

Date: Wednesday, May 17, 2023
Time: 6:00 p.m.

District Education Office
22225 Brown Avenue
Maple Ridge BC V2X 8N6

"What we learn with pleasure we never forget." Alfred Mercier

A G E N D A

A. OPENING PROCEDURES

ITEM 1

1. Territory Acknowledgement
2. Call to Order
3. Correspondence
4. Approval of Agenda
5. Invitation for Public Input to matters on the Agenda - *Members of the public can provide input on decision items on the public meeting Agenda by emailing board@sd42.ca by no later than 5:30 pm on May 17, 2023. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.*

B. APPROVAL OF MINUTES

1. April 26, 2023

ITEM 2

C. PRESENTATIONS - *Individuals and groups invited by the Board to make presentations on any subject pertinent to Board business. Time limits for individual presentations will be established to allow all speakers to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

D. DELEGATIONS - *the Board will receive delegations on any subject pertinent to Board business provided the item has been placed on the agenda by the Agenda Preparation Committee. Time limits for individual delegations will be established to allow all registered delegations to present within the time limit for this item. The Board will ordinarily receive for information the item presented and may take action after due deliberation. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools

- a) School Fees Schedule and Specialty Academy Fees Schedule 2023/24

ITEM 3

3. Secretary Treasurer
4. Board Committees and Advisory Committee Reports

- a) Budget
 - b) Finance
 - c) Facilities Planning
 - d) Board Policy Development

- i. Policy Review Update

ITEM 4

- ii. Procedural Bylaw – Trustee Access to Information

ITEM 5

- e) Education
 - f) Aboriginal Education

G. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools
 - a) Superintendent's Update ITEM 6
3. Secretary Treasurer
 - a) Environmental Sustainability Update ITEM 7
4. Board Committees & Advisory Committee Reports
 - a) Budget
 - b) Finance
 - c) Facilities Planning
 - d) Board Policy Development
 - i. Policy Review Update ITEM 8
 - e) Education
 - f) Aboriginal Education

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

1. BC School Trustees Association
2. District Parent Advisory Council ITEM 9
3. Transportation Advisory ITEM 10

J. QUESTION PERIOD ITEM 11

Question period will be restricted to questions only – statements and debate will not be permitted. Questions, with the exception of Trustee questions, will be limited to one question per person. Members of the public can submit questions for the board by emailing them to board@sd42.ca by no later than 5:30 pm on May 17, 2023. The email subject line should read: QUESTION PERIOD. All questions received before the start of the question period will be answered in the order they are received. This agenda item has a time limit of 10 minutes; extension is at the discretion of the board.

K. OTHER BUSINESS

1. Public Disclosure of Closed Meeting Business ITEM 12

L. ADJOURNMENT



ITEM 1

To: **Board of Education**

From: Chairperson
Elaine Yamamoto

Re: **OPENING PROCEDURES**

Date: May 17, 2023
(Public Board Meeting)

Decision

1. *TERRITORY ACKNOWLEDGEMENT*

We would like to acknowledge that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. We welcome and recognize all First Nations, Métis, and Inuit students and families in our schools and community. We welcome and recognize the many different cultures that are represented in our schools and community.

2. *CALL TO ORDER*

3. *CORRESPONDENCE*

4. *APPROVAL OF AGENDA*

RECOMMENDATION:

THAT the Agenda be approved as circulated.

5. *INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA - Members of the public can provide input on decision items on the public meeting Agenda by emailing board@sd42.ca by no later than 5:30 p.m. on May 17, 2023. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.*



ITEM 2

To: **Board of Education**

From: Chairperson
Elaine Yamamoto

Re: **APPROVAL OF MINUTES**

Date: May 17, 2023
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the April 26, 2023 Public Board Meeting be approved as circulated.

Attachment



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, April 26, 2023 (6:00 PM)
Board Room, DEO**

IN ATTENDANCE:

BOARD MEMBERS:

Chairperson – Elaine Yamamoto
Vice-Chairperson – Kim Dumore
Trustee – Hudson Campbell
Trustee – Mike Murray
Trustee – Gabe Liosis
Trustee – Pascale Shaw
Trustee – Kathleen Sullivan

STAFF:

Superintendent – Harry Dhillon
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Cheryl Schwarz
Assistant Secretary Treasurer – Richard Rennie
Senior Manager, Communications – Irena Pochop
Executive Coordinator – Karen Yoxall

A. OPENING PROCEDURES

1. Territory Acknowledgement

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Call to Order

The meeting was called to order at 6:00 p.m.

The Chairperson welcomed and thanked everyone for attending.

3. Observe one minute of silence

The Chairperson recognized April 28, 2023, as the National Day of Mourning for workers killed or injured on the job and asked participants to observe a minute of silence.

4. Correspondence

5. Approval of Agenda

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

Trustee Campbell declared a conflict of interest regarding Education Assistant related items in the 2023/24 Preliminary Budget.

5. Invitation for Public Input to matters on the Agenda

The Chairperson advised that members of the public were able to provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30 pm on April 26, 2023.

No public input was received.

B. APPROVAL OF MINUTES

Moved/Seconded

THAT the Minutes of the April 12, 2023, Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

D. DELEGATIONS

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer
4. Board Committees and Advisory Committee Reports

a) Budget

i. Preliminary Budget 2023/24

The Superintendent and the Secretary Treasurer presented the Preliminary Budget 2023/24 and reported that the budget was based upon the Proposed Preliminary Budget 2023/24 and incorporates feedback received through the budget engagement process.

The Chairperson invited trustees to provide feedback on the Preliminary Budget 2022/23.

Moved/Seconded

1. THAT the Board approve the following preliminary budget changes for 2023/24 for implementation:
 - a. the appropriation of \$870,000 of 2022/23 operating surplus to assist with funding the 2023/24 operating budget;
 - b. that the instructional bank be topped up by \$820,000 on a one-time basis to support the allocation of education assistant and co-teaching staffing as needs emerge; and
 - c. that \$50,000 be allocated on a one-time basis to support training for education assistant staff.

CARRIED

Moved/Seconded

2. THAT the Board approve the following:
 - a. the appropriation of \$210,220 of 2022/23 operating surplus to assist with funding the 2023/24 operating budget;
 - b. the transfer of \$1,071,082 from the operating fund to the Local Capital fund for the following purposes: childcare capital (\$52,670), IT capital plan (\$839,539), facilities equipment and vehicles (\$178,873); and that
 - c. for the next four years any available operating surplus be transferred to local capital to be allocated in accordance with the priority funding list noted below:
 - i. Contingency Reserve for Local Capital – maintain a minimum of 1% of budgeted operating expenditures (\$2.01 M);
 - ii. New Classroom Setup – increase from a current maximum allocation of \$2.71 M to \$4.11 M;
 - iii. Sustainability Upgrades – decrease to a maximum allocation of \$0.61 M; and
 - iv. Other Facilities Renewal – increase to a maximum allocation of \$2.0 M;

AND FURTHER;

THAT the Board approve the preliminary budget changes for 2023/24 as outlined in the Preliminary Budget 2023/24 for implementation.

CARRIED

b) Finance

- i. Financial Statements for the Quarter Ended March 31, 2023

Moved/Seconded

The Secretary Treasurer reported that the Financial Statements for the Quarter Ended March 31, 2023, are presented to the Board for approval at the recommendation of the Finance Committee of the Whole.

The Secretary Treasurer provided an overview of major variances from budget.

THAT the Board approve the financial statements for the quarter ended March 31, 2023.

