

Wednesday, June 16, 2021

Time: 6:00 p.m.

"The visionary starts with a clean sheet of paper, and re-imagines the world." Malcolm Gladwell

A G E N D A

A. OPENING PROCEDURES

ITEM 1

1. Call to Order
2. Electronic Board Meeting Procedures
3. Correspondence
 - S. Higginson, President, BC School Trustees Association
 - M. Nyikes, Director, Capital Management Branch, Ministry of Education
 - T. Dunford, Chairperson, School District No. 63 (Saanich)
4. Approval of Agenda
5. Invitation for Public Input to matters on the Agenda - *Members of the public can provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30 pm on June 16, 2021. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.*

B. APPROVAL OF MINUTES

1. May 19, 2021 ITEM 2

C. PRESENTATIONS - *Individuals and groups invited by the Board to make presentations. Time limits for individual presentations will be established to allow all speakers to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

1. Literacy ITEM 3

D. DELEGATIONS - *Registered delegations can make presentations to the Board. Time limits for individual delegations will be established to allow all registered delegations to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools
 - a) Amendment to 2021/22 District School Calendar ITEM 4
 - b) School Fees Schedule and Specialty Academy Fees Schedule 2021/22 ITEM 5
 - c) Strategic Plan Update ITEM 6
3. Secretary Treasurer
 - a) 2021/22 Capital Plan Bylaw ITEM 7
 - b) 2022/23 Capital Plan ITEM 8
 - c) Strategic Facilities Review ITEM 9

d) 2021/22 Preliminary Budget Bylaw ITEM 10

4. Board Committees

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development

i. Policy Review Update ITEM 11

- e) Education
- f) Aboriginal Education

G. INFORMATION ITEMS

- 1. Chairperson
- 2. Superintendent of Schools

a) Superintendent's Update ITEM 12

3. Secretary Treasurer

a) Trustees' Remuneration ITEM 13

4. Board Committees & Advisory Committee Reports

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

- 1. City of Maple Ridge Strategic Transportation Plan ITEM 14

I. TRUSTEE REPORTS

- 1. BC School Trustees Association
 - a) Professional Learning Committee ITEM 15
- 2. District Parent Advisory Council ITEM 16
- 3. Municipal Advisory Committee on Accessibility and Inclusion ITEM 17
- 4. Maple Ridge-Pitt Meadows Arts Council ITEM 18
- 5. City of Maple Ridge Transportation Advisory ITEM 19
- 6. Ridge Meadows Overdose Community Action Table ITEM 20
- 7. Youth Planning Table ITEM 21
- 8. English Language Learners Consortium ITEM 22
- 9. City of Maple Ridge Parks, Recreation and Culture ITEM 23
- 10. Pitt Meadows Community Support Select Committee ITEM 24

11. Good News Items

J. QUESTION PERIOD – *Question period will be restricted to questions only –statements and debate will not be permitted. Questions, with the exception of Trustee questions, will be limited to one question per person. Members of the public can submit questions for the board by emailing them to board@sd42.ca prior to the start of question period. The email subject line should read: QUESTION PERIOD. All questions received before the start of the question period will be answered in the order they are received. This agenda item has a time limit of 10 minutes; extension is at the discretion of the board.*

K. OTHER BUSINESS

1. Public Disclosure of Closed Meeting Business

ITEM 25

L. ADJOURNMENT

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **OPENING PROCEDURES**

Date: June 16, 2021
(Public Board Meeting)

Decision

1. CALL TO ORDER

We would like to acknowledge that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. We welcome and recognize all of our First Nations, Métis, and Inuit students and families in our schools and community. We welcome and recognize the many different cultures that are represented in our schools and community.

2. ELECTRONIC BOARD MEETING PROCEDURES

For purposes of determining a quorum, at the start of an electronic meeting or during an electronic meeting, the Chairperson shall count as present any trustees who are connected to the meeting by electronic means.

In the absence of pre-circulated material, the Board Chairperson and Officers of the Board as required, shall brief the meeting regarding the matter, or matters before it and shall read the resolution requiring Board consideration and voting.

Voting shall occur by each Trustee identifying themselves and indicating their vote either for or against the resolution.

3. CORRESPONDENCE

- S. Higginson, President, BC School Trustees Association
- M. Nyikes, Director, Capital Management Branch, Ministry of Education
- T. Dunford, Chairperson, School District No. 63 (Saanich)

RECOMMENDATION:

THAT the Board receive all correspondence, for information.

Attachments

4. APPROVAL OF AGENDA

RECOMMENDATION:

THAT the Agenda be approved as circulated.

5. INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA - Members of the public can provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30 p.m. on June 16, 2021. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.



British Columbia
School Trustees
Association

May 25, 2021

The Honourable Adrian Dix

Minister of Health

PO Box 9050 Stn Prov Govt

Victoria, B.C. V8W 9E2

Dear Minister Dix,

Subject: BCSTA Annual General Meeting Motions

Member boards of the British Columbia School Trustees Association come together annually to debate a variety of motions, setting our priorities for the year ahead. In April our members passed the following motions that we would like to bring to your attention.

“That BCSTA advocate to the Ministries of Health, Mental Health and Addictions, and Children and Family Development to accelerate implementation of the Pathway to Hope integrated mental health and substance use care plan by increasing sustained and targeted funding for additional school and integrated counsellors and other supports that contribute to mental health to deliver mental health care in school settings.”

“That BCSTA advocate to the Ministry of Health, Ministry of Children and Family Development, and Ministry of Education to reduce wait times for assessments for children who have been identified with neurodiversity such as Autism Spectrum Disorder, Attention Deficit Hyperactivity Disorder, Fetal Alcohol Spectrum Disorder, and Sensory Processing Disorder in the public education system.”

Please find enclosed additional details on the motions, including rationale put forward by the motion sponsors.

We look forward to discussing these objectives with you and thank you for taking the time to review and consider the needs of B.C.’s boards of education and the students they serve.

Sincerely,

Stephanie Higginson

President

British Columbia School Trustees Association

Motion: A202116, A202118

Enclosure: BCSTA AGM 2021 motions with rationale

CC: Ministry of Education
Stephen Brown, Deputy Minister, Ministry of Health
BCSTA member boards of education

16. Mental Health Funding for Counsellors in Schools

Motion #:	16 : A202116	Sponsor:	SD 46 (Sunshine Coast)
Meeting:		Action:	<i>not specified</i>
Category:		Outcome:	<i>not specified</i>
Disposition:	Carried as amended		

Motion as Adopted:

BE IT RESOLVED:

That BCSTA advocate to the Ministries of Health, Mental Health and Addictions, and Children and Family Development to accelerate implementation of the Pathway to Hope integrated mental health and substance use care plan by increasing sustained and targeted funding for additional school and integrated counsellors and other supports that contribute to mental health to deliver mental health care in school settings.

Rationale:

School districts are increasingly using education dollars to respond to health issues. As school districts are increasingly expected to support child and youth mental health, we also must be provided with additional supports and financial resources to address this increased need.

The government's *Pathway to Hope* includes four sets of priority actions for the next three years, including improved wellness for children, youth and young adults. Given the impact of COVID-19 on mental health in children and youth, it is necessary to accelerate this plan and increase funding for mental health services in schools.

This motion advocates for the BCSTA motion Funding for Mental Health and Wellness Initiatives for Districts.

Reference(s):

- [Government of BC, A Pathway to Hope: A roadmap for making mental health and additions care better for people in British Columbia](#)
- [BCSTA 2019 AGM 2019 Motion 9: Funding for Mental Health and Wellness Initiatives for Districts](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Policy Statements 4.2.2P (Health-Promoting Schools), 4.2.3P (Preventative Health Care Programs) and 4.2.4P (Substance Misuse Prevention).

18. Wait Times for Assessment

Motion #: 18 : A202118

Meeting:

Category:

Disposition: Carried

Sponsor: SD 60 (Peace River North)

Action: *not specified*

Outcome: *not specified*

Motion as Adopted:

BE IT RESOLVED:

That BCSTA advocate to the Ministry of Health, Ministry of Children and Family Development, and Ministry of Education to reduce wait times for assessments for children who have been identified with neurodiversity such as Autism Spectrum Disorder, Attention Deficit Hyperactivity Disorder, Fetal Alcohol Spectrum Disorder, and Sensory Processing Disorder in the public education system.

Rationale:

This motion is needed because wait times for neurodiverse assessments continue to be a barrier for appropriate intervention and support for our students. For example, in BC as of February 9, 2021, the wait time for an Autism Spectrum Disorder (ASD) assessment is 77.7 weeks from the time of referral. According to Northern Health, as of March 11, 2021, the provincial average wait time for a Complex Developmental Behavioural Conditions (CDBC) assessment is 69 weeks and the average wait time for a CDBC assessment in Northern Health is 87 weeks. Parents in the northern region can seek private assessments at significant cost to them through clinics in the lower mainland and one in the Okanagan. There continue to be capacity challenges in the availability of professionals to assess these children in a timely fashion. In order for these children to have the best outcomes, early assessment, diagnosis and intervention is vital. These assessments are necessary to address inequity in the public education system, access to appropriate interventions and quality education.

Reference(s):

- [Provincial Health Services Authority – BC Autism Assessment Network](#)
- [BCSTA 2018 AGM Motion 19: Funding for Assessment and Intervention](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Foundational Statements 1.1FS (Mission), 3.1FS (Accountability of Boards of Education), 4.3FS (Child Poverty and Learning), 4.6FS (Services for Students), 5.2FS (Addressing Student Differences) and 8.3FS (Special Education).

This motion relates to Policy Statement 5.12P (Addressing Student Differences).



British Columbia
School Trustees
Association

May 25, 2021

The Honourable Anne Kang

Minister of Advanced Education and Skills Training

PO Box 9080 Stn Prov Govt

Victoria, B.C. V8W 9E2

Dear Minister Kang,

Subject: BCSTA Annual General Meeting Motions

Member boards of the British Columbia School Trustees Association come together annually to debate a variety of motions, setting our priorities for the year ahead. In April our members passed the following motions that we would like to bring to your attention.

“That BCSTA advocate to the Ministry of Education, the Ministry of Advanced Education, BC Teachers’ Council and all teaching universities, educational assistant training programs and early childhood education programs to ensure that all graduates of these programs have the ability to teach and assess fundamental movement skills (i.e., physical literacy).”

“That BCSTA urge the Ministry of Education and the Ministry of Advanced Education to address the shortage of technology education teachers by creating additional spaces for both the two-year Diploma of Technology Teacher Education and the Bachelor of Education in Technology Education; and, further, that they diversify the location of the newly-created spaces to include locations in Northern BC, Central BC, Southern BC and in the Lower Mainland south of the Fraser River.”

“That BCSTA request the Minister of Advanced Education to recommend that the Faculties of Education of BC universities develop online Bachelor of Education programs similar to that offered by the University of British Columbia.”

Please find enclosed additional details on the motions, including rationale put forward by the motion sponsors.



British Columbia
School Trustees
Association

We look forward to discussing these objectives with you and thank you for taking the time to review and consider the needs of B.C.'s boards of education and the students they serve.

Sincerely,

Stephanie Higginson
President
British Columbia School Trustees Association

Motion: A202125, A202130, A202131

Enclosure: BCSTA AGM 2021 motions with rationale

CC: Ministry of Education
Shannon Baskerville, Deputy Minister, Ministry of Advanced Education and Skills Training
BCSTA member boards of education

25. Physical Literacy

Motion #: 25 : A202125

Meeting:

Category:

Disposition: Carried

Sponsor: SD 44 (North Vancouver)

Action: *not specified*

Outcome: *not specified*

Motion as Adopted:

BE IT RESOLVED:

That BCSTA advocate to the Ministry of Education, the Ministry of Advanced Education, BC Teachers' Council and all teaching universities, educational assistant training programs and early childhood education programs to ensure that all graduates of these programs have the ability to teach and assess fundamental movement skills (i.e., physical literacy).

Rationale:

Postsecondary institutions have different requirements for instruction on physical education. If teaching fundamental movements skills were a minimum requirement for all programs, students, no matter their ability, would benefit, both physically and psychologically. Physical literacy and foundational movement skills are paramount in the long-term physiological and psychological health of our students. Providing resources for our educators to teach these competencies will increase access to a wider range of options for physical literacy instruction.

All students should have access to fundamental movement instruction, as it so closely relates to positive mental and physical health and long-term success.

Reference(s):

- [Sport for Life](#)
- [Tremblay et. al, BMC Public Health, "Canada's Physical Literacy Consensus Statement: process and outcome, 2018"](#)
- [ParticipACTION Expert Statement on Physical Activity and Brain Health in Children and Youth](#)
- [Tremblay et al., BMC Public Health, "Physical Literacy Levels of Canadian Children aged 8-12 years," 2018](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

30. Shortage of Technology Education Teachers

Motion #:	30 : A202130	Sponsor:	Metropolitan Branch
Meeting:		Action:	<i>not specified</i>
Category:		Outcome:	<i>not specified</i>
Disposition:	Carried as amended		

Motion as Adopted:**BE IT RESOLVED:**

That BCSTA urge the Ministry of Education and the Ministry of Advanced Education to address the shortage of technology education teachers by creating additional spaces for both the two-year Diploma of Technology Teacher Education and the Bachelor of Education in Technology Education; and, further, that they diversify the location of the newly-created spaces to include locations in Northern BC, Central BC, Southern BC and in the Lower Mainland south of the Fraser River.

Rationale:

This motion is needed because school districts across the province are unable to hire the qualified teaching and Teachers Teaching on Call (TTOC) staff they need to run robust Grade 8 through 12 programming. As a result, some programs are cancelled or filled temporarily by a non-certified teacher.

The centralized model of providing 22 spaces per year for technology teacher education training only at the BC Institute of Technology (BCIT) is not generating a sufficient number of specialized teachers for the demand. Once students have completed the BCIT component of their training, they must attend the University of British Columbia to complete their teacher training and are not able to enroll in other postsecondary institutions that might be closer to home.

Offering new spaces for technology education in Central or Northern BC and south of the Fraser River would allow prospective technology education teacher candidates to access more spaces overall and provide an opportunity to stay in the regions in which they live and work.

Technology education leads to meaningful and substantive careers in craft, design, engineering and trades for many BC students. Key sectors in our economy are at risk of falling short in hiring the educated and skilled workforce our province needs to thrive.

It is imperative that we build our system-wide capacity to provide the level of education and training in technology that our students deserve in order to contribute their full potential to the future. A well-educated and well-trained population is essential for a vigorous economy.

Reference(s):

- [Vancouver Courier, "BC's Skilled Labour Shortage About to Become Acute," January 22, 2019](#)
- [BC Technology Education Association, "Where Have All the Shop Teachers Gone?", January 11, 2017](#)
- [BCIT Technology Teacher Education Program](#)
- [UBC Faculty of Education Teacher Education Office – Technology Education](#)



This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

31. Online Learning Programs for Teacher Certification

Motion #: 31 : A202131

Sponsor: Northern Interior Branch

Meeting:

Action: *not specified*

Category:

Outcome: *not specified*

Disposition: Carried

Motion as Adopted:

BE IT RESOLVED:

That BCSTA request the Minister of Advanced Education to recommend that the Faculties of Education of BC universities develop online Bachelor of Education programs similar to that offered by the University of British Columbia.

Rationale:

The BC Teachers Council has accepted the proposal for the University of British Columbia to offer a blended program for their teacher certification program. The intention of the motion is to urge the development of online Bachelor of Education Programs in BC. UBC has developed a blended program and we urge other universities to do the same. UBC's blended program offers most of the courses online but some components of the program need to be in person.

Online Teacher Training Programs in BC would;

- Allow students enrolled in the program to pursue their certification within their communities while continuing their employment.
- Support opportunities for Indigenous language and culture specialists to attain certification.
- Open up additional training opportunities, as currently there is limited seating in teacher training programs.
- Provide greater opportunity for holders of Letters of Permission and non-certified teachers in the province to pursue certification if they are unable to leave their communities.

Reference(s):

- [UBC Faculty of Education Programs](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.



British Columbia
School Trustees
Association

May 25, 2021

The Honourable George Heyman
Minister of Environment and Climate Change Strategy
PO Box 9047 Stn Prov Gov
Victoria, B.C. V8W 9E2

Dear Minister Heyman,

Subject: BCSTA Annual General Meeting Motion

Member boards of the British Columbia School Trustees Association come together annually to debate a variety of motions, setting our priorities for the year ahead. In April our members passed the following motion that we would like to bring to your attention.

"That BCSTA urge the Ministry of Education and Ministry of Environment & Climate Change to provide funding to support climate literacy in all BC schools, including funding for: curriculum supports, materials, equipment and professional development opportunities."

Please find enclosed additional details on the motion, including rationale put forward by the motion sponsor.

We look forward to discussing these objectives with you and thank you for taking the time to review and consider the needs of B.C.'s boards of education and the students they serve.

Sincerely,

Stephanie Higginson
President
British Columbia School Trustees Association

Motion: A202129

Enclosure: BCSTA AGM 2021 motion with rationale

CC: Ministry of Education
Kevin Jardine, Deputy Minister, Ministry of Environment and Climate Change Strategy
BCSTA member boards of education

29. Request for Climate Literacy Funding and Supports

Motion #:	29 : A202129	Sponsor:	SD 40 (New Westminster)
Meeting:		Action:	<i>not specified</i>
Category:		Outcome:	<i>not specified</i>
Disposition:	Carried		

Motion as Adopted:

BE IT RESOLVED:

That BCSTA urge the Ministry of Education and Ministry of Environment & Climate Change to provide funding to support climate literacy in all BC schools, including funding for: curriculum supports, materials, equipment and professional development opportunities.

Rationale:

The Intergovernmental Panel on Climate Change (IPCC) published a report on October 8, 2018 that found we must limit global warming by 1.5 degrees Celsius by 2030 and that doing so “would require rapid, far-reaching and unprecedented changes in all aspects of society.” (Summary for Policymakers of IPCC Special Report on Global Warming of 1.5 Degrees Celsius Approved by Governments, October 8, 2018.)

As boards of education, we have been hearing loud and clear from students and teachers in BC and across the globe about our climate emergency. We are no longer able to wait and see how to move forward, and many boards of education have already begun taking action.

While BCSTA will be creating a climate action working group, there is an urgent need to call on government to immediately support and fund district initiatives regarding climate literacy.

This is a provincial (and global) issue and individual school districts should not be left to develop and fund their own initiatives, pay for materials and/or professional development opportunities from their overstretched operational budgets. This issue impacts us all and as such, the provincial government needs to provide the supports and funding necessary to enable our students and staff to be climate-literate.

Reference(s):

- [Intergovernmental Panel on Climate Change \(IPCC\)'s October 8, 2018 report](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.



May 25, 2021

The Honourable Lisa Beare
Minister of Citizens' Services
PO Box 9068 Stn Prov Govt
Victoria B.C. V8W 9E2

Dear Minister Beare,

Subject: BCSTA Annual General Meeting Motion

Member boards of the British Columbia School Trustees Association come together annually to debate a variety of motions, setting our priorities for the year ahead. In April our members passed the following motion that we would like to bring to your attention.

"That BCSTA advocate to the Ministry of Jobs, Economic Recovery and Innovation, the Ministry of Citizens' Services and the Ministry of Education to make reliable, consistent, and affordable internet connectivity a high priority."

Please find enclosed additional details on the motion, including rationale put forward by the motion sponsor.

We look forward to discussing these objectives with you and thank you for taking the time to review and consider the needs of B.C.'s boards of education and the students they serve.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stephanie Higginson", with a long horizontal flourish extending to the right.

