

Wednesday, November 20, 2019  
Time: 6:00 p.m.

District Education Office  
22225 Brown Avenue  
Maple Ridge BC V2X 8N6

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"The level of our success is limited only by our imagination and no act of kindness, however small, is ever wasted." Aesop

## **A G E N D A**

- |           |   |               |
|-----------|---|---------------|
| <b>A.</b> | <b>OPENING PROCEDURES</b>   | <b>ITEM 1</b> |
|           | 1. Call to Order  |               |
| <b>B.</b> | <b>ANNUAL ORGANIZATIONAL MEETING MATTERS</b>  | <b>ITEM 2</b> |
|           | 1. Annual Report of Chairperson   |               |
|           | 2. Election of Board Officers/Nomination and Election Procedure   |               |
|           | <ul style="list-style-type: none"> <li>• Chairperson of the Board</li> <li>• Vice-Chairperson of the Board</li> </ul>   |               |
|           | 3. Remarks of Board Chairperson and Vice-Chairperson  |               |
| <b>C.</b> | <b>OPENING PROCEDURES: ORDINARY BUSINESS MEETING MATTERS</b>  | <b>ITEM 3</b> |
|           | 1. Correspondence   |               |
|           | <ul style="list-style-type: none"> <li>• C. James, Minister of Finance and Deputy Premier</li> <li>• S. Higginson, President, BC School Trustees Association</li> <li>• B. MacFarlane, Chairperson, School District No. 19 (Revelstoke)</li> <li>• K. Carreras, Chairperson, School District No. 42 (Maple Ridge-Pitt Meadows)</li> <li>• R. Zandee, Chairperson, School District No. 53 (Okanagan Similkameen)</li> <li>• R. Franklin, Chairperson, School District No. 72 (Campbell River)</li> <li>• K. Karpuk, Chairperson, School District No. 73 (Kamloops-Thompson)</li> <li>• R. Johnstone, Chairperson, School District No. 78 (Fraser Cascade)</li> </ul> |               |
|           | 2. Approval of Agenda   |               |
|           | 3. Invitation for Public Input to matters on the Agenda - <i>Members of the public can provide input on decision items on the Agenda. Speaker's time is limited to 2 minutes per person. This agenda item has a time limit of 10 minutes.</i>   |               |
| <b>D.</b> | <b>APPROVAL OF MINUTES</b>  | <b>ITEM 4</b> |
|           | 1. October 16, 2019   |               |
| <b>C.</b> | <b>PRESENTATIONS</b> - <i>Individuals and groups invited by the Board to make presentations. Time limits for individual presentations will be established to allow all speakers to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.</i>   |               |
| <b>E.</b> | <b>DELEGATIONS</b> - <i>Registered delegations can make presentations to the Board. Time limits for individual delegations will be established to allow all registered delegations to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.</i>  |               |
|           | 1. CUPE Local 622 – Albion Community Centre   | <b>ITEM 5</b> |
| <b>F.</b> | <b>DEFERRED ITEMS</b>   |               |
|           | 1. Trustee Motion   | <b>ITEM 6</b> |
| <b>G.</b> | <b>DECISION ITEMS</b>   |               |
|           | 1. Chairperson  |               |
|           | 2. Superintendent of Schools  |               |

3. Secretary Treasurer
4. Board Committees
  - a) Budget
  - b) Finance
  - c) Facilities Planning
  - d) Board Policy Development
    - a) Policy 9605: Provision of Menstrual Products to Students ITEM 7
  - e) Education
  - f) Aboriginal Education

## **H. INFORMATION ITEMS**

1. Chairperson
  - a) Committee Appointments ITEM 8
2. Superintendent of Schools
  - a) Superintendent's Update ITEM 9
3. Secretary Treasurer
4. Board Committees & Advisory Committee Reports
  - a) Budget
  - b) Finance
  - c) Facilities Planning
  - d) Board Policy Development
  - e) Education
  - f) Aboriginal Education

## **I. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

### **I. TRUSTEE REPORTS**

1. BC School Trustees Association
  - a) 2020/2021 BCSTA Draft Budget ITEM 10
  - b) Synopsis: October 2019 Provincial Council ITEM 11
2. BC Public School Employers Association
3. Student Voice
4. District Parent Advisory Council
5. Municipal Advisory & Accessibility
6. Maple Ridge-Pitt Meadows Arts Council
7. Ridge Meadows Education Foundation
8. Social Policy Advisory
9. City of Maple Ridge Active Transportation Advisory
10. Youth Planning Table
11. Culture Network
12. Ridge Meadows Overdose Community Action Table (CAT)
13. Other Board Liaison Representative Reports
14. Good News Items

**J. QUESTION PERIOD** - Questions, with the exception of Trustee questions, will be limited to one question per person with one follow-up clarification question, if necessary. Question period will be restricted to questions only – statements and debate will not be permitted. This agenda item has a time limit of 10 minutes; extension is at the discretion of the Board.

**K. OTHER BUSINESS**

1. Public Disclosure of Closed Meeting Business

ITEM 12

**L. ADJOURNMENT**



**ITEM 1**

To: **Board of Education**

From: Chairperson  
Korleen Carreras

Re: **OPENING PROCEDURES**

Date: November 20, 2019  
(Public Board Meeting)

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**Decision**

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1. CALL TO ORDER



**ITEM 2**

To: **Board of Education**

From: Secretary Treasurer  
Flavia Coughlan

Re: **ANNUAL ORGANIZATIONAL MEETING  
MATTERS**

Date November 20, 2019  
(Public Board Meeting)

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**Decision**

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**1. ANNUAL REPORT OF CHAIRPERSON**

**RECOMMENDATION:**

The attached Board of Education Operational Plan summarizes the progress made towards achieving the strategic goals set by the Board.

**THAT the Board receive the Annual Report of the Chairperson for information.**

Attachment

**2. ELECTION OF BOARD OFFICERS**

**BACKGROUND/RATIONALE:**

In accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson, prior to the commencement of the election, the process for the election of the Board Chairperson and Vice-Chairperson will be approved at the public Board meeting by Board Resolution (Attachment A).

**RECOMMENDATION:**

**THAT the Board approve the Trustee Elections proceedings in accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson.**

**NOMINATION AND ELECTION PROCEDURE**

**RECOMMENDATION:**

**THAT the Board proceed to elect a new Chairperson and Vice-Chairperson in accordance with the attached nomination and election procedure (2915.1).**

Attachment

**3. REMARKS OF BOARD CHAIRPERSON AND VICE-CHAIRPERSON**

## Background

The Maple Ridge – Pitt Meadows Board of Education is comprised of seven trustees representing the communities of Maple Ridge and Pitt Meadows. Trustees are elected every four years at the same time as the mayor and city council for the two municipalities.

The Board is committed to working together to ensure that every individual feels valued and all learners reach their potential in the Maple Ridge - Pitt Meadows School District. We will accomplish this by building open, trusting relationships as Board and senior management; defining roles and responsibilities; solidifying trustee knowledge base through board management information sharing; using data/evidence to make decisions; and establishing strategic directions.

## Operational Plan

Our vision is to use our collaborative voices for honest and respectful dialogue that supports trusted decision making on behalf of all learners in the Maple Ridge - Pitt Meadows School District.

### Key Strategies

- Enhance learning for all by providing quality programming and initiatives that improve engagement and success
- Improve results by working together effectively with partner groups, staff and the public
- Align planning, processes, policies and procedures to improve efficiency and effectiveness to enhance success for all learners

### Operational Plan

- ☐ Continue to adopt, support and strengthen innovative programs and learning options that enhance teaching and learning
- ☐ Improve relationships and communication with partner groups, representatives of indigenous peoples and the communities we serve
- ☐ Collaborate with other boards through BCSTA and advocate for the wellness of all learners, adequate funding for education, and for the creation, implementation, and evaluation of a meaningful co-governance model with the provincial government
- ☐ Assess Board performance on an annual basis and support trustee professional development by providing ongoing educational opportunities for trustees and encouraging trustees to take advantage of these learning opportunities
- ☐ Review, create and update Board policies
- ☐ Continue to improve the Board's communication plan to ensure increased awareness of Board work
- ☐ Support student and community engagement in school district governance
- ☐ Continue to celebrate success, and recognize accomplishments and service of staff and volunteers
- ☐ Monitor performance against the strategic plan, facilitate annual review of operational plans, and ensure that budget decisions reflect school district strategic priorities



**Korleen Carreras**  
Board Chairperson

**Elaine Yamamoto**  
Vice Chairperson

**Kim Dumore**  
Trustee

**Mike Murray**  
Trustee

**Pascale Shaw**  
Trustee

**Kathleen Sullivan**  
Trustee

**Colette Trudeau**  
Trustee

## Board of Education 2018 - 2022

### MISSION

To fully support all individuals in their personal development as successful learners and respectful contributors to society.

### VISION

Every individual feels valued and all learners reach their potential.

# MAPLE RIDGE - PITT MEADOWS SCHOOL DISTRICT

## BOARD OF EDUCATION OPERATIONAL PLAN

*Student Learning is Our Central Purpose*

### Operational Plan 2018-2022

INITIATIVE	ACTION PLAN	CURRENT STATUS
Continue to adopt, support and strengthen innovative programs and learning options that enhance teaching and learning	<ul style="list-style-type: none"> <li>Participate in quarterly Education Committee Meetings</li> <li>Participate in quarterly Aboriginal Education Committee meetings</li> <li>Monitor annually the outcomes of new initiatives and courses</li> <li>Monitor annually the implementation of Strategic Facilities Plan recommendations regarding educational programming</li> </ul>	<ul style="list-style-type: none"> <li>Participated in quarterly Education Committee Meetings</li> <li>Participated in quarterly Aboriginal Education Committee meetings</li> <li>Board Authorized Approved Courses: <ul style="list-style-type: none"> <li>Digital Game Design 11</li> <li>Digital Game Design 12</li> <li>Intramurals 11</li> <li>Intramurals 12</li> <li>Library Science 11</li> <li>Link Crew 11</li> <li>Link Crew 12</li> <li>Tabletop Game Design 11</li> </ul> </li> <li>Revised Board Authorized Approved Courses: <ul style="list-style-type: none"> <li>Applications for Learning 10</li> <li>Applications for Learning 11</li> <li>Applications for Learning 12</li> <li>Athletic Leadership 11</li> <li>Athletic Leadership 12</li> <li>Community Service Learning 12</li> <li>Criminology 12</li> <li>ELL Canadian Studies 10</li> <li>ELL Academic Writing 11</li> <li>English Language Development 11</li> <li>Equestrian Studies 11 (Academy)</li> <li>Equestrian Studies 12 (Academy)</li> <li>Food Studies: Baking 11</li> <li>Guided Inquiry 11</li> <li>Guided Inquiry 12</li> <li>Ice Hockey Skills 11</li> <li>Ice Hockey Skills 12</li> <li>International Language, Culture and Travel 11</li> <li>Keyboarding 11</li> <li>Languages for Travel 12</li> <li>Leadership 11</li> <li>Leadership 12</li> <li>Peer Social Support 12</li> <li>Principals of Social Interactions 10</li> <li>Principals of Social Interactions 11</li> <li>Principals of Social Interactions 12</li> <li>Psychology 11</li> <li>Psychology 12</li> <li>Sociology 12</li> <li>Strength Training 11</li> <li>Strength Training 12</li> <li>Student Aide 11</li> <li>Student Aide 12</li> <li>Student Aide 12 Advanced</li> <li>Textile Arts and Crafts 11</li> <li>Yoga 11</li> <li>Yoga 12</li> </ul> </li> </ul>

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### Operational Plan 2018-2022

INITIATIVE	ACTION PLAN	CURRENT STATUS
		<ul style="list-style-type: none"> <li>• Retired Board Authorized Approved Courses:               <ul style="list-style-type: none"> <li>» Advanced Soccer 11/12</li> <li>» Aviation 11</li> <li>» Bicycle Maintenance and Repair 11 and 12</li> <li>» Business Administration Assistant 12</li> <li>» Chess 11</li> <li>» Costume Design and Construction 11</li> <li>» Digital Video and Animation 11 and 12</li> <li>» Inquiry into Sustainability 12</li> <li>» Introduction to the Food Industry 12</li> <li>» Music History 11</li> <li>» Music Technician 11 and 12</li> <li>» Outdoor Education Advanced Fishing 11</li> <li>» Peer Counselling 11</li> <li>» Peer Leadership 11 and 12</li> <li>» Peer Tutoring 11 and 12</li> <li>» Masonry 11 and 12</li> </ul> </li> <li>• Reviewed the Annual Learning Report for 2018/19</li> <li>• Received 9 presentations and 6 delegations, including:               <ul style="list-style-type: none"> <li>» Implementation of the new graduation program</li> <li>» District Literacy Framework</li> <li>» Aboriginal Education</li> <li>» District Mentoring Program</li> <li>» Continuing Education</li> <li>» Continuing Education – Prison Education</li> </ul> </li> </ul>

