

Date: Wednesday, June 21, 2023
Time: 6:00 p.m.

"Tell me and I forget, teach me and I may remember, involve me and I learn." Benjamin Franklin

A G E N D A

A. OPENING PROCEDURES

ITEM 1

1. Territory Acknowledgement
2. Call to Order
3. Correspondence
 - E. Yamamoto, Chairperson, School District No. 42 (Maple Ridge-Pitt Meadows)
 - E. Yamamoto, Chairperson, School District No. 42 (Maple Ridge-Pitt Meadows)
4. Approval of Agenda
5. Invitation for Public Input to matters on the Agenda - *Members of the public can provide input on decision items on the public meeting Agenda by emailing board@sd42.ca by no later than 5:30 pm on June 21, 2023. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.*

B. APPROVAL OF MINUTES

1. May 17, 2023 ITEM 2

C. PRESENTATIONS - *Individuals and groups invited by the Board to make presentations on any subject pertinent to Board business. Time limits for individual presentations will be established to allow all speakers to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

1. Superintendent's Update ITEM 3

D. DELEGATIONS – *the Board will receive delegations on any subject pertinent to Board business provided the item has been placed on the agenda by the Agenda Preparation Committee. Time limits for individual delegations will be established to allow all registered delegations to present within the time limit for this item. The Board will ordinarily receive for information the item presented and may take action after due deliberation. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer
 - a) 2023/2024 Annual Budget Bylaw ITEM 4
 - b) Eligible School Sites ITEM 5
 - c) Five-Year Capital Plan 2024/25 ITEM 6
4. Board Committees and Advisory Committee Reports
 - a) Budget
 - b) Finance
 - c) Facilities Planning

d) Board Policy Development

i. Policy Updates

ITEM 7

e) Education

f) Aboriginal Education

G. INFORMATION ITEMS

1. Chairperson

a) Accessibility Advisory Committee

ITEM 8

2. Superintendent of Schools

a) Framework for Enhancing Student Learning Peer Review Report ITEM 9

3. Secretary Treasurer

a) Trustees' Remuneration

ITEM 10

4. Board Committees & Advisory Committee Reports

a) Budget

b) Finance

c) Facilities Planning

d) Board Policy Development

e) Education

f) Aboriginal Education

i. Receive Minutes of Meeting

ITEM 11

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

1. BC School Trustees Association

2. English Language Learners Consortium

ITEM 12

3. Ridge Meadows Overdose Community Action Table

ITEM 13

J. QUESTION PERIOD

ITEM 14

Question period will be restricted to questions only – statements and debate will not be permitted. Questions, with the exception of Trustee questions, will be limited to one question per person. Members of the public can submit questions for the board by emailing them to board@sd42.ca by no later than 5:30 pm on June 21, 2023. The email subject line should read: QUESTION PERIOD. All questions received before the start of the question period will be answered in the order they are received. This agenda item has a time limit of 10 minutes; extension is at the discretion of the board.

K. OTHER BUSINESS

1. Public Disclosure of Closed Meeting Business

ITEM 15

L. ADJOURNMENT

**ITEM 1****To: Board of Education****From:** Chairperson
Elaine Yamamoto**Re: OPENING PROCEDURES****Date:** June 21, 2023
(Public Board Meeting)

Decision

1. TERRITORY ACKNOWLEDGEMENT

We would like to acknowledge that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. We welcome and recognize all First Nations, Métis, and Inuit students and families in our schools and community. We welcome and recognize the many different cultures that are represented in our schools and community.

2. CALL TO ORDER**3. CORRESPONDENCE**

- E. Yamamoto, Chairperson, School District No. 42 (Maple Ridge-Pitt Meadows)
- E. Yamamoto, Chairperson, School District No. 42 (Maple Ridge-Pitt Meadows)

RECOMMENDATION**THAT the Board receive all correspondence, for information.****4. APPROVAL OF AGENDA****RECOMMENDATION:****THAT the Agenda be approved as circulated.**

5. INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA - Members of the public can provide input on decision items on the public meeting Agenda by emailing board@sd42.ca by no later than 5:30 p.m. on June 21, 2023. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.

June 1, 2023

Select Standing Committee on Finance and Government Services
Room 224, Parliament Buildings
Victoria, BC V8V 1X4
Attention: Mr. Mike Starchuk, MLA and Chair

Dear Committee Members:

RE: Budget 2024 Consultations

School District No. 42 meets the learning needs of approximately 16,000 students of all ages in Maple Ridge and Pitt Meadows and is defined by its determination to keep student learning and growth at the heart of all its decisions.

We are writing to you today to urge the inclusion of critical priorities in Budget 2024 that will positively impact the education system in our province. As you know, our education system is the backbone of our society, and we must ensure that it receives the necessary funding to meet the needs of all students.

We also wish to express our support not only for the submissions you received from the BC School Trustees Association, other boards of education and our education partners, but also for the standing committee's previous recommendations that education funding fully address the increased costs faced by school districts throughout the province year over year.

Capital Investments

We recognize the significant investment this government has already made related to capital infrastructure; we recommend that this investment be continued and where possible increased in the future. In particular, we would like to see an increased investment towards proactive acquisition of school sites, major renovations for existing facilities, creation of new classroom and specialized spaces, playgrounds and administrative buildings.

Budget 2023 included *Feeding Futures* funding for food programs in schools across the province. We are thankful for this important investment and in Budget 2024 we encourage you to provide the necessary capital funding to create and equip spaces in schools that will ensure delivery of quality, stigma free food programs in all schools.

For too long school districts have not received adequate funding. Deferred maintenance costs continue to accumulate while the condition of our schools continues to deteriorate. When facilities are seismically upgraded, the province should allocate funds for completing the upgrade of these aging facilities. Not completing necessary facility renovations at the time of seismic upgrading is extremely inefficient and will add significantly to the overall cost to taxpayers. We are asking the committee to

recommend that government seriously consider funding all needed and related renovations required in older school facilities at the same time seismic upgrades are being completed.

The current capital funding model does not include funding for the administrative or maintenance facilities required to support the delivery of educational services in school districts. This means that in order to build new facilities or renovate existing facilities, school districts have to generate local capital by selling unused properties or direct operating allocations towards such capital investments. We are asking the committee to recommend that government start funding all school district capital needs, including schools, administrative and maintenance buildings.

1

Additional capital budget allocations to support:

- creating dedicated, fully equipped food program spaces in schools
- all needed and related renovations required in older school facilities at the same time seismic upgrades are being completed
- all school district capital needs, including portable classrooms, additional specialized spaces in schools, administrative and maintenance buildings

Students with Diverse Needs

Increased funding for diverse learners must be a priority in Budget 2024. Our education system must be inclusive and welcoming to all students, regardless of their background or individual needs. Our experience over the past two years and coming out of the COVID context has shown that the level of support that students with diverse needs have required has been extraordinary, particularly at the early primary levels. Many early primary students are awaiting medically-based assessments due to long wait lists. While many of these students will eventually receive a diagnosis that both provides programming recommendations/guidance and allows the school district to claim supplemental funding to support programming needs, the district will continue to support these students within available budgets. Additional resources must be provided to support students who require specialized attention, such as those with diverse abilities or mental health challenges. With the right investment, we can ensure that all students receive the support they need to achieve their full potential.

2

Additional operating budget allocations to the Ministry of Education and Child Care to support:

- early intervention/programming to support the increased and evolving needs of students
- expedited assessments for students with special needs
- enhanced access to community-based programs for students with diverse needs

Technology Transformation

Finally, we would like to emphasize the importance of technology transformation in our schools. Our education system must keep pace with the rapidly evolving technological landscape to ensure that students are prepared for the future. Funding for infrastructure, cybersecurity, and artificial intelligence ("AI") is critical to ensuring that our schools are equipped to provide the best possible education to our students. Generative AI is poised to revolutionize how we learn, work, live and interact. The education system needs to be able to equitably support students in developing the skills they need for the future - one in which AI plays a bigger role.

3

Additional funding to the Ministry of Education and Child Care to support:

- adequate technology infrastructure in all school districts
- enhanced cybersecurity
- artificial intelligence guidance and equitable access for all students

We look forward to contributing in any way we can to the further discussion of these matters and thank you for your attention.

Sincerely,



Elaine Yamamoto, Chairperson
Board of Education

Cc: The Board of Education, School District No. 42 (Maple Ridge-Pitt Meadows)
The Honourable Rachna Singh, Minister of Education and Child Care
The Honourable Katrine Conroy, Minister of Finance
The Honourable Lisa Beare, Minister of Citizen Services
Bob D'Eith, MLA Maple Ridge-Mission
Harry Dhillon, Superintendent of Schools
Flavia Coughlan, Secretary Treasurer
Trevor Takasaki, President, Maple Ridge Teachers' Association
Martin Dmitrieff, First Vice President, Maple Ridge Teachers' Association
Jason Franklin, President, CUPE Local 703
Trish Coft, Chairperson, District Parent Advisory Council
Carolyn Broady, President, BCSTA

June 7, 2023

The Honourable Omar Alhabra
Minister of Transport
Transport Canada
330 Sparks St
Ottawa, ON, K1A 0N5

Dear Minister Alhabra,

RE: Support for Funding of Harris Road Underpass in the City of Pitt Meadows

On behalf of the Board of Education of the Maple Ridge Pitt Meadows District, I am writing to express the Board's full support for the City of Pitt Meadows in their advocacy efforts for federal funding for the construction of the Harris Road Underpass. We believe that this critical infrastructure project is of utmost importance for the safety, connectivity, and well-being of our students, staff, and the entire Pitt Meadows community.

Pitt Meadows is a vibrant city with a single high school that serves both sides of the tracks. Currently, the only bus route in the city runs along Harris Road, creating a situation where students, staff, and residents must frequently cross the railway tracks. This poses significant challenges, as increased train traffic is anticipated in the coming years, and the existing at-grade crossing on Harris Road is projected to experience blockages of approximately 7.5 hours per day. This not only impacts the efficiency of transportation but also raises significant concerns about emergency response times.

The benefits of the Harris Road Underpass are numerous and far-reaching. Perhaps most importantly, the underpass would enhance emergency response capabilities, enabling police, ambulance, and fire services to reach our schools quickly and efficiently, ensuring the safety and well-being of our students in the event of an emergency. Additionally, it would improve commute times for all road users, separating trains from vehicles and providing a dedicated space for pedestrians and cyclists. By reducing vehicle emissions and congestion, the underpass aligns with our collective efforts to promote sustainable transportation and combat climate change.