CARRIED

- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

G. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools

- a) Superintendent's Update

Moved/Seconded

The Superintendent provided an overview of the plans for the c̓asq̓anel̓ Elementary house post.

THAT the Board receive the Superintendent's Verbal Update, for information.

CARRIED

3. Secretary Treasurer

- a) Procedure 10400.2: Use of School Facilities and Grounds for Licensed Child Care

Moved/Seconded

The Secretary Treasurer reported that Procedure 10400.2: Use of School Facilities and Grounds for Licensed Child Care outlines the guidelines for the use of school facilities and grounds for licensed child care programs.

THAT the Board receive for information Procedure 10400.2: Use of School Facilities and Grounds for Licensed Child Care.

CARRIED

4. Board Committees and Advisory Committee Reports

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

Ridge Meadows Overdose Community Action Team

Trustee Dumore reported on the June 24, 2023, Men's Mental Health Show n Shine.

J. QUESTION PERIOD

K. OTHER BUSINESS

L. ADJOURNMENT

Moved/Seconded

THAT the Board adjourn the meeting.

CARRIED

The Public Board meeting adjourned at 6:55 p.m.

Elaine Yamamoto, Chairperson

Flavia Coughlan, Secretary Treasurer

To: **Board of Education**

From: Superintendent
Harry Dhillon

Re: **SCHOOL FEES SCHEDULE AND SPECIALTY
ACADEMY FEES SCHEDULE 2023/24**

Date: May 17, 2023
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

School Act: Section 82 - Fees and Deposits

Section 82 of the School Act states that:

- (1) A board must provide free of charge to every student of school age resident in British Columbia and enrolled in an educational program in a school operated by the board,
 - (a) instruction in an educational program sufficient to meet the general requirements for graduation,
 - (b) instruction in an educational program after the student has met the general requirements for graduation, and
 - (c) educational resource materials necessary to participate in the educational program.
- (2) For the purposes of subsection (1), a student is resident in British Columbia if the student and the student's guardian are ordinarily resident in British Columbia.
- (2.1) Subject to subsection (2.2), if a board permits a student who is older than school age and is ordinarily resident in British Columbia to enroll in an educational program leading to graduation, the board must provide free of charge to that student
 - (a) instruction in an educational program sufficient to meet the general requirements for graduation, and
 - (b) educational resource materials necessary to participate in the educational program.
- (2.2) Subsection (2.1) does not apply to a student who has
 - (a) already met the general requirements for graduation, or
 - (b) completed the requirements for graduation from a secondary school or high school in another jurisdiction.
- (3) Subject to subsections (1) and (2.1), section 82.4 and the orders of the minister, a board may charge fees for goods and services provided by the board.
- (4) A board may require a deposit for educational resource materials provided to students and to children registered under section 13.
- (5) If a board requires a deposit under subsection (4), it must refund all or part of the deposit to the student or child on return of the educational resource materials.

- (6) A board must publish a schedule of the fees to be charged and deposits required and must make the schedule available to students and to children registered under section 13 and to the parents of those students and children before the beginning of the school year.
- (7) Except as provided in an agreement under section 75 (4.1), a board is not responsible to pay for any educational activity undertaken by a student that is not provided by the board.

Elementary School Supplies

The current and proposed elementary school supplies fees are shown below.

Fee Description	Proposed 2023/24 Rate	Current 2022/23 Rate	Change
Elementary School Supplies	\$ 60	\$ 55	\$ 5

The elementary school supplies fees cover the cost of standard grade-specific school supplies (crayons, pencils, binders, glue sticks, etc.) and student planners. An alternative school supplies list is also made available to parents so they can purchase their own supplies if they so wish. Elementary school principals will post the school supply lists on the school website prior to June 30th of each year.

The elementary school supplies fees have been set at \$55 for the last 10 years. The proposed increase for this fee is attributable to significant inflationary cost increases for supplies used by our students.

Secondary School Fee Schedule:

The current and proposed secondary school fees schedule is shown below.

Fee Description	Proposed 2023/24 Rate	Current 2022/23 Rate	Change
Student Fee	\$ 35	\$ 28	\$ 7
Athletics	\$ 35	\$ 25	\$ 10
Yearbook	\$ 65	\$ 65	\$ -

The secondary student fee is collected from all students and is used to purchase goods and services for intramurals, student clubs, presentations, leadership activities, cultural activities, community fees, school app and field trips. This fee has not been increased in over 6 years.

The secondary athletic fee was introduced in 2017/18, is collected only from students participating in inter-school sports leagues and competitions and is used to purchase goods and services for association memberships, registrations, transportation, officials and referees, and medical and safety supplies. This fee has not been increased since its inception.

Proposed fee increases for the student fee and athletics are attributable to significant increased inflationary pressures. The fee increases reflect increased costs.

Continuing Education Fee Schedule:

The current and proposed continuing education fees schedule is shown below.

Fee Description	Proposed 2023/24 Rate	Current 2022/23 Rate	Change
Student Fee	\$ 20	\$ 20	\$ -
Optional Grad Ceremony Fee	\$ 30	\$ 30	\$ -
Graduated Resident Course Fee	\$ 650	\$ 650	\$ -

Summer Learning Refundable Deposits:

The current and proposed summer learning fee is shown below.

Fee Description	Proposed 2023/24 Rate	Current 2022/23 Rate	Change
Textbook Deposit (Grade 10-12)	\$ 75	\$ 75	\$ -

School Act: Section 82.1 - Specialty Academies

Section 82.1 of the School Act states that:

- (1) In this section, "**specialty academy**" means an educational program that emphasizes a particular sport, activity or subject area and meets the prescribed criteria set out in the regulations.
- (2) A board may offer a specialty academy if
 - (a) the board has consulted with the parents' advisory council for the school where the board proposes to offer the specialty academy, and
 - (b) the board is of the opinion that there is sufficient demand for the specialty academy.
- (3) A board that offers a specialty academy must
 - (a) make available sufficient instruction for students enrolled in the specialty academy to meet the general requirements for graduation, and
 - (b) continue to offer a standard educational program in the school district.
- (4) Despite section 82, but subject to section 82.4, a board may charge a student enrolled in a specialty academy fees relating to the direct costs incurred by the board in providing the specialty academy that are in addition to the costs of providing a standard educational program.
- (5) On or before July 1 of each school year, a board that offers a specialty academy must
 - (a) establish a schedule of fees to be charged under subsection (4), and
 - (b) make the schedule of fees available to the public.
- (6) Before establishing a schedule of fees under subsection (5), a board must
 - (a) consult with the parents' advisory council for the school where the specialty academy is offered, and
 - (b) obtain the approval of that parents' advisory council for the schedule of fees.

The specialty academies offered by School District No. 42 (SD42) in 2023/24 for a fee are as follows:

Specialty Academy Program	School
Softball	Garibaldi Secondary
Interdisciplinary Arts	Garibaldi Secondary
Digital Arts	Maple Ridge Secondary
Soccer	Westview Secondary
Basketball	Westview Secondary

Pacific Rim Hockey Academy (PRHA) offers a hockey program to eligible SD42 students at Pitt Meadows Secondary and Samuel Robertson Technical schools. PRHA is charging a direct fee to students of \$1,920 for this program for 2023/24. Since there are no fees collected by the board for this program, it is not listed as a proposed fee.

SD42 offered a golf academy program in 2021/22 but is no longer offering this program due to insufficient demand.

Specialty Academy Fees Schedule

The current and proposed specialty academy fees schedule is shown below. These proposed fees have been approved by the parent advisory councils of the applicable schools.

