



**PUBLIC MEETING  
OF THE BOARD OF EDUCATION**

Wednesday, May 30, 2012  
6:00 p.m.

District Education Office  
22225 Brown Avenue  
Boardroom

---

**A G E N D A**

*"An act has no ethical quality whatever unless it be chosen out of several all equally possible"*  
~ Mahatma Gandhi

**A – OPENING PROCEDURES**

1. Call to Order
2. Correspondence
  - a) Dave Smith, Chairperson – Kanaka Education + Environmental Partnership Society\*
  - b) Leighton Wishart, Chairperson – School District No. 85 (Vancouver Island North)\*  
(April 16, 2012) Subject: Bill 22
  - c) Mel Joy, Chairperson – School District No. 8 (Kootenay Lake)\*  
(May 9, 2012) Subject: Collective Bargaining
  - d) George Abbott, Honourable Minister – Ministry of Education  
(May 10, 2012) Subject: Mediator Appointment
3. Ordering of Agenda

**B – CONFIRMATION OF MINUTES**

1. May 9, 2012\*

**C – PRESENTATIONS**

1. "OK2bbblue":  
Todd Patrick & Friends, Westview Secondary School
2. Learning Commons:  
Wanda Young, Teacher Librarian, Maple Ridge Secondary School;  
April Hilland, Teacher Librarian, Glenwood Elementary School

**D – DELEGATIONS**

**E – CHAIR REPORT**

**F – DEFERRED ITEMS**

**G – TRUSTEE MOTIONS**

**H – CHIEF EXECUTIVE OFFICER'S REPORT**

1. Decision Items
  - a) Superintendent of Schools
  - b) Deputy Superintendent
  - c) Secretary Treasurer

- i. Board Policy Development Committee:
      - Adoption of Board Policy: 7110 – Whistle Blower Protection \*
      - Adoption of Board Policy: 7210 – Personal/Sexual Harassment\*
    - ii. Proposed Board Meeting 2012-2013 Schedule\*
  - 2. Information Items
    - a) Superintendent of Schools
      - i. Summer Learning\*
      - ii. Reading Racers Summer Program\*
      - iii. Math in Motion Summer Program\*
      - iv. SD42's Youth Audience Series Program 2012/13\*
    - b) Deputy Superintendent
    - c) Secretary Treasurer

## **I – COMMITTEE BUSINESS**

- 1. Committees of the Whole
  - a) 2011 - 2012 Finance
  - b) 2012 - 2013 Budget
  - c) Advocacy
  - d) Human Resources
- 2. Committee & Advisory Committee Reports
  - a) Aboriginal Education
  - b) Board Policy Development
  - c) District Student Advisory
  - d) Education
  - e) French Immersion Advisory
  - f) Inclusive Education
  - g) Transportation

## **J – QUESTION PERIOD**

- 1. Trustee Questions
- 2. Staff Questions
- 3. Employee Group Questions
- 4. DPAC Questions
- 5. Public Questions

## **K – TRUSTEE REPORTS**

- 1. BC School Trustees' Association Provincial Council
- 2. District Parent Advisory Council
- 3. Joint Parks and Leisure Services
- 4. Municipal Advisory & Accessibility
- 5. Ridge Meadows Community Arts Council
- 6. Ridge Meadows Education Foundation
- 7. Social Planning Advisory
- 8. Tzu Chi Foundation
- 9. Youth Society
- 10. Other Board Liaison Representative Reports
  - a) Good News Items
  - b) Public Disclosure of Closed Meeting Business\*

## **L – OTHER BUSINESS**

## **M – ADJOURNMENT**

*Every student deserves safe and supportive learning environments free of bullying behaviours*



To: Board of Education

From: Chairperson  
Mike Murray

Re: **CORRESPONDENCE**

Date: May 30, 2012  
(Public Board Meeting)

**Information**

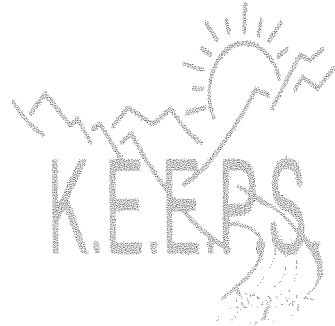
---

- i. Dave Smith, Chairperson – Kanaka Education + Environmental Partnership Society (“KEEPS”)
- ii. Leighton Wishart, Chairperson – School District No. 85 (Vancouver Island North)  
*(April 16, 2012) Subject: Bill 22*
- iii. Mel Joy, Chairperson – School District No. 8 (Kootenay Lake)  
*(May 9, 2012) Subject: Collective Bargaining*
- iv. George Abbott, Honourable Minister – Ministry of Education  
*(May 10, 2012) Subject: Mediator Appointment*

**RECOMMENDATION:**

THAT the Board receive all correspondence for information.

Attachment



11450 – 256<sup>th</sup> St.  
Maple Ridge, B.C. V2W 1H1

To: Maple Ridge Pitt Meadows School District 42

Dear School Board Chair Mike Murray and School Board Trustees;

The Bell – Irving Hatchery on Kanaka Creek has reached its 30<sup>th</sup> year milestone as a fish hatchery, unfortunately due to age this old barn has been compromised by the weather and years of rain. The wetness and mould issues dictate that the building must be demolished. The KEEPS group (Kanaka Education + Environmental Partnership Society) will have to demolish the existing old Bell - Irving Hatchery facility and then build a new fish production / education structure on the same location. We are anticipating demolition in mid June and construction of the new Bell – Irving Hatchery to be open for fall spawning season in mid October 2012. We expect to begin the adjacent Kanaka Creek Watershed Stewardship Center in the spring of 2013.

The proposed Hatchery and Kanaka Centre budget totals approx \$ 1.4 million and now that we have agreement and plans, the project will begin, starting with demolition after all the salmon fry are moved out of the existing Bell – Irving Hatchery and put in the outside netted ponds. We are starting our public fund raising campaign with approx \$ 630,000 presently committed and we are actively looking to raise another approx \$ 700,000 over the next 15 months.

So I would ask you to please help champion our Kanaka Creek Watershed and our KEEPS group. Please assist us in achieving the new Bell – Irving Hatchery and the new Kanaka Creek Watershed Stewardship Centre facilities.

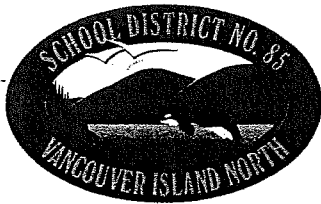
We are presently working with Metro Vanc. Parks, DFO, Pacific Parklands Foundation, Pacific Salmon Foundation and KEEPS would greatly appreciate all support and financial contributions. Tax receipts are available through the Pacific Parklands Foundation.

I have taken the liberty of including our Kanaka Centre Brochure and some literature about KEEPS. Please view our website to see more about **KEEPS** -- [www.keeps.org](http://www.keeps.org)

We thank you for your consideration, your time, your attention and your support.  
We look forward to sharing the Kanaka dream with you.

Sincerely Yours,

*Dave*  
Dave Smith, KEEPS, Chair      604 – 467 – 1188      towerridge@shaw.ca



*Bringing Learning to Life!*  
April 16, 2012

## Vancouver Island North School District No. 85

PO Box 90, Port Hardy, BC V0N 2P0  
Tel: (250) 949-6618 Fax: (250) 949-8792

Honourable George Abbott  
Minister of Education  
Ministry of Education  
PO Box 9045 Stn Prov Govt  
Victoria, B.C. V8W 9E2

Dear Minister Abbott,

At our March 12, 2012 Public Board Meeting the Board voted unanimously to write to you and voice our concern with Bill 22, and the government's inability to reach a negotiated agreement with teachers.

Our concern is for the students of this district and indeed the province. Bill 22 has the undeniable potential to alienate teachers throughout the province, to create discontent and mistrust toward the Ministry of Education and by extension toward teachers' immediate employers, their Boards of Education.

We firmly believe, and all research bears this out, that those closest to students have the greatest impact on their learning and their wellbeing. It is equally true that people give their best effort when they feel valued and respected. It is our opinion that Bill 22 devalues and disrespects teachers and the work they do.

Clearly Bill 22 violates the teaching profession's right to free collective bargaining. It imposes a mediation process that appears to us unfair in that it sets preconditions aimed at ensuring the government's bargaining objectives are achieved.

We applaud the Minister for his stated willingness to meet with the leadership of BCTF in order to build bridges for healthy dialogue, for his leadership relating to Twenty-first Century Learning and his insight of the need to revisit the area of students with special needs, but we fear that Bill 22 will prevent us from achieving the full potential of these and other positive directions promoted by the Ministry and supported by our district. We urge the Minister to seek ways to honor the teaching profession and create a climate leading to the enhancement of a world class education system that will continue to be the envy of others.

Regards,

A handwritten signature in black ink, appearing to read "Leighton Wishart".