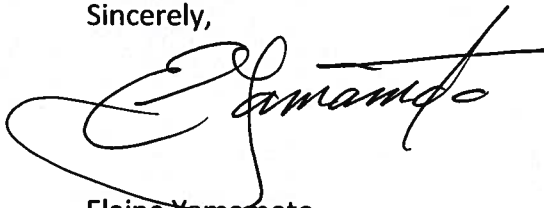
Finally, the Harris Road Underpass would foster stronger community connections and make Pitt Meadows an even more livable city. It would eliminate the division caused by the rail line, ensuring that students and residents on both sides can access essential services, recreational facilities, and employment opportunities with ease. The project aligns with national, provincial, regional, and local interests, as it improves transportation infrastructure, enhances safety, and supports economic growth in the region.

Failure to implement the Harris Road Underpass would have severe consequences for the community. With projected doubling of train traffic in the next decade and Canadian Pacific (CP) proceeding with their plans for a third track along Harris Road, the current at-grade crossing would experience increased blockages, leading to significant disruptions for businesses and impeding economic development in the area. Moreover, it would further divide the community, exacerbating the challenges already faced due to the existing rail line. The negative impact on the quality of life for students, workers, and commuters cannot be underestimated, and the crossing's current identification as one of the top 500 highest-risk railway crossings in Canada highlights the urgent need for action.

In conclusion, we urge the federal government to prioritize funding for the Harris Road Underpass project. The positive outcomes of this infrastructure investment are vast, ranging from improved emergency response times and enhanced safety to reduced congestion, lower emissions, and strengthened community connections. It is an investment in the present and future well-being of our students, staff, and the entire Pitt Meadows community.

Thank you for your attention to this matter. I trust that you will consider our request for funding and support the City of Pitt Meadows in their pursuit of a safer, more connected, and livable city.

Sincerely,



Elaine Yamamoto
Board Chairperson
Board of Education of the Maple Ridge – Pitt Meadows District

cc: The Board of Education, School District No. 42 (Maple Ridge-Pitt Meadows)
The Honourable Lisa Beare, Minister of Citizen Services
Marc Dalton, MP, Maple Ridge-Pitt Meadows
Nicole MacDonald, Mayor, City of Pitt Meadows
Harry Dhillon, Superintendent of Schools
Flavia Coughlan, Secretary Treasurer
Mark Roberts, CAO, City of Pitt Meadows



ITEM 2

To: **Board of Education**

From: Chairperson
Elaine Yamamoto

Re: **APPROVAL OF MINUTES**

Date: June 21, 2023
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the May 17, 2023 Public Board Meeting be approved as circulated.

Attachment



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, May 17, 2023 (6:00 PM)
Board Room, DEO**

IN ATTENDANCE:

BOARD MEMBERS:

Chairperson – Elaine Yamamoto
Vice-Chairperson – Kim Dumore
Trustee – Hudson Campbell
Trustee – Mike Murray
Trustee – Gabe Liosis
Trustee – Pascale Shaw
Trustee – Kathleen Sullivan

STAFF:

Superintendent – Harry Dhillon
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Cheryl Schwarz
Assistant Secretary Treasurer – Richard Rennie
Senior Manager, Communications – Irena Pochop
Executive Coordinator – Rebecca Lyle

A. OPENING PROCEDURES

1. Territory Acknowledgement

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Call to Order

The meeting was called to order at 6:02 p.m.

The Chairperson welcomed and thanked everyone for attending.

3. Correspondence

4. Approval of Agenda

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

5. Invitation for Public Input to matters on the Agenda

The Chairperson advised that members of the public were able to provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30 pm on May 17, 2023.

Public Input was received regarding Elementary School Fees.

B. APPROVAL OF MINUTES

Moved/Seconded

THAT the Minutes of the April 26, 2023, Public Board Meeting be approved as circulated.

CARRIED**C. PRESENTATIONS****D. DELEGATIONS****E. DEFERRED ITEMS****F. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools

a) School Fees Schedule and Specialty Academy Fees Schedule 2023/24

Moved/Seconded

The Superintendent reported on school fees and specialty academy fees for 2023/24.

Discussion ensued.

THAT the Board approve the following proposed fee schedule for the 2023/24 year:

| Fee Category | Fee Description | Proposed 2023/24 Rate |
|---------------------------------|-----------------------------------|-----------------------------|
| Elementary | School Supplies Fee | \$ 60 |
| Secondary - School Fees | Student Fee | \$ 35 |
| Secondary - School Fees | Athletics | \$ 35 |
| Secondary - School Fees | Yearbook | \$ 65 |
| Continuing Education | Student Fee | \$ 20 |
| Continuing Education | Optional Grad Ceremony Fee | \$ 30 |
| Continuing Education | Graduated Resident Course Fee | \$ 650 |
| Summer Learning | Textbook Deposit (Grades 10 – 12) | \$ 75 |
| Secondary - Specialty Academies | Basketball | \$ 500 |
| Secondary - Specialty Academies | Digital Arts | \$ 75 |

| | | |
|---|------------------------------|----------|
| Secondary - Specialty Academies | Interdisciplinary Arts | \$ 91 |
| Secondary - Specialty Academies | Soccer | \$ 800 |
| Secondary - Specialty Academies | Softball | \$ 1,880 |
| Secondary - Trade Program Course Fees | Automotive | \$ 275 |
| Secondary - Trade Program Course Fees | Carpentry | \$ 900 |
| Secondary - Trade Program Course Fees | Culinary | \$ 900 |
| Secondary - Trade Program Course Fees | Framing | \$ 900 |
| Secondary - Trade Program Course Fees | Hair Design | \$ 3,665 |
| Secondary - Trade Program Course Fees | Metal Fabrication | \$ 1,300 |
| Secondary - Trade Program Course Fees | Plumbing | \$ 875 |
| Secondary - International Baccalaureate | Grade 11 Full Diploma Fee | \$ 600 |
| Secondary - International Baccalaureate | Grade 12 Individual Exam Fee | \$ 120 |
| Secondary - International Baccalaureate | Grade 12 Full Diploma Fee | \$ 600 |

CARRIED

3. Secretary Treasurer
4. Board Committees and Advisory Committee Reports
 - a) Budget
 - b) Finance
 - c) Facilities Planning
 - d) Board Policy Development
 - i. Policy Review Update

Moved/Seconded

The Board Chairperson and the Secretary Treasurer reported that only housekeeping changes were being proposed to policies presented for approval.

THAT the Board approve:

- Policy 4203: Budget Planning and Reporting
- Policy 5905: Alcohol – Consumption, Possession and Storage
- Policy 6801: School Closure
- Policy 9605: Provision of Menstrual Products to Students

CARRIED

- ii. Procedural Bylaw – Trustee Access to Information

Moved/Seconded

The Secretary Treasurer reported the Procedural Bylaw – Trustee Access to Information provides guidelines on how trustees access information needed to carry out their duties as trustees under the School Act.

- 1) THAT the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) Procedural Bylaw – Trustee Access to Information be given three (3) readings at this meeting.

CARRIED UNANIMOUSLY**Moved/Seconded**

- 2) THAT the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) Procedural Bylaw – Trustee Access to Information be:

Read a first time on the 17th Day of May, 2023;

Read a second time on the 17th Day of May, 2023;

Read a third time, passed and adopted on the 17th Day of May, 2023.

CARRIED

e) Education

f) Aboriginal Education

G. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools

a) Superintendent's Update

Moved/Seconded

The Superintendent provided an update on a significant enhancement to the school district's partnership with Simon Fraser University's Professional Development Program.

THAT the Board receive the Superintendent's Verbal Update, for information.

CARRIED

3. Secretary Treasurer

a) Environmental Sustainability Update

Moved/Seconded

The Manager, Energy and Environmental Sustainability reported that the school district has developed an Environmental Sustainability Plan that outlines energy conservation measures to further reduce emissions from facilities, school district operations and vehicle feet. The goals of the Environmental Sustainability Plan are to reduce greenhouse gas emissions by 22% by 2026 and to improve building efficiency by 20% by 2026. An overview of projects completed in 2022/23 was provided.

The Manager, Energy and Environmental Sustainability further reported that the 2022 Climate Change Accountability Report which summarizes the school district's emissions profile will be submitted to the Climate Action Secretariat.

THAT the Board receive the Environmental Sustainability Update and 2022 Climate Change Accountability Report, for information.

CARRIED

4. Board Committees and Advisory Committee Reports

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- i. Policy Review Update

Moved/Seconded

The Secretary Treasurer reported that changes were being proposed to Policy 10540: Financial or In-Kind Contributions and that input from stakeholders and the public is now invited. The Board Policy Development Committee will review all the input received before the policy is presented to the Board for approval on June 21, 2023.

THAT the Board receive Policy 10540: Financial or In-Kind Contributions for information and continuation of the consultation process.

CARRIED

- e) Education
- f) Aboriginal Education

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

District Parent Advisory Council

Trustee Dumore shared that the meeting took place at the Foundry giving members an opportunity to tour the space.

Transportation Advisory

Trustee Yamamoto report that the committee is conducting preliminary work for off-street parking bylaw in Maple Ridge.

J. QUESTION PERIOD

- School Closure Policy
- Comments referenced in Board Reports
- Climate Change Report

K. OTHER BUSINESS

L. ADJOURNMENT

Moved/Seconded

THAT the Board adjourn the meeting.

CARRIED

The Public Board meeting adjourned at 7:13 p.m.

Elaine Yamamoto, Chairperson

Flavia Coughlan, Secretary Treasurer



ITEM 3

To: **Board of Education**

From: Superintendent
Harry Dhillon

Re: **SUPERINTENDENT'S UPDATE**

Date: June 21, 2023
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the Verbal Superintendent's Update, for information.

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan

Re: **2023/24 ANNUAL BUDGET BYLAW**

Date: June 21, 2023
Public Board Meeting
(Decision)

BACKGROUND/RATIONALE:

On April 26, 2023, the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) approved the preliminary operating budget balancing proposals as outlined in the Preliminary Budget 2023/24 for implementation and incorporation into the Board's Budget Bylaw for 2023/24.

Additional Budget Changes

Operating Fund

On May 26, 2023, the Ministry of Education and Child Care announced \$970,819 of additional operating funding for management salary range and performance-based increases for the 2023/24 school year. The budget has been updated to reflect this increase in funding and the corresponding increase to salaries and benefits for non-unionized staff.

Special Purpose Funds

On May 23, 2023, the Ministry of Education and Child Care staff advised that our school district will receive a federal grant totaling \$540,372. This funding will support French Immersion (FI) program growth in our school district, providing more students with access to FI programs and increasing bilingualism in British Columbia. The funding will be used to fund on a one-time basis 4.0 FTE education assistants for FI schools, 0.70 FTE admin time for the principal who coordinates French Immersion programming in the school district and \$160,000 will be used for services and supplies related to French Immersion programs.

