



## PUBLIC MEETING OF THE BOARD OF EDUCATION

Wednesday, May 13, 2015  
Time: 6:00 p.m.

District Education Office  
22225 Brown Avenue  
Maple Ridge BC V2X 8N6

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*"The greater danger for most of us lies not in setting our aim too high and falling short; but in setting our aim too low, and achieving our mark." Michelangelo*

### A G E N D A

#### A. OPENING PROCEDURES

ITEM 1

1. Call to Order
2. Correspondence
  - School District No. 38 (Richmond)
  - Mike Murray, Chair, School District No. 42 (Maple Ridge-Pitt Meadows)
  - School District No. 43 (Coquitlam)
  - Tony Cable, School District No. 57 (Prince George)
  - May McKenzie, Chair, School District No. 64 (Gulf Islands)
  - School District No. 75 (Mission)
  - Steve Davis, Chair, School District No. 91 (Nechako Lakes)
3. Approval of Agenda
4. Invitation for Public Input to matters on the Agenda - *Members of the public can provide input on items on the Agenda. Speaker's time is limited to 2 minutes per person. This agenda item has a time limit of 10 minutes.*

#### B. APPROVAL OF MINUTES

1. April 29, 2015 ITEM 2

**C. PRESENTATIONS** - *Individuals and groups invited by the Board to make presentations. Time limits for individual presentations will be established to allow all speakers to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

1. Energy Management Program – Thomas Haney Secondary School ITEM 3
2. Educating the Whole Child - Glenwood Elementary School ITEM 4

**D. DELEGATIONS** - *Registered delegations can make presentations to the Board. Time limits for individual delegations will be established to allow all registered delegations to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

#### E. DEFERRED ITEMS

#### F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools
  - a) Elementary Summer Learning Program K-7 ITEM 5
3. Secretary Treasurer
  - a) 2015/16 Preliminary Budget Bylaw ITEM 6
  - b) Board of Education Public Board Meetings ITEM 7
4. Board Committees

- a) Finance
- b) Budget

i. Rental Rates for Filming

ITEM 8

- c) Board Policy Development
- d) Strategic Facilities Plan
- e) Education
- f) Aboriginal Education

## **G. INFORMATION ITEMS**

- 1. Chairperson
- 2. Superintendent of Schools

a) 2014 Carbon Neutral Action Report

ITEM 9

b) Superintendent's Update

ITEM 10

- 3. Secretary Treasurer
- 4. Board Committees & Advisory Committee Reports

- a) Finance
- b) Budget
- c) Board Policy Development
- d) Strategic Facilities Plan
- e) Education
- f) Aboriginal Education
- g) Inclusive Education
- h) French Immersion Advisory
- i) District Student Advisory
- j) Round Table with Partners

## **H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

## **I. TRUSTEE REPORTS**

- 1. BC School Trustees Association Provincial Council
- 2. District Parent Advisory Council
- 3. Joint Parks and Leisure Services
- 4. Municipal Advisory & Accessibility
- 5. Maple Ridge-Pitt Meadows Arts Council
- 6. Ridge Meadows Education Foundation
- 7. Social Planning Advisory:  
<http://www.mapleridge.ca/AgendaCenter/Social-Planning-Advisory-Committee-10>
- 8. Tzu Chi Foundation
- 9. Youth Centre Society
- 10. Other Board Liaison Representative Reports

a) Good News Items

**J. QUESTION PERIOD** - *Questions, with the exception of Trustee questions, will be limited to one question per person with one follow-up clarification question, if necessary. Question period will be restricted to questions only – statements and debate will not be permitted. This agenda item has a time limit of 10 minutes; extension is at the discretion of the Board.*

## **K. OTHER BUSINESS**

- 1. Public Disclosure of Closed Meeting Business

ITEM 11

## **L. ADJOURNMENT**

To: **Board of Education**

From: Chairperson  
Mike Murray

Re: **OPENING PROCEDURES**

Date: May 13, 2015  
(Public Board Meeting)

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**Information/Decision**

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1. *CALL TO ORDER*

2. *CORRESPONDENCE (Information Item)*

- School District No. 38 (Richmond)
- Mike Murray, Chair, School District No. 42 (Maple Ridge-Pitt Meadows)
- School District No. 43 (Coquitlam)
- Tony Cable, School District No. 57 (Prince George)
- May McKenzie, Chair, School District No. 64 (Gulf Islands)
- School District No. 75 (Mission)
- Steve Davis, Chair, School District No. 91 (Nechako Lakes)

**RECOMMENDATION:**

**THAT the Board receive all correspondence for information.**

Attachments

3. *APPROVAL OF AGENDA (Decision Item)*

**RECOMMENDATION:**

**THAT the Agenda be approved as circulated.**

4. *INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA - Members of the public can provide input on items on the Agenda. Speaker's time is limited to 2 minutes per person. The agenda item has a time limit of 10 minutes.*

April 27, 2015

The Honourable Peter Fassbender  
Minister of Education  
PO Box 9045 Stn. Prov. Govt.  
Victoria, BC  
V8W 9E2

Dear Minister Fassbender:

The Board of Education (Richmond) is working towards preparing a balanced budget for the 2015/16 school year, in accordance with the requirements of the School Act. Through prudent fiscal management, our district would have been able to offset the impact of declining enrollment and inflationary pressures to balance the budget with only reductions in the number of enrolling teachers. However, despite the fact that district administration is a mere 2.9% of our overall budget, the directive to reduce "administrative costs" across the sector has resulted in the need to generate an additional \$1 million in budget cuts, most of which involve staff reductions.

The Board, together with our stakeholder groups the Richmond District Parents Association, CUPE Local 716, the Richmond Association of School Administrators, Richmond Teachers Association and the Richmond Management and Professional Staff is writing this joint letter to you to express our concern and dissatisfaction with these additional imposed budget cuts, and the infringement upon the autonomy of locally elected school boards. We also presented together to the Select Standing Committee on Finance and Government Services, which recommended that the provincial government adequately fund K-12 education in recognition of the evidence that costs are exceeding funding allocations.

In Richmond we have made cuts totaling over \$15 million in recent years, and the impact on all of us is immense. We continue to provide the best service we can to our students, because our focus will always be on the learner, but the capacity of the system is being sorely strained.

***Board of Education:***

*Eric Yung - Chairperson*

*Debbie Tablotney - Vice Chairperson*

*Ken Hamaguchi   Jonathan Ho   Sandra Nixon*

*Donna Sargent   Alice Wong*


The requirements of Budget 2015 would see a further \$25 million of targeted cuts for school districts next year. This will mean another \$900,000 in staff cuts in Richmond, a burden that will stress our system even further. We urge you to recognize that the constant budget reductions are not sustainable, and that services to students are inevitably affected.

Please rescind the requirement for school districts to make these unwarranted cuts.


Sincerely,



Dr. Eric Yung, Chairperson, On Behalf of  
the Board of Education (Richmond)



Al Klassen, President, Richmond  
Teachers' Association



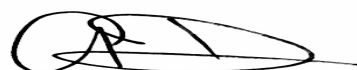
Darlene Shandola, President, Richmond  
Association of School Administrators



Ross McLuskie, President, CUPE Local 716



Anne Chen, President, Richmond District  
Parents Association



Anita Doig, Co-Chair, Richmond  
Management & Professional Staff

cc Superintendent of Schools  
Stakeholder Presidents  
Richmond MLAs  
House Leader, Official Opposition  
Education Critic, Official Opposition  
BCSTA - For Distribution

May 1, 2015

The Honourable Peter Fassbender  
Minister of Education  
PO Box 9405, Stn. Prov. Govt.  
Victoria, B.C. V8W 9E2

Dear Minister Fassbender:

At our most recent public meeting, our board requested that we forward this letter to urge the government to step back from its imminent adoption of Bill 11 and listen carefully to the many messages being sent by those with whom you share responsibility for our public education system.

You have expressed your desire to consult with boards of education, the BCTF (and presumably with other professional educators from the BCSSA and BCPVPA) with respect to the implementation of the legislation and the development of the associated regulations. We have to ask why that couldn't have happened in advance of the legislation being introduced? While we agree with the comments in your April 22<sup>nd</sup> letter to BCSTA President Teresa Rezansoff that there has been consultation on some matters identified in the legislation, like the accountability framework, to our knowledge there was no consultation with the various organizations representing professional educators on the professional development portion of the legislation or with boards of education on the expansion of the Minister's power to provide greater centralization of authority. In the absence of advance consultation, that is our interpretation of the government's intentions. We have to ask if exercising more control over boards of education is the intention, why does government feel such control is required? If that wasn't the intent, then what was intended and why is that believed to be necessary? The co-governance M.O.U. suggests both parties agree consultation in advance of major policy changes is essential to maintaining a positive working relationship. Unfortunately, without that detailed discussion on all parts of Bill 11, government's intent is left to speculation and the relationship suffers.

