



**PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING  
Wednesday November 20, 2019 (6:00 PM)  
Board Room, District Education Office**

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**IN ATTENDANCE:**

**BOARD MEMBERS:**

Chairperson – Korleen Carreras  
Vice Chairperson – Elaine Yamamoto  
Trustee – Kim Dumore  
Trustee – Mike Murray  
Trustee – Pascale Shaw  
Trustee – Kathleen Sullivan  
Trustee – Colette Trudeau

**STAFF:**

Superintendent – Sylvia Russell  
Secretary Treasurer – Flavia Coughlan  
Senior Manager, Communications – Irena Pochop  
Executive Coordinator – Karen Yoxall

**A. OPENING PROCEDURES**

1. Call to Order

The meeting was called to order at 6:00 p.m. The Chairperson welcomed and thanked everyone for attending. The Chairperson acknowledged that this meeting is taking place on the unceded traditional territory of Katzie First Nation and Kwantlen First Nation.

**B. ANNUAL ORGANIZATIONAL MEETING MATTERS**

1. Annual Report of Chairperson

**Moved/Seconded**

Chairperson Carreras presented the Annual Report of the Chairperson 2018/19 reporting on the board's strategic initiatives, related achievements and 6 year graduation rates.

THAT the Board receive the Annual Report of the Chairperson for information.

**CARRIED**

2. Election of Board Officers/Nomination and Election Procedure

**Moved/Seconded**

THAT the Board approve the Trustee Elections proceedings in accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson.

**CARRIED**

**Moved/Seconded**

THAT the Board proceed to elect a Chairperson and Vice-Chairperson in accordance with the nomination and election procedure (2915.1).

**CARRIED**

The Board Chairperson passed the gavel to the Secretary Treasurer who acted as Chairperson pro-tem for the election process.

The Secretary Treasurer called for nominations for Chairperson of the Board for a one-year term. A seconder was not required for nominations.

**Trustee Murray nominated Trustee Carreras.**

The Secretary Treasurer called for any further nominations. There were no further nominations. The Secretary Treasurer asked Trustee Carreras if she accepted the nomination.

**Trustee Carreras Accepted the nomination.**

The Secretary Treasurer called for a second time for nominations for Chairperson of the Board for a one-year term. The Secretary Treasurer then called for a third and final time for nominations for the position of Chairperson of the Board. There were no other nominations.

It was then announced by acclamation that the duly elected Chairperson of the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) for a one-year period ended November 2020 is **Trustee Carreras.**

The Secretary Treasurer called for nominations for the position of Vice-Chairperson of the Board for a one-year term. A seconded was not required for nominations.

**Trustee Sullivan nominated Trustee Yamamoto.**

The Secretary Treasurer called for any further nominations.

**Trustee Dumore nominated Trustee Shaw.**

The Secretary Treasurer asked Trustee Yamamoto if she accepted the nomination.

**Trustee Yamamoto Accepted the nomination.**

The Secretary Treasurer asked Trustee Shaw if she accepted the nomination

**Trustee Shaw Accepted the nomination.**

The Secretary Treasurer called for a second time for nominations for Vice-Chairperson for a one-year term. The Secretary Treasurer called for a third and final time for nominations for Chairperson for a one-year term. There were no other nominations.

The Secretary Treasurer asked Trustee Yamamoto and Trustee Shaw if they would like to speak to their nominations. Trustee Yamamoto and Trustee Shaw spoke to their nominations.

The Secretary Treasurer called for the following motion:

**Moved/Seconded**

THAT Sylvia Russell, Superintendent and Irena Pochop, Senior Manager, Communications be appointed scrutineers for the election of Board Chairperson and Vice-Chairperson.

**CARRIED**

Trustees voted by secret ballot. The scrutineers reported the results of the secret ballot to the Secretary Treasurer.

The Secretary Treasurer announced that the duly elected Vice-Chairperson of the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows), for a one-year period ended November 2020 is Trustee Yamamoto.

**Moved/Seconded**

THAT the scrutineers destroy the ballots for the election of either Chairperson or Vice-Chairperson, or both and that the scrutineers are discharged with gratitude.

**CARRIED**

The Superintendent and Senior Manager, Communications were discharged at 6:35 p.m. to destroy the ballots.

3. Remarks of Board Chairperson and Vice-Chairperson

The Board Chairperson and Vice Chairperson thanked everyone.

**C. OPENING PROCEDURES: ORDINARY BUSINESS MEETING MATTERS**

1. Correspondence

- C. James, Minister of Finance and Deputy Premier
- S. Higginson, President, BC School Trustees Association
- B. MacFarlane, Chairperson, School District No. 19 (Revelstoke)
- K. Carreras, Chairperson, School District No. 42 (Maple Ridge-Pitt Meadows)
- R. Zandee, Chairperson, School District No. 53 (Okanagan Similkameen)
- R. Franklin, Chairperson, School District No. 72 (Campbell River)
- K. Karpuk, Chairperson, School District No. 73 (Kamloops-Thompson)
- R. Johnstone, Chairperson, School District No. 78 (Fraser Cascade)

THAT the Board receive all correspondence for information.