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### Operational Plan 2018-2022

INITIATIVE	ACTION PLAN	CURRENT STATUS
Improve relationships and communication with partner groups, representatives of indigenous peoples and the communities we serve	<ul style="list-style-type: none"> <li>Establish opportunities for the board to share information with partner groups and gather their feedback on governance matters</li> <li>Ensure that the school district has a positive reputation in the community and that the school district perspective is valued by the community through continued trustee affiliation with various community partnerships and committees and expanded relationships as needed</li> </ul>	<ul style="list-style-type: none"> <li>Meetings with partner groups on the impact of the budget</li> <li>Public input meeting on budget considerations</li> <li>Meeting with the City of Pitt Meadows Mayor and Council</li> <li>Meeting with the City of Maple Ridge Mayor and Council</li> <li>Meeting with MLA's D'Eith and Beare, Kwantlen, Katzie, City of Pitt Meadows and City of Maple Ridge representatives, regarding Joint Initiative for Post Secondary Education</li> <li>Trustee participation at a Childcare Community Roundtable Meeting with Minister Chen</li> <li>Trustee attendance at 2020 BC Games Summer Games planning and celebration events</li> <li>Chamber of Commerce Gala emceed by Board Chairperson and hosted at Thomas Haney Secondary School</li> <li>Trustees attended the following committees:               <ul style="list-style-type: none"> <li>Municipal Advisory Committee on Accessibility and Inclusion</li> <li>Maple Ridge-Pitt Meadows Arts Council</li> <li>Ridge Meadows Education Foundation</li> <li>Social Policy Advisory</li> <li>City of Maple Ridge Regular Transportation</li> <li>Youth Planning Table</li> <li>2020 BC Summer Games Nomination</li> <li>Culture Network</li> <li>Ridge Meadows Overdose Community Action Table</li> <li>English Language Learners</li> <li>District Parent Advisory</li> </ul> </li> <li>Trustee attendance at community events:               <ul style="list-style-type: none"> <li>Vaping Forum</li> <li>Us and Them</li> <li>Golden Ears Field Grand Opening</li> </ul> </li> <li>Trustee participation in:               <ul style="list-style-type: none"> <li>Bargaining Team</li> <li>Principal and Vice-Principal Recruitment</li> <li>Graduation ceremonies and school events</li> </ul> </li> </ul>

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### Operational Plan 2018-2022

INITIATIVE	ACTION PLAN	CURRENT STATUS
<b>Collaborate with other boards through BCSTA and advocate for the wellness of all learners, adequate funding for education, and for the creation, implementation, and evaluation of a meaningful co-governance model with the provincial government</b>	<ul style="list-style-type: none"> <li>• Support BCSTA advocacy efforts through participation on the board of directors, branch leadership, committees, BCSTA branch meetings, conferences, AGM</li> <li>• Advocacy for improved capital funding through motions to BCSTA AGM, participation on BCSTA capital working group, meetings with MLAs and local government officials</li> <li>• Advocacy for the development of a Mental Health &amp; Addiction Framework for school districts through motions to BCSTA AGM, meetings with MLAs</li> <li>• Advocacy for the implementation of a new funding formula that reflects the needs of our school district through letters to government, meetings with MLAs, participation on implementation committees, and full participation in consultation process</li> <li>• Advocacy for improved funding and supports for students with special needs through input provided as part of funding formula design, BCSTA motions, meetings with MLAs</li> <li>• Advocacy for improved education funding allocation in the provincial budget through annual submissions during the provincial budget process, letters and meetings with cabinet ministers, meetings with local government to collaborate and have a community voice with government</li> </ul>	<ul style="list-style-type: none"> <li>• Letter to Select Standing committee on Finance and Government Services (Re: Budget 2020 Consultations)</li> <li>• Motion to BCSTA AGM re: AGM/Fall Academy Minister Meetings</li> <li>• Motion to BCSTA Provincial Council re: Delay of Enrolment of International Students in Provincial Medical Services Plan</li> <li>• Letter to Minister Dix (Re: Vaping)</li> <li>• Letters to Minister Fleming (Re: Funding Model Review)</li> <li>• Meetings with MLA's Beare and D'Eith</li> <li>• Meetings with Minister of Education</li> <li>• Board Chair Liaison Meetings</li> <li>• Trustee Murray appointed as Chairperson, BCSTA Capital Working Group</li> <li>• Trustee Murray participated in the Financial Management Funding Model Review Working Group</li> <li>• Trustee Murray elected and served as a Director, BCSTA</li> <li>• Trustee Carreras elected to BCSTA's Professional Learning Committee</li> <li>• Trustee Trudeau appointed to BCSTA's Indigenous Education Committee</li> <li>• Trustee representation at BCSTA Provincial Council and BCPSEA meetings</li> <li>• Trustee attendance at BCSTA branch meetings</li> <li>• School District selected as pilot district for Integrated Child and Youth Teams</li> <li>• Advocated for and received provincial funding for the purchase of a new school site in the Albion area of Maple Ridge</li> </ul>

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### Operational Plan 2018-2022

INITIATIVE	ACTION PLAN	CURRENT STATUS
<b>Assess Board performance on an annual basis and support trustee professional development by providing ongoing educational opportunities for trustees and encouraging trustees to take advantage of these learning opportunities</b>	<ul style="list-style-type: none"> <li>Board self-evaluation is completed on an annual basis using the most relevant evaluation tools and results are used to guide board growth plan for future years</li> <li>Trustees attend and participate in appropriate Professional Development (conferences, seminars, workshops) that contribute to professional growth as a School Trustee</li> </ul>	<ul style="list-style-type: none"> <li>Trustee attendance at BCSTA Trustee Academy, BCSTA Trustee Orientation and BCSTA Annual General Meeting, BCPSEA Trustee Orientation</li> <li>Trustee attendance at in district Trustee Orientation:</li> <li>“Working Smarter Together” facilitated by Peter Norman</li> <li>Freedom of Information and Protection of Privacy</li> <li>Introduction to Governance</li> <li>Introduction to Board Meetings and Agenda Prep</li> <li>Communications: Social Media Guide, Board Chair as Spokesperson, Media Relations</li> <li>“Meetings, Rules and Effective Decision Making” facilitated by Eli Mina</li> <li>“Roles of the Board and Trustees” facilitated by Mike Hancock</li> <li>Getting to Know the School District workshops:</li> <li>School District Strategic Plan</li> <li>Overview of School District Policies and Procedures</li> <li>Conflict of Interest</li> <li>Remuneration and Expenses</li> <li>Information Technology</li> <li>Human Resources</li> <li>Facilities Planning</li> <li>Business Operations</li> <li>Budget and Financial Results</li> <li>Provincial Funding</li> <li>Overview of Funding Formula Review Process and Recommendations</li> <li>Trustee attendance at School District Professional Development session</li> <li>Trustee attendance at Women Deliver Conference 2019</li> <li>Trustee attendance at School and Community Mental Health Conference 2019</li> </ul>
<b>Review, create and update Board policies</b>	<ul style="list-style-type: none"> <li>Policies are reviewed and updated on a four year cycle based on a work plan developed by the Board Policy Development Committee</li> <li>New policies are created as needed at the recommendation of the Board Policy Development Committee and with input from subject matter experts</li> </ul>	<ul style="list-style-type: none"> <li>Policy 2320: Board Committees and Trustee Representation</li> <li>Policy 2500: Board Policy Development</li> <li>Policy 2900: Trustee Professional Development and Attendance at Conferences</li> <li>Policy 2918: Vice Chairperson – Elections/Roles/Responsibilities</li> <li>Policy 4435: Scholarships, Bursaries and Student Awards</li> <li>Policy 5401: Use of Board Owned Buses</li> <li>Policy 5701: Records and Information Management – General</li> <li>Policy 6600 – Naming of School Facilities</li> <li>Policy 7110: Whistle Blower Protection</li> <li>Policy 9510: Flags: Canada and British Columbia</li> <li>Policy 10510: Board Correspondence</li> <li>Policy 10540: Financial or In-Kind Donations</li> <li>Draft Policy 9605: Provision of Menstrual Products to Students</li> <li>Board Procedural Bylaw No. 1-2008 – Trustee Access to Information</li> <li>Board of Education Appeal Policy and Procedures Bylaw</li> <li>Board Policy Development Annual Work Plan 2018/2019 and 2019/2020</li> </ul>

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# MAPLE RIDGE - PITT MEADOWS SCHOOL DISTRICT

## BOARD OF EDUCATION OPERATIONAL PLAN

*Student Learning is Our Central Purpose*

### Operational Plan 2018-2022

INITIATIVE	ACTION PLAN	CURRENT STATUS
<b>Continue to improve the Board's communication plan to ensure increased awareness of Board work</b>	<ul style="list-style-type: none"> <li>• Increase public awareness of Board issues, function and accomplishments through the publishing of Board Highlights after each board meeting, using social media to publicize Board meeting agendas, events and announcements</li> </ul>	<ul style="list-style-type: none"> <li>• Board Highlights</li> <li>• Board activities promoted by trustees via social media</li> <li>• �������� elementary school Open House</li> <li>• School district news published on school district website » <a href="https://www.sd42.ca/?s=news+releases">https://www.sd42.ca/?s=news+releases</a></li> <li>• Trustee advocacy on school district website: » <a href="https://www.sd42.ca/board-of-education/trustees-advocacy/">https://www.sd42.ca/board-of-education/trustees-advocacy/</a></li> <li>• Presentations to the Rotary Club and at District Parent Advisory Council meetings</li> <li>• Education awareness campaign during the 2019 Federal Election</li> <li>• Published annual District Highlights celebrating accomplishments of staff and students (<a href="https://www.sd42.ca/district-reports/">https://www.sd42.ca/district-reports/</a>)</li> </ul>
<b>Support student and community engagement in school district governance</b>	<ul style="list-style-type: none"> <li>• Ensure increased, open communication with students through district wide student forum (2020 and 2022), trustee meetings with secondary school students (3 secondary schools per year) and trustee meetings with indigenous students</li> <li>• Provide reports back to students on how their input is used and actions taken</li> <li>• Ensure increased, open communication with parents and guardians through regular trustee representation at DPAC meetings, trustee presentations of board work at PAC and DPAC meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Student Voice participation in budget discussions</li> <li>• Board of Education meetings with students at Thomas Haney, Samuel Robertson Technical and Pitt Meadows Secondary Schools</li> <li>• Trustee attendance at DPAC and Student Voice meetings</li> </ul>
<b>Continue to celebrate success, recognize accomplishments and service of staff and volunteers</b>	<ul style="list-style-type: none"> <li>• School visits are scheduled to ensure that trustees have the opportunity to visit each school two times from 2018 to 2022</li> <li>• Ensure that each board meeting includes presentations from students and/or staff</li> <li>• Ensure that at least one trustee is present at every staff recognition event</li> <li>• Ensure that the board acknowledges the contribution and accomplishments of students, staff and volunteers</li> <li>• Recognize staff, students and volunteers for their contribution to the school district and education in general</li> </ul>	<ul style="list-style-type: none"> <li>• Trustee participation at the 35 year, 25 year and 20 year employee recognition events and district retirement tea</li> <li>• Trustee participation at 9 graduation ceremonies and aboriginal awards</li> <li>• Trustee participation at 20 Christmas concerts</li> <li>• Trustee visits to 12 elementary schools and 4 secondary schools</li> <li>• At board meetings the Board recognized:               <ul style="list-style-type: none"> <li>» Flavia Coughlan and the Finance Department on being awarded the Meritorious Budget Award from the International Association of School Business Officials for 2018/19 and 2019/20</li> <li>» Chef Brian Smith for Teacher of the Year Award</li> <li>» Kelvin Dueck on the Prime Minister's Award for Teaching Excellence in STEM</li> <li>» Rick Delorme on becoming President of the Education Facilities Managers Association of BC</li> <li>» Flavia Coughlan on becoming President of the BC Association of School Business Officials</li> </ul> </li> <li>• Published annual District Highlights celebrating accomplishments of staff and students (<a href="https://www.sd42.ca/district-reports/">https://www.sd42.ca/district-reports/</a>)</li> </ul>

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### Operational Plan 2018-2022

INITIATIVE	ACTION PLAN	CURRENT STATUS
<b>Monitor performance against the strategic plan, facilitate annual review of operational plans, and ensure that budget decisions reflect school district strategic priorities</b>	<ul style="list-style-type: none"> <li>• Complete annual review and update of board and department operational plans</li> <li>• Complete annual Superintendent Evaluation and Growth Plan</li> <li>• Review and approve the annual Five Year Capital Plan for submission to the Ministry of Education</li> <li>• Review and approve the annual budget for submission to the Ministry of Education</li> <li>• Ensure that the annual budget reflects priorities set in the Strategic Plan, follows Ministry of Education guidelines and that there is meaningful public and partner group engagement in the budget process</li> <li>• Review and approve quarterly and annual financial statements</li> <li>• Review the annual student learning report prepared by the Superintendent</li> <li>• Review, approve or receive for information reports regarding specific educational initiatives</li> </ul>	<ul style="list-style-type: none"> <li>• Reviewed and approved the Board of Education Operational Plan and Departmental Operational Plans</li> <li>• Reviewed progress against operational plans</li> <li>• Approved the budget process</li> <li>• Reviewed and approved the 2019/20 Preliminary Budget</li> <li>• Reviewed and approved the 2020/21 Five Year Capital Plan</li> <li>• Reviewed and approved the quarterly Financial Statements</li> <li>• Reviewed and approved the 2018/19 Audited Financial Statements</li> <li>• Reviewed the Supporting All Learners 2018/19 - Annual Learning Report</li> </ul>



**SD 42 PROCEDURE: 2915.1**

**TRUSTEE ELECTIONS -  
CHAIRPERSON and VICE-CHAIRPERSON**

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**1. NOMINATION**

(a) Process Approval

Prior to the commencement of the election, the process for the election of the Board Chairperson and Vice-Chairperson will be approved at the public Board meeting by Board Resolution.

