

Wednesday, November 18, 2020  
Time: 6:00 p.m.

*"Do not go where the path may lead, go instead where there is no path and leave a trail." Ralph Waldo Emerson*

## **A G E N D A**

- |           |   |        |
|-----------|---|--------|
| <b>A.</b> | <b>OPENING PROCEDURES</b>   | ITEM 1 |
|           | <ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Electronic Board Meeting Procedures</li> </ol>  |        |
| <b>B.</b> | <b>ANNUAL ORGANIZATIONAL MEETING MATTERS</b>  | ITEM 2 |
|           | <ol style="list-style-type: none"> <li>1. Annual Report of Chairperson</li> <li>2. Election of Board Officers/Nomination and Election               <ul style="list-style-type: none"> <li>• Chairperson of the Board</li> <li>• Vice-Chairperson of the Board</li> </ul> </li> <li>3. Remarks of Board Chairperson and Vice-Chairperson</li> </ol>   |        |
| <b>C.</b> | <b>OPENING PROCEDURES: ORDINARY BUSINESS MEETING MATTERS</b>  | ITEM 3 |
|           | <ol style="list-style-type: none"> <li>1. Correspondence               <ul style="list-style-type: none"> <li>• S. Higginson, President, BC School Trustees Association</li> <li>• F. Lento, Board Chairperson, School District No.5 (Southeast Kootenay)</li> <li>• J. Horne, Board Chairperson, School District No. 52 (Prince Rupert)</li> </ul> </li> <li>2. Approval of Agenda</li> <li>3. Invitation for Public Input to matters on the Agenda: <i>Members of the public can provide input on decision items on the Agenda by emailing <a href="mailto:board@sd42.ca">board@sd42.ca</a> by no later than 5:30 pm on November 18, 2020. The email subject line should read: INPUT regarding Decision Items. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.</i></li> </ol> |        |
| <b>D.</b> | <b>APPROVAL OF MINUTES</b>  | ITEM 4 |
|           | <ol style="list-style-type: none"> <li>1. October 21, 2020</li> </ol>   |        |
| <b>E.</b> | <b>PRESENTATIONS</b> - <i>Individuals and groups invited by the Board to make presentations. Time limits for individual presentations will be established to allow all speakers to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.</i>   |        |
| <b>F.</b> | <b>DELEGATIONS</b> - <i>Registered delegations can make presentations to the Board. Time limits for individual delegations will be established to allow all registered delegations to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.</i>  |        |
| <b>G.</b> | <b>DEFERRED ITEMS</b>   |        |
| <b>H.</b> | <b>DECISION ITEMS</b>   |        |
|           | <ol style="list-style-type: none"> <li>1. Chairperson</li> <li>2. Superintendent of Schools               <ol style="list-style-type: none"> <li>a) Establishment of Parent Advisory Council: SD42 Odyssey K-9</li> </ol> </li> <li>3. Secretary Treasurer</li> <li>4. Board Committees</li> </ol>  | ITEM 5 |

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

## **I. INFORMATION ITEMS**

- 1. Chairperson
- 2. Superintendent of Schools
  - a) Superintendent's Update ITEM 6
- 3. Secretary Treasurer
- 4. Board Committees & Advisory Committee Reports
  - a) Budget
  - b) Finance
  - c) Facilities Planning
  - d) Board Policy Development
  - e) Education
  - f) Aboriginal Education

## **J. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

## **K. TRUSTEE REPORTS**

- 1. BC School Trustees Association
  - a) BCSTA: Provincial Council Meeting ITEM 7
  - b) BCSTA: 2021/22 Budget Preparation ITEM 8
  - c) BCSTA: Indigenous Education Committee Meeting ITEM 9
  - d) BCSTA: Professional Learning Committee Meeting ITEM 10
  - c) BCSTA: Fraser Valley Branch Meeting ITEM 11
- 2. District Parent Advisory Council ITEM 12
- 3. Maple Ridge-Pitt Meadows Arts Council ITEM 13
- 4. Social Policy Advisory ITEM 14
- 5. Good News Items

**L. QUESTION PERIOD** – – *Question period will be restricted to questions only –statements and debate will not be permitted. Questions, with the exception of Trustee questions, will be limited to one question per person. Members of the public can submit questions for the board by emailing them to [board@sd42.ca](mailto:board@sd42.ca) prior to the start of question period. The email subject line should read: QUESTION PERIOD. All questions received before the start of the question period will be answered in the order they are received. This agenda item has a time limit of 10 minutes; extension is at the discretion of the board.*

## **M. OTHER BUSINESS**

- 1. Public Disclosure of Closed Meeting Business ITEM 15

## **N. ADJOURNMENT**

**ITEM 1**

To: **Board of Education**

From: Chairperson  
Korleen Carreras

Re: **OPENING PROCEDURES:**

Date: November 18, 2020  
(Public Board Meeting)

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**Information/Decision**

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*1. CALL TO ORDER*

We would like to acknowledge that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. We welcome and recognize all of our First Nations, Métis, and Inuit students and families in our schools and community. We welcome and recognize the many different cultures that are represented in our schools and community.

*2. ELECTRONIC BOARD MEETING PROCEDURES*

For purposes of determining a quorum, at the start of an electronic meeting or during an electronic meeting, the Chairperson shall count as present any trustees who are connected to the meeting by electronic means.

In the absence of pre-circulated material, the Board Chairperson and Officers of the Board as required, shall brief the meeting regarding the matter, or matters before it and shall read the resolution requiring Board consideration and voting.

Voting shall occur by each Trustee identifying themselves and indicating their vote either for or against the resolution.



