various community partnerships that already support families in need, and also recognized that schools and individual staff attempt to supplement available supports with additional snacks and foods. It was felt that higher quality food and more of it would be welcome, along with appropriate storage solutions to preserve nutrition-dense perishables. Ensuring food was available to all students was felt to be an ideal solution to ensuring stigma-free access.

In the area of family assistance, the need to support families in paying routine fees was flagged frequently by all groups. Such routine fees were felt to include costs associated with school supplies, field trips, trades and program fees, grad fees, and transportation costs. Participants also acknowledged that a budget to support the provision of non-consumables, including shoes, clothing, and household supplies, was needed.

The importance of communicating effectively to all families how they can access school-based and community-based resources was highlighted in all consultations.

PROPOSED BUDGET CHANGES:

It is proposed that \$1.28 million be allocated to support food security programs in all schools under the coordination of the Program Manager Community Connections & Healthy Living/Food Security. The funding will be utilized to purchase furniture and equipment required for food storage, provide subsidized meals in secondary cafeterias, and enhance meals programs in elementary schools. The priority will be to deliver enhanced support through existing staffing and service providers. Where a need for additional food service delivery staffing is identified one-time staffing allocations will be made from this fund.

It is further proposed that \$0.31 million be allocated to support family assistance in elementary and secondary schools. Allocations to schools will be determined based on identified needs in each school and overall student population. The funds will be used to directly offset costs to parents, guardians, and students, such as school supplies or other cost pressures they are facing using the existing school district policy 9801 Fees - Hardship.

A summary of the proposed budget allocations is provided below.

Food Security

Furniture and Equipment	\$ 11,000
Meals Programs	897,499
Meal Subsidies	368,550
Total Food Security Allocation	<u>1,277,049</u>

Family Assistance

Elementary	194,680
Secondary	87,750
District	29,250
Total Family Assistance Allocation	<u>311,680</u>

Total Funding	<u>\$ 1,588,729</u>
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B. INDIGENOUS EDUCATION

Targeted Indigenous education funding requires the collaboration of boards of education and local Indigenous communities to develop and deliver Indigenous education programs and services that integrate academic achievement, social and emotional supports, and Indigenous culture or language or both. School age students of Indigenous ancestry participating in Indigenous education programs and services offered by public schools are eligible for Indigenous education funding. Adult students are not eligible.

During 2021/22, the Indigenous Education targeted funding was underspent, resulting in a surplus of \$361,758 as at June 30, 2022. This underspending is due primarily to staffing challenges, and delay in receiving ministry approval to utilize the \$217,481 surplus from 2020/21 in 2021/22 (ministry approval was received in February 2022).

Pursuant to Section 106.4(2) of the School Act, School District No. 42 (Maple Ridge – Pitt Meadows) requires approval to carry forward underspent funding of \$361,758 from 2021/22 to 2022/23. Ministry approval will be sought based on the proposed spending plan outlined in this document.

As of September 29, 2022, there are 1,355 students eligible for funding, an increase of 14 students from our projected enrolment. The Ministry will confirm actual enrolment-based funding in December. Additional budget changes may be required after the actual funding for 2022/23 is known.

On September 13, 2022, the Aboriginal Advisory was convened to be consulted on priorities for the use of the \$361,758 appropriated surplus. The feedback collected is reflected in these proposed budget changes.

PROPOSED BUDGET CHANGES:

It is proposed that targeted Indigenous Education funding underspent in 2021/22 be allocated to support additional staffing and programs as summarized in the following table.

	Preliminary Budget				Proposed Changes		Proposed Amended Budget			
	FTE	Salaries & Benefits	Supplies, Services & Other	Total	FTE	Amount	FTE	Salaries & Benefits	Supplies, Services & Other	Total
Principal	1.00	140,823		140,823			1.00	140,823		140,823
Teacher	6.40	572,138		572,138	0.25	21,500	6.65	593,638		593,638
Aboriginal Support Worker	20.00	711,600		711,600	0.76	89,236	20.76	800,836		800,836
Admin Secretary	1.00	49,172		49,172		4,068	1.00	53,240		53,240
Replacements		18,900		18,900		1,024		19,924		19,924
Benefits		392,583		392,583		31,175		423,758		423,758
Supplies			41,026	41,026					41,026	41,026
Professional Services			24,020	24,020					24,020	24,020
Training and Travel			21,500	21,500					21,500	21,500
Capital Purchases			2,600	2,600					2,600	2,600
Awards			16,747	16,747		10,000		26,747		26,747
Family Events			10,136	10,136		36,000		46,136		46,136
Cultural Programming			67,420	67,420		123,755		191,175		191,175
Leadership			30,000	30,000		45,000		75,000		75,000
	28.40	1,885,216	213,449	2,098,665	1.01	361,758	29.41	2,032,219	428,204	2,460,423