We have no doubt that your intention entering into the co-governance memorandum of understanding was based on your appreciation that the greatest progress toward any shared goal can be achieved by partners who demonstrate respect for each other and function in a positive give and take relationship. The co-governance agreement seeks to ensure our continuing relationship is strong and healthy. Unfortunately, speaking from one of the partners' perspectives, the past three months have not been positive. In our view, government's actions with the adult graduated learner's policy change, the administrative savings requirement, the lack of funding for an appropriate exempt staff salary increase following increases for all other staff and Bill 11 do not reflect the intent of the agreement. What you are hearing from so many boards of education is that the trust they had that we were true partners in education has been significantly eroded. There have been too many comments and actions from government that, in so many words, are disrespectful to the work of boards of education and their professional staff.



We know we need to work in tandem to continue delivering the best possible education for our students. In order to maintain an effective working relationship, we suggest government:

1. delay adoption of Bill 11 until full consultation can be undertaken with all of the appropriate stakeholders,
2. consider the positive suggestions coming from the BCSTA AGM to enter into detailed consultation on matters related to education finance,
3. pursue the removal of the exempt salary freeze and obtain the required funding to ensure the key leaders in our education system are treated fairly and with the respect they deserve.

As a final request, we ask that government acknowledge boards of education in the province have managed their resources very carefully under extremely challenging fiscal circumstances for many years and continue to do so while maintaining one of the best education systems on the planet.

Respectfully



Mike Murray  
Chair

Cc:

All Trustees

Sylvia Russell, Superintendent of Schools

Flavia Coughlan, Secretary Treasurer

BC School Trustees Association

Doug Bing, MLA

Marc Dalton, MLA

Rob Fleming, MLA

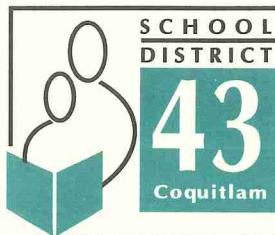
Maple Ridge Teachers' Association

Canadian Union of Public Employees Local 703

District Parent Advisory Council

District Student Advisory Council

Maple Ridge Principals and Vice-Principals Association



Learning for a Lifetime

550 Poirier Street, Coquitlam, BC, Canada V3J 6A7 • Phone: 604-939-9201 • Fax: 604-937-6758

**CHAIR:**

Judy Shirra

**VICE-CHAIR:**

Kerri Palmer Isaak

**TRUSTEES:**

Carol Cahoon

Chuck Denison

Barb Hobson

Lisa Park

Diane Sowden

Michael Thomas

Keith Watkins

May 4, 2015

The Honourable Peter Fassbender  
Minister of Education  
PO Box 9045, STN PROV GOVT  
Victoria, BC V8W 9E2

Dear Minister Fassbender,

At the April 28<sup>th</sup>, 2015 Board meeting the School District 43 (Coquitlam) Board of Education unanimously passed the following motion:

*"that our Board of Education write a letter to Minister Fassbender, with a copy to our four local MLAs and BCSTA, stating our opposition to Bill 11."*

The Board wishes to express its concerns regarding the proposed legislation - Bill 11 - The Education Statutes Amendment Act. The Ministry of Education purports to model a consultative process and continues to express the importance of collaborative consultation with partners.

The manner in which Bill 11 was instituted is of concern to our Board of Education. The legislation in its current form was created without consultation with Boards of Education. This has resulted in confusion, dismay, and a lack of clarity regarding intent and direction.

In our governance role, the Board of Education wishes to be able to understand Ministry of Education goals, objectives and priorities; and to interpret those for our communities and school district.

The Board of Education believes that it can provide valuable input into how the Ministry can best achieve its goals in terms of shared services, professional development, accountability, student data collection, and achievement. We believe that efficiencies are not always best achieved in the "one-size-fits-all" model.

Although Deputy Minister Byng communicated that the legislation is intended to create an environment of co-governance, our Board of Education feels that Bill 11 will produce the opposite effect, resulting in a diminished relationship between the local Boards and the Province.

.../2




The manner in which Bill 11 was announced seems to signal a change in relationship between Boards and the Ministry of Education. We urge you to create a communication plan that is inclusive and respectful of Boards of Education and will allow us to return to a co-governance model. It is of utmost importance that Trustees who were elected to represent the interests of public education in our communities have the opportunity to engage in meaningful dialogue with yourself and your delegates.

Yours truly,

**SCHOOL DISTRICT NO. 43 (COQUITLAM)  
BOARD OF EDUCATION**

  
Judy Shirra, Chair

  
Kerri Palmer Isaak, Vice-Chair

  
Carol Cahoon, Trustee

  
Chuck Denison, Trustee

  
Barb Hobson, Trustee

  
Lisa Park, Trustee

  
Diane Sowden, Trustee

  
Michael Thomas, Trustee

  
Keith Watkins, Trustee

- c: Board of Education SD43  
Patricia Gartland, Superintendent  
Mark Ferrari, Secretary-Treasurer  
Ken Cober, President, CPVPA  
Charley King, President, CTA  
Dave Ginter, President, CUPE Local 561  
Craig Woods, President, DPAC  
MLA Mike Farnworth (Port Coquitlam)  
MLA Douglas Horne (Coquitlam-Burke Mountain)  
MLA Linda Reimer (Port Moody-Coquitlam)  
MLA Selina Robinson (Coquitlam-Maillardville)  
All BC Boards of Education via BCSTA



## SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

2100 Ferry Avenue, Prince George, B.C. V2L 4R5

Phone: (250) 561-6800 • Fax (250) 561-6801  
www.sd57.bc.ca

April 29, 2015

The Honourable Christy Clark, MLA  
Premier of British Columbia  
PO Box 9041, STN PROV GOVT  
Victoria, B.C. V8W 9E1

The Honourable Peter Fassbender, MLA  
Minister of Education  
PO Box 9045, STN PROV GOVT  
Victoria, B.C. V8W 9E2

Dear Premier Clark and Minister Fassbender:

At its public meeting of April 28, 2015, the Board of Education of School District No. 57 (Prince George) unanimously passed the following motion:

That the Board of Education immediately write a letter to the Minister of Education and the Premier of the Province strongly opposing the elements of Bill 11, *The Education Statutes Amendment Act, 2015*, that increase the authority of the Minister of Education in local decisions and district directions and that serve to seriously erode the autonomy and authority of locally elected Boards of Education.

Premier Clark and Minister Fassbender, we strongly urge you to withdraw the sections of Bill 11:

- that broaden the Minister's authority to issue administrative directives
- that amend the special advisor provisions
- where shared service providers are designated by the Minister of Education
- where the management of schools and property are subject to the order of the Minister.

Our board is supportive of the motions passed at the BCSTA's 2015 Annual General Meeting regarding Bill 11. Specifically the Board of Education of School District No. 57 concurs with the BCSTA directions:

- That demand the Government of BC immediately withdraw the sections of Bill 11 that override the authority of democratically elected Boards of Education. Specifically where Bill 11 adds new provisions which broaden the Minister's authority to issue administrative directives, where Bill 11 would amend the special advisor provision, and where shared service providers are designated by the Minister of Education.

- To publicly advocate strongly against the erosion of local Board of Education autonomy in Bill 11.
- To demand an immediate review of the intent of Bill 11 legislation and an opportunity to recommend amendments prior to final adoption as well as the formation of a management partners working group to participate in the development of any subsequent process or resulting regulations.

Our Board of Education has a long history of working cooperatively with your offices. It is very clear to our Board that Bill 11 is an attack on the autonomy and authority of locally elected Boards of Education. It is disappointing that neither of your offices utilized the consultative framework jointly developed by the BCSTA and Ministry of Education, a structure that would have allowed appropriate consultation and critical input that should have prevented the introduction of a destructive Bill to the Legislative Assembly.

Sincerely,

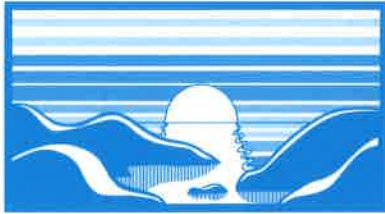


per

Tony Cable  
Chair  
Board of Education

CO/wd

cc: BCSTA  
Boards of Education  
Hon. Shirley Bond, MLA Prince George-Valemount  
Mike Morris, MLA, Prince George-Mackenzie  
Rob Fleming, MLA Opposition Spokesperson for Education  
Art Kaehn, Chair, Regional District of Fraser-Fort George Board of Directors



## SCHOOL DISTRICT 64 (GULF ISLANDS)

112 RAINBOW ROAD, SALT SPRING ISLAND, B.C. V8K 2K3  
(250) 537-5548 FAX (250) 537-4200

May 4, 2015

The Honourable Peter Fassbender  
Minister of Education  
PO Box 9045, Stn Prov Govt  
Victoria, BC V8W 9E2

The Honourable Dave Byng  
Deputy Minister  
PO Box 9179, Stn Prov Govt  
Victoria, BC V8W 9H8

The Honourable Christy Clark  
Premier, Province of British Columbia  
PO Box 9041, Stn Prov Govt  
Victoria, BC V8W 9E1

Dear Minister Fassbender, Deputy Minister Byng and Premier Clark:

At a special meeting on May 4, 2015, the Board of Education of School District No. 64 (Gulf Islands) unanimously passed the following motion:

*"...that the Board of Education send a letter to the Minister expressing our concerns relating to the lack of consultation with regard to Bill 11."*

Deputy Minister Dave Byng has indicated that Bill 11 is intended to create an environment of co-governance. We have concerns, however, that the current Bill 11 process has not allowed trustees and the Ministry to work together as outlined in the Memorandum of Understanding between the Ministry and the BCSTA.