Leighton Wishart, Board Chair  
Board of Education School District 85 (Vancouver Island North)

cc: Michael McEvoy, President, BCSTA  
Scott Benwell, Superintendent  
Fred Robertson, VINTA President  
all B.C. Boards of Education via BCSTA



## School District No. 8 (Kootenay Lake)

### Board Chair

570 Johnstone, Nelson, B.C. V1L 6J2

Telephone: (250) 352-6681 Fax: (250) 352-6686

Toll Free: 1-877-230-2288 Web: [www.sd8.bc.ca](http://www.sd8.bc.ca)

*Academic Success ♦ Creativity and Imagination ♦ Citizenship ♦ Resiliency*

May 9, 2012

BC Public School Employers' Association  
400 – 1333 West Broadway  
Vancouver BC V6H 4C1

BC Teachers' Federation  
100 – 550 West 6<sup>th</sup> Ave.,  
Vancouver BC V5Z 4P2

### RE: Strike Action

The Board of Education of School District 8 passed this motion at a previous meeting:

"The Board of Education write a letter to BCPSEA and the BCTF relative to the negative effects our District is experiencing due to the strike action, with a copy forwarded to the Minister of Education."

The SD8 Board of Education values the Collective Bargaining process in Education and we believe it needs to be respected by everyone involved. The Collective Agreement is a document that the employer and the employee must work within to provide the stable and effective operation of our school district. The bargaining process is valued by our Board. We know the strategies and discussions that take place in trying to get to an end that is then workable between the two is just as important as the agreement itself.

This bargaining round was long and difficult for our district. Students were affected, the relationships between our managers and employees have been challenged, and the entire education system has received considerable criticism that does not help to foster confidence from the public in our abilities as Boards of Education to educate students.

The School District No. 8 Board of Education is urging BCPSEA, BCTF and the Ministry of Education to begin the steps needed to ensure we will not be in a collective bargaining process such as this one in the future. We have hope that a process that reflects lessons learned will lead to a more productive and positive outcome. While we understand this round is not yet completed, we want to make sure that the commitment and conversations are beginning now to make the next round more successful. Our students deserve it.

Sincerely,

Mel Joy  
Board Chair  
[mjoy@sd8.bc.ca](mailto:mjoy@sd8.bc.ca)

cc Board of Education  
BCSTA Boards of Education  
Ministry of Education



May 10, 2012

Ref: 155067/158314

Maple Ridge-Pitt Meadows Board of Education  
C/O Mr. Mike Murray, Chair  
22225 Brown Avenue  
Maple Ridge, BC V2X 8N6

Dear Mr. Murray:

Thank you for your letters of March 8, 2012 and March 29, 2012 regarding the appointment of a mediator under Bill 22, the *Education Improvement Act*.

As you noted, in line with the provisions of Bill 22, government has appointed Dr. Charles Jago to mediate contract talks between the BC Teachers' Federation (BCTF) and the BC Public School Employers' Association (BCPSEA). As mediator, Dr. Jago will seek to address all issues outstanding at the bargaining table to help the parties reach a negotiated agreement.

Dr. Jago is an experienced educator, has strong dispute resolution skills and is held in high regard by the education community. He is the former president of the University of Northern British Columbia (UNBC), has held academic appointments in Canadian universities for over 40 years and received the Order of Canada for his work as founder of the Northern Medical Program at UNBC.

I gave careful consideration to the appointment of Dr. Jago and continue to believe that his experience and education background provides the parties with a real opportunity to resolve issues, reach a negotiated agreement and work together to improve our education system.

Again, thank you for taking the time to write and thank you for your ongoing hard work on behalf of students in the Maple Ridge-Pitt Meadows School District.

Yours truly,

George Abbott  
Minister



To: Board of Education

From: Chairperson  
Mike Murray

Re: **ORDERING OF AGENDA**

Date: May 30, 2012  
(Public Board Meeting)

**Decision**

---

**RECOMMENDATION:**

THAT the Agenda be ordered as circulated.





To: Board of Education

From: Chairperson  
Mike Murray

Re: **APPROVAL OF MINUTES**

Date: May 30, 2012  
(Public Board Meeting)

**Decision**

---

**RECOMMENDATION:**

THAT the Minutes of the May 9, 2012 Public Board Meeting be approved as circulated.

Attachment



**PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING  
Wednesday, May 9, 2012 (6:00 PM)  
DEO Board Room**

---

**IN ATTENDANCE:**

**BOARD MEMBERS:**

Board Chairperson – Mike Murray  
Vice-Chairperson – Eleanor Palis  
Trustee – Susan Carr  
Trustee – Ken Clarkson  
Trustee – Kathy Marshall  
Trustee – Sarah Nelson

**STAFF:**

Superintendent – Jan Unwin  
Secretary Treasurer – Wayne Jefferson  
Deputy Superintendent – Laurie Meston  
Mgr. of Communications/Community Relations – Irena Pochop  
Executive Assistant – Tracy Orobko

**ABSENT:**

Trustee Dave Rempel

**A. OPENING PROCEDURES**

**Call to Order**

The meeting was called to order at 6:00 p.m.

The Chair welcomed and thanked everyone for attending.

**1. Correspondence**

- Michele Babchuk, Chairperson – School District No. 75 (Campbell River)  
*(March 29, 2012) Subject: Mediator Appointment*
- George Serra, President – Maple Ridge Teachers' Association  
*(April 17, 2012) Subject: Bargaining Process*
- Kelly Swift, General Manager, Community Development, Parks & Recreation Services  
*(April 23, 2012) Subject: Bid to Host the BC Summer Games*

**Moved:** Trustee Clarkson

**Seconded:** Trustee Marshall

THAT the Board receive all correspondence for information

**CARRIED**

**2. Ordering of Agenda**

**Additions/Amendments:**

Superintendent Information Item: International Education; District Calendar; and Adult Education.

Secretary Treasurer Information Item: Board Policy Development Committee – Safe Schools.

Secretary Treasurer Information Item: 2012/2013 Proposed Draft Preliminary Budget – Presentation.

Moved to Chair Report: Correspondence – Kelly Swift, General Manager, Community Development,  
Parks & Recreation Services.

**Moved:** Trustee Clarkson

**Seconded:** Trustee Palis

THAT the Agenda be ordered as amended.

**CARRIED**

---

The Chair opened the floor to others wanting to speak to the Agenda.

**B. CONFIRMATION OF MINUTES**

1. April 25, 2012 Public Board Meeting Minutes

**Moved:** Trustee Marshall

**Seconded:** Trustee Nelson

THAT the Minutes of the April 25, 2012 Public Board Meeting be approved as circulated.

**CARRIED**

**C. PRESENTATIONS**

French Immersion – Joanne Rowen, Principal, Pitt Meadows Elementary School

Ms. Rowen provided a power point on the successes of the French Immersion program and its history in the School District including “late” and “secondary” immersion. The goal upon graduation is to be functionally bilingual at the end of the program. This is a program of choice, parallels English programs and students earn two Dogwood Certificates. The largest challenge to date is the rate of growth, lack of space and staffing challenges.

The Chair opened the floor to questions.

**Moved:** Trustee Carr

**Seconded:** Trustee Clarkson

THAT the Board receive the French Immersion presentation for information.

**CARRIED**

**D. DELEGATIONS**

**E. CHAIR REPORT**

The Chair introduced and sought feedback regarding correspondence dated April 17, 2012, from George Serra, President – Maple Ridge Teachers’ Association.

**Moved:** Trustee Clarkson

**Seconded:** Trustee Carr

THAT the Board respond to correspondence received from the Maple Ridge Teachers’ Association based upon dialogue as previously indicated by the Board on the matter of mediator appointment.

**CARRIED**

The Chair requested Trustees to submit further comments for inclusion in the letter via electronic mail.

The Chair introduced correspondence from Kelly Swift, General Manager, Community Development, Parks and Recreation Services.

**Moved:** Trustee Nelson

**Seconded:** Trustee Marshall

THAT the Board support a bid to host the 2016 or 2018 BC Summer Games with the District of Maple Ridge and the City of Pitt Meadows providing any additional expenses beyond the School District’s annual budget are covered by the games.

**CARRIED**

**F. DEFERRED ITEMS**

---

**G. TRUSTEE MOTIONS**

**H. CHIEF EXECUTIVE OFFICER'S REPORT**

**1. Decision Items**

- a) Superintendent of Schools**
- b) Deputy Superintendent**

2012 – 2013 Kanaka Creek District Local School Calendar

**Moved:** Trustee Nelson

**Seconded:** Trustee Carr

THAT the Board approves:

- The attached Proposed 2012 – 2013 Kanaka Creek Local School Calendar.

**CARRIED**

**c) Secretary Treasurer**

Board Policy Development Committee: Rescind Budget Process Bylaw – Third and Final Reading

**Moved:** Trustee Marshall

**Seconded:** Trustee Clarkson

THAT the Board rescind Annual Budget Bylaw November 20, 2008, and replace with a Board policy as per the Procedure Bylaw on Non-Financial Bylaws under Part E – section 3.01(d).