Stephanie Higginson
President
British Columbia School Trustees Association

Motion: A202117

Enclosure: BCSTA AGM 2021 motion with rationale

CC: Ministry of Education
Shauna Brouwer, Deputy Minister, Ministry of Citizens' Services
BCSTA member boards of education

17. Equity and Internet Connectivity

Motion #: 17 : A202117

Sponsor: SD 60 (Peace River North)

Meeting:

Action: *not specified*

Category:

Outcome: *not specified*

Disposition: Carried

Motion as Adopted:

BE IT RESOLVED:

That BCSTA advocate to the Ministry of Jobs, Economic Recovery and Innovation, the Ministry of Citizens' Services and the Ministry of Education to make reliable, consistent, and affordable internet connectivity a high priority.

Rationale:

Reliable, consistent and affordable internet connectivity contributes to equitable access to education for students. Although BCSTA has continued to advocate to the appropriate government agencies and ministry, there has been little movement on this matter, and students continue to be impacted by inadequate access to reliable and cost-effective internet connectivity. Now more than ever, we have seen a significant disparity between students who have cheap, reliable access to internet connectivity and students who do not. The students who do not have this access are typically in rural and remote locations outside of urban centres.

Reference(s):

- [Ministry of Citizens' Services, Connectivity in BC](#)
- [BCSTA 2018 AGM Motion 39: Internet Connectivity](#)
- [BCSTA 2012 AGM Motion 27: Improved Services to Internet Access](#)
- [BCSTA 2010 AGM Motion 3: School Access to High Speed Internet](#)
- [BCSTA COVID-19 Response Working Group Final Report \(page 6\)](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Foundational Statements 1.1FS (Mission), 4.2FS (Development of Student Potential), 4.3FS (Child Poverty and Learning).

This motion relates to Policy Statement 5.12P (Addressing Student Differences).



British Columbia
School Trustees
Association

May 25, 2021

The Honourable Mitzi Dean

Minister of Children and Family Development

PO Box 9057 Stn Prov Govt

Victoria, B.C. V8W 9E2

Dear Minister Dean,

Subject: BCSTA Annual General Meeting Motions

Member boards of the British Columbia School Trustees Association come together annually to debate a variety of motions, setting our priorities for the year ahead. In April our members passed the following motions that we would like to bring to your attention.

“That BCSTA request that the Ministry of Education and Ministry of Children and Family Development implement stronger accountability, reporting, tracking and monitoring systems for the purpose of improving services and educational outcomes for children and youth in care.”

“That BCSTA advocate to the Ministries of Health, Mental Health and Addictions, and Children and Family Development to accelerate implementation of the Pathway to Hope integrated mental health and substance use care plan by increasing sustained and targeted funding for additional school and integrated counsellors and other supports that contribute to mental health to deliver mental health care in school settings.”

“That BCSTA advocate to the Ministry of Health, Ministry of Children and Family Development, and Ministry of Education to reduce wait times for assessments for children who have been identified with neurodiversity such as Autism Spectrum Disorder, Attention Deficit Hyperactivity Disorder, Fetal Alcohol Spectrum Disorder, and Sensory Processing Disorder in the public education system.”

“That BCSTA request the Ministry of Education to begin working with school districts to plan for the implementation of the government’s goal of moving Childcare and Early Learning responsibility from the Ministry of Children and Family Development to the Ministry of Education by 2023; and, that the government provide school districts with the financial resources to prepare for this transition.”

“That BCSTA urge the Ministry of Education and the Ministry of Children and Family Development to restore the multiyear funding to the BC Roots of Empathy organization to enable this evidence-based, province-wide, classroom-based, social emotional program to be delivered virtually (and in person, where possible) in school districts across the province as part of the BC Government’s current Mental Health in Schools Strategy.”



British Columbia
School Trustees
Association

Please find enclosed additional details on the motions, including rationale put forward by the motion sponsors.

We look forward to discussing these objectives with you and thank you for taking the time to review and consider the needs of B.C.'s boards of education and the students they serve.

Sincerely,

Stephanie Higginson
President
British Columbia School Trustees Association

Motion: A20219, A202116, A202118, A202123, A202127

Enclosure: BCSTA AGM 2021 motions with rationale

CC: Ministry of Education
Allison Bond, Deputy Minister, Ministry of Children & Family Development
BCSTA member boards of education

9. Improve the Tracking and Reporting of Education Outcomes Involving Youth in Care

Motion #: 9 : A20219

Sponsor: Metropolitan Branch

Meeting:

Action: *not specified*

Category:

Outcome: *not specified*

Disposition: Carried

Motion as Adopted:

BE IT RESOLVED:

That BCSTA request that the Ministry of Education and Ministry of Children and Family Development implement stronger accountability, reporting, tracking and monitoring systems for the purpose of improving services and educational outcomes for children and youth in care.

Rationale:

This motion comes directly from the BC's Representative for Children and Youth's report *Room for Improvement: Toward Better Educational Outcomes for Children in Care*. Although some work has been done to implement the recommendations set out in the Representative for Children and Youth's report, the recommendations in the report have not been fully implemented.

Children in care are some of the most vulnerable in the public education system, and stronger accountability and better reporting systems would aid districts and boards of education in better supporting these students as they navigate through K-12.

Reference(s):

- [*Room for Improvement: Toward Better Education Outcomes for Children in Care \(October 2107\)*](#)
- [*Recommendations Tracking – Update – Representative for Children and Youth's Report: Room for Improvement: Toward Better Education Outcomes for Children in Care \(February 2021\)*](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Policy Statement 4.61P (Coordination of Services).

16. Mental Health Funding for Counsellors in Schools

Motion #:	16 : A202116	Sponsor:	SD 46 (Sunshine Coast)
Meeting:		Action:	<i>not specified</i>
Category:		Outcome:	<i>not specified</i>
Disposition:	Carried as amended		

Motion as Adopted:

BE IT RESOLVED:

That BCSTA advocate to the Ministries of Health, Mental Health and Addictions, and Children and Family Development to accelerate implementation of the Pathway to Hope integrated mental health and substance use care plan by increasing sustained and targeted funding for additional school and integrated counsellors and other supports that contribute to mental health to deliver mental health care in school settings.

Rationale:

School districts are increasingly using education dollars to respond to health issues. As school districts are increasingly expected to support child and youth mental health, we also must be provided with additional supports and financial resources to address this increased need.

The government's *Pathway to Hope* includes four sets of priority actions for the next three years, including improved wellness for children, youth and young adults. Given the impact of COVID-19 on mental health in children and youth, it is necessary to accelerate this plan and increase funding for mental health services in schools.

This motion advocates for the BCSTA motion Funding for Mental Health and Wellness Initiatives for Districts.

Reference(s):

- [Government of BC, A Pathway to Hope: A roadmap for making mental health and additions care better for people in British Columbia](#)
- [BCSTA 2019 AGM 2019 Motion 9: Funding for Mental Health and Wellness Initiatives for Districts](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Policy Statements 4.2.2P (Health-Promoting Schools), 4.2.3P (Preventative Health Care Programs) and 4.2.4P (Substance Misuse Prevention).

18. Wait Times for Assessment

Motion #: 18 : A202118

Meeting:

Category:

Disposition: Carried

Sponsor: SD 60 (Peace River North)

Action: *not specified*

Outcome: *not specified*

Motion as Adopted:

BE IT RESOLVED:

That BCSTA advocate to the Ministry of Health, Ministry of Children and Family Development, and Ministry of Education to reduce wait times for assessments for children who have been identified with neurodiversity such as Autism Spectrum Disorder, Attention Deficit Hyperactivity Disorder, Fetal Alcohol Spectrum Disorder, and Sensory Processing Disorder in the public education system.

Rationale:

This motion is needed because wait times for neurodiverse assessments continue to be a barrier for appropriate intervention and support for our students. For example, in BC as of February 9, 2021, the wait time for an Autism Spectrum Disorder (ASD) assessment is 77.7 weeks from the time of referral. According to Northern Health, as of March 11, 2021, the provincial average wait time for a Complex Developmental Behavioural Conditions (CDBC) assessment is 69 weeks and the average wait time for a CDBC assessment in Northern Health is 87 weeks. Parents in the northern region can seek private assessments at significant cost to them through clinics in the lower mainland and one in the Okanagan. There continue to be capacity challenges in the availability of professionals to assess these children in a timely fashion. In order for these children to have the best outcomes, early assessment, diagnosis and intervention is vital. These assessments are necessary to address inequity in the public education system, access to appropriate interventions and quality education.

Reference(s):

- [Provincial Health Services Authority – BC Autism Assessment Network](#)
- [BCSTA 2018 AGM Motion 19: Funding for Assessment and Intervention](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Foundational Statements 1.1FS (Mission), 3.1FS (Accountability of Boards of Education), 4.3FS (Child Poverty and Learning), 4.6FS (Services for Students), 5.2FS (Addressing Student Differences) and 8.3FS (Special Education).

This motion relates to Policy Statement 5.12P (Addressing Student Differences).

23. Integration of Childcare and Early Learning into the K-12 Education Sector by 2023

Motion #:	23 : A202123	Sponsor:	SD 28 (Quesnel) and SD 61 (Greater Victoria)
Meeting:		Action:	<i>not specified</i>
Category:		Outcome:	<i>not specified</i>
Disposition:	Carried		

Motion as Adopted:

BE IT RESOLVED:

That BCSTA request the Ministry of Education to begin working with school districts to plan for the implementation of the government's goal of moving Childcare and Early Learning responsibility from the Ministry of Children and Family Development to the Ministry of Education by 2023; and, that the government provide school districts with the financial resources to prepare for this transition.

Rationale:

The Minister of Education's mandate letter asks her to "work with the Minister of Children and Family Development and the Minister of State for Child Care to integrate child care into the broader learning environment by developing a strategy to move delivery of child care into the Ministry of Education by 2023."

As 2023 is only two years away, school districts need to understand the Ministry of Education's expectations with respect to the role of school districts in child care delivery so districts can start planning and developing local policy and procedures.

We are asking the Ministry of Education to consider the following key factors:

- Infrastructure and Capital Investment – There is limited available space and creating adequate space will take time and investment. Will the existing MCFD Childcare funding and New Spaces Fund be adequate to support the demand for this initiative?
- Staffing – There will be an increased need for trained staff and this will be difficult when there is already a shortage of trained Early Childhood Educators in communities. What is the plan to provide trained staff?
- There is a need to plan (per points 1 and 2). Budgets and ministry resources need to be known to develop school district plans. Without this information, preliminary planning will be stifled.
- Initiatives this large need start-up funding and ongoing staff support to realize the goal. This needs to be funded by the provincial government.
- Existing K-12 budgets should not be used to support new programs mandated by the ministry.

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Foundational Statement 2.1FS (Co-governance) This motion relates to Policy Statement 5.1.1P (Provincial Curriculum Development, Funding and Implementation).

27. Roots of Empathy Multi-Year Funding

Motion #: 27 : A202127

Sponsor: SD 46 (Sunshine Coast)

Meeting:

Action: *not specified*

Category:

Outcome: *not specified*

Disposition: Carried

Motion as Adopted:

BE IT RESOLVED:

That BCSTA urge the Ministry of Education and the Ministry of Children and Family Development to restore the multi-year funding to the BC Roots of Empathy organization to enable this evidence-based, province-wide, classroom-based, social emotional program to be delivered virtually (and in person, where possible) in school districts across the province as part of the BC Government's current Mental Health in Schools Strategy.

Rationale:

This program will support the BC government's Mental Health in Schools Strategy (MHIS). Funding this program would leverage the existing networks and collaboration already established between the organization and many BC school districts.

The new Roots of Empathy Recovery Program has been developed to help support students' mental health, well-being and adjustment back into the regular routine of school. The curriculum focuses on the development of emotional literacy skills, essential for supporting children to be resilient during the pandemic, when the social and emotional challenges are even more complex.

Working with elementary school students, the program starts early in addressing mental health and can make all the difference down the road.

The Roots of Empathy program is one of the few evidence-based social emotional learning programs that is in alignment with and supports core competencies of the B.C. curriculum.

Nineteen years of research have shown that the Roots of Empathy program significantly reduces disruptive behaviours and increases prosocial behaviour, i.e., kindness, caring and inclusion; and supports children's mental health and well-being.

In 2021 the Roots of Empathy program was chosen by the HunderED Academy as one of the most innovative education programs in the world.

Reference(s):

- [Roots of Empathy Brief Research Summary](#)
- [Summary of Roots of Empathy Research 2001 – 2018](#)
- [HunderED Academy](#)

- [UBC, K. Schonert-Reichl et al., “Investigating the Impact of the Roots of Empathy Program on the Social and Emotional Competence of School-Aged Children”](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Policy Statements 4.2.3P (Preventative Health Care Programs), 4.2.7P (Bullying) and 4.6.1P (Coordination of Services).



British Columbia
School Trustees
Association

May 25, 2021

The Honourable Mike Farnworth
Minister of Public Safety and Solicitor General
PO Box 9010 Stn Prov Govt
Victoria, B.C. V8W 9E2

Dear Minister Farnworth,

Subject: BCSTA Annual General Meeting Motion

Member boards of the British Columbia School Trustees Association come together annually to debate a variety of motions, setting our priorities for the year ahead. In April our members passed the following motion that we would like to bring to your attention.

“That BCSTA request the Minister of Public Safety and Solicitor General, in consultation with the Ministry of Education, to review and increase the current fines and penalties for School Bus Red-Light Runners; and, that any resulting change be supported by a province-wide education and awareness campaign consistent with the shared Vision Zero target.”

Please find enclosed additional details on the motion, including rationale put forward by the motion sponsor.

We look forward to discussing these objectives with you and thank you for taking the time to review and consider the needs of B.C.’s boards of education and the students they serve.

Sincerely,

Stephanie Higginson
President
British Columbia School Trustees Association

Motion: A202139

Enclosure: BCSTA AGM 2021 motion with rationale

CC: Ministry of Education
Mark Sieben, Deputy Solicitor General, Ministry of Public Safety & Solicitor General
BCSTA member boards of education

39. School Bus Red-Light Runners

Motion #:	39 : A202139	Sponsor:	SD 33 (Chilliwack)
Meeting:		Action:	<i>not specified</i>
Category:		Outcome:	<i>not specified</i>
Disposition:	Carried		

Motion as Adopted:

BE IT RESOLVED:

That BCSTA request the Minister of Public Safety and Solicitor General, in consultation with the Ministry of Education, to review and increase the current fines and penalties for School Bus Red-Light Runners; and, that any resulting change be supported by a province-wide education and awareness campaign consistent with the shared Vision Zero target.

Rationale:

Many districts are experiencing the ongoing concern that too many drivers are failing to stop when school busses pull over and initiate a full-stop procedure; drivers not adhering to a full-stop procedure are commonly referred to as “red-light-runners.” The concern here is one of student safety; drivers not adhering to the rules of the road put pedestrians, in this case children, at unnecessary risk. The problem of red-light runners persists despite the best efforts in many communities to educate and remind members of the public to adhere to the rules of the road.

While there is no consistency when comparing fines and penalties between provinces, British Columbia has more lenient penalties when compared to most other provinces. Currently, offenders in BC receive a \$368 fine and three demerit points. This compares to Alberta at \$543 and six, Saskatchewan at \$360 and four, Manitoba at \$674 and two, and Ontario at \$400-\$4,000 and six with the possibility of jail time. PEI is notable for setting fines at \$1,000-\$5,000 with additional penalties of 12 demerit points, a licence suspension and a mandatory defensive driving course.

The Government of BC has maintained its support for Vision Zero, emphasizing that no loss of life is acceptable on our roadways; appropriate penalties coupled with supporting education and awareness are consistent with this shared goal.

Reference(s):

- [The Globe and Mail, “British Columbia doubles fine for passing a stopped school bus,” May 16, 2016](#)
- [CBC, “Drivers will now lose licence if they illegally pass a school bus,” November 29, 2018](#)
- [Moving to Vision Zero: Road Safety Strategy Update and Showcase of Innovation in British Columbia](#)
- [Ministry of Transportation and Infrastructure News Release, “Higher fines for failing to stop for a school bus means safer rides for students,” May 16, 2016](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.



British Columbia
School Trustees
Association

ATTACHMENT

May 25, 2021

The Honourable Murray Rankin

Minister of Indigenous Relations and Reconciliation

PO Box 9051 Stn Prov Govt

Victoria, B.C. V8W 9E2

Dear Minister Rankin,

Subject: BCSTA Annual General Meeting Motion

Member boards of the British Columbia School Trustees Association come together annually to debate a variety of motions, setting our priorities for the year ahead. In April our members passed the following motion that we would like to bring to your attention.

"That BCSTA request the Minister of Education, the Minister of Finance and Minister of Indigenous Relations and Reconciliation to form a working group with Indigenous and BCSTA representation to analyze and make recommendations regarding the implementation of the United Nations Declaration on the Rights of Indigenous Peoples in school districts."

Please find enclosed additional details on the motion, including rationale put forward by the motion sponsor.

We look forward to discussing these objectives with you and thank you for taking the time to review and consider the needs of B.C.'s boards of education and the students they serve.

Sincerely,

Stephanie Higginson

President

British Columbia School Trustees Association

Motion: A202136

Enclosure: BCSTA AGM 2021 motion with rationale

CC: Ministry of Education
Doug Caul, Deputy Minister, Ministry of Indigenous Relations and Reconciliation
BCSTA member boards of education

36. Implementation of United Nations Declaration on the Rights of Indigenous Peoples

Motion #: 36 : A202136

Sponsor: Northern Interior Branch

Meeting:

Action: *not specified*

Category:

Outcome: *not specified*

Disposition: Carried

Motion as Adopted:

BE IT RESOLVED:

That BCSTA request the Minister of Education, the Minister of Finance and Minister of Indigenous Relations and Reconciliation to form a working group with Indigenous and BCSTA representation to analyze and make recommendations regarding the implementation of the United Nations Declaration on the Rights of Indigenous Peoples in school districts.

Rationale:

Bill 41 was passed unanimously by the BC Legislative Assembly; therefore, government should be supporting the facilitation of the implementation of the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) in school districts.

Reference(s):

- [United Nations Declaration on the Rights of Indigenous Peoples Act](#)
- [Truth and Reconciliation Commission](#)
- [BC Tripartite Education Agreement](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Foundational Statement 5.3FS (Aboriginal Education).



British Columbia
School Trustees
Association

May 25, 2021

The Honourable Nicholas Simons

Minister of Social Development and Poverty Reduction

PO Box 9058 Stn Prov Govt

Victoria, B.C. V8W 9E2

Dear Minister Simons,

Subject: BCSTA Annual General Meeting Motion

Member boards of the British Columbia School Trustees Association come together annually to debate a variety of motions, setting our priorities for the year ahead. In April our members passed the following motion that we would like to bring to your attention.

“That BCSTA strongly urge the Minister of Education and Minister of Social Development and Poverty Reduction to implement and fund a food security program for each school district, noting that the Minister of Education’s mandate letter references the development of such a program; and further, that government be urged to consult with BCSTA in the development of the program.”

Please find enclosed additional details on the motion, including rationale put forward by the motion sponsors.

We look forward to discussing these objectives with you and thank you for taking the time to review and consider the needs of B.C.’s boards of education and the students they serve.

Sincerely,

Stephanie Higginson

President

British Columbia School Trustees Association

Motion: A202110

Enclosure: BCSTA AGM 2021 motion with rationale

CC: Ministry of Education
David Galbraith, Deputy Minister, Ministry of Social Development and Poverty Reduction
BCSTA member boards of education

10. Food Security

Motion #: 10 : A202110

Sponsor: Northern Interior Branch *and* SD 42
(Maple Ridge-Pitt Meadows)

Meeting:

Action: *not specified*

Category:

Outcome: *not specified*

Disposition: Carried

Motion as Adopted:

BE IT RESOLVED:

That BCSTA strongly urge the Minister of Education and Minister of Social Development and Poverty Reduction to implement and fund a food security program for each school district, noting that the Minister of Education's mandate letter references the development of such a program; and further, that government be urged to consult with BCSTA in the development of the program.