**ITEM 2**

To: **Board of Education**

From: Secretary Treasurer  
Flavia Coughlan

Re: **ANNUAL ORGANIZATIONAL MEETING  
MATTERS:**

Date: November 18, 2020  
(Public Board Meeting)

**Decision**

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**1. ANNUAL REPORT OF CHAIRPERSON**

**RECOMMENDATION:**

**THAT the Board receive the Annual Report of the Chairperson, for information.**

**2. ELECTION OF BOARD OFFICERS**

**BACKGROUND/RATIONALE:**

In accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson, prior to the commencement of the election, the process for the election of the Board Chairperson and Vice-Chairperson will be approved at the public Board meeting by Board Resolution (Attachment A).

**RECOMMENDATION:**

**THAT the Board approve Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson.**

**NOMINATION AND ELECTION**

**RECOMMENDATION:**

**THAT the Board proceed to elect a new Chairperson and Vice-Chairperson following the nomination and election procedure outlined in Procedure 2915.1.**

**3. REMARKS OF BOARD CHAIRPERSON AND VICE-CHAIRPERSON**

**SD 42 PROCEDURE: 2915.1**

**TRUSTEE ELECTIONS -  
CHAIRPERSON and VICE-CHAIRPERSON**

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**1. NOMINATION****(a) Process Approval**

Prior to the commencement of the election, the process for the election of the Board Chairperson and Vice-Chairperson will be approved at the public Board meeting by Board Resolution.

The Chairperson will call for the following motion:

THAT the Board proceed to elect a new Chairperson and Vice-Chairperson following the nomination and election procedure.

The Chairperson passes the gavel to the Secretary Treasurer who will chair the meeting during the election process.

**(b) Nomination Procedure**

- i. The Chairperson will call a first time for nominations, for Chairperson for a one-year term. A seconder will not be required for nominations.
- ii. Each nominee will be asked whether he/she agrees to stand for election and can speak to the nomination.
- iii. The Chairperson will call a second and third time for nominations for Chairperson for a one-year term.
- iv. If after three (3) calls, there is only one nominee for the office, and that nominee accepts, the Chairperson declares that person the duly elected Chairperson of the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows), for a one (1) year period ended the next November.

**2. ELECTION PROCEDURE IN PERSON BOARD MEETING**

This procedure is used if all trustees are present in person.

- (a) If more than one person is nominated, the Chairperson will call for a motion to appoint scrutineers. The motion will read as follows:

THAT \_\_\_\_\_ and \_\_\_\_\_ be appointed scrutineers for the election of Board Chairperson and Vice-Chairperson.

- (b) The Chairperson will call on scrutineers to distribute, collect and count the ballots.
- (c) Trustees will vote by secret ballot.
- (d) Scrutineers will report the results of each ballot only to the Chairperson of the meeting, who shall announce the Trustee who has received the majority of the votes cast.
- (e) The Trustee receiving the majority of votes cast shall be declared elected. In accordance with *Robert's Rules of Order*, if on the first or subsequent ballots a nominee does not receive a majority, voting for the office with all nominees remaining on the ballots shall continue until a majority vote is obtained for a single candidate.
- (f) The Chairperson will then call for nominations for Vice-Chairperson of the Board of Education for a one (1) year term and repeat the nomination process outlined above.
- (g) If ballots were required, the Chairperson will call for the following motion:  
  

THAT the scrutineers destroy the ballots for the election of either Chairperson or Vice-Chairperson, or both and that the scrutineers are discharged with gratitude.
- (h) The Chairperson will then pass the gavel to the newly elected Chairperson who will conduct the balance of the meeting.

### **3. ELECTION PROCEDURE IN ELECTRONIC BOARD MEETING**

This procedure is used if the board meeting has been convened by electronic means.

- (a) If more than one person is nominated, the Chairperson will call for a motion to appoint scrutineers. The motion will read as follows:  
  

THAT \_\_\_\_\_ and \_\_\_\_\_ be appointed scrutineers for the election of Board Chairperson and Vice-Chairperson.
- (b) The Chairperson will call on scrutineers to set-up and launch an online anonymous poll for the election of Chairperson or Vice-Chairperson and count the votes cast.
- (c) Trustees will vote by online anonymous poll.
- (d) Scrutineers will report the results of each vote only to the Chairperson of the meeting, who shall announce the Trustee who has received the majority of the votes cast.
- (e) The Trustee receiving the majority of votes cast shall be declared elected. In accordance with *Robert's Rules of Order*, if on the first or subsequent ballots a nominee does not receive a majority, voting for the office with all nominees remaining on the ballots shall continue until a majority vote is obtained for a single candidate.

(f) The Chairperson will then call for nominations for Vice-Chairperson of the Board of Education for a one (1) year term and repeat the nomination process outlined above.

(g) If ballots were required, the Chairperson will call for the following motion:

THAT the scrutineers delete the online poll results for the election of either Chairperson or Vice-Chairperson, or both and that the scrutineers are discharged with gratitude.

(h) The Chairperson will then pass the gavel to the newly elected Chairperson who will conduct the balance of the meeting.