As partners we believe that the process for consultation, on Bill 11 and any future Ministerial orders, must be strengthened to ensure that plans for transforming the education system can be efficiently and effectively deployed.

The Board strongly supports the transformation of our education system to support 21<sup>st</sup> century learners. As a Board embracing these changes we look forward to any opportunity to help guide the process provincially. We believe that frequent and meaningful consultation will result in a better system for all learners.

Yours truly,

May McKenzie  
Chairperson  
School District No. 64 (Gulf Islands)

p.c. Gary Holman, MLA  
All School Boards via BCSTA



May 5, 2015

The Honourable Minister Peter Fassbender  
Minister of Education  
PO Box Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Honourable Minister Fassbender:

The Board of Education of School District No. 75 (Mission) wishes to convey our alarm and dissatisfaction to the proposed Bill 11: *Education Statutes Amendment Act*, 2015.

It is our view that Bill 11 has been written as a direct challenge to the autonomy and authority of democratically elected local school boards, giving the Minister of Education unprecedented influence over school districts as a whole. Examples of which include, but are not limited to:

- Ministry appointed Superintendent of Appeals in lieu of a local Superintendents of Appeals.
- Broadening the scope of the Minister's authority to issue administrative directives if "the Minister believes that (a) a board is failing or has failed to meet its obligations under an achievement contract; or (b) it is in the public interest to do so."
- Expanding the Minister's authority to require Boards of Education, by order, to implement recommendations set out in the special advisor's report.
- Stating that if ordered by the Minister of Education "a board may enter into an agreement only with a designated service provider" enforcing Shared Services as the Ministry sees fit.
- Specifying that management of schools and property in the district would be "subject to the orders of the Minister."
- Removing restrictions on the use of student information, the implications of which remain unclear.
- Authorizing the Minister to appoint Education Advisory Councils.


Further, we wish to express our dismay that Bill 11 was announced without any consultation with BCSTA or local Boards of Education, directly contravening the language in the Memorandum of Understanding, signed in December 2014. While we recognize your letter on April 22, 2015 indicates that the "Ministry of Education is committed to working closely with trustees and other partner groups as we develop the regulations and strategies to implement these important objectives across the public education system", the lack of collaboration on Bill 11 thus far undermines this approach.




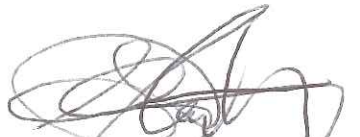
BCSTA President Teresa Rezanoff's letter to you dated April 20, 2015 noted that as an association we would like the withdrawal of the sections of Bill 11 that "override the authority of democratically elected Boards of Education." Your letter of April 22, 2015 indicates that, "it is the intent of government to move the Bill through the legislature to its conclusion." We are disappointed that your intention is to push this Bill through without thorough consultation or regard for Boards of Education. If Bill 11 is passed, we expect to see a process for input and engagement with Boards of Education, through BCSTA, so that we may begin to work collaboratively and "work together to ensure that student successes are paramount."

Sincerely,

  
Rick McKamey, Chairperson

  
Tracy Loffler, Vice-Chairperson

  
Randy Cairns, Trustee

  
Shelley Carter, Trustee

  
Jim Taylor, Trustee

cc: Superintendent Bill Fletcher  
Mission Teachers' Union  
Canadian Union of Public Employees  
District Parent Advisory Council  
Principals' and Vice-Principals' Association  
BC School Trustees' Association (All Boards)

TL/to



## ***School District No. 91 (Nechako Lakes)***

*P.O. Box 129, Vanderhoof, B.C. V0J 3A0*

*Telephone: (250) 567-2284 Fax: (250) 567-4639*

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April 29, 2015

The Honourable Peter Fassbender  
Minister of Education  
PO Box 9045, Stn Prov Govt  
Victoria, BC  
V8W 9E2

Dear Minister Fassbender:

### **Re: Bill 11**

At our last public board meeting, the Board of Education No. 91 (Nechako Lakes) voted unanimously to send a letter to you to let you know of our feelings in regard to Bill 11, which is currently being debated in the legislature. While we did get to hear briefly from the Deputy Minister regarding some of your thoughts on the legislation, we as a board have many concerns about both the process of forming the legislation and the outcomes of the legislation if passed as currently formulated.

In the past few years, trustees around the province have been repeatedly invited to be partners with the Ministry in transforming our education system to ensure that we are creating confident learners for the 21st century. It has been communicated and inferred from the Ministry of Education that Boards of Education were responsible for aligning resources towards structures that supported what we were learning about improving school systems. Trustees felt like equal partners in helping to transform the BC public school system.

Unfortunately, we as a board feel that the current bill before the legislature reverses that message. Increasing the powers of the Minister to remove boards, and to issue directives about how boards spend their money, reverses our partnership arrangement. Although Deputy Minister Dave Byng communicated that the legislation is intended to create an environment of co-governance, our Board of Education feels that Bill 11 will produce the opposite effect, resulting in poor or non-existent relationships between the local Boards and the Province.

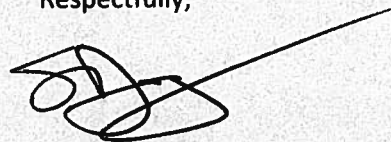
The timing of Bill 11, which follows the 'administrative savings' directive announced recently by the Ministry, seems to signal a change in relationship between Boards and the Ministry of Education. We



urge you to create a communication mechanism within the coming weeks that will allow us to return to a co-governance model. It is imperative that trustees that were elected to represent the interests of public education in our communities have the opportunity to engage in meaningful dialogue with yourself.

We look forward to your response.

Respectfully,

A handwritten signature in black ink, appearing to be 'Steve Davis', with a long horizontal line extending from the end of the signature.

Steve Davis

Chairperson, on behalf of the Board of Education

SD/ta

cc: Mr. John Rustad, MLA  
All BCSTA Boards of Education



**ITEM 2**

To: **Board of Education**

From: Chairperson  
Mike Murray

Re: **APPROVAL OF MINUTES**

Date: May 13, 2015  
(Public Board Meeting)

**Decision**

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**RECOMMENDATION:**

**THAT the Minutes of the April 29, 2015 Public Board Meeting be approved as circulated.**

Attachment

**IN ATTENDANCE:**

BOARD MEMBERS:

Chairperson – Mike Murray  
Vice Chairperson – Eleanor Palis  
Trustee – Lisa Beare  
Trustee – Susan Carr  
Trustee – Korleen Carreras  
Trustee – Ken Clarkson  
Trustee – Dave Rempel

STAFF:

Deputy Superintendent – Laurie Meston  
Secretary Treasurer – Flavia Coughlan  
Executive Assistant – Karen Yoxall

ABSENT:

Superintendent – Sylvia Russell

**A. OPENING PROCEDURES**

1. Call to Order

The meeting was called to order at 6:00 p.m. The Chair welcomed and thanked everyone for attending. The Board Chair acknowledged that this meeting is taking place on the traditional territory of Katzie First Nation and Kwantlen First Nation.

2. Correspondence

**Moved/Seconded**

- Alan Chell, Chair, School District No. 19 (Revelstoke)
- Darrel Ganzert, Chair, School District No. 20 (Kootenay-Columbia)
- Tony Goulet, Chair, School District No. 28 (Quesnel)
- Laura Dixon, Chair, School District No. 37 (Delta)
- Jonina Campbell, Chair, School District No. 40 (New Westminster)
- Ron Burton, Chair, School District No. 41 (Burnaby)
- Cyndi Gerlach, Chair, School District No. 44 (North Vancouver)
- Carolyn Broady, Chair, School District No. 45 (West Vancouver)
- Betty Baxter, Chair, School District No. 46. (Sunshine Coast)
- School District No. 47 (Powell River)
- Les Kearns, Chair, School District No. 54 (Bulkley Valley)
- Tony Cable, Chair, School District No. 57 (Prince George)
- Victoria Martin, Chair, School District No. 63 (Saanich)
- Steve Rae, Chair, School District No. 68 (Nanaimo Ladysmith)
- Pam Craig, Chair, School District No. 70 (Alberni)
- M. Gilbert, Vice-Chairperson, School District No. 81 (Fort Nelson)
- Leighton Wishart, Chair, School District No. 85 (Vancouver Island North)
- Teresa Rezansoff, President, BC School Trustees Association
- Christine Zacharuk, Interim CEO, Public Sector Employers' Council Secretariat, Ministry of Finance
- John Becker, Mayor, City of Pitt Meadows
- Peter Fassbender, Minister of Education
- Honourable Michael de Jong, Q.C., Minister of Finance



Trustee Clarkson requested that the following items be moved from Correspondence to Decision Items, Chairperson:

- Laura Dixon, Chair, School District No. 37 (Delta)
- Cyndi Gerlach, Chair, School District No. 44 (North Vancouver)
- Betty Baxter, Chair, School District No. 46 (Sunshine Coast)
- School District No. 47 (Powell River)
- Victoria Martin, Chair, School District No. 63 (Saanich)
- M. Gilbert, Vice-Chairperson, School District No. 81 (Fort Nelson)
- Teresa Rezanoff, President, BC School Trustees Association

THAT the Board receive all correspondence for information.