Rationale:

- Proper nutrition is essential for mental wellness and improvement in cognitive skills. Providing students with healthy meals at school supports student learning, mental wellness and cognitive development.
- Data from 2011-2012 indicate that "about one in six BC children under the age of 18 lived in households experiencing some level of food insecurity" (BC Provincial Health Services Authority, Priority Health Equity Indicators for British Columbia: *Household Food Insecurity Indicator Report*, August 2016).
- There was food insecurity in 25 per cent of Northern BC households with children in 2011-2012 (Northern Health: Household Food Insecurity in 2011-2012).
- 12.4 per cent of households in BC were considered food-insecure in 2017/18 according to a Statistics Canada community health survey which is cited in reports by PROOF: Food Insecurity Policy Research.
- First Call's BC Child Poverty Report Card reported that in 2017, one in five children were living in poverty, which is an increase from the prior year.

Reference(s):

- [Minister of Education's Mandate Letter, November 26, 2020](#)
- [First Call, BC Child Poverty Report Card Summary Report released January 14, 2020](#)
- [Northern Health, Guidelines for Health Professionals: *Household Food Insecurity Report*](#)
- [BC Provincial Health Services Authority, Priority health equity indicators for British Columbia: *Household Food Insecurity Indicator Report, August 2016*](#)
- [Minister of Social Development and Poverty Reduction Statement on Income Survey](#)

- [Statistics Canada Income Survey](#)
- [PROOF: Food Insecurity Policy Research](#)

**This is an action motion and does not change or contradict any existing Foundational or Policy Statement.
This motion relates to Foundational Statement 4.3FS (Child Poverty and Learning).**



British Columbia
School Trustees
Association

ATTACHMENT

May 25, 2021

The Honourable Ravi Kahlon

Minister of Jobs, Economic Recovery and Innovation
Room 301
501 Belleville Street
Victoria B.C. V8V 1X4

Dear Minister Kahlon,

Subject: BCSTA Annual General Meeting Motion

Member boards of the British Columbia School Trustees Association come together annually to debate a variety of motions, setting our priorities for the year ahead. In April our members passed the following motion that we would like to bring to your attention.

“That BCSTA advocate to the Ministry of Jobs, Economic Recovery and Innovation, the Ministry of Citizens’ Services and the Ministry of Education to make reliable, consistent, and affordable internet connectivity a high priority.”

Please find enclosed additional details on the motion, including rationale put forward by the motion sponsor.

We look forward to discussing these objectives with you and thank you for taking the time to review and consider the needs of B.C.’s boards of education and the students they serve.

Sincerely,

Stephanie Higginson

President
British Columbia School Trustees Association

Motion: A202117

Enclosure: BCSTA AGM 2021 motion with rationale

CC: Ministry of Education
Bobbi Plecas, Deputy Minister, Ministry of Jobs, Economic Recovery and Innovation
BCSTA member boards of education

17. Equity and Internet Connectivity

Motion #: 17 : A202117

Sponsor: SD 60 (Peace River North)

Meeting:

Action: *not specified*

Category:

Outcome: *not specified*

Disposition: Carried

Motion as Adopted:

BE IT RESOLVED:

That BCSTA advocate to the Ministry of Jobs, Economic Recovery and Innovation, the Ministry of Citizens' Services and the Ministry of Education to make reliable, consistent, and affordable internet connectivity a high priority.

Rationale:

Reliable, consistent and affordable internet connectivity contributes to equitable access to education for students. Although BCSTA has continued to advocate to the appropriate government agencies and ministry, there has been little movement on this matter, and students continue to be impacted by inadequate access to reliable and cost-effective internet connectivity. Now more than ever, we have seen a significant disparity between students who have cheap, reliable access to internet connectivity and students who do not. The students who do not have this access are typically in rural and remote locations outside of urban centres.

Reference(s):

- [Ministry of Citizens' Services, Connectivity in BC](#)
- [BCSTA 2018 AGM Motion 39: Internet Connectivity](#)
- [BCSTA 2012 AGM Motion 27: Improved Services to Internet Access](#)
- [BCSTA 2010 AGM Motion 3: School Access to High Speed Internet](#)
- [BCSTA COVID-19 Response Working Group Final Report \(page 6\)](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Foundational Statements 1.1FS (Mission), 4.2FS (Development of Student Potential), 4.3FS (Child Poverty and Learning).

This motion relates to Policy Statement 5.12P (Addressing Student Differences).



British Columbia
School Trustees
Association

May 25, 2021

The Honourable Sheila Malcolmson
Minister of Mental Health and Addictions
PO Box 9672 Stn Prov Govt
Victoria, B.C. V8W 9P6

Dear Minister Malcolmson,

Subject: BCSTA Annual General Meeting Motion

Member boards of the British Columbia School Trustees Association come together annually to debate a variety of motions, setting our priorities for the year ahead. In April our members passed the following motion that we would like to bring to your attention.

"That BCSTA advocate to the Ministries of Health, Mental Health and Addictions, and Children and Family Development to accelerate implementation of the Pathway to Hope integrated mental health and substance use care plan by increasing sustained and targeted funding for additional school and integrated counsellors and other supports that contribute to mental health to deliver mental health care in school settings."

Please find enclosed additional details on the motion, including rationale put forward by the motion sponsor.

We look forward to discussing these objectives with you and thank you for taking the time to review and consider the needs of B.C.'s boards of education and the students they serve.

Sincerely,

Stephanie Higginson
President
British Columbia School Trustees Association

Motion: A202116

Enclosure: BCSTA AGM 2021 motion with rationale

CC: Ministry of Education
Christine Massey, Deputy Minister, Ministry of Mental Health & Addictions
BCSTA member boards of education

16. Mental Health Funding for Counsellors in Schools

Motion #:	16 : A202116	Sponsor:	SD 46 (Sunshine Coast)
Meeting:		Action:	<i>not specified</i>
Category:		Outcome:	<i>not specified</i>
Disposition:	Carried as amended		

Motion as Adopted:

BE IT RESOLVED:

That BCSTA advocate to the Ministries of Health, Mental Health and Addictions, and Children and Family Development to accelerate implementation of the Pathway to Hope integrated mental health and substance use care plan by increasing sustained and targeted funding for additional school and integrated counsellors and other supports that contribute to mental health to deliver mental health care in school settings.

Rationale:

School districts are increasingly using education dollars to respond to health issues. As school districts are increasingly expected to support child and youth mental health, we also must be provided with additional supports and financial resources to address this increased need.

The government's *Pathway to Hope* includes four sets of priority actions for the next three years, including improved wellness for children, youth and young adults. Given the impact of COVID-19 on mental health in children and youth, it is necessary to accelerate this plan and increase funding for mental health services in schools.

This motion advocates for the BCSTA motion Funding for Mental Health and Wellness Initiatives for Districts.

Reference(s):

- [Government of BC, A Pathway to Hope: A roadmap for making mental health and additions care better for people in British Columbia](#)
- [BCSTA 2019 AGM 2019 Motion 9: Funding for Mental Health and Wellness Initiatives for Districts](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Policy Statements 4.2.2P (Health-Promoting Schools), 4.2.3P (Preventative Health Care Programs) and 4.2.4P (Substance Misuse Prevention).



British Columbia
School Trustees
Association

May 25, 2021

The Honourable Selina Robinson

Minister of Finance

PO Box 9048 Stn Prov Govt

Victoria, B.C. V8W 9E2

Dear Minister Robinson,

Subject: BCSTA Annual General Meeting Motions

Member boards of the British Columbia School Trustees Association come together annually to debate a variety of motions, setting our priorities for the year ahead. In April our members passed the following motions that we would like to bring to your attention.

“That BCSTA request the Minister of Education, the Minister of Finance and Minister of Indigenous Relations and Reconciliation to form a working group with Indigenous and BCSTA representation to analyze and make recommendations regarding the implementation of the United Nations Declaration on the Rights of Indigenous Peoples in school districts.”

“That BCSTA urge the Ministry of Education and the Ministry of Finance to fully fund net-zero school capital upgrade and replacement projects, effective immediately.”

Please find enclosed additional details on the motions, including rationale put forward by the motion sponsors.

We look forward to discussing these objectives with you and thank you for taking the time to review and consider the needs of B.C.'s boards of education and the students they serve.

Sincerely,

Stephanie Higginson

President

British Columbia School Trustees Association

Motion: A202136, A202142

Enclosure: BCSTA AGM 2021 motions with rationale

CC: Ministry of Education
Heather Wood, Deputy Minister, Ministry of Finance
BCSTA member boards of education

36. Implementation of United Nations Declaration on the Rights of Indigenous Peoples

Motion #: 36 : A202136

Sponsor: Northern Interior Branch

Meeting:

Action: *not specified*

Category:

Outcome: *not specified*

Disposition: Carried

Motion as Adopted:

BE IT RESOLVED:

That BCSTA request the Minister of Education, the Minister of Finance and Minister of Indigenous Relations and Reconciliation to form a working group with Indigenous and BCSTA representation to analyze and make recommendations regarding the implementation of the United Nations Declaration on the Rights of Indigenous Peoples in school districts.

Rationale:

Bill 41 was passed unanimously by the BC Legislative Assembly; therefore, government should be supporting the facilitation of the implementation of the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) in school districts.

Reference(s):

- [United Nations Declaration on the Rights of Indigenous Peoples Act](#)
- [Truth and Reconciliation Commission](#)
- [BC Tripartite Education Agreement](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Foundational Statement 5.3FS (Aboriginal Education).

42. Funding of Net-Zero Capital Upgrades and Replacements

Motion #:	42 : A202142	Sponsor:	SD 61 (Greater Victoria)
Meeting:		Action:	<i>not specified</i>
Category:		Outcome:	<i>not specified</i>
Disposition:	Carried		

Motion as Adopted:

BE IT RESOLVED:

That BCSTA urge the Ministry of Education and the Ministry of Finance to fully fund net-zero school capital upgrade and replacement projects, effective immediately.

Rationale:

The BC government recognizes the vital importance of clean energy, and the CleanBC initiative outlines their plan for fighting climate change by changing “how we get around, heat our homes, and fuel our industry.” As part of this initiative, *“By 2032, all new buildings constructed in BC will be ‘net-zero energy ready.’ Net-zero energy ready buildings are designed to be so efficient that they could meet all or most of their own energy consumption requirements with onsite renewable energy technologies.”* From their website:

“Cleaner public-sector buildings

“New schools, hospitals and other facilities continue to be built in BC to achieve high levels of environmental performance, meeting Leadership in Energy and Environmental Design (LEED) Gold certification or equivalent. On average, these facilities have been designed to perform 40 per cent better than LEED’s reference energy standard.

“With this strategy we’re also taking steps to make our existing stock of buildings cleaner, smarter and more energy efficient by taking advantage of the latest proven technologies. Early analysis of net-zero construction shows that savings more than make up for any added costs. As we retrofit older public buildings in communities throughout BC we’ll create opportunities for local businesses, Indigenous peoples, professions and trades to develop the new energy step code skills and expertise to retrofit other buildings in their communities. For every one per cent improvement in its energy efficiency, including buildings and vehicles, BC’s public sector reduces its energy costs by an estimated \$4 million a year.”

The Ministry of Education funds major capital projects through districts’ annual five-year capital plans. Major capital upgrade or replacement projects are funded by government.

The Ministry of Education is currently developing a policy that will require all new schools, and school upgrades, to be “net-zero energy ready.”

Given the current climate emergency, and SD61’s June 2019 climate emergency resolution, it is incumbent on boards of education to build major capital projects to a net-zero standard. Currently net-zero is at each board’s cost. For example: In the case of an upcoming replacement project in SD61, the cost to bridge the ministry’s funding to net-zero is \$2.5 million. This cost is untenable for school districts, and may require diverting funds from classrooms to capital, or the sale of land.

This is not just a local problem. Throughout the province, districts struggle to finance climate change action. We need a partner in the provincial government to help all school districts reach the very admirable targets set out in CleanBC.

Reference(s):

- [CleanBC Protecting Nature. Powering our Future](#)

- [CleanBC: our nature. our power. our future](#)

- [Ministry of Education Policy: Five Year Capital Plan](#)

- [Ministry of Education Capital Plan Allowances, Rates and Costing Factors Supplement, July 2015](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

This motion relates to Foundational Statement 9.1FS (Safe Environment).



April 19, 2021

Ref #: 246421

VIA EMAIL

Dear: Public School Districts

Re: School Bus Purchasing

The Ministry of Education (EDUC) and Association of School Transportation Services of BC (ASTSBC) conducted a Request For Standing Offer (RFSO) for school buses. Vendors were invited to submit standing offer prices for various types of buses. Effective April 19, 2021 the RFSO and other supporting documents are available on the [ASTSBC website](#) at the "*Bus Standing Offer*" link.

Note this is not a bulk purchase of school buses, as the ASTSBC has only secured standing offer prices for school buses from April 19, 2021 to June 15, 2021. The prices are "Free on Board" for each purchaser's receiving location and includes delivery, packaging, crating and unloading costs anywhere in BC.

Public school districts planning to purchase buses are to contact vendors directly and enter into contracts to purchase from the vendor of their choice using the "Draw Down Form" mechanism described in the RFSO. School districts intending to purchase electric school buses are recommended to first contact ASTSBC for potential supplementary funding opportunities, before contacting bus vendors.

The ASTSBC will invoice public schools for two percent (2%) of their bus purchase price to defray costs of administering this initiative. Public schools in arrears of their administration fee payment from purchases under previous RFSOs will be ineligible for this standing offer procurement.

If you have any general questions, please contact me at Michael.Nyikes@gov.bc.ca . If you have specific questions, you can email the ASTSBC's RFSO Committee at rfso@astsbc.org.

Sincerely yours,

Michael Nyikes, Director
Capital Management Branch

cc: Capital Management Branch
Frank Marasco, Manager, Association of School Transportation Services of BC



SCHOOL DISTRICT 63 (SAANICH)

2125 Keating Cross Road, Saanichton, BC Canada V8M 2A5
 Phone: (250) 652-7300 Fax: (250) 652-6421 saanichschools.ca

May 26, 2021

The Honourable Jennifer Whiteside
 Minister of Education
 PO Box 9045, Stn Prov Govt
 Victoria BC V8W 9E2

Scott MacDonald
 Deputy Minister of Education
 PO Box 9045, Stn Prov Govt
 Victoria BC V8W 9E2

Dear Minister Whiteside and Deputy Minister MacDonald,

Re: Fully Funding Collective Agreement and Inflationary Costs

At the May 19, 2021 meeting of the Saanich Board of Education, the following motion was carried:

That the Board send a letter to the Minister of Education and the Ministry of Education, copying local MLAs, Premier Horgan and the Minister of Finance requesting that the Ministry fully fund Collective Agreement and inflationary costs.

This motion was adopted following completion of the 2021/22 budget consultation process, during which a shortfall in funding was identified for collective agreement wage increases and for other identified inflationary budget pressures.

The growth in funding rates for 2021/22 do not fully fund the estimated cost of provincially negotiated collective agreement wage increases, resulting in a funding shortfall of approximately \$274,000. When reflecting all inflationary pressures in 2021/22 (primarily wage and benefit rate increases) there is a structural funding shortfall of approximately \$825,000 that, if enrolment remains stable, will carry forward in perpetuity.

The funding formula in BC is disproportionately leveraged to enrolment change. As enrolment grows funding generally increases faster than enrolment-based program costs, and as enrolment declines funding decreases faster than enrolment-based program costs. And because funding rates do not keep pace with inflation, even a school district with stable enrolment will experience growing budget pressure each year that can only be addressed over time through program reductions.

For the past 4 years, the Saanich School District has been able to fund inflationary pressures with funding from enrolment growth. However, our forecasts indicate enrolment growth will likely moderate and may decrease in the years ahead. Like many districts, our enrolment growth is driven primarily by in-migration which is subject to fluctuation and challenging to forecast.

Budget planning should focus beyond the fiscal year ahead, and school districts should prepare multi-year fiscal plans demonstrating that programs are fiscally sustainable. However, this cannot be done effectively when sustainability can only be achieved through reliance on continual enrolment growth.

We appreciate the Ministry's support through the pandemic and to our shared commitment to improving student success through the Framework for Enhancing Student Learning. Stable funding reflecting the financial impact of enrolment change and inflationary changes over time is foundational to the development of programs to enhance student learning that will be sustainable.

Thank you for your consideration of this letter.

Sincerely,



Tim Dunford
Board Chair

TD/klg

cc: The Honourable John Horgan, Premier of British Columbia
The Honourable Selina Robinson, Minister of Finance
The Honourable Lana Popham, Minister of Agricultural and MLA for Saanich South
The Honourable Adam Olsen, MLA for Saanich North and the Islands



ITEM 2

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **APPROVAL OF MINUTES**

Date: June 16, 2021
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the May 19, 2021 Public Board Meeting be approved as circulated.

Attachment



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, May 19, 2021, (6:00 PM)
VIA VIDEOCONFERENCE**

IN ATTENDANCE:

BOARD MEMBERS:

Chairperson – Korleen Carreras
Vice-Chairperson – Elaine Yamamoto
Trustee – Kim Dumore
Trustee – Mike Murray
Trustee – Pascale Shaw
Trustee – Colette Trudeau
Trustee – Kathleen Sullivan

STAFF:

Superintendent – Harry Dhillon
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Shannon Derinzy
Executive Coordinator – Karen Yoxall

A. OPENING PROCEDURES

1. Call to Order

The meeting was called to order at 6:00 p.m.

The Chairperson welcomed and thanked everyone for attending. The Chairperson advised that this meeting is being broadcasted live through the SD42 YouTube channel and on the school district website.

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all of our First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Electronic Board Meeting Procedures

3. Correspondence

4. Approval of Agenda

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

5. Invitation for Public Input to matters on the Agenda

The Chairperson advised that members of the public were able to provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30 pm on May 19, 2021.

No public input was received.

B. APPROVAL OF MINUTES

Moved/Seconded

THAT the Minutes of the May 5, 2021 Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

1. Graduation Celebrations

Moved/Seconded

Assistant Superintendent Ken Cober presented on the upcoming graduation celebrations. Ceremonies must be in alignment with the PHO Gathering and Events Order and the K-12 Health and Safety Guidelines. Ceremony options and commencement dates were presented.

THAT the Board receive for information the presentation by Shannon Derinzy, Deputy Superintendent and Ken Cober, Assistant Superintendent on Graduation Celebrations.

CARRIED

D. DELEGATIONS

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent
3. Secretary Treasurer

- a) Whonnock Elementary School Utility Right-of-Way Bylaw

The Secretary Treasurer reported that in order to grant BC Hydro the access they need to install a new generator at Whonnock Elementary, the Board must approve a Utility Right-of-Way Bylaw.

Moved/Seconded

1. THAT the Whonnock Elementary School Utility Right-of-Way Bylaw, 2021 be given three (3) readings at this meeting. (vote must be unanimous)

CARRIED UNANIMOUSLY

Moved/Seconded

2. THAT the Whonnock Elementary School Utility Right-of-Way Bylaw, 2021 be:

Read a first time on the 19th day of May, 2021;

Read a second time on the 19th day of May, 2021;

Read a third time and final time, passed and adopted this 19th day of May, 2021.

CARRIED

4. Board Committees

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development

i. Policy Updates**Moved/Seconded**

The Secretary Treasurer reported that no public input was received on the proposed policies.

THAT the Board approve the following policies and procedure:

- Policy 2920: Trustees' Remuneration
- Procedure: 2920.1: Trustees' Remuneration
- Policy 10820: Political Activities

CARRIED

- e) Education
- f) Aboriginal Education

G. INFORMATION ITEMS

- 1. Chairperson
- 2. Superintendent

a) Superintendent's Update**Moved/Seconded**

The Superintendent provided an update on summer learning, school events and activities.

THAT the Board receive the Superintendent's Verbal Update, for information.

CARRIEDb) Climate Change Accountability Report 2020**Moved/Seconded**

The Manager, Energy and Environmental Sustainability, presented the Climate Change Accountability Report 2020. The district's emissions profile, total offsets, actions taken to reduce the district's greenhouse gas emissions and plans to continue reducing emissions in 2021 and beyond were explained.

