



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Tuesday, June 19, 2018 (6:00 PM)
Board Room, District Education Office**

IN ATTENDANCE:

BOARD MEMBERS:

Chairperson – Susan Carr
Trustee – Korleen Carreras
Trustee – Eleanor Palis
Trustee – Dave Rempel

STAFF:

Superintendent – Sylvia Russell
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Harry Dhillon
Executive Coordinator – Karen Yoxall
Communications Specialist – Justin Beddall

ABSENT:

Trustee – Ken Clarkson
Trustee – Mike Murray

A. OPENING PROCEDURES

1. Call to Order

The meeting was called to order at 6:00 p.m. The Chairperson welcomed and thanked everyone for attending. The Chairperson acknowledged that this meeting is taking place on the traditional territory of Katzie First Nation and Kwantlen First Nation.

2. Correspondence

Moved/Seconded

- C. Zacharuk, President & CEO, Public Sector Employers' Council Secretariat

THAT the Board receive the correspondence for information.

CARRIED

3. Approval of Agenda

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

4. Invitation for Public Input to matters on the Agenda

B. APPROVAL OF MINUTES

1. May 16, 2018

Moved/Seconded

THAT the Minutes of the May 16, 2018 Public Board meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

1. Aboriginal Education

Moved/Seconded

Diane Graves presented information on the district's Aboriginal Education program including the improvement in the graduation rate for Aboriginal students (83.5% for 2016-17), the work of the Aboriginal Education Assistant and the summer reading club.

THAT the Board receive the presentation on Aboriginal Education by Diane Graves, Principal, Aboriginal Education for information.

CARRIED

D. DELEGATIONS

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer

a) Eligible School Sites Proposal

Moved/Seconded

The Secretary Treasurer reported that the Eligible School Sites Proposal is a required component of the capital plan submission. The report estimates the number of eligible school sites required for the School District including approximate number, location and cost of school sites proposed to be included in the 2019/20 Capital Plan.

THAT the Board approve the following eligible school sites proposal:

WHEREAS the Board of Education of School District No.42 (Maple Ridge – Pitt Meadows) has consulted with the City of Maple Ridge and the City of Pitt Meadows on these matters;

IT IS RESOLVED THAT:

1. Based on information from local government, the Board of Education of School District No.42 estimates there will be approximately 7,200 new development units constructed in the School District over the next 10 years, as presented in Schedule 'A';
2. These 7,200 new development units will be home to an estimated 1,650 school age children, as presented in Schedule 'A';
3. The School Board expects two (2) new school sites over the ten-year period, will be required as the result of this growth in the school district. The site acquisitions will be generally located as presented in Schedule 'B';

4. According to Ministry of Education site standards, the School Board expects that the eligible school sites will require a total acquisition of 6.66 hectares (16.49 acres) of land, as presented in Schedule 'B'. These sites should be purchased within ten years and, at current serviced land costs, the land will cost approximately \$18.443 million.
5. That the Eligible School Sites Proposal as adjusted be incorporated in the 2019/20 Capital Plan, and submitted to the Ministry of Education.

CARRIED

- b) 2019/20 Capital Plan

Moved/Seconded

The Secretary Treasurer reported that on March 26, 2018 the Ministry of Education issued the 2019/20 Capital Plan Instructions which require the submission of Capital Plans to the Ministry by June 30, 2018.

The Secretary Treasurer reported that the 2019/20 Capital Plan lists projects for the fiscal years 2019/20 to 2023/24. The Secretary Treasurer reviewed submissions for the following programs: Seismic Mitigation Program, School Expansion Program, Major Renovation, Building Envelope Program, School Enhancement Program, Carbon Neutral Capital Program and Playgrounds Equipment Program.

THAT the Board approve the 2019/20 Capital Plan for submission to the Ministry of Education.

CARRIED

- c) 2018/19 Preliminary Budget Bylaw

Moved/Seconded

The Secretary Treasurer reported that on April 25, 2018 the Board approved the preliminary operating budget balancing proposals as outlined in the Preliminary Budget 2018/19 for implementation and incorporation in the Board's Budget Bylaw for 2018/19.

The Secretary Treasurer further reported that on June 15, 2018 the Ministry of Education announced the Classroom Enhancement Fund grants. For 2018/19 the school district will receive a grant of \$819,162 which is \$782,841 lower than the funding requested by the school district. The grant will be recalculated in the fall to cover the actual FTE required to meet collective agreement language and estimated remedy costs.