(b) Nomination Procedure

(i) The Chairperson will call for a motion:

THAT the Board proceed to elect a new Chairperson and Vice-Chairperson following the attached nomination and election procedure.

(ii) The Chairperson passes the gavel to the Secretary Treasurer who will Chair the meeting during the election process.

(iii) The Chairperson will call a first time for nominations, for Chairperson for a one year term. A seconder will not be required for nominations.

(iv) Each nominee will be asked whether he/she agrees to stand for election and can speak to the nomination.

(v) The Chairperson will call a second and third time for nominations for Chairperson for a one year term.

(vi) If after three (3) calls, there is only one nominee for the office, and that nominee accepts, the Chairperson declares that person the duly elected Chairperson of the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows), for a one (1) year period ended the next November.

## **2. ELECTION PROCEDURE**

- (a) If more than one person is nominated, the Chair will call on scrutineers to distribute, collect and count the ballots.
- (b) The Chairperson will call for a motion to appoint scrutineers. The motion will read as follows:

THAT \_\_\_\_\_ and \_\_\_\_\_ be appointed scrutineers for the election of Board Chairperson and Vice-Chairperson.

- (c) Trustees will vote by secret ballot.
- (d) Scrutineers will report the results of each ballot to the Chairperson of the meeting, who shall announce the Trustee who has received the majority of the votes cast.
- (e) The Trustee receiving the majority of votes cast shall be declared elected. In accordance with *Robert's Rules of Order*, if on the first or subsequent ballots a nominee does not receive a majority, voting for the office with all nominees remaining on the ballots shall continue until a majority vote is obtained for a single candidate.
- (f) The Chair will then call for nominations for Vice-Chairperson of the Board of Education for a one (1) year term and repeat the above process, beginning at Item III.
- (g) If ballots were required, the Chairperson will call for the following motion:  
  
THAT the scrutineers destroy the ballots for the election of either Chairperson or Vice-Chairperson, or both and that the scrutineers are discharged with gratitude.
- (h) The Chairperson will then return the gavel to the newly elected Chairperson who will conduct the balance of the meeting.

**RECEIVED: October 10, 2012**

**AMENDED: February 3, 2016**

To: **Board of Education**

From: Chairperson

Re: **OPENING PROCEDURES: ORDINARY  
BUSINESS MEETING MATTERS**

Date: November 20, 2019  
(Public Board Meeting)

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**Information/Decision**

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1. *CORRESPONDENCE (Information Item)*

- C. James, Minister of Finance and Deputy Premier
- S. Higginson, President, BC School Trustees Association
- B. MacFarlane, Chairperson, School District No. 19 (Revelstoke)
- K. Carreras, Chairperson, School District No. 42 (Maple Ridge-Pitt Meadows)
- R. Zandee, Chairperson, School District No. 53 (Okanagan Similkameen)
- R. Franklin, Chairperson, School District No. 72 (Campbell River)
- K. Karpuk, Chairperson, School District No. 73 (Kamloops-Thompson)
- R. Johnstone, Chairperson, School District No. 78 (Fraser Cascade)

**RECOMMENDATION:**

**THAT the Board receive all correspondence for information.**

Attachments

2. *APPROVAL OF AGENDA (Decision Item)*

**RECOMMENDATION:**

**THAT the Agenda be approved as circulated.**

3. *INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA - Members of the public can provide input on decision items on the Agenda. Speaker's time is limited to 2 minutes per person. The agenda item has a time limit of 10 minutes.*





October 28, 2019

383408

Stephanie Higginson, President  
British Columbia School Trustees Association  
4<sup>th</sup> Floor, 1580 West Broadway  
Vancouver BC V6J 5K9

Dear Stephanie Higginson:

Thank you for your email of July 11, 2019, addressed to the Minister of Education Rob Fleming, the Parliamentary Secretary for Gender Equity Mitzi Dean and myself regarding funding to install and supply free menstrual product dispensers in schools. I apologize for the delay in responding.

As you may be aware, a ministerial order was issued in April 2019 by the Minister of Education that required public schools to provide free menstrual products for students in school washrooms by the end of 2019. At that time, \$300,000 in provincial funding was provided to facilitate the implementation. I understand that a meeting with the Ministry of Education is scheduled as part of the continuing work they are doing with school districts, community and education partners such as yourself to look at the needs of districts to meet this new requirement.

I would like to thank you again for taking the time to write.

Sincerely,

Carole James  
Minister of Finance and Deputy Premier

cc: Honourable Rob Fleming, Minister of Education  
Mitzi Dean, Parliamentary Secretary for Gender Equity



British Columbia  
School Trustees  
Association

November 7, 2019

**The Honourable  
Ginette Petitpas Taylor**  
*Federal Minister of Health*  
House of Commons  
Ottawa, ON K1A 0A6

**The Honourable  
Adrian Dix**  
*BC Minister of Health*  
PO Box 9050,  
Stn Prov Govt  
Victoria BC V8W 9E2

**The Honourable  
Rob Fleming**  
*BC Minister of Education*  
PO Box 9045,  
Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Minister Ginette Petitpas Taylor, Minister Adrian Dix and Minister Rob Fleming,

**RE: Vape Awareness and Vape Cessation Resources for Youth**

At the October 26, 2019 meeting of the BCSTA Provincial Council (representing all 60 Boards of Education in our province), members passed the following motion:

*"That BCSTA urge the Ministries of Health (BC and Canada), Ministry of Education and Health Authorities:*

- to make resources for youth on vape health implications and vape cessation widely available, and*
- to revise current resources and services for smoking cessation to specifically include vaping and youth.*
- to update the language legislation vaping product ads, promotion and sponsorship to align with current tobacco legislation."*

The motion was passed unanimously by BCSTA's membership and serves to highlight the overwhelming concerns our members have regarding the prevalence of vaping in BC's public schools. While the true extent of the harms of vaping is currently unknown, research continues to signal that serious issues can develop as a result of continued use. Young people are especially affected on multiple levels as their bodies are still developing, and it has been noted in multiple studies that nicotine, found in many vapour products, has serious implications on the development of the body and mind.

Providing youth in schools with information on the negative health implications, as well as tools for cessation, are crucial actions that must be taken. We have to trust our young people to make good decisions, and providing them with information to make those decisions is a key action in that plan. We must also do more to aid young people in being able to quit these habits. Many options for treating withdrawal from nicotine are not made readily available to our youth, and more must be done to improve access so that they may leverage these tools.

We ask that in addition to making additional resources for youth available, that you also revise current resources and services for smoking cessation to allow them to be more accessible for young people throughout our province. For example; broadening the *BC Smoking Cessation Program* by including content aimed at school-aged individuals can increase uptake of the program among young people. It should also be considered to aim similar collateral at parents, educating them on the potential harm these products have on their children.



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Association

Finally, we request that government address any legislative issues within its power to strengthen the legislation surrounding advertising, promotion and sponsorship to align vaping products with current tobacco legalisation. We understand that there are various levels of legislative authority around this issue but request that the province do everything and anything possible to ensure that vaping products are not marketed toward a younger demographic, or as a 'healthy' alternative to smoking. BCSTA also believes that a full ban on flavoured vaping liquids would be in the best interest of the long-term health of the young people of British Columbia.

While the *Tobacco and Vapour Products Control Act* was updated in October of 2018 to tighten regulations related to these matters, our members remain concerned that more needs to be done to reduce the advertising aimed at young people. For example, television ads continue to run and offer messaging about the supposed benefits of vaping. Furthermore, in contrast to vaping products, flavoured tobacco is also banned for sale in Canada, and the flavour ranges offered mimic flavours favoured by children. Tobacco packaging in Canada also has strong and graphic warnings attached, and cigarettes must be covered at points of sale. We ask that similar considerations and restrictions are made for vaping products.

Thank you for considering this request on behalf of our member boards of education, and the students of BC that they serve. We are well aware that both the provincial and federal Ministries of Health share our concern over youth vaping, and we look forward to collaborating with you in the future as we seek to educate, inform and aid our students in need.

Sincerely,

**Stephanie Higginson**  
*President*  
British Columbia School Trustees Association

Motion Reference: P120199.2

CC: David Eby, BC Attorney General  
Dr. Stephen Lucas, Deputy Minister of Health Canada  
Stephen Brown, BC Deputy Minister of Health  
Scott MacDonald, BC Deputy Minister of Education



British Columbia  
School Trustees  
Association

November 5, 2019

**The Honourable Adrian Dix**  
*Minister of Health*  
PO Box 9050, Stn Prov Govt  
Victoria, BC  
V8W 9E2

Dear Minister Dix,

**Re: Delay of implementation of Medical Services Plan requirement for international students attending BC school districts**

At the October 26, 2019 meeting of the BCSTA Provincial Council (representing all 60 Boards of Education in our province), members passed the following motion:

*"That BCSTA request the Provincial Ministers of Finance, Health and Education delay the requirement for international students to register in the Medical Services Plan (MSP) program until the 2020/2021 school year."*

While most school trustees, and the school districts they represent, do not have a concern with fee paying international students being required to have and pay for medical services plan (MSP) coverage, the timing of the announcement of this policy change is highly problematic for the education sector.

With the encouragement of your government, BC school districts each spring recruit thousands of fee-paying overseas students to attend public schools across our province. The parents of these students sign contracts with school districts for the provision of educational services, home stays and other related services, including emergency medical coverage. Pricing, dependency and the quality of program are key considerations for them and us in this highly competitive market. In almost every case, contracts were signed and arrangements were put in place before the end of the last school year (i.e. before June 30, 2019).

Your announcement of required MSP coverage and the payment of fees for all international students on August 1, 2019 put school districts in a very awkward and expensive position as they had no reasonable means of charging parents to recover this significant new cost. It simply is not possible to amend previously signed contracts and payments, leaving school districts to pay the required MSP premiums.

The direct consequence of implementing the MSP fee requirement on short notice is that BC school districts now have to pay \$37.50 per month for every international student they have enrolled until December 31, 2019, and \$75.00 per month for each student through to the end of the school year. For school districts such as Coquitlam, Vancouver, Victoria, West Vancouver, Burnaby and the Central Okanagan this amounts to an unfunded cost totalling hundreds of thousands of dollars.



British Columbia  
School Trustees  
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If the objective was for international students to pay their own way, this has not been accomplished for this school year. Due to the late timing of this policy announcement, we are instead forced to take money out of local school district budgets to pay the cost of providing medical services plan coverage to students from other countries. These same school districts must also continue to pay the cost of previously contracted private insurance coverage.

Significant concerns regarding gaps in coverage and eligibility have also been brought forward. Time will also be needed to fully understand and address these issues.

We ask that you delay the implementation of the MSP requirement for international students until September 1, 2020. This will give school districts the time needed to rewrite contracts, update pricing and search out solutions to insurance coverage concerns before recruiting for the 2020/2021 school year begins. It would also allow school districts to retain hundreds of thousands of dollars of their budgets to serve the needs of their students.

Thank you for considering my request on behalf of our member boards of education, and the students of BC that they serve. I understand what you are trying to accomplish but ask that you do so without unfairly penalizing publicly funded school districts.

