



**PUBLIC MEETING  
OF THE BOARD OF EDUCATION**

Wednesday, May 8, 2013  
4:00 p.m.

District Education Office  
22225 Brown Avenue  
Boardroom

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**A G E N D A**

*“Feel about yourself what you would have others feel about themselves.”  
~ Martha Beck*

- A – OPENING PROCEDURES** ITEM 1
1. Call to Order
  2. Correspondence
  3. Ordering of Agenda
  4. Invitation for Public Input to matters on the Agenda
- B – CONFIRMATION OF MINUTES** ITEM 2
1. April 24, 2013
- C – PRESENTATIONS**
- D – DELEGATIONS**
- E – CHAIR REPORT**
- F – DEFERRED ITEMS**
- G – TRUSTEE MOTIONS**
- H – CHIEF EXECUTIVE OFFICER’S REPORT**
1. Decision Items
    - a) Superintendent of Schools
    - b) Deputy Superintendent
    - c) Secretary Treasurer
      - i. Adoption of 2013/14 Preliminary Budget Bylaw ITEM 3  
(To Be Distributed)
  2. Information Items
    - a) Superintendent of Schools
      - i. Carbon Neutral Action Report 2012 ITEM 4
    - b) Deputy Superintendent
    - c) Secretary Treasurer

## **I – COMMITTEE BUSINESS**

1. Committees of the Whole
  - a) 2012 - 2013 Finance
    - i. Financial Statements – Third Quarter  
*(To Be Distributed)* ITEM 5
  - b) 2013 - 2014 Budget
2. Committee & Advisory Committee Reports
  - a) Aboriginal Education
  - b) Board Policy Development
  - c) District Student Advisory
  - d) Education
  - e) French Immersion Advisory
  - f) Inclusive Education

## **J – QUESTION PERIOD**

1. Trustee Questions
2. Staff Questions
3. Employee Group Questions
4. DPAC Questions
5. Public Questions

## **K – TRUSTEE REPORTS**

1. BC School Trustees' Association Provincial Council
2. District Parent Advisory Council
3. Joint Parks and Leisure Services
4. Municipal Advisory & Accessibility
5. Ridge Meadows Community Arts Council
6. Ridge Meadows Education Foundation
7. Social Planning Advisory:  
[http://www.mapleridge.ca/EN/main/municipal/728/9982/spac\\_agenda\\_minutes.html](http://www.mapleridge.ca/EN/main/municipal/728/9982/spac_agenda_minutes.html)
8. Tzu Chi Foundation
9. Youth Society
10. Other Board Liaison Representative Reports
  - a) Good News Items
  - b) Public Disclosure of Closed Meeting Business ITEM 6

## **L – OTHER BUSINESS**

## **M – ADJOURNMENT**



ITEM 1

To: Board of Education

From: Chairperson  
Mike Murray

Re: **OPENING PROCEDURES**

Date: May 8, 2013  
(Public Board Meeting)

**Information/Decision**

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**1. CALL TO ORDER**

**2. CORRESPONDENCE (Information Item)**

*\*\* There is no correspondence.*

**RECOMMENDATION**

THAT the Board receive all correspondence for information.

*Attachments*

**3. ORDERING OF AGENDA (Decision Item)**

**RECOMMENDATION:**

THAT the Agenda be ordered as circulated.

**4. Invitation for Public Input to matters on the Agenda**



ITEM 2

To: Board of Education

From: Chairperson  
Mike Murray

Re: **CONFIRMATION OF MINUTES**

Date: May 8, 2013  
(Public Board Meeting)

**Decision**

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**RECOMMENDATION:**

THAT the Minutes of the February 24, 2013 Public Board Meeting be approved as circulated.

Attachment



**PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING  
Wednesday, April 24, 2013 (6:00 PM)  
DEO Board Room**

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**IN ATTENDANCE:**

BOARD MEMBERS:

Board Chairperson – Mike Murray  
Vice-Chairperson – Eleanor Palis  
Trustee – Susan Carr  
Trustee – Ken Clarkson  
Trustee – Kathy Marshall  
Trustee – Sarah Nelson  
Trustee – Dave Rempel

STAFF:

Superintendent – Jan Unwin  
Secretary Treasurer – Flavia Coughlan  
Deputy Superintendent – Laurie Meston  
Mgr. of Communications/Community Relations – Irena Pochop  
Executive Assistant – Tracy Orobko

**A. OPENING PROCEDURES**

Call to Order

The meeting was called to order at 6:11 p.m.

