

Date: May 18, 2022

Time: 6:00 p.m.

"Learning never exhausts the mind." Leonardo da Vinci

A G E N D A

A. OPENING PROCEDURES

ITEM 1

1. Call to Order
2. Electronic Board Meeting Procedures
3. Correspondence
 - C. Broady, President, BC School Trustees Association
 - M. Baxter, Chairperson, School District No. 23 (Central Okanagan)
4. Approval of Agenda
5. Invitation for Public Input to matters on the Agenda - *Members of the public can provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30 pm on May 18, 2022. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.*

B. APPROVAL OF MINUTES

1. April 27, 2022 ITEM 2

C. PRESENTATIONS - *Individuals and groups invited by the Board to make presentations. Time limits for individual presentations will be established to allow all speakers to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

1. Early Learning Initiatives ITEM 3

D. DELEGATIONS - *Registered delegations can make presentations to the Board. Time limits for individual delegations will be established to allow all registered delegations to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
 - a) Board of Education Regular Public Board Meetings ITEM 4
2. Superintendent of Schools
 - a) Amendment to 2022/23 School Calendars ITEM 5
3. Secretary Treasurer
 - a) Trustees' Remuneration ITEM 6
4. Board Committees and Advisory Committee Reports
 - a) Budget
 - b) Finance
 - c) Facilities Planning
 - d) Board Policy Development
 - e) Education
 - f) Aboriginal Education

G. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools
 - a) Superintendent's Update ITEM 7
3. Secretary Treasurer
 - a) Environmental Sustainability Update ITEM 8
4. Board Committees & Advisory Committee Reports
 - a) Budget
 - b) Finance
 - c) Facilities Planning
 - d) Board Policy Development
 - e) Education
 - f) Aboriginal Education

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

1. Trustee Motion: Friends in Need Food Bank ITEM 9

I. TRUSTEE REPORTS

1. BC School Trustees Association
2. Ridge Meadows Education Foundation ITEM 10
3. Good News Items

J. QUESTION PERIOD – *Question period will be restricted to questions only –statements and debate will not be permitted. Questions, with the exception of Trustee questions, will be limited to one question per person. Members of the public can submit questions for the board by emailing them to board@sd42.ca prior to the start of question period. The email subject line should read: QUESTION PERIOD. All questions received before the start of the question period will be answered in the order they are received. This agenda item has a time limit of 10 minutes; extension is at the discretion of the board.*

K. OTHER BUSINESS

1. Public Disclosure of Closed Meeting Business ITEM 11

L. ADJOURNMENT

**ITEM 1**

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **OPENING PROCEDURES**

Date: May 18, 2022
(Public Board Meeting)

Decision

1. *CALL TO ORDER*

We would like to acknowledge that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. We welcome and recognize all First Nations, Métis, and Inuit students and families in our schools and community. We welcome and recognize the many different cultures that are represented in our schools and community.

2. *ELECTRONIC BOARD MEETING PROCEDURES*

For purposes of determining a quorum, at the start of an electronic meeting or during an electronic meeting, the Chairperson shall count as present any trustees who are connected to the meeting by electronic means.

In the absence of pre-circulated material, the Board Chairperson and Officers of the Board as required, shall brief the meeting regarding the matter, or matters before it and shall read the resolution requiring Board consideration and voting.

Voting shall occur by each Trustee identifying themselves and indicating their vote either for or against the resolution.

3. *CORRESPONDENCE*

- C. Broady, President, BC School Trustees Association
- M. Baxter, Chairperson, School District No. 23 (Central Okanagan)

RECOMMENDATION:

THAT the Board receive all correspondence, for information.

Attachments

4. *APPROVAL OF AGENDA*

RECOMMENDATION:

THAT the Agenda be approved as circulated.

5. **INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA** - Members of the public can provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30 p.m. on May 18, 2022. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.



British Columbia
School Trustees
Association

May 2, 2022

The Honourable Jennifer Whiteside

Minister of Education

PO Box 9045, Stn Prov Govt

Victoria B.C. V8W 9E2

educ.minister@gov.bc.ca

Dear Minister Whiteside,

Subject: BCSTA Indigenous-Focused Graduation Requirements Survey

On behalf of the British Columbia School Trustees Association (BCSTA), I am writing regarding the planned implementation of an Indigenous-focused graduation requirement for all students, beginning in the 2023/24 school year.

As you know, BCSTA serves and supports our members, all 60 of B.C.'s boards of education, in their key work of improving student achievement. With respect to the Indigenous-focused graduation initiative, we surveyed our member boards to gather additional thoughts and feedback from the perspective of boards.

The data collected shows there is support and enthusiasm for the proposed initiative, and it is seen as an important step on our collective journey towards reconciliation. In addition, the actions being taken by government align with the United Nations Declaration on the Rights of Indigenous Peoples and British Columbia's *Declaration on the Rights of Indigenous Peoples Act*. It is important that we are recognizing and demonstrating a deeper respect and understanding of Indigenous history, culture and traditions in an appropriate manner. We hope that these changes will aid the K-12 sector in addressing longstanding issues, including systemic racism, while also empowering and elevating Indigenous youth with improved educational outcomes.

While there is enthusiasm for the initiative, there is also recognition that it will need to be thoroughly supported by government to ensure its success. It will require adequate funding to find and/or train qualified individuals, develop curriculum materials, raise public awareness for parents and students on the curriculum and to create the ability to share resources and best practices province-wide. These are just a few examples of what will be required prior to launching the graduation requirement.



British Columbia
School Trustees
Association

In addition, it is essential that the local histories, cultures and traditions of Indigenous rightsholders across the province be considered in the development of the curriculum. This can be achieved by designing a province-wide 'umbrella' curriculum that is flexible enough to allow school districts to work collaboratively with local rightsholders to ensure their input is meaningfully represented.

This is an exciting step the province is taking and one that BCSTA supports. If you would like to discuss this further, please reach out to me.

Sincerely,

A handwritten signature in black ink that reads "Carolyn Broady". The signature is fluid and cursive, with the first name "Carolyn" and last name "Broady" clearly distinguishable.

Carolyn Broady

President

British Columbia School Trustees Association

CC: BCSTA member boards of education
Suzanne Hoffman, CEO, BCSTA



April 29, 2022

Via email: EDUC.Minister@gov.bc.ca

Honourable Jennifer Whiteside
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Whiteside:

On behalf of the Central Okanagan Board of Education, I am writing to request additional funding for the District's Annual Facility Grant.

The District's current funding level is neither adequate nor sustainable. Funding previously provided by the Provincial Government was not nearly sufficient to meet the demands in the system. Each year, staff continue to defer important maintenance projects to meet the budgets set by inadequate funding levels.