To: **Board of Education**

From: Chairperson

Re: **OPENING PROCEDURES: ORDINARY  
BUSINESS MEETING MATTERS**

Date: November 18, 2020  
(Public Board Meeting)

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**Information/Decision**

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1. *CORRESPONDENCE (Information Item)*

- S. Higginson, President, BC School Trustees Association
- F. Lento, Board Chairperson, School District No.5 (Southeast Kootenay)
- J. Horne, Board Chairperson, School District No. 52 (Prince Rupert)

**RECOMMENDATION:**

**THAT the Board receive the correspondence, for information.**

Attachments

2. *APPROVAL OF AGENDA (Decision Item)*

**RECOMMENDATION:**

**THAT the Agenda be approved as circulated.**

3. *INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA - Members of the public can provide input on decision items on the Agenda by emailing [board@sd42.ca](mailto:board@sd42.ca) by no later than 5:30 p.m. on November 18, 2020. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.*





British Columbia  
School Trustees  
Association

October 29, 2020

**The Honourable Carole James**

*Minister of Finance*

British Columbia Ministry of Finance

P.O. Box 9048 Stn Prov Govt

Victoria B.C. V8W 9E2

fin.minister@gov.bc.ca

Dear Minister James,

**Subject: Congratulations on an Incredible Career in Politics**

I wish to write to you to express my admiration and gratitude for the work you have done as an advocate for the people of British Columbia. From your time as BCSTA president through to your current role as Minister of Finance, you have been a constant supporter of public education in this province, and I thank you for making it a priority throughout your career.

As you now transition out of politics, I wish to share my appreciation once again for the kind and collaborative leadership style you displayed throughout your career. Your contributions will be missed, but they will live on in those you have mentored.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Higginson", with a long, sweeping horizontal line extending to the right.

**Stephanie Higginson**

*President*

British Columbia School Trustees Association



# SCHOOL DISTRICT 5

## S O U T H E A S T K O O T E N A Y

October 28, 2020

Mike Roberts, Chief Executive Officer,  
British Columbia School Trustees Association  
4th floor - 1580 West Broadway  
Vancouver, BC V6J 5K9

Dear ~~Mike Roberts~~: *Mike*

*Mike, sorry this letter has been sitting on the docket for some time, hopefully there may be a worthwhile thought or two for your consideration.*

RE: School Site Land Acquisition Issues and Solutions Discussion Paper of July 2019

We recognize the need to acquire designated school sites and to generate increased revenue to make that possible throughout the province. Please give our thoughts consideration as the issue is pursued.

Following a recent and comprehensive proposal by a consultant on School Site Acquisition (SSA) charges for School District 5 (SD5), Southeast Kootenay, we have numerous apprehensions regarding the current regulations.

While it may be appropriate for an urban school district with a geographical boundary encompassing an urban municipality to apply SSA charges, in a rural district such as SD5, with four (4) of the five (5) local governments having designated and acquired future school sites, there is no fairness or appetite by Trustees to establish SSA charges.

It was estimated in the proposal that the five local governments would generate 1,680 eligible development units over the next ten (10) years. The current market value of a school site in the community that has no site designated is \$3.5 million (2030 market value). At the current \$1,000 cap, this would only generate 48% of the site cost today.

School Districts implementing SSA charges become the scapegoats for local government and developers.

SSA charges provide the avenue to local government that they have no responsibility for site designation, provision or acquisition under any circumstances.

We would suggest that SSA is not a District or Municipal issue, but a provincial one and that consideration be given to the concept of an annual SSA assessment being assessed to the nine (9) property classes\* province-wide through the BC Assessment

*Love,*

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Krista Damstrom  
• Chris Johns • Kathryn Kitt • Doug McPhee • Wendy Turner • Patricia Whalen

Authority, collected by local government and forwarded to the Ministry, thereby meeting all parties' needs.

We believe local governments share the belief that our schools are the most important asset in a thriving city, district or community and that our schools attract young families with their children being the community's most important resource and source of pride in our future success.

Accordingly, **local government should not only be required to consult with school districts on the requirements for school sites but designate them with restrictions regarding rezoning.**

We applaud recommendation two (2), that the required legislative and regulatory changes be introduced requiring municipal governments to include the cost of offsite servicing in their municipal development cost charges. A true partnership would include the onsite servicing as well with the resources they have and new schools offering community uses and benefits.

Respectfully submitted,



Frank Lento, Board Chair

cc: SD5 Board  
Silke Yardley, Superintendent  
Alan Rice, Secretary Treasurer

\*Residential, Utilities, Major Industry, Light Industry, Business and Other, Managed Forest Land, Rec/Non Profit and Farm

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Krista Damstrom  
• Chris Johns • Kathryn Kitt • Doug McPhee • Wendy Turner • Patricia Whalen



## ATTACHMENT

634 – 6<sup>th</sup> Avenue East  
Prince Rupert, B.C.  
V8J 1X1  
Tel: (250) 624-6717  
Fax: (250) 624-6517  
[www.rupertschools.ca](http://www.rupertschools.ca)

October 27, 2020

Teacher Qualification Service  
#302 1 1401 West Broadway  
Vancouver, BC V6H 1H6

Attention: Carl Post, Director of Evaluation  
Re: Delays in TQS Service

Dear Mr. Post,

I am writing on behalf of the Board of Education of School District No. 52 (Prince Rupert). The Board is concerned that there have been many lengthy delays for new teachers in our district to receive their TQS cards. Here is some of our specific data:

6 teachers hired to start September 2018. 5 of those have their cards, with delays ranging from 8 months to over 2 years. One of those teachers is still waiting for their card.

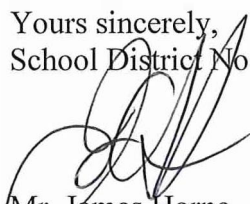
6 teachers hired to start September 2019. 4 of those have their cards, with delays ranging from 10 months to 1 year. Two of those teachers are still waiting for their cards.

We also have a teacher hired to start January 2020, who is still waiting for their card.

The delay in receiving their TQS card impacts pay for these teachers, as under our contract they are paid in Category 4 until the TQS card is received. While the teachers then receive retroactive pay for the difference, there is also a budget implication for the Board when these retroactive adjustments are made.

Can you please let us know what steps the Teacher Qualification Service is taking to reduce these lengthy delays?