Fee Description	Proposed 2023/24 Rate	Current 2022/23 Rate	Change
Basketball	\$ 500	\$ 400	\$ 100
Digital Arts	\$ 75	\$ 100	\$ (25)
Interdisciplinary Arts	\$ 91	\$ 91	\$ -
Soccer	\$ 800	\$ 800	\$ -
Softball	\$ 1,880	\$ 1,880	\$ -

The above proposed fees apply to resident students. The Board approved the 2023/24 soccer academy, basketball academy, continuing education, online learning, and summer learning fees for non-resident students on February 15, 2023.

The proposed fee increase for basketball is attributable to increased costs for gear and supplies and increased external training and conferences. The proposed fee decrease for digital arts relates to lower cost of supplies for the program.

The proposed fees are based on projected enrolment and projected expenses for 2023/24 and are detailed in the following tables. It is anticipated that actual enrolment will be sufficient for the Academies to break even.

Academy:	Basketball
School:	Westview Secondary
Projected Enrolment:	65
Projected Expenses:	
Advertising	\$ 1,500
Clothing/Gear	13,000
Speakers and Training Services	3,500
Supplies and Equipment	12,000
Transportation	2,500
	<u>32,500</u>
Proposed 2023/24 Fee to cover Projected Expenses	<u>\$ 500</u>

Academy:	Digital Arts
School:	Maple Ridge Secondary
Projected Enrolment:	15
Projected Expenses:	
Supplies	\$ 1,125
	<u>1,125</u>
Proposed 2023/24 Fee to cover Projected Expenses	<u>\$ 75</u>

Academy:	Interdisciplinary Arts
School:	Garibaldi Secondary
Projected Enrolment:	35
Projected Expenses:	
Choreography	\$ 1,000
Sound Engineer	1,000
Technology - Set Design	1,200
	<u>3,200</u>
Proposed 2023/24 Fee to cover Projected Expenses	<u>\$ 91</u>

Academy:	Soccer
School:	Westview Secondary
Projected Enrolment:	55
Projected Expenses:	
Instruction/Coaching Staff	\$ 25,200
Supplies/Equipment/Clothing	16,500
Field Trips	1,500
Team Travel	800
	<u>44,000</u>
Proposed 2023/24 Fee to cover Projected Expenses	<u>\$ 800</u>

Academy:	Softball
School:	Garibaldi Secondary
Projected Enrolment:	20
Projected Expenses:	
Clothing	\$ 3,200
Instructors	30,000
Transportation	4,000
Supplies	400
	<u>37,600</u>
Proposed 2023/24 Fee to cover Projected Expenses	<u>\$ 1,880</u>

School Act: Section 82.2 – Trades Programs

Section 82.2 of the School Act states that:

- (1) In this section, "trades program" means an educational activity that is designed to certify a student for a particular occupation, and includes an apprenticeship for students registered with SkilledTradesBC under the Skilled Trades BC Act.
- (2) Despite section 82, but subject to section 82.4, a board may do the following in relation to a student enrolled in an educational program that has a trades program component:
 - (a) charge fees for the purchase or rental of tools, equipment and materials necessary for the student's participation in the trades program;
 - (b) require the student to provide his or her own tools, equipment and materials necessary for the student's participation in the trades program.

Trades Program Fees Schedule

Secondary schools charge fees for the purchase or rental of tools, equipment, materials and transportation necessary for the student's participation in the trades programs.

The current and proposed fees for the trades programs are shown below.

Fee Description	Proposed 2023/24 Rate	Current 2022/23 Rate	Change
Automotive	\$ 275	\$ 200	\$ 75
Carpentry	\$ 900	\$ 900	\$ -
Culinary	\$ 900	\$ 900	\$ -
Framing	\$ 900	\$ 900	\$ -
Hair Design	\$ 3,665	\$ 3,665	\$ -
Metal Fabrication	\$ 1,300	\$ 1,100	\$ 200
Plumbing	\$ 875	\$ 875	\$ -

Proposed fee increases for the automotive and metal fabrication programs are attributable to increased costs of transportation.

School Act: Section 82.31 – International Baccalaureate

Section 82.31 of the School Act states that:

- (1) In this section and section 178, "International Baccalaureate program" means an educational program based on a curriculum developed and standards set by the International Baccalaureate Organization, a registered extraprovincial non-share corporation as defined in section 167 of the Societies Act.
- (2) A board that offers an International Baccalaureate program must
 - (a) make available sufficient instruction for students enrolled in the International Baccalaureate program to meet the general requirements for graduation, and
 - (b) continue to offer a standard educational program in the school district.
- (3) Despite section 82, but subject to section 82.4, a board may charge a student enrolled in an International Baccalaureate program fees relating to the direct costs incurred by the board in providing the International Baccalaureate program that are in addition to the costs of providing a standard educational program.
- (4) If a board that offers an International Baccalaureate program charges fees under subsection (3), the board must, on or before July 1 of each school year,
 - (a) establish a schedule of fees to be charged under subsection (3), and
 - (b) make the schedule of fees available to the public.

International Baccalaureate Fees Schedule

The current and proposed fees for the International Baccalaureate program are shown below.

Fee Description	Proposed 2023/24 Rate	Current 2022/23 Rate	Change
Grade 11 Full Diploma Fee	\$ 600	\$ 500	\$ 100
Grade 12 Individual Exam Fee	\$ 120	\$ 120	\$ -
Grade 12 Full Diploma Fee	\$ 600	\$ 500	\$ 100

Proposed fee increases for the full diploma are attributable to increases in shipping and posting costs for the examinations. Fees will be reviewed in future years to ensure recovery of direct costs.

Academy:	International Baccalaureate Diploma Program
School:	Garibaldi Secondary
Projected Enrolment:	
Grade 11 projected full diploma graduates	23
Grade 12 certificate program	35
Grade 12 projected full diploma graduates	11
	<u>69</u>
Projected Expenses:	
Annual fee	\$ 15,730
Exam fees	37,255
BC Association annual fee	300
Software - ManageBac	1,650
Training/Travel	15,500
Textbooks	5,000
Exam shipping costs	3,134
Gross Projected Expenses	78,569
Portion funded by the Board	<u>(53,969)</u>
Portion funded by fees	<u>\$ 24,600</u>
Total costs per student to break even	
Grade 11 full diploma fee	\$ 1,382
Grade 12 individual exam fee	\$ 902
Grade 12 full diploma fee	\$ 1,382
Proposed 2023/24 student fees	
Grade 11 full diploma fee	\$ 600
Grade 12 individual exam fee	\$ 120
Grade 12 full diploma fee	\$ 600

RECOMMENDATION:

THAT the Board approve the following proposed fee schedule for the 2023/24 year:

Fee Category	Fee Description	Proposed 2023/24 Rate
Elementary	School Supplies Fee	\$ 60
Secondary - School Fees	Student Fee	\$ 35
Secondary - School Fees	Athletics	\$ 35
Secondary - School Fees	Yearbook	\$ 65
Continuing Education	Student Fee	\$ 20
Continuing Education	Optional Grad Ceremony Fee	\$ 30
Continuing Education	Graduated Resident Course Fee	\$ 650
Summer Learning	Textbook Deposit (Grades 10 – 12)	\$ 75
Graduated Resident	Graduated Resident Student Fee	\$ 650
Secondary - Specialty Academies	Basketball	\$ 500
Secondary - Specialty Academies	Digital Arts	\$ 75
Secondary - Specialty Academies	Interdisciplinary Arts	\$ 91
Secondary - Specialty Academies	Soccer	\$ 800
Secondary - Specialty Academies	Softball	\$ 1,880
Secondary - Trade Program Course Fees	Automotive	\$ 275
Secondary - Trade Program Course Fees	Carpentry	\$ 900
Secondary - Trade Program Course Fees	Culinary	\$ 900
Secondary - Trade Program Course Fees	Framing	\$ 900
Secondary - Trade Program Course Fees	Hair Design	\$ 3,665
Secondary - Trade Program Course Fees	Metal Fabrication	\$ 1,300
Secondary - Trade Program Course Fees	Plumbing	\$ 875
Secondary - International Baccalaureate	Grade 11 Full Diploma Fee	\$ 600
Secondary - International Baccalaureate	Grade 12 Individual Exam Fee	\$ 120
Secondary - International Baccalaureate	Grade 12 Full Diploma Fee	\$ 600



ITEM 4

To: **Board of Education**

From: Board Policy Development Committee

Re: **POLICY REVIEW UPDATE**

Date: May 17, 2023
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

The Board Policy Development Committee has developed a work plan for 2022 to 2026 with a goal of reviewing all existing board policies over the next four years.

