

Wednesday, March 12, 2014
6:00 p.m.

District Education Office
22225 Brown Avenue
Boardroom

A G E N D A

“A man is but the product of his thoughts what he thinks, he becomes” – Mahatma Gandhi

A – OPENING PROCEDURES

1. Call to Order
2. Correspondence ITEM 1
 - i. Rebecca Huscroft, Chair, School District No. 8 (Kootenay Lake)
 - ii. Darrel Ganzert, Chair, School District No. 20 (Kootenay-Columbia)
 - iii. Bill Turanski, Chair, School District No. 22 (Vernon)
 - iv. Moyra Baxter, Chair, School District No. 23 (Central Okanagan)
 - v. Tony Goulet, Chair, School District No. 28 (Quesnel)
 - vi. Donna Sergent, Chair, School District No. 38 (Richmond)
 - vii. Carmen Ranta, Chair, School District No. 74 (Gold Trail)
 - viii. Art Erasmus, Chair, School District No. 82 (Coast Mountains)
3. Ordering of Agenda
4. Invitation for Public Input to matters on the Agenda

B – CONFIRMATION OF MINUTES

1. February 26, 2014 ITEM 2

C – PRESENTATIONS/DELEGATIONS

1. Maple Ridge Senior Secondary School Leadership Group ITEM 3

D – CHAIR REPORT

1. Student Information System ITEM 4

E – DEFERRED ITEMS

F – TRUSTEE MOTIONS

G – CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items
 - a) Superintendent of Schools
 - i. 2014-2015 District School Calendar ITEM 5
 - b) Deputy Superintendent
 - c) Secretary Treasurer
 - i. Capital Project Bylaw No. 126699 ITEM 6
2014/15 Carbon Neutral Capital Program

2. Information Items

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

H – COMMITTEE BUSINESS

1. Committees of the Whole

- a) Finance
- b) Budget

2. Committee & Advisory Committee Reports

- a) Aboriginal Education
- b) Board Policy Development
 - i. Proposed Draft Policy 2301: Role of the Board ITEM 7
 - ii. Proposed Draft Policy 2302: Board Delegation of Authority ITEM 8
- c) District Student Advisory
- d) Education
- e) French Immersion Advisory
- f) Inclusive Education
- g) Round Table with Partner Groups

I – QUESTION PERIOD

- 1. Trustee Questions
- 2. Staff Questions
- 3. Employee Group Questions
- 4. DPAC Questions
- 5. Public Questions

J – TRUSTEE REPORTS

- 1. BC School Trustees' Association Provincial Council
 - a) BCSTA Budget Feedback ITEM 9
- 2. District Parent Advisory Council
- 3. Joint Parks and Leisure Services
- 4. Municipal Advisory & Accessibility
- 5. Ridge Meadows Community Arts Council
- 6. Ridge Meadows Education Foundation
- 7. Social Planning Advisory:
http://www.mapleridge.ca/EN/main/municipal/728/9982/spac_agenda_minutes.html
- 8. Tzu Chi Foundation
- 9. Youth Society
- 10. Other Board Liaison Representative Reports
 - a) Good News Items

K – OTHER BUSINESS

- a) Public Disclosure of Closed Meeting Business ITEM 10

L – ADJOURNMENT

To: Board of Education

From Board Chairperson
Mike Murray

Re: **OPENING PROCEDURES**

Date: March 12, 2014
(Public Board Meeting)

Information/Decision

1. CALL TO ORDER

2. CORRESPONDENCE (*Information Item*)

- i. Rebecca Huscroft, Chair, School District No. 8 (Kootenay Lake)
- ii. Darrel Ganzert, Chair, School District No. 20 (Kootenay-Columbia)
- iii. Bill Turanski, Chair, School District No. 22 (Vernon)
- iv. Moyra Baxter, Chair, School District No. 23 (Central Okanagan)
- v. Tony Goulet, Chair, School District No. 28 (Quesnel)
- vi. Donna Sargent, Chair, School District No. 38 (Richmond)
- vii. Carmen Ranta, Chair, School District No. 74 (Gold Trail)
- viii. Art Erasmus, Chair, School District No. 82 (Coast Mountains)

RECOMMENDATION

THAT the Board receive all correspondence for information.

3. ORDERING OF AGENDA (*Decision Item*)

RECOMMENDATION:

THAT the Agenda be ordered as circulated.

4. INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA

Attachments



School District No. 8 (Kootenay Lake)

Board Chair

570 Johnstone, Nelson, B.C. V1L 6J2

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March 4, 2014

The Honourable Christy Clark, Premier
and Cabinet Ministers,
PO Box 9041 Stn Prov Govt
Victoria BC V8W 9E1

Dear Premier Clark and Ministers:

Re: Open letter to the Premier and Cabinet regarding the Recommendations of the Select Standing Committee on Finance and Government Services with respect to the 2014 provincial budget

The Kootenay Lake Board of Education passed a resolution on February 4, 2014 directing the SD8 Board of Education to write an open joint letter with CUPE, DPAC and KLTF (Kootenay Lake Teachers' Federation) endorsing the findings and recommendations of the Select Standing Committee's 2014 Budget Consultations regarding K-12 public education funding.

The report concludes:

Sufficient evidence was presented to the Committee indicating that the K-12 system is experiencing cost pressures as a result of inflation and aging school facilities. The Committee therefore recommends that enough funding be provided to schools to meet rising costs and capital needs while ensuring strong educational outcomes for BC students.

Minister of Education Peter Fassbender acknowledged in a previous letter to BCSTA that costs continue to rise for Boards resulting in less funding available to support students in classrooms. The new reality is unfunded cost pressures which outpace increases in funding to school districts. We strongly believe that further reductions will have long-term negative impacts on student achievement and the health of the public education system overall.

We urge the government to reconsider their recent budget decision and to fund all increases related to public education.

Sincerely,

Rebecca Huscroft, Board Chair
rhuscroft@sd8.bc.ca

cc SD8 Board of Education
All BC Boards of Education (BCSTA)
Michelle Mungall, MLA
Katrine Conroy, MLA



February 25, 2014

The Honourable Peter Fassbender
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria BC V8W 9E2

Dear Minister Fassbender:

Thank you for your January 29, 2014 letter whereby you attempt to answer our question put to you on October 29, 2013 that, "The Board respectfully requests a definition of 'core services' from the Ministry". Your answer, that the required local savings plan needed to pay for the unfunded provincially negotiated increases to CUPE, "Must not transfer the cost of existing services to the public, or reduce service levels" appears to be wholly incognizant to the reality that our, and many other boards, face on a daily basis.

In an attempt to inform you that service levels have already been impacted by your Ministry's refusal to increase funding to match the ongoing increases in delivery costs, the Board of Education of School District No. 20 (Kootenay-Columbia) passed a motion on January 27, 2014 to write the Minister in support of recent letters from School District No. 38 (Richmond) and School District No. 73 (Kamloops-Thompson).

To cease the further erosion of the public education system that has occurred in this province in recent years it is imperative that the recommendations stemming from the Select Standing Committee on Finance and Government Services be implemented in the upcoming budget. The specific recommendations from School District No. 38 related to ensuring, "That public education receives increased, stable and consistent funding", and "Support for new initiatives in education" are critical if we are to support and adhere to the Ministry's vision, and future directives, of a transformed public education system.

The School District No. 73 letter highlights some of the specific cost pressures they are facing. We have a similar list ourselves and while not identical to theirs, it is certainly a consistent theme across districts throughout our province. In order to balance our 2013-2014 budget we had to close a school, merge schools for administrative savings, sell and lease out properties, move our district office into a school and sell off the former office space, reduce our psychologist staffing level, reduce technology spending both on hardware and technical support, eliminate elementary vice-principal positions, restructure our custodial services, and a variety of other ways to help balance the budget. Please be advised, and fully aware, that the above measures have already resulted in a deterioration of service levels to our students.