The total estimated costs of deferred maintenance in Central Okanagan Public Schools for 2022/2023 is \$9,828,530. This includes vital electrical, facility, site, and mechanical upgrades, as well as roof replacements and functional improvements. These costs are well above the District's current Annual Facility Grant of \$3,800,000, which has seen no increase for 17 years. The District increased the space this grant supports by over 17,000 sq. meters in recent years, with no additional funding.

Currently, Central Okanagan Public Schools serve families in the fastest growing region in Canada. While this Board continues to advocate for the new and replacement school spaces that our communities desperately require. We also must have sufficient funds to properly maintain both our existing school buildings and the significant number of portable classrooms we have been forced to place on many of our school sites.

Please provide the additional funding we require to provide safe and functional learning spaces for children in our large and rapidly growing district.

Yours sincerely,



Moyra Baxter, Chair
Board of Education

copy: Central Okanagan Board of Education Trustees
British Columbia School Trustees Association
Norm Letnick, MLA for Kelowna-Lake Country
Renee Merrifield, MLA for Kelowna-Mission
Ben Stewart, MLA for Kelowna West
Kevin Kaardal, Superintendent of Schools/CEO
Delta Carmichael, Secretary-Treasurer/CFO
Mitch Van Aller, Director of Operations

Board of Education – Trustees

Moyra Baxter
Norah Bowman

Wayne Broughton
Chantelle Desrosiers
Julia Fraser

Amy Geistlinger
Lee-Ann Tiede



ITEM 2

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **APPROVAL OF MINUTES**

Date: May 18, 2022
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the April 27, 2022, Public Board Meeting be approved as circulated.

Attachment



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, April 27, 2022 (6:00 PM)
Via Videoconference**

IN ATTENDANCE:

BOARD MEMBERS:

Chairperson – Korleen Carreras
Vice-Chairperson – Elaine Yamamoto
Trustee – Kim Dumore
Trustee – Mike Murray
Trustee – Pascale Shaw
Trustee – Kathleen Sullivan

STAFF:

Superintendent – Harry Dhillon
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Shannon Derinzy
Compliance Coordinator – Rebecca Lyle

ABSENT:

Trustee – Colette Trudeau

A. OPENING PROCEDURES

1. Call to Order

The meeting was called to order at 6:00 p.m.

The Chairperson welcomed and thanked everyone for attending. The Chairperson advised that this meeting is being broadcasted live through the SD42 YouTube channel and on the school district website.

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Observe one minute of silence

The Chairperson recognized April 28, 2022, as the National Day of Mourning for workers killed or injured on the job and asked participants to observe a minute of silence.

3. Electronic Board Meeting Procedures

4. Correspondence

Moved/Seconded

- Minister J Whiteside, Ministry of Education
- BC Chapter of the Coalition for Health School Food

THAT the Board receive all correspondence, for information.

CARRIED

5. Approval of Agenda

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

6. Invitation for Public Input to matters on the Agenda

The Chairperson advised that members of the public were able to provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30 pm on April 27, 2022.

No public input was received.

B. APPROVAL OF MINUTES

Moved/Seconded

THAT the Minutes of the April 13, 2022, Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

D. DELEGATIONS

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer

a. Preliminary Budget 2022/23

Moved/Seconded

The Superintendent and the Secretary Treasurer presented the Preliminary Budget 2022/23 and reported that the budget was based upon the Proposed Preliminary Budget 2022/23 and incorporates feedback received at the April 20, 2022, Budget Committee of the Whole Public Input meeting, feedback received from partner groups, managers, principals, vice-principals, the board and from the online survey.

The Superintendent reviewed the feedback received and highlighted the changes and clarifications included in the Preliminary Budget 2022/23.

The Chairperson invited trustees to provide feedback on the Preliminary Budget 2022/23.

1. THAT the Board approve the following:

- a. the use of \$190,487 of 2021/22 operating contingency to assist with funding the 2022/23 operating budget;
- b. the appropriation of \$696,691 of 2021/22 operating surplus to assist with funding the 2022/23 operating budget;

- c. the transfer of \$1,020,440 from the operating fund to the Local Capital fund for the following purposes: childcare capital (\$50,550), IT capital plan (\$830,039), facilities equipment and vehicles (\$139,851);
- d. approve the allocation of \$1,154,934 from Contingency Reserve for Local Capital to the following Strategic Facilities Plan priorities: two portable classrooms (\$663,000), sustainability - electric vehicle charging stations (\$34,434), sustainability - HVAC upgrades (\$457,500);
- e. the allocation of \$700,000 from Contingency Reserve for Local Capital to provide the capital cost share required by the province for the Eric Langton Elementary capital project; and that
- f. for the next four years any available operating surplus, be transferred to local capital to be allocated in accordance with the priority funding list noted below:
 - i. Contingency Reserve for Local Capital – maintain a minimum of 1% of budgeted operating expenditures (\$1.74 million);
 - ii. New Temporary Classroom Setup – up to a maximum of \$2.71 million;
 - iii. Sustainability Upgrades – up to a maximum of \$1.75 million; and
 - iv. Other Facilities Renewal– any additional available operating surplus not required to fund the local capital funding needs identified up to a maximum of \$1.60 million;

AND FURTHER;

THAT the Board approve the preliminary budget changes for 2022/23 as outlined in the Preliminary Budget 2022/23 for implementation and incorporation in the 2022/23 Annual Budget Bylaw.

CARRIED

Moved/Seconded

- 2. THAT the Annual Budget Bylaw of the Board for the Fiscal year 2022/23 be given three (3) readings at this meeting.

CARRIED UNANIMOUSLY

Moved/Seconded

- 3. THAT the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) 2022/23 Annual Budget Bylaw in the amount of \$211,411,203 be:

Read a first time on the 27th day of April, 2022;

Read a second time on the 27th day of April, 2022;

Read a third time, passed and adopted on the 27th day of April, 2022.

CARRIED

- 4. Board Committees and Advisory Committee Reports

- a) Budget

- b) Finance

- i. Financial Statements for the Quarter Ended March 31, 2022

Moved/Seconded

The Secretary Treasurer reported that the Financial Statements for the Quarter Ended March 31, 2022, are presented to the Board for approval at the recommendation of the Finance Committee of the Whole.

The Secretary Treasurer provided an overview of revenue and expenditure changes used in the 2021/22 Amended Annual Budget to the end of the fiscal year.

THAT the Board approve the financial statements for the quarter ended March 31, 2022.

CARRIED

- c) Facilities Planning
- d) Board Policy Development

i. Policy Updates

Moved/Seconded

The Board Chairperson and the Secretary Treasurer reported that only housekeeping changes were being proposed to policies presented for approval.