Annual Budget Bylaw

The attached Annual Budget Bylaw for 2023/24 (Attachment A) has been prepared in accordance with Public Sector Accounting Standards and incorporates the budget balancing proposals as outlined in the Preliminary Budget 2023/24 for the operating, special purpose, and capital funds, and the additional budget changes described above.

The major components of the special purpose fund budget are: Annual Facilities Grant, Learning Improvement, School Generated Funds, StrongStart, OLEP, CommunityLINK, Classroom Enhancement Staffing and Overhead Funds, and Feeding Futures School Food Programs (Schedules 3 and 3A).

The capital fund budget is comprised of estimates for Local Capital revenue and expenses, amortization of deferred capital revenue, amortization of tangible capital assets and annual expenditures related to Board approved capital bylaw projects, which include the capital portion of the Annual Facilities Grant (Statement 4 and Schedule 4).

As shown on Statement 2 of the budget bylaw, a \$1.58 million overall deficit is projected.

Under the Accounting Practices Order of the Ministry of Education and Child Care, a board may incur an annual deficit:

- (a) as a result of using a surplus balance in a fund balance, the amount of such deficit being not greater than the available surplus balance (2023/24 estimated use of prior year surplus for operating \$1.08 million and use of operating, local capital and special purpose funds for purchase of capital assets \$4.54 million) (Statement 2), or
- (b) for the portion of amortization expense that exceeds amortization of deferred capital Contributions (2023/24 estimated deficit \$3.88 million) (Schedule 4).

RECOMMENDATION:

- 1. THAT the Annual Budget Bylaw of the Board for the fiscal year 2023/24 be given three (3) readings at this meeting (vote must be unanimous).**
- 2. THAT the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) 2023/24 Annual Budget Bylaw in the amount of \$246,116,087 be:**

Read a first time on the 21st day of June, 2023;
Read a second time on the 21st day of June, 2023;
Read a third time, passed and adopted on the 21st day of June, 2023.

Attachment

Annual Budget

School District No. 42 (Maple Ridge-Pitt Meadows)

June 30, 2024

School District No. 42 (Maple Ridge-Pitt Meadows)

June 30, 2024

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 42 (MAPLE RIDGE-PITT MEADOWS) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 42 (Maple Ridge-Pitt Meadows) Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$246,116,087 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 21st DAY OF JUNE, 2023;

READ A SECOND TIME THE 21st DAY OF JUNE, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE 21st DAY OF JUNE, 2023;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 42 (Maple Ridge-Pitt Meadows) Annual Budget Bylaw 2023/2024, adopted by the Board the 21st DAY OF JUNE, 2023.

Secretary Treasurer

School District No. 42 (Maple Ridge-Pitt Meadows)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2024

| | 2024 Annual Budget | 2023 Amended Annual Budget |
|---|-----------------------|-------------------------------|
| Ministry Operating Grant Funded FTE's | | |
| School-Age | 16,305,000 | 15,940,750 |
| Adult | 61,750 | 65,588 |
| Other | 152,125 | 146,000 |
| Total Ministry Operating Grant Funded FTE's | 16,518,875 | 16,152,338 |
| Revenues | \$ | \$ |
| Provincial Grants | | |
| Ministry of Education and Child Care | 212,661,113 | 195,199,520 |
| Other | 318,800 | 328,400 |
| Federal Grants | 341,407 | 279,657 |
| Tuition | 10,226,673 | 9,615,281 |
| Other Revenue | 6,135,074 | 6,815,597 |
| Rentals and Leases | 801,604 | 750,750 |
| Investment Income | 1,666,531 | 1,666,531 |
| Amortization of Deferred Capital Revenue | 6,762,119 | 6,678,220 |
| Total Revenue | 238,913,321 | 221,333,956 |
| Expenses | | |
| Instruction | 203,214,952 | 188,791,728 |
| District Administration | 7,710,524 | 6,936,806 |
| Operations and Maintenance | 29,962,707 | 29,368,286 |
| Transportation and Housing | 689,786 | 714,352 |
| Total Expense | 241,577,969 | 225,811,172 |
| Net Revenue (Expense) | (2,664,648) | (4,477,216) |
| Budgeted Allocation (Retirement) of Surplus (Deficit) | 1,080,220 | 4,475,430 |
| Budgeted Surplus (Deficit), for the year | (1,584,428) | (1,786) |
| Budgeted Surplus (Deficit), for the year comprised of: | | |
| Operating Fund Surplus (Deficit) | | |
| Special Purpose Fund Surplus (Deficit) | | |
| Capital Fund Surplus (Deficit) | (1,584,428) | (1,786) |
| Budgeted Surplus (Deficit), for the year | (1,584,428) | (1,786) |

School District No. 42 (Maple Ridge-Pitt Meadows)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2024

| | 2024 Annual Budget | 2023 Amended Annual Budget |
|---|-----------------------|-------------------------------|
| Budget Bylaw Amount | | |
| Operating - Total Expense | 202,101,218 | 184,866,778 |
| Operating - Tangible Capital Assets Purchased | 380,466 | 1,031,459 |
| Special Purpose Funds - Total Expense | 28,833,803 | 30,354,676 |
| Special Purpose Funds - Tangible Capital Assets Purchased | 375,546 | 257,397 |
| Capital Fund - Total Expense | 10,642,948 | 10,589,718 |
| Capital Fund - Tangible Capital Assets Purchased from Local Capital | 3,782,106 | 1,934,526 |
| Total Budget Bylaw Amount | 246,116,087 | 229,034,554 |

Approved by the Board

| | |
|--|-------------|
| Signature of the Chairperson of the Board of Education | Date Signed |
|--|-------------|

| | |
|---------------------------------|-------------|
| Signature of the Superintendent | Date Signed |
|---------------------------------|-------------|

| | |
|--------------------------------------|-------------|
| Signature of the Secretary Treasurer | Date Signed |
|--------------------------------------|-------------|

School District No. 42 (Maple Ridge-Pitt Meadows)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2024

| | 2024 Annual Budget \$ | 2023 Amended Annual Budget \$ |
|---|-----------------------------|-------------------------------------|
| Surplus (Deficit) for the year | (2,664,648) | (4,477,216) |
| Effect of change in Tangible Capital Assets | | |
| Acquisition of Tangible Capital Assets | | |
| From Operating and Special Purpose Funds | (756,012) | (1,288,856) |
| From Local Capital | (3,782,106) | (1,934,526) |
| From Deferred Capital Revenue | (13,185,339) | (6,086,984) |
| Total Acquisition of Tangible Capital Assets | (17,723,457) | (9,310,366) |
| Amortization of Tangible Capital Assets | 10,642,948 | 10,589,718 |
| Total Effect of change in Tangible Capital Assets | (7,080,509) | 1,279,352 |
| | - | - |
| (Increase) Decrease in Net Financial Assets (Debt) | (9,745,157) | (3,197,864) |

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2024

| | 2024 Annual Budget \$ | 2023 Amended Annual Budget \$ |
|--|-----------------------------|-------------------------------------|
| Revenues | | |
| Provincial Grants | | |
| Ministry of Education and Child Care | 188,541,764 | 170,368,786 |
| Other | 318,800 | 328,400 |
| Federal Grants | 341,407 | 279,657 |
| Tuition | 10,226,673 | 9,615,281 |
| Other Revenue | 1,045,074 | 1,034,258 |
| Rentals and Leases | 801,604 | 750,750 |
| Investment Income | 1,197,224 | 1,197,224 |
| Total Revenue | 202,472,546 | 183,574,356 |
| Expenses | | |
| Instruction | 174,826,166 | 158,945,177 |
| District Administration | 7,594,409 | 6,927,806 |
| Operations and Maintenance | 19,059,841 | 18,367,937 |
| Transportation and Housing | 620,802 | 625,858 |
| Total Expense | 202,101,218 | 184,866,778 |
| Net Revenue (Expense) | 371,328 | (1,292,422) |
| Budgeted Prior Year Surplus Appropriation | 1,080,220 | 4,475,430 |
| Net Transfers (to) from other funds | | |
| Tangible Capital Assets Purchased | (380,466) | (1,031,459) |
| Local Capital | (1,071,082) | (2,151,549) |
| Total Net Transfers | (1,451,548) | (3,183,008) |
| Budgeted Surplus (Deficit), for the year | - | - |

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2024

| | 2024 Annual Budget \$ | 2023 Amended Annual Budget \$ |
|---|-----------------------------|-------------------------------------|
| Provincial Grants - Ministry of Education and Child Care | | |
| Operating Grant, Ministry of Education and Child Care | 182,537,530 | 161,706,151 |
| ISC/LEA Recovery | (456,800) | (456,800) |
| Other Ministry of Education and Child Care Grants | | |
| Pay Equity | 1,874,965 | 1,874,965 |
| Funding for Graduated Adults | 214,695 | 187,368 |
| Student Transportation Fund | 185,990 | 185,990 |
| Support Staff Benefits Grant | 311,930 | 311,930 |
| FSA Scorer Grant | 15,693 | 15,693 |
| Early Learning Framework (ELF) Implementation | | 2,292 |
| Labour Settlement | 3,198,215 | 6,249,994 |
| Equity in Actions | | 2,381 |
| Indigenous Graduation Requirement Workshop | | 9,129 |
| Integrated Child and Youth Team | 659,546 | 279,693 |
| Total Provincial Grants - Ministry of Education and Child Care | 188,541,764 | 170,368,786 |
| Provincial Grants - Other | 318,800 | 328,400 |
| Federal Grants | 341,407 | 279,657 |
| Tuition | | |
| Summer School Fees | 59,400 | 59,400 |
| Continuing Education | 1,112,405 | 889,384 |
| International and Out of Province Students | 9,054,868 | 8,666,497 |
| Total Tuition | 10,226,673 | 9,615,281 |
| Other Revenues | | |
| Funding from First Nations | 456,800 | 456,800 |
| Miscellaneous | | |
| Revenue Generation | 104,000 | 68,313 |
| Partnership Program | 166,060 | 166,060 |
| Miscellaneous | 97,780 | 77,523 |
| Transportation | 76,000 | 85,420 |
| Before and After School Programming | 39,086 | 93,298 |
| Ridge Meadows College | 45,348 | 26,844 |
| BC Hydro Grant | 60,000 | 60,000 |
| Total Other Revenue | 1,045,074 | 1,034,258 |
| Rentals and Leases | 801,604 | 750,750 |
| Investment Income | 1,197,224 | 1,197,224 |
| Total Operating Revenue | 202,472,546 | 183,574,356 |