... /2

We already know we will have to reduce further for the 2014-2015 school year in order to pay for increases in our utilities, support staff wage increases, and increased benefit costs. We will need to do this with less Ministry grants as funding protection continues to be phased out. Our Board continues to demonstrate our fiscal responsibility and our dedication to the provision of quality public education in our district, but the less than transparent shifting of costs and the chronic underfunding of the public education system must end.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Ganzert". The signature is fluid and cursive, with a large initial "D" and a stylized "Ganzert".

Darrel Ganzert
Board of Education Chairperson

cc: Trustees
All BC Boards of Education

SCHOOL DISTRICT NO. 22 (VERNON)

March 3, 2014

BOARD OF EDUCATION
1401 - 15th STREET
VERNON, BRITISH COLUMBIA
V1T 8S8
TELEPHONE 250-542-3331
FAX 250-549-9200

The Honourable Peter Fassbender,
Minister of Education
PO Box 9045, Stn Prov Govt.
Victoria, B.C. V8W 9E2

Dear Minister Fassbender:

At the February 26 public meeting of the Board of Education School District No. 22 (Vernon) the Board, by unanimous vote, directed that a letter be sent to the Minister of Education with an urgent request for the Ministry's and the Government's support for the "Stability for Students Action Plan". This plan was developed as a realistic means of avoiding a potentially irreparable crisis in our educational system. The plan focuses on four critical objectives namely the following:

1. That there be no disruption to student programs or school and district configurations during the current school year as a result of the court ruling.
2. That resolution of class size and composition matters occurs at the provincial bargaining table.
3. If and when changes to the current class size and composition are required, whether through negotiation, legislation or court ruling, that they be phased in so as to minimize disruption to students.
4. That any costs related to the changes to class size and composition be fully funded by the provincial government with no negative impact on current funding levels.

Contract decisions rendered by legislation or imposed by court rulings do not foster a trusting, supportive and harmonious working relationship and, at best, are only temporary solutions. If our students and the school system are to enjoy the benefits of labour peace and stability, we strongly urge that the current efforts to negotiate a resolution to the outstanding issues be continued until some form of agreement has been reached.

.../page 2



... a great place to learn

Page 2, March 3, 2014
Minister Fassbender

Ultimately, the educational welfare and learning opportunities available to our students must always remain a priority. We urge government to ensure that this critical mandate is not lost in the current bargaining and decision making process.

Respectfully,



Wm. (Bill) Turanski
Chairperson
School district No.22 (Vernon)

cc The Honourable Christie Clarke Premier of B.C.
 MLA Eric Foster
 Vernon Teachers' Association
 Vernon DPAC
 All B.C. School Boards, c/o BCSTA



BOARD OF EDUCATION

SCHOOL DISTRICT No. 23

(CENTRAL OKANAGAN)

1940 Underhill Street, Kelowna, B.C. V1X 5X7

Tel. (250) 860-8888 Fax (250) 860-9799

Website: www.sd23.bc.ca

"Together We Learn"

March 4, 2014

Teresa Rezansoff, BCSTA President
BC School Trustees Association
4th Floor - 1580 W. Broadway
Vancouver, BC V6J 5K9

Dear President ~~Rezansoff~~, *Teresa*:

The Central Okanagan Board of Education would like to thank you and the BCSTA Board of Directors for the time and effort that has been required, and for the communication which has been circulated, regarding emergent events which have taken place in recent months.

Central Okanagan Trustees have found your communications with Boards to be succinct, timely, informative and unbiased, considering the highly controversial nature of these events.

These are difficult times for Boards of Education, and our Board appreciates the leadership shown at the BCSTA level.

Yours sincerely,

Moyra Baxter, Chairperson
Board of Education

cc: Central Okanagan Board of Education Trustees
BC Boards of Education

Board of Education - Trustees

Moyra Baxter
Julia Fraser

Joyce Brinkerhoff
Christopher L. Gorman

Deb Butler
Murli Pendharkar

Rolli Cacchioni

Quesnel School District

401 North Star Road,
Quesnel, BC
V2J 5K2

Tel. 250-992-8802
Fax 250-992-7652

Board of Education

February 25, 2014

The Honourable Peter Fassbender
Ministry of Education
PO Box 9045 STN PROV GOVT
Victoria, BC
V8W 9E2

Dear Minister Fassbender;

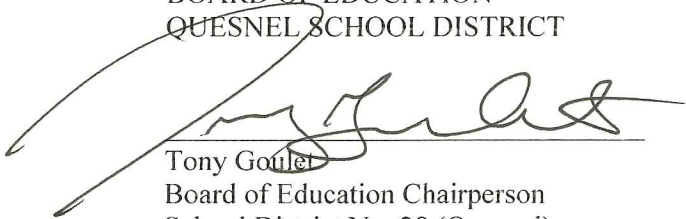
The Board of Education of the Quesnel School District endorses the BCSTA Stability for Students Action Plan. The Board urges government to:

- Work with the BCTF to ensure there are no disruptions to student programs or school and district configurations during the current school year.
- Continue negotiations to achieve a new collective agreement prior to the beginning of the 2014-15 school year.
- That costs related to the changes to class size and composition be fully funded by the provincial government with no negative impact on current funding.

We urge you and your government to ensure all amendments to a new collective agreement are fully funded.

Sincerely,

BOARD OF EDUCATION
QUESNEL SCHOOL DISTRICT



Tony Goulet
Board of Education Chairperson
School District No. 28 (Quesnel)

TG/ds

c: Trustees, Board of Education of School District #28 (Quesnel)
The Honourable Coralee Oakes, MLA for Cariboo North
Ms. Sue-Ellen Miller, Superintendent of Schools/CEO
Mr. Brian Cullinane, QPVPA Co-Chairperson
Ms. Suzanne Bolin, QPVPA Co-Chairperson
Ms. Lisa Kishkan, QDTA President
Ms. Denice Bardua, CUPE Local 4990, President
BCSTA – for all other School Boards
Local Media



February 24, 2014

The Honourable Peter Fassbender
Minister of Education
PO Box 9045 Stn. Prov. Govt.
Victoria, BC
V8W 9E2

Dear Minister Fassbender,

At its February 17, 2014 meeting, the Board of Education (Richmond) voted to write an open letter to you expressing its concerns on your February 7, 2014 direct communication to teachers in this province.

This board was disappointed to learn that it did not receive a courtesy copy on this communication and that the letter contained inaccuracies, particularly the comment that implied that the 2002 legislated changes to class size and composition were made at the specific request of trustees.

This board strongly believes that cooperation and co-governance between the province and democratically elected boards is essential to ensure that the public school system continues to meet the needs of the current and future students in this province.

We encourage you to consult with boards on any matters affecting them in order to maintain a positive working relationship between the government and provincial boards of education.

Sincerely,



Donna Sargent, Chairperson
On Behalf of the Board of Education (Richmond)

Cc Richmond Board of Education
Superintendent of Schools
Secretary Treasurer
Richmond MLAs
BCSTA Member Boards
Local Press

Board of Education:
Donna Sargent - Chairperson
Eric Yung - Vice Chairperson
Rod Belleza Kenny Chiu Norm Goldstein
Debbie Tablotney Grace Tsang

School District No. 74 (Gold Trail)

PO Bag 250, Ashcroft, BC V0K 1A0
Phone: 250 453 9101 FAX: 250 453 2425
www.sd74.bc.ca



February 19, 2014

The Honourable Peter Fassbender
Minister of Education
PO Box 9045
STN PROV GOVT
Victoria, BC V8W 9E2

Dear Minister Fassbender:

Re: Message sent to Teachers

On behalf of the Board of Education of School District No. 74 (Gold Trail), I am writing to express our deep concern and alarm at the negative portrayal of trustees and Boards of Education expressed in your recent letter to teachers.