THAT the Board approve:

- Policy 5705: Surveillance
- Policy 8901: Field Trips (Including Extra Curricular Activities)
- Policy 9325: Education Programs for Non-Residents
- Policy 9611: Child Protection
- Policy 9801: Fees – Hardship
- Policy 10310: Volunteers

CARRIED

ii. Trustee Elections Bylaw No. 1 – 2021/22

Moved/Seconded

1) THAT the Trustee Elections Bylaw No. 1-2021/22 of the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) be given three (3) readings at this meeting.

CARRIED UNANIMOUSLY

Moved/Seconded

2) THAT the Trustee Elections Bylaw No. 1-2021/22 of the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) be:

Read a first time on the 27th Day of April, 2022;

Read a second time on the 27th Day of April, 2022;

Read a third time, passed and adopted on the 27th Day of April, 2022.

CARRIED

Moved/Seconded

3) THAT the Board rescind Trustee Elections Bylaw No. 1-2017/18 of the Board of Education of School District No. 42 (Maple Ridge - Pitt Meadows).

CARRIED

- e) Education
- f) Aboriginal Education

G. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools
 - a) Superintendent's Update

Moved/Seconded

The Superintendent recognized Administrative Support Staff Day and thanked all administrative support staff for their hard work. The Superintendent provided an update on the Summer Learning Program and on school events and activities.

THAT the Board receive the Superintendent's Verbal Update, for information.

CARRIED

3. Secretary Treasurer
4. Board Committees and Advisory Committee Reports
 - a) Budget
 - b) Finance
 - c) Facilities Planning
 - d) Board Policy Development
 - i. Policy Updates

Moved/Seconded

The Board Chairperson and the Secretary Treasurer reported that the Board Policy Development Committee met and reviewed the draft policies presented. The Secretary Treasurer noted that Policy 4600: Procurement of Goods and Services and Policy 9705: Student Records include revisions based on legal advice received.

THAT the Board receive for information and continuation with the consultation process:

- Policy 2400: School Board Meeting Proceedings
- Policy 4600: Procurement of Goods and Services
- Policy 9420: Dangerous Weapons in the Schools
- Policy 9705: Student Records
- Policy 9925: Non-District Sponsored Activities Including Students

CARRIED

- e) Education
- f) Aboriginal Education

- i. Receive Minutes of Meeting

Moved/Seconded

THAT THE Board receive the April 19, 2022, Minutes of the Aboriginal Education Advisory Committee, for information.

CARRIED

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

BC School Trustees Association: Indigenous Education Committee

Chairperson Carreras thanked Trustees Trudeau and Shaw for their work in organizing a learning session at the recent Annual General Meeting.

District Parent Advisory Council

Trustee Shaw reported that a presentation by Foundry was received at the last meeting.

Good News

Trustee Dumore noted that the Foundry will be participating in McHappy Day on May 11, 2022; trustee Sullivan attended the SD42 music festival at the ACT; trustee Murray enjoyed a band concert at Maple Ridge Secondary School and noted that he is looking forward to the Thomas Haney Art Gala, and the upcoming student capstone project interviews at Pitt Meadows Secondary; trustee Yamamoto spoke to her attendance at the upcoming BC Agriculture in the Classroom dinner at Thomas Haney Secondary; trustee Carreras spoke to her attendance at the Maple Ridge Community Foundation Citizen of the Year event with trustees Dumore and Shaw. Trustees also spoke about their attendance at the BC Schools Trustees Association Annual General Meeting in April.

J. QUESTION PERIOD

K. OTHER BUSINESS

L. ADJOURNMENT

Moved/Seconded

THAT the Board adjourn the meeting.

CARRIED

The Public Board meeting adjourned at 7:59 p.m.

Korleen Carreras, Chairperson

Flavia Coughlan, Secretary Treasurer



ITEM 3

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **EARLY LEARNING INITIATIVES**

Date: May18, 2022
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive for information the Early Learning Initiatives presentation.



ITEM 4

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **BOARD OF EDUCATION**
REGULAR PUBLIC BOARD MEETINGS

Date: May 18, 2022
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

In accordance with Policy 2400: School Board Meeting Proceedings, the following schedule is proposed for the 2022/23 and 2023/24 School Board meeting dates:

September 7, 2022	March 8, 2023	September 20, 2023	March 6, 2024
November 2, 2022	April 12, 2023	October 18, 2023	April 10, 2024
November 23, 2022	April 26, 2023	November 15, 2023	April 24, 2024
December 7, 2022	May 17, 2023	December 6, 2023	May 15, 2024
January 18, 2023	June 21, 2023	January 17, 2024	June 19, 2024
February 15, 2023		February 21, 2024	

The proposed schedule of public meetings will allow the Board of Education to complete the Board work outlined in the attached annual Board Work Plan (Attachment A) and to enhance the Board's community outreach through public engagement events on specific topics.

During the year, additional Public Board meetings may be called with 48 hours notice.

RECOMMENDATION:

THAT the Board adopt the following regular Public Board meeting schedule for 2022/23 and 2023/24:

September 7, 2022	March 8, 2023	September 20, 2023	March 6, 2024
November 2, 2022	April 12, 2023	October 18, 2023	April 10, 2024
November 23, 2022	April 26, 2023	November 15, 2023	April 24, 2024
December 7, 2022	May 17, 2023	December 6, 2023	May 15, 2024
January 18, 2023	June 21, 2023	January 17, 2024	June 19, 2024
February 15, 2023		February 21, 2024	

ANNUAL BOARD WORK PLAN

SEPTEMBER

- ☑ Review the Audit findings - September 15
- ☑ Approve Audited Financial Statements -September 30
- ☑ Review the Supporting All Learners Annual Report
- ☑ Submit Executive Compensation Disclosure to Public Sector Employers' Council - September 30
- ☑ Review the Board Policy Development Committee Work Plan
- ☑ Consider Motions to BCSTA Provincial Council

OCTOBER

- ☑ Submit Learning Improvement Fund to the BC Ministry of Education
- ☑ Submit Staffing Plan to the BC Ministry of Education
- ☑ Complete Board Self Evaluation
- ☑ Recognize World Teachers' Day
- ☑ Represent Board at BCPSEA Symposium
- ☑ Represent Board at BCSTA Provincial Council Meeting
- ☑ Represent Board at Ministry of Education Annual Liaison Meeting

NOVEMBER

- ☑ Review Class Size
- ☑ Report on School Organizations
- ☑ Receive Enrolment Update Report
- ☑ Review and Approve First Quarter Financial Statements
- ☑ Complete Superintendent Growth Plan Review
- ☑ Election of Board Chairperson and Vice Chairperson
- ☑ Annual Chairperson Report
- ☑ Attend the BCSTA Trustee Academy