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object

Year Ended June 30, 2024

| | 2024 Annual Budget | 2023 Amended Annual Budget |
|-------------------------------------|-----------------------|-------------------------------|
| | \$ | \$ |
| Salaries | | |
| Teachers | 86,327,620 | 78,852,573 |
| Principals and Vice Principals | 9,899,273 | 8,747,223 |
| Educational Assistants | 24,541,642 | 21,480,175 |
| Support Staff | 14,451,851 | 13,269,864 |
| Other Professionals | 6,967,637 | 5,927,101 |
| Substitutes | 6,660,060 | 6,133,027 |
| Total Salaries | 148,848,083 | 134,409,963 |
| Employee Benefits | 37,844,589 | 33,989,365 |
| Total Salaries and Benefits | 186,692,672 | 168,399,328 |
| Services and Supplies | | |
| Services | 6,518,571 | 7,315,053 |
| Student Transportation | 683,560 | 673,021 |
| Professional Development and Travel | 917,412 | 1,223,208 |
| Rentals and Leases | 2,000 | 2,000 |
| Dues and Fees | 154,541 | 152,749 |
| Insurance | 882,865 | 846,313 |
| Supplies | 3,523,879 | 3,794,518 |
| Utilities | 2,725,718 | 2,460,588 |
| Total Services and Supplies | 15,408,546 | 16,467,450 |
| Total Operating Expense | 202,101,218 | 184,866,778 |

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

| | Teachers Salaries | Principals and Vice Principals Salaries | Educational Assistants Salaries | Support Staff Salaries | Other Professionals Salaries | Substitutes Salaries | Total Salaries |
|---|----------------------|---|---------------------------------------|------------------------------|------------------------------------|-------------------------|--------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| 1 Instruction | | | | | | | |
| 1.02 Regular Instruction | 67,041,048 | 361,756 | 956,873 | 540,281 | | 3,162,608 | 72,062,566 |
| 1.03 Career Programs | 382,540 | 31,763 | 535,056 | | | 31,427 | 980,786 |
| 1.07 Library Services | 1,441,926 | | | 6,151 | | 66,601 | 1,514,678 |
| 1.08 Counselling | 2,205,474 | | | | | 104,986 | 2,310,460 |
| 1.10 Special Education | 9,425,604 | 1,763,394 | 21,842,812 | 1,695,590 | 167,863 | 2,257,031 | 37,152,294 |
| 1.20 Early Learning and Child Care | - | - | 46,591 | 8,284 | - | - | 54,875 |
| 1.30 English Language Learning | 1,918,630 | | | | | 86,798 | 2,005,428 |
| 1.31 Indigenous Education | 660,867 | 279,764 | 885,469 | 54,489 | | 18,900 | 1,899,489 |
| 1.41 School Administration | - | 6,986,221 | - | 3,085,159 | - | 356,331 | 10,427,711 |
| 1.60 Summer School | 339,384 | 15,365 | 87,981 | 7,036 | | | 449,766 |
| 1.61 Continuing Education | | 15,771 | | 128,218 | 712,980 | 9,071 | 866,040 |
| 1.62 International and Out of Province Students | 2,861,451 | 284,188 | | 494,515 | 287,952 | 166,113 | 4,094,219 |
| 1.64 Other | | | 184,110 | - | 383,987 | | 568,097 |
| Total Function 1 | 86,276,924 | 9,738,222 | 24,538,892 | 6,019,723 | 1,552,782 | 6,259,866 | 134,386,409 |
| 4 District Administration | | | | | | | |
| 4.11 Educational Administration | | | | 54,489 | 1,203,193 | 6,000 | 1,263,682 |
| 4.20 Early Learning and Child Care | | | | | | | - |
| 4.40 School District Governance | | | | | 420,817 | | 420,817 |
| 4.41 Business Administration | | 161,051 | 2,750 | 659,652 | 2,054,012 | 51,758 | 2,929,223 |
| Total Function 4 | - | 161,051 | 2,750 | 714,141 | 3,678,022 | 57,758 | 4,613,722 |
| 5 Operations and Maintenance | | | | | | | |
| 5.20 Early Learning and Child Care | | | | 49,403 | | | 49,403 |
| 5.41 Operations and Maintenance Administration | 50,696 | | | 218,423 | 1,271,881 | 63,010 | 1,604,010 |
| 5.50 Maintenance Operations | | | | 6,975,285 | 464,952 | 279,426 | 7,719,663 |
| 5.52 Maintenance of Grounds | | | | 474,876 | | | 474,876 |
| 5.56 Utilities | | | | | | | - |
| Total Function 5 | 50,696 | - | - | 7,717,987 | 1,736,833 | 342,436 | 9,847,952 |
| 7 Transportation and Housing | | | | | | | |
| 7.41 Transportation and Housing Administration | | | | | | | - |
| 7.70 Student Transportation | | | | | | | - |
| Total Function 7 | - | - | - | - | - | - | - |
| 9 Debt Services | | | | | | | |
| Total Function 9 | - | - | - | - | - | - | - |
| Total Functions 1 - 9 | 86,327,620 | 9,899,273 | 24,541,642 | 14,451,851 | 6,967,637 | 6,660,060 | 148,848,083 |

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

| | Total Salaries | Employee Benefits | Total Salaries and Benefits | Services and Supplies | 2024 Annual Budget | 2023 Amended Annual Budget |
|---|--------------------|----------------------|--------------------------------|--------------------------|-----------------------|-------------------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 1 Instruction | | | | | | |
| 1.02 Regular Instruction | 72,062,566 | 17,186,059 | 89,248,625 | 2,191,076 | 91,439,701 | 83,231,927 |
| 1.03 Career Programs | 980,786 | 258,106 | 1,238,892 | 669,764 | 1,908,656 | 1,839,666 |
| 1.07 Library Services | 1,514,678 | 363,412 | 1,878,090 | 193,361 | 2,071,451 | 1,911,443 |
| 1.08 Counselling | 2,310,460 | 553,691 | 2,864,151 | 73,997 | 2,938,148 | 2,765,888 |
| 1.10 Special Education | 37,152,294 | 9,997,532 | 47,149,826 | 603,925 | 47,753,751 | 43,216,278 |
| 1.20 Early Learning and Child Care | 54,875 | 15,654 | 70,529 | - | 70,529 | |
| 1.30 English Language Learning | 2,005,428 | 480,764 | 2,486,192 | 26,655 | 2,512,847 | 2,031,869 |
| 1.31 Indigenous Education | 1,899,489 | 498,817 | 2,398,306 | 245,386 | 2,643,692 | 2,711,952 |
| 1.41 School Administration | 10,427,711 | 2,760,820 | 13,188,531 | 261,389 | 13,449,920 | 12,232,047 |
| 1.60 Summer School | 449,766 | 81,193 | 530,959 | 8,821 | 539,780 | 509,863 |
| 1.61 Continuing Education | 866,040 | 152,839 | 1,018,879 | 330,370 | 1,349,249 | 1,037,485 |
| 1.62 International and Out of Province Students | 4,094,219 | 991,804 | 5,086,023 | 2,284,334 | 7,370,357 | 6,588,847 |
| 1.64 Other | 568,097 | 149,292 | 717,389 | 60,696 | 778,085 | 867,912 |
| Total Function 1 | 134,386,409 | 33,489,983 | 167,876,392 | 6,949,774 | 174,826,166 | 158,945,177 |
| 4 District Administration | | | | | | |
| 4.11 Educational Administration | 1,263,682 | 399,429 | 1,663,111 | 483,599 | 2,146,710 | 2,102,504 |
| 4.20 Early Learning and Child Care | - | | - | 2,298 | 2,298 | |
| 4.40 School District Governance | 420,817 | 77,115 | 497,932 | 116,227 | 614,159 | 669,060 |
| 4.41 Business Administration | 2,929,223 | 947,682 | 3,876,905 | 954,337 | 4,831,242 | 4,156,242 |
| Total Function 4 | 4,613,722 | 1,424,226 | 6,037,948 | 1,556,461 | 7,594,409 | 6,927,806 |
| 5 Operations and Maintenance | | | | | | |
| 5.20 Early Learning and Child Care | 49,403 | 14,093 | 63,496 | 6,300 | 69,796 | |
| 5.41 Operations and Maintenance Administration | 1,604,010 | 400,248 | 2,004,258 | 970,705 | 2,974,963 | 3,058,710 |
| 5.50 Maintenance Operations | 7,719,663 | 2,380,555 | 10,100,218 | 1,857,354 | 11,957,572 | 11,472,803 |
| 5.52 Maintenance of Grounds | 474,876 | 135,484 | 610,360 | 256,757 | 867,117 | 921,137 |
| 5.56 Utilities | - | | - | 3,190,393 | 3,190,393 | 2,915,287 |
| Total Function 5 | 9,847,952 | 2,930,380 | 12,778,332 | 6,281,509 | 19,059,841 | 18,367,937 |
| 7 Transportation and Housing | | | | | | |
| 7.41 Transportation and Housing Administration | - | | - | 2,500 | 2,500 | 2,500 |
| 7.70 Student Transportation | - | | - | 618,302 | 618,302 | 623,358 |
| Total Function 7 | - | - | - | 620,802 | 620,802 | 625,858 |
| 9 Debt Services | | | | | | |
| Total Function 9 | - | - | - | - | - | - |
| Total Functions 1 - 9 | 148,848,083 | 37,844,589 | 186,692,672 | 15,408,546 | 202,101,218 | 184,866,778 |

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 3

Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2024

| | 2024 | 2023 Amended |
|---|----------------------|---------------|
| | Annual Budget | Annual Budget |
| | \$ | \$ |
| Revenues | | |
| Provincial Grants | | |
| Ministry of Education and Child Care | 24,119,349 | 24,830,734 |
| Other Revenue | 5,090,000 | 5,781,339 |
| Total Revenue | 29,209,349 | 30,612,073 |
| Expenses | | |
| Instruction | 28,388,786 | 29,846,551 |
| District Administration | 116,115 | 9,000 |
| Operations and Maintenance | 259,918 | 410,631 |
| Transportation and Housing | 68,984 | 88,494 |
| Total Expense | 28,833,803 | 30,354,676 |
| Net Revenue (Expense) | 375,546 | 257,397 |
| Net Transfers (to) from other funds | | |
| Tangible Capital Assets Purchased | (375,546) | (257,397) |
| Total Net Transfers | (375,546) | (257,397) |
| Budgeted Surplus (Deficit), for the year | - | - |