On May 5, 2023, the Board Policy Development Committee met, reviewed and is recommending housekeeping changes only to the following policies:

- Policy 4203: Budget Planning and Reporting (Attachment A)
- Policy 5905: Alcohol – Consumption, Possession and Storage (Attachment B)
- Policy 6801: School Closure (Attachment C)
- Policy 9605: Provision of Menstrual Products to Students (Attachment D)

RECOMMENDATION:

THAT the Board approve:

- **Policy 4203: Budget Planning and Reporting**
- **Policy 5905: Alcohol – Consumption, Possession and Storage**
- **Policy 6801: School Closure**
- **Policy 9605: Provision of Menstrual Products to Students**

Attachments



SD 42 POLICY: 4203

BUDGET PLANNING AND REPORTING

Philosophy

The Board of Education (the "Board") recognizes its responsibility for the effective use of public funds in providing the best possible education to the students in the communities it serves. The Board of Education has a duty to govern the district in a fiscally responsible manner, while carrying out the strategies required to achieve its goals.

The annual operating budget is a financial plan reflecting the implementation and maintenance of the Board's educational and operational objectives. The financial allocations included in the budget should be consistent with the strategic directions identified in the Board's Strategic Plan.

In accordance with Section 156(12) of the School Act, the Board must not incur a deficit of any kind unless the Board has approval of the Minister of Education and Child Care or meets criteria prescribed by order of the Minister of Education and Child Care.

Under Section 156(1) of School Act, the Board is required to maintain budgetary control over expenditures, develop an annual budget and submit it to the Ministry of Education and Child Care in a prescribed form at the time required by the Minister of Education and Child Care.

A budget reflects the best estimate of planned revenues and expenses as of a point in time. Salary and benefit increases, inflation and other estimated changes must be budgeted. In addition, the budget must include all recurring and one-time revenues and expenditures for the full fiscal year.

Authority

The Board authorizes the Superintendent of Schools and the Secretary Treasurer to develop and implement all procedures required for the development and monitoring of budgets.

Responsibilities for Managing the Budget

The Superintendent of Schools and the Secretary Treasurer are delegated responsibility for the overall management of the educational and operational programs that are supported by the annual budgets. The Secretary Treasurer is specifically responsible for the financial management of the budget, and all financial reports.

Guiding Principles

Budget Development

Annual budgets shall be developed based on instructions received from the Ministry of Education and Child Care. At the beginning of each budget development cycle, the Secretary Treasurer in collaboration with the Superintendent of Schools shall prepare and present to the Board for approval a budget development plan or i.e. budget process.

In the development of the annual budget, the following must be observed:

- The budget for any fiscal year shall not deviate materially from the Board's policies and strategic priorities.
- Annual recurring expenditures must not be funded from non-recurring revenues.
- Revenues and expenditures must be projected in a manner that avoids fiscal jeopardy.
- Revenues from a Ancillary programs and activities must, at a minimum, ~~be operated to~~ cover all direct and indirect operating costs.
- The Board shall not proceed with major building projects unless funding for the full capital and operating costs has been identified.

Budget Implementation, Monitoring and Reporting

The Superintendent of Schools and the Secretary Treasurer are responsible for the communication and the implementation of the Board approved budget.

The budget is a "living" document. To this end the Board, through policy, intends to provide appropriate flexibility in budget management to enable management to maximize the use of fiscal resources while exercising effective budget control.

The Secretary Treasurer or designate is authorized to approve budget transfers within the Board approved budget in order to facilitate meeting contractual obligations, statutory requirements, approved staffing complement, or approved educational/operational objectives.

Permanent budget transfers that are not formula driven and result in increased or decreased staffing levels must be approved by the Board. In addition, budget transfer requests that would materially alter the Board approved fiscal plan must be approved by the Board.

Under the approval of the Secretary Treasurer, expenditure estimates may be exceeded where directly related revenue sources fully provide for the increased expenditure.

Unless otherwise instructed by the Board, quarterly financial reports shall be presented to the Board providing a "macro" ~~(summative)~~ status of the performance against budget. These reports will also include an analysis of budget variances and identification of same with an explanation of any variances in excess of 10% of the budget amount.

**SD 42 POLICY: 5905****ALCOHOL – CONSUMPTION, POSSESSION AND STORAGE****Philosophy**

The Board of Education (the "Board") believes that the consumption and storage of alcohol on School District premises should be consistent with community norms and may only be allowed within the following guiding principles and approvals.

Authority

The Board assigns the responsibility for the implementation of this policy to the Secretary Treasurer and authorizes the Secretary Treasurer to establish procedures that will guide the implementation of this policy.

Guiding Principles

1. Consuming alcohol during school hours is not consistent with community norms and expectations and typically will not be permitted on school property during school hours.
2. Staff serving alcohol to staff on School District premises is not permitted as it puts the School District in a position of considerable liability.
3. The School District will only approve applications where appropriate steps have been taken to mitigate to the greatest extent possible; the School District's exposure to liability.
4. The applicant and the holder of the 'Serving It Right' certificate must recognize that in the event of any litigation or liability they will be solely responsible.

**SD 42 POLICY: 6801****SCHOOL CLOSURE**

The Board of Education ("the Board") is responsible under the School Act for the effective and efficient operation of schools in the school district. The Board has the authority to close a school for reasons which include but are not limited to:

- declining student enrolment such that the school is no longer economically or operationally viable;
- restructuring of educational programs, consolidation of operations and relocation of students to other schools in the school district which results in the school being deemed surplus to the districts educational needs;
- the school is being replaced with a newly constructed school.

The permanent closure of schools is a significant issue of public concern and therefore the Board will follow a process that provides adequate time and opportunity to consult with those who will be affected prior to any decision being made.

A. Public Board Meeting

Any proposed closure of a school should first be raised at a regular public meeting of the Board.

B. Public Consultation

The process of consultation for school closure shall require at least 60 days commencing from the time when the Board provides public notice as to which specific school(s) are being considered for closure.

The process of consultation should provide an opportunity for those who will be affected by a proposed closure to participate in the process. Such participation should include trustees, parents, community members, district staff, and school staff.

Any decision to close a school must be made no later than the first Board meeting in April.

Public consultation shall be undertaken by the Board prior to making a final decision on any proposed closure of a school.