DECEMBER

- ☑ Approve Trustee Appointments to Committees and Community Liaison Groups Strategic Plan Review
- ☑ Approve the Budget Process for upcoming year
- ☑ Consider Motions for BCSTA Annual General Meeting and Provincial Council
- ☑ Statement of Financial Information (SOFI) - December 31

JANUARY

- ☑ Receive the Ministry of Education Funding Update
- ☑ Review Terms of Engagement and Appoint or Reappoint Financial Statements Auditor
- ☑ Approve School Plans
- ☑ Board and Departmental Operational Plans Review
- ☑ Receive the Budget Implementation Feedback
- ☑ Represent Board at BCPSEA Annual General Meeting

FEBRUARY

- ☑ Adopt the Amended Annual Budget Bylaw - February 28
- ☑ Review and Approve Second Quarter Financial Statements
- ☑ Review and Approve Board/Authority Authorized Courses and Programs of Choice
- ☑ Review Three-Year Enrolment Projection - February 15
- ☑ Receive Enrolment Update Report
- ☑ Represent Board at BCSTA Provincial Council Meeting

MARCH

- ☑ Receive Ministry of Education Estimated Funding for upcoming year
- ☑ Meetings with Partner Groups on Budget
- ☑ Approval of School District Calendar

APRIL

- ☑ Receive Proposed Preliminary Budget
- ☑ Engage in the Budget Consultation Process
- ☑ Adopt the Annual Facilities Grant Bylaw
- ☑ Approve the Preliminary Budget for Implementation
- ☑ Receive Annual Review of Rental Fees
- ☑ Attend the BCSTA Annual General Meeting

MAY

- ☑ Receive and Approve the Third Quarter Financial Statements
- ☑ Adopt the Annual Budget Bylaw - June 30
- ☑ Approve Academies Specialty Fees and School Fees
- ☑ Receive the Climate Change Accountability Report

JUNE

- ☑ Receive the Indigenous Education Report
- ☑ Adopt the Board Calendar for the Upcoming Year
- ☑ Review Trustees Remuneration
- ☑ Approve Five-Year Capital Plan for Submission to BC Ministry of Education

OTHER ITEMS SCHEDULED AS NEEDED

Review and Approve Board Policies and Bylaws
 Review and Approve Capital Project Bylaws
 Hear Appeals as needed
 Ratify Principal and Vice-Principal Appointments
 Ratify Collective Agreements
 Approve Exempt Compensation
 Approve Disposition of Real Property (land and buildings)
 Declare Facilities Surplus for General School Needs
 Recognize School and Community Highlights
 Receive IT Plan Updates
 Receive Energy Management Plan Updates
 Represent Board at BCSTA Branch Meetings
 Attend School Functions
 Attend Employee Recognition Events

To: **Board of Education**

From: Superintendent
Harry Dhillon

Re: **AMENDMENT TO 2022/23
SCHOOL CALENDARS**

Date: May 18, 2022
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

At the Board meeting on April 15, 2020, the Board approved the District School Calendar and the Kanaka Creek Elementary School Calendar for the 2022/23 school year. The calendars were approved in accordance with section 87.01 of the School Act and the School Calendar Regulation (B.C. Reg. 314/12).

On March 24, 2022, the Province of British Columbia advised public sector employers to honour the National Day for Truth and Reconciliation as a statutory holiday on Friday, September 30, 2022. While school districts are required to include September 30, 2022 as a statutory holiday in school calendars for the 2022/23 school year, the required minutes of instruction per school year as set out in section 3 of the School Calendar Regulation remain unchanged as follows:

853 hours of instruction for students in kindergarten;

878 hours of instruction for students in grades 1 to 7;

952 hours of instruction for students in grades 8 to 12.

At the Board Meeting on April 13, 2022, the Board received for information a proposal to amend the District School Calendar and the Kanaka Creek School Calendar for the 2022/23 school year. Section 87.02 of the School Act and Section 6 of the School Calendar Regulation set out the provisions and requirements for a Board to amend a school calendar previously approved:

School Act:

87.02 (1) A board may, in accordance with the regulations of the minister, amend a school calendar made available to the public by the board under section 87.01 (9) or (10) if, in the opinion of the board, an amendment is necessary.

(2) A school calendar amended under subsection (1) must comply with section 87.01 (3) and the regulations of the minister.

(3) The board must, as soon as practicable and, in any event, within 30 days of amending a school calendar under subsection (1), make available to the public the amended school calendar.

School Calendar Regulation:

6 (1) For the purposes of section 87.02 [school calendar – amendment] of the Act, a board must make publicly available proposed amendments to a school calendar at least one month before making the amendments.

(2) A board must, as soon as practicable and, in any event, within 30 days of amending a school calendar under section 87.02 of the Act, provide the minister with the amended school calendar.

The proposed amended 2022/23 District School Calendar (Attachment A) and the proposed amended 2022/23 Kanaka Creek Elementary School Calendar (Attachment B), as presented to the Board on April 13, 2022, include the following changes:

1. Adding the National Day for Truth and Reconciliation on Friday, September 30, 2022 as a statutory holiday for students and staff
2. Making the previously approved 'Schools Not In Session' day on Friday, February 17, 2023 a regular 'In Session' school day (to meet instructional minutes requirements)
3. Moving the previously approved Non-Instructional School Growth Planning Day from Monday, September 26, 2022 to Monday, October 3, 2022

Also, as presented to the Board on April 13, 2022, the proposed amendment for the 2022/23 District School Calendar includes shifting the daily school dismissal time for secondary schools from 2:40 pm to 2:45 pm to provide for five additional minutes for the lunch break.

The Board is required to make publicly available on the school district website the proposed amended 2022/23 District School Calendar and proposed amended 2022/23 Kanaka Creek Elementary School Calendar for 30 days. This occurred over the period April 14 to May 15, 2022. No public input was received and no changes are being recommended to the proposed amended calendars.

RECOMMENDATION:

THAT the Board approve the Amended 2022/23 District School Calendar and the Amended 2022/23 Kanaka Creek Elementary School Calendar.