Sincerely,

**Stephanie Higginson**

*President*

British Columbia School Trustees Association

Motion Reference: P120199.1

CC: Rob Fleming, Minister of Education  
Carole James, Minister of Finance  
Stephen Brown, Deputy Minister of Health  
Scott MacDonald, Deputy Minister of Education  
Lori Wanamaker, Deputy Minister of Finance





October 31, 2019

**The Honourable Rob Fleming**

Minister of Education  
PO Box 9045, Stn Prov Govt  
Victoria, BC  
V8W 9E2

Dear Minister Fleming,

**RE: Opportunity for modelling and feedback should a new Funding Distribution Model for K-12 education be implemented**

At the October 26, 2019 meeting of the BCSTA Provincial Council (representing all 60 boards of education in our province), members passed the following motion:

*“That BCSTA urge the Ministry of Education to ensure all boards of education are provided the opportunity to model and / or pilot the new funding formula recommendations prior to implementation in order to provide feedback on the positive and negative implications of the proposed recommendations, the impact on the ability of our districts to strengthen success for all students and the ability to ensure a system that is equitable, predictable and fair for all school districts.”*

While BCSTA remains fully committed to our position that the current funding model must be modernized, and to the jointly established guiding principles for change, we also recognize the need for individual boards to see and fully understand the impact of any changes that cabinet may authorize over the coming weeks. We believe the best way for this to happen is by providing modelling of any approved change, in order to help facilitate meaningful feedback regarding the implementation process, prior to the March 15, 2020 funding announcement to school districts.

Boards of education have had the opportunity to provide feedback during the establishment of the guiding principles for a new funding model, during the independent panel input process and during the review of implications of accepting the panel recommendations, but have not received, or had the opportunity to respond to, the implications for their school district of any modernized model that might be adopted.

I appreciate that this cannot and should not happen until cabinet has made their decisions as to whether or not the model will actually change and what form that change may take. It is important, however, that boards receive that information, including some basic modelling, in order to advise on how such a new model might best be implemented beginning in March 2020.



British Columbia  
School Trustees  
Association

The opportunity to modernize the current funding formula is significant, but we also want to ensure that the implementation of any new formula does not have any negative financial impacts on individual school districts; nor on student achievement. There is also the question of how best facilitate a positive transition in the various complex processes that directly or indirectly flow into and out of the current funding distribution model. Boards of education, and the school districts they serve, will be in a much better position to respond to questions in this regard if they can see the potential impact of changes before they are actually implemented.

Thank you for your consideration of this important motion. We appreciate the tremendous amount of work that has gone into this project, as well as the importance of 'getting it right.' We look forward to continuing to work with you and your staff in order to establish the best possible funding distribution model possible for the students and school districts of BC.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Higginson", with a long, sweeping horizontal line extending to the right.

**Stephanie Higginson**

*President*

British Columbia School Trustees Association

Motion Reference: P12019L10.1

CC: Scott MacDonald, Deputy Minister  
Reg Bawa, Assistant Deputy Minister, Resource Management Division

November 1<sup>st</sup>, 2019



**School District 19**  
(Revelstoke)

By email ([HLTH.Minister@gov.bc.ca](mailto:HLTH.Minister@gov.bc.ca))

The Honourable Adrian Dix  
Minister of Health  
PO Box 9405, Stn Prov Govt  
Victoria, BC V8W 9E2

James Van Loon, Director General  
Tobacco Control Directorate  
Controlled Substances and Cannabis Branch  
Postal Locator: 0301A  
Ottawa, Ontario K1A0K0

Dear Minister Dix:

Dear Director General Van Loon:

RE: Support for Vaping Legislation and/or Regulations

At the Revelstoke Board of Education's regular meeting of October 30<sup>th</sup>, 2019, the Board passed the following motion:

"THAT the Revelstoke Board of Education urge both the provincial and federal health authorities to quickly enact the necessary legislation and/or regulations needed to assist schools in efforts to protect students from the serious health risks associated with vaping."

Our district focuses on the health and well-being of our students and works with community partners such the Child and Youth Mental Health and Substance Use Collaborative to increase protective factors for our youth while decreasing risk factors. Our Community Partners, Staff and students are undertaking a number of initiatives to reduce vaping in our schools such as:

- Interior Health Public Health Nurse visits Revelstoke Secondary School (RSS) weekly and works closely with students, administrators and counsellors to share current health information about vaping. The Public Health Nurse also offers tobacco cessation support and assists students in connecting to "Quit Now" resources;
- local physicians provide a weekly on-site medical clinic for students;
- new this year, a vape "buy-back" program encourages students to exchange their vape device for a credit at the school cafeteria. Over 45 vapes have been "bought" to date;
- students have become anti-vape organizers, putting up posters and creating messaging around vaping cessation (signs, assemblies, and informally on social media);
- Greg Kenyon, Principal of Revelstoke Secondary School, addressed vaping at the opening of school assembly this year telling students "If you choose to vape,



you are hurting your health, and, in the case of indoors especially, you are hurting other too – be good to each other.” He reinforced these key messages:

- vaping is dangerous;
- there must be escalating consequences for anyone choosing to vape in school; and
- there are full supports available for those wanting help to quit vaping/smoking.

Although we are seeing reduced rates of vaping in our schools, there must be strong legislation/regulations in place for vaping product advertisements, promotions and sponsorship. Government must take the action necessary to prevent the vaping marketing and promotion that has so clearly been targeted directly at our youth. Such legislation/regulations combined with programs to educate and empower youth are critical as we work to support the health and well being of our future leaders.

Sincerely,



Bill MacFarlane, Chairperson  
Revelstoke Board of Education

cc: Board Correspondence File  
BC School Boards (through BCSTA)

October 25, 2019

The Honourable Adrian Dix  
Minister of Health  
Room 337 Parliament Buildings  
Victoria, BC V8V 1X4

Dear Minister Dix,

Our school district takes youth vaping seriously and are actively working to decrease student vaping rates by focusing on early intervention, working with the Canadian Centre for Addictions on creating a substance literacy unit, partnering with community organizations and hosting community dialogue events. Our district is committed to doing the work at the school level to educate our students and families about vaping and we hope that the Minister of Health will further support that work by taking action at the Provincial level.

We are urging the Provincial Government to take the necessary steps to combat the rising levels of youth vaping in BC including: the banning of flavoured vaping products, tougher online retail controls, increased resources to fund prevention and support programs, a ban on all marketing and advertising of vaping products, reduced nicotine concentrations, and enhanced enforcement.

Thank you for your consideration.

Sincerely,



Korleen Carreras, Chairperson  
Board of Education

Cc:

All Trustees  
Sylvia Russell, Superintendent of Schools  
Flavia Coughlan, Secretary Treasurer  
All Boards of Education c/o BC School Trustees Association  
Todd G. Stone, MLA Kamloops-South Thompson  
Honourable Lisa Beare, MLA  
Bob D'Eith, MLA

November 13, 2019

**Honourable Minister, Rob Fleming**  
Ministry of Education  
PO Box 9045  
Stn Provincial Government  
Victoria, BC V8W 9E2

**RE: Funding Model Review**

The Board of Education for Maple Ridge - Pitt Meadows School District No. 42 appreciates the extensive funding model review consultation undertaken by the Ministry of Education to date, and would like to thank the Working Groups for their work and the detailed recommendations put forward to government.

As you consider next steps, our board would like you to consider continuing the engagement with the sector regarding contemplated policy changes and the full financial model of the proposed formula.

Boards will be required to implement the contemplated policy changes in their school districts and we believe that by engaging sector representatives in the drafting of changes to policies the new policies are more likely to meet the needs of both government and school districts.

We also believe that it is important for government to share a full financial model of the new formula with the sector. We understand that the actual allocations will not be known before the provincial budget is tabled in February; however, we would like to encourage you to engage sector experts in the building and testing of the new funding model.

We are looking forward to engaging further with you and your representatives regarding the implementation of changes to the K-12 Public Education Funding Model.

Thank you for your time and for considering our recommendations.



Korleen Carreras  
Board Chairperson

Cc:  
*Board of Education, School District 42 - Maple Ridge and Pitt Meadows*  
*The Honourable Lisa Beare, Minister of Tourism, Arts and Culture*  
*Mr. Bob D'Eith, MLA*  
*Mr. Scott MacDonald, Deputy Minister, Ministry of Education*  
*Ms. Sylvia Russell, Superintendent of Schools*  
*Ms. Flavia Coughlan, Secretary Treasurer*  
*All Boards of Education c/o BCSTA*



## SCHOOL DISTRICT NO. 53 (OKANAGAN SIMILKAMEEN)

Box 1770, 6161 Okanagan Street  
Oliver BC V0H 1T0  
Phone: 250-498-3481  
Fax: 250-498-4070  
Website: [www.sd53.bc.ca](http://www.sd53.bc.ca)

October 15, 2019

Minister Adrian Dix  
Minister of Health  
Room 337 Parliament Buildings  
Victoria, BC V8V 1X4

Via email: [adrian.dix.MLA@leg.bc.ca](mailto:adrian.dix.MLA@leg.bc.ca)

Dear Minister Dix:

I am writing you, with a sense of urgency about the surging vaping rates amongst BC youth, which has grown exponentially over the last couple of years. Currently it is estimated that 30 per cent of BC's grade 10 to 12 teens are regular users of vaping devices and this number is expected to increase.

The link between vaping and several harmful health impacts are evident now and there is no doubt that there will be serious long-term health implications connected to this practice. On almost a daily basis we hear of stories about youth becoming sick and even dying due to vaping.

The number of our children getting drawn into this unhealthy practice is steadily increasing due to the efforts of vape companies that deliberately target youth with seemingly innocuous vape flavours and savvy hi-tech marketing.

I therefore urge you, Minister, to join the many jurisdictions across North America to take immediate action by eliminating youth vaping in BC now and by providing for evidence-based awareness, prevention and support programs to educate our youth.

The health and safety of our youth is of paramount importance and the time for action is now.

Yours Sincerely,

Rob Zandee  
Chair, Board of Education  
School District No. 53 (Okanagan Similkameen)

- c. Trustees, Board of Education  
Bev Young, Superintendent of Schools  
Todd G. Stone, MLA Kamloops – South Thompson  
Linda Larson, MLA Boundary Similkameen





# School District 72

Campbell River, B.C.

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425 Pinecrest Road, Campbell River, B.C. V9W 3P2 • Tel: 250.830.2300 • Fax: 250.830.2329 • [www.sd72.bc.ca](http://www.sd72.bc.ca)

November 6, 2019

Honourable Rob Fleming,  
Minister of Education,  
PO Box 9045, Stn Prov Govt  
Victoria, B. C. V8W 9E2

Minister Fleming:

The Board of Education for School District 72 (Campbell River) has serious concerns about the Funding Formula Review and some of its recommendations. It is the Board's understanding that this matter probably will be brought before Cabinet in November for the decision on whether or not to implement the recommendations contained in the report. The Board wishes to briefly explain its concerns about two of the recommendations that are very likely to have a serious impact on our district's ability to continue to offer programs that provide added value to many of SD72's students' educational experiences and to adequately meet the needs of our students with Special Needs.

The Board's first serious concern is contained in Recommendation 9: *'The Ministry should base funding allocations for school-age educational programming on the number of students, rather than on the number of courses being taken...'*

The implementation of this recommendation will have a serious impact on our district. Under the present system students at both of our high schools have the option of taking Board Approved courses outside of regular school hours. Many of these courses provide opportunities for learning that would otherwise not be possible to provide should Recommendation 9 be adopted. The immediate consequence will be that SD72 (Campbell River) will lose up to four teachers who have developed and are teaching these courses. The inability to provide these programs under Recommendation 9 and the negative effect on the dedicated and innovative teachers who provide them will be a serious loss to many of our secondary students.

The Board also has serious concerns about Recommendation 6, Component 2: *'the remaining inclusive education funds should be allocated to school districts through a prevalence-based model, using a comprehensive range of third-party medical and socio-economic population data...'*

Page Two  
November 6, 2019  
Honourable Rob Fleming

The Board's concern is that in decoupling Special Needs funding from actual needs, there will be fewer Special Needs assessments and diagnoses. If there is no record of diagnosis and paperwork that articulates the nature of a student's disability or learning challenges, many students who would be eligible for additional classroom support will not receive it. This lack of support can have a serious impact on the learning conditions for students and the working conditions for classroom teachers. An additional concern is that students whose parents have the means to pay for psychologists or other professionals for diagnoses of their children's needs will receive the needed support, while other students whose parents are unable to afford outside testing will not have the diagnoses needed to access educational supports. In addition, districts that have a higher than statistical average of students needing support will not be funded accordingly.

The Board of SD72 provided input into the recommendations when asked to do so, and strongly opposed the implementation of both Recommendations 9 and 6. The Board's concerns were addressed in more detail in its letter of March 19, 2019, to you, as Minister of Education at that time. The Board has attached a copy of that letter for reference. Not knowing the results of our responses, the Board can only hope that they were taken seriously in the formulation of the final recommendations.