We have raised our concerns with BCSTA regionally and provincially and are reassured that our president, Teresa Rezansoff has spoken to you about this matter.

As leaders of public education and as caring adults, we believe that together we must model the respect, order, trust, and care that we seek for every school, classroom and child. This is not an option. We believe that every act that we take makes both a positive or negative impact on classrooms and the future of citizens and families in B.C.

As a follow up to our previous letter dated February 11, 2014, "Request for Information," in the future, we will require that any requests for information under Section 22 of the *School Act* be provided to our Board in writing.

Thank you for your consideration of our perspectives.

Sincerely

THE BOARD OF EDUCATION

A blue ink signature of Carmen Ranta, written in a cursive style.

Carmen Ranta
Chair

Cc Honourable Rob Wood, Deputy Minister of Education
All BC Boards of Education

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Coast Mountains Board of Education School District 82

3211 Kenney Street, Terrace, BC V8G 3E9

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February 27, 2014

The Honourable Christy Clark
Premier of British Columbia
Box 9041, Stn. Prov. Govt.
Victoria, B.C.
V8W 9E1

The Honourable Peter Fassbender
Minister of Education
PO Box 9045, Stn. Prov. Govt.
Victoria, B.C.
V8W 9E2

Dear Premier Clark and Minister Fassbender:

The Coast Mountains Board of Education for School District 82 passed the following motion at its Regular Board of Education Meeting held on February 19, 2014:

THAT the Board of Education write a letter to the Premier and Minister of Education stating that we believe:

- The government needs to fully fund K-12 public education;
- The government needs to begin negotiating in good faith with the BCTF;
- The government needs to ensure that changes to class size and composition are implemented in a way that minimizes disruptions to students and families.

With this motion we call on the government to focus on the well-being of B.C.'s school children by taking immediate action to resolve matters with the BCTF and to commit to improving public confidence in Public Education.

Yours truly,

Art Erasmus
Chair, Board of Education

cc: Board of Education for Coast Mountains School District 82
All BC Boards of Education via BCSTA
Skeena MLA, Robin Austin
Stikine MLA, Doug Donaldson



ITEM 2

To: Board of Education

From: Board Chairperson
Mike Murray

Re: **CONFIRMATION OF MINUTES**

Date: March 12, 2014
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the February 26, 2014 Public Board Meeting be approved as circulated.

Attachment

IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Mike Murray
Vice-Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Ken Clarkson
Trustee – Kathy Marshall
Trustee – Sarah Nelson
Trustee – Dave Rempel

STAFF:

Acting Superintendent – Laurie Meston
Secretary Treasurer – Flavia Coughlan
Acting Assistant Superintendent – Shannon Derinzy
Mgr. of Communication/Community Relations – Irena Pochop
Executive Assistant – Karen Yoxall

A. OPENING PROCEDURES

1. Call to Order

The meeting was called to order at 6:00 p.m.
The Chair welcomed and thanked everyone for attending.

2. Correspondence

Moved: Trustee Rempel

Seconded: Trustee Palis

- Tanya Guenther, Chair, School District No. 27 (Cariboo-Chilcotin)
- Patti Bacchus, Chair, School District No. 39 (Vancouver)
- Baljinder Narang, Chair, School District No. 41 (Burnaby)
- Michele Babchuk, Chair, School District No. 72 (Campbell River)
- Linda McMullan, Chair, School District No. 78 (Fraser-Cascade)
- Maple Ridge Teachers' Association

THAT the Board receive all correspondence for information.

CARRIED

3. Ordering of Agenda

Moved: Trustee Rempel

Seconded: Trustee Marshall

Amendment -

Correspondence: Tanya Guenther, Chair, School District No. 27 (Cariboo-Chilcotin) moved to Chair Report

THAT the Agenda be ordered as amended.

CARRIED

The Chair opened the floor to others wanting to speak to the Agenda.

B. CONFIRMATION OF MINUTES

1. February 12, 2014 Public Board Meeting Minutes

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Minutes of the February 12, 2014 Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS/DELEGATIONS

1. Montessori Program – Jennifer Williams, Patricia Patrick

Moved: Trustee Rempel

Seconded: Trustee Marshall

Jennifer Williams and Patricia Patrick presented information on the Montessori Program at Hammond Elementary. An overview of the Montessori Program, classroom activities, teacher training, current student population and the possibility of program expansion was discussed. Students from the program shared their learning experiences and the Parent Advisory Council provided the Board with results of a parent survey regarding the potential expansion of the program to higher grades.

THAT the Board receive the presentation by Jennifer Williams and Patricia Patrick on the Montessori Program at Hammond Elementary for information.

CARRIED

2. Maple Ridge Teachers' Association – Teacher-Librarians

Moved: Trustee Rempel

Seconded: Trustee Nelson

Irene Gibeault, Teacher-Librarian, Garibaldi Secondary School and Adria Williams, Teacher-Librarian, Samuel Robertson Technical Secondary School presented information on the SD42 Learning Commons. An explanation of the services, resources and tools that the program offers to students, the role of the teacher-librarian and the type of learning offered by the SD42 Learning Commons program was given. Discussion ensued on collaboration time and inquiry based learning.

THAT the Board receive the presentation by the Maple Ridge Teachers' Association on Teacher-Librarians for information.

CARRIED

D. CHAIR REPORT

1. Letter from Tanya Guenther, Chair, School District No. 27 (Cariboo-Chilcotin)

Trustee Clarkson referred the Board and the public to the last paragraph of the letter from Tanya Guenther, Chair, School District No. 27 (Cariboo-Chilcotin) and stressed the need for parents and the general public to become involved in urging the government to invest in education.

E. DEFERRED ITEMS

F. TRUSTEE MOTIONS

G. CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items

a) Superintendent of Schools

i) Board Authorized Approved Course

Moved: Trustee Rempel

Seconded: Trustee Carr

The Acting Assistant Superintendent clarified that as per the School Act, Boards of Education must approve Board authorized courses, academies, trade and partnership programs in the Spring before their implementation. Upon the recommendation of the Education Committee the Board Authorized Course Inquiry in Sustainability was now being presented to the Board for approval.

THAT the Board approve the Board Authorized Course Inquiry in Sustainability.

CARRIED

ii) New Student Information System Implementation

Moved: Trustee Carr

Seconded: Trustee Rempel

The Secretary Treasurer presented the student information system selection process. Discussion ensued on openStudent, a product developed by the Saanich School District. The Secretary Treasurer explained that that this product did not met the initial RFQ requirements, so was neither eligible to continue in the process nor was a proposal received from openStudent. Even though development of openStudent is currently underway certain technical and financial risk factors associated with the product do not make this a viable alternative for the Maple Ridge-Pitt Meadows School District.

The Secretary Treasurer noted that the Board of Education approved the Memorandum of Understanding in December 2013 and further explained that given the complexity of this project the implementation period chosen for all Maple Ridge-Pitt Meadows schools is between April 1, 2015 and March 31, 2016. The current operating costs for BCeSIS include a usage fee of \$10.00 per student per year and IT salaries and benefits. The new systems will have a similar per student cost and local support requirements resulting in a similar estimated operating costs structure post implementation.

The Secretary Treasurer further explained that the implementation budget of \$438,000 would be required to fund a temporary Project Manager, Teacher and Clerical trainers, and to cover project related travel, training and staff release time costs but that the School District would also be utilizing existing infrastructure and staffing.

THAT the Board: approve the use of the Local Capital Reserve to fund the projected one-time costs associated with the implementation of the new Student Information System for the 2014-15 and 2015-16 budget years to a maximum of \$438,000.