It is further recommended that the attached Budget Process Bylaw November 10, 2008, be rescinded as read a third and final time.

**CARRIED**

Board Policy Development Committee: Adoption of Board Policy 4203 – Operating Budget

**Moved:** Trustee Clarkson

**Seconded:** Trustee Palis

THAT the Board adopt a new Policy 4203 – Operating Budget.

**CARRIED**

Financial Statements 2011 – 2012 Third Quarter

Following approval the Financial Statements will be posted to the website.

**Moved:** Trustee Clarkson

**Seconded:** Trustee Palis

THAT the Board approve the 2011 – 2012 Third Quarter Financial Statements.

**CARRIED**

Temporary Borrowing Resolution

**Moved:** Trustee Palis

**Seconded:** Trustee Carr

THAT the Board approve the following borrowing resolution:

WHEREAS Section 139 of the *School Act* and Regulation 10, provides that a Board may by resolution, with the approval of the Minister, borrow from time to time for a period not exceeding six months for purposes

other than capital expenditures, by way of a temporary loan, such sums as the Board may deem necessary to meet current operating and debt services expenditures:

THEREFORE, BE IT RESOLVED, that in accordance with the provisions of Section 139 of the *School Act* and Regulation 10, the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) authorize the Secretary Treasurer to request the approval of the Minister of Education for the borrowing of an amount not to exceed \$6,500,000. These funds would be in the form of a \$2,500,000 line of credit and additional funds of \$4,000,000 if required to meet current operating and debt services expenditures, but all money so borrowed shall be repaid not later than the 9th of November, 2012.

**CARRIED**

**Information Items**

**a) Superintendent of Schools**

**International Public School Education Association ("IPSEA")**

The Superintendent referred to the handout provided and requested support for the International Education Department with respect to the closure of visa offices.

**Moved:** Trustee Clarkson

**Seconded:** Trustee Marshall

THAT the Board write a letter in support of the International Education Department, to 'whom it may concern' reflecting on the impact on school districts sending copies to the local Member of Parliament and Members of Legislative Assembly.

**CARRIED**

**District Calendar**

The Superintendent informed the Board of a recent announcement made by the Provincial Government regarding the 2013 Family Day. Although February 18<sup>th</sup> was previously announced, Government has decided to review the date.

As staff had previously brought the 2012/2013 school calendars for approval, staff may have to bring calendars back for approval should the date change.

**Moved:** Trustee Carr

**Seconded:** Trustee Clarkson

THAT the Board write a letter to the Provincial Government indicating the School District has already passed a calendar and would like to retain the February 18, 2013 date.

**CARRIED**

**Adult Education**

The Superintendent provided a warning the Provincial Government has changed the Education Guarantee altering offerings for adults which may create public queries for the Board. Staff will be reviewing parameters around fees required. The district's Adult Education will be impacted.

**b) Deputy Superintendent**

**c) Secretary Treasurer**

Capital Project Bylaw 126395: 2012-2013 Annual Facility Grant Expenditure Plans

**Moved:** Trustee Clarkson

**Seconded:** Trustee Carr

THAT the Board receive the Secretary Treasurer's report on the 2012-2013 Annual Facility Grant expenditure plans for information.

**CARRIED**

Board Policy Development Committee – Safe Schools

The Secretary Treasurer referred to the handout provided. Due to the complexity, importance and the time needed to ensure all stakeholder input, staff recommended to bring the draft policy to the Board in September. The consulting process with stakeholder groups will commence soon.

**Moved:** Trustee Clarkson

**Seconded:** Trustee Marshall

THAT the Board receive the Board Policy Development Committee ("BPDC") report on the proposed Policy of Safe Schools.

**CARRIED**

2012-2013 Proposed Draft Preliminary Budget - Presentation

The Secretary Treasurer reported on the overall protection of classrooms, balanced budget, feedback received at the Public Forum, and consultation with partner groups. The proposed draft preliminary budget will be posted to the website for public feedback.

**Moved:** Trustee Clarkson

**Seconded:** Trustee Carr

THAT the Board receive the 2012/2013 Proposed Draft Preliminary Budget for information as recommended by the 2012/2013 Budget Committee of the Whole.

**CARRIED**

**I. COMMITTEE BUSINESS**

Aboriginal Education. Trustee Carr introduced the new "Talking Stick" newsletter; the Awards Ceremony is scheduled for May 29<sup>th</sup>.

District Student Advisory. Trustees reported on the great success of the Cor Project on May 2<sup>nd</sup> where 170 students participated across the district volunteering in various capacities: ARMS, KEEPS, SPCA, Salvation Army and Adopt a Block.

**J. QUESTION PERIOD**

**K. TRUSTEE REPORTS**

BC School Trustees' Association. Highlights from the recent Annual General Meeting were provided.

District Parent Advisory Council. Appreciation was extended to Alouette Elementary for hosting the recent meeting. Dep. Superintendent Meston provided an overview of Special Education explaining the levels of funding; the Superintendent presented the school calendar; and the Secretary Treasurer presented an update on the 2012/2013 Budget process. Executive Elections are scheduled for June 27<sup>th</sup>; nominations are due June 1<sup>st</sup>.

Joint Parks and Leisure Services. The Rick Hansen Man-in-Motion celebration is scheduled for May 17<sup>th</sup>. The tour will stop at various schools in both Maple Ridge and Pitt Meadows with a barbecue for volunteers.

Members from the Parks and Recreation Commission will be attending an upcoming Board meeting to promote the grade 5 Active Pass.

Ridge Meadows Community Arts Council. Compliments were given to the First Nation art exhibit in the Gallery and for the “Bboyism” touring street dance troupe from Ottawa.

Social Planning Advisory. Compliments were given to Roberta O’Brien’s, “A day in the Life of Poverty”, presentation. She is an ECD Coordinator bringing awareness of local poverty issues.

#### Good News Items

Tzu Chi Foundation. A report was provided on the May 6<sup>th</sup> event at Henderson Place in Coquitlam for the Mother’s Day celebration which was combined with Buddha’s birthday and Tzu Chi’s 20<sup>th</sup> anniversary. A reminder was provided regarding the upcoming celebration on May 16<sup>th</sup> at South Lillooet Centre. Since 1995, Tzu Chi has financially contributed approximately \$165,000 in support of SD42 students.

Music Monday. Trustees reported on the success of the event which is held annually on the first Monday in May across Canada.

Grade 10 Interview Fair. A reminder was provided of the upcoming Interview Fair at Garibaldi Secondary.

Glenwood Elementary. A reminder was provided of the upcoming 50<sup>th</sup> anniversary scheduled for May 29<sup>th</sup>.

Trustee Marshall reported on her attendance at a celebration involving Dave and Sharon Rempel who have assisted with over 200 Russian adoptions but have announced their final year of involvement. A tribute was made to them.

#### **L. OTHER BUSINESS**

#### **M. ADJOURNMENT**

**Moved:** Trustee Carr

**Seconded:** Trustee Palis

THAT the meeting of the Board be adjourned at 8:29 p.m.

**CARRIED**

---

Mike Murray, Chairperson

---

Wayne Jefferson, Secretary Treasurer

2012 – 2013

# KANAKA LOCAL SCHOOL CALENDAR



School Opening Day for Students	Tuesday, September 4, 2012
<i>Non Instructional Day (School Based Growth Planning Day)</i>	<i>Monday, September 24, 2012</i>
Thanksgiving Day	Monday, October 08, 2012
<i>Non Instructional Day (Province wide)</i>	<i>Friday, October 19, 2012</i>
<b>Altered Calendar Day</b>	<b>Friday, November 9, 2012</b>
Remembrance Day	Monday, November 12, 2012
<i>Non Instructional Day (School Based)</i>	<i>Monday, December 3, 2012</i>
Schools Close for Winter Break	Friday, December 7, 2012
Winter Break	Monday, Dec. 10 to Friday, Jan. 4, 2013
Schools reopen after Winter Break	Monday, January 7, 2013
<i>Non Instructional Day (School Based 1/2 day)</i>	<i>Monday, January 7, 2013</i>
<b>Altered Calendar Day</b>	<b>Friday, January 25, 2013</b>
<i>Non Instructional Day (District wide)</i>	<i>Friday, February 15, 2013</i>
Family Day	Monday, February 18, 2013
Schools Close for Spring Break	Thursday, March 28, 2013
Good Friday	Friday, March 29, 2013
Easter Monday	Monday, April 1, 2013
Spring Break	Tuesday, April 2 to Friday, April 26, 2013
Schools reopen after Spring Break	Monday, April 29, 2013
<i>Non-Instructional Day (School Based 1/2 day)</i>	<i>Monday, April 29, 2013</i>
Victoria Day	Monday, May 20, 2013
<i>Non Instructional Day (School Based)</i>	<i>Tuesday, May 21, 2013</i>
<i>Canada Day</i>	<i>Monday, July 1, 2013</i>
Last Day for Students	Friday, July 26, 2013
Year-end Administrative Day	Monday, July 29, 2013
Schools Close	Monday, July 29, 2013
<b>Altered Calendar Days</b>	<b>Tuesday, July 30 to Friday, August 2, 2013</b>
B.C. Day (Provincial Holiday)	Monday, August 5, 2013
Summer Break	Tuesday, August 6 to Monday, September 2, 2013

**Days in Session: 186**

**Days of Instruction for students: 180**

Elementary (K-7) daily schedule:

- 8:30 a.m. to 2:20 p.m.