Yours sincerely,  
School District No. 52 (Prince Rupert)

  
Mr. James Horne  
Chair

c.c.: Minister of Education  
BCSTA  
BCTF  
MLA Jennifer Rice



**ITEM 4**

To: **Board of Education**

From: Chairperson

Re: **APPROVAL OF MINUTES**

Date: November 18, 2020  
(Public Board Meeting)

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**Decision**

**RECOMMENDATION:**

**THAT the Minutes of the October 21, 2020 Public Board Meeting be approved as circulated.**

Attachment



**PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING  
Wednesday, October 21, 2020, (6:00 PM)  
VIA VIDEOCONFERENCE**

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**IN ATTENDANCE:**

BOARD MEMBERS:

Chairperson – Korleen Carreras  
Vice-Chairperson – Elaine Yamamoto  
Trustee – Kim Dumore  
Trustee – Mike Murray  
Trustee – Pascale Shaw  
Trustee – Kathleen Sullivan  
Trustee – Colette Trudeau

STAFF:

Superintendent – Sylvia Russell  
Secretary Treasurer – Flavia Coughlan  
Executive Coordinator – Karen Yoxall

**A. OPENING PROCEDURES**

1. Call to Order

The meeting was called to order at 6:00 p.m.

The Chairperson welcomed and thanked everyone for attending. The Chairperson advised that this meeting is being broadcasted live through the SD42 YouTube channel and on the school district website.

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all of our First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Electronic Board Meeting Procedures

3. Correspondence

**Moved/Seconded**

- R. Fleming, Minister of Education

THAT the Board receive the correspondence, for information.

**CARRIED**

4. Approval of Agenda

**Moved/Seconded**

THAT the Agenda be approved as circulated.

**CARRIED**

#### 5. Invitation for Public Input to matters on the Agenda

The Chairperson advised that members of the public were able to provide input on decision items on the Agenda by emailing [board@sd42.ca](mailto:board@sd42.ca) by no later than 5:30 pm on October 21, 2020.

No public input was received.

### **B. APPROVAL OF MINUTES**

#### **Moved/Seconded**

THAT the Minutes of the September 23, 2020 Public Board Meeting be approved as circulated.

**CARRIED**

### **C. PRESENTATIONS**

#### 1. Supporting All Learners 2019/20 – Annual Report

#### **Moved/Seconded**

Superintendent Sylvia Russell, Deputy Superintendent Harry Dhillon and Assistant Superintendent's Jovo Bikic and Shannon Derinzy presented the Supporting All Learners 2019/20 Annual Report. The report provides a review of the school district's strategic priorities in support of all learners, addressing the following four key areas of focus: improved learning and assessment, secondary innovations, literacy, and social emotional learning.

THAT the Board receive the Supporting All Learners 2019/20 – Annual Report, for information.

**CARRIED**

### **D. DELEGATIONS**

### **E. DEFERRED ITEMS**

### **F. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer

#### a) School District Statement of Financial Information (SOFI)

#### **Moved/Seconded**

The Secretary Treasurer reported on the School District Statement of Financial Information (SOFI) for the year ended June 30, 2020.

The report is prepared annually in accordance with the Financial Information Act; included in the report are a schedule of remuneration and expenses that lists all payments made to trustees and to employees with remuneration exceeding \$75,000, and, a schedule of suppliers of goods and services that received payments in excess of \$25,000.

THAT the Board approve the School District Statement of Financial Information for the fiscal year ended June 30, 2020; and that the said statement be submitted to the Ministry of Education.

**CARRIED**

4. Board Committees

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

**G. INFORMATION ITEMS**

- 1. Chairperson
- 2. Superintendent of Schools

- a) Superintendent's Update

**Moved/Seconded**

The Superintendent provided an update on student enrolment and the procedures in place regarding COVID-19 exposure notices from Fraser Health.

THAT the Board receive the Superintendent's Verbal Update, for information.

**CARRIED**

- 3. Secretary Treasurer
- 4. Board Committees

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

**H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

**I. TRUSTEE REPORTS**

BC School Trustees Association: Provincial Council Resolutions

The Chairperson reviewed resolutions that will be presented at the October 24, 2020 Provincial Council meeting.

BC School Trustees Association: 2020 Election Questions for Candidates

Trustee Murray reported that the 2020 Election Questions were presented to local candidates for feedback.



BC School Trustees Association: Annual Board Chair Meeting

The Chairperson reported that items discussed included BCSTA's three resources guides, 2020/21 planning and the upcoming Provincial Elections.

District Parent Advisory Council

Trustee Yamamoto reported that she provided an overview of the board approved spending plans for the Provincial Safe Return to School Grant and Federal Safe Return to Class Fund.

Maple Ridge-Pitt Meadows Arts Council

Trustee Sullivan reported that the reopening and staffing of the Art Gallery were amongst items discussed at the recent meeting.

Youth Planning Table

Trustee Dumore reported on the Youth Strategy Implementation Review and provided an update on the UPlan sub-committee.

Culture Collective Network

Trustee Yamamoto reported that the network received presentations from the Maple Ridge Artists in Residence.

Ridge Meadows Overdose Community Action Table (CAT)

Trustee Sullivan reported that the committee received presentations from the provincial election candidates and from the RCMP Uniform Community Response Unit.

City of Pitt Meadows Community Check-In Task Force

Trustee Sullivan reported that the last meeting of the Check-In Task Force was held and that updates were received from the Task Force Community Liaisons.