Attachments

PROPOSED AMENDED 2022-2023 DISTRICT SCHOOL CALENDAR

Schools opening day for students	Tuesday, September 6, 2022
National Day for Truth and Reconciliation	Friday, September 30, 2022
<i>Non-instructional day (School Growth Planning Day)</i>	<i>Monday, October 3, 2022</i>
Thanksgiving Day	Monday, October 10, 2022
<i>Non-instructional day (province-wide)</i>	<i>Friday, October 21, 2022</i>
<i>Non-instructional day (school-based)</i>	<i>Thursday, November 10, 2022</i>
Remembrance Day	Friday, November 11, 2022
Schools close for break	Friday, December 16, 2022
Winter break	Monday, December 19, 2022 to Friday, December 30, 2022
New Year's Day Holiday	Monday, January 2, 2023
Schools reopen after break	Tuesday, January 3, 2023
<i>Non-instructional day (district-based)</i>	<i>Monday, January 23, 2023</i>
Family Day	Monday, February 20, 2023
<i>Non-instructional day (school-based)</i>	<i>Tuesday, February 21, 2023</i>
Schools close for break	Friday, March 10, 2023
<i>Schools not in Session</i>	<i>Monday, March 13, 2023 to Friday, March 17, 2023</i>
Spring break	Monday, March 20, 2023 to Friday, March 24, 2023
Schools reopen after break	Monday, March 27, 2023
Good Friday	Friday, April 7, 2023
Easter Monday	Monday, April 10, 2023
<i>Non-instructional day (district-based)</i>	<i>Wednesday, May 10, 2023</i>
Victoria Day	Monday, May 22, 2023
Last day for students	Thursday, June 29, 2023
Year-end administrative day	Friday, June 30, 2023
Schools close for Summer vacation	Friday, June 30, 2023

ELEMENTARY (K-7) DAILY SCHEDULE: 8:30am to 2:20pm. 295 instructional minutes per day; 179 days of instruction. Kindergarten gradual entry the first 2 weeks of September.

NB: *Kanaka Creek Elementary* will run its year-round calendar separate from this calendar.

SECONDARY (8-12) DAILY SCHEDULE: 8:30am to 2:45pm. 320 instructional minutes per day; 179 days of instruction.

Minimum number of hours of instruction that must be offered as per *School Act* and *Calendar Regulation*:

853 hours of instruction for students in kindergarten

878 hours of instruction for students in grades 1 to 7

952 hours of instruction for students in grades 8 to 12

PROPOSED AMENDED 2022-2023 KANAKA CREEK SCHOOL CALENDAR

Schools opening day for students	Tuesday, September 6, 2022
National Day for Truth and Reconciliation	Friday, September 30, 2022
<i>Non-instructional day (School Growth Planning Day)</i>	<i>Monday, October 3, 2022</i>
Thanksgiving Day	Monday, October 10, 2022
<i>Non-instructional day (province-wide)</i>	<i>Friday, October 21, 2022</i>
<i>Non-instructional day (school-based)</i>	<i>Thursday, November 10, 2022</i>
Remembrance Day	Friday, November 11, 2022
Schools close for break	Friday, December 2, 2022
Winter break	Monday, December 5, 2022 to Friday, December 30, 2022
New Year's Day Holiday	Monday, January 2, 2023
Schools reopen after break	Tuesday, January 3, 2023
<i>Non-instructional day (district-based)</i>	<i>Monday, January 23, 2023</i>
Family Day	Monday, February 20, 2023
<i>Non-instructional day (school-based)</i>	<i>Tuesday, February 21, 2023</i>
Schools close for break	Friday, March 31, 2023
Spring break	Monday, April 3, 2023 to Friday, April 28, 2023
Schools reopen after break	Monday, May 1, 2023
<i>Non-instructional day (district-based)</i>	<i>Wednesday, May 10, 2023</i>
Victoria Day	Monday, May 22, 2023
Canada Day	Monday, July 3, 2023
Last day for students	Wednesday, July 26, 2023
Year-end administrative day	Thursday, July 27, 2023
Schools closed for Summer vacation	Friday, July 28, 2023

ELEMENTARY (K-7) DAILY SCHEDULE: 8:30am to 2:20pm. 295 instructional minutes per day; 179 days of instruction. Kindergarten gradual entry the first 2 weeks of September.

Minimum number of hours of instruction that must be offered as per School Act and Calendar Regulation:

853 hours of instruction for students in kindergarten.

878 hours of instruction for students in grades 1 to 7

952 hours of instruction for students in grades 8 to 12

**ITEM 6**

To: Board of Education

From: Secretary Treasurer
Flavia CoughlanRe: **TRUSTEES' REMUNERATION**Date: May 18, 2022
(Public Board Meeting)**Decision**

BACKGROUND/RATIONALE:

In accordance with Board Policy: 2920 Trustees' Remuneration and associated procedures trustee remuneration may be adjusted for a cost-of-living adjustment on July 1st each year, based on the Metro Vancouver Consumer Price Index (CPI) differential comparing annual average indexes of the previous two years. The cost-of-living adjustment will be rounded to the nearest \$100.

2022/23 TRUSTEES' REMUNERATION

On May 16, 2018, the Board approved that for the period 2018 to 2022 trustee remuneration be adjusted on an annual basis effective on July 1 each year based on the Metro Vancouver Consumer Price Index differential for the prior year.

Trustees' Remuneration	
2021/22 Remuneration	24,600
CPI Vancouver 2021 2.7%	700
2022/23 Remuneration	25,300

In recognition of the added responsibilities of their respective roles the remuneration paid to the Chairperson is set at \$3,000 per annum above the base rate and for the Vice-Chairperson is set at \$1,500 per annum above the base rate.

	2022/23 Remuneration
<i>Trustees'</i>	\$ 25,300
<i>Vice-Chairperson</i>	\$ 26,800
<i>Chairperson</i>	\$ 28,300

In addition to the base remuneration, all trustees will continue to receive an annual automobile allowance for in district travel of \$750.

2022-2026 TRUSTEES' REMUNERATION

A survey of trustee compensation was completed by the BC School Trustees Association in March 2022. A summary is provided below.

Board of Education	Student Enrolment	Chairperson	Vice- Chairperson	Trustee
<i>SD42 (Maple Ridge-Pitt Meadows)</i>	15,704	28,300	26,800	25,300
<i>SD34 (Abbotsford)</i>	19,925	32,270	28,400	25,810
<i>SD35 (Langley)</i>	22,530	32,177	31,121	30,066
<i>SD37 (Delta)</i>	15,973	33,210	31,482	30,072
<i>SD38 (Richmond)</i>	20,991	31,310	29,769	28,335
<i>SD41 (Burnaby)</i>	25,227	30,959	29,910	28,859
<i>SD43 (Coquitlam)</i>	31,872	57,795	55,168	52,541
<i>SD44 (North Vancouver)</i>	15,832	30,595	29,050	29,226
Average		34,577	32,712	31,276
Average Without SD43		31,260	29,505	28,238

It should be noted that other school districts are in the process of reviewing trustee remuneration for the upcoming term.

For 2022/23, trustees' remuneration in the Maple Ridge-Pitt Meadows school district is lower than the average remuneration for the school districts identified above. Even after eliminating the school district with the highest remuneration (Coquitlam) the average remuneration remains higher than current SD42 trustee remuneration.