THAT the Board receive the Superintendent and Secretary Treasurer's Climate Change Accountability Report 2020, for information.

CARRIED

3. Secretary Treasurer

a) Energy Management Plan Update**Moved/Seconded**

The Manager, Energy and Environmental Sustainability reported that the school district has completed 46 lighting and HVAC optimization upgrades at various locations that translate into estimated ongoing electrical savings valued at \$0.50 million. Since the approval of the Energy Management Plan in 2015, the district has also completed several mechanical upgrades under the School Enhancement Program that are not covered under the plan which are resulting in additional cost savings for the school district.

During 2020/21 the school district incurred increased energy consumption due to the school district's implementation of operational changes to the HVAC systems to increase fresh air supply and prolong ventilation schedules in order to curb the spread of COVID-19 indoors.

For 2021/22 there is an estimated \$0.61 million remaining in the energy management plan budget which will be allocated to support Riverside lighting upgrade to LED, Garibaldi Secondary School boiler upgrade optimizations, and continuous improvement at Thomas Haney and Samuel Robertson Secondary schools, and other energy conservation projects.

THAT the Board receive the Energy Management Plan update, for information.

CARRIED

4. Board Committees

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**I. TRUSTEE REPORTS**Ridge Meadows Overdose Community Action Table

Trustee Sullivan reported that a presentation by Jessica Braimoh was received. Ms. Braimoh presented findings on her paper "Research on Experiences of Homelessness" in Maple Ridge.

Youth Planning Table

Trustee Dumore provided an update on the activities of the Youth Planning Table including the Scavenger Hunt, Youth Week Art Gallery and Grad 2021 planning.

Good News Items

Trustee Shaw noted that she is looking forward to the next school year; Trustee Trudeau recognized the Golden Ears Métis Society for partnering with Fraser Health to host a Métis vaccination clinic; Trustee Yamamoto spoke about Chef Randle's BC Agriculture in the Classroom initiative; Trustee Murray acknowledged students Kamil Gallus, Pitt Meadows Secondary School and Ethan Page, Maple Ridge Secondary School who were the recipients of Arts Council bursaries in visual arts and music; Trustee Murray also spoke to the Caring for Kids fundraiser; Trustee Dumore spoke about the May 12, 2021 professional development keynote speakers; Trustee Sullivan and Trustee Carreras spoke about the COVID-19 vaccination roll out for the 12- 17 age group.

J. QUESTION PERIOD

Questions were posed on the following:

- Stipend and Planning Time for Athletic Directors

K. OTHER BUSINESS

L. ADJOURNMENT

Moved/Seconded

THAT the Board adjourn the meeting.

CARRIED

The Public Board meeting adjourned at 7:50 p.m.

Korleen Carreras, Chairperson

Flavia Coughlan, Secretary Treasurer



ITEM 3

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **LITERACY**

Date: June 16, 2021
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive for information the literacy presentation by Jovo Bikic, Assistant Superintendent, and District Helping Teachers: Cindy Penner, Anita Neufeld and Denise Upton.

To: **Board of Education**

From: Superintendent
Harry Dhillon

Re: **AMENDMENT TO 2021/22**
DISTRICT SCHOOL CALENDAR

Date: June 16, 2021
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

At the Board meeting on April 15, 2020, the Board approved the District School Calendar and the Kanaka Creek Elementary School Calendar for the 2021/22 school year. The calendars were approved in accordance with section 87.01 of the School Act and the School Calendar Regulation (B.C. Reg. 314/12).

At the Board Meeting on May 5, 2021, the Board received for information a proposal to amend the District School Calendar for the 2021/22 school year. Section 87.02 of the School Act and Section 6 of the School Calendar Regulation set out the provisions and requirements for a Board to amend a school calendar previously approved:

School Act:

87.02 (1) A board may, in accordance with the regulations of the minister, amend a school calendar made available to the public by the board under section 87.01 (9) or (10) if, in the opinion of the board, an amendment is necessary.

(2) A school calendar amended under subsection (1) must comply with section 87.01 (3) and the regulations of the minister.

(3) The board must, as soon as practicable and, in any event, within 30 days of amending a school calendar under subsection (1), make available to the public the amended school calendar.

School Calendar Regulation:

6 (1) For the purposes of section 87.02 [school calendar – amendment] of the Act, a board must make publicly available proposed amendments to a school calendar at least one month before making the amendments.

(2) A board must, as soon as practicable and, in any event, within 30 days of amending a school calendar under section 87.02 of the Act, provide the minister with the amended school calendar.

Included in Attachment A is the proposed amended District School Calendar for 2021/22 presented to the Board on May 5, 2021. The proposed amended District School Calendar for 2021/22 includes the following changes:

1. students and staff return from Winter Break on Monday, January 3, 2022
2. the last instructional day for students is Thursday, June 23, 2022
3. the Year-End Administrative Day for teachers is Friday, June 24, 2022
4. five minutes are added to the end of each instructional day to meet the School Calendar Regulation requirements for hours of instruction as follows:

- (a) 853 hours of instruction for students in kindergarten;
- (b) 878 hours of instruction for students in grades 1 to 7;
- (c) 952 hours of instruction for students in grades 8 to 12.

The daily school hours for 2021/22 are proposed to be as follows:

Elementary Hours: 8:30 am to 2:25 pm (300 instructional minutes per day)
Secondary Hours: 8:30 am to 2:45 pm (325 instructional minutes per day)

The Board is required to make publicly available on the district web site the proposed amended 2021/22 District School Calendar for 30 days. This occurred over the period May 7 to June 8, 2021 and we received just two responses. One respondent indicated support for the proposed amended calendar and the second respondent asked for clarification on the placement of the January 1 statutory holiday.

After careful review of School Act requirements, collective agreement considerations and input received, no changes are recommended to the Proposed Amended 2021/22 District School Calendar as set out in Attachment A.

RECOMMENDATION:

THAT the Board of Education approve the Amended 2021/22 District School Calendar.

Attachment

PROPOSED AMENDED 2021-2022 DISTRICT SCHOOL CALENDAR

Schools opening day for students	Tuesday, September 7, 2021
<i>Non-instructional day (School Growth Planning Day)</i>	<i>Tuesday, September 28, 2021</i>
Thanksgiving Day	Monday, October 11, 2021
<i>Non-instructional day (province-wide)</i>	<i>Friday, October 22, 2021</i>
Remembrance Day	Thursday, November 11, 2021
<i>Non-instructional day (district-based)</i>	<i>Friday, November 12, 2021</i>
Schools close for break	Friday, December 17, 2021
Winter break	Monday, December 20, 2021 to Friday, December 31, 2021
Schools reopen after break	Monday, January 3, 2022
<i>Non-instructional day (school-based)</i>	<i>Monday, January 24, 2022</i>
Family Day	Monday, February 21, 2022
<i>Non-instructional day (school-based)</i>	<i>Tuesday, February 22, 2022</i>
Schools close for break	Friday, March 11, 2022
<i>Schools not in Session</i>	<i>Monday, March 14, 2022 to Friday, March 18, 2022</i>
Spring break	Monday, March 21, 2022 to Friday, March 25, 2022
Schools reopen after break	Monday, March 28, 2022
Good Friday	Friday, April 15, 2022
Easter Monday	Monday, April 18, 2022
<i>Non-instructional day (district-based)</i>	<i>Wednesday, May 11, 2022</i>
Victoria Day	Monday, May 23, 2022
Last day for students	Thursday, June 23, 2022
Year-end administrative day	Friday, June 24, 2022
Schools closed for Summer vacation	Monday, June 27, 2022

ELEMENTARY (K-7) DAILY SCHEDULE: 8:30am to 2:25pm. 300 instructional minutes per day; 176 days of instruction. Kindergarten gradual entry the first 2 weeks of September.

NB: Kanaka Creek Elementary will run its year round calendar separate from this calendar.

SECONDARY (8-12) DAILY SCHEDULE: 8:30am to 2:45pm. 325 instructional minutes per day, 176 days of instruction.

Minimum number of hours of instruction that must be offered as per School Act and Calendar Regulation:

853 hours of instruction for students in kindergarten.

878 hours of instruction for students in grades 1 to 7

952 hours of instruction for students in grades 8 to 12

To: **Board of Education**

From: Superintendent
Harry Dhillon

Re: **SCHOOL FEES SCHEDULE AND SPECIALTY
ACADEMY FEES SCHEDULE 2021/22**

Date: June 16, 2021
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

SCHOOL ACT: SECTION 82 - FEES AND DEPOSITS

The school act states that:

- (1) A board must provide free of charge to every student of school age resident in British Columbia and enrolled in an educational program in a school operated by the board,
 - (a) instruction in an educational program sufficient to meet the general requirements for graduation,
 - (b) instruction in an educational program after the student has met the general requirements for graduation, and
 - (c) educational resource materials necessary to participate in the educational program.
- (2) For the purposes of subsection (1), a student is resident in British Columbia if the student and the student's guardian are ordinarily resident in British Columbia.
- (2.1) Subject to subsection (2.2), if a board permits a student who is older than school age and is ordinarily resident in British Columbia to enroll in an educational program leading to graduation, the board must provide free of charge to that student
 - (a) instruction in an educational program sufficient to meet the general requirements for graduation, and
 - (b) educational resource materials necessary to participate in the educational program.
- (2.2) Subsection (2.1) does not apply to a student who has
 - (a) already met the general requirements for graduation, or
 - (b) completed the requirements for graduation from a secondary school or high school in another jurisdiction.
- (3) Subject to subsections (1) and (2.1), section 82.4 and the orders of the minister, a board may charge fees for goods and services provided by the board.
- (4) A board may require a deposit for educational resource materials provided to students and to children registered under section 13.
- (5) If a board requires a deposit under subsection (4), it must refund all or part of the deposit to the student or child on return of the educational resource materials.

- (6) A board must publish a schedule of the fees to be charged and deposits required and must make the schedule available to students and to children registered under section 13 and to the parents of those students and children before the beginning of the school year.
- (7) Except as provided in an agreement under section 75 (4.1), a board is not responsible to pay for any educational activity undertaken by a student that is not provided by the board.

Secondary School Fee Schedule 2021/22:

The proposed Secondary School Fees Schedule 2021/22 is shown below:

1.	Student fee	\$28
2.	Athletic fee	\$25
3.	Yearbook	\$55
4.	Lock	\$6

Continuing Education Fee Schedule 2021/22:

The proposed Secondary School Fees Schedule 2021/22 is shown below:

1.	Student fee	\$20
2.	Optional grad ceremony fee	\$30

Summer School Refundable Deposits 2021/22:

The proposed Summer School Fees Schedule 2021/22 is shown below:

1.	Textbook Deposit (Grade 10 – 12)	\$75
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School Supplies – Elementary Students

Elementary schools use a variety of methods for acquiring school supplies. The cost of elementary school supplies must not exceed \$55 per student per school year including the cost of a planner, if required.

Elementary school principals will post the school supply lists on the school website prior to June 30th of each year.

SCHOOL ACT: SECTION 82.1 - SPECIALTY ACADEMIES

The school act states that:

- (1) In this section, "**specialty academy**" means an educational program that emphasizes a particular sport, activity or subject area and meets the prescribed criteria set out in the regulations.

- (2) A board may offer a specialty academy if
 - (a) the board has consulted with the parents' advisory council for the school where the board proposes to offer the specialty academy, and
 - (b) the board is of the opinion that there is sufficient demand for the specialty academy.
- (3) A board that offers a specialty academy must
 - (a) make available sufficient instruction for students enrolled in the specialty academy to meet the general requirements for graduation, and
 - (b) continue to offer a standard educational program in the school district.
- (4) Despite section 82, but subject to section 82.4, a board may charge a student enrolled in a specialty academy fees relating to the direct costs incurred by the board in providing the specialty academy that are in addition to the costs of providing a standard educational program.
- (5) On or before July 1 of each school year, a board that offers a specialty academy must
 - (a) establish a schedule of fees to be charged under subsection (4), and
 - (b) make the schedule of fees available to the public.
- (6) Before establishing a schedule of fees under subsection (5), a board must
 - (a) consult with the parents' advisory council for the school where the specialty academy is offered, and
 - (b) obtain the approval of that parents' advisory council for the schedule of fees.

The specialty academies in School District No. 42 which charge fees are:

Academy:	Hockey
School:	Pitt Meadows Secondary
Administrator:	Cheryl Schwarz
Enrolment:	30
Expenses:	
Advertising	1,750
Clothing	4,200
Ice Rental	10,995
Insurance	1,200
Speakers & Training Services	3,600
Special Events	3,400
Staff and Coaching	18,300
Teaching Time	<u>14,157</u>
Net program cost	57,602
Fee to break even	<u>1,920</u>
Anticipated 2021/22 fee requiring approval:	<u>1,920</u>

Academy:	Interdisciplinary Arts
School:	Garibaldi Secondary
Administrator:	Ian Liversidge
Enrolment:	35
Expenses:	
Choreography	1,000
Sound Engineer	1,000
Technology - Set Design	1,200
Net program cost	<u>3,200</u>
Fee to break even	91
Anticipated 2021/22 fee requiring approval:	<u>91</u>

Academy:	International Baccalaureate
School:	Diploma Program
Administrator:	Garibaldi Secondary
	Ian Liversidge
Enrolment:	
Grade 11 projected full diploma graduates	27
Grade 12 certificate program	17
Grade 12 projected full diploma graduates	14
	<hr/> 58
Revenue:	
Board Budgeted Allocation	53,269
Expenses:	
Annual fee	15,730
Exam fees	37,255
BC Association annual fee	300
Software - Managebac	1,000
Training/Travel	15,500
Textbooks	5,000
Exam shipping costs	1,000
	<hr/> 75,785
Net program cost	<hr/> 22,516
Fee to break even	
Grade 11 full diploma fee	500
Grade 12 individual exam fee	120
Grade 12 full diploma fee	500
Fee revenue	
Grade 11	13,500
Grade 12 exam	2,016
Grade 12	7,000
	<hr/> 22,516
	<hr/> 22,516

Academy:	Softball
School:	Garibaldi Secondary
Administrator:	Ian Liversidge
Enrolment:	25
Expenses:	
Clothing	4,000
Instructors	37,500
Transportation	5,000
Supplies	500
Net program cost	<u>47,000</u>
Fee to break even	<u>1,880</u>
Anticipated 2021/22 fee requiring approval:	<u>1,880</u>

Academy:	Golf
School:	Maple Ridge Secondary
Administrator:	Trevor Connor
Enrolment:	8
Expenses:	
Zone Academy/Pitt Meadows Golf Club	4,000
Club Membership	2,500
Tournament Fee	4,000
Equipment and Supplies	4,000
Coaches/Trainers	1,500
Advertising	250
Net program cost	<u>16,250</u>
Fee to break even	<u>2,031</u>
Anticipated 2021/22 fee requiring approval:	<u>2,031</u>

Academy:	Digital Arts
School:	Maple Ridge Secondary
Administrator:	Trevor Connor
Enrolment:	15
Expenses:	
Supplies	1,500
Net program cost	<u>1,500</u>
Fee to break even	100
Anticipated 2021/22 fee requiring approval:	<u><u>100</u></u>

Academy:	Hockey
School:	Samuel Robertson
Administrator:	Technical Secondary Ken Elphick
Enrolment:	30
Expenses:	
Advertising	1,750
Clothing	4,200
Ice Rental	10,995
Insurance	1,200
Speakers & Training Services	3,600
Special Events	3,400
Staff and Coaching	18,300
Teaching Time	14,157
Net program cost	<u>57,602</u>
Fee to break even	1,920
Anticipated 2021/22 fee requiring approval:	<u><u>1,920</u></u>

Academy:	Soccer
School:	Westview Secondary
Administrator:	Darren Rowell
Enrolment:	28
Expenses:	
Clothing	5,600
Speakers & Training Services	1,200
Instruction/Coaching Staff	9,000
Supplies/Equipment	1,000
	<hr/>
Net program cost	16,800
Fee to break even	600
	<hr/>
Anticipated 2021/22 fee requiring approval:	600
	<hr/> <hr/>

Academy:	Basketball
School:	Westview Secondary
Administrator:	Darren Rowell
Enrolment:	35
Expenses:	
Advertising	1,500
Clothing	5,000
Speakers and Training Services	3,000
Supplies	2,500
Transportation	2,000
	<hr/>
Net program cost	14,000
Fee to break even	400
	<hr/>
Anticipated 2021/22 fee requiring approval:	400
	<hr/> <hr/>

Other Fees	
Course	Fee Requiring Approval
Adobe Certified Associate	15
Microsoft Technology Associate	15
Autodesk Certified User	15
Microsoft Office Specialist	15
Intuit Quickbooks Certified User	25
Entrepreneurship and Small Business	25
ToonBoom Certified Associate	15
Automotive	200
Carpentry	900
Culinary	900
Framing	900
Hair Design	3,665
Masonry	375
Plumbing	875
Metal Fab	1,100

The estimated enrolment included in the above tables are conservative projections and it is anticipated that actual enrolment will be sufficient for the Academies to break even.

RECOMMENDATION:

THAT the Board approve the proposed Secondary School Fees Schedule and Academy Fees Schedule for the 2021/22 year:

Secondary School Fees Schedule 2021/22

1.	Student fee	\$28
2.	Athletic fee	\$25
3.	Yearbook	\$55
4.	Lock	\$6

Continuing Education Fees Schedule 2021/22

1.	Student fee	\$20
2.	Optional grad ceremony fee	\$30

Summer School Refundable Deposits Schedule 2021/22

Refundable Deposits		
1.	Textbook Deposit (Grade 10 – 12)	\$75

Academy Fees Schedule 2021/22

1.	Hockey	\$1,920
2.	Interdisciplinary Arts	\$91
3.	International Baccalaureate Grade 11 full diploma Grade 12 exam fee Grade 12 full diploma	\$500 \$120 \$500
4.	Softball	\$1,880
5.	Golf	\$2,031
6.	Digital Arts	\$100
7.	Soccer	\$600
8.	Basketball	\$400

Other Fees Schedule 2021/22

1.	Adobe Certified Associate	\$15
2.	Microsoft Technology Associate	\$15
3.	Autodesk Certified User	\$15
4.	Microsoft Office Specialist	\$15
5.	Intuit Quickbooks Certified User	\$25
6.	Entrepreneurship and Small Business	\$25
7.	ToonBoom Certified Associate	\$15
8.	Automotive	\$200
9.	Carpentry	\$900
10.	Culinary	\$900
11.	Framing	\$900
12.	Hair Design	\$3,665
13.	Masonry	\$375
14.	Plumbing	\$875
15.	Metal Fab	\$1,100

**ITEM 6****To: Board of Education****From:** Superintendent
Harry Dhillon**Re: STRATEGIC PLAN UPDATE****Date:** June 16, 2021
(Public Board Meeting)**Decision****BACKGROUND/RATIONALE:**

Through its strategic planning process, the school district has identified the following four key strategic priorities in support of all learners: literacy, social emotional learning, assessment, and secondary innovation. While these priorities are captured in our *Mission, Vision, Values, and Strategic Directions* graphic, they are not explicitly referenced in the Strategic Plan document. The goals that inherently flow out of these priorities are also not explicitly listed. It is important that we formally include these goals in the strategic plan, as they are required under the provincial *Framework for Enhancing Student Learning* guidelines.

In addition to the four goals that naturally flow out of our strategic priorities, an overarching goal evident from the structure of our operational plans is alignment. As such, in consultation with senior team, we have determined that the following goals will be added to our Strategic Plan directly beneath the strategic directions section:

STRATEGIC PRIORITIES AND GOALS

The following are our strategic priorities and related goals for supporting all learners. For detailed departmental goals and strategies, see our Operational Plans.