**CARRIED**

### 3. Approval of Agenda

**Moved/Seconded**

#### **Additions/Amendments:**

Move the following items from Correspondence to Decision Items, Chairperson:

- Laura Dixon, Chair, School District No. 37 (Delta)
- Cyndi Gerlach, Chair, School District No. 44 (North Vancouver)
- Betty Baxter, Chair, School District No. 46 (Sunshine Coast)
- School District No. 47 (Powell River)
- Victoria Martin, Chair, School District No. 63 (Saanich)
- M. Gilbert, Vice-Chairperson, School District No. 81 (Fort Nelson)
- Teresa Rezanoff, President, BC School Trustees Association

THAT the Agenda be ordered as amended.

**CARRIED**

### 4. Invitation for Public Input to matters on the Agenda

## **B. APPROVAL OF MINUTES**

### 1. April 8, 2015

**Moved/Seconded**

THAT the Minutes of the April 8, 2015 Meeting be approved as circulated.

**CARRIED**

### 2. April 15, 2015

**Moved/Seconded**

THAT the Minutes of the April 15, 2015 Meeting be approved as circulated.

**CARRIED**

## **C. PRESENTATIONS**

### 1. International Baccalaureate Program at Garibaldi Secondary School

**Moved/Seconded**

Staff from Garibaldi Secondary School and a graduate of the International Baccalaureate Program presented information on the program, the learner profile and inquiry topics.

THAT the Board receive the presentation on the International Baccalaureate Program at Garibaldi Secondary School, for information.

**CARRIED**

**D. DELEGATIONS**

**E. DEFERRED ITEMS**

**F. DECISION ITEMS**

1. Chairperson

a) Correspondence

**Moved/Seconded**

- Laura Dixon, Chair, School District No. 37 (Delta)
- Cyndi Gerlach, Chair, School District No. 44 (North Vancouver)
- Betty Baxter, Chair, School District No. 46 (Sunshine Coast)
- School District No. 47 (Powell River)
- Victoria Martin, Chair, School District No. 63 (Saanich)
- M. Gilbert, Vice-Chairperson, School District No. 81 (Fort Nelson)
- Teresa Rezansoff, President, BC School Trustees Association

Trustee Clarkson reported on correspondence that had been submitted to the provincial government regarding Bill 11: Education Statutes Amendment Act 2015 and requested that the Board submit a similar letter endorsing a motion that was passed at the recent BCSTA AGM.

THAT the Board write a letter to the Minister of Education supporting the motions passed at the BCSTA AGM related to Bill 11: Education Statutes Amendment Act 2015

**CARRIED**

2. Superintendent of Schools

3. Secretary Treasurer

a) Preliminary Budget 2015/16 – 2016/17

**Moved/Seconded**

The Secretary Treasurer presented the Preliminary Budget 2015/16 – 2016/17 and reported on the following:

- Overview of the Budget Process;
- Budget Feedback Themes;
- Preliminary Budget Proposals;
- Use of Contingency Reserve to Fund One-Time Expenditures;
- Use of Contingency Reserve to Fund Ongoing Expenditures;
- Ongoing Budget Balancing Proposals;
- Ongoing Budget Balancing Options;
- Effect of Proposals on Three-Year Projections.

Clarification was requested on the contingency reserve and the allocation of holdback funds by the provincial government.

Trustees provided their comments on the budget.

THAT the Board approve:

- 1) the transfer of \$0.79 million from the contingency reserve to operating to assist in funding 2015/16 Preliminary Operating Budget and the transfer of \$0.96 million from the contingency reserve to operating to assist in funding 2016/17 Preliminary Operating Budget; and further;
- 2) the proposed contingency reserve uses (totaling \$2.51 million) as outlined in the Preliminary Budget 2015/16 for implementation and incorporation in the Board's Budget Bylaw for 2015/16; and further;
- 3) the preliminary operating budget balancing proposals for 2015/16 as outlined in the Preliminary Budget 2015/16 for implementation and incorporation in the Board's Budget Bylaw for 2015/16; and further;
- 4) the discontinuation of regular student transportation services effective September 2016 for savings of \$0.65 million to be included in the Administrative Savings Plan for the Ministry of Education.

**CARRIED**

4. Board Committees

- a) Finance
- b) Budget
- c) Board Policy Development
- d) Strategic Facilities Plan
- e) Education Committee
- f) Aboriginal Education

**G. INFORMATION ITEMS**

1. Superintendent of Schools

- a) Class Size and Composition Report

**Moved/Seconded**

The Deputy Superintendent reported that the Provincial Class Size Report provides data on provincial and district average class sizes. The Deputy Superintendent explained that the class size averages at grades 8 to 12 appear lower than what is experienced by students at most schools because of the inclusion in the report of classes that support students with special needs, trades partnership programs and specialty classes, all of which have a smaller class size.

THAT the Board receive the Class Size and Composition Provincial Report 2014/15, for information.

**CARRIED**

- b) Superintendent's Update

**Moved/Seconded**

The Deputy Superintendent reported on Primary Cross Country, Fraser Valley Student Forum, signing of the 4<sup>th</sup> Aboriginal Education Enhancement Agreement, activities undertaken by the Inquiry Project students, Maple Ridge Secondary School track and field team and events at Albion

Elementary, Glenwood Elementary, Garibaldi Secondary School, Pitt Meadows Secondary School and Samuel Robertson Technical Secondary School.

THAT the Board receive the Superintendent's Verbal Update, for information.

**CARRIED**

2. Secretary Treasurer
3. Board Committees & Advisory & Advisory Committee Reports
  - a) Finance
  - b) Budget
  - c) Board Policy Development
  - d) Strategic Facilities Plan Steering
  - e) Education
  - f) Aboriginal Education
  - g) Inclusive Education

Trustee Clarkson reported that Grade 7/8 transition and programming for students with special needs at the secondary level were discussed.

- h) French Immersion Advisory
- i) District Student Advisory
- j) Round Table with Partner Groups

The Board Chair reported that students discussed the possibility of having two different groups within the District Student Advisory Group and were researching the idea of having a student trustee.

## **H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

### **I. TRUSTEE REPORTS**

1. BC School Trustees Association Provincial Council
  - a) BCSTA AGM Update

#### **Moved/Seconded**

The Board Chair reported that Trustee Clarkson had been elected as a Director of BCSTA and congratulated Trustee Clarkson.

Trustee Clarkson reported on the disposition of motions at the recent BCSTA AGM.

THAT the Board receive the BCSTA AGM Update, for information.

**CARRIED**

#### Maple Ridge-Pitt Meadows Arts Council

Trustee Carreras reported that at the recent meeting collaboration between the municipalities, the school district and the community to encourage arts was discussed.

#### Tzu Chi Foundation

Trustee Rempel reported on the upcoming celebration scheduled for May 20<sup>th</sup> at Eric Langton Elementary.

#### Good News

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Trustees reported on an upcoming clothing drive scheduled to take place at The Hive on May 23<sup>rd</sup>, public speaking at Eric Langton Elementary, a Rainy Day Festival at Glenwood Elementary, an art auction at Edith McDermott Elementary and school band concerts at Pitt Meadows Secondary School.

**J. QUESTION PERIOD**

Questions were posed regarding secondary class size averages and Bill 11: Education Statutes Amendment Act 2015.

**K. OTHER BUSINESS**

**L. ADJOURNMENT**

**Moved/Seconded**

THAT the meeting of the Board be adjourned at 8:07 p.m.

**CARRIED**

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Mike Murray, Chairperson

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Flavia Coughlan, Secretary Treasurer





**ITEM 3**

To: **Board of Education**

From: Chairperson  
Mike Murray

Re: **ENERGY MANAGEMENT PROGRAM –  
THOMAS HANEY SECONDARY SCHOOL**

Date: May 13, 2015  
(Public Board Meeting)

**Information**

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**RECOMMENDATION:**

**THAT the Board receive the presentation on the Energy Management Program – Thomas Haney Secondary School, for information.**



**ITEM 4**

To: **Board of Education**

From: Chairperson  
Mike Murray

Re: **EDUCATING THE WHOLE CHILD –  
GLENWOOD ELEMENTARY**

Date: May 13, 2015  
(Public Board Meeting)

**Information**

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**RECOMMENDATION:**

**THAT the Board receive the presentation on “Educating the Whole Child” by Glenwood Elementary, for information.**

To: **Board of Education**

From: Superintendent  
Sylvia Russell

Re: **ELEMENTARY SUMMER LEARNING  
PROGRAM K-7**

Date: May 13, 2015  
(Public Board Meeting)

**Decision**

**BACKGROUND/RATIONALE:**

Elementary Summer Learning is designed to provide students with a positive learning enrichment experience in a variety of subject areas during three weeks in the month of July (July 7-24). There would be no cost for these offerings to registered SD42 students. Four sites have been potentially selected to offer this wide range of experiences. They include: Yennadon Elementary (East Zone), Alouette Elementary (Central), TBA (West) and Laity View Elementary (French). We are proposing a limit of 75 students per location for the 2015 Summer Learning Program.