In establishing the base rate for trustees' remuneration for the upcoming term (November 2022–October 2026) the following options should be considered by the Board:

- **Option 1:** No adjustment to trustees' remuneration and approve annual cost of living adjustments (effective July 1st of each year of the term) based on the CPI Vancouver differential.
- **Option 2:** Adjust trustees' remuneration effective November 1, 2022, to match the average remuneration for trustees in the selected school districts, rounded to the nearest \$100, and approve annual cost of living adjustments (effective July 1st of each year of the term) based on the CPI Vancouver differential.
- **Option 3:** Adjust trustees' remuneration effective November 1, 2022, to match the average remuneration for trustees in the selected school districts except for Coquitlam, rounded to the nearest \$100, and approve annual cost of living adjustments (effective July 1st of each year of the term) based on the CPI Vancouver differential.

As per procedure 2920.1 Trustees' Remuneration the remuneration paid to the Chairperson will be set at \$3,000 per annum over above the base rate and for the Vice-Chairperson will be set at \$1,500 per annum above the base rate.

	2022/23 Trustee Remuneration	Remuneration Effective Nov 1, 2022	% Change
<i>Option 1</i>	25,300	25,300	0%
<i>Option 2</i>	25,300	31,300	24%
<i>Option 3</i>	25,300	28,200	11%

It is recommended that the Board approve the implementation of option 3 which will result in the following remuneration structure effective November 1, 2022:

	<i>Remuneration</i>
<i>Trustees'</i>	\$ 28,200
<i>Vice-Chairperson</i>	\$ 29,700
<i>Chairperson</i>	\$ 31,200

In addition to the base remuneration, all trustees will continue to receive an annual automobile allowance for in district travel of \$750.

RECOMMENDATION:

THAT the Board approve the increase of trustee remuneration effective November 1, 2022 to Option __ (\$_____ for trustees, \$_____ for the Vice-Chairperson of the Board and \$_____ for the Chairperson of the Board);

And Further;

THAT the Board approve the annual adjustment of trustee remuneration for the period 2022 to 2026 effective on July 1 each year based on the Metro Vancouver Consumer Price Index differential for the prior year.



ITEM 7

To: **Board of Education**

From: Superintendent
Harry Dhillon

Re: **SUPERINTENDENT'S UPDATE**

Date: May 18, 2022
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the Verbal Superintendent's Update, for information.

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan
Manager, Energy and
Environmental Sustainability
Alexandra Tudose

Re: **ENVIRONMENTAL SUSTAINABILITY
UPDATE**

Date: May 18, 2022
(Public Board Meeting)

Information

BACKGROUND:

Maple Ridge – Pitt Meadows School District has been undertaking energy management projects since 2014. The SD42 Energy Management Plan was developed and approved by the Board of Education in 2014 and was completed in 2021. Under this Plan, *Maple Ridge – Pitt Meadows School District* completed lighting and heating, ventilation, and air-conditioning (HVAC) upgrade projects totaling a one-time capital investment of \$5.7 million. This has resulted in energy savings of 5.6-million-kilowatt hour (kWh) and 9,823 gigajoules (GJ); with an estimated avoided annual operating cost of \$0.61 million.

The Maple Ridge - Pitt Meadows School District will continue to pursue capital investments that will result in reducing school district's operating costs but also reducing greenhouse gas emissions and support environmental sustainability education initiatives. As part of that carbon neutral commitment, the school district developed an Environmental Sustainability Plan that was included in the Strategic Facilities Plan that outlines energy conservation measures to further reduce emissions from facilities, school district operations, and vehicle fleet. The goals of the Environmental Sustainability Plan are to reduce greenhouse gas emissions by 22% by 2026 and to improve building efficiency by 20% by 2026.

PROJECT OVERVIEW:

2021/22 Projects

2021/22 projects included Riverside lighting upgrade to LED, Garibaldi Secondary School boiler energy upgrade and heating, ventilation, and cooling (HVAC) continuous optimization programs at Thomas Haney Centre, Samuel Robertson Technical and Garibaldi Secondary schools. The total actual implementation cost for these projects was **\$0.33 million** and actual ongoing utilities savings are **\$0.03 million**. The school district has received **\$0.05 million** of incentive funding from BC Hydro to recognize the energy savings achieved.

In April 2022, the school district, in partnership with BC Hydro Energy Wise Network organized the annual Go Green Together Campaign (former Energy Cup Challenge). All Elementary Schools were invited to participate, and nine out of the 21 schools participated in this campaign. Students and staff organized several sustainability initiatives energy conservation for their schools and four of the nine elementary schools were randomly selected for a participation prize.

For the 2021/22 year, the school district's COVID-19 response plan continued to require the implementation of operational changes to the HVAC systems to increase fresh air supply and prolong occupied ventilation schedules. These changes resulted in increased energy consumption in the school district.

The table below summarizes the HVAC energy conservation projects identified in the Environmental Sustainability Plan that will be implemented over the next four years. Energy conservation measures have been added to minor capital projects (VFA requirement) and are eligible for capital plan funding under the school enhancement program (SEP) and the carbon neutral capital program (CNCP). Energy conservation projects not funded by the province will be funded through from the contingency reserve for local capital up to a maximum of \$1.75 million.

SCHOOL	PROJECT SCOPE	STATUS	VFA REQUIREMENT COST	ENERGY CONSERVATION COST	SAVINGS PER YEAR
Webster's Corner Elementary	VFA requirement (Boiler Upgrade) plus energy conservation scope	In progress – provincially funded	\$ 392,000	\$ 117,500	\$ 9,500
Albion Elementary	HVAC Optimization	In progress – locally funded		\$ 147,500	\$ 8,500
Samuel Robertson Technical	HVAC Optimization	In progress – locally funded		\$ 90,000	\$ 7,100
David Jones Elementary	VFA requirement (Boiler Upgrade) plus energy conservation scope	Future Capital Plan	\$ 335,000	\$ 112,500	\$ 7,600
Thomas Haney Secondary	VFA requirement (Boiler Upgrade) plus energy conservation scope	Future Capital Plan	\$ 450,000	\$ 211,500	\$ 16,900
Yennadon Elementary	VFA requirement (Boiler Upgrade) plus energy conservation scope	Future Capital Plan	\$ 260,000	\$ 90,000	\$ 3,900
Maple Ridge Secondary	Partial boiler upgrade plus energy conservation scope	Future Capital Plan	\$ 220,000	\$ 161,000	\$ 21,100
Highland Park Elementary	VFA requirement (Boiler Upgrade) plus energy conservation scope	Future Capital Plan	\$275,000	\$ 87,500	\$ 6,000
Westview Secondary	HVAC Optimization	Future Capital Plan		\$ 112,500	\$ 5,400
Pitt Meadows Secondary	HVAC Optimization	Future Capital Plan		\$ 140,000	\$ 23,600
Yennadon Elementary	HVAC Optimization	Future Capital Plan		\$ 60,000	\$ 5,000
Thomas Haney Secondary	HVAC Study - low carbon electrification opportunity	Future Capital Plan		\$ 60,000	\$ 7,700
Maple Ridge Elementary	HVAC Optimization	Future Capital Plan		\$ 115,000	\$ 7,200
TOTAL			\$1,932,000	\$1,240,000	\$ 129,500

2021 CLIMATE CHANGE ACCOUNTABILITY REPORT

The 2021 Climate Change Accountability Report can be found at Attachment A. The report will be submitted to the Climate Action Secretariat.