1. **LITERACY:** Improved literacy outcomes.
2. **SOCIAL EMOTIONAL LEARNING:** Improved levels of social and emotional well-being.
3. **ASSESSMENT AND REPORTING:** Improved assessment and reporting practices.
4. **SECONDARY INNOVATION:** Improved levels of engagement and graduation.
5. **ALIGNMENT:** Align planning, processes, policies, and procedures to improve efficiency and effectiveness of the system, and support the success of all learners.

The *Framework for Enhancing Student Learning* guidelines also set out that school districts are to develop multi-year strategic plans and that plans are to display the length of the district's planning cycle. As our planning cycle includes an annual review and updating structure, in consultation with senior team, we have determined that the following content will be added to our Strategic Plan with the graphic of our 'Strategic Planning Cycle':

Our strategic planning process is based on a rolling four-year planning cycle that includes an annual review and update process. The current plan spans the period 2020/21 to 2023/24.

RECOMMENDATION:**THAT Board approve the Strategic Plan Update.**

Attachment

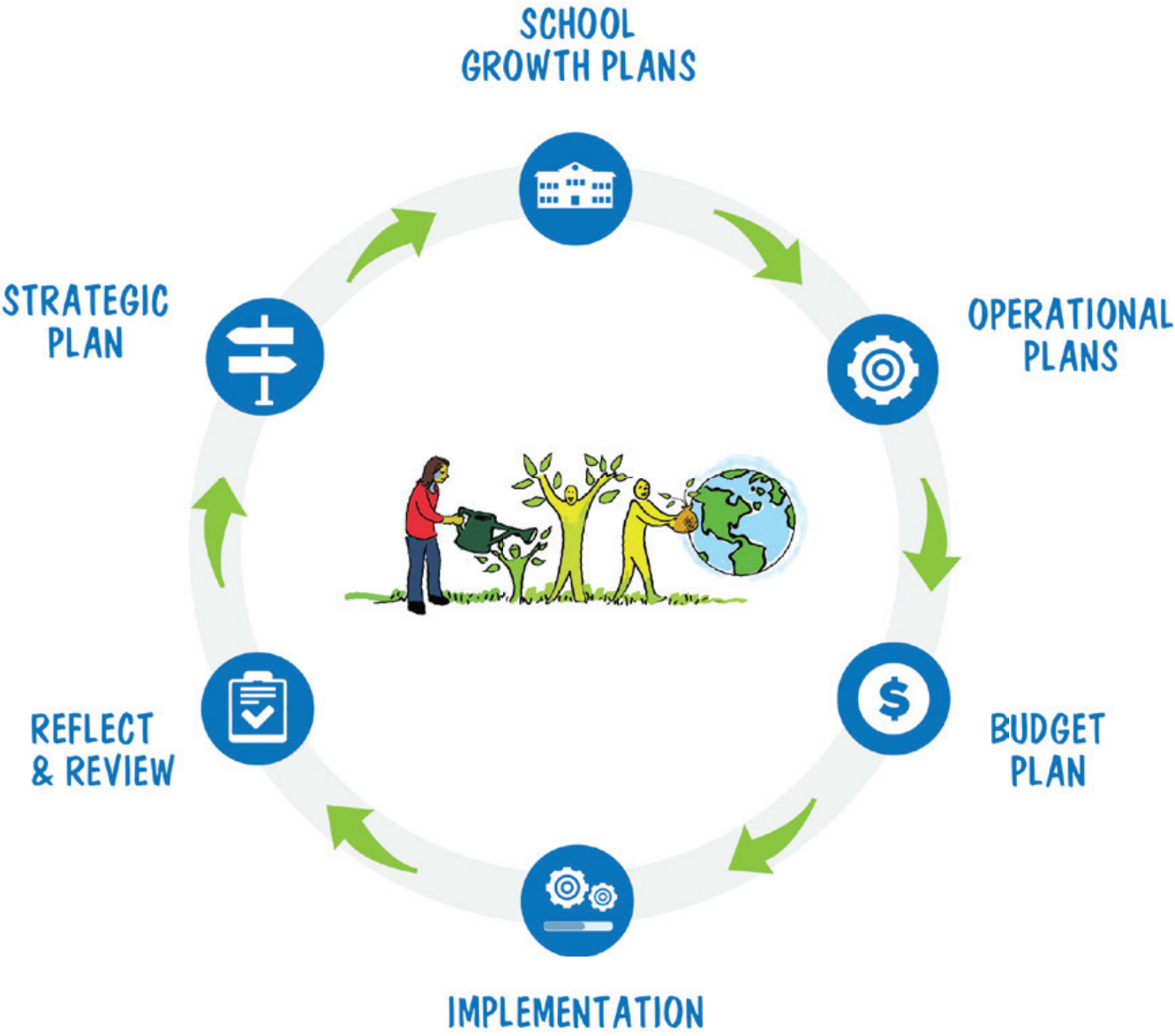


STRATEGIC PLAN

MAPLE RIDGE - PITT MEADOWS SCHOOL DISTRICT NO. 42

STRATEGIC PLANNING CYCLE

Our strategic planning process is based on a rolling four-year planning cycle that includes an annual review and update process. The current plan spans the period 2020/21 to 2023/24.



VISION

Our vision is for every individual to feel valued and for all learners to reach their potential.



MISSION

Our mission is to support all individuals in their development as successful learners, and as respectful, caring and responsible members of society.

OUR VALUES

Responsibility to all learners

We believe that all individuals in our school district community have the capacity to learn and that we are responsible for supporting their learning.

Uniqueness of each individual

We value the uniqueness of each learner and embrace diverse ways of learning. We foster a variety of instructional methods and provide support to all learners so that they can realize their potential.

Diverse learning opportunities

We value choices for all learners, equity of access to all programs, and a holistic approach to learning. We encourage learning opportunities beyond the classroom. We support life-long learning.

Culture and community

We celebrate our many cultures and seek ways to appreciate and embrace diversity. We encourage interdependence and collaboration within the school district community. We value community partnerships.

Personal and social responsibility

We believe that a sense of belonging is at the heart of our school district community and is fundamental to the success of all learners. We are committed to acting as responsible stewards within our community. We cultivate a culture of care within our school district community, and seek to develop the leadership and citizenship capacity of all learners.

High expectations for success

We value the ability of all learners to set high expectations for themselves and to describe personal success. We believe success is measured through credible evidence of learning and rigorous self-assessment. We are committed to supporting all learners in achieving personal success.

STRATEGIC DIRECTIONS

In achieving our mission, our vision and living our values, we are guided by three strategic directions. These strategic directions are developed out of school growth plans, departmental operational plans, the strategic facilities plan, student forum, and feedback collected from partner groups, through round tables, and through broader consultation.

1

INCLUSIVE CULTURE OF CARE AND BELONGING WHERE THE WELL-BEING AND SUCCESS OF ALL LEARNERS IS SUPPORTED AND CELEBRATED.

2

INTENTIONAL SUPPORT FOR A GROWTH MINDSET, COLLABORATION, INTERDEPENDENCE, AND STAFF DEVELOPMENT.

3

FORWARD-THINKING, RESEARCH-INFORMED, EFFECTIVE, EFFICIENT, SUSTAINABLE, VALUE-BASED AND CONNECTED SCHOOL DISTRICT.

STRATEGIC PRIORITIES AND GOALS

The following are our strategic priorities and related goals for supporting all learners. For detailed departmental goals and strategies, see our Operational Plans.

1

LITERACY: Improved literacy outcomes.

2

SOCIAL EMOTIONAL LEARNING: Improved levels of social and emotional well-being.

3

ASSESSMENT AND REPORTING: Improved assessment and reporting practices.

4

SECONDARY INNOVATION: Improved levels of engagement and graduation.

5

ALIGNMENT: Align planning, processes, policies, and procedures to improve efficiency and effectiveness of the system, and support the success of all learners.



Responsibility to all learners

Personal and social responsibility

Uniqueness of each individual

High expectations for success

Diverse learning opportunities

Culture and community

OUR STRUCTURE

Effective and efficient support structures are a key component of maintaining our learning focus. With core values as our foundation, and a clear mandate to support teaching and learning, Maple Ridge - Pitt meadows aims to build capacity in all areas

ADMINISTRATION

- Implement the board's policies and operational decisions through the education and business services of the district
- Provide educational and business leadership
- Implement the board's strategic plan
- Design, implement and monitor administrative policies and procedures

GOVERNANCE

- Engage the community to build and maintain a school system that reflects local priorities, values and expectations
- Set direction for achievement in the district, allocate available resources and monitor performance
- Develop policies and assess the district's compliance with the policies

FINANCE

- Design, implement and monitor financial policies, procedures, systems and internal controls
- Prepare financial statements, budgets and forecasts
- Monitor and report on financial performance

INFORMATION TECHNOLOGY

- Technology as a tool to support instruction
- Design and manage IT infrastructure
- Develop enabling IT policies and procedures

HUMAN RESOURCES

- Provide employment related services to support employees
- Build and strengthen relationships to promote positive employee and labour relations
- Implement and deliver HR practices that support the district's goals and objectives.

FACILITIES

- Provide support services needed to deliver the safe, secure and effective operational environment required for the effective delivery of educational services.
- Maintain and care for schools, administrative buildings and grounds
- Plan, design and manage construction projects



ITEM 7

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan

Re: **2021/22 CAPITAL PLAN BYLAW**

Date: June 16, 2021
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

On July 22, 2020 the Board approved the submission of the 2021/22 Capital Plan and listed projects for the fiscal years 2021/22 to 2025/26 according to the Board's assigned priority of capital needs.

On May 11, 2021, the Ministry of Education issued a Ministry Response to the Annual Five Year Capital Plan Submission (Attachment A).

In order to access funding for the projects included in the Capital Plan Summary for 2021/22 and in accordance with the revised Ministry of Education procedures regarding capital bylaws, the Board must adopt a single Capital Bylaw. (Attachment B)

RECOMMENDATION:

- (1) THAT the Capital Bylaw No. 2021/22-CPSD42-01 – be given three (3) readings at this meeting. (vote must be unanimous)**
- (2) THAT the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) Capital Bylaw No. 2021/22-CPSD42-01 be:**
Read a first time on the 16th day of June, 2021;
Read a second time on the 16th day of June, 2021;
Read a third time, passed and adopted on the 16th day of June, 2021.

Attachments

May 11, 2021

Ref: 246842

To: Secretary-Treasurer and Superintendent
School District No. 42 (Maple Ridge - Pitt Meadows)

Capital Plan Bylaw No. 2021/22-CPSD42-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2021/22

This letter is in response to your School District's 2021/22 Annual Five-Year Capital Plan submission, submitted to the Ministry prior to July 31, 2020, and provides direction for advancing supported and approved capital projects.

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and that are able to proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, RDP)

Projects in Development from Previous Years

Project #	Project Name	Project Type	Comments
127806	Pitt Meadows Secondary	Seismic	Draft PDR has been received by Ministry. Currently under review.
127932	Eric Langton Elementary	Seismic/Expansion	Submit draft PDR by July 1, 2021.

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after PDRs and all other required supporting documentation is received, reviewed and approved for funding by the Ministry.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The first table identifies School Enhancement Program and Carbon Neutral Capital Program that school districts were already made aware of in the initial Capital Plan Response Letter issued in March 2021.

The second and third tables identify additional minor capital projects approved in School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

Projects for SEP, CNCP (from initial Capital Plan Response Letter issued in March 2021)

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Glenwood Elementary	SEP - Interior Renovations	\$520,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Harry Hooe Elementary	SEP - Exterior Wall Systems	\$314,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Garibaldi Secondary	CNCP - HVAC Upgrades	\$631,250	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Davie Jones Elementary	PEP - Universally Accessible Playground	\$165,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Webster's Corners Elementary	PEP - Universally Accessible Playground	\$165,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2021/22 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Plan Bylaw Number provided at the beginning of this document) for its approved 2021/22 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated and emailed to Ministry Planning Officer Ravnit Aujla at Ravnit.Aujla@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2021/22 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2022/23 Annual Five-Year Capital Plan submission process (using the Ministry's new Capital Asset Planning System (CAPS) online platform) are available at the Ministry's [Capital Planning](#) webpage.

NOTE: School districts' Capital Plan submission deadlines for the 2022/23 fiscal year, using the new CAPS online platform, will be as follows:

- Major Capital Programs (SMP, EXP, REP, RDP, BEP) – July 31, 2021
- Minor Capital Programs (SEP, CNCP, PEP, BUS) – September 30, 2021

Additionally, the Annual Facility Grant (AFG) project requests for the 2021/22 fiscal year are to be submitted using the new CAPS online platform, on or before June 30, 2021.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,



François Bertrand, Acting Executive Director
Capital Management Branch

pc: Capital Management Branch
Michael Nyikes, Director, Capital Management Branch
Ravnit Aujla, Planning Officer, Capital Management Branch
Mora Cunningham, Regional Director, Capital Management Branch
Nancy Dube, Planning Officer, Capital Management Branch
Travis Tormala, Planning Officer, Capital Management Branch

CAPITAL BYLAW NO. 2021/22-CP-SD42-01
CAPITAL PLAN 2021/22

A BYLAW by the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "*Act*").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved the Board's Capital Plan.

NOW THEREFORE the Board agrees to the following:

- (a) authorizes the Secretary-Treasurer to execute project agreements related to the expenditures contemplated by the Capital Plan;
- (b) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project(s); and,
- (d) maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister that specifies the supported projects in the Ministry's letter of May 11, 2021 from the 2021/22 Capital Plan is hereby adopted.
2. This Bylaw may be cited as School District No. 42 (Maple Ridge-Pitt Meadows) Capital Bylaw No. 2021/22-CPSD42-01.

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan
Director of Facilities
Rick Delorme

Re: **2022/23 CAPITAL PLAN**

Date: June 16, 2021
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

On May 28, 2021, the Ministry of Education issued the 2022/23 Capital Plan Instructions. The deadline for 2022/23 Capital Plan submission to the Ministry is July 31, 2021. The Ministry is seeking submissions for the following capital programs:

Major Capital Programs:

- Seismic Mitigation Program (SMP)
- School Expansion Program (EXP)
- School Replacement Program (REP)
- Rural Districts Program (RDP)

Minor Capital Programs:

- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Bus Acquisition Program (BUS)
- Playground Equipment Program (PEP)
- Building Envelope Program (BEP)

The attached proposed 2022/23 Capital Plan lists projects for the fiscal years 2022/23 to 2026/27 according to the Board's assigned priority of capital needs. (Attachment A)

Strategic Facilities Plan

In order to ensure that Capital Plan submissions accurately reflect the priorities and needs of the Maple Ridge-Pitt Meadows School District, a comprehensive Strategic Facilities Plan was prepared in consultation with stakeholders, educators, the community and the two municipalities. The Strategic Facilities Plan identifies and rationalizes current and future capital requirements for school sites, new schools, and facility upgrades based on building condition, seismic vulnerability and ongoing maintenance/life cycle costs, as well as new education initiatives. We are in the process of reviewing and updating the Strategic Facilities Plan and targeting to complete the process and have it approved by the Board in December 2021.

MAJOR CAPITAL

Seismic Mitigation Program

The seismic risk rating criteria established by Engineers and Geoscientists BC (EGBC) for public schools is as follows:

- **High 1 (H1)** - structures at highest risk of widespread damage or structural failure; not repairable after event. Structural and non-structural upgrades required.
- **High 2 (H2)** - structures at high risk of widespread damage or structural failure; likely not repairable after event. Structural and non-structural upgrades required.
- **High 3 (H3)** - isolated failure to building elements (such as walls), are expected; building likely not repairable after event. Structural and non-structural upgrades required.
- **Medium** - isolated damage to building elements is expected; non-structural elements (such as bookshelves, lighting) are at risk of failure. Non-structural upgrades may be required.
- **Low** - least vulnerable structure; isolated damage may be expected with building probably repairable after event. Non-structural upgrades may be required.

The school district has engaged John Wallace Engineering to conduct seismic rapid assessments (SRA's) to determine the current seismic risk of our facilities. To date twelve schools have been identified as having H1 to H3 classifications. These schools have been included in our Capital Plan.

One of the schools identified is Eric Langton Elementary and we are combining this project with the addition to increase capacity to 80/600. The Ministry supported the School District in producing the Project Definition Report (PDR) which was submitted to the Ministry on May 26, 2021 with the preferred option of replacing the school.

In the 2019/20 Capital Plan the Ministry has also approved the School District to proceed with a Seismic Project Definition Report (SPDR) for the seismic upgrade of Pitt Meadows Secondary. This SPDR was submitted to the Ministry on May 20, 2021 with the preferred option of replacing the school.

<i>Seismic Mitigation Projects</i>	<i>Scope</i>	<i>Estimated Cost \$</i>
<i>Eric Langton Elementary</i>	Seismic/Replacement- upgrade of 1 block H1, 3 blocks H2 & 1 block H3	\$41,208,423
<i>Pitt Meadows Secondary</i>	Seismic/Replacement upgrade 7 blocks H1	\$91,514,087
<i>Harry Hooge Elementary</i>	Seismic upgrade 1 block H3	\$600,000
<i>Maple Ridge Annex</i>	Seismic upgrade 5 blocks H1, major renovation and addition	\$25,000,000
<i>Pitt Meadows Elementary</i>	Seismic upgrade of 2 blocks H1 -1 block H2 & 1 block H3	\$7,100,000
<i>Maple Ridge Secondary</i>	Seismic upgrade 1 block H1	\$2,800,000
<i>Highland Park Elementary</i>	Seismic upgrade 2 blocks H2 & 1 block H3	\$3,500,000
<i>Maple Ridge Elementary</i>	Seismic Upgrade of 1 block H1 -2 blocks H2 & 1 block H3	\$6,100,000
<i>Glenwood Elementary</i>	Seismic upgrade 1 block H1	\$4,000,000
<i>Alouette Elementary</i>	Seismic upgrade 1 block H1 & 1 block H2	\$6,500,000
<i>Albion Elementary</i>	Seismic upgrade 4 blocks H2	\$5,800,000
<i>Davie Jones Elementary</i>	Seismic upgrade 1 block H2 & 1 block H3	\$1,500,000
<i>TOTAL</i>		\$195,622,510

School Expansion Program

The projected continued increase of enrolment over the next decade confirms the need for elementary school expansion for four schools and the construction of one new school. The total estimated cost for these expansion projects is \$152,917,655 million.

<i>Elementary School Expansion</i>	<i>Scope</i>	<i>Estimated Cost \$</i>
<i>Harry Hooge Elementary</i>	Increase capacity to 80K/600E	\$11,283,000
<i>Blue Mountain Elementary</i>	Increase capacity to 80K/600E	\$14,395,700
<i>Maple Ridge Annex</i>	Seismic upgrade 5 blocks H1, major renovation and addition	\$25,000,000
<i>Highland Park Elementary</i>	Renovation and addition to increase capacity to 80K/600E	\$17,238,155
<i>Samuel Robertson Secondary</i>	Increase capacity to 1,000	\$40,000,000
<i>Albion East Area Elementary</i>	New K-7 Elementary School 60K/600E	\$45,000,000
<i>TOTAL</i>		\$152,917,655

Site Acquisition

A proposed school site for an elementary school in the Silver Valley area is included capital plan. The size of the proposed site is 3.42 hectares for an estimated cost of \$14,151,005.