The Ministry of Education provides funding for summer programs; "Courses that align with the provincial curriculum and have a minimum of 40 hours of instruction will be funded \$206 per student (headcount)." Primary and Intermediate programs will be offered and open to all interested students.

Classes are designed to give students more time in a subject area or to provide a chance to preview a subject area. For example, a Math Grade 6 class might include students who have completed Grade 6 and would benefit from extra time. The class might also include students who have completed Grade 5 and would like to get ready for Grade 6. These are available to all intermediate school students. *Classes do NOT replace an entire grade.*

A typical day would start at 9:00 am with student drop off at exterior door of classroom or nearest entrance. Attendance would be taken and submitted via scan or fax to Summer Learning clerical at Thomas Haney Secondary School. Any student absences would be followed up by clerical staff. Students would rotate amongst the three classes (Math, Reading & Writing, Fine Arts), computer lab and outdoors (Science, PE). Outside nutrition time (15-20 minutes daily) would be provided and supervised by teachers. Classes end at 12:00 pm. Classes are 3 hours/day (40 hours of instruction) ending July 23, 2015. Reporting would involve the assignment of a G, S or N and contain check boxes for participation and a short overall comment from the teacher.

**Proposed Timeline for Implementation:**

Program Promotion and Registration	Week of May 19 - 26, 2015
Staffing (post and fill)	June 2015
Classes in session	July 7 - 23, 2015

**RECOMMENDATION:**

**THAT the Board approve the proposed Elementary Summer Learning Program K-7 in principle, subject to sufficient enrolment.**



**ITEM 6**

To: **Board of Education**

From: Secretary Treasurer  
Flavia Coughlan  
Director of Finance  
Jennifer Hendriks

Re: **2015/16 PRELIMINARY BUDGET BYLAW**

Date: May 13, 2015  
(Public Board Meeting)

**Decision**

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**BACKGROUND/RATIONALE:**

On April 29, 2015, the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) approved the preliminary operating budget balancing proposals as outlined in the Preliminary Budget 2015/16 for implementation and incorporation in the Board's Budget Bylaw for 2015/16.

The attached Annual Budget Bylaw for 2016/16 (Attachment A) was prepared in accordance with Public Sector Accounting standards and it incorporates the Board approved budget balancing proposals as outlined in the Preliminary Operating Budget 2015/16 as well as preliminary budgets for special purpose funds, and the capital fund.

The major components of the special purpose funds budget are: Annual Facilities Grant, Learning Improvement Fund, Community Link, Strong Start, School Generated Funds and the Youth Education Support Fund (Schedules 3 and 3A).

The capital fund budget is comprised of estimates for Local Capital revenue and expense, amortization of deferred capital revenue, amortization of capital assets and annual expenditures related to Board approved capital bylaw projects which include the capital portion of the Annual Facilities Grant. (Statement 4 and Schedule 4)

As shown on Statement 2 of the budget bylaw a \$1.63 million overall deficit is projected. This annual deficit is a result of the amortization expense exceeding the amortization of deferred capital revenue, budgeted capital asset purchases from operating and special purpose funds (Schedule 4) and the \$1.97 million of Local Capital one time funding approved by the Board for one time initiatives. This type of deficit is permitted under the Accounting Practices Order of the Ministry of Education.

**RECOMMENDATION:**

**THAT The Annual Budget Bylaw of the Board for the Fiscal year 2015/16 be given three (3) readings at this meeting. (vote must be unanimous)**

**THAT the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) 2015/16 Annual Budget Bylaw be:**

**Read a first time on the 13th day of May, 2015;**

**Read a second time on the 13th day of May, 2015;**

**Read a third time, passed and adopted on the 13th day of May, 2015.**

Annual Budget

**School District No. 42 (Maple Ridge-Pitt Meadows)**

June 30, 2016

# School District No. 42 (Maple Ridge-Pitt Meadows)

June 30, 2016

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\*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

## ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 42 (MAPLE RIDGE-PITT MEADOWS) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2015/2016 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 42 (Maple Ridge-Pitt Meadows) Annual Budget Bylaw for fiscal year 2015/2016.
3. The attached Statement 2 showing the estimated revenue and expense for the 2015/2016 fiscal year and the total budget bylaw amount of \$149,093,440 for the 2015/2016 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2015/2016.

READ A FIRST TIME THE 13th DAY OF MAY, 2015;

READ A SECOND TIME THE 13th DAY OF MAY, 2015;

READ A THIRD TIME, PASSED AND ADOPTED THE 13th DAY OF MAY, 2015;

(Corporate Seal)

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Chairperson of the Board

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Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 42 (Maple Ridge-Pitt Meadows) Annual Budget Bylaw 2015/2016, adopted by the Board the 13th DAY OF MAY, 2015.

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Secretary Treasurer

# School District No. 42 (Maple Ridge-Pitt Meadows)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2016

	2016 Annual Budget	2015 Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	13,684.188	13,643.875
Adult	104.000	115.875
Other	92.500	92.500
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>13,880.688</b>	<b>13,852.250</b>
<b>Revenues</b>	\$	\$
Provincial Grants		
Ministry of Education	124,498,555	119,556,365
Other	441,504	435,578
Federal Grants	137,170	
Tuition	7,457,546	6,811,825
Other Revenue	5,648,540	5,316,231
Rentals and Leases	394,729	329,661
Investment Income	433,165	361,000
Amortization of Deferred Capital Revenue	5,358,568	5,429,336
<b>Total Revenue</b>	<b>144,369,777</b>	<b>138,239,996</b>
<b>Expenses</b>		
Instruction	119,415,858	113,208,696
District Administration	4,411,277	4,431,322
Operations and Maintenance	21,966,498	21,024,703
Transportation and Housing	1,000,277	1,109,536
Debt Services	4,128	11,813
<b>Total Expense</b>	<b>146,798,038</b>	<b>139,786,070</b>
<b>Net Revenue (Expense)</b>	<b>(2,428,261)</b>	<b>(1,546,074)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>793,901</b>	<b>820,000</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(1,634,360)</b>	<b>(726,074)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(1,634,360)	(726,074)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(1,634,360)</b>	<b>(726,074)</b>



School District No. 42 (Maple Ridge-Pitt Meadows)

Statement 2

Annual Budget - Revenue and Expense  
Year Ended June 30, 2016

	2016 Annual Budget	2015 Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	130,385,021	124,420,577
Operating - Tangible Capital Assets Purchased	744,677	735,953
Operating - Reduction of Unfunded Employee Future Benefits		
Special Purpose Funds - Total Expense	8,449,913	7,725,148
Special Purpose Funds - Tangible Capital Assets Purchased	590,000	375,000
Capital Fund - Total Expense	7,963,104	7,640,345
Capital Fund - Tangible Capital Assets Purchased from Local Capital	960,725	438,000
Budgeted Retirement of Prior Year Deficits		
<b>Total Budget Bylaw Amount</b>	<b>149,093,440</b>	<b>141,335,023</b>

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
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Signature of the Superintendent	Date Signed
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Signature of the Secretary Treasurer	Date Signed
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# School District No. 42 (Maple Ridge-Pitt Meadows)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2016

	2016 Annual Budget	2015 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(2,428,261)	(1,546,074)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,334,677)	(1,110,953)
From Local Capital	(960,725)	(438,000)
From Deferred Capital Revenue	(3,723,346)	(2,038,632)
Total Acquisition of Tangible Capital Assets	(6,018,748)	(3,587,585)
Amortization of Tangible Capital Assets	7,958,976	7,628,532
Total Effect of change in Tangible Capital Assets	1,940,228	4,040,947
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(488,033)	2,494,873

# School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2016

	2016 Annual Budget	2015 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	120,280,142	115,977,217
Other	441,504	435,578
Federal Grants	137,170	
Tuition	7,457,546	6,811,825
Other Revenue	843,540	806,231
Rentals and Leases	394,729	329,661
Investment Income	416,665	350,000
<b>Total Revenue</b>	<b>129,971,296</b>	<b>124,710,512</b>
<b>Expenses</b>		
Instruction	111,442,495	105,833,548
District Administration	4,371,277	4,431,322
Operations and Maintenance	13,570,972	13,046,171
Transportation and Housing	1,000,277	1,109,536
<b>Total Expense</b>	<b>130,385,021</b>	<b>124,420,577</b>
<b>Net Revenue (Expense)</b>	<b>(413,725)</b>	<b>289,935</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>793,901</b>	<b>820,000</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(744,677)	(735,953)
Local Capital	591,232	
Other	(226,731)	(373,982)
<b>Total Net Transfers</b>	<b>(380,176)</b>	<b>(1,109,935)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2016