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

| | Annual Facility Grant | Learning Improvement Fund | Scholarships and Bursaries | School Generated Funds | Strong Start | Ready, Set, Learn | OLEP | CommunityLINK | Classroom Enhancement Fund - Overhead |
|--|-----------------------------|---------------------------------|----------------------------------|------------------------------|-----------------|-------------------------|----------|---------------|---|
| | \$ | \$ | \$ | \$ | \$ | | \$ | \$ | \$ |
| Deferred Revenue, beginning of year | | | 171,000 | 1,050,000 | | | | | |
| Add: Restricted Grants | | | | | | | | | |
| Provincial Grants - Ministry of Education and Child Care | 517,597 | 690,930 | | | 256,000 | 56,350 | 786,235 | 622,813 | 795,462 |
| Other | | | 30,000 | 4,800,000 | | | | | |
| | 517,597 | 690,930 | 30,000 | 4,800,000 | 256,000 | 56,350 | 786,235 | 622,813 | 795,462 |
| Less: Allocated to Revenue | 517,597 | 690,930 | 30,000 | 4,800,000 | 256,000 | 56,350 | 786,235 | 622,813 | 795,462 |
| Deferred Revenue, end of year | - | - | 171,000 | 1,050,000 | - | - | - | - | - |
| Revenues | | | | | | | | | |
| Provincial Grants - Ministry of Education and Child Care | 517,597 | 690,930 | | | 256,000 | 56,350 | 786,235 | 622,813 | 795,462 |
| Other Revenue | | | 30,000 | 4,800,000 | | | | | |
| | 517,597 | 690,930 | 30,000 | 4,800,000 | 256,000 | 56,350 | 786,235 | 622,813 | 795,462 |
| Expenses | | | | | | | | | |
| Salaries | | | | | | | | | |
| Teachers | | | | | | 19,876 | 99,378 | 27,352 | |
| Principals and Vice Principals | | | | | | | 116,474 | 34,212 | 218,821 |
| Educational Assistants | | 571,867 | | 40,000 | 176,494 | | 161,842 | 381,912 | |
| Support Staff | 61,000 | | | 25,000 | | | | | 87,513 |
| Other Professionals | | | | | | | | 16,671 | |
| Substitutes | | | | 20,000 | | | | 21,021 | 330,726 |
| | 61,000 | 571,867 | - | 85,000 | 176,494 | 19,876 | 377,694 | 481,168 | 637,060 |
| Employee Benefits | 12,000 | 119,063 | | 15,000 | 61,773 | 4,810 | 126,106 | 130,801 | 139,902 |
| Services and Supplies | 69,051 | | 30,000 | 4,700,000 | 17,733 | 31,664 | 282,435 | 10,844 | 18,500 |
| | 142,051 | 690,930 | 30,000 | 4,800,000 | 256,000 | 56,350 | 786,235 | 622,813 | 795,462 |
| Net Revenue (Expense) before Interfund Transfers | 375,546 | - | - | - | - | - | - | - | - |
| Interfund Transfers | | | | | | | | | |
| Tangible Capital Assets Purchased | (375,546) | | | | | | | | |
| | (375,546) | - | - | - | - | - | - | - | - |
| Net Revenue (Expense) | - | - | - | - | - | - | - | - | - |

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

| | Classroom Enhancement Fund - Staffing | First Nation Student Transportation | Mental Health in Schools | Changing Results for Young Children | SEY2KT (Early Years to Kindergarten) | ECL Early Care & Learning | Feeding Futures Fund | YES Foundation | TOTAL |
|--|---|---|--------------------------------|---|--|---------------------------------|----------------------------|-------------------|-------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Deferred Revenue, beginning of year | | | | | | | | | 1,221,000 |
| Add: Restricted Grants | | | | | | | | | |
| Provincial Grants - Ministry of Education and Child Care | 18,173,911 | 68,984 | 51,000 | 6,000 | 19,000 | 175,000 | 1,900,067 | | 24,119,349 |
| Other | | | | | | | | 260,000 | 5,090,000 |
| | 18,173,911 | 68,984 | 51,000 | 6,000 | 19,000 | 175,000 | 1,900,067 | 260,000 | 29,209,349 |
| Less: Allocated to Revenue | 18,173,911 | 68,984 | 51,000 | 6,000 | 19,000 | 175,000 | 1,900,067 | 260,000 | 29,209,349 |
| Deferred Revenue, end of year | - | - | - | - | - | - | - | - | 1,221,000 |
| Revenues | | | | | | | | | |
| Provincial Grants - Ministry of Education and Child Care | 18,173,911 | 68,984 | 51,000 | 6,000 | 19,000 | 175,000 | 1,900,067 | | 24,119,349 |
| Other Revenue | | | | | | | | 260,000 | 5,090,000 |
| | 18,173,911 | 68,984 | 51,000 | 6,000 | 19,000 | 175,000 | 1,900,067 | 260,000 | 29,209,349 |
| Expenses | | | | | | | | | |
| Salaries | | | | | | | | | |
| Teachers | 14,632,777 | | | | | 54,658 | | | 14,834,041 |
| Principals and Vice Principals | | | | | | | | | 369,507 |
| Educational Assistants | | | | 1,635 | | | 271,637 | | 1,605,387 |
| Support Staff | | | | | 4,000 | | | | 177,513 |
| Other Professionals | | | | | | 77,000 | 79,000 | | 172,671 |
| Substitutes | | | 3,933 | 2,556 | 5,600 | | 14,477 | | 398,313 |
| | 14,632,777 | - | 3,933 | 4,191 | 9,600 | 131,658 | 365,114 | - | 17,557,432 |
| Employee Benefits | 3,541,134 | | 936 | 594 | 2,400 | 32,727 | 100,381 | | 4,287,627 |
| Services and Supplies | | 68,984 | 46,131 | 1,215 | 7,000 | 10,615 | 1,434,572 | 260,000 | 6,988,744 |
| | 18,173,911 | 68,984 | 51,000 | 6,000 | 19,000 | 175,000 | 1,900,067 | 260,000 | 28,833,803 |
| Net Revenue (Expense) before Interfund Transfers | - | - | - | - | - | - | - | - | 375,546 |
| Interfund Transfers | | | | | | | | | |
| Tangible Capital Assets Purchased | | | | | | | | | (375,546) |
| | - | - | - | - | - | - | - | - | (375,546) |
| Net Revenue (Expense) | - | - | - | - | - | - | - | - | - |

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2024

| | 2024 Annual Budget | | | 2023 Amended Annual Budget |
|--|--|--------------------|--------------------|-------------------------------|
| | Invested in Tangible Capital Assets | Local Capital | Fund Balance | |
| | \$ | \$ | \$ | \$ |
| Revenues | | | | |
| Investment Income | | 469,307 | 469,307 | 469,307 |
| Amortization of Deferred Capital Revenue | 6,762,119 | | 6,762,119 | 6,678,220 |
| Total Revenue | 6,762,119 | 469,307 | 7,231,426 | 7,147,527 |
| Expenses | | | | |
| Amortization of Tangible Capital Assets | | | | |
| Operations and Maintenance | 10,642,948 | | 10,642,948 | 10,589,718 |
| Total Expense | 10,642,948 | - | 10,642,948 | 10,589,718 |
| Net Revenue (Expense) | (3,880,829) | 469,307 | (3,411,522) | (3,442,191) |
| Net Transfers (to) from other funds | | | | |
| Tangible Capital Assets Purchased | 756,012 | | 756,012 | 1,288,856 |
| Local Capital | | 1,071,082 | 1,071,082 | 2,151,549 |
| Total Net Transfers | 756,012 | 1,071,082 | 1,827,094 | 3,440,405 |
| Other Adjustments to Fund Balances | | | | |
| Tangible Capital Assets Purchased from Local Capital | 3,782,106 | (3,782,106) | - | |
| Total Other Adjustments to Fund Balances | 3,782,106 | (3,782,106) | - | |
| Budgeted Surplus (Deficit), for the year | 657,289 | (2,241,717) | (1,584,428) | (1,786) |



To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan

Re: **ELIGIBLE SCHOOL SITES PROPOSAL**

Date: June 21, 2023
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE

The Eligible School Sites Proposal is a required component of the capital plan submission, which must be passed annually by Board resolution and referred to local governments in the District for acceptance pursuant to the Local Government Act.

This report estimates the number of eligible school age children which would be generated by residential growth and the number of eligible school sites required for the School District, including approximate number, location and cost of school sites proposed to be included in the 2024/25 Capital Plan.

The Eligible School Sites Proposal was initially incorporated into the 2001-2002 capital budget submission and involved extensive consultation with the City of Maple Ridge and the City of Pitt Meadows as well as the development community. Both municipalities have undertaken major revisions to their Official Community Plans and land use bylaws and have provided revised 10-year projections for residential development which were incorporated into these projections.

There will be no change to school site acquisition charge (SSAC) bylaw rate applied to new development units, based on calculations consistent with Provincial School Site Acquisition Charge Regulations. The SSAC bylaw rate was set in 2007 at the maximum allowed by the Local Government Act and Provincial Regulations and is still in effect (Capital Bylaw #1A, 2007 – School Site Acquisition Charge Bylaw – Attachment A).

The following information has been considered:

1. The Eligible School Sites Proposal projections have been discussed with planning department staff for the City of Pitt Meadows and for the City of Maple Ridge, who provided local government's forecasts for new housing which has been included in the report for the period 2023-2032 (Schedule 'A') Attachment B.
2. A projection of the number of children of school age, as defined in the School Act, that will be added to the school district as the result of the projected eligible development units for the period 2023-2032 (Schedule 'A')
3. The approximate size and the number of school sites required to accommodate the number of children projected under paragraph (2). (Schedule 'B') Attachment C.
4. The approximate location and value of school sites referred to in paragraph (3) (Schedule 'B').