RECOMMENDATION:

THAT the Board receive the Environmental Sustainability Update and 2021 Climate Change Accountability Report, for information.

Attachment



2021 CLIMATE CHANGE ACCOUNTABILITY REPORT

MAPLE RIDGE - PITT MEADOWS SCHOOL DISTRICT NO.42

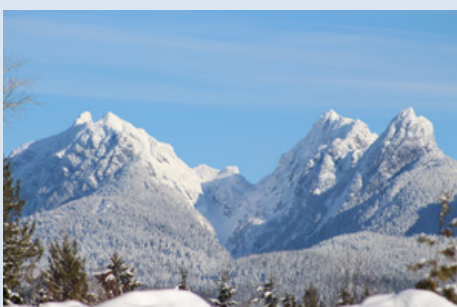
EXECUTIVE SUMMARY



This Climate Change Accountability Report for the period January 1, 2021 to December 31, 2021 summarizes our emissions profile, the total offsets to reach net-zero emissions, the actions we have taken in 2021 to reduce our greenhouse gas emissions and our plans to continue reducing emissions in 2022 and beyond. By June 30, 2022, the final 2021 Climate Change Accountability Report for Maple Ridge - Pitt Meadows School District No. 42 will be posted to the district website at www.sd42.ca/sustainability.

Maple Ridge – Pitt Meadows School District has been undertaking energy management projects since 2014 that resulted in energy savings of 5.6-million-kilowatt hour (kWh) and 9,823 gigajoules (GJ). The School District will continue to pursue capital investments that will result in reducing school district's greenhouse gas emissions and support environmental sustainability education initiatives. As part of that carbon neutral commitment, the school district developed an Environmental Sustainability Plan that was included in the Strategic Facilities Plan that outlines environmental sustainability measures to further reduce emissions from facilities, school district operations, and vehicle fleet. The goals of the Environmental Sustainability Plan are to reduce greenhouse gas emissions by 22% by 2026 and to improve building efficiency by 20% by 2026.

Harry Dhillon, Superintendent of Schools
May 18, 2022



2021 GREENHOUSE GAS (GHG) EMISSIONS

Using data from utilities, and district systems the total emissions for the district are reported here for the 2021 calendar year. These emissions are a summary of all emissions related to building use, maintenance fleet, and paper usage.

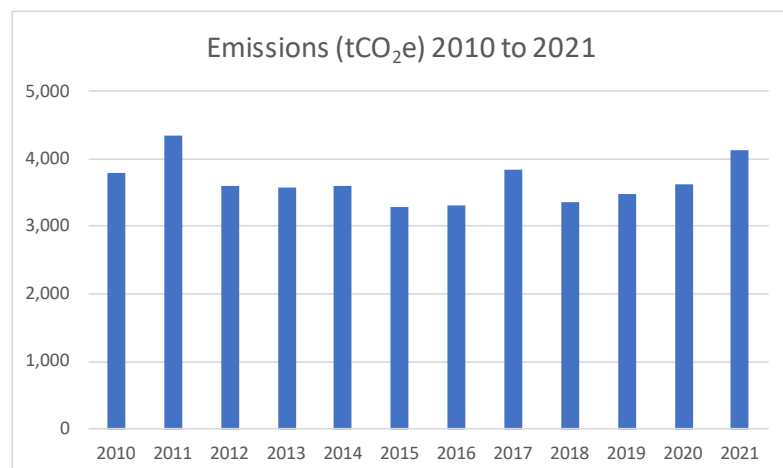
SCHOOL DISTRICT NO. 42 GHG EMISSIONS AND OFFSETS FOR 2021 (tCO ₂ e) GHG Emissions Created in Calendar Year 2021	
TOTAL EMISSIONS	
TOTAL BIOCO ₂	
TOTAL OFFSETS	4,120
Offset Investment (\$25 per tCO ₂ e)	
TOTAL	\$103,000

RETIREMENT OF OFFSETS:

In accordance with the requirements of the Climate Change Accountability Act and Carbon Neutral Government Regulation, Maple Ridge - Pitt Meadows School District (SD42) (the Organization) is responsible for arranging for the retirement of the offsets obligation reported above for the 2021 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy (the Ministry) ensuring that these offsets are retired on the Organization's behalf, the Organization will pay within 30 days, the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

EMISSIONS TRENDS

In 2021, the school district's COVID-19 response plan continued to require the implementation of operational changes to the HVAC systems to increase fresh air supply and prolong occupied ventilation schedules to curb the spread of COVID-19 indoors. These changes resulted in increased energy consumption in the school district.



PROJECT HIGHLIGHTS

RIVERSIDE LIGHTING

The lighting at Riverside Centre has had a dramatic upgrade. Lighting throughout the facility used to be predominantly T12 (80%) and T8 (20%) fluorescent technology. Lighting was manually turned on/off by school staff. The new lighting includes LED energy efficient lighting, occupancy sensors in all classrooms and the gymnasium, as well as dimmers. The lighting upgrade provides energy savings of 73,000 kWh or approximately \$7,300 annual utility cost savings. Additional benefits include improved lighting levels and more consistent lighting.

GARIBALDI SECONDARY BOILER UPGRADE

Garibaldi Secondary had several mechanical rooms with equipment at end of life requiring upgrades. The upgrades included: removing the old heater and storage tank and replaced with two new high efficiency water heaters, six new IBC 300 high efficiency condensing boiler modules, new secondary pumps with variable speed drives, new DDC system and new sequences of operation for the new boiler system and pumps, as well as a number of additional upgrades aimed to maximize energy efficiency. The upgrade will see a 20-30% reduction in the building's natural gas consumption and greenhouse gas emissions. This would account for approximately a reduction of 768 GJ, 80,000 kWh and 40 tCO₂e and \$15,000 annual utility cost savings.