CARRIED

- b) Deputy Superintendent
- c) Secretary Treasurer

1. Information Items

- a) Superintendent of Schools
 - i) Kindergarten Registration Enrolment Update

Moved: Trustee Rempel

Seconded: Trustee Clarkson

The Acting Superintendent presented a Kindergarten Registration Enrolment Update. It was explained that 2014 Kindergarten registration included four stages, three of which have been completed: Sibling, Programs of Choice and General. The fourth stage began on February 26th and will be ongoing until June 13th. Kindergarten registration was completed using the SD42 Parent Portal. Discussion ensued on schools where kindergarten registration numbers are lower than in previous years.

THAT the Board receive the attached report on Kindergarten registration as of February 19, 2014, for information.

CARRIED

- b) Deputy Superintendent
- c) Secretary Treasurer

H. COMMITTEE BUSINESS

1. Committees of the Whole

- a) 2013 – 2014 Finance
- b) 2013 – 2014 Budget

2. Committee & Advisory Committee Reports

District Student Advisory Council

Trustee Nelson reported on the “15 reasons to smile” project.

I. QUESTION PERIOD

J. TRUSTEE REPORTS

BC School Trustees’ Association Provincial Council

Trustee Clarkson reported on the BC School Trustees’ Provincial Council meeting that was held on February 21st – 22nd in Vancouver. Minister Fassbender, Peter Cameron and Rob Wood were all in attendance. Discussion included the ministry’s vision on education, the presidents report and student transportation in school districts.

Joint Parks and Leisure Services

Trustee Rempel reported that discussion included fundraising for the 20th anniversary, the dog park at Volker Park, a centennial garden update, the driver program policy, Maple Ridge concert band, equestrian use of the dyke system and the citizenship satisfaction survey.

Municipal Advisory and Accessibility

Trustee Marshall reported on engaging the community to reduce barriers for people with disabilities.

Ridge Meadows Community Arts Council

Trustee Rempel reported that the meeting included discussion of the revised 2013/2014 budget, a letter re: gaming revenue, strategic planning and a presentation on speed control.

Ridge Meadows Education Foundation

Trustee Rempel invited the Secretary Treasurer to present to the Foundation.

Good News Items

Trustee Nelson reported on Planning 10 at Maple Ridge Secondary School. Trustee Nelson and Trustee Palis confirmed that as part of the Roadmap to Excellence Board Action Plan, they have now scheduled six presentations at schools. Trustee Carr congratulated the schools for their support of the Olympics and recommended viewing the Comparative Civilizations project at Maple Ridge Secondary School. Trustee Rempel commented on the success of the play "Spamalot" at Garibaldi Secondary School.

K. OTHER BUSINESS

L. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the meeting of the Board be adjourned at 8:00 p.m.

CARRIED

Mike Murray, Chairperson

Flavia Coughlan, Secretary Treasurer



ITEM 3

To: Board of Education

From: Board Chairperson
Mike Murray

Re: **MAPLE RIDGE SECONDARY**
SCHOOL LEADERSHIP GROUP

Date: March 12, 2014
(Public Board Meeting)

Information

To be distributed.

RECOMMENDATION:

THAT the Board receive the presentation by the Maple Ridge Secondary School Leadership Group (Students: Payten Smith/Kelsey MacDonald, Teacher: Karen Aitken) for information.



ITEM 4

To: Board of Education

From: Board Chairperson
Mike Murray

Re: Student Information System

Date: March 12, 2014
(Public Board Meeting)

Information

BACKGROUND/RATIONALE:

Further to the information presented at the Public Board of Education meeting on February 26, 2014 regarding the New Student Information System, we have now learned that the Saanich Board of Education decided to cease funding further development of openStudent. (Attachment A)

RECOMMENDATION:

THAT the Board receive the Chair's Report on the Student Information System for information.

Attachment

School District No. 63 (Saanich)

Saanich Schools

2125 Keating Cross Road, Saanichton, B.C. Canada V8M 2A5

(250) 652-7300

Fax: (250) 652-6421

March 6, 2014

PRESS RELEASE

Over the last two years the Saanich School district has been developing a new electronic student information system called *openStudent* to be made available to all British Columbia schools. This project was undertaken because the current system called BCeSIS was to be decommissioned in 2015. At the same time the Ministry of Education entered into a contract with a commercial vendor from the United States. The Saanich School District continued with its development using local capital funds, as it believed that a BC non-profit solution would be much less costly and more suited to the real educational needs of BC schools. The core module of *openStudent* is now complete with excellent feedback from local partner districts and pilot schools.

Unfortunately the Ministry of Education has just informed the Saanich School District that any new information system must now integrate with the new BC Service Card, and this interoperability will be at a high cost to Saanich, in the millions of dollars. Given this cost pressure, the Saanich Board of Education made a very difficult decision at its meeting on March 5 to cease funding further development of *openStudent*.

The Saanich Board of Education is extremely disappointed with this outcome. Over the last five years, school districts have been encouraged by the Ministry to explore entrepreneurial ventures, shared services, revenue generation and innovation. Saanich has one of the largest Distance Education schools serving thousands of students across BC. The Saanich International Student Program has quadrupled in size in 7 years. Our Business Company subsidiary called Online Learning Canada is now selling courses abroad. We have implemented a diskless client technology plan, saving hundreds of thousands of dollars in service and energy costs. Above all, Saanich is a leader in terms of its educational programs, innovative teaching and learning initiatives and support for students with special needs. *openStudent* was not only innovative, but provided a practical option at a time of fiscal restraint in the education system and in the province of BC.

The Board wishes to extend its gratitude to the *openStudent* staff who worked diligently and creatively to build a product of such high quality and for believing that a small group of people had a chance to make a difference.

The *openStudent* code remains the property of the Saanich School District as the Board of Education explores further options for its use or sale.

Saanich Schools

**Visit us at our website: www.sd63.bc.ca**

To: Board of Education

From: Acting Superintendent
Laurie Meston

Re: **2014 – 2015 DISTRICT
SCHOOL CALENDAR**

Date: March 12, 2014
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

At the Board meeting on February 12th, 2014, the Board approved that the proposed School Calendars be shared with the public in order to receive public feedback. The proposed school calendars were prepared in accordance with the School Calendar Regulation (B.C. Reg. 314/12) and were made available to the public for the one month period required by the School Calendar Regulation.

The background and rationale presented at the February 12th, 2014 meeting also reviewed the calendar regulations, which allows Boards to create their calendars around the *number of instructional hours*. The proposed structure met **the required minutes of instruction** outlined in the regulations and resulted in 179 days in session. The proposed school calendar included a two-week spring break from Monday, March 16th to Friday, March 27th, 2015 plus one-day schools would not be in session; Monday, November 10th, 2014.

Feedback on the proposed calendar was collected on the school district website. 174 responses to the proposed calendar were received from parents, teachers, CUPE and community members. Overall, 49% of the respondents supported the proposed school calendar. This appears to be quite a low percentage. However, it is important to note that approximately half of the CUPE members who responded indicated that they would only support a 2 week spring break if there was a guarantee that they would be able to continue to be allowed to work extra time during the school year and be paid for the accumulated time at spring break. The Board has not yet considered changes to the current practice of allowing CUPE members to bank time and be paid for the 6 days not in session therefore, it is difficult to accurately interpret this data within the context of the calendar schedule.

When reviewing the responses of the other three groups (61% of the total respondents) it is noted that 65% positively supported the calendar proposal. Of the respondents in these categories who didn't support the calendar proposal 56% indicated concern that students would return to school for only 4 days between Spring break and the Easter holiday and/or suggested that the spring break align with the Coquitlam School District's spring break

After giving careful consideration to the comments provided and discussion with the partner groups, it is recommended that the Spring Break be moved further from the Easter holiday and align with Coquitlam School District's Spring Break from Monday, March 9th to Friday, March 20th, 2015. The rest of the proposed school calendar remains the same.