Staffing Changes (1.01 FTE - \$147,003)

To provide additional emotional and educational supports for students, it is proposed to fund one-time staffing for:

1. 0.25 FTE Aboriginal Resource Teacher to support elementary schools in the central zone and the east zone (\$27,701)
2. 0.76 FTE Aboriginal Support Worker to support programs in schools where enrolment is requiring additional support (\$35,205)
3. \$72,273 to support adding up to 3 hours-per-week to current Aboriginal Support Workers assignments effective November 2022. These supports are targeted for cultural programming and/or social-emotional learning supports for students who need an adult connection after school
4. \$4,597 to fund additional 5 hours-per-week for casual clerical staff to support planning for student, family, and community events effective November 2022
5. \$7,227 to fund 6 hours-per-week for an Aboriginal Support Worker with hənqəmínəm language expertise to pilot hənqəmínəm language instruction at Edith McDermott Elementary

Awards - \$10,000

As a result of the global pandemic, it has been three years since the Aboriginal Education Department has been able to recognize award winners and graduates with a traditional feast and ceremony.

In addition to the annual awards ceremony ongoing program, it is proposed that \$8,000 be allocated to professional services and \$2,000 be allocated to supplies.

Family/community events - \$36,000

Our *Deepening Indigenous Education and Equity* report recommendations emphasize the need for families to develop a sense of community. We recognize that cultivating a sense of connection and belonging after an interrupted school experience over the past 2.5 years is a priority to provide families an opportunity to interact with their school community, with staff of the Aboriginal Education Department, and with the community at large.

In addition to the continuing budgets of the Family Program, it is proposed that:

1. \$20,000 be allocated to supplies for food and event expenses for opportunities for community members to connect with students and their families.
2. \$13,000 be allocated to a presenter to connect families to mental health strategies they can employ within their families.
3. \$3,000 be allocated to professional services to allow for honouraria to be dispersed to guests and/or presenters from the community.

Cultural Learning Program - \$123,755

To deepen the experiences of the existing Knowledge Keepers and Elders in Residence program for schools, it is proposed that schools will apply to commit to a project or art installation to enable legacy learning at school sites. The funding will be dispersed based on the approximate costing of the proposals received. As such, the number of projects undertaken this year will be dependent on what the funding will support.

This proposal aligns with recommendations in our [*Deepening Indigenous Education and Equity*](#) report regarding professional development as well as to Indigenize school spaces through cultural learning activities inclusive of the presence of Elders, traditional celebrations, and authentic materials. As such, it is proposed the continuing budgets in the cultural learning program will require the addition of the following funding:

1. \$100,000 be allocated to professional services.
2. \$23,055 be allocated to supplies.
3. \$700 be allocated to supplies to hənqəmínə́m language instruction pilot program targeted to Katsie First Nation students.

Leadership - \$45,000

Opportunities for students to have their voice heard and for consultation of what their needs may be is an ongoing focus for the Aboriginal Education Department. It is our priority to ensure students develop their leadership skills and cultural knowledges, and to provide a space for their voice to be centered. For the 2022/23 school year, planning includes two events for Grade 6 students, two events for Grade 7 students, and three events for Grades 8-12 students, as well as a student forum to center Indigenous student voice in directing planning for upcoming years. Funds are prioritized to engage with Grades 6-12 students as these are transition years where development of identity and belonging are a key part of their educational journey.

In addition to the existing budget, it is proposed to allocate:

1. \$20,000 to fund additional opportunities for Grades 6-12 students to gather and connect through experiential activities.
2. \$15,000 to supplies for student gatherings.
3. \$10,000 to professional services for keynote speakers.

RECOMMENDATION

That the Board approve the 2022/23 Amended Budget Changes.



ITEM 4

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **APPROVAL OF MINUTES**

Date: October 12, 2022
(Special Public Board
Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the October 12, 2022, Special Public Board Meeting be approved as circulated.

Attachment to be distributed