MINOR CAPITAL

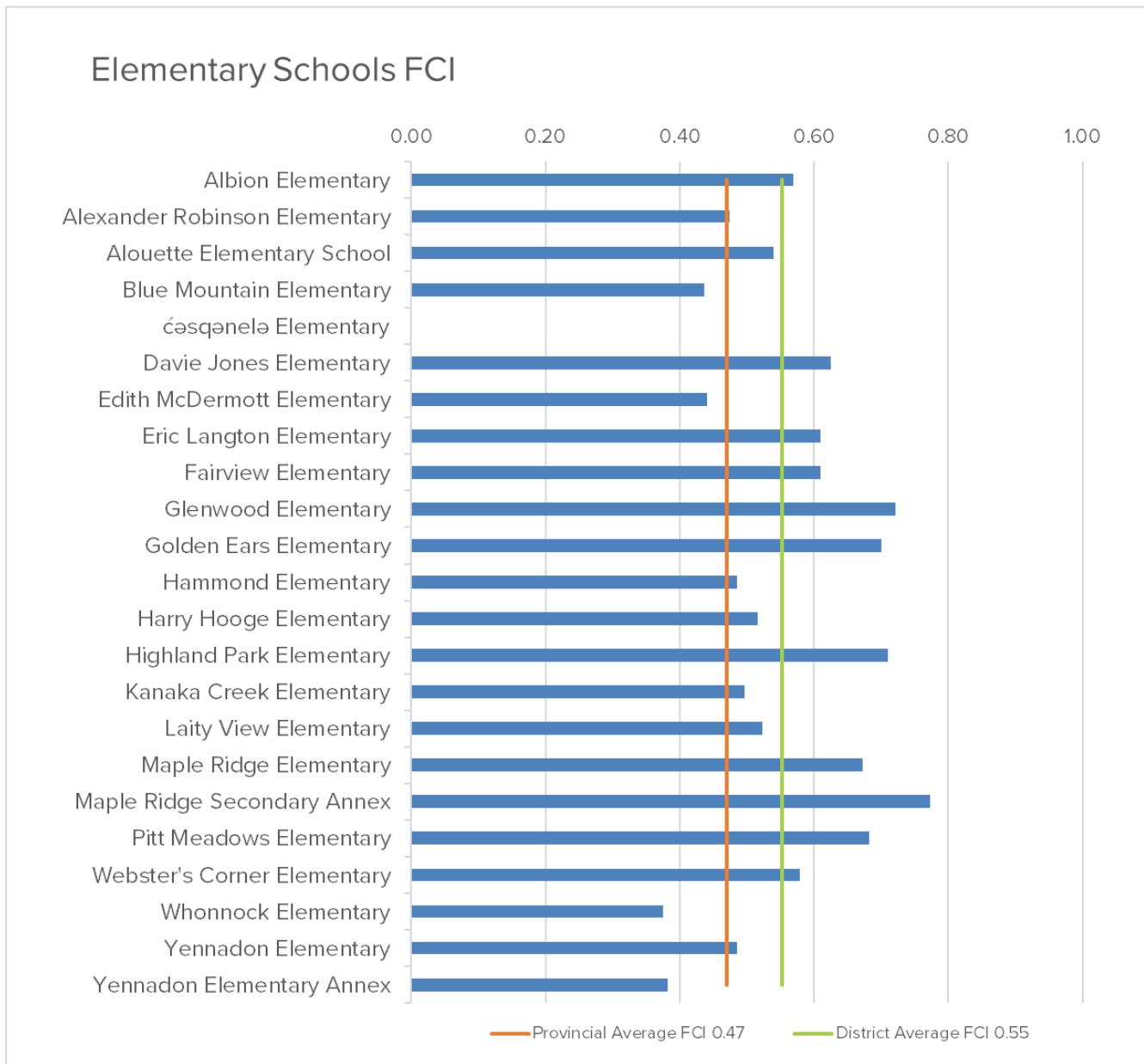
On an annual basis a budget for minor capital projects (e.g. roofing, exterior painting) is allocated under the Annual Facilities Grant (AFG) to the highest need facilities. The AFG funding of \$2.5 million is not sufficient to support all building upgrade needs identified through the provincial capital asset management system and capital projects that require a significant capital investment need to be submitted to the Ministry of Education for funding as part of the Five Year Capital Plan under the Minor Capital category.

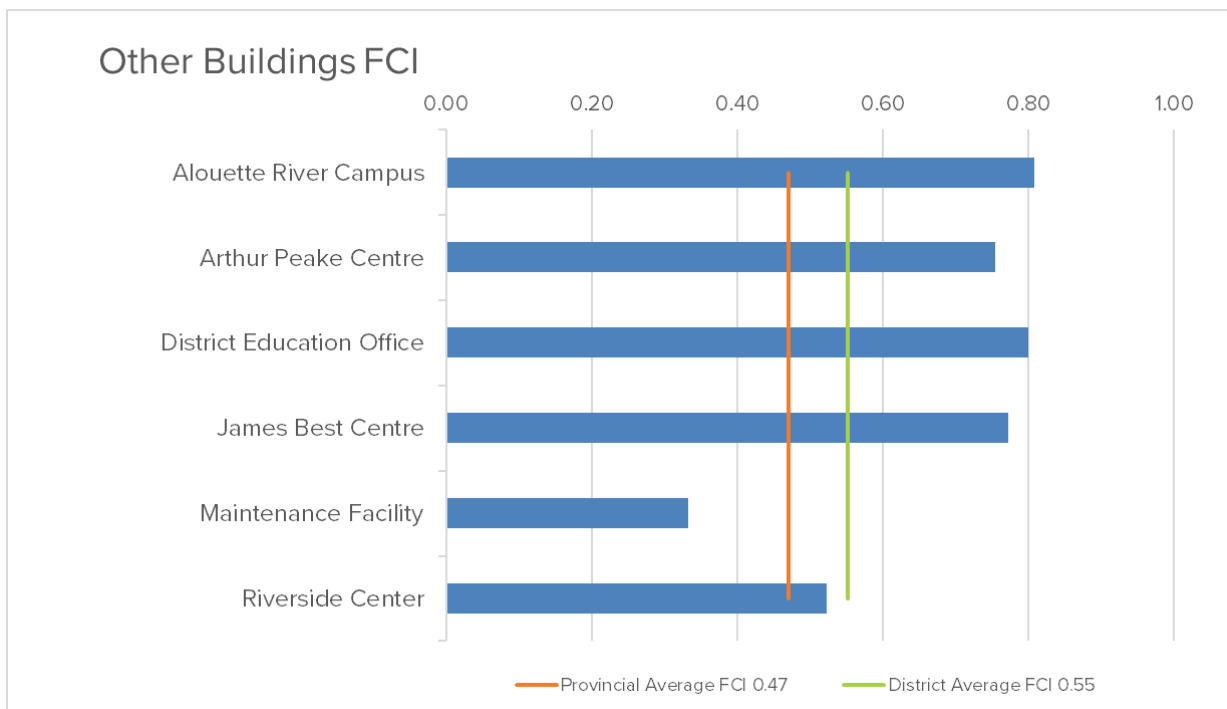
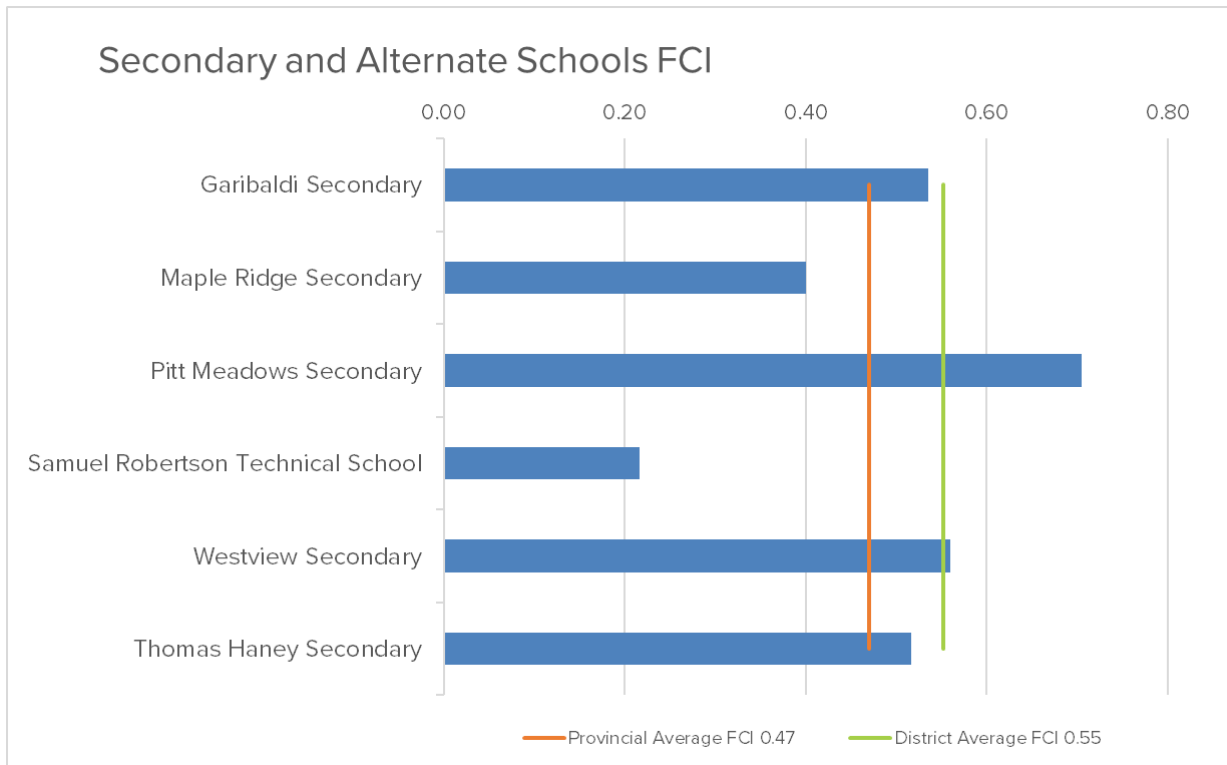
Currently the deferred maintenance requirements identified for SD42 facilities total \$220.848 million with \$22.631 million categorized as immediate need, \$7.12 million categorized as short-term need (1-2 years) and \$191.099 million categorized as long-term need (3-5 years).

Each school district facility was assigned a Facilities Condition Index through a facility audit conducted by VFA. FCI is a comparative indicator of the relative condition of facilities. The FCI is expressed as a percentage, or ratio, of the cost of remedying maintenance deficiencies to the current replacement value. This is a comparative index allowing the Ministry to rank each school against all others in the province and is expressed as a decimal percentage of the cost to remediate maintenance deficiencies divided by the current replacement value i.e. 0.26. For practical purposes, the ratings have the following meaning:

FCI RATING	CATEGORY	GENERAL ASSESSMENT
0.00 to 0.05	Excellent	Near new condition. Meets present and foreseeable future requirements.
0.05 to 0.15	Good	Good condition. Meets all present requirements.
0.15 to 0.30	Average	Has significant deficiencies, but meets minimum requirements. Some significant buildingsystem components nearing the end of their normal life cycle.
0.30 to 0.60	Poor	Does not meet requirements. Immediate attention required to some significant building systems. Some significant building systems at the end of their life cycle. Parts may no longer bein stock or very difficult to obtain. High risk of failure of some systems.
0.60 and above	Very Poor	Does not meet requirements. Immediate attention required to most of the significant building systems. Most building systems at the end of their life cycle. Parts may no longer be in stock orvery difficult to obtain. High risk of failure of some systems.

The following graphs show the current FCI for all school district facilities compared to the school district average FCI (0.55) and the average FCI for the province. (0.47).





Priorities for Existing Facilities

The projects included in this section of the school district Five-Year Capital Plan reflect the following priorities for existing school district facilities:

- high risk safety deficiencies are addressed;
- the facility has a facility condition index (FCI) greater than the provincial average of 0.47;
- the facility is used or projected to be used at or over the average capacity utilization for the school district and will continue to be needed for the foreseeable future.

School Replacement Program

The following major renovation projects are included in the capital plan:

Location	FCI	Project Scope	Estimated Cost \$
<i>Pitt Meadows Elementary</i>	0.67	Major Renovation	\$6,770,800
<i>Maple Ridge Annex</i>	0.77	Major Renovation, Seismic Upgrade and Addition	\$25,000,000
TOTAL			\$31,770,800

Building Envelope Program

Design work has been approved for Fairview Elementary, the updated BECA has been completed and the estimated cost determined. This project is included in the capital plan. Also included in this section are building envelope remediation projects at: Pitt Meadows Elementary and Alouette Elementary.

Location	Project Scope	Estimated Cost \$
<i>Pitt Meadows Elementary</i>	Building envelope remediation	\$567,985
<i>Fairview Elementary</i>	Building envelope remediation	\$1,582,124
<i>Alouette Elementary</i>	Building envelope remediation	\$895,620
TOTAL		\$3,045,729

School Enhancement Program

The following table summarizes the school enhancement projects listed in the 2022/23 Capital Plan.

Location	FCI	Project Scope	Estimated Cost \$
<i>Alouette Elementary</i>	0.52	Roof Replacement	920,000
<i>Westview Secondary</i>	0.56	Roof replacement	\$539,290
<i>Fairview Elementary</i>	0.60	Vinyl flooring replacement	\$216,200
<i>Golden Ears Elementary</i>	0.68	Vinyl flooring replacement	\$203,258
<i>Garibaldi Secondary</i>	0.53	Vinyl flooring replacement	\$250,732
TOTAL			\$2,139,480

Carbon Neutral Capital Program

The following table details the project proposed to be completed under the carbon neutral capital program.

School Name	FCI	Project Scope	Estimated Cost \$
<i>Webster's Corners Elementary</i>	0.57	Boiler replacement, fan coils, unit ventilator & air handling units	\$282,580
<i>Garibaldi Secondary</i>	0.53	Domestic hot water boiler upgrade- boiler plant 2	\$474,375
<i>Highland Park Elementary</i>	0.72	Boiler replacement	\$315,823
<i>Thomas Haney Secondary</i>	0.51	Boiler replacement	\$517,500
TOTAL			\$1,590,278

Playgrounds Equipment Program:

<i>School Name</i>	<i>Project Scope</i>	<i>Estimated Cost \$</i>
<i>Ćasqanelā Elementary</i>	Universally Accessible Playground Equipment	\$165,000
<i>Blue Mountain Elementary</i>	Universally Accessible Playground Equipment	\$165,000
<i>Highland Park Elementary</i>	Universally Accessible Playground Equipment	\$165,000
<i>TOTAL</i>		\$ 495,000

RECOMMENDATION

THAT the Board approve the 2022/23 Capital Plan for submission to the Ministry of Education.

Attachment

ATTACHMENT A

Capital Plan Summary 2022-23

Category	Year	Priority	Facility	Project Scope	Estimated Cost	
Seismic	2022/23	1	Eric Langton Elementary	Addition/Seismic/Replacement- 1 block H1, 3 blocks H2 & 1 block H3 P2	\$41,208,423	
Seismic	2022/23	2	Pitt Meadows Secondary	Seismic/Replacement -7 blocks H1 P2-P4	\$91,514,087	
Seismic	2022/23	3	Harry Hooe Elementary	Seismic upgrade 1 block H3	\$600,000	
Seismic	2022/23	4	Maple Ridge Annex	Seismic upgrade 5 blocks H1, major renovation and addition P2-P3-P4	\$25,000,000	
Seismic	2022/23	5	Pitt Meadows Elementary	Seismic upgrade of 2 blocks H1 -1 block H2 & 1 block H3 P2-P4	\$7,100,000	
Seismic	2023/24	6	Maple Ridge Secondary	Seismic upgrade 1 block H1 P1	\$2,800,000	
Seismic	2023/24	7	Highland Park Elementary	Seismic upgrade 2 blocks H2 & 1 block H3	\$3,500,000	
Seismic	2024/25	8	Maple Ridge Elementary	Seismic Upgrade of 1 block H1 -2 blocks H2 & 1 block H3 P2	\$6,100,000	
Seismic	2025/26	9	Glenwood Elementary	Seismic upgrade 1 block H1 P2	\$4,000,000	
Seismic	2025/26	10	Alouette Elementary	Seismic upgrade 1 block H1 & 1 block H2 P3	\$6,500,000	
Seismic	2026/27	11	Albion Elementary	Seismic upgrade 4 blocks H2	\$5,800,000	
Seismic	2026/27	12	Davie Jones Elementary	Seismic upgrade 1 block H2 & 1 block H3	\$1,500,000	
						\$195,622,510
Addition	2022/23	1	Harry Hooe Elementary	Increase capacity to 80K/600E	\$11,283,800	
Addition	2022/23	2	Blue Mountain Elementary	Increase capacity to 80K/600E	\$14,395,700	
Addition	2022/23	3	Maple Ridge Annex	Seismic upgrade 5 blocks H1, major renovation and addition P2-P3-P4	\$25,000,000	
Addition	2023/24	4	Highland Park Elementary	Renovation and addition to increase capacity to 80K/600E	\$17,238,155	
Addition	2024/25	5	Samuel Robertson Secondary	Increase Capacity to 1000	\$40,000,000	
New School	2023/24	1	Albion East Area Elementary	New K-7 Elementary School 60K/600E	\$45,000,000	
						\$152,917,655
Site Acquisition	2022/23	1	Silver Valley Central	3.42 hectares school site for new 660 capacity Elementary School	\$14,151,005	
						\$14,151,005
Replacement	2022/23	1	Pitt Meadows Elementary	Major renovation	\$6,770,800	
Replacement	2022/23	2	Maple Ridge Annex	Major renovation, seismic upgrade and additon	\$25,000,000	
						\$31,770,800
BEP	2022/23	1	Pitt Meadows Elementary	Building envelope upgrade 1993 addition	\$567,985	
BEP	2023/24	2	Fairview Elementary	Building envelope upgrade 1987 & 1989 additions	\$1,582,124	
BEP	2025/26	3	Alouette Elementary	Building envelope upgrade 1992 & 1993 additions	\$895,620	
						\$3,045,729
SEP	2022/23	1	Alouette Elementary	Roof Replacement	\$930,000	
SEP	2022/23	2	Westview Secondary	Roof replacement	\$539,290	
SEP	2022/23	3	Fairview Elementary	Vinyl flooring replacement	\$216,200	
SEP	2022/23	4	Golden Ears Elementary	Vinyl flooring replacement	\$203,258	
SEP	2022/23	5	Garibaldi Secondary	Vinyl flooring replacement	\$250,732	
						\$2,139,480
CNCP	2022/23	1	Webster's Corner Elementary	Boilers Replacement, Fan coils, Unit Ventilators, & Air Handling Units - Const Volume	\$282,580	
CNCP	2022/23	2	Garibaldi Secondary	Domestic hot water boiler upgrade- boiler plant 2	\$474,375	
CNCP	2022/23	3	Highland Park Elementary	Boiler replacement	\$315,823	
CNCP	2022/23	4	Thomas Haney Secondary	Boiler replacement	\$517,500	
						\$1,590,278
PEP	2022/23	1	Alouette Elementary	Universally Accessible Playground Equipment	\$165,000	
PEP	2022/23	2	Blue Mountain Elementary	Universally Accessible Playground Equipment	\$165,000	
PEP	2022/23	3	Highland Park Elementary	Universally Accessible Playground Equipment	\$165,000	
						\$495,000

**ITEM 9**

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan
Director of Facilities
Rick Delorme

Re: **STRATEGIC FACILITIES REVIEW**

Date: June 16, 2021
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

In order to ensure that future Capital Plan submissions to the Ministry of Education accurately reflect the priorities and needs of the Maple Ridge - Pitt Meadows school district, the board directed staff to update the comprehensive School District Strategic Facilities Plan in consultation with stakeholders, educators, the community and the two municipalities.

The Strategic Facilities Plan will be created in three steps:

1. Phase I: Strategic Facilities Review
2. Phase II: Strategic Facilities Planning Consultation

September – November 2021 – strategic facilities planning consultation with stakeholders, educators, the community and the two municipalities.

The feedback the school district collected throughout the consultation process will shape the recommendations included in the Strategic Facilities Plan.

3. Phase III: Strategic Facilities Plan

December 2021 – Board adopts new Strategic Facilities Plan.