RECOMMENDATION:

THAT the Board approve the attached District School Calendar, Kanaka Creek School Calendar, and the District Distributed Learning Calendar for 2014-2015.

Attachments:

School Calendar Regulation – Appendix A

Proposed District School Calendar 2014-2015 – Appendix B

Proposed Kanaka Creek School Calendar 2014-2015 – Appendix C

Proposed District Distributed Learning Calendar 2014-2015 – Appendix D

SCHOOL CALENDAR REGULATION**Authority:** *School Act*, R.S.B.C. 1996, c. 412, ss. 87.01, 87.02 and 168.02

B.C. Reg. 314/12 Deposited November 8, 2012

NOTICE: The following regulation is not the official version. To obtain an official version of this regulation please contact Crown Publications Inc. Telephone (250) 386-4636, Fax (250) 386-0221 or Internet <http://www.crownpub.bc.ca/>

Application of Regulation

1 This regulation applies to the school calendar for the 2013/2014 school year and subsequent school years.

Definitions

2 In this regulation:

"**Act**" means the *School Act*;

"**day of instruction**" means, in respect of any school, a day in a school calendar year in which students receive instruction in an educational program;

"**days in session**" means, in respect of any school, the days in a school calendar year on which the principal, vice principals, directors of instruction and teachers of the school are scheduled to be available for instructional, non-instructional or administrative activities;

"**non-instructional days**" means, in respect of any school, a day in session in a school calendar year that is not a day of instruction.

Prescribed minimum hours of instruction

3 (1) Subject to subsection (2), the following are the prescribed minimum hours of instruction that a board must offer to students enrolled in the schools in its school district:

- (a) 853 hours of instruction for students in kindergarten;
- (b) 878 hours of instruction for students in grades 1 to 7;
- (c) 952 hours of instruction for students in grades 8 to 12.

(2) There are no prescribed minimum hours of instructions that a board must offer to students enrolled in a distributed learning school.

SCHOOL CALENDAR REGULATION

Prescribed information in school calendars

4 (1) For the purposes of section 87.01(3) (b) [*school calendar*] of the Act, the following information is prescribed in respect of a school calendar for a school that is not a distributed learning school:

- (a) subject to subsection (3), the number and dates of the days in session;
- (b) subject to subsection (3), the number and dates of each day of instruction;
- (c) the vacation periods and the dates of statutory holidays;
- (d) the dates of each non-instructional day;
- (e) the number of hours of instruction offered to students in each grade.

(2) For the purposes of section 87.01(3) (b) of the Act, the following information is prescribed in respect of a school calendar for a distributed learning school:

- (a) the number and dates of the days in session;
- (b) the dates on which the principal, vice principals, directors of instruction and teachers of the school are available for instruction;
- (c) the vacation periods and the dates of statutory holidays.

(3) A board is not required to include in a school calendar the information described in subsection (1) (a) and (b) if the days are for optional or remedial learning activities scheduled during vacation periods.

Consultations

5 (1) For the purposes of section 87.01 (7) [*school calendar*] of the Act, a board must make publicly available a school calendar that it proposes to submit to the minister under section 87.01 (5) or (6) of the Act at least one month before the date the school calendar must be submitted to the minister.

(2) The board must provide an opportunity to

- (a) the parents of the students enrolled in each school to which the proposed school calendar is to apply, and
- (b) representatives of employees of the board assigned to the school

to provide comments to the board with respect to the school calendar made publicly available under subsection (1).

(3) For certainty, subsections (1) and (2) do not apply in respect of a school calendar that has been amended based on comments previously provided under subsection (2).

SCHOOL CALENDAR REGULATION

Amending a school calendar

6 (1) For the purposes of section 87.02 [*school calendar – amendment*] of the Act, a board must make publicly available proposed amendments to a school calendar at least one month before making the amendments.

(2) A board must, as soon as practicable and, in any event, within 30 days of amending a school calendar under section 87.02 of the Act, provide the minister with the amended school calendar.

(3) Subsections (1) and (2) do not apply to a board that reschedules a non-instructional day previously scheduled in a school calendar if the board gives notice of the change to

- (a) the parents of the students enrolled in the school to which the proposed change is to apply, and
- (b) the representatives of employees of the board assigned to the school.

Form of school calendar

7 A board must use the school calendar forms published by the minister to

- (a) submit one or more school calendars to the minister under section 87.01 [*school calendar*] of the Act, and
- (b) provide an amended school calendar to the minister under section 6 (2) of this regulation.

Designation of purpose for non-instructional days

8 (1) A board must schedule one non-instructional day in the 2013/2014 school year for the purpose of facilitating activities that in the board's opinion are designed to enhance student achievement with a focus on skills, trades and apprenticeships.

(2) For certainty, nothing in subsection (1) prevents a board from providing an opportunity for parents of students attending schools in the district, other employees of the board and members of the community to participate in the non-instructional day described in subsection (1).

[en. BC Reg. 192/13 , effective June 28/13]

2014 – 2015

PROPOSED DISTRICT SCHOOL CALENDAR

Schools Opening Day for Students	Tuesday, September 2, 2014
<i>Non Instructional Day (School Based Growth Planning Day)</i>	<i>Monday, September 22, 2014</i>
<i>Non Instructional Day (District wide)</i>	<i>Tuesday, September 23, 2014</i>
Thanksgiving Day	Monday, October 13, 2014
<i>Non Instructional Day (Province wide)</i>	<i>Friday, October 24, 2014</i>
Schools not in session	Monday, November 10, 2014
Remembrance Day	Tuesday, November 11, 2014
Schools Close for Winter Break	Friday, December 19, 2014
Winter Break	Monday, Dec. 22 to Friday, Jan. 2, 2015
Schools reopen after Winter Break	Monday, January 5, 2015
<i>Non Instructional Day (School based)</i>	<i>Monday, January 26, 2015</i>
Family Day	Monday, February 9, 2015
<i>Non Instructional Day (District wide)</i>	<i>Friday, February 27, 2015</i>
Schools Close for Spring Break	Friday, March 6, 2015
Spring Break	Monday, Mar. 9 to Friday, Mar. 20, 2015
Schools reopen after Spring Break	Monday, March 23, 2015
Good Friday	Friday, April 3, 2015
Easter Monday	Monday, April 6, 2015
Victoria Day	Monday, May 18, 2015
<i>Non Instructional Day (School Based)</i>	<i>Tuesday, May 19, 2015</i>
Last Day for Students	Wednesday, June 24, 2015
Year-end Administrative Day	Thursday, June 25, 2015
Schools Close	Thursday, June 25, 2015

Elementary (K-7) daily schedule: 8:30 a.m. to 2:20 p.m. 295 instructional minutes per day
(Kindergarten gradual entry during the first two weeks of September)

Secondary (8-12) daily schedule: 8:30 a.m. to 2:40 p.m. 320 instructional minutes per day

- NB: Kanaka Creek will run their year round calendar separate from this calendar

Minimum number of hours of instruction that must be offered as per School Act and Calendar Regulation:

853 hours of instruction for students in Kindergarten
878 hours of instruction for students in Grades 1 to 7
952 hours of instruction for students in Grades 8 to 12

SD42 KANAKA CREEK PROPOSED CALENDAR: School Year 2014 to 2015

August 2014						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2014						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2014						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2014						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2014						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2015						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2015						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2015						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2015						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2015						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2015						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DRAFT STATUS QUO

	Opening Day
	Schools not in Session
	Statutory Holidays
	Non Instructional Days
	Last Day for Students
	Administrative Day – no school