HVAC CONTINUOUS OPTIMIZATION

The Continuous Optimization Program is a joint offer from BC Hydro and FortisBC which provides SD42 assistance to save energy and improve operations in large commercial buildings without having to undertake a major capital investment. The primary focus on the continuous optimization projects at Thomas Haney Centre, Samuel Robertson Technical and Garibaldi Secondary are to improve the efficiency of the most energy-intensive systems, such as the heating, ventilation and air-conditioning (HVAC) with simple, low-cost solutions. These projects are estimated to generate savings of 130,000 kWh or \$13,000 annually.



PROJECTS SPOTLIGHT: SAMUEL ROBERTSON ELECTRIFICATION

Samuel Robertson Technical school is home to 12 portables that are heated entirely by propane. This leads to nearly 25 tons of CO₂ emissions per year and the need to store and refill large on-site propane tanks. The school district removed the propane furnaces and replaced them with high efficiency heat pumps. These heat pumps run on electricity and will ultimately reduce district emissions by 24 tons of CO₂e per year and improve the resiliency for these spaces by removing the need for large propane storage tanks. This upgrade will not only improve the sustainability of these spaces, but will also improve the thermal comfort of students and staff through heating and cooling operations for warmer summer months.



SUSTAINABILITY SPOTLIGHT: ALEXANDER ROBINSON ELEMENTARY WINS THE ENERGY CUP

Students at Alexander Robinson Elementary (ARE) took home the coveted Energy Cup after winning a contest that saw schools compete to reduce their environmental footprint. ARE had the most green initiatives of all the contestants and even tried to start producing power from the wind.

Students learned about sustainability as they competed to reduce waste, cut down electricity consumption, and limit greenhouse gas emissions during the Energy Cup Challenge. The contest was neck and neck for most of the month.

Webster's Corner Elementary won the first week, which focused on electricity consumption, when students managed to reduce their lighting by an average of 342 hours per division.

The second week's theme was emissions, which Eric Langton Elementary (ELE) won by avoiding nearly 22 tons of CO2 emissions. ELE won again in week three, when students reduced their garbage consumption by an average of 240 pieces per division.

ARE led the final week, where students and teachers shared what they learned during the challenge through social media and virtual presentations. When all the points over the four-week contest were tallied, ARE led all the other schools.



PLANS TO CONTINUE REDUCING GREENHOUSE GAS EMISSIONS IN 2022

- Complete boiler upgrades aimed at replacing end of life equipment and increasing energy efficiency.
- Heating, ventilation and air-conditioning (HVAC) optimization opportunities in school district facilities.
- Proactively deliver regular energy intensity reports to departmental personnel for use in raising general awareness and examining variances from established targets.
- Prepare energy conservation initiatives to ensure students and staff have an active role in reducing our energy consumption.
- Improve communication of the energy conservation initiative to the broader organization to raise awareness.
- Encourage participation in the Go Green Together initiative, previously Energy Cup Challenge.
- Continue meeting with and expanding the staff Environmental Sustainability Committee.



2021 CARBON NEUTRAL ACTION REPORT

22225 BROWN AVENUE
MAPLE RIDGE, BC
V2X 8N6

**ITEM 9**

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **TRUSTEE MOTION: FRIENDS IN NEED
FOOD BANK**

Date: May 18, 2022
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

The Friends in Need Food bank has requested a letter of support from the board of education for their grant application.

The Friends in Need (FIN) Food Bank has been providing an invaluable service to our elementary schools, secondary schools, and outreach/alternate education programs for over a decade.

Beginning in December 2015, FIN established the framework for a food meal program pilot project in which all elementary schools in the district were able to participate. In January 2016, a modest donation provided funding for this pilot program, which allowed schools to place orders for in-school meal delivery, ensuring that the meal program did not depend on the willingness and/or ability of school staff to access the food bank in person. The pilot began with six schools and was serving 18 elementary schools by the end of the school year. There was a clear need for this service in our district, with approximately 250 students accessing the program every day.

As of March 2022, FIN delivers in-school meals on a weekly basis to 19 schools in our district. At the elementary level, 232 students benefit from a daily breakfast and 188 students benefit from a daily lunch. At the secondary level, 350 students participate in the breakfast program and 100 participate in the lunch program.

We know the FIN meal program has had a significant and positive impact on our school communities, ensuring that no children go hungry in our schools. We very much hope that we will be able to continue to rely on the much-needed services of the Friends in Need Food Bank.

RECOMMENDATION:

THAT the Board of Education authorize the Board Chairperson to provide a letter of support to the Friends in Need Food Bank for use with their grant application.

**ITEM 10**

To: **Board of Education**

From: Trustee
Mike Murray

Re: **RIDGE MEADOWS EDUCATION
FOUNDATION**

Date: May 18, 2022
(Public Board Meeting)

Information

Date of meeting: May 9, 2022

Items discussed:

- The Board completed a quick review of the last strategic plan noting that many of the goals had been achieved.
- A committee was struck to plan a recognition event bringing donors and scholarship/grant recipients together at a reception.
- A second committee will work on a foundations luncheon together with the Maple Ridge Community Foundation and the Ridge Meadows Hospital Foundation inviting lawyers, notaries and investment advisors together to ensure that they are aware of opportunities that their clients might wish to consider in terms of bequests.
- Funds were committed to prepare promotional material.
- The Foundation Investment policy was adopted and the Investment Advisory Committee was established.
- The Canada Revenue Agency charity disbursement requirements were discussed which are currently 3.5% annually of capital held by the Foundation. It was noted that this could go up to 5% and that meeting the guideline should not be problematic in the long run but may be challenging for the next few years until the full \$48,000 annual commitment is realized for the Gary and Nanette Lycan Scholarship program.
- The annual school grant application process was discussed and determined that opportunities would be made available to Parent Advisory Council's for applications with endorsement from their respective school principals. It was also decided to stick with the once-a-year grant application intake process for the time being with a later determination about expanding that depending upon the number of applications received.
- Board members were asked to ensure the updated donor fund agreements are finalized and signed copies filed with the Secretary Cheryl Ashlie and to the Treasurer, Jeff Cawker (to ensure appropriate disbursements and reporting).
- Preparation of the annual report will be discussed at the next meeting on June 20, 2022

Date of next meeting: June 20, 2022

**ITEM 11****RECORD**

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

April 13, 2022, Closed

Call to Order	Meeting called to order at 1:00 p.m.
Motion of Exclusion	Approved
Approval of Agenda	Approved as circulated
Approval of Minutes	Approved as circulated
Chairperson Decision Item	Approved as circulated
Superintendent Decision Item	Approved as circulated
Superintendent Information Items	Received
Secretary Treasurer Information Item	Received
Adjournment	Meeting adjourned at 2:40 p.m.