The Board should take the following steps to ensure that an open and meaningful public consultation has taken place:

1. make available, in writing, a full disclosure of all facts and information considered by the Board ~~of Education~~ with respect to any proposed school closure, including:
 - a) reasons for the proposed school closure;
 - b) which specific school(s) are being considered for closure;
 - c) how the proposed closure would affect the current catchment area for each school;
 - d) the general effect on surrounding schools;

- e) the number of students who would be affected at both the closed school(s) and surrounding schools;
 - f) the effect of proposed closures on board-provided student transportation;
 - g) educational program/course implications for the affected students;
 - h) the proposed effective date of the closure(s);
 - i) financial considerations;
 - j) impact on the Board's five-year capital plan;
 - k) proposed use of the closed school(s) including potential lease or sale.
2. provide an adequate opportunity for affected persons to submit a written response to any proposed school closure and information and directions on how to submit a written response to the Board. The information and directions should advise potential correspondents that their written response may be referred to at subsequent public forums respecting the closure, unless the correspondent specifically states in their written response that the correspondent wishes ~~his or her~~their name and address to remain confidential.
 3. hold at least one public meeting to discuss the proposed closure, summarize written submissions, and listen to community concerns and proposed options.
 4. maintain records of all consultation, including agenda, minutes, dates of consultation working group and public community consultation meetings, copies of information provided at these meetings; names of trustees and district staff who attended these meetings, a record of individuals attending public community consultation meetings, record of questions asked, and a record of transition plans/activities identified for parent/staff/students at both the school considered for closure and the school to which the students would be moved.

C. Public Meeting

The time and place of the public meeting should be appropriately advertised to ensure adequate advance notification to interested persons in the community. Generally, this will mean a letter to students and parents of students currently attending the school, a clearly visible notice in a local newspaper, and on the school district website.

The Board should also specifically notify, in writing, any potentially interested local governments, First Nations, business associations, and community associations of the time and place of the public meeting.

Discussions should include the following:

- a) implications of the closure;
- b) implementation plans, including timing of the closure;
- c) options that the Board considered as alternatives to closure, including possible alternative community use for all or part of the school;
- d) consideration of future enrolment growth in the district of persons of school age, persons of less than school age and adults; and
- e) contents of written submissions presented to the Board by members of the community.

The Board should keep minutes of the public meeting which include a record of concerns or options raised to the proposal.

Following the public meeting, the Board should give fair consideration to all public input prior to making its final decision with respect to any proposed school closures.

D. Notification to the Minister

If the Board decides to permanently close a school the Board must, without delay, provide the Minister of Education and Child Care with written notification of the decision containing the following information:

- a) the school's name;
- b) the school's facility number;
- c) the school's address; and
- d) the date on which the school will close.

E. Criteria for Considering School Closure

If a school meets any of the criteria, the school will be considered for closure.

- a) when there is sufficient space to accommodate the students in neighbouring schools;
- b) the operating cost per student where excessive;
- c) the condition of the facility and the need for capital expenditures to keep the building operational where excessive;
- d) the limitations of the facility that restrict appropriate education programming;
- e) other criteria that in the view of the Board, should be considered.

F. Opportunities for Students Displaced by School Closure

The district Board and the School District will ensure that all district students displaced by a school closure will have opportunities to receive an appropriate educational experience in another school in the district.

**SD 42 POLICY: 9605**

PROVISION OF MENSTRUAL PRODUCTS TO STUDENTS

PHILOSOPHY

The Board of Education ~~(the "Board") of School District No. 42 (Maple Ridge-Pitt Meadows)~~ is committed to providing menstrual products to students who may require them.

AUTHORITY

The Board assigns the responsibility for the implementation of this policy to the Superintendent ~~of Schools~~ and authorizes the Superintendent of Schools to establish procedures that will guide the implementation of this policy.

GUIDING PRINCIPLES

The following principles shall guide the implementation of this policy:

- a. Menstrual products should be made available to all students of all gender identities of expressions in a manner that protects student privacy;
- b. Menstrual products should be provided at no cost to students;
- c. Menstrual products should be provided in school washrooms; and,
- d. Student feedback with respect to the provision of menstrual products will be considered in the implementation of this policy.



ITEM 5

To: **Board of Education**

From: Board Policy Development
Committee

Re: **PROCEDURAL BYLAW – TRUSTEE
ACCESS TO INFORMATION**

Date: May 17, 2023
(Public Board Meeting)
Decision

BACKGROUND/RATIONALE:

The attached Procedural Bylaw – Trustee Access to Information provides guidelines to trustees on how they shall have access to information in order to facilitate carrying out their duties as trustees under the School Act.

RECOMMENDATION:

- 1) **THAT the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) Procedural Bylaw – Trustee Access to Information be given three (3) readings at this meeting. (vote must be unanimous)**
- 2) **THAT the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) Procedural Bylaw – Trustee Access to Information be:**
 - Read a first time on the 17th Day of May, 2023;**
 - Read a second time on the 17th Day of May, 2023;**
 - Read a third time, passed and adopted on the 17th Day of May, 2023.**

Attachment

**PROCEDURAL BYLAW – TRUSTEE ACCESS TO INFORMATION
BOARD OF EDUCATION OF SCHOOL DISTRICT No. 42
(MAPLE RIDGE – PITT MEADOWS)**

A BYLAW by the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) (hereinafter called the "Board") to adopt a Procedural Bylaw.

NOW THEREFORE the Board agrees to the following:

- 1.0 All Trustees have a right of access to all closed meeting minutes for the term for which they are elected.
- 2.0 Any request by a Trustee for access to closed minutes for any meeting that predates a Trustee's term in office will only be granted by the Secretary Treasurer when the Trustee has demonstrated they have a legitimate need to access the minutes in order to carry out their duties as a Trustee.
- 3.0 Access to closed meeting minutes will be subject to compliance with the *Freedom of Information & Protection of Privacy Act* (FIPPA) and any applicable confidentiality obligations owed by the Board.
- 4.0 All reports, analysis and information requested by Trustees from staff must be reasonable and necessary to permit the Trustees to carry out their duties, and will be subject to compliance with FIPPA.
- 5.0 Requests by individual Trustees for written reports or analysis from staff must be submitted to and approved by the Board, except that individual Trustees may, without Board approval, seek clarification or ask questions of staff on matters of general knowledge related to the School District's operations.
- 6.0 Trustees seeking staff reports, analysis, presentations or other information requiring significant staff time to prepare must be submitted to the Superintendent of Schools or Secretary Treasurer for response or referral to the Agenda Preparation Committee.

Title

This bylaw may be cited as "The Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) Procedural Bylaw - Trustee Access to Information."

Repeal

School District No. 42 (Maple Ridge – Pitt Meadows) Procedural Bylaw No. 1-2008. is hereby repealed.



ITEM 6

To: **Board of Education**

From: Superintendent
Harry Dhillon

Re: **SUPERINTENDENT'S UPDATE**

Date: May 17, 2023
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the Verbal Superintendent's Update, for information.

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan
Alexandra Tudose
Manager, Energy and
Environmental Sustainability

Re: **ENVIRONMENTAL SUSTAINABILITY
UPDATE**

Date: May 17, 2023
(Public Board Meeting)

Information

BACKGROUND:

Maple Ridge – Pitt Meadows School District has been undertaking energy management projects since 2014. The SD42 *Energy Management Plan* was developed and approved by the Board of Education in 2014 and was completed in 2021. Under this Plan, *Maple Ridge – Pitt Meadows School District (the district)* completed lighting and heating, ventilation, and air-conditioning (HVAC) upgrade projects that resulted in energy savings of 5.6-million-kilowatt hour (kWh) and 9,823 gigajoules (GJ); with an estimated avoided annual operating cost of \$0.61 million.

