



**PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING  
Wednesday, May 15, 2019, (6:00 PM)  
Board Room, District Education Office**

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**IN ATTENDANCE:**

**BOARD MEMBERS:**

Chairperson – Elaine Yamamoto  
Trustee – Kim Dumore  
Trustee – Mike Murray  
Trustee – Pascale Shaw  
Trustee – Kathleen Sullivan  
Trustee – Colette Trudeau

**STAFF:**

Superintendent – Sylvia Russell  
Secretary Treasurer – Flavia Coughlan  
Deputy Superintendent – Harry Dhillon  
Senior Manager, Communications – Irena Pochop  
Manager, Energy and Environmental Sustainability  
- Alexandra Tudose  
Executive Coordinator – Karen Yoxall

**ABSENT:**

Trustee – Korleen Carreras

**A. OPENING PROCEDURES**

1. Call to Order

The meeting was called to order at 6:00 p.m.

The Chairperson welcomed and thanked everyone for attending.

The Chairperson acknowledged that this meeting is taking place on the traditional territory of Katzie First Nation and Kwantlen First Nation.

2. Correspondence

**Moved/Seconded**

- G. Jackson, Chairperson, SD 28 (Quesnel)
- K. Hamaguchi, Chairperson, SD 38 (Richmond)
- V. Martin, Chairperson, SD 63 (Saanich)
- Board of Education, SD 75 (Mission)

THAT the Board receive the correspondence, for information.

**CARRIED**

3. Approval of Agenda

**Moved/Seconded**

THAT the Agenda be approved as circulated.

**CARRIED**

4. Invitation for Public Input to matters on the Agenda

The Chairperson invited the public to provide input into Decision Items under section F of the agenda and requested the public to sign up on the sheet provided if they wished to ask questions.

Input was received on Item 4 – Establishment of a Parent Advisory Council at cəsqənelə Elementary School.

## **B. APPROVAL OF MINUTES**

### **Moved/Seconded**

THAT the Minutes of the May 1, 2019 Public Board Meeting be approved as circulated.

**CARRIED**

## **C. PRESENTATIONS**

1. Energy Challenge 2019

### **Moved/Seconded**

Students and staff from Alexander Robinson Elementary, the winner of the 2019 Energy Challenge, presented on the initiatives and activities that the school undertook to save energy and increase awareness about sustainability in their school.

THAT the Board receive the presentation about the Energy Challenge 2019, for information.

**CARRIED**

## **D. DELEGATIONS**

## **E. DEFERRED ITEMS**

## **F. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools

- a) Establishment of a Parent Advisory Council at cəsqənelə Elementary School

### **Moved/Seconded**

As per Section 8 (1) of the School Act, parents of students of school age attending a school or a Provincial school may apply to the board or to the minister, as the case may be, to establish a parent's advisory council for that school.

THAT the board approve the establishment of a Parent Advisory Council at cəsqənelə Elementary School.

**CARRIED**

- b) School Fees Schedule and Specialty Academy Fees Schedule 2019/20

### **Moved/Seconded**

The Superintendent reported on secondary school fees and specialty academy fees for 2019/20.

THAT the Board approve the proposed Secondary School Fees Schedule and Academy Fees Schedule for the 2019/20 year:

Secondary School Fees Schedule 2019/20

1.	Student fee	\$28
2.	Athletic fee	\$25
3.	Yearbook	\$55
4.	Lock	\$6

Academy Fees Schedule 2019/20

1.	Equestrian	\$300
2.	Hockey	\$1,920
3.	Interdisciplinary Arts	\$91
4.	Softball	\$1,880
5.	Golf	\$2,031
6.	Digital Arts	\$100
7.	Soccer	\$604
8.	Basketball	\$400
9.	Hair Design	\$3,665

Other Fees Schedule 2019/20

1.	Adobe Certified Associate	\$15
2.	Microsoft Technology Associate	\$15
3.	Autodesk Certified User	\$15
4.	Microsoft Office Specialist	\$15
5.	Intuit Quickbooks Certified User	\$25
6.	Entrepreneurship and Small Business	\$25
7.	ToonBoom Certified Associate	\$15
8.	Automotive	\$75
9.	Carpentry	\$825
10.	Culinary	\$850
11.	Electric	\$75
12.	Framing	\$825
13.	Masonry	\$375
14.	Plumbing	\$875
15.	Metal Fab	\$825

**CARRIED**

3. Secretary Treasurer

a) Amended 2019/20 Capital Bylaw

The Secretary Treasurer reported that on May 2, 2019, the Ministry of Education issued an amendment to the Ministry Response to the Annual Five-Year Capital Plan Submission for 2019/20 to include a new project for Seismic Project Identification Report (SPIR)- Eric Langton Elementary and that in order to access this funding the Board must adopt an amended capital bylaw.

**Moved/Seconded**

- (1) THAT the Amended Capital Bylaw No. 2019/20-CP-SD42-02 – be given three (3) readings at this meeting. (vote must be unanimous)

**CARRIED**

**Moved/Seconded**

- (2) THAT the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) Amended Capital Bylaw No. 2019/20-CP-SD42-02 be:

Read a first time on the 15th day of May, 2019;

Read a second time on the 15th day of May, 2019;

Read a third time, passed and adopted on the 15th day of May, 2019.