The Chair welcomed and thanked everyone for attending.

1. Correspondence

- Sarah Reid, Director, Community Development – Heart and Stroke Foundation (April 2, 2013)
- Frank Lento, Chairperson – SD5 (Southeast Kootenay) (April 2, 2013)
- Honourable Christy Clark, Premier – Government of British Columbia (April 11, 2013)
- Jamie Brennan, Chairperson – SD68 (Nanaimo-Ladysmith) (April 11, 2013)
- Ginny Manning, Chairperson – SD67 (Okanagan Skaha) (April 12, 2013)
- Peg Orcherton, Chairperson – SD61 (Greater Victoria) (April 16, 2013)
- Peg Orcherton, Chairperson – SD61 (Greater Victoria) (April 17, 2013)

**Moved:** Trustee Rempel

**Seconded:** Trustee Nelson

THAT the Board receive all correspondence for information

**CARRIED**

2. Ordering of Agenda

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT the Agenda be ordered as circulated.

**CARRIED**

The Chair opened the floor to others wanting to speak to the Agenda.

**B. CONFIRMATION OF MINUTES**

1. April 10, 2013 Public Board Meeting Minutes

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT the Minutes of the April 10, 2013 Public Board Meeting be approved as circulated.

**CARRIED**

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**C. PRESENTATIONS****D. DELEGATIONS****E. CHAIR REPORT****F. DEFERRED ITEMS****G. TRUSTEE MOTIONS****H. CHIEF EXECUTIVE OFFICER'S REPORT****1. Decision Items**

- a) Superintendent of Schools**
- b) Deputy Superintendent**
- c) Secretary Treasurer**

Approval of Preliminary Operating Budget 2013/14

The Chair thanked everyone for their valuable input expressing the difficult process undertaken. The public feedback received has been taken into consideration. The Budget Committee of the Whole met this afternoon spending considerable time with final deliberations. The budget being brought this evening is 'hot off the press' and encompasses changes based on many hours of discussion.

Reserves, which are contingencies allowing districts to respond to emergencies, were used in balancing the budget and reviews will continue for future budgets to find ways of balancing without using reserves.

Trustee Clarkson declared a conflict of interest and therefore will be abstaining from voting on the budget.

The Budget Bylaw will be adopted May 8, 2013.

The Secretary Treasurer highlighted the changes made as a result of deliberations. Pages 13 and 14 of the 2013/14 Preliminary Operating Budget document were reviewed. Proposed changes have been primarily made to the library and secondary daytime custodian proposals.

The full revised Preliminary Operating Budget can be read in its entirety on the School District website.

Trustee Palis read a statement regarding the budget process and the difficult decisions that the Board has to make in order to submit a balanced budget as required by legislation.

A question was asked for clarification around the use of the library clerical staff to which it was confirmed all clerical hours assigned to the schools will go directly to the library.

**Moved:** Trustee Rempel

**Seconded:** Trustee Marshall

THAT the Board approves:

- 1) The transfer of \$1.52 million from the contingency reserve to operating to assist in funding 2013/14 Preliminary Operating Budget.
- 2) The preliminary operating budget balancing proposals as outlined in the Preliminary Operating Budget 2013/14 for implementation and incorporation in the Board's Budget Bylaw for 2013/14.  
**CARRIED (Abstained: Trustee Clarkson)**

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Capital Bylaw No. 126573 – 2013/14 Carbon Neutral Capital Program

The Secretary Treasurer referred to the attachment in the Agenda reporting the Ministry of Education has announced carbon neutral funding in the amount of \$9,765 to be used for consulting work.

The Board Chair opened the floor to questions.

A question was asked if the district has received funding from the Ministry in the past for work in schools related to this to which it was responded positively and one project received over \$100,000.

**Moved:** Trustee Rempel

**Seconded:** Trustee Carr

THAT the Board pass Capital Project Bylaw No. 126573 – 2013/14 Carbon Neutral Capital Program at this meeting with three (3) readings, unanimously.

**CARRIED**

**Moved:** Trustee Rempel

**Seconded:** Trustee Marshall

THAT the Board pass Capital Project Bylaw No. 126573 – 2013/14 Carbon Neutral Capital Program as read a first time.

**CARRIED**

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT the Board pass Capital Project Bylaw No. 126573 – 2013/14 Carbon Neutral Capital Program as read a second time.