Current local School Calendar Configuration

2 week Winter Break and Spring Break; 1 additional day at Remembrance Day

Elementary hours 8:30 a.m. to 2:20 p.m. 295 instructional minutes per day
Secondary hours 8:30 a.m. to 2:40 p.m. 320 instructional minutes per day

2014 – 2015

PROPOSED KANAKA CREEK SCHOOL CALENDAR

Schools Opening Day for Students	Tuesday, September 2, 2014
<i>Non Instructional Day (School Based Growth Planning Day)</i>	<i>Monday, September 22, 2014</i>
<i>Non Instructional Day (District wide)</i>	<i>Tuesday, September 23, 2014</i>
Thanksgiving Day	Monday, October 13, 2014
<i>Non Instructional Day (Province wide)</i>	<i>Friday, October 24, 2014</i>
Schools not in session	Monday, November 10, 2014
Remembrance Day	Tuesday, November 11, 2014
Schools Close for Winter Break	Friday, December 5, 2014
Winter Break	Monday, Dec. 8 to Friday, Jan. 2, 2015
Schools reopen after Winter Break	Monday, January 5, 2015
<i>Non Instructional Day (School based)</i>	<i>Monday, January 26, 2015</i>
Family Day	Monday, February 9, 2015
<i>Non Instructional Day (District wide)</i>	<i>Friday, February 27, 2015</i>
Schools Close for Spring Break	Thursday, April 2, 2015
Good Friday	Friday, April 3, 2015
Easter Monday	Monday, April 6, 2015
Spring Break	Tuesday, Apr. 7 to Friday, May 1, 2015
Schools reopen after Spring Break	Monday, May 4, 2015
Victoria Day	Monday, May 18, 2015
<i>Non Instructional Day (School Based)</i>	<i>Tuesday, May 19, 2015</i>
Last Day for Students	Wednesday, July 22, 2015
Year-end Administrative Day	Thursday, July 23, 2015
Schools Close	Thursday, July 23, 2015

Elementary (K-7) daily schedule: 8:30 a.m. to 2:20 p.m. 295 instructional minutes per day
(Kindergarten gradual entry during the first two weeks of September)

Minimum number of hours of instruction that must be offered as per School Act and Calendar Regulation:

853 hours of instruction for students in Kindergarten
878 hours of instruction for students in Grades 1 to 7

2014 – 2015
PROPOSED DISTRICT DISTRIBUTED LEARNING SCHOOL
CALENDAR

Schools Opening Day for Students	Tuesday, September 2, 2014
<i>Non Instructional Day (School Based Growth Planning Day)</i>	<i>Monday, September 22, 2014</i>
<i>Non Instructional Day (District wide)</i>	<i>Tuesday, September 23, 2014</i>
Thanksgiving Day	Monday, October 13, 2014
<i>Non Instructional Day (Province wide)</i>	<i>Friday, October 24, 2014</i>
Schools not in session	Monday, November 10, 2014
Remembrance Day	Tuesday, November 11, 2014
Schools Close for Winter Break	Friday, December 19, 2014
Winter Break	Monday, Dec. 22 to Friday, Jan. 2, 2015
Schools reopen after Winter Break	Monday, January 5, 2015
<i>Non Instructional Day (School based)</i>	<i>Monday, January 26, 2015</i>
Family Day	Monday, February 9, 2015
<i>Non Instructional Day (District wide)</i>	<i>Friday, February 27, 2015</i>
Schools Close for Spring Break	Friday, March 6, 2015
Spring Break	Monday, Mar. 9 to Friday, Mar. 20, 2015
Schools reopen after Spring Break	Monday, March 23, 2015
Good Friday	Friday, April 3, 2015
Easter Monday	Monday, April 6, 2015
Victoria Day	Monday, May 18, 2015
<i>Non Instructional Day (School Based)</i>	<i>Tuesday, May 19, 2015</i>
Last Day for Students	Wednesday, June 24, 2015
Year-end Administrative Day	Thursday, June 25, 2015
Schools Close	Thursday, June 25, 2015



ITEM 6

To: Board of Education

From: Flavia Coughlan,
Secretary Treasurer

Re: **CAPITAL PROJECT BYLAW 126699**
2014/15 CARBON NEUTRAL CAPITAL
PROGRAM

Date: March 12, 2014
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

On March 4, 2014 the Ministry of Education announced the 2014/15 Carbon Neutral Capital Program (CNCP) funding (Attachment A).

For 2014/15 School District No. 42 (Maple Ridge – Pitt Meadows) will receive \$10,093 as CNCP funding (Attachment B) This funding is intended to assist school districts to engage technical expertise to identify CNCP projects for future years. The standard Board capital bylaw required to access this funding is included (Attachment C).

RECOMMENDATION:

THAT the Board pass Capital Project Bylaw No. 126699 – 2014/15 Carbon Neutral Capital Program at this meeting with three (3) readings, unanimously.

THAT the Board pass Capital Project Bylaw No. 126699 – 2014/15 Carbon Neutral Capital Program as read a first time.

THAT the Board pass Capital Project Bylaw No. 126699 – 2014/15 Carbon Neutral Capital Program as read a second time.

THAT the Board pass Capital Project Bylaw No. 126699 – 2014/15 Carbon Neutral Capital Program as read a third time and finally adopted.

Attachments.

March 4, 2014

VIA EMAIL
Ref: 172695

To: All Secretary-Treasurers
All School Districts

Re: 2014/15 Carbon Neutral Capital Program (CNCP)

In November 2013, the Ministry issued a Call for Proposals under the CNCP. Applications were due January 17, 2014, and evaluations are now complete.

For the 2014/15 government fiscal year, \$5 million in CNCP funding is being allocated as follows:

- 1) About \$450,000 (\$10,093 per school district) is allocated to the 45 school districts that do not have a funded BC Hydro Energy Manager and/or Fortis BC Energy Specialist. This funding is intended to assist school districts to engage technical expertise to identify CNCP projects for future years.
- 2) About \$4.55 million has been allocated based on CNCP proposals and supporting documentation submitted by school districts in the Call for Projects.

Funding allocations and project numbers are listed by school district in the attached table.

The primary criteria in evaluating CNCP projects are emissions reductions and operational cost savings. Secondary considerations are contributions to the project from school districts and from third parties. Not every school district will receive CNCP project funding every year, however, the Ministry will ensure that over several years every school district receives at least as much CNCP funding as they spend on carbon offsets over those same years.

Boards of Education will be issued a single Certificate of Approval (COA) for their CNCP capital allocation. If your school district is receiving CNCP funding this year, your Board must adopt a Capital Project Bylaw using the project number and total maximum allocation assigned to your school district in the attached table. Please forward the original bylaw document to the attention of Jennifer Coward, Capital Funding Clerk, Resource Management Division, at the Ministry of Education.

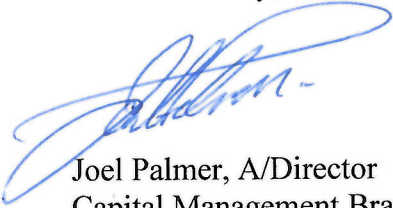
Following registration of the bylaw, a COA will be issued to enable the school district to draw the appropriate funds as needed. In accordance with Provincial Treasury policy, draws against the COA cannot occur until capital project expenditures have been made. **All COAs for the CNCP will expire March 31, 2015;** therefore approved projects must be completed and funds drawn prior to that date.

.../2

No additional capital will be available for the approved CNCP projects so any additional unforeseen project costs will be the sole responsibility of the school district.

If you have any questions please contact your Ministry Planning Officer, or contact John Cavelti, Planning Officer, at John.Cavelti@gov.bc.ca or 250-415-9562.