In 2021, the school district developed the *Environmental Sustainability Plan*. The plan outlines energy conservation measures to further reduce emissions from facilities, school district operations, and vehicle fleet. The *Environmental Sustainability Plan* aligns with the CleanBC Plan and outlines the capital investments required for the district to reduce operating costs and greenhouse gas emissions as well as support environmental sustainability education initiatives. The goals of the *Environmental Sustainability Plan* are to reduce greenhouse gas emissions by 22% by 2026 and to improve building efficiency by 20% by 2026.

PROJECT OVERVIEW:

2022/23 Projects

2022/23 projects included Webster's Corner Elementary boiler upgrade, Heating, Ventilation, and Cooling (HVAC) continuous optimization programs at Thomas Haney Centre, Samuel Robertson Technical, Garibaldi Secondary and Albion Elementary schools. The total actual implementation cost for these projects was \$0.56 million and annual utilities savings are estimate to be \$0.04 million. The school district has received \$0.04 million of incentive funding from BC Hydro and FortisBC to recognize the energy savings achieved.

In December 2022, the school district, in partnership with BC Hydro EV Fleet Program and Fraser Basin Council finalized a fleet decarbonization study. The cost of the study was fully covered by BC Hydro and Fraser Basin Council incentives, and it details potential transition pathways towards electrifying the school district fleet within the budgetary constraints of the school district.

In April 2023, the school district, in partnership with BC Hydro Energy Wise Network organized the annual Go Green Together Campaign (former Energy Cup Challenge). All Elementary Schools were invited to participate, and five schools participated in this campaign. Students and staff organized several sustainability and energy conservation initiatives for their schools. The five participating schools were: Hammond Elementary, Laity View Elementary, Yennadon Elementary, Pitt Meadows Elementary and Highland Park Elementary.

For the 2022/23 year, HVAC systems continued to be set to increase fresh air supply and prolong occupied ventilation schedules. These changes resulted in increased energy consumption in the school district.

The table below summarizes Heating, Ventilation and Air Conditioning (HVAC) energy efficiency measures to be implemented over the next four years. The one-time investment of \$0.63 million is estimated to generate ongoing annual utilities savings of \$0.15 million, which can be used to fund other school district strategic priorities.

YEAR PLANNED	SCHOOL	PROJECT NAME	TOTAL PROJECTED COST	BC HYDRO GRANT	SAVINGS PER YEAR
2024	Albion Elementary	HVAC Optimization	\$20,860	\$5,860	\$12,500
	Garibaldi Secondary	HVAC Optimization	\$54,000	\$21,000	\$20,000
	Thomas Haney Secondary	HVAC Re-commissioning and Optimization	\$350,000	\$0	\$21,000
2025	Westview Secondary	HVAC Optimization	\$41,000	\$21,000	\$20,000
	Yennadon Elementary	HVAC Optimization	\$20,000	\$6,000	\$10,000
	Maple Ridge Elementary	HVAC Optimization	\$20,000	\$6,000	\$10,000
2026	Maple Ridge Secondary	HVAC Optimization	\$40,000	\$21,000	\$20,000
	Fairview Elementary	HVAC Optimization	\$20,000	\$6,000	\$10,000
2027	Harry Hooge Elementary	HVAC Optimization	\$20,000	\$6,000	\$10,000
	Riverside Centre	HVAC Optimization	\$20,000	\$6,000	\$10,000
	Edith McDermott Elementary	HVAC Optimization	\$20,000	\$6,000	\$10,000
Estimated Total			\$625,860	\$104,860	\$153,500

2022 CLIMATE CHANGE ACCOUNTABILITY REPORT

The 2022 Climate Change Accountability Report can be found at Attachment A. The report will be submitted to the Climate Action Secretariat.

RECOMMENDATION:

THAT the Board receive the Environmental Sustainability Update and 2022 Climate Change Accountability Report, for information.

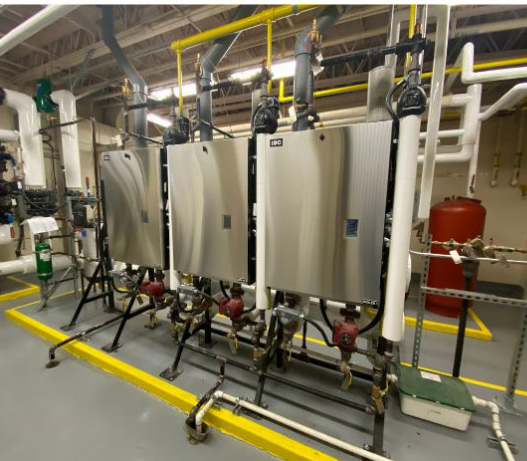
Attachment



2022 CLIMATE CHANGE ACCOUNTABILITY REPORT

MAPLE RIDGE - PITT MEADOWS SCHOOL DISTRICT NO.42

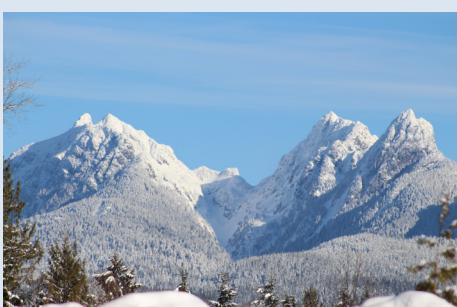
EXECUTIVE SUMMARY



The Climate Change Accountability Report for the period January 1, 2022 to December 31, 2022 summarizes the Maple Ridge - Pitt Meadows School District's (SD42) emissions profile, the total offsets to reach net-zero emissions, the actions taken in 2022 to reduce greenhouse gas emissions and plans to continue reducing emissions in 2023 and beyond. By June 30, 2023, the final 2022 Climate Change Accountability Report for Maple Ridge - Pitt Meadows School District No. 42 will be posted to the district website at www.sd42.ca/sustainability.

SD42 continues to pursue capital investments that will result in reducing school district's greenhouse gas emissions and support environmental sustainability education initiatives. As part of that carbon neutral commitment, the school district developed an Environmental Sustainability Plan in 2021 that outlines environmental sustainability measures to further reduce emissions from facilities, school district operations, and fleet. The goals of the Environmental Sustainability Plan are to reduce greenhouse gas emissions by 22% by 2026 and to improve building efficiency by 20% by 2026. Notable projects that were completed in 2022 were: Webster's Corner Elementary boiler upgrade, fleet decarbonization plan, HVAC optimization implementation, as well as student and staff conservation campaigns.

Harry Dhillon, Superintendent of Schools
May 17, 2023



2022 GREENHOUSE GAS (GHG) EMISSIONS

Using data from utilities, and district systems the total emissions for the district are reported here for the 2022 calendar year. These emissions are a summary of all emissions related to building use, maintenance fleet, and paper usage.