295 instructional minutes per day (as per School Act requirements).





To: Board of Education

From: Chairperson  
Mike Murray

Re: **PRESENTATION**

Date: May 30, 2012  
(Public Board Meeting)

**Information**

---

1. "OK2bbblue":
  - Todd Patrick, Teacher, Westview Secondary School
2. Learning Commons:
  - Wanda Young, Teacher Librarian, Maple Ridge Secondary School
  - April Hilland, Teacher Librarian, Glenwood Elementary School

**RECOMMENDATION:**

THAT the Board receive the presentation for information.



To: Board of Education

From: Secretary Treasurer  
Wayne Jefferson

Re: **BOARD POLICY APPROVAL**

Date: May 30, 2012  
(Public Board Meeting)

**Decision**

---

**BACKGROUND/RATIONALE:**

As contemplated under the Board's policy 2500, the Board Policy Development Committee has followed the appropriate consultation requirements as outlined within and is pleased to present for the Board's approval, two new policies.

The attached policies, after having been presented to the Board for pre-reads and circulated to stakeholders and following the Board and Educational Partners' input, were posted on the School District's website for feedback for the required consultation period and are now ready for Board approval:

7110: Whistle Blower Protection; and  
7210: Personal/Sexual Harassment.

**RECOMMENDATION:**

THAT the Board approve policies 7110 - Whistle Blower Protection; and 7210 - Personal/Sexual Harassment for implementation; and

THAT the attached procedures 7110.1 and 7210.1 be received for information.

Attachments



## **SD 42 POLICY: 7110**

### **WHISTLE BLOWER PROTECTION**

---

#### **PHILOSOPHY**

The Board of Education (“Board”) is strongly committed to upholding ethical standards in the School District and will foster and maintain an environment where employees can work safely and appropriately without fear or retaliation. All employees, and others performing work on behalf of the School District, are expected to conduct themselves in a professional manner, adhere to applicable laws and Board Policies and Procedures that apply to their work activities in addition to demonstrating ethical behavior in all their decisions and interactions.

The Board expects employees, and others that we deal with, who have serious concerns about any aspect of the School District’s operations with respect to potential evidence of wrongdoing, to come forward and voice those concerns.

#### **AUTHORITY**

The responsibility for the day to day administration and enforcement of this Policy rests with the Superintendent of Schools and the Secretary Treasurer as authorized by the Board of Education. Reports of workplace wrongdoings may be made to the Board Chairperson or with the Superintendent or Secretary Treasurer.

The provisions of this Policy are independent of, and supplemental to, the provisions of collective agreements between the School District and its Unions relative to grievance procedures and to any other terms and conditions of employment.

#### **POLICY VIOLATIONS**

It is a violation of the Policy for anyone to knowingly make a false complaint of wrongdoing or to provide false information about a complaint. Individuals who violate this Policy are subject to disciplinary and/or corrective action, up to and including termination of employment.

#### **APPROVED:**



## SD 42 PROCEDURE: 7110.1

### WHISTLE BLOWER PROTECTION

---

#### INTRODUCTION

The Board of Education (“Board”) is committed to the highest standards of openness, honesty and accountability. Employees are often the first to realize there may be something seriously wrong within the School District (“District”). The Board encourages employees, acting in good faith, to report what the employee reasonably believes to be true and reasonably believes to be an improper activity by District officers or employees.

#### DEFINITIONS

For the purpose of this procedure:

**Board** – is the Board of Education, School District No. 42 (Maple Ridge-Pitt Meadows)

**Employee** – applies to all officers, directors and employees of the District as well as to all other stakeholders having an interest in the District including suppliers, consultants and contractors.

**Good Faith** – is evident when a report is made without malice or consideration of personal benefit and the employee has a reasonable basis to believe the report is true.

**Reportable Activity** – is any unlawful, illegal, unwanted action or inappropriate/unethical behavior and can include:

- An unlawful act, whether civil or criminal;
- Questionable accounting practices;
- Falsifying District records;
- Theft of cash, goods, services, time or fraud;
- A dangerous practice likely to cause physical harm or damage to property; and
- Retaliation, reverberation or reprisal for reporting under the Policy.

This list is not all inclusive but is intended to give an indication of the kind of conduct which may be considered as ‘reportable activity’.

This does not include personal actions taken in the course of conducting the District’s business where such matters are most appropriately addressed by reference to the applicable collective agreement or employment contract.

**Report** – is an oral or written disclosure of information made through the processes described below.

## **DUTY TO DISCLOSE**

THE Board expects that an employee who is aware/witnessed of any improper activity or wrongdoing will bring the matter to the attention of the Board and give the District a reasonable opportunity to investigate and take corrective actions appropriate to the circumstances.

## **PROTECTION OF EMPLOYEE AND EMPLOYER**

### Employee:

Any employee who files a report or raises a concern under this Policy will be protected if the employee:

- Provides the information in good faith;
- Believes it to be substantially true;
- Does not act maliciously or make false allegations; and
- Does not seek any personal or financial gain.

All reports under this Policy will be handled with strict confidentiality and personally identifiable information from the report will be shared only to the extent necessary to conduct a complete and fair investigation.

If an employee files a report or raises a concern under this Policy, the District will not retaliate against him or her in any manager, including dismissal or demotion, because of the reporting.

If an investigation reveals that the report was frivolously fraudulent or malicious complaint made or undertaken for improper motives or made in bad faith or without reasonable and probable basis, disciplinary action may be taken.

### Employer:

Nothing in the Policy shall be deemed to diminish or impair the rights of the District to manage its employees under any Policy or collective agreement; or to prohibit any personnel action which otherwise would have been taken regardless of the reporting of information.

## **REPORTING A COMPLAINT**

Employees and stakeholders may submit a complaint about any Reportable Activity to the Board Chairperson ("Chair"), Superintendent or Secretary Treasurer at the School Board Office, in either of the following ways:

- Confidential email; and
- Completing a Complaint Report Form by regular mail.

## **INVESTIGATION**

Upon receiving a complaint, Chair, the Superintendent or Secretary Treasurer will record the receipt of the complaint and determine whether the matter is, in fact, a Reportable Activity under this Procedure.

If the Chair, Superintendent or Secretary Treasurer determines the complaint is a legitimate Reportable Activity, he or she will open a file and commence an investigation in a timely manner.

The investigation generally will include, but will not be limited to, discussions with the reporting employee, the party against whom the allegations have been made and witnesses, as appropriate. Employees shall not obstruct or impede any investigation. Reasonable actions will be taken to prevent retaliation against anyone making a good faith report or participating in an investigation.

The Chair, Superintendent or Secretary Treasurer may enlist Senior Management and/or outside legal, accounting or other advisors, as appropriate, to assist in conducting any investigation. All investigators shall be independent and unbiased both in fact and appearance. Investigators have a duty of fairness, objectivity, thoroughness and observance of legal and professional standards.

It is the obligation of all employees to cooperate in any investigation. Those responsible for the investigation will maintain confidentiality of the allegations and the identity of the person involved, subject to the need to conduct a full and impartial investigation and remedy any violations of law or the Board's policies.

If an investigation establishes that an employee has engaged in improper activity or reportable activity the Board will take immediate and appropriate corrective action.

## **RECORD OF PROCEEDINGS**

Records of all formal and informal resolutions, hearings, and reviews will be kept by the appropriate person: Chair, Superintendent or Secretary Treasurer.

Any records concerning employees will be maintained in accordance with all applicable laws and regulations.

## **ANNUAL REPORT**

The Chair, Superintendent or Secretary Treasurer shall submit to the Board, in a Closed Board meeting, an annual summary of actions taken under this Policy. The summary will include reports received and acted upon during the school year, July 1<sup>st</sup> to June 30<sup>th</sup>.

## **RECEIVED:**



## **SD 42 POLICY: 7210**

### **PERSONAL/SEXUAL HARASSMENT**

---

The Board of Education (“Board”) recognizes the right of all persons associated with the School District to learn, work, conduct business and otherwise associate in an environment that is free from personal/sexual harassment. The Board is committed to a workplace and school system free from personal/sexual harassment.