	2016 Annual Budget	2015 Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	118,230,120	114,371,414
AANDC/LEA Recovery	(470,490)	(490,331)
Other Ministry of Education Grants		
Pay Equity	1,874,966	1,874,966
Adult Education Guarantee	96,906	129,500
Carbon Tax Rebate	75,000	75,000
FSA Scoring	16,668	16,668
Holdback Distribution - NGN Funding	456,972	
<b>Total Provincial Grants - Ministry of Education</b>	<b>120,280,142</b>	<b>115,977,217</b>
<b>Provincial Grants - Other</b>	<b>441,504</b>	<b>435,578</b>
<b>Federal Grants</b>	<b>137,170</b>	<b>-</b>
<b>Tuition</b>		
Continuing Education	597,745	607,745
Offshore Tuition Fees	6,819,801	6,124,080
Adult High School Completion/University Bridge	40,000	80,000
<b>Total Tuition</b>	<b>7,457,546</b>	<b>6,811,825</b>
<b>Other Revenues</b>		
LEA/Direct Funding from First Nations	470,490	490,331
Miscellaneous		
Revenue Generation	52,500	22,500
Partnership Program	108,000	100,000
Miscellaneous	152,550	98,000
Transportation Revenue	60,000	95,400
<b>Total Other Revenue</b>	<b>843,540</b>	<b>806,231</b>
<b>Rentals and Leases</b>	<b>394,729</b>	<b>329,661</b>
<b>Investment Income</b>	<b>416,665</b>	<b>350,000</b>
<b>Total Operating Revenue</b>	<b>129,971,296</b>	<b>124,710,512</b>

# School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Source

Year Ended June 30, 2016

	2016 Annual Budget	2015 Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	61,189,587	57,723,143
Principals and Vice Principals	5,143,490	5,258,519
Educational Assistants	10,009,481	9,270,767
Support Staff	10,420,911	10,012,380
Other Professionals	3,348,266	3,019,780
Substitutes	3,263,387	3,905,230
<b>Total Salaries</b>	<b>93,375,122</b>	<b>89,189,819</b>
<b>Employee Benefits</b>	<b>24,492,038</b>	<b>23,295,107</b>
<b>Total Salaries and Benefits</b>	<b>117,867,160</b>	<b>112,484,926</b>
<b>Services and Supplies</b>		
Services	4,798,454	3,932,505
Student Transportation	1,057,398	1,119,538
Professional Development and Travel	688,840	659,938
Rentals and Leases	80,116	80,616
Dues and Fees	143,168	251,618
Insurance	305,964	308,214
Supplies	2,879,424	2,956,697
Utilities	2,564,497	2,626,525
<b>Total Services and Supplies</b>	<b>12,517,861</b>	<b>11,935,651</b>
<b>Total Operating Expense</b>	<b>130,385,021</b>	<b>124,420,577</b>

# School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2016

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	46,415,301	876,365	561,157	373,156		1,788,695	<b>50,014,674</b>
1.03 Career Programs	530,635		396,492			24,354	<b>951,481</b>
1.07 Library Services	985,820			112,371		28,252	<b>1,126,443</b>
1.08 Counselling	1,421,715					80,587	<b>1,502,302</b>
1.10 Special Education	8,265,759	99,218	8,551,459	1,321,983	123,078	841,686	<b>19,203,183</b>
1.30 English Language Learning	1,114,102					36,602	<b>1,150,704</b>
1.31 Aboriginal Education	337,720	103,396	500,373	43,608		20,935	<b>1,006,032</b>
1.41 School Administration		3,835,220		2,124,331		197,441	<b>6,156,992</b>
1.60 Summer School	210,600	13,784		18,018			<b>242,402</b>
1.61 Continuing Education				85,693	266,805		<b>352,498</b>
1.62 Off Shore Students	1,894,485	97,490		389,450	315,767	7,500	<b>2,704,692</b>
<b>Total Function 1</b>	<b>61,176,137</b>	<b>5,025,473</b>	<b>10,009,481</b>	<b>4,468,610</b>	<b>705,650</b>	<b>3,026,052</b>	<b>84,411,403</b>
<b>4 District Administration</b>							
4.11 Educational Administration				52,330	740,838	14,082	<b>807,250</b>
4.40 School District Governance					142,200		<b>142,200</b>
4.41 Business Administration		118,017		441,707	960,182	16,625	<b>1,536,531</b>
<b>Total Function 4</b>	<b>-</b>	<b>118,017</b>	<b>-</b>	<b>494,037</b>	<b>1,843,220</b>	<b>30,707</b>	<b>2,485,981</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration	13,450			214,441	585,016	40,553	<b>853,460</b>
5.50 Maintenance Operations				4,928,189	213,060	156,921	<b>5,298,170</b>
5.52 Maintenance of Grounds				311,634		9,154	<b>320,788</b>
5.56 Utilities							<b>-</b>
<b>Total Function 5</b>	<b>13,450</b>	<b>-</b>	<b>-</b>	<b>5,454,264</b>	<b>798,076</b>	<b>206,628</b>	<b>6,472,418</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration				4,000	1,320		<b>5,320</b>
7.70 Student Transportation							<b>-</b>
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,000</b>	<b>1,320</b>	<b>-</b>	<b>5,320</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>61,189,587</b>	<b>5,143,490</b>	<b>10,009,481</b>	<b>10,420,911</b>	<b>3,348,266</b>	<b>3,263,387</b>	<b>93,375,122</b>

# School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2016

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2016 Annual Budget	2015 Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	50,014,674	12,648,503	62,663,177	1,774,751	64,437,928	60,322,085
1.03 Career Programs	951,481	242,501	1,193,982	484,191	1,678,173	2,479,076
1.07 Library Services	1,126,443	287,084	1,413,527	131,785	1,545,312	1,539,634
1.08 Counselling	1,502,302	380,608	1,882,910	62,189	1,945,099	1,781,338
1.10 Special Education	19,203,183	5,139,560	24,342,743	305,869	24,648,612	23,567,776
1.30 English Language Learning	1,150,704	292,711	1,443,415	24,200	1,467,615	1,365,400
1.31 Aboriginal Education	1,006,032	255,981	1,262,013	59,352	1,321,365	1,414,108
1.41 School Administration	6,156,992	1,798,685	7,955,677	402,219	8,357,896	7,881,982
1.60 Summer School	242,402	49,082	291,484	17,836	309,320	293,916
1.61 Continuing Education	352,498	54,700	407,198	257,145	664,343	555,377
1.62 Off Shore Students	2,704,692	677,972	3,382,664	1,684,168	5,066,832	4,632,856
<b>Total Function 1</b>	<b>84,411,403</b>	<b>21,827,387</b>	<b>106,238,790</b>	<b>5,203,705</b>	<b>111,442,495</b>	<b>105,833,548</b>
<b>4 District Administration</b>						
4.11 Educational Administration	807,250	285,936	1,093,186	144,045	1,237,231	1,355,848
4.40 School District Governance	142,200	3,000	145,200	137,460	282,660	282,213
4.41 Business Administration	1,536,531	471,514	2,008,045	843,341	2,851,386	2,793,261
<b>Total Function 4</b>	<b>2,485,981</b>	<b>760,450</b>	<b>3,246,431</b>	<b>1,124,846</b>	<b>4,371,277</b>	<b>4,431,322</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	853,460	208,949	1,062,409	376,634	1,439,043	1,324,921
5.50 Maintenance Operations	5,298,170	1,612,660	6,910,830	1,563,114	8,473,944	8,461,393
5.52 Maintenance of Grounds	320,788	81,592	402,380	234,136	636,516	633,332
5.56 Utilities	-	-	-	3,021,469	3,021,469	2,626,525
<b>Total Function 5</b>	<b>6,472,418</b>	<b>1,903,201</b>	<b>8,375,619</b>	<b>5,195,353</b>	<b>13,570,972</b>	<b>13,046,171</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	5,320	1,000	6,320	1,792	8,112	47,371
7.70 Student Transportation	-	-	-	992,165	992,165	1,062,165
<b>Total Function 7</b>	<b>5,320</b>	<b>1,000</b>	<b>6,320</b>	<b>993,957</b>	<b>1,000,277</b>	<b>1,109,536</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>93,375,122</b>	<b>24,492,038</b>	<b>117,867,160</b>	<b>12,517,861</b>	<b>130,385,021</b>	<b>124,420,577</b>

School District No. 42 (Maple Ridge-Pitt Meadows)

Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2016

	2016 Annual Budget	2015 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	4,218,413	3,579,148
Other Revenue	4,805,000	4,510,000
Investment Income	16,500	11,000
Total Revenue	9,039,913	8,100,148
Expenses		
Instruction	7,973,363	7,375,148
District Administration	40,000	-
Operations and Maintenance	436,550	350,000
Total Expense	8,449,913	7,725,148
Net Revenue (Expense)	590,000	375,000
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(590,000)	(375,000)
Total Net Transfers	(590,000)	(375,000)
Budgeted Surplus (Deficit), for the year	-	-