Yours sincerely,



Joel Palmer, A/Director
Capital Management Branch

Attachment

pc: All Superintendents of Schools
Regional Managers, Capital Management Branch
Planning Officers, Capital Management Branch

2014/15 Ministry of Education Carbon Neutral Capital Program (CNCP) Projects and Funding

SD #	SD Name	School	Project Description	Project Number	Total Project Costs (\$)	SD Contribution (\$)	3rd Party Contribution (\$s)	CNCP Contribution (\$s)	Energy Study Funding	Total 14/15 CNCP Funding
05	Southeast Kootenay	Various	Recommission Control	126684	\$ 162,125	\$ 40,531	\$ -	\$ 121,594		
			Energy Study Funding						\$ 10,093	\$ 131,687
06	Rocky Mountain		Energy Study Funding	126685					\$ 10,093	\$ 10,093
08	Kootenay Lake		Energy Study Funding	126686					\$ 10,093	\$ 10,093
10	Arrow Lakes		Energy Study Funding	126687					\$ 10,093	\$ 10,093
19	Revelstoke		Energy Study Funding	126688					\$ 10,093	\$ 10,093
20	Kootenay-Columbia	Rossland Secondary	Boiler Replacement	126689	\$ 310,000	\$ -	\$ 13,500	\$ 296,500		
			Energy Study Funding						\$ 10,093	\$ 306,593
22	Vernon	Harwood Elementary	Control Upgrade	126690	\$ 85,000	\$ -	\$ -	\$ 85,000		
			Energy Study Funding						\$ 10,093	\$ 95,093
23	Central Okanagan	Mount Boucherie Sec	Boiler Replacement	126691	\$ 228,000	\$ -	\$ 18,540	\$ 209,460		
			Energy Study Funding						\$ 10,093	\$ 219,553
27	Cariboo-Chilcotin		Energy Study Funding	126692					\$ 10,093	\$ 10,093
28	Quesnel		Energy Study Funding	126693					\$ 10,093	\$ 10,093
36	Surrey	David Brankin Elementary	Boiler Replacement	126694	\$ 239,000	\$ -	\$ -	\$ 239,000		
38	Richmond	Burnett Secondary	Boiler Replacement	126695	\$ 402,500	\$ -	\$ 60,000	\$ 342,500		
39	Vancouver	Various	DDC Upgrade	126696	\$ 425,400	\$ 184,320	\$ 61,080	\$ 180,000		
40	New Westminster		Energy Study Funding	126697					\$ 10,093	\$ 10,093
41	Burnaby	Aubrey/Forest Grove	Boiler Replacement	126698	\$ 260,000	\$ 49,272	\$ 30,728	\$ 180,000		
42	Maple Ridge		Energy Study Funding	126699					\$ 10,093	\$ 10,093
43	Coquitlam	Panorama Heights Eleme	Boiler Replacement	126700	\$ 243,443	\$ 60,861	\$ 14,364	\$ 168,218		
44	North Vancouver	Larson Elementary	Boiler Replacement	126701	\$ 140,600	\$ 25,000	\$ 13,500	\$ 102,100		
45	West Vancouver	West Vancouver Seconda	Boiler Replacement	126702	\$ 318,000	\$ 89,500	\$ 28,500	\$ 200,000		
			Energy Study Funding						\$ 10,093	\$ 210,093
46	Sunshine Coast	Elphinstone Secondary	Boiler Replacement	126703	\$ 340,000	\$ 124,000	\$ 16,000	\$ 200,000		
			Energy Study Funding						\$ 10,093	\$ 210,093
47	Powell River		Energy Study Funding	126704					\$ 10,093	\$ 10,093
48	Sea to Sky	Myrtle Phillip Communit	Boiler Replacement	126705	\$ 281,250	\$ 32,250	\$ 9,000	\$ 240,000		
			Energy Study Funding						\$ 10,093	\$ 250,093
49	Central Coast		Energy Study Funding	126706					\$ 10,093	\$ 10,093
50	Haida Gwaii		Energy Study Funding	126707					\$ 10,093	\$ 10,093
51	Boundary		Energy Study Funding	126708					\$ 10,093	\$ 10,093
52	Prince Rupert	Various	Lighting/Controls Upgr	126709	\$ 380,608	\$ 223,908	\$ 31,700	\$ 125,000		
			Energy Study Funding						\$ 10,093	\$ 135,093
53	Okanagan-Similkameen		Energy Study Funding	126710					\$ 10,093	\$ 10,093
54	Bulkley Valley		Energy Study Funding	126711					\$ 10,093	\$ 10,093
57	Prince George	Southridge	Boiler Replacement	126712	\$ 356,000	\$ 195,000	\$ -	\$ 161,000		
			Energy Study Funding						\$ 10,093	\$ 171,093
58	Nicola-Similkameen	Merritt Secondary	Boiler Replacement	126713	\$ 300,000	\$ 162,000	\$ 18,000	\$ 120,000		
			Energy Study Funding						\$ 10,093	\$ 130,093
60	Peace River North		Energy Study Funding	126713					\$ 10,093	\$ 10,093
61	Greater Victoria	George Jay Elementary	Boiler Replacement	126714	\$ 300,000	\$ -	\$ -	\$ 300,000		
			Energy Study Funding						\$ 10,093	\$ 310,093
62	Sooke	Edward Milne Communit	Boiler Replacement	126716	\$ 250,000	\$ -	\$ 30,000	\$ 220,000		
63	Saanich		Energy Study Funding	126717					\$ 10,093	\$ 10,093
64	Gulf Islands		Energy Study Funding	126718					\$ 10,093	\$ 10,093
67	Okanagan Skaha	Wiltse Elementary	Boiler Replacement	126719	\$ 117,000	\$ -	\$ 10,000	\$ 107,000		
			Energy Study Funding						\$ 10,093	\$ 117,093
69	Qualicum	Errington Elementary	Air Source Heat Pump	126720	\$ 250,000	\$ -	\$ -	\$ 250,000		
			Energy Study Funding						\$ 10,093	\$ 260,093
70	Port Alberni		Energy Study Funding	126721					\$ 10,093	\$ 10,093
71	Comox Valley	Various	Domestic HW upgrade	126722	\$ 57,000	\$ -	\$ -	\$ 57,000		
			Energy Study Funding						\$ 10,093	\$ 67,093
72	Campbell River	Carihi Secondary	Domestic HW upgrade	126723	\$ 58,000	\$ -	\$ -	\$ 58,000		
73	Kamloops-Thompson	Raft River Elementary	Boiler Replacement	126724	\$ 268,750	\$ 30,000	\$ 13,005	\$ 225,745		
			Energy Study Funding						\$ 10,093	\$ 235,838
74	Gold Trail		Energy Study Funding	126725					\$ 10,093	\$ 10,093
75	Mission		Energy Study Funding	126726					\$ 10,093	\$ 10,093
78	Fraser-Cascade		Energy Study Funding	126727					\$ 10,093	\$ 10,093
79	Cowichan Valley	Cowichan Valley Open Le	Windows + Insulation	126728	\$ 76,000	\$ 26,000	\$ -	\$ 50,000		
81	Fort Nelson	Fort Nelson Secondary	Carbon Dioxide Sensor	126729	\$ 29,690	\$ -	\$ -	\$ 29,690		
			Energy Study Funding						\$ 10,093	\$ 39,783
82	Coast Mountains		Energy Study Funding	126730					\$ 10,093	\$ 10,093
83	North Okanagan-Shuswap	North Shuswap Elementa	Carbon Dioxide Sensor	126731	\$ 98,000	\$ -	\$ -	\$ 98,000		
			Energy Study Funding						\$ 10,093	\$ 108,093
84	Vancouver Island We	Captain Meares ES	Air Source Heat Pump	126732	\$ 150,000	\$ 120,000	\$ -	\$ 30,000		
			Energy Study Funding						\$ 10,093	\$ 40,093
85	Vancouver Island Nor	North Island Secondary	HVAC Community Con	126733	\$ 1,500,000	\$ 1,350,000		\$ 150,000		
			Energy Study Funding						\$ 10,093	\$ 160,093
87	Stikine		Energy Study Funding	126734					\$ 10,093	\$ 10,093
91	Nechako Lakes		Energy Study Funding	126735					\$ 10,093	\$ 10,093
92	Nisga		Energy Study Funding	126736					\$ 10,093	\$ 10,093
93	CSF		Energy Study Funding	126737					\$ 10,093	\$ 10,093
					\$ 7,626,366	\$ 2,712,642	\$ 367,917	\$ 4,545,807	\$ 454,193	\$ 5,000,000