1. THAT the Board approve the appropriation of \$232,324 of 2017/18 operating surplus to assist with funding the 2018/19 operating budget.
2. THAT the Annual Budget Bylaw of the Board for the Fiscal year 2018/19 be given three (3) readings at this meeting. (vote must be unanimous)
3. THAT the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) 2018/19 Annual Budget Bylaw in the amount of \$176,716,012 be:

Read a first time on the 19th day of June, 2018;

Read a second time on the 19th day of June, 2018;

Read a third time, passed and adopted on the 19th day of June, 2018.

CARRIED

4. Board Committees

- a) Budget
- b) Finance

i. Third Quarter Financial Statements**Moved/Seconded**

The Secretary Treasurer presented the Third Quarter Financial Statements ended March 31, 2018 reporting that the school district is projecting a net operating surplus of \$2.44 million dollars for the 2017/18 amended operating budget which will be used to fund the following:

| | (\$ millions) |
|--|---------------|
| <i>Elementary and Secondary Learning Resources 2017/18</i> | \$0.40 |
| <i>Exempt Staff Compensation Deferred to 2018/19</i> | \$0.15 |
| <i>Energy Management Plan 2018/19</i> | \$0.11 |
| <i>Contingency Reserve Operating 2018/19</i> | \$0.36 |
| <i>Contingency Reserve Local Capital 2018/19</i> | \$1.42 |
| TOTAL | \$2.44 |

THAT the Board approve the financial statements for the quarter ended March 31, 2018.

And Further;

THAT the Board approve the following:

- the transfer of all available operating surplus, currently estimated at \$1.42 million, to contingency reserve – local capital;
- the allocation of \$0.40 million to fund elementary and secondary learning resources;
- the appropriation of \$0.36 million as operating contingency reserve;
- the appropriation of \$0.15 million to fund exempt salary increases deferred to 2018/19.

CARRIED

- c) Facilities Planning
- d) Board Policy Development

i. Policy 9611: Child Protection**Moved/Seconded**

The Secretary Treasurer reported that no feedback had been received. Procedures associated with Policy 9611: Child Protection will be determined after consultation with the Ministry of Child and Family Development and other appropriate agencies.

THAT the Board approve Policy 9611: Child Protection

And Further;

THAT the Board rescind Policy JHFE: Reporting of Suspected Child Abuse.

CARRIED

- e) Education
 - i. Refrigeration Mechanic Program

Moved/Seconded

The Assistant Superintendent reported that in an effort to diversify the trades training program options the school district is proposing to enter into an agreement with the Joint Apprenticeship Refrigeration Training School (JARTS) to offer a refrigeration mechanic program.

The course runs for 19 weeks commencing September 2018 and will take place at the JARTS training site in Surrey. Students will be responsible for their own transportation and will be required to complete all other required coursework before or after the program. Only students who are in a position to graduate or who have already graduated will be eligible to take the program. There will be 2 seats available for SD42 students with the possibility of more if the other participating school districts are unable to fill their seats.

THAT the Board approve the Refrigeration Mechanic program provided by the Joint Apprenticeship Training School.

CARRIED

- f) Aboriginal Education
- g) Roundtable with Partners

G. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools

- a) Superintendents Update

Moved/Seconded

The Superintendent reported on school and district activities.

THAT the Board receive the Superintendent's Verbal Update, for information.

CARRIED

3. Secretary Treasurer
4. Board Committees & Advisory Committee Reports
 - a) Budget
 - b) Finance
 - c) Facilities Planning
 - d) Board Policy Development
 - e) Education
 - f) Inclusive Education
 - g) Aboriginal Education
 - h) Round Table with Partner Groups

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

BC School Trustees Association

Trustee Carreras reported on her attendance at the recent Professional Learning Committee meeting.

District Parent Advisory Council

Trustee Carr reported that there was a presentation by Alouette Addiction Services "Your Kids & Drugs - A Forum for Parents".

Maple Ridge-Pitt Meadows Arts Council

Trustee Rempel reported that fund raising, scholarships and updates from the Executive Director were some of the items discussed.

Good News Items

Trustee Rempel reported that a Grade 5 Kanaka Creek student is donating a bead-work art project to his bird sanctuary, Trustee Carreras attended a youth art exhibit in Pitt Meadows and Trustee Palis presented on financial literacy to Pitt Meadows students.

The Board recognized Trustee Palis for 10 years of service as a trustee.

L. QUESTION PERIOD

M. OTHER BUSINESS

N. ADJOURNMENT

Moved/Seconded

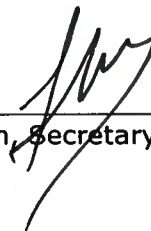
THAT the Board adjourn the meeting.

CARRIED

The Public Board meeting adjourned at 7:51 p.m.



Susan Carr, Chairperson



Flavia Coughlan, Secretary Treasurer