Good News Items

Trustees Shaw spoke to the work of the principals in staying connected with families who have opted for remoted learning options; Trustee Yamamoto enjoyed reading the Supporting All Learners 2019/20 -Annual Report and hearing the feedback from students; Trustees Sullivan and Trudeau participated in the Equity in Action initiatives; Trustee Murray thanked Superintendent Russell and noted that she has announced her retirement effective January 31, 2021; Trustee Dumore spoke highly of the district's breakfast programs and Trustee Carreras noted that she would be attending an event hosted by the Maple Ridge Community Foundation.

**J. QUESTION PERIOD**

Questions were posed on the following:

- School District Statement of Financial Information (SOFI) - Senior Team remuneration
- School District Statement of Financial Information (SOFI) – legal expense

**K. OTHER BUSINESS**

**L. ADJOURNMENT**

**Moved/Seconded**

THAT the Board adjourn the meeting.

**CARRIED**

The Public Board meeting adjourned at 8:29 p.m.

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Korleen Carreras, Chairperson

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Flavia Coughlan, Secretary Treasurer



**ITEM 5**

To: **Board of Education**

From: Superintendent of Schools  
Sylvia Russell

Re: **ESTABLISHMENT OF PARENT  
ADVISORY COUNCIL: SD42 ODYSSEY  
K-9**

Date: November 18, 2020  
(Public Board Meeting)

**Decision**

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**BACKGROUND/RATIONALE:**

As per Section 8 (1) of the School Act, parents of students of school age attending a school or a Provincial school may apply to the board or to the minister, as the case may be, to establish a parents' advisory council for that school.

The attached request has been received from parents of students who attend the SD42 Odyssey K-9 school to establish a Parent Advisory Council and is supported by Jenn Gallop, Acting Principal and Nicole McKenzie, Acting Vice-Principal. (Attachment A)

**RECOMMENDATION:**

**THAT the Board approve the establishment of a Parent Advisory Council at SD42 Odyssey K-9.**

Attachment

**ATTACHMENT A**

Odyssey K-9 Parents  
School District 42  
c/o 12209 206<sup>th</sup> Street  
Maple Ridge, BC  
V2X 1T8

To: SD42 Board of Education  
Maple Ridge Pitt Meadows School District No. 42  
22225 Brown Avenue  
Maple Ridge, BC  
V2X 8N6

Attn: Korleen Carreras (School Trustee Chair) & Trustees  
Sylvia Russell (Superintendent)  
Flavia Coughlan (Secretary Treasurer)

CC: Jenn Gallop (Acting Principal)  
Nicole McKenzie (Acting Vice-Principal)  
SD42 District Parent Advisory Council

Please consider this correspondence to be the application on behalf of the parents of registered students for the Odyssey K-9 Program; for the Board of School District 42 to establish the Odyssey K-9 Parent Advisory Council under Section 8 of the BC School Act.

Once we have received confirmation that the Board has established the Odyssey K-9 Parent Advisory Council, the newly designated Council, in consultation with the Principal, will proceed with establishing Bylaws and conducting elections according to Section 8 of the BC School Act.

Submitted respectfully and sincerely,  
On behalf of the Parents of Odyssey K-9,

Name

Signature

Heather Gagliotti

Heather Gagliotti

Kandyce Kinrade

K Kinrade

ADELYNN CARPINO-YAMBAO

Adelynn Carpio-Yamboo

Date: Oct. 14/2020



**ITEM 6**

To: **Board of Education**

From: Superintendent  
Sylvia Russell

Re: **SUPERINTENDENT'S UPDATE**

Date: November 18, 2020  
(Public Board Meeting)

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**Information**

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**BACKGROUND/RATIONALE:**

Update on the School District response to COVID-19:

- We continue to work with Fraser Health to provide early notification, self-monitoring and self-isolation notices to our community
- What we have learned: need to remain deeply committed to our COVID safety plans because they are effective
- New Provincial Health Officer orders for Fraser Health do not impact school district operations
- We are appreciative of the leadership of CUPE, MRTA, MRPVPA, Student Voice and DPAC
  - along with community groups and indigenous leaders. Working together to provide safe school environments.
- Everyone is working hard to make our schools as safe as possible!

**RECOMMENDATION:**

**THAT the Board receive the Superintendent's Update, for information.**



<b>ITEM 7</b>
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To: **Board of Education**

From: Trustee  
Korleen Carreras

Re: **BCSTA: PROVINCIAL  
COUNCIL MEETING**

Date: November 18, 2020  
(Public Board Meeting)

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**Information**

**Date of meeting:** Saturday, October 24, 2020

**Items discussed:**

**Action Items**

**BCSTA Audited Financial Statements for the Year Ended June 30, 2020**

- That the October 2020 Provincial Council receive the audited financial statements of the BC School Trustees Association for the year ended June 30, 2020, as prepared by Smythe LLP Chartered Professional Accountants.
- *Carried*

**Grant status update as at June 30, 2020**

- That Provincial Council receive the status report on BCSTA's external grants as of June 30, 2020, as provided in BCSTA's 2019/2020 Audited Financial Statements.
- *Carried*

**Constitution and Bylaws passed for the following branches: Metropolitan Branch, Thompson Okanagan Branch, Vancouver Island Branch, Northern Interior branch.**

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**Motions to Provincial Council**

**From AGM 2020:**

**Climate Change Working Group**

- That BCSTA establish a Climate Change Working Group comprised of staff and trustees to:
  - inform the BCSTA Board of Directors about the ability of school districts, under the provincial government's current capital funding programs (including the Carbon Neutral Capital Program (CNCPP)), to meet the CleanBC goal for public buildings to reduce emissions by 50% by 2030;
  - consider examples of schools that demonstrate low/no emissions;
  - provide recommendations on how the 50% emissions reduction target could be achieved; and,
  - assist BCSTA in collaborating with the relevant provincial ministries to create and implement a plan to achieve the 50% emissions reduction target.
- *Carried*