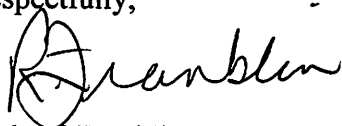
At a recent BCSTA Provincial Council meeting the following motion was unanimously passed: *'That the BCSTA urge the Minister of Education to ensure that all Boards of Education are provided the opportunity to model and/or pilot the new funding formula recommendations prior to implementation in order to provide feedback on the positive and negative implications of the proposed recommendations, the impact on the ability of our districts to strengthen success for all students and the ability to ensure a system that is equitable, predictable, and fair for all school districts.'*

The Board of Education for SD72 (Campbell River) strongly agrees with this motion, and requests that if the Cabinet decision is to implement the new Funding Model, that the opportunity to model or pilot the program is provided to all districts for the reasons previously stated.

Page Three  
November 6, 2019  
Honourable Rob Fleming

If you have any questions of the Board, please contact Richard Franklin, Board Chair, at 250-923-1814 or at [richard.franklin@sd72.bc.ca](mailto:richard.franklin@sd72.bc.ca)

Respectfully,

A handwritten signature in black ink, appearing to read "R. Franklin", written over a horizontal line.

Richard Franklin  
Chair,  
Board of Education,  
SD72 (Campbell River)

Premier John Horgan – [premier@gov.bc.ca](mailto:premier@gov.bc.ca)

Honourable Carole James, Minister of Finance [FIN.minister@gov.bc.ca](mailto:FIN.minister@gov.bc.ca)

Honourable Claire Trevena, Minister of Transportation and Highways [claire.trevena.MLA@leg.bc.ca](mailto:claire.trevena.MLA@leg.bc.ca)  
Boards of Education c/o BCSTA



# School District 72

Campbell River, B.C.

425 Pinecrest Road, Campbell River, B.C. V9W 3P2 • Tel: 250.830.2300 • Fax: 250.287.2616 • [www.sd72.bc.ca](http://www.sd72.bc.ca)

March 19, 2019

The Honourable Rob Fleming  
Minister of Education  
P.O. Box 9045 Stn Prov Govt  
Victoria, B.C. V8W 9E2

COPY

Dear Minister Fleming,

The Board of Education for SD72 (Campbell River) appreciates this opportunity to provide input on the *Report of the Funding Model Review Panel 2018*. The Board has studied the recommendations presented in this report, and while it agrees with the majority of recommendations, it has serious concerns about several others. This response will address each of those recommendations.

**Recommendations 1, 2, 3, 5, 7, 8, 10, 14, 16, 17, 18, 20, 21, 22:** The Board of Education for SD72 (Campbell River) concurs with these recommendations.

#### **Recommendation 4**

*Component 1: Unique School District characteristics should reflect some of the operational challenges of school districts compared to the norm by considering (etc.)*

The success of this recommendation will largely rest upon the development of a comprehensive, inclusive mechanism or template that will address all these factors, in a way that will allow the data to be interpreted in a meaningful and consistent way from district to district.

#### **Recommendation 6:**

*Component 1 – students requiring high-cost supports should be funded, and school districts should continue to report and claim these students to the Ministry for funding.*

In general the Board concurs with this recommendation, however, it believes that the words ‘adequately’ or ‘fully’ should be included so that the recommendation reads: “**Component 1 - students requiring high-cost supports should be fully/adequately funded, ...**”



Additionally, this component should not just include students that are physically dependent or deaf blind (currently our students designated as category A or B). This component should also include any student requiring full-time support, for example, students who are non-verbal and have autism. These students often require as many supports as our physically dependent students.

***Component 2 – ‘...the remaining inclusive education funds...Categories of data and weighting should be as follows: Health Factors 50%***

It is imperative that emotional and mental health, as well as physical or physiological conditions, be included in this category.

When data is based on availability of services, the information doesn't necessarily reflect accurate numbers; for example we would have more children in care in Campbell River if more foster homes were available.

The Board has concerns about funding students in need of additional support on what is commonly referred to as the ‘prevalence model’. Experience in Ontario, which has had this model in place for some years now, indicates that many students who were previously designated as needing extra support now are not designated. Funding for these students has declined along with the extra support that these designations generated, according to the Elementary Teachers’ Federation of Ontario (ETFO), and the Ontario Secondary School Teachers’ Federation (OSSTF). This recommendation appears to indicate that student testing is unnecessarily costly and is done to generate funding support. The Board believes that children experiencing greater than average educational or other difficulties should be tested in order to better inform and direct the interventions that are required to effectively support them. This is a necessary cost.

#### **Recommendation 9:**

*The Ministry should base funding allocations for school-age educational programming on the number of students, rather than on the number of courses being taken...*

The recommendation to change funding from the number of courses being taken to the number of students is of particular concern to SD72. Presently, students are able to take up to 12 courses (1.5 FTE). During the 2018-2019 academic year the district’s two high schools have had a significant number of students taking extra courses. Our current projections for the 2019-2020 school year show Carihi Secondary with 816 students and an estimated FTE of 865 students, while Timberline Secondary with 696 students has an estimated FTE of 737. Those 90 equivalent FTE students generate 4.5 teachers which allow those schools to provide exceptional courses outside of regular school hours. These offerings are sustainable only because of this course funding. In SD72 all FTE generated funds directly support staffing for these courses several of which are locally developed and unique to this district. Changing the funding model without a corresponding increase in FTE funding will change the innovative and engaging cultures of both schools. The change from FTE

funding will ultimately be detrimental as it will reduce or eliminate those course offerings that students are finding to be extremely valuable.

**Recommendation 11:** The Board believes that concerns related to this recommendation have been addressed by the report submitted by the British Columbia Distributed Learning Administrators' Association (BCDLAA).

**Recommendation 12:**

*The Ministry should establish a provincial accountability and reporting framework for the K-12 public education sector, including common principles and templates. This framework should have three to five broad, system-wide goals that are specific, measurable, and focused on student outcomes. The Ministry should monitor school district progress against these goals and work directly with school districts experiencing difficulty in meeting their objectives.*

In general the Board of Education for SD72 (Campbell River) concurs with this recommendation, but it has concerns that it could lead to more centralized control of local Boards by the Minister of Education. The Board has questions about how '*...work(ing) directly with school districts experiencing difficulty in meeting their objectives.*' would be manifested. More detail is required in this area.

**Recommendation 13:**

*Boards of Education should be required to develop Strategic Plans that are based on broad goals established by the Ministry, with flexibility to add additional goals based on local priorities.*

The Board is concerned that this recommendation gives priority to centralized goals established by the Ministry with local priorities being secondary. Centralization of what were previously Board responsibilities poses several questions and further details are necessary for the Board to adequately respond to this recommendation.

**Recommendation 15:**

*Consistent with the shift to supporting student improvement and learning, the Ministry should:*

- *Shift the focus of the Compliance Audit Program from purely financial to have a quality assurance emphasis...*

In general the Board concurs with this recommendation, but auditors must be aware of the current shortages of both specialty support personnel such as vision teachers and psychologists, as well as educational assistants. The phrase, '*student improvement*' is one which might bear further examination.

### **Recommendation 19:**

*To support multi-year financial planning government should issue three-year operating funds to Boards of Education, based on available funding and projected student enrolment.*

In general the Board concurs with this recommendation. Implementation would provide stability and predictability. However, the Board has concerns with the sustainability of funding, should funding be based '*...on available funding.*' The Board believes that funding should be **adequate** as opposed to 'available'. Since funding of any government function, including public education, is essentially a political decision, this phrase allows governments to justify underfunding public education. Many years ago the government of the day used the similar phrase, '*ability to pay*', to justify reductions in education funding.

The Board experienced some difficulty in fully addressing the recommendations of the '*Report of the Funding Model Review Panel*' as a consequence of the lack of detail in the recommendations. It would be of great assistance if, at some time in the near future, the Ministry could provide examples of comparable funding allocations under the present system and under the system that would exist if the panel's recommendations are fully adopted.

Finally, the Board of Education for SD72 takes issue with the statement in the Executive Summary on page 5 "*...with many stakeholders expressing the view that the system is not funded adequately. This has meant that much of the focus has been on adequacy of funding rather than student achievement.*"

It is the considered opinion of this Board that adequate funding and student achievement are inextricably linked. Many Boards across the province, as does SD72, run structural deficits using unrestricted reserves to provide education programming that they believe is necessary to address and improve student achievement. In SD72, as a result of the Supreme Court decision, the funding that was ordered to restore the illegally stripped contract language has been welcomed. However, over the past three years there have been no corresponding increases in operational funding to address inflation and the increased costs of utilities and materials necessary to adequately run and maintain our schools. This shortfall must be addressed.

The Board appreciates the opportunity to respond to the '*Report of the Funding Model Review Panel 2018*' and hope that its comments provide information which will be helpful in implementing these recommendations in the future. It is challenging to respond fully to some recommendations because details at this time of the process are missing.

As part of the implementation process, the Board respectfully submits the idea of running a pilot with a few districts who would represent typical situations. These should include large urban, mid-sized urban, smaller urban, remote, northern, and rural or any other specific category of school district.

The Board has submitted this response in the hopes that its suggestions would assist in the fleshing out of details for recommendations for which it has expressed concern. Changes to the Funding formula can be positive, but they should include consideration of suggestions that have been made by Boards in response to the initial recommendations.

Again, thank you for providing Boards a meaningful opportunity to respond to this initiative.

Sincerely,



Richard Franklin  
Board Chair,  
School District 72 (Campbell River)

c: Premier John Horgan – [premier@gov.bc.ca](mailto:premier@gov.bc.ca)  
Honourable Carole James, Minister of Finance [FIN.minister@gov.bc.ca](mailto:FIN.minister@gov.bc.ca)  
Ms. Eve Flynn, President, VISTA, [eflynn@sd69.bc.ca](mailto:eflynn@sd69.bc.ca)  
Honourable Claire Trevena, MLA, [claire.trevena.MLA@leg.bc.ca](mailto:claire.trevena.MLA@leg.bc.ca)  
All Boards of Education c/o BCSTA



Tuesday, November 5, 2019

Honourable Rob Fleming, Minister of Education  
Rm 124 Parliament Buildings  
Victoria, BC V8V 1X4

Dear Minister Fleming,

**RE: VAPING CRISIS**

The Board of Education would like to express our concerns with regards to vaping and its effects on youth. We have seen the number of students who vape increase year over year and the negative effects on their education and health have become very apparent. Students who have become addicted to nicotine are often unable to concentrate in class when they start to crave another dose. This leads to students leaving classes in order to vape resulting in decreased learning time. The direct health effects of vaping are starting to become more understood, but there are still questions about the long-term health effects and exposure to second-hand vapour.

We are concerned that vaping products do not have the same licensing and regulatory requirements as tobacco. It seems clear that many vape products have been directly marketed to youth with flavourings and the misleading message that vaping was a “healthy” alternative to cigarettes. The inclusion of nicotine, combined with flavours that appeal primarily to youth has led to a significant proportion of young people who are now addicted to a product that has potentially deadly results.

Schools are tasked with educating young people about healthy behaviour and how to mitigate health risks. In School District No. 73 we work hard educating our students about smoking, drugs, alcohol and reproductive health. However, a coordinated effort would more effectively address the needs of our students with resources, information and regulations that combine to create an environment where success can be achieved.

We are asking that the government move with all possible speed to implement new regulatory and licensing requirements on vaping products that are similar to those already in place for tobacco products. We also request that the government develop educational resources that schools can use in the effort to educate students about the risks associated with vaping and nicotine. We also feel that there needs to be increased funding to support mental health and addiction resources and that some of this funding should be provided directly to school districts

especially in light of the fact that we support many students in rural and remote areas who would not otherwise be able to access those resources.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathleen Karpuk". The signature is fluid and cursive, with the first name "Kathleen" and last name "Karpuk" clearly distinguishable.

Kathleen Karpuk, Chair  
Board of Education SD73 (Kamloops-Thompson)

KK/daf

cc: John Horgan, Premier of British Columbia  
cc: Carole James, Minister of Finance  
cc: Ginette Petitpas Taylor, Minister of Health (Canada)  
cc: Adrian Dix, Minister of Health  
cc: Todd Stone, MLA Kamloops South  
cc: Stephanie Higginson, Board President, British Columbia School Trustees Association



650 KAWKAWA LAKE RD  
HOPE, BC  
V0X 1L4

Phone (604) 869-2411 (Hope residents)  
Phone (604) 796-2225 (Agassiz residents)  
Fax (604) 869-7400  
www.sd78.bc.ca

Oct. 24, 2019

The Honourable Adrian Dix, Minister of Health  
[HLTH.Minister@gov.bc.ca](mailto:HLTH.Minister@gov.bc.ca)

**Re: Youth Vaping Rates**

Dear Mr. Dix,

At the October 15, 2019 regular meeting of the Board of Education for School District No. 78 (Fraser-Cascade), the Board unanimously passed the following motion:

*"THAT the Board of Education for School District No. 78 (Fraser-Cascade) write a letter to the Minister of Health, Adrian Dix urging action from the BC Government to address surging youth vaping rates."*

As Board Chair I am writing to you to express the Board's deep concerns around surging vaping rates among our students. As I am sure you are aware, every day more and more of our youth are engaging in the addictive practice of vaping. This is particularly alarming to us as we know this addictive behaviour can cause extreme negative health impacts and possibly even death in the short term, not to mention that long-term health impacts are virtually unknown at this time.