Another form of harassment, cyberstalking, also occurs in both the workplace, and school environment, either because the perpetrator is unhappy, frustrated, upset or disappointed with management, a fellow worker or fellow student.

The Board believes personal/sexual harassment of an employee interferes with the right of that person to work in the position of their choice.

The Board believes personal/sexual harassment of a student interferes with the right of that student to receive an equal educational opportunity.

The Board believes employees and students should be protected against personal/sexual harassment regardless of whether the perpetrator is an employee or a student.

The Board believes the District may prevent personal/sexual harassment from occurring through greater awareness and sensitivity to the issue and will endeavor to empower people to handle potential personal/sexual harassment situations themselves.

The Board believes training programs for employees are desirable and that informational programs for students are desirable.

The Board expects all employees and students will refrain from engaging in personal/sexual harassment behaviours and all employees will provide positive role models to the students in their care.

Allegations of personal/sexual harassment will be treated seriously. All personnel are responsible for ensuring any allegation of harassment is dealt with immediately and confidentiality in accordance with this policy and regulation.

Protection against harassment extends to incidents occurring at or away from the workplace or school, during or outside working, or instruction hours provided the acts are committed within the course of the employment or teacher/student relationship.

**APPROVED:**

## **SD 42 PROCEDURE: 7210.1**

### **PERSONAL/SEXUAL HARASSMENT**

---

#### **1. PREAMBLE**

Harassment is usually a statement about power and the victim is hesitant to seek help out of fear of reprisal. Harassment should be considered intolerable for it is only by changing attitudes that the workplace and schools will ever be free of harassment.

#### **2. DEFINITION**

Personal/sexual harassment is any unwanted and/or inappropriate comment, conduct or action of a personal sexual nature which has the purpose or effect of detrimentally affecting the working/learning environment or leads to adverse job-related or schooling-related consequences for the victim of harassment.

Personal/sexual harassment, which usually has a negative effect on the victim's ability to learn and/or work, is:

- An expression of power, authority or control through personal or sexual means.
- Coercive in nature.

#### **3. PRACTICES WHICH CONSTITUTE PERSONAL/SEXUAL HARASSMENT**

Personal/sexual harassment encompasses situations in which personal sexual demands are foisted on employees or students, or in which they must endure unwanted or unwelcomed sexually-oriented comments or behavior. It is not necessary that tangible economic rewards be attached to involvement in the behavior.

Example of personal/sexual harassment include:

- A personal/sexual advance, a request for sexual favours, other sexually-oriented remarks or behavior which is known, or ought reasonably to have been known, by the person making the advance, request or remarks or engaging in the behavior, to be unwanted or unwelcomed by the recipient.
- A personal/sexual advance, a request for sexual favours, other sexually-oriented remarks or behavior made by a person in a position of trust and/or responsibility with the power to grant, confer or deny a benefit, privilege, or advancement to an individual in a less powerful position, such as a supervisor-employee or teacher-student relationship, where the person making the advance or request knows, or ought reasonable to know, that it is unwanted or unwelcomed by the recipient.



- A personal/sexual advance, a request for sexual favours and/or other verbal or physical conduct of a sexual nature when submission to such conduct is made a term or condition of employment or submission or rejection of such conduct is used as a basis for employment decisions.
- A personal/sexual advance, a request for sexual favours and/or other verbal or physical conduct of a sexual nature when such conduct unreasonably interferes with work or learning performance or creates an intimidating, hostile or offensive working/learning environment.
- A reprisal or threat of reprisal, or the denial of opportunity for the rejection of a sexual advance or request for sexual favours.
- Subjecting an individual to unwanted groping, propositions, leering, inappropriate comments of a sexual nature, off-colour jokes or obscene gestures.
- The display or distribution of sexually demeaning comments, pornographic and/or exploitative pictures, cartoons and graffiti in School District facilities, or on School District technology such as facsimile machines, copiers, and computer or in any material produced on School District premises.

Cooperation with the harassment as a result of threats or promises does not invalidate a claim of personal/sexual harassment.

Some forms of personal/sexual harassment such as child abuse, sexual assault, pornography, libel, slander or defamation of character, may be actionable.

#### **4. GUIDELINES FOR DEALING WITH PERSONAL/SEXUAL HARASSMENT**

A student or employee may seek a remedy from several sources:

- Pursuant to the School District's policy and regulation on personal/sexual harassment.
- Under collective agreements.
- Pursuant to applicable College of Teachers by-laws and policies governing the professional conduct of members.
- By the filing of a complaint with the Human Rights Council of British Columbia through the Justice System.

The Board of Education ("Board") is obligated under the *Human Rights Act* to investigate all cases of personal/sexual harassment brought to its attention.

#### **5. INFORMAL RESOLUTION OF A COMPLAINT**

Complainants are encouraged, but not required, to immediately tell the other person when his/her behavior is considered inappropriate and unwanted and ask that the unwanted conduct stop. Persons should comply immediately with the request without retaliation.

A complaint may be brought to the attention of any employee at the school or district level should the complainant not wish to file a formal written complaint.

The complainant may request that the employee meet with the alleged harasser with a view to obtaining an apology and an assurance that the offensive conduct will not be repeated.

The complainant may request that the employee meet with the alleged harasser with a view to obtaining an apology and an assurance that the offensive conduct will not be repeated.

The complainant may request that the employee meet with the alleged harasser with a view to arranging a meeting where the complainant can advise the alleged harasser of his/her discomfort and concern with the employee in attendance. The employee could then assist both parties to reach an acceptable resolution.

Alleged harassers will be informed immediately when a complaint has been filed against them.

## **6. FILING A FORMAL COMPLAINT**

A complaint is to be filed, in writing, with the complainant's school Principal or department supervisor, unless the Principal/Supervisor is the alleged perpetrator in which case the complaint is to be filed with the Superintendent or Secretary Treasurer. Alleged harassers will be informed immediately that a complaint has been filed against them.

Within five (5) days of receiving the complaint a meeting will be held with the complainant, followed within ten (10) days by a meeting with the alleged harasser who will be provided a written statement of the allegations and afforded an opportunity to respond. Both parties have the right to have a second party of their choosing attend each meeting.

If a mutually acceptable solution is not achieved the matter will be referred to the Superintendent or Secretary Treasurer within ten (10) days of the meeting with the alleged harasser. The written complaint, the alleged harasser's written account of the incident(s) and a summary of discussions to date will be forwarded with the referral to the Superintendent/Secretary Treasurer. The Superintendent/Secretary Treasurer will convene a meeting within five (5) days and recommend action(s) to the Board of Education except in situations where an MRTA or CUPE member may be disciplined, in which case the Superintendent/Secretary Treasurer will adhere to the respective collective agreement.

Incidents of personal/sexual harassment will be documented and placed on the employee's file. Where the employee is covered by a collective agreement, the provisions of the collective agreement with respect to the employee's file, will apply.

Reports of personal/sexual harassment will be kept completely confidential, involving as few people as possible, with the goal of protecting both parties and stopping the behavior.

Retaliation in any form against any person who has filed a complaint relating to personal/sexual harassment is forbidden. If it occurs, it could be considered grounds for dismissal of staff or removal from the education setting for a student.

It is recognized that false or malicious complaints may damage the reputation of, or be unjust to other persons. Should a person be found to be making false allegations, he/she may be subject to disciplinary action.

## **7. INDEPENDENT INVESTIGATION**

In certain instances the Board of Education may appoint an outside investigator.

**RECEIVED:**



To: Board of Education

From: Secretary Treasurer  
Wayne Jefferson

Re: **PROPOSED BOARD MEETING  
2012-2013 SCHEDULE**

Date: May 30, 2012  
(Public Board Meeting)

**Decision**

---

**BACKGROUND/RATIONALE:**

Each year, the schedule of Board Meetings is determined by the Board's Procedural Bylaws "B" Part A, Section 4.01.

The above procedure would have created the following schedule of meeting dates:

September	12, 26	February	13, 27
October	10, 31	March	13, 27
November	14, 28	April	10, 24
December	12, 26	May	8, 29
January	9, 30	June	12, 26

In light of many other events impacting the upcoming year's Board activities, it is proposed the Board adopt an amended schedule to meet the School District's commitments and community priorities.

*Halloween	October 31, 2012
**Winter Break	December 24, 2012 – January 4, 2013
***Two week Spring Break:	March 18 – 22, 2013

The proposed calendar will be as follows (\* indicates a change):

September	12, 26	February	13, 27
October	10, 24*	March	13***
November	14, 28	April	10, 24
December	12**	May	8, 29
January	16**, 30	June	12, 26

**RECOMMENDATION:**

THAT the Board receive and adopt the Secretary Treasurer's proposed Board Meeting schedule for 2012-2013.