**Video Options for Winter Meetings**

- That BCSTA consider enabling meeting participants to attend meetings by video conference.
- *Carried as amended*

**Safe Routes to Schools as part of the Provincial Active Transportation Strategy**

- That BCSTA work with the Ministry of Education and Ministry of Transportation and Infrastructure on opportunities to include and improve Safe Routes to Schools recommendations as a part of the new provincial Active Transportation Strategy.
- *Carried*

**Funding for Trades**

- That BCSTA advocate for the Ministry of Education and the Ministry of Advanced Education to provide funding for all students under the age of 19 years who have graduated from secondary school to enable them to continue the trades program in which they were enrolled prior to graduation.
- *Carried*

**Provincial Funding to Improve Access to Education Programming in Correctional Facilities**

- That BCSTA request that the Ministry of Education and Ministry of Public Safety and Solicitor General allocate special-purpose funding to school districts that have correctional facilities in their districts to provide year-round educational services in provincial correctional facilities based on the level of service required in each community.
- *Carried as amended*

**Additional Supports for Letter of Permission Teachers and Non-Certified Teachers Teaching On-Call**

- That BCSTA advocate to the Ministry of Education for additional funding for districts to support teachers with Letters of Permission and non-certified teachers teaching on call by providing resources such as classroom management assistance, education assistants, and professional development.
- *Carried*

**Timelier Response from Teacher Regulation Branch**

- That BCSTA advocate to the Ministry of Education to ensure that credential reviews by the Teacher Regulation Branch (TRB) are completed on a timelier basis.
- *Carried*

**Aligning School Construction with Enrollment Projection**

- That BCSTA urge the Minister of Education and the Minister of Finance to request that capital funding for new schools and expansions, including seismic mitigation projects, be consistently provided on the basis of a ten-year projection for enrollment rather than on the current enrollment.
- *Carried as amended*

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**Emergent Motions to Provincial Council:****An Enhanced Co-Governance Approach for the Recovery Stage of the COVID-19 Global Pandemic**

- That BCSTA urge the Ministry of Education, in collaboration with BCSTA, to implement an enhanced co-governance approach which:
  - will strengthen communication and collaboration between the Ministry of Education, and boards of education; and,
  - will provide additional opportunities with manageable timelines for boards of education to contribute input during the recovery phase of the COVID-19 emergency management cycle.
- *Carried*

**Action on Anti-Black Racism**

- That BCSTA advocates that the Ministry of Education:
  - Investigate the root structural causes of anti-Black racism in the education system.
  - Develop and implement mandatory anti-racism education for staff and students alike.
  - Create a database to keep track of all incidents of racism in BC School against students and staff.
  - Take immediate action to incorporate Canadian Black history into the BC K-12 curriculum for the next school year. The revised curriculum would include contributions of Black Canadians and a recognition of the adverse effects of policies and racism on Black Canadians. The curriculum development process would involve fulsome and meaningful consultation with Black-led organizations.
- *Carried Unanimously*

**Public Sector Executive Wage Freeze**

- That BCSTA advocate to the BC Public School Employers' Association, Public Sector Employers' Council and the Ministry of Finance to exempt the K-12 sector from the Public Sector Executive Compensation Freeze Policy
- *Carried*

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**Late Motions:**

**Covered Outdoor Play Spaces and Outdoor Classrooms**

- That BCSTA requests the Government of British Columbia to work with the Ministry of Finance and Ministry of Education to provide sufficient targeted Capital Funds to all school districts for the expedited construction of (All weather) Outdoor Play Spaces and Outdoor Classrooms at all Public Schools in BC. Furthermore, that BCSTA urge the Government of British Columbia to work with all levels of local government to ensure full and inclusive community access for all children to use these facilities outside school hours.
- *Defeated*

**Date of next meeting: February 20, 2021**





<b>ITEM 8</b>
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To: **Board of Education**

From: Trustee  
Mike Murray

Re: **BCSTA: 2021/22 BUDGET  
PREPARATION**

Date: November 18, 2020  
(Public Board Meeting)

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**Information**

**Date of meeting:** October 24, 2020

**Items discussed:**

The attached notes reflect the Finance Committee presentation on the BCSTA Budget. Member Boards have been asked to offer any initial input they might wish to provide as the draft budget is being prepared.

**Items referred to the Board of Education:**

BCSTA 2021/22 Budget preparation

**Date of next meeting:** February 20, 2021



**PROVINCIAL COUNCIL MEETING:** October 24, 2020

**AGENDA ITEM 8.3:** 2021/2022 BCSTA Budget Planning  
Finance & Audit Committee Speaking Notes

**Mike**

**(Slide 40)**

Nadine Frenkel from Nechako Lakes will now present Agenda Item 8.3 from your agenda package: 2021/2022 BCSTA Budget Planning.

**(Slide 41)**

Thank you, Mike.

Each year at its Fall meeting, Provincial Council provides the Finance & Audit Committee with input which will be used to prepare a draft budget for the next fiscal year.

Today, Provincial Council is being asked for feedback to be used in the preparation of a draft 2021/22 budget which will be brought to you in February for your review and any additional feedback you may have. The 2021/22 budget will be adopted by this body in April.

**(Slide 42)**

As part of its long-range financial planning, the Finance & Audit Committee has examined a number of factors that are likely to impact next year's operating budget. These items, which are shown on the screen, are outlined for you in Agenda Item 8.3 in your materials and include a projected decrease in interest revenues, a projected increase in depreciation costs, increasing software, software support, and cell phone costs; rising hotel, meal and audio-visual costs at BCSTA events; a possible increase in honouraria for the Board of Directors, based on the review currently being undertaken by the Board of Directors' Honouraria Review Committee; and rising salary and benefit costs, including the two-percent salary-grid increase to be applied on July 1, 2021.