Our Board has great concern with the aggressive marketing approach that has been taken by e-cigarette companies and tobacco companies that are clearly targeting our youth. By promoting a variety of enticing flavours and delivery devices, particularly through social media platforms, it is not surprising that vaping rates are increasing at such an astonishing and alarming rate.

Our Board has an obligation to provide education and support for our students and we encourage you to reach out to all school districts throughout the province and provide resources. We strongly believe it is our responsibility to urge you to collaborate with the Ministry of Education to provide prevention initiatives through education opportunities for our students. Such initiatives should be embedded into existing education curriculum to extend the current potential risks of this popular practice. Through prevention and awareness and support strategies around the dangers of vaping, students will be more informed and aware of the serious health risks which may result. Through education, youth will be more informed, and this will increase the likelihood of youth making healthier choices. There are already existing platforms around increased education for youth about dangerous lifestyle choices and including a component on the consequences of vaping could be easily embedded into this content.

Our Board believes that the BC Government needs to take decisive action in a timely manner to curb youth vaping. We recently received a letter from Todd G. Stone, MLA Kamloops, informing our Board that on April 11, 2019 of this year he introduced a Private Member's Bill in the B.C. Legislature focused on taking action to combat rising levels of youth vaping here in our province. We certainly agree! It is crystal clear that this is a very serious public health issue that is having grave health repercussions for

our students, so we therefore urge you to take action to ban flavoured e-cigarettes, advertising of e-cigarette products and to provide resources to our schools to help us educate our students. We believe you understand that as the current Minister of Health for the Province this matter is urgent and therefore must be a top priority for your government.

Thanking you in advance for your consideration.

A handwritten signature in black ink, appearing to read 'R Johnstone', with a stylized flourish at the end.

Ron Johnstone, Board Chair  
School District 78 (Fraser Cascade)

CC: Honourable Rob Fleming, Minister of Education  
MLA Norm Letnick, Official Opposition Health Critic  
MLA Todd Stone, Kamloops – South Thompson  
BC School Trustees Association





**ITEM 4**

To: **Board of Education**

From: Chairperson

Re: **APPROVAL OF MINUTES**

Date: November 20, 2019  
(Public Board Meeting)

---

**Decision**

**RECOMMENDATION:**

**THAT the Minutes of the October 16, 2019 Public Board Meeting be approved as circulated.**

Attachment



**PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING  
Wednesday, October 16, 2019, (6:00 PM)  
DEO Board Room**

**IN ATTENDANCE:**

**BOARD MEMBERS:**

Chairperson – Korleen Carreras  
Vice-Chairperson – Elaine Yamamoto  
Trustee – Kim Dumore  
Trustee – Mike Murray  
Trustee – Pascale Shaw  
Trustee – Kathleen Sullivan  
Trustee – Colette Trudeau

**STAFF:**

Superintendent – Sylvia Russell  
Secretary Treasurer – Flavia Coughlan  
Senior Manager, Communications – Irena Pochop  
Executive Coordinator – Karen Yoxall

**A. OPENING PROCEDURES**

1. Call to Order

The meeting was called to order at 6:05 p.m.

The Chairperson welcomed and thanked everyone for attending.

The Chairperson acknowledged that this meeting is taking place on the traditional territory of Katzie First Nation and Kwantlen First Nation.

2. Correspondence

**Moved/Seconded**

- T. Stone, MLA Kamloops – South Thompson
- J. Watters, Chairperson, School District No. 61 (Greater Victoria)
- G. Keller, Trustee, School District No. 68 (Nanaimo-Ladysmith)
- T. Lachmuth, Trustee, School District No. 83 (Okanagan-Shuswap)

THAT the Board receive the correspondence, for information.

**CARRIED**

3. Approval of Agenda

**Moved/Seconded**

**AMENDMENT:**

Move correspondence from T. Stone, MLA Kamloops – South Thompson to Decision Items, Chairperson.

THAT the Agenda be approved as amended.

**CARRIED**

4. Invitation for Public Input to matters on the Agenda

The Chairperson invited the public to provide input into Decision Items under section F of the agenda and requested the public to sign up on the sheet provided if they wished to ask questions.

## **B. APPROVAL OF MINUTES**

### **Moved/Seconded**

THAT the Minutes of the September 18, 2019 Public Board Meeting be approved as circulated.

**CARRIED**

## **C. PRESENTATIONS**

1. Supporting All Learners – Annual Learning Report

### **Moved/Seconded**

The Superintendent presented the Supporting All Learners – Annual Learning Report outlining the work done and progress made by the school district in the following four key areas: improved learning and assessment, secondary innovations, literacy, and social emotional learning.

THAT the Board receive the Supporting All Learners – Annual Learning Report, for information.

**CARRIED**

## **D. DELEGATIONS**

1. Continuing Education – Prison Education

### **Moved/Seconded**

Teacher Kevin Heinze presented on the educational program at the Fraser Regional Correctional Centre (FRCC) in Maple Ridge. The voluntary FRCC educational program serves students who are waiting for their court date. Program success measures include reduced recidivism, course completion and graduations, improved opportunities after release, and safer communities.

THAT the Board receive the presentation on prison education by Continuing Education, for information.

**CARRIED**

## **E. DEFERRED ITEMS**

## **F. DECISION ITEMS**

1. Chairperson
  - a) Joint Feasibility Study – Post Secondary Education

### **Moved/Seconded**

THAT the Board endorse and authorize the Chairperson to sign off on the letter to the Ministry of Advanced Education and Skills Training requesting a Joint Feasibility Study on Post-Secondary Education in Maple Ridge-Pitt Meadows on its behalf.

**CARRIED**

- b) T. Stone, MLA Kamloops – South Thompson

**Moved/Seconded**

THAT the Board direct the Chairperson to send a letter to the Minister of Health asking to take action in combating youth vaping in the province.

**CARRIED**

2. Superintendent of Schools
3. Secretary Treasurer

- a) School District Statement of Financial Information (SOFI)

**Moved/Seconded**

The Secretary Treasurer reported on the School District Statement of Financial Information (SOFI) for the year ended June 30, 2019.

The report is prepared annually in accordance with the Financial Information Act; included in the report are a schedule of remuneration and expenses that lists all payments made to trustees and to employees with remuneration exceeding \$75,000, and, a schedule of suppliers of goods and services that received payments in excess of \$25,000.

THAT the Board approve the School District Statement of Financial Information for the fiscal year ended June 30, 2019; and that the said statement be submitted to the Ministry of Education.

**CARRIED**

4. Board Committees
  - a) Budget
  - b) Finance
  - c) Facilities Planning
  - d) Board Policy Development
  - e) Education
  - f) Aboriginal Education

**G. INFORMATION ITEMS**

1. Chairperson
  - a) Operational Plans Update

**Moved/Seconded**

The Secretary Treasurer presented the operational plans for education, business, human resources and information technology. The plans are aligned with the school district's strategic direction, identify key strategies and outline current and next steps in key initiatives.

THAT the Board receive for information the Operational Plans for Education, Business, Human Resources and Information Technology.

**CARRIED**

## 2. Superintendent of Schools

### a) Superintendent's Update

#### **Moved/Seconded**

The Superintendent provided an update on school and district events.

THAT the Board receive the Superintendent's Verbal Update, for information.

#### **CARRIED**

## 3. Secretary Treasurer

### 4. Board Committees & Advisory Committee Reports

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development

#### i. Board Policy 9605: Provision of Menstrual Products to Students

#### **Moved/Seconded**

The Secretary Treasurer reported that the Minister of Education amended the Support Services for Schools Order to require school districts to provide free menstrual products to students in school washrooms in a manner that protects student privacy.

THAT the Board receive for information and continuation with the consultation process Draft Policy 9605: Provision of Menstrual Products to Students.

#### **CARRIED**

- e) Education
- f) Aboriginal Education

## **H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

### 1. Trustee Motion

#### **Moved/Seconded**

THAT the Board direct staff to provide a report on the steps to be taken and costs associated with a district-wide plan to address substance use education programs currently available and those under consideration, to ensure that every student has access to substance education as it is referenced in the curriculum, by June 2020.

#### **DEFERRED**

## 2. Trustee Motion

### **Moved/Seconded**

THAT the Board direct the Board Chairperson to write a letter to the Minister of Education expressing appreciation for the Funding Model Review and requesting that the Ministry share with school districts proposed policy changes, and a full financial model of the proposed formula, and how the proposed changes will improve learning opportunities and outcomes for all students.

### **CARRIED**

## **I. TRUSTEE REPORTS**

### BC School Trustees Association

The Chairperson reported that Provincial Council will take place on October 26, 2019 and noted that the following two motions will be considered; Delay of Enrolment of International Students in Provincial Medical Services Plan (submitted by SD42) and Vape Awareness and Vape Cessation for Youth (submitted by SD58).

### Student Voice

Trustee Dumore reported that a youth leadership workshop took place in October in Chilliwack.

### Municipal Advisory & Accessibility

Trustee Sullivan reported on a presentation by the Makers Making Change – Neil Squire Society; a non-profit organization who support people with disabilities within their communities by creating accessibility solutions.

### Maple Ridge-Pitt Meadows Arts Council

Trustee Sullivan reported on the election of new board members and further reported that there is still availability in the secondary art programs.

### Ridge Meadows Education Foundation

The Chairperson reported on an upcoming planning workshop scheduled for November 12, 2019.

### Social Policy Advisory

Trustee Yamamoto reported on a presentation by Coast Mental Health.

### City of Maple Ridge Active Transportation Advisory

Trustee Trudeau reported that Maple Ridge City Council have approved changes to the mandate of the committee to include all forms of transportation. Committee representatives were also discussed.

### Youth Planning Table

Trustee Dumore reported that Maple Ridge City Council have endorsed the revised Youth Strategy Implementation Plan.

### Culture Roundtable

The Chairperson reported that the Creative City Network of Canada's Cultural Planning Award of Excellence for Maple Ridge's Culture Plan and Implementation Framework was presented at the October 15, 2019 Maple Ridge City Council meeting.

### Ridge Meadows Overdose Community Action Table (CAT)

Trustee Dumore reported that the hiring of a marketing coordinator was discussed.

Good News Items

Trustees spoke about the community open house to celebrate the opening of cəsqənele elementary, Trustee Yamamoto spoke about the Culture Day celebration and Ryan Laird's anti-bullying program presentation at Eric Langton Elementary; trustees Trudeau, Yamamoto and Sullivan spoke about the Board of Education meeting with Samuel Robertson Technical students and their tour of the trades programs at the school; trustee Sullivan thanked the Rotary Club for their support of students in the district; trustee Dumore spoke about her attendance at the Cops for Cancer event at Thomas Haney, and the Pitt Meadows Secondary awards ceremony; and trustee Carreras spoke at the Super 30 Event at the ACT and her attendance at a recent city council meeting where teacher Kelvin Dueck was presented with an award.

**Moved/Seconded**

THAT the meeting be extended by a further ten minutes.

**CARRIED**

Trustee Shaw reported on feedback received from candidates on questions regarding education during the 2019 Federal Election.

**L. QUESTION PERIOD**

Questions were posed on the following:

- Internet safety and school policies
- Travel expenses for international student recruitment as reported on the School District Statement of Financial Information (SOFI)

**M. OTHER BUSINESS****N. ADJOURNMENT****Moved/Seconded**

THAT the Board adjourn the meeting.

**CARRIED**

The Public Board meeting adjourned at 9:14 p.m.