Over the past year staff worked with consultants on completing Phase I of the strategic facilities planning process. Information regarding all School District owned land and facilities in Maple Ridge and Pitt Meadows, as well as demographic and enrolment projections for the school district is presented in the Strategic Facilities Review. The document can be found online:

<https://www.sd42.ca/assets/media/Strategic-Facilities-Review-June-14-2021.pdf>

The Strategic Facilities Review document will form the foundation for the phase two consultation with stakeholders, educators, the community and the two municipalities.

The information collected in the Strategic Facilities Review and the input gathered through the consultation phase will inform the School District Strategic Facilities Plan that the Board will adopt in December 2021.

RECOMMENDATION:

THAT the Board receive the Strategic Facilities Review, for information;

AND FURTHER;

THAT the Board authorize the Secretary Treasurer to initiate the strategic facilities plan consultation process.

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan

Re: **2021/22 PRELIMINARY BUDGET BYLAW**

Date: June 16, 2021
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

On May 5, 2021, the Board approved the preliminary operating budget balancing proposals as outlined in the Preliminary Budget 2021/22 for implementation and incorporation into the Board's Budget Bylaw for 2021/22.

The attached Annual Budget Bylaw for 2021/22 (Attachment A) was prepared in accordance with Public Sector Accounting Standards and it incorporates the budget balancing proposals as outlined in the Preliminary Budget 2021/22 for the operating, special purpose and capital funds.

The major components of the special purpose fund budget are: Annual Facilities Grant, Learning Improvement, School Generated Funds, Strong Start, CommunityLINK, and the Classroom Enhancement Staffing and Overhead Funds (Schedules 3 and 3A).

The capital fund budget is comprised of estimates for Local Capital revenue and expense, amortization of deferred capital revenue, amortization of capital assets and annual expenditures related to Board approved capital bylaw projects which include the capital portion of the Annual Facilities Grant (Statement 4 and Schedule 4).

As shown on Statement 2 of the budget bylaw a \$3.19 million overall deficit is projected. This annual deficit is a result of local capital spending and amortization expense and budgeted capital assets purchased from operating and special purpose funds exceeding the amortization of deferred capital revenue plus budgeted local capital revenue (Schedule 4). This type of deficit is permitted under the Accounting Practices Order of the Ministry of Education.

RECOMMENDATION:

- 1. THAT The Annual Budget Bylaw of the Board for the Fiscal year 2021/22 be given three (3) readings at this meeting. (vote must be unanimous)**
- 2. THAT the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) 2021/22 Annual Budget Bylaw in the amount of \$195,106,703 be:**

**Read a first time on the 16th day of June, 2021;
Read a second time on the 16th day of June, 2021;
Read a third time, passed and adopted on the 16th day of June, 2021.**

Annual Budget

School District No. 42 (Maple Ridge-Pitt Meadows)

June 30, 2022

School District No. 42 (Maple Ridge-Pitt Meadows)

June 30, 2022

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 42 (MAPLE RIDGE-PITT MEADOWS) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2021/2022 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 42 (Maple Ridge-Pitt Meadows) Annual Budget Bylaw for fiscal year 2021/2022.
3. The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$195,106,703 for the 2021/2022 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2021/2022.

READ A FIRST TIME THE 16th DAY OF JUNE, 2021;

READ A SECOND TIME THE 16th DAY OF JUNE, 2021;

READ A THIRD TIME, PASSED AND ADOPTED THE 16th DAY OF JUNE, 2021;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 42 (Maple Ridge-Pitt Meadows) Annual Budget Bylaw 2021/2022, adopted by the Board the 16th DAY OF JUNE, 2021.

Secretary Treasurer

School District No. 42 (Maple Ridge-Pitt Meadows)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	15,390,976	15,076,688
Adult	53,388	71,875
Other	146,375	118,250
Total Ministry Operating Grant Funded FTE's	15,590,739	15,266,813
Revenues	\$	\$
Provincial Grants		
Ministry of Education	168,628,043	172,109,576
Other	233,800	257,300
School Site Acquisition Fees		161,813
Federal Grants	43,600	7,500
Tuition	6,557,945	4,381,375
Other Revenue	5,545,806	6,225,023
Rentals and Leases	527,340	545,890
Investment Income	300,043	395,600
Amortization of Deferred Capital Revenue	6,564,805	6,448,275
Total Revenue	188,401,382	190,532,352
Expenses		
Instruction	158,749,204	159,990,866
District Administration	6,089,799	6,491,711
Operations and Maintenance	28,115,369	29,636,443
Transportation and Housing	678,108	523,077
Total Expense	193,632,480	196,642,097
Net Revenue (Expense)	(5,231,098)	(6,109,745)
Budgeted Allocation (Retirement) of Surplus (Deficit)	2,040,397	7,512,650
Budgeted Surplus (Deficit), for the year	(3,190,701)	1,402,905
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(3,190,701)	1,402,905
Budgeted Surplus (Deficit), for the year	(3,190,701)	1,402,905

School District No. 42 (Maple Ridge-Pitt Meadows)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	165,474,015	161,076,320
Operating - Tangible Capital Assets Purchased	469,486	2,611,539
Special Purpose Funds - Total Expense	17,543,416	24,898,511
Special Purpose Funds - Tangible Capital Assets Purchased	314,557	2,751,044
Capital Fund - Total Expense	10,615,049	10,667,266
Capital Fund - Tangible Capital Assets Purchased from Local Capital	690,180	2,751,860
Total Budget Bylaw Amount	195,106,703	204,756,540

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
--	-------------

Signature of the Superintendent	Date Signed
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Signature of the Secretary Treasurer	Date Signed
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School District No. 42 (Maple Ridge-Pitt Meadows)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2022

	2022 Annual Budget \$	2021 Amended Annual Budget \$
Surplus (Deficit) for the year	(5,231,098)	(6,109,745)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(784,043)	(5,362,583)
From Local Capital	(690,180)	(2,751,860)
From Deferred Capital Revenue	(7,232,646)	(4,208,936)
Total Acquisition of Tangible Capital Assets	(8,706,869)	(12,323,379)
Amortization of Tangible Capital Assets	10,615,049	10,667,266
Total Effect of change in Tangible Capital Assets	1,908,180	(1,656,113)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(3,322,918)	(7,765,858)

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2022

	2022	2021 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	155,355,070	149,902,653
Other	233,800	257,300
Federal Grants	43,600	7,500
Tuition	6,557,945	4,381,375
Other Revenue	960,806	782,391
Rentals and Leases	527,340	545,890
Investment Income	257,043	330,600
Total Revenue	163,935,604	156,207,709
Expenses		
Instruction	141,529,180	137,577,915
District Administration	6,089,799	6,324,842
Operations and Maintenance	17,176,928	16,830,106
Transportation and Housing	678,108	343,457
Total Expense	165,474,015	161,076,320
Net Revenue (Expense)	(1,538,411)	(4,868,611)
Budgeted Prior Year Surplus Appropriation	2,040,397	7,512,650
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(469,486)	(2,611,539)
Local Capital	(32,500)	(32,500)
Total Net Transfers	(501,986)	(2,644,039)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2022

	2022 Annual Budget \$	2021 Amended Annual Budget \$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	153,096,305	143,348,247
ISC/LEA Recovery	(382,256)	(382,256)
Other Ministry of Education Grants		
Pay Equity	1,874,965	1,874,965
Funding for Graduated Adults	252,443	119,325
Student Transportation Fund	185,990	185,990
Support Staff Benefits Grant	311,930	224,907
Teachers' Labour Settlement Funding		4,173,875
Early Career Mentorship Funding		335,000
FSA Scoring	15,693	15,693
Early Learning Framework		3,907
Equity in Action		3,000
Total Provincial Grants - Ministry of Education	155,355,070	149,902,653
Provincial Grants - Other	233,800	257,300
Federal Grants	43,600	7,500
Tuition		
Summer School Fees	28,500	28,500
Continuing Education	678,620	615,575
International and Out of Province Students	5,850,825	3,737,300
Total Tuition	6,557,945	4,381,375
Other Revenues		
Funding from First Nations	382,256	382,256
Miscellaneous		
Revenue Generation	93,000	34,800
Partnership Program	124,050	121,276
Miscellaneous	141,300	139,700
Transportation	119,700	51,207
Before and After School Programming	100,500	53,152
Total Other Revenue	960,806	782,391
Rentals and Leases	527,340	545,890
Investment Income	257,043	330,600
Total Operating Revenue	163,935,604	156,207,709

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object

Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
Salaries		
Teachers	73,105,886	71,119,224
Principals and Vice Principals	8,284,507	8,190,490
Educational Assistants	17,278,700	16,551,138
Support Staff	12,919,670	12,492,466
Other Professionals	4,977,312	4,661,296
Substitutes	5,155,777	4,950,847
Total Salaries	121,721,852	117,965,461
Employee Benefits	30,165,181	28,833,470
Total Salaries and Benefits	151,887,033	146,798,931
Services and Supplies		
Services	5,346,620	5,677,971
Student Transportation	742,118	372,003
Professional Development and Travel	797,880	925,825
Rentals and Leases	2,000	2,000
Dues and Fees	143,806	165,451
Insurance	490,364	524,766
Supplies	3,515,293	4,130,056
Utilities	2,548,901	2,479,317
Total Services and Supplies	13,586,982	14,277,389
Total Operating Expense	165,474,015	161,076,320

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	57,368,637	317,423	266,600	437,886		2,591,550	60,982,096
1.03 Career Programs	340,800		442,354			26,124	809,278
1.07 Library Services	1,235,295			5,445		53,508	1,294,248
1.08 Counselling	1,834,980					84,041	1,919,021
1.10 Special Education	8,527,985	1,434,275	15,812,178	1,698,055	158,183	1,588,290	29,218,966
1.30 English Language Learning	1,124,640					45,338	1,169,978
1.31 Indigenous Education	567,020	137,978	708,653	49,172		18,900	1,481,723
1.41 School Administration		5,971,932		2,668,172		285,471	8,925,575
1.60 Summer School	294,922	12,057	46,165	19,097		-	372,241
1.61 Continuing Education		14,146		96,526	221,638	6,850	339,160
1.62 International and Out of Province Students	1,782,954	251,238		439,455	285,379	97,807	2,856,833
1.64 Other				38,159	78,606	-	116,765
Total Function 1	73,077,233	8,139,049	17,275,950	5,451,967	743,806	4,797,879	109,485,884
4 District Administration							
4.11 Educational Administration				50,172	1,056,127	8,747	1,115,046
4.40 School District Governance					359,137	3,000	362,137
4.41 Business Administration		145,458	2,750	561,887	1,437,130	49,450	2,196,675
Total Function 4	-	145,458	2,750	612,059	2,852,394	61,197	3,673,858
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	28,653			246,213	1,022,325	56,169	1,353,360
5.50 Maintenance Operations				6,192,587	358,787	240,532	6,791,906
5.52 Maintenance of Grounds				416,844			416,844
5.56 Utilities							-
Total Function 5	28,653	-	-	6,855,644	1,381,112	296,701	8,562,110
7 Transportation and Housing							
7.41 Transportation and Housing Administration							-
7.70 Student Transportation							-
Total Function 7	-	-	-	-	-	-	-
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	73,105,886	8,284,507	17,278,700	12,919,670	4,977,312	5,155,777	121,721,852

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	60,982,096	14,040,542	75,022,638	2,213,616	77,236,254	76,810,281
1.03 Career Programs	809,278	207,980	1,017,258	469,563	1,486,821	1,810,666
1.07 Library Services	1,294,248	299,390	1,593,638	180,995	1,774,633	1,728,976
1.08 Counselling	1,919,021	443,260	2,362,281	123,693	2,485,974	2,437,374
1.10 Special Education	29,218,966	7,686,216	36,905,182	270,066	37,175,248	35,700,886
1.30 English Language Learning	1,169,978	270,978	1,440,956	14,250	1,455,206	1,418,026
1.31 Indigenous Education	1,481,723	380,320	1,862,043	216,177	2,078,220	2,148,816
1.41 School Administration	8,925,575	2,419,306	11,344,881	286,873	11,631,754	11,440,999
1.60 Summer School	372,241	65,837	438,078	11,710	449,788	426,782
1.61 Continuing Education	339,160	64,814	403,974	149,585	553,559	507,727
1.62 International and Out of Province Students	2,856,833	677,566	3,534,399	1,456,553	4,990,952	2,950,883
1.64 Other	116,765	29,928	146,693	64,078	210,771	196,499
Total Function 1	109,485,884	26,586,137	136,072,021	5,457,159	141,529,180	137,577,915
4 District Administration						
4.11 Educational Administration	1,115,046	348,165	1,463,211	371,495	1,834,706	2,040,015
4.40 School District Governance	362,137	56,588	418,725	114,692	533,417	601,815
4.41 Business Administration	2,196,675	632,952	2,829,627	892,049	3,721,676	3,683,012
Total Function 4	3,673,858	1,037,705	4,711,563	1,378,236	6,089,799	6,324,842
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,353,360	331,205	1,684,565	960,601	2,645,166	2,618,159
5.50 Maintenance Operations	6,791,906	2,092,916	8,884,822	1,945,025	10,829,847	10,484,250
5.52 Maintenance of Grounds	416,844	117,218	534,062	180,511	714,573	819,424
5.56 Utilities	-	-	-	2,987,342	2,987,342	2,908,273
Total Function 5	8,562,110	2,541,339	11,103,449	6,073,479	17,176,928	16,830,106
7 Transportation and Housing						
7.41 Transportation and Housing Administration	-	-	-	-	-	20,078
7.70 Student Transportation	-	-	-	678,108	678,108	323,379
Total Function 7	-	-	-	678,108	678,108	343,457
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	121,721,852	30,165,181	151,887,033	13,586,982	165,474,015	161,076,320

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 3

Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2022

	2022	2021 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	13,272,973	22,206,923
Other Revenue	4,585,000	5,442,632
Total Revenue	17,857,973	27,649,555
Expenses		
Instruction	17,220,024	22,412,951
District Administration		166,869
Operations and Maintenance	323,392	2,139,071
Transportation and Housing		179,620
Total Expense	17,543,416	24,898,511
Net Revenue (Expense)	314,557	2,751,044
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(314,557)	(2,751,044)
Total Net Transfers	(314,557)	(2,751,044)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year			160,000						
Add: Restricted Grants									
Provincial Grants - Ministry of Education	517,500	533,036			256,000	51,450	231,726	577,430	726,809
Other			35,000	4,300,000					
	517,500	533,036	35,000	4,300,000	256,000	51,450	231,726	577,430	726,809
Less: Allocated to Revenue	517,500	533,036	35,000	4,300,000	256,000	51,450	231,726	577,430	726,809
Deferred Revenue, end of year	-	-	160,000	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	517,500	533,036			256,000	51,450	231,726	577,430	726,809
Other Revenue			35,000	4,300,000					
	517,500	533,036	35,000	4,300,000	256,000	51,450	231,726	577,430	726,809
Expenses									
Salaries									
Teachers					189,648	17,706	88,530	24,367	
Principals and Vice Principals								31,021	179,800
Educational Assistants		444,197		40,000				341,880	
Support Staff	93,662			25,000					111,724
Substitutes				20,000				18,819	306,159
	93,662	444,197	-	85,000	189,648	17,706	88,530	416,087	597,683
Employee Benefits	26,338	88,839		15,000	66,352	4,132	20,657	111,536	129,126
Services and Supplies	97,500		35,000	4,200,000		29,612	107,982	49,807	
	217,500	533,036	35,000	4,300,000	256,000	51,450	217,169	577,430	726,809
Net Revenue (Expense) before Interfund Transfers	300,000	-	-	-	-	-	14,557	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(300,000)						(14,557)		
	(300,000)	-	-	-	-	-	(14,557)	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

	Classroom Enhancement Fund - Staffing	Youth Education Support Fund	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year		100,000	260,000
Add: Restricted Grants			
Provincial Grants - Ministry of Education	10,379,022		13,272,973
Other		250,000	4,585,000
	10,379,022	250,000	17,857,973
Less: Allocated to Revenue	10,379,022	250,000	17,857,973
Deferred Revenue, end of year	-	100,000	260,000
Revenues			
Provincial Grants - Ministry of Education	10,379,022		13,272,973
Other Revenue		250,000	4,585,000
	10,379,022	250,000	17,857,973
Expenses			
Salaries			
Teachers	8,416,334		8,736,585
Principals and Vice Principals			210,821
Educational Assistants			826,077
Support Staff			230,386
Substitutes			344,978
	8,416,334	-	10,348,847
Employee Benefits	1,962,688		2,424,668
Services and Supplies		250,000	4,769,901
	10,379,022	250,000	17,543,416
Net Revenue (Expense) before Interfund Transfers	-	-	314,557
Interfund Transfers			
Tangible Capital Assets Purchased			(314,557)
	-	-	(314,557)
Net Revenue (Expense)	-	-	-

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget			2021 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
School Site Acquisition Fees			-	161,813
Investment Income		43,000	43,000	65,000
Amortization of Deferred Capital Revenue	6,564,805		6,564,805	6,448,275
Total Revenue	6,564,805	43,000	6,607,805	6,675,088
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	10,615,049		10,615,049	10,667,266
Total Expense	10,615,049	-	10,615,049	10,667,266
Net Revenue (Expense)	(4,050,244)	43,000	(4,007,244)	(3,992,178)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	784,043		784,043	5,362,583
Local Capital		32,500	32,500	32,500
Total Net Transfers	784,043	32,500	816,543	5,395,083
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	690,180	(690,180)	-	
Total Other Adjustments to Fund Balances	690,180	(690,180)	-	
Budgeted Surplus (Deficit), for the year	(2,576,021)	(614,680)	(3,190,701)	1,402,905

To: **Board of Education**

From: Board Policy Development Committee

Re: **POLICY REVIEW UPDATE**

Date: June 16, 2021
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

The Board Policy Development Committee has developed a work plan for 2018 to 2022 with a goal of reviewing all existing board policies over the next four years.

The Board Policy Development Committee met, reviewed and is proposing the following:

Policy		Recommendation
3901: Maintenance of Order in Schools	Attachment A	no changes
4101: General Banking	Attachment C	no changes
4105: Investment	Attachment D	housekeeping changes
4110: Revenue Generation	Attachment E	housekeeping changes
4901: Financial Reporting and Administration – School Based Funds	Attachment F	no changes
5780: Information Technology and Communications – Appropriate Use Policy	Attachment G	housekeeping changes
7710: Professional Development	Attachment H	housekeeping changes
8220: School Day	Attachment I	no changes
8330: Board Authority/Authorized Courses	Attachment J	no changes
8801: Course Challenge	Attachment K	housekeeping changes
8912: Independent Directed Studies	Attachment M	housekeeping changes
9430: Physical Restraint and Seclusion in School Settings	Attachment N	housekeeping changes
10200: Communications	Attachment O	housekeeping changes

Procedure		Recommendation
3901.1: Maintenance of Order in Schools	Attachment B	housekeeping changes
8801.1: Course Challenge	Attachment L	housekeeping changes

The committee is further recommending the rescission of Policy 4415: District Funded Attendance at Functions (Attachment P) which has been replaced by an administrative procedure.

RECOMMENDATION:

THAT the Board approve:

- **Policy 3901: Maintenance of Order in Schools**
- **Policy 4101: General Banking**
- **Policy 4105: Investment**
- **Policy 4110: Revenue Generation**
- **Policy 4901: Financial Reporting and Administration – School Based Funds**
- **Policy 5780: Information Technology and Communications – Appropriate Use Policy**
- **Policy 7710: Professional Development**
- **Policy 8220: School Day**
- **Policy 8330: Board Authority/Authorized Courses**
- **Policy 8801: Course Challenge**
- **Policy 8912: Independent Directed Studies**
- **Policy 9430: Physical Restraint and Seclusion in School Settings**

- **Policy 10200: Communications**

And Further:

THAT the Board receive for information:

- **Procedure 3901.1: Maintenance of Order in Schools**
- **Procedure 8801.1: Course Challenge**

And Further

THAT the Board rescind Policy 4415: District Funded Attendance at Functions

Attachments

**SD 42 POLICY: 3901****MAINTENANCE OF ORDER IN SCHOOLS**

The Board of Education is responsible for ensuring the maintenance of order in schools, on school property, and at school district events. The safety of students, staff and others in the school community is paramount, and to that end, authorized individuals may make orders in accordance with the procedures set out below pursuant to section 177 of the *School Act* to prevent and address any disturbance, disruption or interruption of a school.