To: Board of Education

From: Superintendent  
Jan Unwin

Re: **SUMMER LEARNING**

Date: May 30, 2012  
(Public Board Meeting)

### **Information**

---

#### **BACKGROUND/RATIONALE:**

Summer Learning for Remedial 10 and for full course academic 10, 11, 12 is the same as it has been in the past; Remedial 8 and 9 will undergo some significant changes.

Summer Learning is designed for students in grades 8 and 9 who require more time to learn, beyond the regular session from September to June, despite ongoing differentiated instruction, universal design, assessment, intervention, and support. Summer Learning is intended to support students who are at risk of not moving forward in their educational program leading to graduation.

Supported by current research we would like to create more of a "Learning Camp" where students would work, with teacher mentors, in small (multi-grade) groups on cross-curricular projects or inquiries designed to cover the learning outcomes required. Learning in the form of projects or inquiries would happen for part of the day and for the other part of the day, we are looking at delivering a number of other activities – swimming, canoeing, hiking, biking, climbing wall, etc. It is hoped that this may start to change the way these students view school, along with helping them learn and appreciate a healthy balanced lifestyle.

Students will be admitted into Summer Learning – Grades 8 and 9 when schools, through teacher, counselors, and administration, make the recommendation AND the student successfully completes the application; including answering reflective questions listed on the application.

#### **RECOMMENDATION:**

THAT the Board receive the Superintendent's report on Summer Learning for information.

Attachments

# Summer Learning

## July 4 – 27, 2012

### Summer School 2012 Vision

Summer Learning allows students an opportunity to be successful in courses in which they were not during the regular school year. It is intended to support students who need more time to learn, learn in a different structure, and are willing to be active in their learning and want to succeed. All classes will take place at Thomas Haney Secondary School. Summer Learning for Remedial 10 and for full course for academic 10, 11, 12 is the same as it has been in the past, the Remedial 8 and 9 will undergo some significant changes.

Supported by current research we would like to create more of a “Learning Camp” where student would work, with teacher mentors, in small (multi-grade) groups on cross-curricular projects or inquiries designed to cover the learning outcomes required. Learning in the form of projects or inquiries would happen for part of the day and for the other part of the day, we are looking at delivering a number of other activities-swimming, canoeing, hiking, biking, climbing wall, etc. It is hoped that this may start to change the way these students view school, along with helping them learn and appreciate a healthy balanced lifestyle.

Enrollment in Summer Learning 2012 will require completion of an application form, which will go through an adjudication process to decide successful applicants. ***Completion of this form does not automatically register students in the summer learning session.***

#### Steps for applying to Summer Learning 2012.

1. Students get an application form from their school and submit completed forms to their school's counselors by June 15<sup>th</sup>.
2. Schools will go through an adjudication process in order to select students to attend according to those most in need and deserving of this opportunity and with regard to the space allocated to the high school, as well as the Summer Learning 2012. Vision statement, both of which are outlined below. Spaces should not be allocated to students on a first-come, first served basis. Please make sure that your recommendations are appropriate, in relation to students with special needs, we do not have support or SEA time.
3. Each high school will be responsible for notifying students of acceptance of their applications virtually everyone who you recommend should be accepted.
4. Each high school will be responsible for cross-enrolling their school's successful applicants on BCeSIS (cross enroll to SD 42 Summer School)
5. ***Steps 2 – 4 must be completed by noon June 21, as forms from successful applicants will be picked up by summer learning staff from each of the high schools.***
6. If there are any course cancellations or extra spots available, Summer Learning will notify high schools by June 28.

**Gr. 8 & 9 courses: (remedial) + 10 remedial**

**8:05 – 12:45**

**Gr. 10 – 12 courses: (100 hrs)**

**8:00 am – 1:30 pm**

# SUMMER LEARNING 2012

Grades 8-12

Full Credit or Academic Remedial

**CONTINUING**  
MAPLE RIDGE & PITT MEADOWS



**July 4 – July 27, 2012**

Continuing Education @  
**Thomas Hancy Secondary School**  
23000 – 116<sup>th</sup> Avenue  
Maple Ridge, BC  
**604-463-2001, Extension 2014**



**Class Hours: MONDAY - FRIDAY**

**Remedial Block A: 8:05 am – 12:45 am**

**Full Credit: 8:00 am – 1:30 pm**

## Registration Information

*Registration starts June 1, 2012*

### Schools on BCeSIS:

- 1) Registration form must be completed at home school and signed by the home school principal
- 2) Student must be cross enrolled to SD42 Summer School
- 3) Students who have any questions regarding their registration status should be referred to their school counselor
- 4) We will be accepting all students **REFERRED** by the school, it will be the home school's responsibility to inform their students.

### Schools not on BCeSIS or Out of District registrations:

- 1) Student completes registration form at home school
- 2) Registration form is faxed with photocopy of student's identification - **Birth Certificate, & Driver's License, or BC ID Card; Landed Immigrant Certificate or Canadian Citizen Card and Care Card to Continuing Education (604-463-5437).**
- 3) Students will be waitlisted for a seat. We will contact individual students to confirm their acceptance.

### Adult Students not currently registered in a school

- 1) Download registration form from SD 42 website > Summer Learning link.
- 2) Fax form, together with a copy of legal documentation (Care Card & Driver's License, or BC ID Card, Landed Immigrant Certificate or Canadian Citizen Card & Care Card) to Continuing Education at Riverside Centre (604-463-5437).
- 3) A message confirming registration will be sent to the student's email

**Students are required to bring a \$40 book deposit per course the first day of class to give to their teacher. Cheque or cash will be held to be returned when textbook is returned to the teacher.**

## Fees

> Canadian Citizens/Landed Immigrants:

- **Free**

> International/Out of Province students:

- \$850.00 per course Full 0 Credit
- \$400.00 per course Remedial course

**(Fee payers must register in person at Riverside Centre the last week of June)**

## Full Credit Courses

*(100 hour courses for final % and letter grade)*

English 10, 11, 12	Math 10 A & W
Language Arts Int'l Ed	Math 10 Fdn and Pre-calculus
Communications 11, 12	Math 11 Fdn, Math 11 A & W
Social Studies 10, 11	Math 11 Pre-calculus
Science 10	Math 12 Principles

## Remedial Courses (40 hour courses for Pass/Fail credit)

Supported by current research we would like to create more of a "Learning Camp" where student would work, with teacher mentors, in small (multi-grade) groups on cross-curricular projects or inquiries designed to cover the learning outcomes required. Learning in the form of projects or inquiries would happen for part of the day and for the other part of the day, we are looking at delivering a number of other activities-swimming, canoeing, hiking, biking, climbing wall, etc. It is hoped that this may start to change the way these students view school, along with helping them learn and appreciate a healthy balanced lifestyle.

Remedial summer learning students must have been enrolled in the course(s) throughout the 2011/12 school year and obtained a standing between 40-49.4%. Permission by school principal is also needed for marks below 40%.

Courses covered in the Learning Camp would include:

English 8, 9	Math 8, 9
Social Studies 8, 9	Science 8, 9

There will be regular Remedial 40 hour courses for Grade 10, (not part of the above grade 8 and 9 model) it will include English 10 Social Studies 10, Science 10 and Math (A & W, Pre-Calculus).

## Attendance

Attendance during the Summer Learning Session is a prerequisite to success. Full attendance is required. ***Absences in excess of 3 days may result in withdrawal from the course.***

## CANCELLATION OF CLASSES

Courses classes/sections may be cancelled if there is insufficient enrolment.

## Letter Grades

### Remedial Courses:

Final letter grades of Pass (P) or Fail (F) only for academic remedial courses

### Full Courses:

Percentage and letter grade will be given.

## Summer Learning Policy

SD No. 42 Summer Learning Session is established to offer academic remedial (Gr.10) and full course studies (Gr. 10-12). The intent is to provide a further opportunity for students to successfully complete courses previously taken and to allow students to move ahead in their studies. Summer Learning, as a district program is part of the services offered by the Continuing Education Department. The Department is responsible for the program profile, schedule, staffing and administration of the Summer Learning Session.