RECOMMENDATION:

THAT the Board approve the following eligible school sites proposal:

WHEREAS the Board of Education of School District No.42 (Maple Ridge – Pitt Meadows) has consulted with the City of Maple Ridge and the City of Pitt Meadows on these matters;

IT IS RESOLVED THAT:

- 1. Based on information from local government, the Board of Education of School District No.42 estimates there will be approximately 7,945 new development units constructed in the School District over the next 10 years, as presented in Schedule 'A';**
- 2. These 7,945 new development units will be home to an estimated 1,317 school age children, as presented in Schedule 'A';**
- 3. The School Board expects one (1) new school site over the ten-year period, will be required as the result of this growth in the school district. The site acquisitions will be generally located as presented in Schedule 'B';**
- 4. According to Ministry of Education and Child Care site standards, the School Board expects that the eligible school sites will require a total acquisition of 3.42 hectares (8.45 acres) of land, as presented in Schedule 'B'. This site should be purchased within ten years and, at current serviced land costs, the land will cost approximately \$26.09 million.**
- 5. That the Eligible School Sites Proposal as adjusted be incorporated in the 2024/25 Capital Plan, and submitted to the Ministry of Education and Child Care.**

Attachments

SCHEDULE 'A'

Ten Year Projections (2023-2032) - Eligible Development Units and School Age Children

| Year | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | Total |
|---|--------------|--------------|--------------|--------------|------------|------------|------------|------------|------------|------------|--------------|
| Table 1 - Growth Forecasts - Housing Units Completions By Type (10 year forecast - completions for previous school year by July 1) | | | | | | | | | | | |
| <i>City of Maple Ridge</i> | | | | | | | | | | | |
| Single Detached | 130 | 200 | 130 | 130 | 50 | 50 | 50 | 50 | 50 | 50 | 890 |
| Row House | 185 | 270 | 185 | 185 | 130 | 100 | 100 | 100 | 100 | 100 | 1,455 |
| Low Rise Apart. | 700 | 1,000 | 700 | 700 | 500 | 200 | 200 | 200 | 200 | 200 | 4,600 |
| <i>City of Pitt Meadows</i> | | | | | | | | | | | |
| Single Detached | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Row House | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 500 |
| Low Rise Apart. | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 500 |
| Table 2 - SCHOOL DISTRICT 42 - ELIGIBLE DEVELOPMENT UNITS (Annual totals by housing type) | | | | | | | | | | | |
| | | | | | | | | | | | Total |
| Single Detached | 130 | 200 | 130 | 130 | 50 | 50 | 50 | 50 | 50 | 50 | 890 |
| Row House | 235 | 320 | 235 | 235 | 180 | 150 | 150 | 150 | 150 | 150 | 1,955 |
| Low Rise Apart. | 750 | 1,050 | 750 | 750 | 550 | 250 | 250 | 250 | 250 | 250 | 5,100 |
| Total Units | 1,115 | 1,570 | 1,115 | 1,115 | 780 | 450 | 450 | 450 | 450 | 450 | 7,945 |
| Table 3 - PROJECTED SCHOOL AGE YIELD (From Eligible development unit projections) | | | | | | | | | | | |
| | | | | | | | | | | | Total |
| Single Detached | 49 | 76 | 49 | 49 | 19 | 19 | 19 | 19 | 19 | 19 | 337 |
| Row House | 99 | 134 | 99 | 99 | 76 | 63 | 63 | 63 | 63 | 63 | 822 |
| Low Rise Apt. | 23 | 32 | 23 | 23 | 17 | 8 | 8 | 8 | 8 | 8 | 158 |
| Total EDU Students | 171 | 242 | 171 | 171 | 112 | 90 | 90 | 90 | 90 | 90 | 1,317 |
| Table 4 - PROJECTED AVERAGE YIELD FACTORS | | | | | | | | | | | |
| Single Detached | 0.380 | 0.380 | 0.380 | 0.380 | 0.380 | 0.380 | 0.380 | 0.380 | 0.380 | 0.380 | |
| Row House | 0.420 | 0.420 | 0.420 | 0.420 | 0.420 | 0.420 | 0.420 | 0.420 | 0.420 | 0.420 | |
| Low Rise Apt. | 0.030 | 0.030 | 0.030 | 0.030 | 0.030 | 0.030 | 0.030 | 0.030 | 0.030 | 0.030 | |

SCHEDULE 'B'

School District No. 42 (Maple Ridge – Pitt Meadows)

ELIGIBLE SCHOOL SITES PROPOSAL - 2024/25 CAPITAL PLAN

(Does not include eligible sites already approved for acquisition)

| Proposed Elementary School Sites General Location | Size (Ha) | Estimated Cost \$ |
|--|------------------|--------------------------|
| Silver Valley Area Elementary | 3.42 | \$26,090,000 |
| TOTAL (1 <i>new school site</i>) | 3.42 | \$26,090,000 |

**ITEM 6****To: Board of Education****From:** Secretary Treasurer
Flavia Coughlan
Director of Facilities
Louie Girotto**Re: FIVE-YEAR CAPITAL PLAN 2024/25****Date:** June 21, 2023
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

The Ministry of Education and Child Care 2024/25 Capital Plan Instructions identify that the deadline for 2024/25 Major Capital Plan submission to the Ministry is June 30, 2023. The Ministry is seeking submissions for the following major capital programs:

- Seismic Mitigation Program (SMP)
- School Expansion Program (EXP)
- School Replacement Program (REP)
- Rural Districts Program (RDP)
- Food Infrastructure Program (FIP) – Initial submission

The Ministry is seeking submissions for Building Envelope Program (BEP) projects and the deadline for submissions to the Ministry is July 15, 2023.

The deadline for 2024/25 Minor Capital Plan submission to the Ministry is September 30, 2023. The Ministry is seeking submissions for the following minor capital programs:

- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Bus Acquisition Program (BUS)
- Playground Equipment Program (PEP)
- Food Infrastructure Program (FIP)

The proposed major capital projects and building envelope remediation projects to be submitted as part of the Maple Ridge – Pitt Meadows Five-Year Capital Plan 2024/25 are presented in this report. Minor capital projects will be presented to the Board for approval in September 2023.

Strategic Facilities Plan

In order to ensure that future Capital Plan submissions to the Ministry of Education accurately reflect the priorities and needs of the Maple Ridge - Pitt Meadows School District, the comprehensive school district Strategic Facilities Plan was updated in consultation with local First Nations, Métis community, urban Indigenous organizations, education partners, post-secondary institutions, stakeholders, people with diverse lived experiences, the public, and the two municipalities.

The approved school district Strategic Facilities Plan identifies and rationalizes current and future capital requirements for school sites, new schools, and facility upgrades based on building condition, seismic vulnerability, and ongoing maintenance/life cycle costs, as well as new education initiatives.

MAJOR CAPITAL

Seismic Mitigation Program

The seismic risk rating criteria established by Engineers and Geoscientists BC (EGBC) for public schools is as follows:

- **High 1 (H1)** - structures at highest risk of widespread damage or structural failure; not repairable after event. Structural and non-structural upgrades required.
- **High 2 (H2)** - structures at high risk of widespread damage or structural failure; likely not repairable after event. Structural and non-structural upgrades required.
- **High 3 (H3)** - isolated failure to building elements (such as walls) is expected, building likely not repairable after event. Structural and non-structural upgrades required.
- **Medium** - isolated damage to building elements is expected; non-structural elements (such as bookshelves, lighting) are at risk of failure. Non-structural upgrades may be required.
- **Low** - least vulnerable structure; isolated damage may be expected with building probably repairable after event. Non-structural upgrades may be required.

The school district has engaged John Wallace Engineering to conduct seismic rapid assessments (SRA's) to determine the current seismic risk of our facilities. To date twelve schools have been identified as having H1 to H3 classifications. The schools listed below have been included in our Capital Plan.

| Facility/Site | Project Description | Estimated Cost \$ |
|----------------------------|--|---------------------|
| Pitt Meadows Elementary | Seismic Upgrade of 2 blocks H1 -1 block H2 & 1 block H3. To be completed in conjunction with major renovation and building envelope remediation. | \$12,214,955 |
| Maple Ridge Elementary | Seismic Upgrade of 1 block H1 -2 blocks H2 & 1 block H3 | \$11,115,057 |
| Alouette Elementary | Seismic Upgrade 1 block H1- 1 block H2 to be completed in conjunction with BEP. | \$11,133,807 |
| Glenwood Elementary | Seismic Upgrade 1 block H1 | \$7,019,651 |
| Highland Park Elementary | Seismic Upgrade 2 blocks H2- 1 block H3 (to be completed in conjunction with addition) | \$6,884,319 |
| Davie Jones Elementary | Seismic Upgrade 1 block H2- 1 block H3 | \$2,880,494 |
| Harry Hooge Elementary | Seismic Upgrade 1 block H3 this would be done in conjunction with a building addition to increase capacity to 80K/600E | \$1,486,898 |
| Submission Category Total: | | \$52,735,181 |

School Expansion Program

The projected continued increase of enrolment over the next decade confirms the need for elementary school expansion for four schools and the construction of one new school. The total estimated cost for these expansion projects is \$113,632,650 million.

| Facility/Site | Project Description | |
|--------------------------------------|--|----------------------|
| Harry Hooge Elementary | Addition to increase capacity from 465 to 680 (80K/600E) to be completed in conjunction with seismic upgrade | \$16,788,357 |
| Blue Mountain Elementary | Addition to increase capacity from 295 to 680 (80K/600E) | \$35,467,479 |
| Samuel Robertson Technical Secondary | Addition to increase capacity from 600 to 1,300 students | \$61,376,814 |
| Submission Category Total: | | \$113,632,650 |

The Harry Hooge Elementary project was supported to proceed to the business case development phase and the school district is expecting to complete a new business case by December 2023.

School Replacement Program

The following major renovation projects are included in the capital plan:

| Facility/Site | Project Description | Estimated Cost \$ |
|-------------------------|---|----------------------|
| Pitt Meadows Secondary | Replacement | \$121,061,951 |
| Pitt Meadows Elementary | Major renovation to be completed in conjunction with seismic upgrade and building envelope remediation. | \$7,231,214 |
| | Submission Category Total: | \$128,293,166 |

The Pitt Meadows Secondary project was supported to proceed to the business case development phase and the school district is expecting to complete a new business case by September 2023.

Site Acquisition

A proposed school site for an elementary school in the Silver Valley area is included in the capital plan. The size of the proposed site is 3.6 hectares for an estimated cost of \$26,090,000.

| Facility/Site | Project Description | Estimated Cost \$ |
|---------------|---------------------|-------------------|
| Silver Valley | New School Site | \$26,090,000 |

Food Infrastructure Program – Initial Intake

On April 2023, the province announced new funding for the Feeding Futures School Food Programs Fund. As part of that announcement, \$5.0M of new funding per year was for a Food Infrastructure Program (FIP). An initial submission is due by June 30, 2023. For this submission, a review was completed of all school sites, which has informed the following submission request.

| Facility/Site | Project Description | Estimated Cost \$ |
|----------------------------|--|-------------------|
| Riverside Centre | Raise counters in kitchen area to height for older students | \$5,000 |
| Golden Ears Elementary | Washer/dryer for washing kitchen clothes and kids clothing | \$2,500 |
| Pitt Meadows Secondary | Misc. small kitchen appliances to provide fresh food instead of packaged food | \$8,000 |
| Westview Secondary | Replace aged equipment that is end of life and increase capacity of beverage offerings | \$36,000 |
| Samuel Robertson Technical | Small appliances and refrigerators for misc. educational space | \$6,500 |
| Garibaldi Secondary | Replace aged infrastructure and equipment that is end of life and increase capacity of kitchen line and food offerings | \$145,000 |
| | Submission Category Total: | \$203,000 |

Building Envelope Program

Design work has been approved for Fairview Elementary, the updated BECA has been completed and the estimated cost determined. This project is included in the capital plan. Also included in this section are building envelope remediation projects at: Pitt Meadows Elementary and Alouette Elementary.

| Facility/Site | Project Description | Estimated Cost \$ |
|-------------------------|---|--------------------|
| Fairview Elementary | Building envelope upgrade 1987 & 89 additions | \$1,513,336 |
| Alouette Elementary | Building envelope upgrade 1992 & 93 additions | \$856,680 |
| Pitt Meadows Elementary | Building envelope remediation | \$543,290 |
| | Submission Category Total: | \$2,913,306 |

RECOMMENDATION

THAT the Board approve the Major Capital Program, the Food Infrastructure Program and the Building Envelope Program projects for the Five-Year Capital Plan 2024/25 for submission to the Ministry of Education and Child Care.