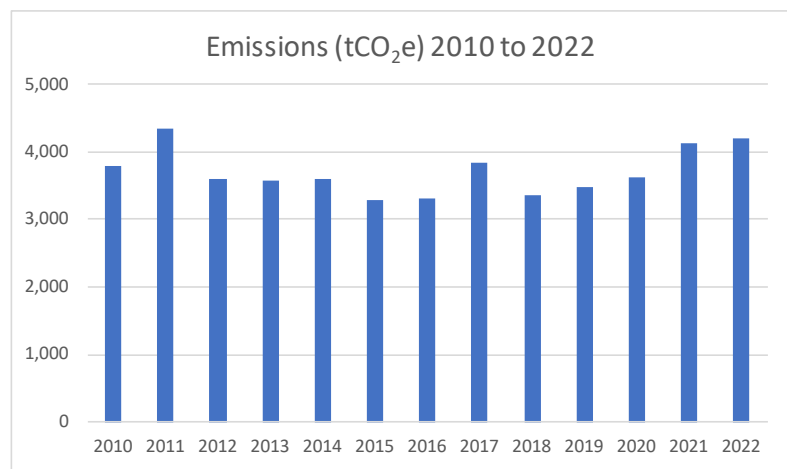
SCHOOL DISTRICT NO. 42 GHG EMISSIONS AND OFFSETS FOR 2022 (tCO ₂ e) GHG Emissions Created in Calendar Year 2022	
TOTAL EMISSIONS	4,193
TOTAL BIO CO ₂	4.85
TOTAL OFFSETS	4,193
Offset Investment (\$25 per tCO ₂ e)	
TOTAL	\$104,825

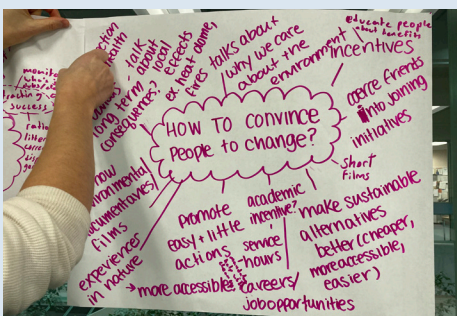
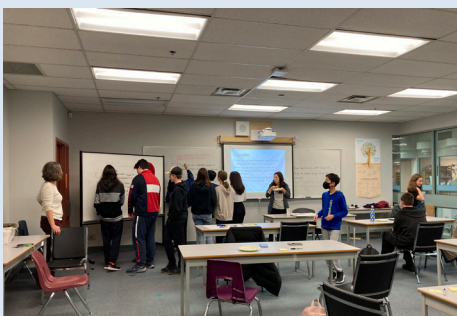
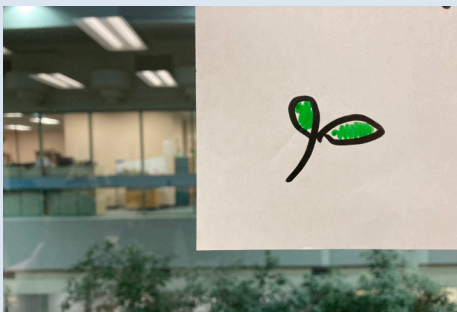
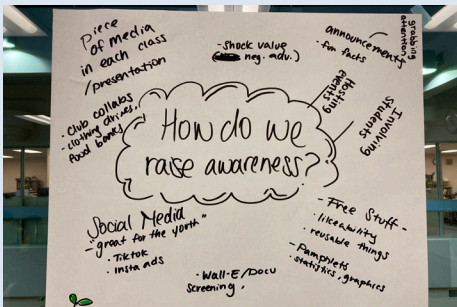
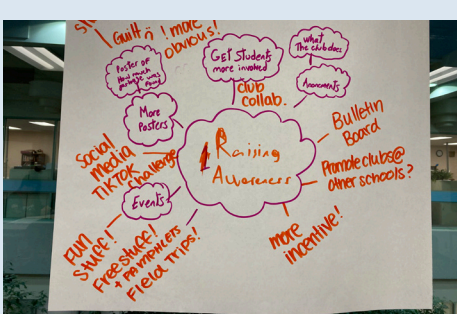
RETIREMENT OF OFFSETS:

In accordance with the requirements of the Climate Change Accountability Act and Carbon Neutral Government Regulation, Maple Ridge - Pitt Meadows School District (SD42) (the Organization) is responsible for arranging the retirement of the offsets obligation reported above for the 2022 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy (the Ministry) ensuring that these offsets are retired on the Organization's behalf, the Organization will pay within 30 days, the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

EMISSIONS TRENDS

In 2022, SD42's COVID-19 response plan continued to require the operational changes to the HVAC systems to increase fresh air supply and prolong occupied ventilation schedules to curb the spread of COVID-19 indoors. These changes resulted in increased energy consumption in the school district.

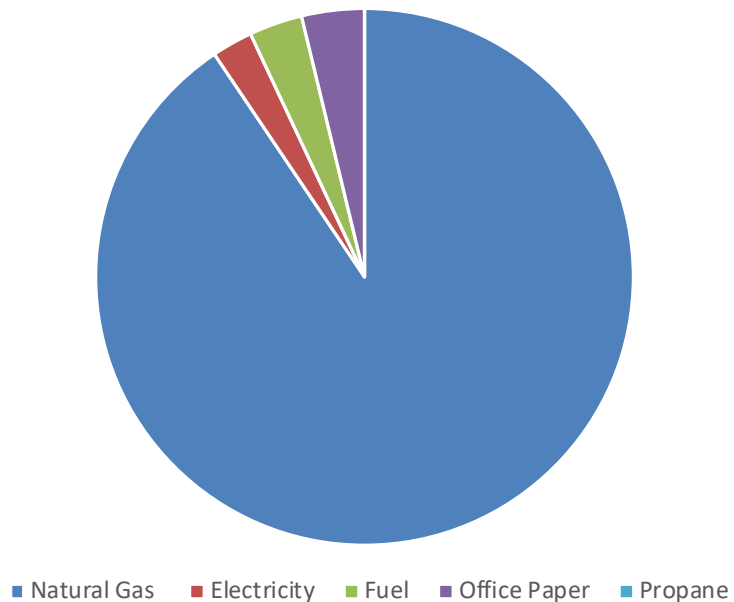




EMISSIONS PROFILE

When emissions are broken down into subsets, the largest contributor is natural gas, accounting for 91% of all emissions; paper use accounting for 4%; vehicle fuel at 3%; and finally, electricity accounting for 2% of overall emissions, as shown in the figure below.

Total GHG Emissions by Activity Data Source



ENVIRONMENTAL SUSTAINABILITY PLAN

In 2022, 91% of greenhouse gas emission stem from the use of natural gas for heating school district facilities. To ensure alignment with CleanBC targets that reduce carbon emissions, the SD42's Environmental Sustainability Plan prioritizes the implementation of natural gas conservation measures or fuel switching technologies, where feasible.

If the measures are implemented as intended, the investment would lead to a 22% reduction in greenhouse gas emissions by 2026. This still leaves some improvement required towards meeting the CleanBC 2030 target of 40% but is a significant improvement over the status quo and with added effort in reducing vehicle emissions, improved technologies for fuel switching and greenhouse gas reduction strategies in new school construction planning, we could surpass this estimation in 2026. To ensure alignment with 2030 targets, continual monitoring and updates to these projects are required, with an update to this plan needed on an annual basis and a new plan created in 2026.



PROJECT SPOTLIGHT: WEBSTER'S CORNER ELEMENTARY BOILER UPGRADE

Webster's Corner Elementary was constructed in the 1970's and underwent a major addition in 2009. The building has undergone very minor renovations since the major addition and there has been no upgrading of any of the mechanical systems. The building is a single storey with two separate calssroom wings connected to the core of the building.

The building has a single gas fired heating water plant with four gas fired, natural draft boilers with a total input capacity of 1,200 MBH each and a total output capacity of 940 MBH. Before the upgrade, one boiler had failed and was disconnected from the heating system. These boilers were long past their serviceable life and required replacement. The boilers and piping system likely had an operational efficiency in the range of 55%-60%.

The boiler upgrade consisted of three new high efficiency condensing boilers that are capable of 180F heating water when required and can operate at condensing temperatures under reduced heating demand. Additionally the domestic hot water tank was replaced with a two wall mounted, high efficiency, on demand water heaters. The total estimated annual greenhouse gas emission savings is 17 tCO₂e.