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Korleen Carreras, Chairperson

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Flavia Coughlan, Secretary Treasurer



**ITEM 5**

To: **Board of Education**

From: Chairperson

Re: **CUPE LOCAL 622 – ALBION COMMUNITY  
CENTRE**

Date: November 20, 2019  
(Public Board Meeting)

---

**Information**

**RECOMMENDATION:**

**THAT the Board receive the presentation by CUPE Local 622 on the Albion Community Centre, for information.**

Attachment



## ATTACHMENT

## Public Service Operation of the Albion Community Centre

**Canadian Union of Public Employees Local 622**  
Pitt Meadows and Maple Ridge Municipal Workers



### CUPE Recreation Work

- Recreation work historically provided by CUPE
  - Providing Recreation services in Maple Ridge since 1967
  - Following the Canadian Parks and Recreation Association (CPRA) National Framework
- Recreation Awards
  - BCRPA Facility Excellence Award
  - Child and Youth Friendly Community Award presented by Senator Landon Pearson
  - Designated as a Live 5-2-1-0 Community (1 of 10 in all of British Columbia)
  - Union of British Columbia Municipalities grant for childcare needs assessment in Maple Ridge
- Joint Leisure Services Model review completed by Professional Environmental Recreation Consultants (PERC)
  - Dealing with a single recreation services provider

CUPE 622 PRESENTATION TO SCHOOL DISTRICT 42 BOARD NOVEMBER 2019

### Summary

- Introduction to CUPE Local 622
- History of Maple Ridge Recreation Work
- Benefits of Public Service Operation
- Proposed Operation Model
- Request to School Board
- Questions

CUPE 622 PRESENTATION TO SCHOOL DISTRICT 42 BOARD NOVEMBER 2019

### Benefits of Public Operation COMMUNITY SUPPORT

- Uniformity of rates and standards
  - Ensure consistent and predictable rates, fees, standards and access across all recreation facilities
- Maintain economies of scale
  - Experience efficiencies, cost savings and increased usage with the ability to combine and consolidate marketing strategies and program delivery
- Leadership and social responsibility
  - The City of Maple Ridge, not an external operator, is recognized and credited as a promoter of healthy lifestyle, youth engagement and community spirit

CUPE 622 PRESENTATION TO SCHOOL DISTRICT 42 BOARD NOVEMBER 2019

### CUPE Local 622

- Represent City of Maple Ridge and City of Pitt Meadows employees
  - 550 members across both communities
- CUPE stats
  - 70% of our members live in the community they serve
  - Local 622 is affiliated with CUPE BC and CUPE National
  - CUPE is the largest union in Canada with over 700,000
  - More than 98,000 CUPE members in British Columbia
- Community Involvement
  - Support local organizations
  - Two annual post-secondary scholarships awarded to youth in our community

CUPE 622 PRESENTATION TO SCHOOL DISTRICT 42 BOARD NOVEMBER 2019

### Benefits of Public Operation HIGHER QUALITY SERVICE

- Maintain a strong responsiveness to taxpayers
  - CUPE staff create strong bonds with recreation service users & are responsive to their needs
- City operation allows more operational control and flexibility
  - Publicly accountable facility to ensure full control over meeting the needs of Maple Ridge's vibrant, diverse and growing community
- Assuring quality staff and service
  - Skilled operation by experienced, dedicated and longer term employees
  - Trained and certified staff in recreational and child care needs
  - Rigorous vetting of employment candidates, including criminal record checks
- Human resource flexibility
  - City employees can work fluidly and responsively across all recreation facilities

CUPE 622 PRESENTATION TO SCHOOL DISTRICT 42 BOARD NOVEMBER 2019

## Benefits of Public Operation

### BETTER ACCOUNTABILITY

- Accountable to elected officials
  - City Staff are ultimately accountable to the community they serve as the direction they receive comes from the elected Mayor and Council
- Third party operators are accountable to private individuals and groups (Shareholders, Boards, and Owners)
  - Far less accountable to the citizens they serve, with a driving focus accumulating profits
- More Accountable to School District
  - School Board focus on the E-12 model, should not contract out entry level education

CUPE 622 PRESENTATION TO SCHOOL DISTRICT 42 BOARD NOVEMBER 2019

## Proposed Operating Model

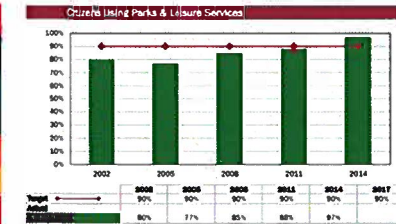
### PUTS IDEOLOGY OVER COMMON SENSE

- June 2018, Council directed an Expression Of Interest be conducted
- There remains no reasonable explanation for the City's desire to contract out this facility other than an ideological bias towards privatization and favouritism of the YMCA

CUPE 622 PRESENTATION TO SCHOOL DISTRICT 42 BOARD NOVEMBER 2019

## Performance Report Card

### HIGH PROPORTION OF CITIZENS USING THE SERVICE



CUPE 622 PRESENTATION TO SCHOOL DISTRICT 42 BOARD NOVEMBER 2019

## Request to School Board

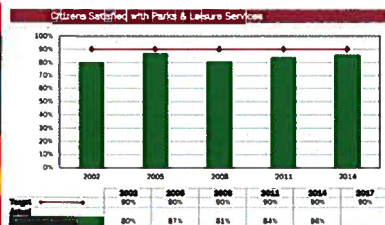
### IN THE INTEREST OF THE PUBLIC GOOD, WE ASK THAT:

- the Board continue its collaboration with the City of Maple Ridge to provide a high quality, publicly accountable services to the community;
- the Board take a position in favour of public operation of the facilities at the Albion site, including the Albion Community Centre; and
- the Board advocate with the City of Maple Ridge to suspend their attempts to contract out facilities at the Albion site.

CUPE 622 PRESENTATION TO SCHOOL DISTRICT 42 BOARD NOVEMBER 2019

## Performance Report Card

### OVERALL SATISFACTION WITH THE SERVICE



CUPE 622 PRESENTATION TO SCHOOL DISTRICT 42 BOARD NOVEMBER 2019



Thank you and we welcome your questions.



**ITEM 6**

To: **Board of Education**

From: Trustee  
Kim Dumore

Re: **TRUSTEE MOTION**

Date: November 20, 2019  
(Public Board Meeting)

**Decision**

---

**BACKGROUND/RATIONALE:**

At the October 16, 2019 public board meeting the board considered the following motion:

"THAT the Board direct staff to provide a report on the steps to be taken and costs associated with a district-wide plan to address substance use education programs currently available and those under consideration, to ensure that every student has access to substance education as it is referenced in the curriculum, by June 2020."

The motion was deferred to a future meeting and the new motion, included below, was drafted based on input that trustees and staff provided at the meeting.

**RECOMMENDATION:**

**THAT the Board request that the annual Supporting All Learners report prepared by the Superintendent include information about how the school district ensures that SD42 students have access to substance education as required in the BC Ministry of Education curriculum.**



**ITEM 7**

To: **Board of Education**

From: Board Policy Development Committee

Re: **POLICY 9605: PROVISION OF MENSTRUAL PRODUCTS TO STUDENTS**

Date: November 20, 2019  
(Public Board Meeting)

**Decision**

---

**BACKGROUND/RATIONALE:**

The Board Policy Development Committee (the "Committee") has followed the appropriate consultation requirements as outlined within Policy 2500 and is recommending that the Board approve Policy 9605: Provision of Menstrual Products to Students. (Attachment A)

Feedback received will be considered during the development of the implementation of the procedures associated with this policy.

**RECOMMENDATION:**

**THAT the Board approve Policy 9605: Provision of Menstrual Products to Students.**

Attachment

**SD 42 POLICY: 9605**

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**PROVISION OF MENSTRUAL PRODUCTS TO STUDENTS**

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**PHILOSOPHY**

The Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) is committed to providing menstrual products to students who may require them.

**AUTHORITY**

The Board assigns the responsibility for the implementation of this policy to the Superintendent and authorizes the Superintendent of Schools to establish procedures that will guide the implementation of this policy.

**GUIDING PRINCIPLES**

The following principles shall guide the implementation of this policy:

- a. Menstrual products should be made available to all students of all gender identities of expressions in a manner that protects student privacy;
- b. Menstrual products should be provided at no cost to students;
- c. Menstrual products should be provided in school washrooms; and,
- d. Student feedback with respect to the provision of menstrual products will be considered in the implementation of this policy.

**APPROVED:**



**ITEM 8**

To: **Board of Education**

From: Chairperson

Re: **COMMITTEE APPOINTMENTS**

Date: November 20, 2019  
(Public Board Meeting)

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**Decision**

**RECOMMENDATION:**

**THAT the Board receive for information the attached committee appointments for a period of one year commencing November 20, 2019.**

Attachment

**Board Representatives for 2019/2020****Committees of the Board**

Budget	Committee of the Whole
Finance	Committee of the Whole
Policy Development	Korleen Carreras, Colette Trudeau Elaine Yamamoto (Alternate)
Facilities Planning	All Trustees

**Advisory Committees**

Education	Pascale Shaw, Elaine Yamamoto Kim Dumore (Alternate)
Aboriginal Education	Kathleen Sullivan, Colette Trudeau Korleen Carreras (Alternate)
Student Voice	All Trustees Rotating
District Parent Advisory Council ("DPAC")	All Trustees Rotating

**Contract Representation**

Principals/Vice Principals	Kim Dumore
MRTA including Bargaining	Elaine Yamamoto
CUPE including Bargaining	Mike Murray
Exempt	Pascale Shaw

**External Representation**

BCSTA Provincial Council	Korleen Carreras Colette Trudeau (Alternate)
BCSTA Fraser Valley Branch	Mike Murray
BCPSEA	Colette Trudeau Elaine Yamamoto (Alternate)
Municipal Advisory Committee on Accessibility and Inclusion ("MACAI")	Mike Murray Kathleen Sullivan (Alternate)
Maple Ridge Pitt Meadows Arts Council	Kathleen Sullivan
Ridge Meadows Education Foundation	Mike Murray, Pascale Shaw, Kim Dumore
Social Policy Advisory Committee	Kim Dumore Elaine Yamamoto (Alternate)
City of Maple Ridge Active Transportation Advisory Committee	Pascale Shaw Colette Trudeau (Alternate)
Youth Planning Table	Kim Dumore Mike Murray (Alternate)
Culture Network	Elaine Yamamoto Korleen Carreras (Alternate)
Ridge Meadows Overdose Community Action Table (CAT)	Kathleen Sullivan Pascale Shaw (Alternate)
English Language Learners Consortium	Elaine Yamamoto Kathleen Sullivan (Alternate)



**ITEM 9**

To: **Board of Education**

From: Superintendent  
Sylvia Russell

Re: **SUPERINTENDENT'S UPDATE**

Date: November 20, 2019  
(Public Board Meeting)

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**Information**

**RECOMMENDATION:**

**THAT the Board receive the Superintendent's Verbal Update, for information.**



**ITEM 10**

To: **Board of Education**

From: Chairperson

Re: **2020/2021 BCSTA DRAFT BUDGET**

Date: November 20, 2019  
(Public Board Meeting)

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**Decision****BACKGROUND/RATIONALE:**

The BC School Trustees Association Finance & Audit Committee is inviting Boards to provide feedback with regards to budget and service priorities on the BCSTA 2020/2021 draft budget.

Boards will have a further opportunity to provide feedback at the February 2020 Provincial Council meeting before the budget is adopted in April. The deadline for the submission of feedback is Monday, December 16, 2019.

**RECOMMENDATION:**

**THAT the Board authorize the Chairperson to submit feedback to BCSTA on the 2020/2021 draft budget.**

Attachment



British Columbia  
School Trustees  
Association

**PROVINCIAL COUNCIL MEETING:** October 26, 2019

## **AGENDA ITEM 8.3: 2020/2021 BCSTA Budget Planning**

### **BACKGROUND:**

The Finance & Audit Committee (Committee) is responsible for developing BCSTA's annual operating budgets. The process for budget development is as follows:

- In June, the Committee begins its long-range budget planning
- In September, the Committee discusses factors that are expected to impact BCSTA's operating budget for the following fiscal year
- In October, the Committee reviews these factors with Provincial Council and requests feedback to assist with development of a budget draft
- In December, once student FTE information is available from the Ministry of Education, the Committee develops the first budget draft, based on the feedback received from the October Provincial Council
- The first budget draft will be reviewed and received by Board of Directors and by the February Provincial Council, where additional feedback is requested
- Based on feedback received from February Provincial Council, the budget draft is revised as needed
- In April, the Committee presents the final budget draft to Provincial Council for adoption

At its September 16, 2019 meeting, the Finance & Audit Committee discussed a number of factors that are expected to impact BCSTA's 2020/2021 operating budget. These factors, for consideration by the October 2019 Provincial Council, are listed below:

1. Student FTE enrolment data as at September 30 of each year is used to calculate BCSTA member fees for the following year, based on fee formulas set by the Provincial Council in 1995 and updated in 1999.

Student enrollment, which declined from 2000/2001 to 2014/2015, has increased from 2015/2016 through 2018/2019. Information on enrollment will be available from the Ministry of Education in December 2019.