ITEM 7

To: **Board of Education**

From: Board Policy Development Committee

Re: **POLICY UPDATES**

Date: June 21, 2023
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

The Board Policy Development Committee (the "Committee") has followed the appropriate consultation requirements as outlined within Policy 2500.

Feedback received has been reviewed by the Committee and a revised Policy 10540: Financial or In-Kind Contributions was prepared.

The Committee is recommending that the Board approve the following policy:

- Policy 10540: Financial or In-Kind Contributions (Attachment A)

RECOMMENDATION:

THAT the Board approve the policy 10540: Financial or In-Kind Contributions.

**SD 42 POLICY: 10540****FINANCIAL OR IN-KIND CONTRIBUTIONS**

Philosophy

The Board of Education ("the Board") is committed to responsible stewardship of financial resources and ensuring that its financial and in-kind contributions align with its core functions. This policy will guide the Board's decision-making process and ensure that all requests for financial or in-kind contributions are reviewed in a fair and consistent manner.

Authority

The Board assigns the responsibility for the implementation of this policy to the Secretary Treasurer and authorizes the Secretary Treasurer to establish procedures that will guide the implementation of this policy.

Guiding Principles

The following principles will guide decision-making with regards to financial and in-kind contributions:

1. The Board will only provide financial or in-kind support to initiatives that are directly related to the core functions of the School District, which includes providing quality education to its students, supporting the professional development of its staff, and enhancing the learning environment.
2. The Board will not provide financial or in-kind support to any causes that fall outside its mandate or authority, even if such activities are deemed worthwhile by some members of the community.
3. The Board will not consider any requests for financial or in-kind contributions from organizations that are not directly connected with or contributing to the function of the School District.
4. The Board may provide financial or in-kind support to initiatives that are initiated by external organizations, as long as they are directly related to the core functions of the School District and align with its strategic priorities.
5. The Board will review all requests for financial or in-kind contributions on a case-by-case basis, taking into consideration the potential impact on the School District's resources and its ability to fulfill its core functions.

**ITEM 8**

To: **Board of Education**

From: Elaine Yamamoto
Board Chairperson

Re: **ACCESSIBILITY ADVISORY
COMMITTEE**

Date: June 21, 2023
(Public Board Meeting)

Information

BACKGROUND/RATIONALE:

The [Accessible British Columbia Act](#) came into effect June 17, 2021. Initially, the requirements within this Act applied only to core provincial government operations. On April 24, 2022, the Accessible British Columbia Regulation was passed which identified school districts as prescribed organizations for implementation of the requirements set out in the Act effective September 1, 2023.

The Accessibility Advisory Committee Terms of Reference (Attachment A) have been developed in alignment with the requirements as set out in the Act. The Committee serves as an advisory to district leadership staff. The purpose, responsibilities, composition, and meeting details are as set out in the Terms of Reference.

The trustee representative for this committee, as appointed by the Board Chairperson, is Kim Dumore and the alternate is Pascale Shaw.

RECOMMENDATION:

THAT the Board receive for information the Accessibility Advisory Committee Terms of Reference and trustee representatives appointment.

Attachment

Accessibility Advisory Committee – Terms of Reference

Purpose

The Accessibility Advisory Committee ("the committee") is established pursuant to the requirements outlined in the Accessible British Columbia Act. The role of the committee is to serve as an advisory and not as a decision-making body.

Accessibility Advisory Committee Responsibilities

- Assist the school district to identify barriers to individuals in or interacting with the organization;
- Advise the school district on how to remove and prevent barriers to individuals in or interacting with the school district; and
- Advise the school district on the development, implementation, review and updating of an accessibility plan.

Accessibility Advisory Committee Composition

In accordance with the Accessible British Columbia Act, the committee must, to the extent possible, have members who are selected in accordance with the following goals:

- (a) at least half of the members are
 - (i) persons with disabilities, or
 - (ii) individuals who support, or are from organizations that support, persons with disabilities;
- (b) the members described in paragraph (a) reflect the diversity of persons with disabilities in British Columbia;
- (c) at least one of the members is an Indigenous person;
- (d) the committee reflects the diversity of persons in British Columbia.

Chairperson: Appointed by Superintendent of Schools

Members:

- Deputy Superintendent
- Director, Learning Services
- Director, Human Resources
- Director, Facilities
- Principal, Safe and Caring Schools
- Manager, Health and Safety
- 1 Trustee Representative
- 1 MRTA
- 1 MRPVPA
- 1 CUPE
- 1 Student Voice
- 1 DPAC

Frequency of Committee Meetings:

The committee shall meet at least four times per year and additional special meetings may be called if required.

Minutes

Minutes of recommendations made by the committee shall be kept by the Chairperson and submitted to the Secretary Treasurer after each meeting. Such minutes are to record recommendations made by the committee but not the contents of speeches.

Verbal reports made by committee members, shall not be recorded in the minutes of the committee meetings unless the committee makes a recommendation as a result of such reports.

A copy of the committee meeting minutes shall be provided to the Board of Education.

To: **Board of Education**

From: Harry Dhillon
Superintendent of Schools

Re: **FRAMEWORK FOR ENHANCED
STUDENT LEARNING PEER REVIEW
REPORT**

Date: June 21, 2023
(Public Board Meeting)

Information

BACKGROUND/RATIONALE:

On May 6, 2020, the Ministry of Education enacted the Framework for Enhancement of Student Learning policy which requires Boards of Education to set, create and maintain a strategic plan, annually report on student outcomes and put systems in place to continuously improve the educational outcomes for all students and improve equity for Indigenous students, children and youth in care, and students with disabilities or diverse abilities.

Further to the policy on the Framework for Enhancing Student Learning, the Enhancing Student Learning Reporting Order (Ministerial Order) came into effect September 1, 2020. In School District No. 42 this annual report is titled the *Supporting All Learners: Enhancing Student Learning Report*.

For the 2022/23 school year, the Ministry of Education and Child Care selected twelve school districts to participate in their peer review process based on a four-year review cycle. The Ministry coordinated peer review team visited our school district on April 13 and 14, 2023. Our district team included district education leadership staff, secretary treasurer and board chairperson.

The peer review was structured on a focused conversation model in the areas of Data and Evidence, Strategic Engagement, and Alignment. The Framework for Enhancing Student Learning Peer Review Report (Attachment A) includes an outline on the format, the composition of the Ministry's review team, and consensus-based reflections/statements in the three pre-determined focus areas.

RECOMMENDATION:

THAT the Board receive for information the Framework for Enhancing Student Learning Peer Review Report.

Attachment

SD 42 – Maple Ridge-Pitt Meadows Peer Review Consensus

This report summarizes the outcomes for Maple Ridge-Pitt Meadows school district's focused conversation with the peer review team about continuous improvement. Sector volunteers and the school district team co-developed strengths and considerations in three focus areas. The peer review teams consisted of members from the following associations:

- British Columbia School Trustees Association (BCSTA)
- BC Schools Superintendents Association (BCSSA)
- Metis Nation British Columbia (MNBC)
- B.C. Principals' & Vice Principals' Association (BCPVPA)

Due to scheduling, a BC Association of School Business Officials (BCASBO) representative was absent from this peer review team.

School District No. 42 meets the learning needs of approximately 16,000 students of all ages in Maple Ridge and Pitt Meadows. The school district is located on the unceded and traditional territories of Katzie First Nation and Kwantlen First Nation.

Approximately 1,400 Indigenous students, 40 children in youth and care, and 2,830 students with disabilities or diverse abilities attend Maple Ridge – Pitt Meadows schools.

Consensus Focus Areas:

Focus Area 1 – Data and Evidence Consensus

Reviewed, analyzed, and interpreted classroom, school, district, and provincial data (including the Framework required data set) to illuminate emerging areas of need and inequities of student learning outcomes and to determine progress being made.

Strength: The Supporting All Learners report includes extensive classroom level data that allows tracking of cohorts and subcategories over time to ensure interventions are in place for students. Additionally, the district undertakes a detailed process for the analysis of available data as reflected in the Supporting All Learners report.

Evidence: As demonstrated visually and in analysis across all data sets of the report, the district breaks out data on discrete populations to the extent that meaningful data is available.

Consideration: Further refinement of the Children in Care data sets is required. There is a need to capture more up-to-date and fulsome information to inform responses and alignment. This is important data to be built out for this equity deserving group of students.

Evidence: Existing data for the Children in Care group is incomplete; more complete and up-to-date data would be more useful in formulating timely responses when thoughtfully and purposefully analyzed.

Consideration: There is broad commitment and a reliance on BC Performance Standards based assessment by teachers in the areas of reading, writing and numeracy. There is a curiosity about how the updated Performance standards for Literacy and Numeracy may be used for this purpose.

Evidence: Once available, a review of the Updated BC Performance Standards will be undertaken.

Focus Area 2 – Strategic Engagement Consensus

Activated an effective Strategic Engagement process, with a priority on engaging Indigenous peoples and communities, First Nation communities, and other equity seeking groups.

Strength: The school district has an inclusive, thoughtful, and comprehensive approach to best ensure that voices are heard. Meaningful engagement with partners, students, staff is a growing strength.

Evidence: Examples include the Deepening Indigenous Education and Equity report, the strategic facilities plan, the IT strategic plan, the school growth plans, and the student forums.

Strength: Student voice is shared in a variety of ways which includes survey data and student forums. At a recent forum, the district shared students' input with other students for further feedback and reflection. This was done with a safe adult (member of staff sharing back) and a trained counselor present.

Evidence: YDI, MDI, student learning survey, student forum, Aboriginal Education student forum, and community events. District's preferred methodology is to employ both quantitative and qualitative approaches.

Consideration: An area of further consideration might be to explore how student voice is meaningfully and actively engaged at the school and classroom level.

Evidence: The district doesn't necessarily have evidence of this, and it is something to consider as this "street level" data is of importance at the classroom and school level. The evidence currently shows reliance on survey data and event/project specific forums.

Focus Area 3 – Alignment Consensus

Adjusted their District Operational Plans to align with their student learning goal(s) as articulated within the Board's Strategic Plan.