	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	30,000	185,000	1,600,000	50,000	40,000	-	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education	561,550	2,481,560	30,000			256,000	49,000	231,726	537,577
Other				20,000	4,500,000				
Investment Income				15,000					
	561,550	2,481,560	30,000	35,000	4,500,000	256,000	49,000	231,726	537,577
Less: Allocated to Revenue	561,550	2,481,560	37,000	20,000	4,500,000	258,500	70,500	231,726	537,577
Deferred Revenue, end of year	-	-	23,000	200,000	1,600,000	47,500	18,500	-	-
Revenues									
Provincial Grants - Ministry of Education	561,550	2,481,560	37,000			258,500	70,500	231,726	537,577
Other Revenue				5,000	4,500,000				
Investment Income				15,000					
	561,550	2,481,560	37,000	20,000	4,500,000	258,500	70,500	231,726	537,577
Expenses									
Salaries									
Teachers		1,540,004					36,000	35,000	33,663
Educational Assistants		417,069			20,000	177,000	3,000	2,000	336,470
Support Staff	100,000				20,000	6,500			
Substitutes		42,146			20,000		1,500	35,000	15,575
	100,000	1,999,219	-	-	60,000	183,500	40,500	72,000	385,708
Employee Benefits	23,000	482,341			15,000	55,000	10,000	20,000	97,098
Services and Supplies	313,550		2,000	20,000	4,300,000	20,000	20,000	59,726	54,771
	436,550	2,481,560	2,000	20,000	4,375,000	258,500	70,500	151,726	537,577
Net Revenue (Expense) before Interfund Transfers	125,000	-	35,000	-	125,000	-	-	80,000	-
Interfund Transfers									
Tangible Capital Assets Purchased	(125,000)		(35,000)		(125,000)			(80,000)	
	(125,000)	-	(35,000)	-	(125,000)	-	-	(80,000)	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 42 (Maple Ridge-Pitt Meadows)

Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2016

	Youth Education Support Fund	Service Delivery Transformation	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year	88,000	80,000	2,073,000
Add: Restricted Grants			
Provincial Grants - Ministry of Education			4,147,413
Other	300,000		4,820,000
Investment Income	1,500		16,500
	301,500	-	8,983,913
Less: Allocated to Revenue	301,500	40,000	9,039,913
Deferred Revenue, end of year	88,000	40,000	2,017,000
Revenues			
Provincial Grants - Ministry of Education		40,000	4,218,413
Other Revenue	300,000		4,805,000
Investment Income	1,500		16,500
	301,500	40,000	9,039,913
Expenses			
Salaries			
Teachers			1,644,667
Educational Assistants			955,539
Support Staff			126,500
Substitutes			114,221
	-	-	2,840,927
Employee Benefits			702,439
Services and Supplies	76,500	40,000	4,906,547
	76,500	40,000	8,449,913
Net Revenue (Expense) before Interfund Transfers	225,000	-	590,000
Interfund Transfers			
Tangible Capital Assets Purchased	(225,000)		(590,000)
	(225,000)	-	(590,000)
Net Revenue (Expense)	-	-	-

# School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2016

	2016 Annual Budget			2015
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	Annual Budget
	\$	\$	\$	\$
<b>Revenues</b>				
Provincial Grants				
Amortization of Deferred Capital Revenue	5,358,568		5,358,568	5,429,336
<b>Total Revenue</b>	<b>5,358,568</b>	<b>-</b>	<b>5,358,568</b>	<b>5,429,336</b>
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	7,958,976		7,958,976	7,628,532
Interest Payment				
Capital Lease		4,128	4,128	11,813
<b>Total Expense</b>	<b>7,958,976</b>	<b>4,128</b>	<b>7,963,104</b>	<b>7,640,345</b>
<b>Net Revenue (Expense)</b>	<b>(2,600,408)</b>	<b>(4,128)</b>	<b>(2,604,536)</b>	<b>(2,211,009)</b>
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	1,334,677		1,334,677	1,110,953
Local Capital		(591,232)	(591,232)	
Capital Lease Payment		226,731	226,731	373,982
<b>Total Net Transfers</b>	<b>1,334,677</b>	<b>(364,501)</b>	<b>970,176</b>	<b>1,484,935</b>
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets Purchased from Local Capital	960,725	(960,725)	-	
Principal Payment				
Capital Lease	226,731	(226,731)	-	
One Time Lease buyout - Adj to Inv in CA	417,295	(417,295)	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>1,604,751</b>	<b>(1,604,751)</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>339,020</b>	<b>(1,973,380)</b>	<b>(1,634,360)</b>	<b>(726,074)</b>



**ITEM 7**

To: **Board of Education**

From: Secretary Treasurer  
Flavia Coughlan

Re: **BOARD OF EDUCATION**  
**PUBLIC BOARD MEETINGS**

Date: May 13, 2015  
(Public Board Meeting)

**Decision**

---

**BACKGROUND/RATIONALE:**

As part of the consultation process for the Strategic Facilities Review, the school district is hosting an Open House on June 10, 2015 at Thomas Haney Secondary School. In order to facilitate holding both the Open House and the Public Board Meeting on June 10, 2015, it is proposed that the Public Board Meeting commence at 4 p.m. and end no later than 6 p.m. on June 10, 2015.

In addition, in order to allow Trustees the opportunity of attending the Westview Secondary School Graduation Ceremony on June 24, 2015, it is proposed that the Public Board Meeting commence at 4 p.m. on June 24, 2015.

**RECOMMENDATION:**

**THAT the Board approves the change in start time from 6 p.m. to 4 p.m. for the June 10, 2015 and June 24, 2015 Public Board Meetings.**



## ITEM 8

To: **Board of Education**

From: Budget Committee of the Whole

Re: **RENTAL RATES FOR FILMING**

Date: May 13, 2015  
(Public Board Meeting)

### Decision

#### **BACKGROUND/RATIONALE:**

At the recommendation of the Budget Committee of the Whole an increase to rental rates for filming is being proposed.

The City of Maple Ridge offers a film liaison service that provides film production companies a "one-stop shop" for all their location scouting, permits and licences. The school district is leveraging this service when advertising school properties to the movie industry.

In order to ensure that rental rates for filming in our school district remain competitive a review of rental rates for filming on school property was completed and a summary of the findings is included in the following table.

School District	Prep day		Film day interior		Film day exterior		Parking	
	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary	Elementary	Secondary
SD42 Maple Ridge- Pitt Meadows	\$ 500	\$ 750	\$ 850	\$ 1,200	\$ 850	\$ 1,200	\$ 300	\$ 300
SD35 Langley	\$ 1,100	\$ 1,100	\$ 2,200	\$ 2,200	\$ 1,650	\$ 1,650	\$ 300	\$ 300
SD36 Surrey	\$ 1,000	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 400	\$ 400
SD38 Richmond	N/A	N/A	\$ 2,000	\$ 2,000	\$ 1,000	\$ 1,000	\$ 400	\$ 400
SD39 Vancouver	\$ 682	\$ 1,364	\$ 2,728	\$ 2,728	\$ 1,364	\$ 1,364	\$ 210	\$ 412
SD40 New Westminster	\$ 1,250	\$ 1,250	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 500	\$ 500
SD41 Burnaby	\$ 1,200	\$ 1,200	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 450	\$ 450
SD43 Coquitlam	\$ 1,180	\$ 1,180	\$ 1,491	\$ 1,491	\$ 1,491	\$ 1,491	\$ 674	\$ 674
<b>Average Rate</b>	<b>\$ 987</b>	<b>\$ 1,121</b>	<b>\$ 2,002</b>	<b>\$ 2,046</b>	<b>\$ 1,638</b>	<b>\$ 1,682</b>	<b>\$ 404</b>	<b>\$ 430</b>
<b>SD42 Variance from Average</b>	<b>-49%</b>	<b>-33%</b>	<b>-58%</b>	<b>-41%</b>	<b>-48%</b>	<b>-29%</b>	<b>-26%</b>	<b>-30%</b>

The current rental rates for filming in SD42 are significantly lower when compared with other Lower Mainland school districts. This means that there is an opportunity to increase rental rates for filming while remaining competitive within this market.

The proposed rental rates for filming for 2015/16 are summarized in the following table. As most school district do not provide differentiated rental rates based on the type of facility it is proposed that SD42 adopt a similar pricing model for rental rates for filming.

Category	Daily Fee
<b>Prep Day</b>	<b>\$ 1,100</b>
<b>Film Day Interior</b>	<b>\$ 2,000</b>
<b>Film Day Exterior</b>	<b>\$ 1,650</b>
<b>Parking</b>	<b>\$ 400</b>



In order to encourage schools to support filming in our facilities it is proposed that 20% of net rental revenue for filming in schools be shared with the host school.