**CARRIED**

**Moved:** Trustee Rempel

**Seconded:** Trustee Carr

THAT the Board pass Capital Project Bylaw No. 126573 – 2013/14 Carbon Neutral Capital Program as read a third time and finally adopted.

**CARRIED**

Capital Bylaw No. 126633 – 2013/14 Annual Facility Grant – Capital Portion

**Moved:** Trustee Rempel

**Seconded:** Trustee Palis

THAT the Board pass Capital Project Bylaw No. 126633 – 2013/14 Annual Facility Grant - Capital Portion at this meeting with three (3) readings, unanimously.

**CARRIED**

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT the Board pass Capital Project Bylaw No. 126633 – 2013/14 Annual Facility Grant - Capital Portion as read a first time.

**CARRIED**

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT the Board pass Capital Project Bylaw No. 126633 – 2013/14 Annual Facility Grant - Capital Portion as read a second time.

**CARRIED**

**Moved:** Trustee Rempel

**Seconded:** Trustee Palis

THAT the Board pass Capital Project Bylaw No. 126633 – 2013/14 Annual Facility Grant - Capital Portion as read a third time and finally adopted.

**CARRIED**

## 2. Information Items

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

### I. COMMITTEE BUSINESS

### J. QUESTION PERIOD

**Leslie Franklin thanked the board for revisiting the custodial issue. Much appreciated.**

### K. TRUSTEE REPORTS

BC School Trustees' Association. Trustee Clarkson reported on the upcoming Annual General Meeting on April 25 – 28<sup>th</sup> stating he would like attendees to follow-up on responses to past motions and initiatives.

Joint Parks and Leisure Services. The Board Chair reported on the attendance at the recent meeting where the budget was discussed taking the opportunity to engage discussion on how the budget affects the communities including facility rental rates. Both the District of Maple Ridge and City of Pitt Meadows are interested in learning more. The City of Pitt Meadows welcomes for the Board to attend an upcoming council meeting.

Ridge Meadows Arts Council. A new residence for the Artist in Residence has been provided and there will also be a residence in Pitt Meadows too; many of the work the artists do, is with students and teachers in our district; scholarship selection is in process; a suggestion was made for representatives to attend a future Board meeting to make a presentation on the good work they do.

Ridge Meadows Education Foundation. Trustee Marshall reported on the upcoming May 9<sup>th</sup> fundraiser at Mark's Work Warehouse – Customer Appreciation Day; encouraged everyone to attend. Donations are going to support the Brown Bag Lunch Program in schools; seeking volunteers between 11am – 7pm.

Tzu Chi Foundation. The annual celebration is scheduled for May 23, 2013 at 3:30pm at Connex; invitations will be sent in due course.

### Good News Items

Trustee Marshall encouraged everyone to attend the May 6<sup>th</sup> All-Candidates meeting at THSS in the Rotunda from 7 – 9pm; sponsored by DPAC in collaboration with the Board of Education.



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Trustees Carr and Palis attended the successful public speaking contest at Eric Langton Elementary; Trustees attended the Youth Philanthropy Initiative (“YPI”) at Garibaldi Secondary assisting with judging. This year’s winner was PoCoMo Youth Services - outreach for youth.

Trustees reported on the successful Social Justice Conference event held at The Act as organized by teacher, Dani Zagar and commended the many students and staff who participated and assisted.

Trustee Carr reported on the successful pole carving unveiling ceremony – a two year project at Westview Secondary.

The Chair attended the recent poetry slam with participating schools Samuel Robertson Technical, Westview and Thomas Haney Secondary speaking to the depth, passion and creative talent exhibited.

**L. OTHER BUSINESS**

**M. ADJOURNMENT**

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT the meeting of the Board be adjourned at 6:50 p.m.

**CARRIED**

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Mike Murray, Chairperson

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Flavia Coughlan, Secretary Treasurer



## **RECORD**

### **2012-2013**

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

#### **April 24, 2013**

Call to Order	Meeting called to order at 3:54 p.m.
Motion of Exclusion	Approved
Correspondence	No correspondence
Ordering of Agenda	Approved as amended
Confirmation of Minutes – April 10, 2013	Approved as amended
Superintendent Decision Items (3)	Approved
Superintendent Information Items (2)	Received for information
Committee Business	
Question Period	
Trustee Reports	
Adjournment	Adjourned at 4:48 p.m.