SUSTAINABILITY SPOTLIGHT: GO GREEN TOGETHER CAMPAIGN

Students and teachers in the Maple Ridge – Pitt Meadows School District found new ways to reduce their environmental footprint as part of the Go Green Together Campaign.

Go Green Together Campaign was a month long campaign where students reduced packaging in their lunches, found alternative ways of commuting, and shut off unnecessary lighting to conserve energy. It encouraged staff and students to think a little bit differently about their actions, whether it is waste, or the way they use energy in the buildings, or the way they commute to school. The purpose of the campaign was to become a little bit more sustainable as a school district.

Students at Eric Langton Elementary, one of the nine schools that participated, focused on finding energy-efficient ways of get to and from school every day. The other eight participating schools were: Yennadon Elementary, Hammond Elementary, Golden Ears Elementary, Albion Elementary, Maple Ridge Elementary, Pitt Meadows Elementary, Alexander Robinson Elementary and Davie Jones Elementary.

“We put posters around the school and we encouraged everyone to walk, bike, scooter, or take transit to school,” said Zarina Ahmedjonova, a Grade 7 student, who with Zayda Tahid and Jasmin Biln promoted the campaign at ELE.

“A lot of the primary classes especially were really enthusiastic,” said Tahid. “They were trying their best to come to school in a different way other than just cars.”

PLANS TO CONTINUE REDUCING GREENHOUSE GAS EMISSIONS IN 2023

- Complete the boiler upgrade at Whonnock Elementary consisting of new condensing boilers, low temperature heating upgrade and air-source heat pump that will provide substantial reductions in GHG operational emissions.
- Implement heating, ventilation and air-conditioning (HVAC) optimization projects at Albion Elementary and Garibaldi Secondary School.
- Procure the first all electric fleet vehicle for Maintenance staff and the first electric vehicle charging station at the Maintenance yard.
- Start delivering regular energy consumption reports to school administration staff via a regular e-newsletter for use in raising general awareness and examining variances from established targets.
- Improve communication about active or planned projects that have a energy conservation and/or GHG reduction component to the broader organization to raise awareness.
- Encourage participation in the Go Green Together initiative, previously Energy Cup Challenge.
- Continue collaborating with staff in the Environmental Sustainability Committee.

**ITEM 8**

To: **Board of Education**

From: Board Policy Development Committee

Re: **POLICY REVIEW UPDATE**

Date: May 17, 2023
(Public Board Meeting)

Information

BACKGROUND/RATIONALE:

The Board Policy Development Committee has developed a work plan for 2022 to 2026 with a goal of reviewing all existing board policies over the next four years.

On May 5, 2023, the Board Policy Development Committee met, reviewed and is recommending changes to Policy 10540: Financial or In-Kind Contributions (Attachment A).

Input from education partners and the public is now invited. After receiving input, the Committee will have another opportunity to review the policy before it is presented to the Board for approval on June 21, 2023.

RECOMMENDATION:

THAT the Board receive Policy 10540: Financial or In-Kind Contributions for information and continuation of the consultation process.

Attachment

**SD 42 POLICY: 10540****FINANCIAL OR IN-KIND CONTRIBUTIONS**

Philosophy

The Board of Education ("the Board") is committed to responsible stewardship of financial resources and ensuring that its financial and in-kind contributions align with its core functions. This policy will guide the Board's decision-making process and ensure that all requests for financial or in-kind contributions are reviewed in a fair and consistent manner.

Authority

The Board assigns the responsibility for the implementation of this policy to the Secretary Treasurer and authorizes the Secretary Treasurer to establish procedures that will guide the implementation of this policy.

Guiding Principles

The following principles will guide decision-making with regards to financial and in-kind contributions:

1. The Board will only provide financial or in-kind support to initiatives that are directly related to the core functions of the School District, which includes providing quality education to its students, supporting the professional development of its staff, and enhancing the learning environment.
2. The Board will not provide financial or in-kind support to any causes that fall outside its mandate or authority, even if such activities are deemed worthwhile by some members of the community.
3. The Board will not consider any requests for financial or in-kind contributions from organizations that are not directly connected with or contributing to the function of the School District.
4. The Board may provide financial or in-kind support to initiatives that are initiated by external organizations, as long as they are directly related to the core functions of the School District and align with its strategic priorities.
5. The Board will review all requests for financial or in-kind contributions on a case-by-case basis, taking into consideration the potential impact on the School District's resources and its ability to fulfill its core functions.



ITEM 9

To: **Board of Education**

From: Trustee
Kim Dumore

Re: **DISTRICT PARENT ADVISORY
COUNCIL**

Date: May 17, 2023
(Public Board Meeting)

Information

Date of meeting: May 3, 2023

Items discussed:

Presentations:

- Assessment of Post Secondary Needs in the Region - Osier Consulting, Greg Awai
- Student Family & Affordability Fund & Food Funding - Jeannie Harnett & Richard Rennie
- After School Programs - Craig Mitchell

Updates:

- Superintendent Report – Deputy Superintendent Cheryl Schwarz reported that the new House Post has arrived at cəsqənelə elementary and carving will soon begin. Students with ancestry participate in the carving of the post.
- Trustees Report – Trustee Dumore reported on four motions carried at the BCSTA AGM
 - Substances Education and Opioid Overdose Response in School Settings
 - Funding for CommunityLINK and Equity of Opportunity Supplement
 - Review of Design Area Standards
 - Reviewing and Streamlining and Provincial Reporting Requirements
- MRTA (Maple Ridge Teachers' Association) – Leanne Dunbar reported on the importance of summer learning opportunities and mentioned the impact the summer break has on literacy. Students are encouraged to register for summer learning opportunities.
- CUPE (Local 703) - Christine MacVeigh reported on a critical shortage of grounds staff, highlighting this as a student safety concern.
- SD42 DPAC - Craig Towers reported on DPAC fundraising initiatives.

Date of next meeting: May 24, 2023



ITEM 10

To: **Board of Education**

From: Trustee
Elaine Yamamoto

Re: **TRANSPORTATION ADVISORY**

Date: May 17, 2023
(Public Board Meeting)

Information

Date of meeting: May 10, 2023

Items discussed:

- The Committee received an overview of the Maple Ridge and Metro Vancouver Transportation governance structure.
- Preliminary work began to determine the Committee's priorities for the review of off-street parking bylaws of Maple Ridge.
- The June 28, 2023 meeting will focus on School Safety Initiatives. Staff will connect with the school district regarding recommendations for improved safety around schools.

Date of next meeting: June 28, 2023

**ITEM 11**

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan

Re: **QUESTION PERIOD**

Date: May 17, 2023
(Public Board Meeting)

Information

QUESTION PERIOD – *Question period will be restricted to questions only – statements and debate will not be permitted. Questions, with the exception of Trustee questions, will be limited to one question per person. Members of the public can submit questions for the board by emailing them to board@sd42.ca by no later than 5:30 pm on May 17, 2023. The email subject line should read: QUESTION PERIOD. All questions received before the start of the question period will be answered in the order they are received. This agenda item has a time limit of 10 minutes; extension is at the discretion of the board.*

**ITEM 12****RECORD**

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

April 12, 2023, Closed

Call to Order	Meeting called to order at 2:40 p.m.
Motion of Exclusion	Approved
Approval of Agenda	Approved as circulated
Approval of Minutes	Approved as circulated
Superintendent Decision Items	Approved
Superintendent Information Item	Received
Secretary Treasurer Information Item	Received
Board Committees	Received
Adjournment	Meeting adjourned at 4:03 p.m.