**(Slide 43)**

As you will also have seen in your materials, increased cost projections for 2021/22 are expected to be offset by a number of factors, including a possible increase in member fees resulting from changes in student enrollment; the inflationary member fee increase, based on the most recent rolling five-year average of Vancouver's Consumer Price Index; and the stabilizing of meeting room and meal rates at BCSTA events, secured by contracts with Academy and AGM venues though to the end of 2025.

**(Slide 44)**

Member fees for 2021/22 are based on FTE students as of September 30 each year.

This information is typically available on the Ministry of Education website every December. As the Finance & Audit Committee won't be able to calculate member fees until that data has been provided, and as there are a number of additional budgetary unknowns at this time, we are only requesting your feedback today for the Committee to use to develop that first budget draft. You will have additional opportunities to provide feedback on the draft budget prior to its adoption in April.

**(Slide 45)**

The Finance & Audit Committee, Board of Directors, and staff place great value on the opinions of our member boards of education and we consider the feedback of our members crucial to defining and directing the work that we do, including development of BCSTA's operating budgets. At this time, we welcome any feedback you may have. In previous years, Provincial Council has provided guidance on member fee increases and has recommended areas of cost savings.

**(Slide 46)**

If your Board would prefer to send written feedback to the Finance & Audit Committee, please forward your submissions on or before Monday, December 14, 2020 to Jodi Olstead, BCSTA's Director of Finance and Human Resources. Jodi's contact information is shown on the screen. She will send a follow-up e-mail to Provincial Councillors in the coming week.

Thanks for your attention everyone. We look forward to receiving your feedback.

To: **Board of Education**

From: Trustee  
Colette Trudeau

Re: **BCSTA: INDIGENOUS EDUCATION  
COMMITTEE MEETING**

Date: November 18, 2020  
(Public Board Meeting)

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**Information**

**Date of meeting:** October 22, 2020

**Items discussed:**

- A range of topics were discussed, including welcoming a new member, Trustee Janet Fraser, from SD39 (Vancouver).
- Trustee Dana Moraes from SD50 (Haida Gwaii) accepted her nomination as committee co-chair, alongside co-chair Rebecca Barely from SD48 (Sea to Sky).
- The IEC sub-committee was created in May 2020 to begin working on an executive summary of the British Columbia Tripartite Agreement (BCTEA), as well as the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP). The sub-committee will meet again during the first week of November 2020 with the intention of putting forward a plan to create a useful resource that would benefit all trustees in the province.
- The committee also reviewed the information gathered from the "Call Out Questions" online poll. Any additional questions will be added, and the committee encourages all BCSTA members to participate in this survey as it will allow the committee to provide better resources for all trustees.

**Items referred to the Board of Education:**

The IEC delivered the "Call Out Questions" by way of an online survey available via the BCSTA Weekly. We are requesting that each Board takes the time to review and respond to the "Call Out Question".

1. When did you first hear about the BCTEA?
2. What, if anything, are you aware of that is being implemented in your district because of the BCTEA?
3. Are you familiar with UNDRIP (The United Nations Declaration for Indigenous People), Bill 41? Yes/No
4. If Yes to question 3, can you share anything about how the declaration has changed your outlook and/ or the outlook of your district?
5. How can the IEC better support the work of Boards to further their understanding of the BCTEA?

**Date of next meeting:** December 1, 2020

**ITEM 10**

To: **Board of Education**

From: Trustee  
Pascale Shaw

Re: **BCSTA: PROFESSIONAL LEARNING  
COMMITTEE MEETING**

Date: November 18, 2020  
(Public Board Meeting)

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**Information**

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**Date of meeting:** October 22, 2020

**Items discussed:**

- Final meeting prior to the BCSTA Trustee Academy coming up on November 27/28, 2020.
  - In the past 8 months our committee has met (virtually) 9 times to plan for our fall BCSTA trustee Academy. As the sands continue to shift with COVID-19 restrictions constantly changing, we have had to plan, re-plan and re-plan for the event. Early in April it became clear that our usual academy setting of a large central meeting in the Lower Mainland was likely not going to be an option. We began strategizing for a number of different options from one in person session, to multiple in person sessions across the province. In the end, and with further COVID-19 restrictions, it was decided that a completely virtual conference would be the only option. Conversation then revolved around how to make a two-day academy engaging for trustees, many of whom are all Zoomed out. We have a wonderful line of up speakers and creative break-out sessions. We sincerely hope that this academy will offer a meaningful learning opportunity for trustees from all over the province.



<b>ITEM 11</b>
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To: **Board of Education**

From: Trustee  
Korleen Carreras

Re: **BCSTA: FRASER VALLEY BRANCH  
MEETING**

Date: November 18, 2020  
(Public Board Meeting)

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**Information**

**Date of meeting:** Thursday, November 5, 2020

**Items discussed:**

1. Round table discussion and trustee sharing on the following: learning loss due to the pandemic, uncertainty of budgets for this year and next year due to COVID-19 related costs, Framework for Enhanced Learning implementation, various assessments, and the provincial election. This is a difficult time for education and the opportunity to share with each other was welcome and helpful.
2. We received reports from the following:
  - a. BCSTA Board of Directors – Rick Price
  - b. BCPSEA – Shirley Paulsen – AGM is scheduled for January and the deadline to submit motions is December 12, 2020. Fraser Valley Region Director spot is up for election this year.
  - c. PLC – Pascale Shaw – Academy is coming up on November 27/28, 2020. Lots of work was done by the committee to prepare for various possibilities – in-person, variation of in-person and virtual (regionally based), or full virtual. With the current restrictions the academy is fully virtual.