## Provincial Exams

**Continuing Education will be hosting the Provincial Examination session the week of August 13-15 at Riverside Centre for Summer Learning students.**



# Grade 8/9 \*Application/Registration Remedial Summer Learning 2012 Fax to: 604-463-5437

*\*This form does not automatically register you in Summer Learning. An adjudication process will follow to determine students who will be admitted. You will be contacted by your home school if your application has been approved. Any questions regarding this process should be directed to your teacher or counselor. OUT OF DISTRICT STUDENTS PLEASE FAX FORM TO Attention: Bruce Grady*

Home School:	PEN:	Pupil #:
Legal Last Name:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth:
Legal First Name:	Parent/Guardian email:	Day      Month      Year
Middle Name:		
Home Phone #:	Alternate Phone#	

## Student Section:

### Summer Learning Applicants Demonstrate

- A desire and ability to succeed, but may require more time or a different setting and/or strategies
  - A level of commitment and work ethic that will lead to course completion in Summer Learning
  - Behaviour that will allow for success
  - Student must complete following 3 reflective questions:
1. Why do you want to go to Summer Learning? \_\_\_\_\_

2. How is attendance at Summer Learning going to help you reach your goals? \_\_\_\_\_

3. What worked well for you this year? \_\_\_\_\_

**Student:** Please sign indicating you understand the above expectations: **X** \_\_\_\_\_

**Parent Approval:** **X** \_\_\_\_\_

## School Section:

### Course Selection

Gr. 8 & 9: (please check (✓) required course(s))

<input type="checkbox"/> English 8	<input type="checkbox"/> Science 8	<input type="checkbox"/> English 9	<input type="checkbox"/> Science 9
<input type="checkbox"/> Math 8	<input type="checkbox"/> Social Studies 8	<input type="checkbox"/> Math 9	<input type="checkbox"/> Social Studies 9

**Home School Teacher:** Given these expectations, is Summer Learning appropriate for this student? Comments, please:

Please list key learning outcome areas (i.e. units) where this student requires the most attention.

**Teacher Signature:** **X** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Adjudication Committee Use Only: (To be completed by student's home school)

Approved for **Summer School:** Yes ☐ No ☐ **Authorized Signature:** **X** \_\_\_\_\_

**International Education Student** ☐

(Student to bring **copy** of completed registration form with payment to CE office at Riverside Centre **last week of June**)

\_\_\_\_\_  
**School Liaison Name and Signature**

**Home School Records Clerk:** ☐ Cross enrolled to **SD 42 Summer School**

## CE Office use only:

☐ International Education Payment  
☐ Cash/Cheque ☐ MC/VISA

☐ BCeSIS

\_\_\_\_\_  
**CE Signature**

\_\_\_\_\_  
**Date**

Please see reverse for full information on Summer Learning 2012





## Grade 10 \*Application/Registration Remedial Summer Learning 2012

Fax to: 604-463-5437

*\*This form does not automatically register you in Summer Learning. An adjudication process will follow to determine students who will be admitted. You will be contacted by your home school if your application has been approved. Any questions regarding this process should be directed to your teacher or counselor. OUT OF DISTRICT STUDENTS PLEASE FAX FORM TO Attention: Bruce Grady*

Home School:	PEN:	Pupil #:
Legal Last Name:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth:
Legal First Name:	Parent/Guardian email:	Day Month Year
Middle Name:		
Home Phone #:	Alternate Phone#	

### Student Section:

#### **Summer Learning Applicants Demonstrate**

A desire and ability to succeed, but may require more time or a different setting and/or strategies

A level of commitment and work ethic that will lead to course completion in Summer Learning

Behaviour that will allow for success

Student must complete following 3 reflective questions:

1. Why do you want to go to Summer Learning? \_\_\_\_\_
2. How is attendance at Summer Learning going to help you reach your goals? \_\_\_\_\_
3. What worked well for you this year? \_\_\_\_\_

**Student:** Please sign indicating you understand the above expectations: **X** \_\_\_\_\_

**Parent Approval:** **X** \_\_\_\_\_

### School Section:

**Course Selection** Grade 10: (please check (✓) required course(s))

<input type="checkbox"/>	English 10	<input type="checkbox"/>	Math 10 A & W	<input type="checkbox"/>	Science 10
<input type="checkbox"/>	Math 10 Fdn Pre-Calculus	<input type="checkbox"/>	Social Studies 10	<input type="checkbox"/>	

Do you want to write the Provincial Exam in August? ☐ YES ☐ NO

**Home School Teacher:** Given these expectations, is Summer Learning appropriate for this student? Comments, please:

Please list key learning outcome areas (i.e. units) where this student requires the most attention.

**Teacher Signature:** **X** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Adjudication Committee Use Only: (To be completed by student's home school)

Approved for Summer School: Yes ☐ No ☐ Authorized Signature: **X** \_\_\_\_\_

International Education Student ☐

(Student to bring copy of completed registration form with payment to CE office at Riverside Centre last week of June)

School Liaison Name and Signature \_\_\_\_\_

**Home School Records Clerk:** ☐ Cross enrolled to SD 42 Summer School

### CE Office use only:

☐ International Education Payment

☐ BCeSIS

☐ Cash/Cheque

☐ MC/VISA

CE Signature \_\_\_\_\_

Date \_\_\_\_\_

## **Summer Learning**

### **July 4 – 27, 2012**

After a review of Summer Learning in terms of its purpose, effectiveness, and associated costs, a decision has been made to adjust Summer Learning. Essentially, School District 42 will provide opportunity for students in grades 8 and 9 who are considered at risk of not graduating. As well, School District 42 will offer a selection of courses in grades 10-12 where students complete the entire course in 100 hours over the summer. There will be no opportunity for remedial courses at the grade 11-12 level. All Classes will take place at Thomas Haney Secondary School.

*Summer Learning is designed for students in grades 8 and 9 who require more time to learn, beyond the regular session from September to June, despite ongoing differentiated instruction, universal design, assessment, intervention, and support. Summer Learning is intended to support students who are at risk of not moving forward in their educational program leading to graduation.*

*Supported by current research we would like to create more of a "Learning Camp" where students would work, with teacher mentors, in small (multi-grade) groups on cross-curricular projects or inquiries designed to cover the learning outcomes required. Learning in the form of projects or inquiries would happen for part of the day and for the other part of the day, we are looking at delivering a number of other activities – swimming, canoeing, hiking, biking, climbing wall, etc. It is hoped that this may start to change the way these students view school, along with helping them learn and appreciate a healthy balanced lifestyle.*

*Students will be admitted into Summer Learning – Grades 8 and 9 when schools, through teacher, counselors, and administration, make the recommendation AND the student successfully completes the application; including answering reflective questions listed on the application.*

#### **Summer Learning, Grades 8 and 9**

The objective of this offering is to ensure students at risk of not graduating (as determined through a school based team) are provided an opportunity to 'catch-up' in their learning gaps. Schools will be provided seats as determined by the network of Principals, chaired by Bruce Grady.

- This opportunity is for students to complete English, Socials, Mathematics and Sciences in grades 8 or 9.
- It is expected that 160 students will be eligible for Summer Learning. There will be a maximum of 24 students per class.
- From the home school, the teacher will provide an accurate assessment and an indication of the learning outcomes that have not been met for each student.
- Each course will have 40 hours of instruction, between July 4th and July 27th.
- Instruction will occur at THSS, under the direction of Principal, Bruce Grady.

Students currently in grades 8 or 9 have time to make some important decisions, if in fact they feel they are not in a position to successfully complete a course. These options include:

Work closely with the teacher, counselor, and/or administrator to work on a plan for success. It is important to note, that while the last day for the regular session is June 15th, instruction and assessment may continue past that date. Students, and their parents are encouraged to make any arrangements to complete work and demonstrate understanding sooner rather than waiting until the last minute.

**OUT OF DISTRICT STUDENTS PLEASE FAX APPLICATION FORM TO RIVERSIDE CENTRE 604-463-5437  
ATTENTION: Mr. Bruce Grady, Principal**



# High School Application/Registration

## SUMMER LEARNING 2012

Fax to: 604-463-5437

*\*This form does not automatically register you in Summer Learning. An adjudication process will follow to determine students who will be admitted. You will be contacted by your home school if your application has been approved. Any questions regarding this process should be directed to your teacher or counselor*

Home School:		PEN:	Pupil Number:
Legal Last Name:		<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth:
Legal First Name:			Day    Month    Year
Middle Name:			
Address:		Phone:	Cell:
City:	Postal Code:	Email: *	

*\*Please print clearly*

### OFFICE USE ONLY:

#### High School Summer Learning Criteria:

- ☐ Is the summer learning environment suitable/appropriate for this student?
- ☐ State your attempts to support student – or what intervention was taken to support student: \_\_\_\_\_
- ☐ Was student's attendance an issue – excused/unexcused absences? \_\_\_\_\_

#### Course Selection:

Date: \_\_\_\_\_

*\*Full Course – Choose 1 course*

<input type="checkbox"/>	English 10
<input type="checkbox"/>	Math 10 Fdn Pre Calculus
<input type="checkbox"/>	Math 10 A&W
<input type="checkbox"/>	Social Studies 10
<input type="checkbox"/>	Science 10
<input type="checkbox"/>	

<input type="checkbox"/>	English 11
<input type="checkbox"/>	Language Arts Int'l Ed
<input type="checkbox"/>	Math 11 Foundations
<input type="checkbox"/>	Math 11 A & W
<input type="checkbox"/>	Math 11 Pre-Calculus
<input type="checkbox"/>	

<input type="checkbox"/>	Math 12 P
<input type="checkbox"/>	Com 11
<input type="checkbox"/>	Com 12
<input type="checkbox"/>	English 12
<input type="checkbox"/>	Social Studies 11
<input type="checkbox"/>	Student Aide 12