Strength: Alignment is a strategic priority as documented in the strategic plan. There is recognition of and an appreciation that this shared responsibility goes beyond the values of the board and is represented at all levels of staff and school community (from families to community partners to rights holders).

Evidence: A review of school growth plans, operational plans, budget priorities, and the strategic priorities/goals demonstrates a strength in alignment while not quashing innovation and risk-taking.

Strength: The annual planning process is well established across schools and district level departments.

Evidence: School growth plans are posted on school websites; the Aboriginal Education department and the StrongStart program also engage in the growth planning process. Multi-year operational plans are prepared and published as part of the strategic plan for the board, education, business operations, IT and human resources.

Consideration: In 2023, an equity goal was added within the board's strategic plan. How will the school district best ensure that the newly added equity goal is authentically integrated across the district planning processes and that there is continued focus on building a shared sense of responsibility?

Evidence: A review of current growth plans, operational plans and the preliminary budget for 2023/24 demonstrates how these processes have informed and influenced the updating of the board's strategic plan with the addition of equity as a priority. Following our strategic planning cycle, it is expected that the prioritization of equity and related goals will inform/influence updates in the coming school year to school growth plans, departmental operational plans and budget planning.

Consideration: An area of further consideration might be to pick specific recommendations from the Deepening Indigenous Education and Equity that need to be considered in alignment with the new equity goal.

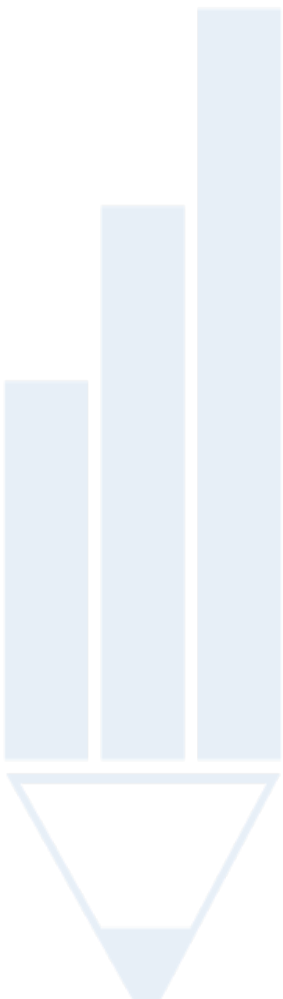
Evidence: Qualitative & quantitative measures as a part of the planning cycle include forums, family events, graduation rates, literacy & numeracy rates.

District to answer

District Commitment

How will the feedback from the Peer Review affect your strategic and actions plans in the future?

As a school district we are committed to the principle of continuous improvement. We see that a shared sense of responsibility is critical to this principle. Our approach to continuous improvement is embedded in our strategic planning structures and processes – this peer review process has been affirming of our approach and commitment.



To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan

Re: **TRUSTEES' REMUNERATION**

Date: June 21, 2023
(Public Board Meeting)

Information

BACKGROUND/RATIONALE:

In accordance with Board Policy: 2920 Trustees' Remuneration and associated procedures trustee remuneration may be adjusted for a cost of living adjustment on July 1st each year, based on the Metro Vancouver Consumer Price Index (CPI) differential comparing annual average indexes of the previous two years. The cost of living adjustment will be rounded to the nearest \$100.

On May 18, 2022, the Board approved that for the period 2022 to 2026 trustee remuneration be adjusted on an annual basis effective on July 1 each year based on the Metro Vancouver Consumer Price Index differential for the prior year.

| Trustees' Remuneration | |
|-----------------------------|---------------|
| 2022/23 Remuneration | 28,200 |
| CPI Vancouver 2022 6.8% | 1,900 |
| 2023/24 Remuneration | 30,100 |

In recognition of the added responsibilities of their respective roles the remuneration paid to the Chairperson is set at \$3,000 per annum above the base rate and for the Vice-Chairperson is set at \$1,500 per annum above the base rate.

| | 2023/24 |
|-------------------------|---------------------|
| | Remuneration |
| <i>Trustees'</i> | \$ 30,100 |
| <i>Vice-Chairperson</i> | \$ 31,600 |
| <i>Chairperson</i> | \$ 33,100 |

In addition to the base remuneration, all trustees will continue to receive an annual automobile allowance for in district travel of \$750.

RECOMMENDATION:

THAT the Board receive trustees' remuneration for 2023/24 for information.



ITEM 11

To: **Board of Education**

From: Aboriginal Education Advisory
Committee

Re: **RECEIVE MINUTES OF MEETING**

Date: June 21, 2023
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the June 6, 2023, Minutes of the Aboriginal Education Advisory Committee, for information.



SD42 Aboriginal Education Advisory Committee

June 6, 2023 Meeting Minutes

| Community Partners | School District 42 |
|--|--|
| Katzie First Nation David Kenworthy – Education Councilor Shannon Adams – Education Coordinator Kwantlen First Nation Donna Leon – Education Coordinator Carrie Mitchell – Education Coordinator Fraser River Indigenous Society Ginna Berg – Executive Director Golden Ears Metis Society Lisa Shepherd – Vice President | Sr Team and PVPs <input checked="" type="checkbox"/> Harry Dhillon – Superintendent Cheryl Schwarz – Assistant Superintendent <input checked="" type="checkbox"/> Cathryn Blanco – Principal <input checked="" type="checkbox"/> Laura Brandon - Principal Kirsten Urdahl-Serr – Principal AbEd <input checked="" type="checkbox"/> Kathleen Anderson – Vice Principal AbEd |
| | Aboriginal Education Staff Teachers – Nadine McSpadden, Ali Chubaty, <input checked="" type="checkbox"/> Michelle Chabot, <input checked="" type="checkbox"/> Jessica Knott, <input checked="" type="checkbox"/> Lara Cooley, Alison Garneau, <input checked="" type="checkbox"/> Jocelyn McIntosh Support Workers – <input checked="" type="checkbox"/> Katrina Haintz, Billie Seneviratne |
| | Parents Leah Meunier – Katzie First Nation |
| Board of Education <input checked="" type="checkbox"/> Elaine Yamamoto <input checked="" type="checkbox"/> Katie Sullivan | Guests <input checked="" type="checkbox"/> Louie Giroto – Director of Facilities <input checked="" type="checkbox"/> Station One Architects: Jessica Stark, Jordan Stearne |

Discussion:

1. Good News – Spring Activities

- Staff Retreat at Loon Lake April 11-12
- ɔ̃səqənelə Legacy Project
- Environmental school Legacy Project
- Developing Indigenous Ways of Knowing – 4 sessions for 2022-23
- Grade 7 day at Kwantlen May 5th
- Walk her Walk – to raise awareness of MMIWG

2. Eric Langton: Design Overview and Discussion – Station One Architects

3. Deepening Indigenous Education and Equity: Year 1 review – Kathleen Anderson
4. Proposed AbEd Advisory Meeting dates for 2023-24
 - a. September 12, 2023 (consultation – accumulated surplus)
 - b. November 7, 2023
 - c. February 27, 2024
 - d. March 26, 2024 (budget consultation)
 - e. April 16, 2024 (proposed preliminary budget)
 - f. June 4, 2024 – Equity Year 2
5. June 20 Family Event
6. Review of Policy 10540: Financial or In-Kind Contributions – Harry Dhillon



To: **Board of Education**

From: Trustee
Elaine Yamamoto

Re: **ENGLISH LANGUAGE LEARNERS
CONSORTIUM**

Date: June 21, 2023
(Public Board Meeting)

Information

Date of Meeting: May 24, 2023

Items discussed:

The English Language Learners (“ELL”) Consortium advocates for ELL learners in school districts across the province. District members of the Consortium represent approximately 80% of all ELL learners in the province.

The Consortium advocates for:

- Dedicated, ongoing support for ELL students, particularly at the secondary level;
- Federal IRCC funding for currently ineligible students;
- Addition of ELL students to the vulnerable students list;
- Extension of the 5-year cap on language learning funding where necessary; and
- Adequate time to complete annual language assessments and paperwork to comply with the 1701 deadline
- Augmented SWIS services for newcomers

At this meeting members reported on the various approaches they are taking to support the increasing number of newcomer students and families in their district. The Consortium has created an advocacy letter to member districts asking for additional SWIS support from the federal government.

SD42 staff are represented by Vice Principal, Diane Wadden.

Date of next meetings:

- Wednesday, October 4, 2023
- Wednesday, January 10, 2024
- Wednesday, March 6, 2024
- Wednesday, May 22, 2024



To: **Board of Education**

From: Trustee
Kim Dumore

Re: **RIDGE MEADOWS OVERDOSE
COMMUNITY ACTION TEAM**

Date: June 21, 2023
(Public Board Meeting)

Information

Date of Meeting: June 9, 2023

Presentations: Tailgate Toolbox Presentation - Greg Hemminger

The Tailgate Toolbox is a substance resource toolbox created specifically for people in the trades. It is custom curated for each community and its resources. As a disproportionate number of males in trades die of overdoses, the toolbox was created to travel to job sites and connect with folks at the job site.

Link: <https://www.vicabc.ca/advocacy/tailgate-toolkit-project>

Updates:

- The Coroner's Report highlighted that 6.9 people die daily due to the toxic drug crisis; 84% in private residences and 16% outside.
- Storm's first Show and Shine is scheduled for June 17, 2023, at the Ridge Church. This event aims to bring awareness to the disproportionate number of males dying from the overdose crisis.
- The Hub at the Ridge Church will be opening Monday to Friday, 9:30-2:30. They are also purchasing a van to support outreach in the community.
- Good news that the letter that STORM supported has created a positive outcome with implementing a youth safe space in Maple Ridge coming this fall.

Date of next meeting: July 14, 2023

**ITEM 14**

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan

Re: **QUESTION PERIOD**

Date: June 21, 2023
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QUESTION PERIOD – *Question period will be restricted to questions only – statements and debate will not be permitted. Questions, with the exception of Trustee questions, will be limited to one question per person. Members of the public can submit questions for the board by emailing them to board@sd42.ca by no later than 5:30 pm on June 21, 2023. The email subject line should read: QUESTION PERIOD. All questions received before the start of the question period will be answered in the order they are received. This agenda item has a time limit of 10 minutes; extension is at the discretion of the board.*

**ITEM 15****RECORD**

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

April 26, 2023, Closed

Call to Order
Motion of Exclusion
Approval of Agenda
Approval of Minutes
Superintendent Information Items
Secretary Treasurer Information Item
Board Committees
Adjournment

Meeting called to order at 2:42 p.m.
Approved
Approved as circulated
Approved as circulated
Received
Received
Received
Meeting adjourned at 3:32 p.m.