CAPITAL BYLAW NO. 126699
2014/15 Carbon Neutral Capital Program

A BYLAW by the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "*Act*").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126699.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$10,093 for Project No. 126699 is hereby adopted.
2. This Bylaw may be cited as School District No. 42 (Maple Ridge – Pitt Meadows) Capital Bylaw No.126699.



ITEM 7

To: Board of Education

From: Board Policy
Development Committee

Re: **PROPOSED DRAFT POLICY 2301:**
ROLE OF THE BOARD

Date: March 12, 2014
(Public Board Meeting)

Information

At the recommendation of the Board Policy Development Committee (“Committee”), the following draft policy is presented to the Board for information:

Policy 2301: Role of the Board

Input from education partners and the public is now invited. After receiving input, the Committee will have another opportunity to review the policy before it is again presented to the Board for approval on April 30, 2014.

RECOMMENDATION:

THAT the Board receive for information and continuation with the consultation process Policy 2301: Role of the Board.

Attachment

SD 42 POLICY: 2301

ROLE OF THE BOARD

The Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) is governed by an elected Board of Education (“the Board”). The Board is comprised of seven locally elected trustees. Five trustees are elected from the District of Maple Ridge and two trustees are elected from the City of Pitt Meadows. Trustees are elected for a term prescribed in Section 35 of the School Act.

The Board’s general role is to foster the school district’s short and long term success and to govern the school district in accordance with the duties and responsibilities outlined in the School Act. In the discharge of its mandate, the Board oversees the affairs of the school district, supervises management, which is responsible for the day-to-day operations and, through the Superintendent and Chief Executive Officer (“the Superintendent”), sets the standards of organizational conduct.

In carrying out these duties, the Board’s role in formulation of policies, definition of broad strategic directions, making decisions that it is legally required to make and performance monitoring, is separate from the day-to-day management of the school district. This responsibility resides with the Superintendent who leads the school district in achieving board-approved directions and in turn recommends new initiatives to the Board.

The Superintendent and the Secretary Treasurer are the Board’s two corporate executive officers – together they guide implementation of all board decisions through the education and business services of the district. The Board as a collective entity shall interact primarily with the Superintendent and the Secretary Treasurer. Outside Board meetings, a trustee has no more authority than any individual from the community, except when that member has been delegated certain duties and powers by the Board. Individual trustees must not direct or interfere with the work of the Superintendent and individual staff members.

The Board provides leadership with specific responsibility to:

- Select, assess, compensate and (if necessary) replace the Superintendent and plan for Superintendent succession;
- Establish a vision and broad strategic priorities;
- Establish policies and approving bylaws;
- Ensure financial sustainability and the effective and efficient use of school district resources;
- Ensure compliance with legal and regulatory requirements;
- Monitor the school district’s performance against agreed goals and objectives;
- Establish and maintain relationships with all levels of government, partner and community groups;
- All other specific responsibilities outlined in the School Act, Regulations and related Ministerial Orders.

APPROVED:



ITEM 8

To: Board of Education

From: Board Policy
Development Committee

Re: **PROPOSED DRAFT POLICY 2302:**
BOARD DELEGATION OF AUTHORITY

Date: March 12, 2014
(Public Board Meeting)

Information

At the recommendation of the Board Policy Development Committee (“Committee”), the following draft policy is presented to the Board for information:

Policy 2302: Board Delegation of Authority

Input from education partners and the public is now invited. After receiving input, the Committee will have another opportunity to review the policy before it is again presented to the Board for approval on April 30, 2014.

RECOMMENDATION:

THAT the Board receive for information and continuation with the consultation process Policy 2302: Board Delegation of Authority.

Attachment

SD 42 POLICY: 2302

BOARD DELEGATION OF AUTHORITY

The School Act allows for the Board to delegate certain of its responsibilities and powers to others.

The Board authorizes the Superintendent to do any act or thing or exercise any power that the Board may do, or is required to do or exercise, except those matters which are outlined in this policy or which, in accordance with provincial legislation, cannot be delegated.

Notwithstanding the above, the Board also reserves to itself the authority to make decisions on specific matters requiring Board approval in accordance with Board policies. Further, the Board requires that any new provincial, regional or local strategic initiatives must be initially brought to the Board for discussion and determination of decision making authority.

In the absence of Board policy in cases where an immediate administrative response is required the Superintendent will:

1. If time permits, consult with the Board Chair.
2. Inform the Board as soon as is practicable and at the next regular meeting of the action taken and the nature of the emergent issue and where warranted, the need for policy in the event of future occurrences.
3. The action must be taken with regard for the intention of the Board's strategic direction.

APPROVED:

Legal Reference: Section 65, 85, School Act

To: Board of Education

From: Trustee
Ken Clarkson

Re: **BCSTA BUDGET FEEDBACK**

Date: March 12, 2014
(Public Board Meeting)

The following was received from the BC Schools Trustees Association:

"At the February 2014 Provincial Council the Finance Committee presented a draft budget based on a zero member fee increase. After discussion the following motion was passed by Provincial Council:

That the Finance Committee provide the April 2014 Provincial Council with two 2014/2015 BCSTA Draft Budget options: a budget draft without a member fee increase and a budget draft with member fees increased by a cost-of-living adjustment.

We have calculated the cost of living increase as one-and-one-half percent, based on the most recent five-year average of the Vancouver Consumer Price Index. This would provide an increase of approximately \$29,000 to the BCSTA budget.

To help the Finance Committee prepare the two requested budget options we are seeking your Board's input on two questions:

1. If member fees are increased by one-and-one-half percent, to which service areas should the additional funds be allocated (for example: trustee professional development, advocacy, communications, standing committees, branch support, other member services)? **Please indicate your Board's priority areas for increases.**
2. Due to increasing costs and declining enrollment, if member fees are not increased, services will need to be reduced by \$35,000 to achieve a balanced budget. This assumes that \$50,000 in government grant funds will be used to support the budget. If member fees are not increased, which service areas should be reduced to achieve a balanced budget (for example: trustee professional development, advocacy, communications, standing committees, branch support, other member services)? **Please indicate your Board's priority areas for decreases.**

To provide sufficient time for the Finance Committee to prepare the two budget options please provide your Board's feedback on the above questions by Friday, March 21, 2014.

All relevant documents can be found online at bcsta.org



ITEM 10

RECORD

2013-2014

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

February 12, 2014

Call to Order
Motion of Exclusion
Ordering of Agenda
Confirmation of Minutes – November 7, 2013
Confirmation of Minutes – January 29, 2014
Confirmation of Minutes – February 6, 2014
Chair Report
Trustee Motion
Superintendent Information Item
Adjournment

Meeting called to order at 1:24 p.m.
Approved
Approved as amended
Approved as circulated
Approved as circulated
Approved as circulated
Approved
Approved
Received for information
Adjourned at 2:26 p.m.