**Date of next meeting:** December 10, 2020 at 6 pm via zoom



To: **Board of Education**

From: Trustee  
Elaine Yamamoto

Re: **DISTRICT PARENT ADVISORY  
COUNCIL**

Date: November 18, 2020  
(Public Board Meeting)

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**Information**

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**Date of meeting:** October 22, 2020 (Online)

**Items discussed:**

DPAC received a presentation by Jeannie Harnett, Parent Navigator for **Family Smart**. Family Smart provides peer support to parents of children who are experiencing mental health challenges. There is no referral necessary and no wait lists. Jeannie can be best contacted by email at [jeannie.harnett@familysmart.ca](mailto:jeannie.harnett@familysmart.ca).

Superintendent Russell provided a return-to-school and COVID update and reiterated the procedures around notices regarding COVID exposures in our schools. She also reminded parents of Dr. Bonnie Henry's mantra "be kind, be calm, be safe." That includes supporting others in taking preventative measures of handwashing, distancing and protection against spreading infection. She asked that PACs continue to refrain from meeting in schools because of the extra cleaning requirements that creates for our custodial staff to ensure the room is safe for children in the morning.

Martin Dmitrieff, MRTA spoke of the importance of considering the social and emotional stresses in our schools particularly at the secondary level as students adjust to the new quarter system.

The Trustee Report (Elaine Yamamoto & Mike Murray) presented highlights from the October 21 Public Meeting and recommended that interested parents read the Supporting All Learners 2019/2020 - Annual Report.

Trustees also gave details of two resolutions that the Board Chairperson will bring forward to BCSTA Provincial Council: asking for funding for all students under the age of 19 years who have graduated from secondary school to enable them to continue the trades program in which they were enrolled prior to graduation; and for year-round educational services in provincial correctional facilities based on the level of service required in each community.

Finally, Trustees informed DPAC of Superintendent Russell's announcement of her retirement on January 31, 2021. Trustee Murray spoke to the hiring process and the role our partner groups will play.

**Date of next meeting:** Monday, November 23, 2020



**ITEM 13**

To: **Board of Education**

From: Trustee  
Kathleen Sullivan

Re: **MAPLE RIDGE-PITT MEADOWS ARTS  
COUNCIL**

Date: November 18, 2020  
(Public Board Meeting)

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**Information**

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**Date of meeting:** Monday, October 26, 2020

**Items discussed:**

- Finance and Funding Opportunities:
  - The ACT continues to seek out new funding opportunities that are available to deal with COVID-19 related expenses; through BCAC, Heritage Canada Cultural Spaces, and Telus Community Foundation
  - Year end drive is planned for mid-November
  - Many of the long term large rental clients will not be renting space until the theatre returns to seat full capacity. The ACT is reaching out to businesses to offer meeting space rentals.
  - If the Provincial Health Authority further reduces gathering restrictions from the current 50 person maximum, which still might be a possibility, there will be no additional ACT presents programming for the spring.
- Re-opening:
  - New Health Authority Directive for mandatory contact tracing and holding records of anyone in the facility for 30 days
- Programs:
  - Fall Registered Programs are up and running: Adult ceramics classes are waitlisted, Children's classes in musical theatre and ceramics are full
  - Winter Programming guide will be released in December
  - Teen Band Jam and Friday Night Dance are cancelled until further notice. Life Drawing and artBAR are running but at lower capacity
  - After school programs: Offered one art class at Eric Langton but there was insufficient registration and was cancelled
  - Running a successful series of new programs for homeschoolers in ceramics and fine arts
- Garibaldi Art Club Juried Show and Sale exhibit continues until December 12, 2020
- The Winter Pop-Up Shop operated by the Little Cricket Gift Gallery runs until March 1, 2021 in the Gallery Shop

**Date of next meeting:** Monday, November 30, 2020



<b>ITEM 14</b>
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To: **Board of Education**

From: Trustee  
Kim Dumore

Re: **SOCIAL POLICY ADVISORY  
COMMITTEE**

Date: November 18, 2020  
(Public Board Meeting)

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**Information**

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**Date of meeting:** November 4, 2020

**Items discussed:**

- Presentation of the SPAC Work Plan
- Presentation of the Youth Planning Table Strategy
- Chronic Disease Working Group Workshop being planned for the new year
- 2021 SPAC meeting dates:
  - January 6, 2021
  - March 3, 2021
  - May 5, 2021
  - July 7, 2021
  - September 1, 2021
  - November 3, 2021
- Councilor Svendsen will be the SPAC representative for the City of Maple Ridge for the next year.

**Date of next meeting:** January 6, 2021

**ITEM 15****RECORD**

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

**September 23, 2020 Special Closed**

Call to Order	Meeting called to order at 10:00 a.m.
Motion of Exclusion	Approved
Approval of Agenda	Approved as circulated
Superintendent Information Item	Received
Recessed	Meeting recessed at 10:45 a.m.
Reconvened	Meeting reconvened at 10:55 a.m.
Other Business	Approved as circulated
Adjournment	Meeting adjourned at 11:30 a.m.

**September 23, 2020 Closed**

Call to Order	Meeting called to order at 1:49 p.m.
Motion of Exclusion	Approved
Correspondence	Received
Approval of Agenda	Approved as amended
Approval of Minutes	Approved as circulated
Secretary Treasurer Decision Item	Approved
Superintendent Information Items	Received
Secretary Treasurer Information Items	Received
Board Committees	Approved
Other Business	Received
Adjournment	Meeting adjourned at 4:25 p.m.