2. The February 2017 Provincial Council approved an annual inflationary member fee increase, based on the most recent five-year average of the Vancouver Consumer Price Index as of January 1 of each year. The 2019/2020 operating budget, adopted by the April 2019 Provincial Council, therefore includes an inflationary member fee increase of approximately \$28,000. A similar increase is projected for 2020/2021.

The February 2017 Provincial Council also resolved that member fee increases be supported by any unbudgeted year-end surplus arising in the fiscal year preceding adoption of BCSTA's annual budget. As BCSTA ended the 2018/2019 fiscal year with a surplus, funds are available to support the 2020/2021 inflationary member fee increase.

3. Each year, the Finance Committee conducts an annual review of BCSTA's member equity (net assets) and its contractual obligations. Should total member equity exceed the amount required to meet all of BCSTA's contractual obligations, the Board of Directors may elect to:
- Restrict all or part of the surplus for future use
  - Reduce member fees or offset a member fee increase
  - Offset the effects of member board withdrawal, should the need arise
  - Offset unbudgeted, emergent expenses, should the need arise
  - Reduce registration fees for AGM and/or Academy

BCSTA had a member equity surplus of approximately \$295,000 at the end of 2018/2019. The Board of Directors elected to designate \$127,000 of the surplus for future use. This was the amount available after all of BCSTA's contractual obligations were met, including the projected amount needed to offset BCSTA's 2020/2021 annual member fee increase.

4. BCSTA has full membership in 2019/2020. The deadline for notification of member board withdrawal is March 31 of each year. As shown in Item 3 above, at the discretion of the Board of Directors, a reduction in member fee revenue resulting from membership withdrawal may be addressed by using member equity to balance the operating budget for the first year of Board withdrawal.
5. The *Interest* budget line was increased \$4,000 in both 2018/2019 and 2019/2020 to reflect slight improvements in interest rates. As the return on Guaranteed Investment Certificates (GICs) has recently improved, an increase to this budget line may be recommended for 2020/2021 as well.
6. BCSTA has signed hotel contracts for BCSTA events through to the end of 2022. Although this will enable BCSTA to keep costs for these events, including Academies and AGMs, to a minimum, small increases to these budget lines are none-the-less projected for 2020/2021, as audio-visual, speaker and travel costs are expected to increase.
7. As a means of reducing the cost of holding meetings, BCSTA's Indigenous Education, Finance & Audit, Legislative and Professional Learning Committees use Zoom, BCSTA's online meeting platform, rather than attend meetings in person, whenever feasible. Cost savings are also achieved when one or more committee members attend in-person meetings via Zoom.

No changes to committee budget lines are projected for 2020/2021.

8. In 2011/2012, the Board of Director Honouraria Review Committee recommended that Board of Director honouraria be automatically increased each year by the most recent five-year rolling average of Vancouver's CPI. A small increase to Board of Director honouraria is therefore expected for 2020/2021.

9. Effective September 1, 2019, BCSTA entered into a new lease agreement with SD39 (Vancouver) for a term of nine years. The lease rate was adjusted to market rates at the start of the new lease term, resulting in an \$8,000 annual increase in lease rates for the first three years of the term. As the new lease term started two months after the beginning of the fiscal year, the *Building* budget line was only increased \$7,000 in 2019/2020 and will require an additional \$1,000 increase in 2020/2021.
10. BCSTA undertakes a five-year contract with its audit firms. The Finance & Audit Committee conducted a review of audit firms in 2018/2019 and contracted with Smythe LLP Chartered Professional Accountants through 2022/2023. An increase to this budget line to reflect inflationary increases through to the end of this period was applied in 2019/2020. No change to this budget line is therefore recommended for 2020/2021.
11. BCSTA's software, software support, and cell phone costs have been increasing, which has put significant pressure on the *Equipment Maintenance* budget line. An increase of \$5,000 is therefore projected for 2020/2021.
12. The *Depreciation* budget line is affected by BCSTA's capital asset purchases. These assets are purchased or replaced on an as-needed basis. Whenever possible, BCSTA defers the replacement of equipment until such time as it becomes obsolete or problematic. Capital asset purchases/replacements expected to impact the 2020/2021 *Depreciation* budget line are:
  - 2017/2018 replacement of workstations
  - 2017/2018 update of server infrastructure hardware and software
  - 2017/2018 update of backup infrastructure
  - 2017/2018 leasehold improvements

BCSTA did not purchase or replace capital assets in 2018/2019 and is not expecting to replace capital assets in 2019/2020; however, BCSTA's photocopier, which was fully depreciated in 2018/2019, will likely need to be replaced in 2020/2021. As the impact of this replacement on the 2020/2021 *Depreciation* budget line will be offset by the full depreciation of software purchased in 2017/2018, no change to this budget line is projected for 2020/2021.

13. With government grant funds being depleted, the Association is making use of remaining funds to undertake unbudgeted projects that are of value to member boards of education. Grant funds have therefore been used to undertake various projects, including providing support for trustee learning, developing the *Trustee Learning Guide* and updating the *Guide to School Legislation*. BCSTA therefore has limited grant funds available to support its operating budgets.

14. BCSTA's staff salary grid increases have been historically tied to teacher salary negotiations. As the teachers' current collective agreement expired on June 30, 2019, and as a new collective agreement has not yet been negotiated, a two-percent salary-grid increase effective July 1, 2019, consistent with the 2019 [\*Public Sector Bargaining Mandate\*](#), was included in BCSTA's 2019/2020 operating budget. As it is not yet known if this salary grid increase will be consistent with the teacher-negotiated salary increase for 2019/2020, BCSTA's 2020/2021 operating budget will be adjusted to account for the difference, subject to approval by the Board of Directors for any increase in excess of two percent, up to the increase provided to the teachers.

Should teacher salary negotiations not be concluded before adoption of BCSTA's 2020/2021 operating budget, the *Salaries/Benefits* budget line will be increased by an additional two percent, consistent with the 2019 [\*Public Sector Bargaining Mandate\*](#), with adjustments to be made to BCSTA's 2021/2022 operating budget to account for any differences between the teacher-negotiated salary increases and BCSTA's salary-grid increases of two percent for each of 2019/2020 and 2020/2021. Should the teacher-negotiated salary grid increase exceed the increases provided to staff in 2019/2020 and 2020/2021, any additional increase up to the increase provided to the teachers will be subject to approval by the Board of Directors.

This budget line will also be impacted by 2018/2019 and 2019/2020 staffing changes:

- Replacement of the Media & Graphics Specialist position with the Media Relations and Design Specialist in 2018/2019
- Replacement of BCSTA's Director, Education Services in 2019/2020

Additional factors expected to affect the *Salaries/Benefits* budget line in 2020/2021 are:

- Medical Service Plan (MSP) premiums will be replaced with the Employer Health Tax, effective January 1, 2020. BCSTA is not subject to the new tax, however, as it does not meet the threshold for not-for-profit employers
- Potential changes to other benefit premiums

### **Budget Impact**

Based on an initial analysis, there are several factors that are expected to put pressure on BCSTA's 2020/2021 budget:

- Increased hotel and meal costs for BCSTA events
- Projected increase in audio-visual costs for BCSTA events
- Projected increase in travel costs
- Annual Board of Director honouraria increase, based on Vancouver's CPI
- Increased lease costs
- Projected increase to BCSTA's staff salary grid resulting from teacher salary negotiations
- Increase in salary costs resulting from 2018/2019 and 2019/2020 staffing changes
- Increase in salary costs resulting from movement on the staff salary grid and a projected increase in benefit costs

The Finance & Audit Committee's initial analysis also indicates that there are factors that may result in a reduction in cost pressures in 2020/2021, including:

- Member fee revenue is expected to increase as a result of the projected increase in FTE students
- The annual inflationary member fee increase, based on Vancouver's CPI, will provide additional member fee revenue in 2020/2021
- Interest revenues may increase in 2020/2021, should interest rates continue to improve
- Increases to meeting room and meal costs for BCSTA events have been minimized by contracting with conference hotels through to the end of 2022
- MSP premiums will be eliminated, effective January 1, 2020

As FTE student data is not usually available until December of each year, member fees cannot yet be calculated for 2020/2021. Additionally, as cost implications arising from changes to other budget lines, including the total increase to *Salaries/Benefits*, are not yet known, the overall budget impact for 2020/2021 cannot yet be estimated; rather, at this time the Finance & Audit is requesting feedback from the October 2019 Provincial Council, which it will use to develop the first draft of BCSTA's 2020/2021 operating budget. This first budget draft will be presented to the February 2020 Provincial Council for receipt and additional feedback will be requested at that time.

**SUBMITTED BY:** BCSTA Board of Directors



**ITEM 11**

To: **Board of Education**

From: Chairperson

Re: **SYNOPSIS: OCTOBER 2019**  
**PROVINCIAL COUNCIL**

Date: November 20, 2019  
(Public Board Meeting)

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**Information**

**BACKGROUND/RATIONALE:**

Attached is a summary of the October 26, 2019 Provincial Council meeting, which took place at the Morris J. Wosk Centre for Dialogue in Vancouver.

Attachment



OCTOBER 2019

# SYNOPSIS

## BCSTA Provincial Council Summary

This is a summary of the October 26, 2019, Provincial Council (PC) meeting, which took place at the Morris J. Wosk Centre for Dialogue in Vancouver. Login to the [BCSTA HUB](#) to access and view linked documents. Click [here](#) to view draft PC minutes. Contact BCSTA CEO Mike Roberts at [mroberts@bcsta.org](mailto:mroberts@bcsta.org) for more details.

### President's Report

BCSTA President Stephanie Higginson touched on BCSTA's recent initiatives and focus areas, including an update on provincial bargaining, the funding model review, the framework for enhanced student learning and BCSTA's federal election advocacy. [Download the report.](#)

### CEO's Report

CEO Mike Roberts' report focused on the important relationship between strategic planning and boards of education. As part of his presentation, he shared a clip from Simon Sinek's Tedx Talk, Start With Why, with provincial counselors. [View the clip here.](#)

### CSBA Report

Vice-President Carolyn Broady delivered a report on the activity of the Canadian School Boards Association (CSBA), including news from Quebec on proposed legislation that will eliminate French-language school boards, news from other provinces, the work of CSBA's Indigenous education committee and upcoming events. [Download the report.](#)

### Professional Learning Committee Report

Julie-Anne Runge, PLC Chair, delivered the committee's report focusing on regional and activity updates, BCSTA Trustee Academy plans and future professional development to meet the needs of all trustees. [Download the report here.](#)

### Indigenous Education Committee Report

Rick McKamey delivered a report focusing on the Joe Thorne's appointment as their Elder / Knowledge Keeper, their collaboration with the First Nations Education Steering Committee (FNSEC) and their creation of a work plan that complements BCSTA's strategic plan. [Download the report.](#)

### Legislative Committee Report

The committee examines motions submitted to PC; they received two motions by the motion submission deadline, which were approved for debate. [Download the report.](#)

### Finance & Audit Committee Report

The committee reviewed BCSTA's year-end financial statements and requested feedback for BCSTA's 2020 / 2019 draft budget planning process. The draft budget will be presented at the February 2020 Provincial Council. Feedback can be provided before Friday, December 16, 2019, c/o Jodi Olstead ([jolstead@bcsta.org](mailto:jolstead@bcsta.org)). [Download the report.](#)

### Disposition of Motions

The following motions were carried by PC:

- 8.1 BCSTA year-end audited financial statements
- 8.2 Grant status update as at June 30, 2019
- 8.3 2020/2021 BCSTA Budget Planning
- 9.1 Delay of Enrollment of International Students in Provincial Medical Services Plan
- 9.2 Vape Awareness and Vape Cessation Resources for Youth
- L 10.1 Modelling of Funding Model Review Recommendations

[Download the Disposition of Motions.](#)

**ITEM 12****RECORD**

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

**August 12, 2019 Special Closed**

Call to Order	Meeting called to order at 12:02 p.m.
Motion of Exclusion	Approved
Information Item	Received
Other Business	Received
Adjournment	Meeting adjourned at 12:54 p.m.

**September 11, 2019 Special Closed**

Call to Order	Meeting called to order at 8:37 a.m.
Motion of Exclusion	Approved
Approval of Agenda	Approved as amended
Decision Items	Approved as circulated
Other Business	Received
Adjournment	Meeting adjourned at 9:43 a.m.

**September 18, 2019 Closed**

Call to Order	Meeting called to order at 2:12 p.m.
Motion of Exclusion	Approved
Approval of Agenda	Approved as amended
Approval of Minutes	Approved as circulated
Superintendent Decision Items	Approved as circulated
Superintendent Information Items	Received
Chairperson Information Items	Received
Secretary Treasurer Information Items	Received
Board Committees	Received
Trustee Reports	Received
Adjournment	Meeting adjourned at 4:16 p.m.