Counselor Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

#### Adjudication Committee Use Only:

Approved for Summer School: ☐ Yes ☐ No

International Education Student ☐

(Student to bring copy of completed registration form with payment to CE office at **Riverside Centre** last week of June)

\_\_\_\_\_  
Home School Principal's Signature/Date

\_\_\_\_\_  
School Liaison Name and Signature/Date

#### Home School Records Clerk:

☐ Cross enrolled to **SD 42 Summer School**

#### CE Office use only:

- ☐ International Education Payment
- ☐ Cash/Cheque    ☐ MC/VISA

☐ BCeSIS

\_\_\_\_\_  
CE Signature

\_\_\_\_\_  
Date

# Continuing Education Adult Registration Summer Learning Registration 2012

**Via: Riverside Centre**

20575 Thorne Avenue, Maple Ridge, B.C. V2X 9A6

**Fax: 604 463-5437** Email: ce@sd42.ca

**\*\*CLASSES HELD AT Thomas Haney Secondary School, 23000 116<sup>TH</sup> AVE, MAPLE RIDGE\*\***

Legal Surname:		Legal First Name:	Legal Middle name:	
Maiden name: (please attach photocopy of marriage certificate)		<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth: _____ Day Month Year Birthplace: _____	
Address:		City:	Postal Code:	
Phone:	Cell:	Email:		
Last high school attended: _____ Year Graduated _____ <input type="checkbox"/> Non-Grad / Last Year Attended _____		First Nations <input type="checkbox"/> Non Status <input type="checkbox"/> Status Nation: _____ Status on Reserve Band # _____		
<b>CONTINUING EDUCATION OFFICE USE ONLY:</b>				
<b>Citizenship:</b>  <input type="checkbox"/> Canadian <input type="checkbox"/> Landed Immigrant <input type="checkbox"/> Int'l Student <input type="checkbox"/> Refugee/Other First Language: _____		<b>Documentation Copied:</b> <b>BC Residency:</b> <input type="checkbox"/> Care Card AND <input type="checkbox"/> Drivers License/BCID/OR <input type="checkbox"/> Passport <b>If Born Outside Canada:</b> <input type="checkbox"/> Permanent Resident Card <input type="checkbox"/> Birth Certificate OR Passport		<b>BCeSIS /U19 CE U/19</b> <input type="checkbox"/> 12/Grad <input type="checkbox"/> 11 <input type="checkbox"/> 10
		<b>BCeSIS Adult</b> <input type="checkbox"/> Grad: B.C. or _____ <input type="checkbox"/> 12 <input type="checkbox"/> 11 <input type="checkbox"/> 10	<b>Grad Program</b> <input type="checkbox"/> Adult Projected Grad Date: _____ <input type="checkbox"/> 2004	

**Course Selection:** (choose 1)

**Date:** \_\_\_\_\_

**Full Course**

English 10
Math 10 Fdn/Pre-Calc
Math 10 A&W
Social Studies 10
Science 10

English 11
English 11 Int'l Ed
Math 11 A & W
Math Foundations 11
Math Pre-Calc 11

Math 12 P
Com 11
Com 12
English 12
Social Studies 11

**Advisor Signature:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**CE Office use only:**

☐ International Education Payment

☐ BCeSIS

☐ Cash/Cheque

☐ MC/VISA

\_\_\_\_\_  
CE Signature

\_\_\_\_\_  
Date



To: Board of Education

From: Superintendent  
Jan Unwin

Re: **READING RACERS**  
**SUMMER PROGRAM**

Date: May 30, 2012  
(Public Board Meeting)

**Information**

---

**BACKGROUND/RATIONALE:**

The Reading Summer Literacy Programs was coordinated by a District Helping Teacher. The four-week program began in early July, and ran Monday through Thursday. This half-day program focuses on reading through small-group instruction. When possible, there was a strong parent education component, with parents and caregivers participating at the beginning and at the end of each day. In July 2011, we had 64 grade one and two students participate in our English program and 32 students in the French program called "Apprentis Lecteurs". A total of six classes were offered throughout the school district. Every class is limited to 16 students, with a teacher, an assistant teacher, students from our Special Education Assistant Teacher training program and interested high school student and teacher volunteers. At the conclusion of the four week program, parents are given a home reading program for August. The two main goals of the program are:

1. to increase students' reading and writing skills
2. to boost their self-esteem, self-efficacy and motivation

**2011 Summer Reading Program Data**

We saw excellent growth from grade 1 students who were moving into grade 2 in the Fall. These students had a reading level growth of 3.5 or 8 times the annual school growth. Some grade 1 students gained 10 reading levels. The Reading Racers grade 2 students also saw sharp growth in their reading levels on an average of 4.4 levels, which is 9 times the annual growth.

The format for this program will remain the same for the summer. Due to the strong student results we are doubling the program this summer.

**RECOMMENDATION:**

THAT the Board receive the Superintendent's report on Reading Racers for information.



To: Board of Education

From: Superintendent  
Jan Unwin

Re: **MATH IN MOTION**  
**SUMMER PROGRAM**

Date: May 30, 2012  
(Public Board Meeting)

**Information**

---

**BACKGROUND/RATIONALE:**

The Math in Motion summer numeracy program is based on the successful District Reading Racers program. Two classes of a maximum of 16 students were set up alongside the Reading Racers classes in Pitt Meadows Elementary and Harry Hooe Elementary.

Each class was set up with a teacher, teaching assistant and in some cases student volunteers. Classes ran Mondays to Thursday mornings from July 4th to July 28th.

The philosophy of the program is to use math games, activities and an intervention program to address student misconceptions and lack of confidence and numeracy skills.

The primary resource is a new math intervention program written by Dr. Marian Small called, Leaps and Bounds (Nelson Education). This program is designed to identify student misconceptions in mathematics and to move student learning towards grade level. Each section of the program has a pre and post assessment, so teachers can identify students to be at pathway 3, 2 or 1. Pathway 1 is the pathway closest to the ultimate desired behaviour (grade level).

Other resources include a teacher's digital resource (including Smart board lessons), a teacher's professional book, math picture books, math kits and student school supplies.

More resources can be found on the Math in Motion wiki:

<http://mathinmotion42.wikispaces.com/>

The use of technology, such as smart boards and iPods, was also introduced.

**2011 Summer Numeracy Program Data**

**Result Summary**

31% of the total number of students (both classes) improved pathways in one out of three areas (number concepts and operations of whole numbers).

45% of the total number of students (both classes) improved pathways in two out of three areas.

24% of the total number of students (both classes) improved pathways in three out of three areas.

The format for this program will remain the same for this summer.

**RECOMMENDATION:**

THAT the Board receive the Superintendent's report on Math in Motion for information.



To: Board of Education

From: Superintendent  
Jan Unwin

Re: **SD42'S YOUTH AUDIENCE  
SERIES PROGRAM 2012/13**

Date: May 30, 2012  
(Public Board Meeting)

**Information**

---

**BACKGROUND/RATIONALE:**

School District No. 42 and The ACT have partnered to create the Arts Council's Young Audience Series for all grade 4 and 5 students for next year. The Young Audience Series will provide students with five sixty minute school performances each, of the three productions listed below:

**PRODUCTION SCHEDULE:**

Monster Theatre – A Christmas Carol: November 27 – 29, 2012

Bouge de La – the Studio / L'atelier: February 27 – March 1, 2013

Charles Ross – One Man Star Wars Trilogy: May 1 – 3, 2013

Performance Times: 9:30 AM & 12:30 PM

These shows will be brought in specifically for SD 42 schools, and allow students to view these presentations in the ACT Theater. These presentations will be supplying valuable experiences for students to their arts curriculum.

**PROGRAM COSTS:**

The total cost for **all three** productions will be under \$20.

These costs will be charged to the parents as we would for any field trip. There will also be a one-time charge of \$10 for bus transportation to the ACT Theatre. Parents will be able to pay for these productions online along with the regular school fees starting September 2012.

The Arts Council's Arts Angels will cover the costs of the tickets of families who cannot afford this expense.

**RECOMMENDATION:**

THAT the Board receive the Superintendent's report on Youth Audience Series Program for information.



## RECORD

### 2011-2012

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

**May 9, 2012**

Call to Order	Meeting called to order at 3:00 p.m.
Motion of Exclusion	Approved
Correspondence	Received and moved to Public Mtg
Ordering of Agenda	Approved as circulated
Confirmation of Minutes – April 25, 2012	Approved as circulated
Superintendent – Decision Item	Approved
Secretary Treasurer Information Items	Received
Meeting Recessed	Recessed at 5:15 p.m.
Trustee Motion	Approved
Meeting Reconvened	Reconvened at 8:34 p.m.
Secretary Treasurer Information Items	Received
Committee Business	Received
Trustee Reports	Received
Adjournment	Adjourned at 8:46 p.m.