**CARRIED**

4. Board Committees

- a) Budget  
b) Finance

i. Third Quarter Financial Statements

**Moved/Seconded**

The Secretary Treasurer reported that the Third Quarter Financial Statements are presented to the Board for approval at the recommendation of the Finance Committee of the Whole.

THAT the Board approve the Third Quarter Financial Statements.

**CARRIED**

- c) Facilities Planning  
d) Board Policy Development

i. Policy Updates

**Moved/Seconded**

The Secretary Treasurer reported that no feedback had been received on Policy 2410: Board Correspondence and Policy 2900: Trustee Professional Development and Attendance at Conferences.

The Secretary Treasurer further reported that the Board Policy Development Committee has reviewed Policy 10540: Financial or In-Kind Donations and is recommending no change to this policy.

THAT the Board approve the following policies:

Policy 2410: Board Correspondence

Policy 2900: Trustee Professional Development and Attendance at Conferences

Policy 10540: Financial or In-Kind Donations

**CARRIED**

- e) Education
- f) Aboriginal Education

## **G. INFORMATION ITEMS**

1. Chairperson
2. Superintendent of Schools

- a) Superintendent's Update

### **Moved/Seconded**

The Superintendent provided an update on school and district events.

THAT the Board receive the Superintendent's Verbal Update, for information.

**CARRIED**

- b) 2018 Carbon Neutral Action Report

### **Moved/Seconded**

The Manager, Energy and Environmental Sustainability, presented the 2018 Carbon Neutral Action Report. The district's emissions profile, total offsets, actions taken to reduce the district's greenhouse gas emissions and plans to continue reducing emissions in 2019 and beyond were explained.

THAT the Board receive the Superintendent and Secretary Treasurer's 2018 Carbon Neutral Action Report, for information.

**CARRIED**

3. Secretary Treasurer

- a) Energy Management Plan Update

### **Moved/Seconded**

The Manager, Energy and Environmental Sustainability reported on the school district's progress on the Energy Management Plan and reported that since the start of the program the district has completed 38 lighting and HVAC optimization updates at various locations that translate into an estimated ongoing utilities savings valued at \$0.44 million.

THAT the Board receive the Energy Management Plan Update, for information.

**CARRIED**

#### 4. Board Committees & Advisory Committee Reports

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development

- i. Policy Updates

#### **Moved/Seconded**

The Secretary Treasurer reported that at the recommendation of the Board Policy Development Committee the following draft policies are being presented to the board for information:

- Policy 2320: Board Committees and Trustee Representation
- Policy 2500: Board Policy Development
- Policy 4435: Scholarships, Bursaries and Awards
- Policy 5401: Use of Board Owned Buses
- Policy 5701: Records and Information Management – General
- Policy 6600: Naming of School District Facilities
- Policy 7110: Whistleblower Protection
- Policy 9510: Flags – Canada and British Columbia

THAT the Board receive for information and continuation with the consultation process:

- Policy 2320: Board Committees and Trustee Representation
- Policy 2500: Board Policy Development
- Policy 4435: Scholarships, Bursaries and Awards
- Policy 5401: Use of Board Owned Buses
- Policy 5701: Records and Information Management – General
- Policy 6600: Naming of School District Facilities
- Policy 7110: Whistleblower Protection
- Policy 9510: Flags – Canada and British Columbia

#### **CARRIED**

- e) Education
- f) Aboriginal Education

#### **H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

##### **I. TRUSTEE REPORTS**

##### BC School Trustees Association

Trustee Murray reported on the resolutions adopted at the recent Annual General Meeting, the strategic planning process and committee appointments.

##### Maple Ridge-Pitt Meadows Arts Council

Trustee Sullivan reported that 3 artists have been chosen this year for the "Artists in Residence Program".

Ridge Meadows Overdose Community Action Table (CAT)

Trustee Sullivan reported on a recent roundtable meeting and Trustee Dumore reported on the STORM Coffee Van Project.

Good News Items

Trustee Dumore attended the youth talent show at the Greg Moore Youth Centre and “No Guts No Glory” at Garibaldi Secondary; trustee Sullivan visited Webster’s Corners and also judged the Grade 5 district speech competition; trustee Trudeau attended an early learning breakfast with Minister Chen; trustee Murray spoke about the Grade 6/7 inquiry fair at Riverside Centre; trustee Yamamoto reported on the 20-year recognition event at Maple Ridge Secondary; and trustee Shaw also reported on the early learning breakfast event and the Grade 5 district speech competition. All of the trustees reported on the roundtable discussion with students at Thomas Haney Secondary.

**L. QUESTION PERIOD**

A question was posed on the following:

- Funding formula review

**M. OTHER BUSINESS**

**N. ADJOURNMENT**

**Moved/Seconded**

THAT the Board adjourn the meeting.

**CARRIED**

The Public Board meeting adjourned at 7:48 p.m.

  
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Elaine Yamamoto, Chairperson

  
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Flavia Coughlan, Secretary Treasurer