**CARRIED**

2. Approval of Agenda

**Moved/Seconded**

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THAT the Agenda be approved as circulated.

**CARRIED**

3. Invitation for Public Input to matters on the Agenda

#### **D. APPROVAL OF MINUTES**

1. October 16, 2019

**Moved/Seconded**

THAT the Minutes of the October 16, 2019 Public Board meeting be approved as circulated.

**CARRIED**

#### **E. PRESENTATIONS**

#### **F. DELEGATIONS**

1. CUPE Local 622 – Albion Community Centre

**Moved/Seconded**

Rob Letts, President, CUPE Local 622, presented on the Albion Community Centre requesting that the board support the public operation of the facilities at the Albion site including the Albion Community Centre.

THAT the Board receive the presentation by CUPE Local 622 on the Albion Community Centre, for information.

**CARRIED**

#### **G. DEFERRED ITEMS**

**Moved/Seconded**

THAT the Board request that the annual Supporting All Learners report prepared by the Superintendent include information about how the school district ensures that SD42 students have access to substance education as required in the BC Ministry of Education curriculum.

**CARRIED**

#### **H. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer
4. Board Committees
  - a) Budget
  - b) Finance
  - c) Facilities Planning
  - d) Board Policy Development

i. Policy 9605: Provision of Menstrual Products to Students

**Moved/Seconded**

The Secretary Treasurer reported that all feedback received will be considered during the development of the implementation of the procedures associated with this policy.

THAT the Board approve Policy 9605: Provision of Menstrual Products to Students.

**CARRIED**

- e) Education
- f) Aboriginal Education

**I. INFORMATION ITEMS**

1. Chairperson

- a) Committee Appointments

**Moved/Seconded**

The Chairperson presented trustee committee appointments for a period of one year commencing November 20, 2019.

THAT the Board receive for information the committee appointments for a period of one year commencing November 20, 2019.

**CARRIED**

2. Superintendent of Schools

- a) Superintendents Update

**Moved/Seconded**

The Superintendent reported on school and district activities.

THAT the Board receive the Superintendent's Verbal Update, for information.

**CARRIED**

- 3. Secretary Treasurer
- 4. Board Committees & Advisory Committee Reports

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

**J. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

## **K. TRUSTEE REPORTS**

### BC School Trustees Association 2020/2021 BCSTA Draft Budget

Trustee Murray reported that the BC School Trustees Association Finance & Audit Committee is inviting Boards to provide feedback with regards to budget and service priorities on the BCSTA 2020/2021 draft budget. Boards will have a further opportunity to provide feedback at the February 20, 2020 Provincial Council meeting before the budget is adopted in April 2020.

### BC School Trustees Association Synopsis: October 2019 Provincial Council

The Board Chairperson highlighted three motions that were carried at Provincial Council; Delay of Enrolment of International Students in Provincial Medical Services Plan submitted by SD42, Vape Awareness and Vape Cessation Resources for Youth and Modelling of Funding Model Review Recommendations.

Trustee Trudeau attended the Indigenous Education Committee and reported on the appointment of Joe Thorne as the Elder/Knowledge Keeper, and that collaboration with the First Nations Education Steering Committee and creation of a work plan were discussed.

### Maple Ridge and Pitt Meadows Arts Council

Trustee Dumore reported on new appointments and committees.

### Ridge Meadows Education Fund

Trustee Murray reported on the Melva Lippa Bursary Fund, a new fund which will award 8 annual bursaries to students at each of the secondary schools, Continuing Education and Alternate Education.

### Social Policy Advisory

Trustee Yamamoto reported on a presentation by Mark Stewart, Executive Director, Salvation Army.

### Youth Planning Table

Trustee Dumore reported on the implementation of the work plan, youth table initiatives and a meeting regarding the establishment of a Safe House.

### Good News

Trustee Murray spoke about a student forum at Pitt Meadows Secondary School; Trustee Shaw recognized the hair dressing program at Samuel Robertson Technical Secondary School; Trustee Yamamoto reported on school visits; Trustee Trudeau spoke about a community dinner at Maple Ridge Secondary School; Trustee Sullivan enjoyed the professional development session by keynote speaker Brad Baker and primary cross country; Trustee Dumore noted that the Ridge Meadows Overdose Community Action Team received a \$5,000 grant for a vaping education campaign and that the organization is putting together a mental health and trauma community event and Trustee Carreras spoke about the Remembrance Day Ceremony in Pitt Meadows.

## **L. QUESTION PERIOD**

A question was posed on the following:

- Communication regarding Support Staff Recognition Day.

## **M. OTHER BUSINESS**

**N. ADJOURNMENT**

**Moved/Seconded**

THAT the Board adjourn the meeting.

**CARRIED**

The Public Board meeting adjourned at 7:44 p.m.



Korleen Carreras, Chairperson



Flavia Coughlan, Secretary Treasurer