The review of community rental rates has been deferred to January 2016.

**RECOMMENDATION:**

**THAT the Board approve the revised rental rates for filming effective immediately, and further that 20% of net rental revenue for filming in schools be shared with host schools.**



ITEM 9

To: Board of Education

From: Superintendent  
Sylvia Russell

Secretary Treasurer  
Flavia Coughlan

Re: **2014 CARBON NEUTRAL ACTION  
REPORT**

Date: May 13, 2015  
(Public Board Meeting)

**Information**

---

**BACKGROUND/RATIONALE:**

The report will be submitted to the Climate Action Secretariat.

**RECOMMENDATION:**

**THAT the Board receive the Superintendent and Secretary Treasurer's 2014 Carbon Neutral Action Report, for information.**

Attachment



# 2014 CARBON NEUTRAL ACTION REPORT

MAPLE RIDGE - PITT MEADOWS SCHOOL DISTRICT NO.42

# EXECUTIVE SUMMARY



In 2014, as part of the Maple Ridge - Pitt Meadows School District *Strategic Facilities Plan*, the school district engaged consultants to produce high level energy assessments for all 34 school district facilities including 20 elementary schools, 6 secondary schools and 8 other buildings. These studies formed the basis for the *2015-2019 Energy Management Plan* that was approved by the Board of Education on March 25, 2015. This plan aims to achieve a school district wide electrical consumption reduction of 30% by 2019 or 4.44 million kWh. The reduction would result in estimated savings of \$400,000 per year that we can re-invest in our schools.

We will meet our target not only through the implementation of energy conservation measures such as lighting and heating, ventilation and cooling (HVAC) upgrades, but also through awareness and behaviour change and the continuous optimization of our operations. Maple Ridge - Pitt Meadows School District is in a good position to save on its ongoing utility costs.

Sylvia Russell  
Superintendent of Schools





## GREENHOUSE GAS EMISSION

The Maple Ridge – Pitt Meadows school district produced a total of 3,657 tonnes of greenhouse gas emissions from all sources as reported in SMARTTool.

GHG Emissions - Calendar Year 2014 (TC02E)	3,635
Adjustments to GHG Emissions Reported in Prior Years (TC02E)	22
<b>TOTAL GHG Emissions</b>	<b>3,657</b>

## OFFSETS APPLIED TO BECOME CARBON NEUTRAL IN 2014

Of all the greenhouse gas emissions generated, a total of 3,654 tonnes of emissions offsets have been applied to become carbon neutral for 2014. This total was amended by 25 tonnes based on units consumed in 2013 but not reported previously due to billing delays.

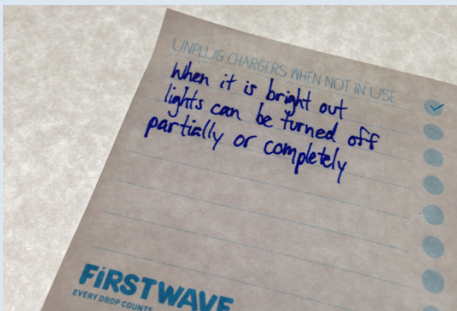
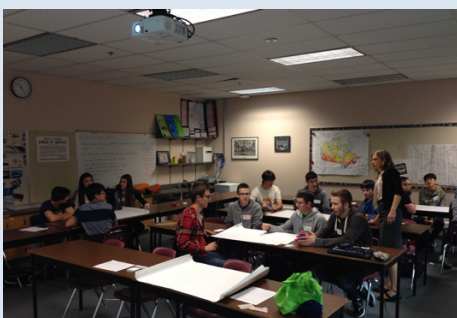
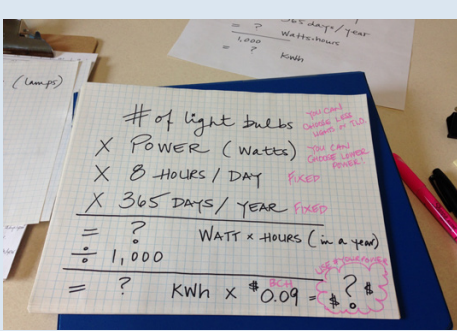
Carbon Offsets 2014	3,629
Adjustments to Prior Years Carbon Offsets	25
<b>TOTAL Carbon Offsets</b>	<b>3,654</b>

## EMISSIONS REDUCTION HIGHLIGHTS

### Actions Taken to Reduce Greenhouse Gas Emissions in 2014

- Completed Level I energy studies on all 34 school district facilities that helped us build our strategic energy management long-term plan.
- Completed the BC Hydro sponsored Energy Management Assessment (EMA).
- Created the *2015-2019 Energy Management Plan* that was approved by the Board of Education in March 2015.
- Created an implementation plan that includes lighting, heating, ventilation and air-conditioning (HVAC) upgrade opportunities as well as awareness and behaviour change.





# THOMAS HANEY SECONDARY SCHOOL RETROFIT THE FLAGSHIP OF THE ENERGY MANAGEMENT PROGRAM

In 2014 work had started on upgrading Thomas Haney Secondary School where the upgrades will reduce energy consumption by 1.3 million kWh/year in electrical consumption and 2,540 GJ/year in natural gas consumption. This project will reduce greenhouse gas emissions for the school by 134 tCO<sub>2</sub>e or 35% annual emissions reduction from an estimated 386 tCO<sub>2</sub>e for 2014 to an estimated 252 tCO<sub>2</sub>e after project completion in 2015.

## STUDENTS POWERING REAL CHANGE

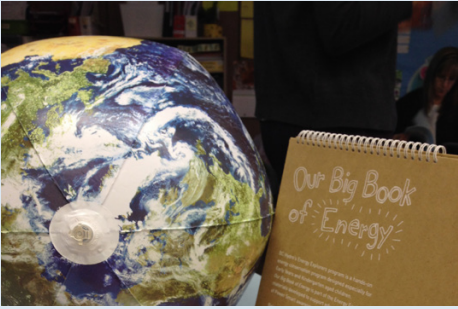
The school district, in partnership with BC Hydro Energy Ambassadors Program, hosted a workshop for Thomas Haney Secondary teachers and students interested in energy management. The workshop provided students with an opportunity to create and present a project related to the retrofit happening in their school.

## IN THE NEWS

**MARCH 2, 2015**

## MAPLE RIDGE SCHOOL DISTRICT CELEBRATES GREEN UPGRADES

The Maple Ridge - Pitt Meadows Times featured the Thomas Haney Secondary School retrofit and the student workshop in a recent article stating: "A new initiative from BC Hydro and School District 42 turns infrastructure upgrades into teachable moments."



# SD 42 POLICY

## ENVIRONMENTAL SUSTAINABILITY

In 2015, the Maple Ridge - Pitt Meadows Board of Education approved the Environmental Sustainability Policy. The Board of Education has identified environmental sustainability as a school district wide goal and committed to developing, maintaining and enhancing conservation initiatives.

## PLANS TO CONTINUE REDUCING GREENHOUSE GAS EMISSIONS 2015 – 2019

- Replace and retrofit existing lighting with energy efficient, extended life fixtures.
- Reduce the number of fixtures and expand the existing dark school approach where applicable.
- Heating, ventilation and air-conditioning (HVAC) upgrade opportunities include: direct digital control (DDC) upgrades, scheduling and security integration, occupancy sensor controls, heating plant optimization and supply air pressure (SAP) reset.
- Proactively deliver regular energy intensity reports to departmental personnel for use in raising general awareness and examining variances from established targets.
- Continuously improve and review our operational policies in an effort to reduce utility consumption.
- Prepare school-based energy conservation workshops to ensure students have an active role in reducing our energy consumption.
- Improve communication of the energy conservation initiative to the broader organization to raise energy awareness.



## 2014 CARBON NEUTRAL ACTION REPORT

22225 BROWN AVENUE  
MAPLE RIDGE, BC  
V2X 8N6



**ITEM 10**

To: **Board of Education**

From: Superintendent  
Sylvia Russell

Re: **SUPERINTENDENT'S UPDATE**

Date: May 13, 2015  
(Public Board Meeting)

**Information**

---

**RECOMMENDATION:**

**THAT the Board receive the Superintendent's Verbal Update, for information.**



**ITEM 11**

**RECORD**  
**2014-2015**

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

**April 8, 2015**

Call to Order  
Motion of Exclusion  
Approval of Agenda  
Secretary Treasurer Information Item  
Adjournment

Meeting called to order at 3:36 p.m.  
Approved  
Approved as circulated  
Received for information  
Adjourned at 4:06 p.m.

**April 8, 2015**

Call to Order  
Motion of Exclusion  
Approval of Agenda  
Approval of Minutes – March 23, 2015  
Approval of Minutes – March 25, 2015  
Chairperson Decision Item  
Superintendent's Information Items  
Committee Business  
Adjournment

Meeting called to order at 4:07 p.m.  
Approved  
Approved as amended  
Approved as circulated  
Approved as circulated  
Approved as circulated  
Received for information  
Received for information  
Adjourned at 5:02 p.m.