Background

Section 177 of the *School Act* addresses the preservation of order on school premises, including ordering a person to leave and calling in police help if necessary. Section 177 of the *School Act* is intended to prevent the disruption of schools and school functions, and to ensure the protection of students and staff. It provides authority to principals and other administrators or designated individuals to ensure the orderly operation of schools and school programs and to ensure the protection of students, staff and property. This section creates two offences: (1) it is an offence for a person to "disturb or interrupt the proceedings of a school or an official school function"; and (2) it creates an offence for failing to follow a direction of a principal, other school administrator or person authorized by the Board to direct a person to leave school property, and from returning without prior approval of the principal, administrator or other designated person. It also enables the principal or administrator to call for assistance from law enforcement if necessary.

The full text of section 177 of the *School Act* is provided below:

Maintenance of order

- 177** (1) A person must not disturb or interrupt the proceedings of a school or an official school function.
- (2) A person who is directed to leave the land or premises of a school by a principal, vice principal, director of instruction or a person authorized by the board to make that direction
- (a) must immediately leave the land and premises, and
 - (b) must not enter on the land and premises again except with prior approval from the principal, vice principal, director of instruction or a person who is authorized by the board to give that approval.
- (3) A person who contravenes subsection (1) or (2) commits an offence.
- (4) A principal, vice principal, or director of instruction of a school or a person authorized by the board may, in order to restore order on school premises, require adequate assistance from a peace officer.

Section 1 of the *School Act* defines "school" as follows:

"school" means

(a) a body of students that is organized as a unit for educational purposes under the supervision of a principal, vice principal or director of instruction,

(b) the teachers and other staff members associated with the unit, and

(c) the facilities associated with the unit,

and includes a Provincial resource program and a distributed learning school operated by a board.

Orders under Section 177 may be used in a variety of circumstances, including preventing strangers who present a threat to the safe and efficient operation of a school from accessing school property, addressing circumstances involving disruptive, threatening or unruly parents, students, staff or volunteers or taking steps to address harassment (of parents, students or staff) within a school or the school community. Section 177 orders may be made whether the conduct that is disturbing or interrupting the operation of the school occurs on or off school property. Section 177 orders should not be made except in unusual circumstances without first attempting to remedy the problem with other approaches.

APPROVED: April 12, 2017
REVIEWED: June 2021



SD 42 PROCEDURE: 3901.1

MAINTENANCE OF ORDER IN SCHOOLS

-
- 1. The following individuals may issue orders pursuant to section 177 of the *School Act*:**
 - a. Superintendent of Schools
 - b. Deputy Superintendents of Schools;
 - c. Directors of Instruction;
 - d. Principals and Vice Principals; and
 - e. Law enforcement officials designated by the Superintendent (such as School Liaison Officers).

 - 2. Orders under section 177 of the *School Act* may be issued when the actions of an individual:**
 - a. pose a risk to the safety of students, staff or others in the school community;
 - b. present significant and/or ongoing disruption to the operation of a school, a school function, or an educational program.

 - 3. Where practicable, before issuing an order pursuant to section 177:**
 - a. the responsible school official should first attempt to resolve the situation without issuing such an order; and
 - b. should communicate to the Superintendent of Schools or designate the intention to issue an order pursuant to section 177.

 - 4. For clarity, the responsible school official may issue a section 177 order without first completing the process outlined in subsections 3(a) and (b) if in the opinion of the responsible school official, it is not practicable to complete the process outlined in 3(a) and 3(b) in the circumstances.**

 - 5. Where a person refuses to leave school district property after being directed to do so pursuant to section 177, or where there is reason to believe an individual may pose a threat to themselves, others, or to property, the responsible school official shall call for assistance from a peace officer.**

 - 6. The responsible school official shall confirm any order issued pursuant to section 177 of the *School Act* in writing. The notice shall include the following:**
 - a. The name and address of the school or school district property from which the person is to be excluded;
 - b. The name of the person excluded from the school or school district property, with contact information if known;
 - c. A summary of the circumstances giving rise to the issuance of the order, including, as applicable, the date, time and location of any incident or incidents, witnesses to the incident, and a general statement as to the nature of the disruption to the school, school function or educational program.
 - d. The name and title of the person issuing the order and preparing the written notification of it;
 - e. The duration of the order (if applicable);
-

- f. The date by which the order will be reviewed; and
- g. A statement that the order pursuant to section 177 may be appealed and the process for such appeal.

7. Where an order is issued pursuant to section 177, the responsible school official shall inform the Superintendent of Schools or designate without delay. The Superintendent or designate will retain copies of the section 177 orders that have been issued within the school district.

8. An order issued pursuant to section 177:

- a. may be appealed within 30 days of its issuance, unless the responsible individual or panel considering the appeal considers a further period is appropriate.
- b. where the order issued pursuant to section 177 of the *School Act* may significantly affect the education, health or safety of a student, the student or the student's parent(s) may appeal the decision pursuant to section 11 of the *School Act* in accordance with the Board's appeal bylaw (Appeals Policy and Procedure Bylaw, Approved ~~2008~~[April 17, 2019](#))
- c. where the order may not significantly affect the education, health or safety of a student, the order may be appealed to the next level of administration issuing the order (i.e., an order of a principal may be appealed to a director of instruction; an order of an assistant superintendent may be appealed to the Superintendent of Schools; an order of the Superintendent of Schools may be appealed to the board).
- d. the board may establish procedures for the conduct of each appeal to ensure fairness and that the excluded individual has the opportunity to fairly respond to the decision to grant the order, including whether the appeal shall be conducted in writing or whether an oral hearing will be granted;
- e. an appeal will normally be heard within thirty (30) days of being filed, unless such time limit is extended on reasonable grounds;
- f. A decision on the appeal shall be rendered in writing, with reasons, within 14 days of the hearing of the appeal.
- g. a decision on the appeal is final and may not be appealed further, except that decisions appealed pursuant to section 11 may, if permitted by the *School Act* and Appeals Regulation be appealed to the Superintendent of Appeals;

9. Any information in relation to a section 177 order will only be collected, used or disclosed in accordance with the provisions of the *Freedom of Information and Protection of Privacy Act*. Such information may be collected to:

- a. maintain a safe, orderly and effective educational environment at schools and on school district property;
- b. to facilitate an appeals process.

RECEIVED FOR INFORMATION: April 12, 2017

REVIEWED: June 2021

**SD 42 POLICY: 4101****GENERAL BANKING**

PHILOSOPHY:

The Board of Education (the "Board") recognizes that consideration must be given to utilizing banking services in a financially responsible and administratively efficient manner to safeguard Board monetary assets.

AUTHORITY:

The Board assigns the responsibility for the implementation of the General Banking policy to the Secretary Treasurer.

The Secretary-Treasurer or designate:

- Establishes the terms, conditions and operating arrangements for all district and school bank accounts;
- Approves all district and school bank accounts;
- Appoints one or more financial institutions which shall provide general banking services;
- Maintains an inventory of all district and site bank accounts in use;
- Has the authority to delegate the responsibility for the operation of bank accounts to district and school administrators.

GUIDING PRINCIPLES:

The Board will have knowledge of and authorization rights over all bank accounts containing district funds or school funds.

The Board reserves the right to select and specify the financial institution(s) with which district and school accounts are held.

To promote efficiencies the Board's vision is to minimize the number of financial institutions at which the district and schools hold accounts.

To operate in a financially responsible manner, the Board seeks to minimize financial institution service fees, minimize investment risk, and ensure cash balances earn adequate interest.

The purpose of banking services is for the deposit, transfer, withdrawal and investment of Board funds.

Investment of school district funds must comply with the Policy 4105 – Investment.

APPROVED: January 24, 2018

REVIEWED: June 2021

**SD 42 POLICY: 4105****INVESTMENT****PHILOSOPHY:**

The Board of Education (the "Board") believes that where cash is available for investment it should be invested in minimal risk financial instruments in order to generate investment revenue for the benefit of the school district. Cash that is available for investment should be invested in minimal-risk financial instruments whenever possible based on the following order of priority:

- preservation of capital;
- assurance of liquidity;
- an appropriate return consistent with safety and liquidity,

AUTHORITY:

The Board assigns the responsibility for the implementation of the Investment policy to the Secretary Treasurer.

The Board authorizes the Secretary Treasurer or designate to have responsibility over investments for the school district. The Secretary Treasurer is responsible for determining any specific procedures for managing and investing of surplus funds for the districts and schools. [He/she/They](#) may delegate investment responsibilities. Reasonable care and judgement in making investment decisions that are consistent with this policy shall be exercised.

The Secretary Treasurer or designate may seek input from an Investment Advisor or Investment Counsellor to help find and select appropriate investments as outlined above.

The Secretary Treasurer will:

- approve any investments that fall outside the guidelines of this policy;
- approve any investments with a maturity date greater than 5 years;
- maintain a listing of all school district and school investments;
- review this Policy periodically for suitability.

GUIDING PRINCIPLES:**1. Capital Preservation**

Investment of funds shall only occur when [the](#) principal is guaranteed. This may be accomplished through the placement of funds with institutions that have achieved the highest creditworthiness in the marketplace and earned a public reputation as a good credit risk.

The following are eligible investments under this policy:

- Financial instruments are guaranteed as to repayment of principal and interest by:
 - The Government of Canada or by any of the Provinces of Canada
 - Canadian Chartered Banks and Trust companies incorporated under the laws of Canada
 - Credit unions incorporated under the Credit Union Act (British Columbia)
- Interest-bearing cash and cash equivalents, including guaranteed investment certificates or term deposits with banks, credit unions or trust companies. Investments for operating cash requirements shall be in Canadian cash equivalents and short term commercial paper rated (minimum rating R-1 Low by the [DBRS Morningstar Dominion Bond Rating Service](#)), an equivalent rating from another agency, or, where not rated, an equivalent level as determined by the market.
- Debt securities of Canadian issuers, issued in Canadian currency, including sovereign, provincial, municipal and corporate bonds, debentures, notes and other debt instruments. All investments in fixed income securities shall be in securities that are the subject of regular price quotations by recognized investment dealers and for which ratings are available for the borrower or the debt issuer. The corporate and government bond and debenture portfolio in aggregate shall contain only instruments with an assigned a minimum rating of R-1 low (short-term)/"A" (long-term) or equivalent by any major bond rating agency at the time of purchase.
- Any other investments approved by the Secretary Treasurer or designate.
- Credit risk minimization shall be achieved through diversification whenever possible and appropriate.

2. Liquidity Assurance

The assurance of liquidity is the ability to fund operating commitments through the drawdown of the investment portfolio.

3. Optimizing Returns

Optimizing returns is obtained through monitoring of marketplace opportunities and realigning investments accordingly, balanced with the Capital Preservation and Liquidity Assurance guidelines described above.

APPROVED: January 24, 2018

REVIEWED: June 2021

**SD 42 POLICY: 4110****REVENUE GENERATION****PHILOSOPHY:**

The Board of Education will pursue revenue generation opportunities and grant opportunities to supplement government funding.

The Board is willing to consider school district for-profit initiatives, public-private partnerships and joint-ventures, endorsements, sponsorships and other types of business relationships that provide extra funding for the school district. However, these initiatives must be compatible with the Board's mandate to provide a quality education for the K-12 students in our jurisdiction. The integrity of the public school system must be protected and every initiative must respect the school district's privileged relationship with its students, parents and staff.

AUTHORITY:

The Board assigns the responsibility for the implementation of the Revenue Generation policy to the Superintendent of Schools and the Secretary Treasurer and authorizes the Superintendent of Schools and the Secretary Treasurer to establish procedures that will guide the implementation of this policy.

GUIDING PRINCIPLES:

- 1.0 The Superintendent and the Secretary Treasurer or Designate are to examine all reasonable revenue generation and grant opportunities that may be of financial benefit to the school district.
- 1.1 All agreements will be for a specified period and must be approved by the Superintendent and the Secretary Treasurer or Designate.
- 1.2 With the exception of initial pilot projects, opportunities must be offered equitably to as many potential partners as possible. A pilot project must not be longer than 12 months.
- 1.3 All initiatives must be conducted according to the highest ethical standards and be respectful of community standards.
- 1.4 A partnership will not be considered with a business substantially involved in the sale of alcohol, tobacco, [cannabis](#) or material inappropriate for children.
- 1.5 All materials distributed to students, staff and parents must be approved by the Superintendent and Secretary Treasurer or Designate.
- 1.6 Any reference to or use of the school district's name, logo, [motto](#), slogan, mission statement or reputation must be approved by the Superintendent and the Secretary Treasurer or Designate.
- 1.7 All sponsored products, materials and services must meet specifications and standards used by the School District in the purchase of similar goods and services.

APPROVED: January 24, 2018

REVIEWED: June 2021

SD 42 POLICY: 4910

FINANCIAL REPORTING AND ADMINISTRATION – SCHOOL BASED FUNDS

PHILOSOPHY:

While the Board will provide through annual budget, financial support for school activities that are an integral part of the school's curricular program, it does recognize that certain activities may be carried out by the school to enrich the overall school program. These additional activities may require additional funding and to this end the school may undertake fund raising activities of a suitable nature.

The Board of Education recognizes that considerable sums of monies are being collected and disbursed in school district schools.

All funds from any and all activities of the school including school based associations shall be classified as a school based funds and shall be subject to this policy. The school principal is responsible for such funds and for the maintenance of financial records in accordance with applicable legislation, Board policy and procedures.

AUTHORITY:

The Board assigns the responsibility for the implementation of the Financial Reporting and Administration – School Based Funds policy to the Secretary Treasurer and authorizes the Secretary Treasurer, in consultation with the Superintendent, to establish procedures that will guide the implementation of this policy.

GUIDING PRINCIPLES:

- 1.0 Any funds raised for a school by its student body or employees, and all funds received by the school from external clubs, organizations, parent groups, individuals or any other external source shall be deposited in a school bank account approved by the Secretary Treasurer or designate.
- 1.1 All funds raised or received by a school are under the over-all supervision of the principal of that school.
- 1.2 The school principal is responsible for ensuring that funds raised are expended for the purpose for which they were raised and for ensuring that school based financial records are maintained in accordance with applicable legislation, Board policy and procedures.
- 1.3 All school based financial transactions and statements are subject to audit as provided for under the School Act and provisions of Board Policy.

APPROVED: January 24, 2018

REVIEWED: June 2021



SD 42 POLICY: 5780

Information Technology and Communication Systems - Appropriate Use Policy

The Board recognizes the importance of information technology hardware, software and related infrastructure as part of the School District's operations, and recognizes the increasing importance of technology tools as a part of the classroom and curriculum. The Board provides on-line systems and on-line resources (information communication technology systems or "ICTS") in supporting the delivery of educational programs and the business operations of the School District. On-line resources include all material that is accessed through a School District computer or via the School District telecommunications network through a personal device.

The Board is committed, within available resources, to providing accessible, reliable and secure on-line systems and resources to students, staff and approved guests for the purpose of learning, teaching, and management and administration of School District operations.

Conditions of Use

All Board policies, procedures, guidelines and codes of conduct apply to those using online systems and resources provided by or on behalf of the School District and all users are expected to comply with them and any applicable laws and restrictions that the Board establishes.

Users may use the ICTS for Incidental Personal Use, provided such use is not characterized as misconduct or does not violate any provision in this policy or any other policy of the Board.

Users are responsible for all activities carried out through their user accounts. All activities must be professional, respectful and factual.

Users bear the sole responsibility for the material they choose to access, send or display. Users should be aware that IT technology automatically generates a record of use including date, time and type of access.

Users will not engage in any activities harmful to the ICTS, such as disrupting services, intentionally damaging equipment, software or data belonging to the Board or other users.

Users will respect the privacy of others and not tamper with, open or read other users' files, passwords, and/or accounts.

Users will not use the ICTS to view or display material that contravenes District policy, the BC Human Rights Act, Criminal Code, Freedom of Information and Protection of Privacy Act (FOIPPA) or any other Federal or Provincial law including but not limited to material such as sexually explicit material, obscene or lewd material, or material promoting hate towards individuals or groups based on colour, race, religion, sex, sexual orientation, and ethnic origin or place of origin, unless for Authorized Academic Purposes.

The Superintendent or designate may from time to time exempt a user or department from compliance with this policy where a valid business reason exists.

Any breach violation of this policy and associated procedures may result in disciplinary action up to and including termination of employment.

The Board recognizes the great potential social networking services may provide to enhance education, communication, and learning. However, we also recognize the potential dangers of such services if used inappropriately.

The authority to develop, communicate and implement procedures related to this policy is delegated to the Superintendent.

APPROVED: January 29, 2014

AMENDED: November 18, 2015

REVIEWED: May 2021

**SD 42 POLICY: 7710****PROFESSIONAL DEVELOPMENT**

PHILOSOPHY

The Board of Education believes that professional development for all staff in support of attaining the School District's goals is both valuable and necessary. In support of this belief, the Board is committed to meeting all contractual requirements and supplementing those requirements to the greatest extent possible within existing resources. The Board further believes that professional development must be of benefit to both the employee and the School District and that knowledge gained in the pursuit of professional development should be shared with colleagues.

AUTHORITY

The Board assigns the responsibility for the implementation of the Professional Development policy to the Superintendent of Schools and authorizes the Superintendent of Schools to establish procedures that will guide the implementation of this policy.

APPROVED: September 28, 2005

UPDATED: November 15, 2017

REVIEWED: June 2021

**SD 42 POLICY: 8220****SCHOOL DAY**

PHILOSOPHY

Hours established for schools of the district shall meet the requirements of the School Act and its regulations.

SCHOOL OPENING TIME

The Board requires the schools of the district to be open to pupils, regardless of the weather conditions, no later than 15 minutes before school opening time in the morning or at the time of the arrival of the first school bus, whichever is earlier. Teachers should be in their classrooms before the start of classes in the morning and in the afternoon.

School opening and closing times will be set by the Board of Education within the process of establishing school calendars and shall meet the requirements of the School Act and its regulations.

AUTHORITY

The Board assigns the responsibility for the implementation of the School Day policy to the Superintendent of Schools and authorizes the Superintendent of Schools to establish procedures that will guide the implementation of this policy.

APPROVED: April 25, 2018

REVIEWED: May 2021

SD 42 POLICY: 8330

BOARD/AUTHORITY AUTHORIZED COURSES

PHILOSOPHY

The Board of Education believes that Board/Authority Authorized (BAA) courses provide an opportunity for students and educators to explore content beyond the boundaries of Ministry of Education curriculum. The Board encourages the development of BAA courses in response to local needs and student interests. BAA courses must be focused on content not offered in Ministry of Education developed courses.

AUTHORITY

The Board assigns the responsibility for the implementation of the Board/Authority Authorized Courses policy to the Superintendent of Schools and authorizes the Superintendent of Schools to establish procedures that will guide the implementation of this policy.

GUIDING PRINCIPLES

BAA courses are focused on content not offered in Ministry of Education developed courses and are developed in response to local needs and student interests.

BAA (for credit) courses are grade 10, 11 or 12 only.

Grade 12 level Board/Authority Authorized (BAA) courses may count towards twelve of the sixteen Grade 12 credits required for graduation.

BAA courses do not meet Adult Graduation Program graduation credit requirements.

The Board shall review existing Board/Authority Authorized (BAA) courses on a regular basis to ensure that the courses and content remain current.

APPROVED: January 24, 2018

REVIEWED: May 2021

**SD 42 POLICY: 8801****COURSE CHALLENGE**

The Board of Education supports the principles of learning that affirm that individuals learn in different ways and at different rates and that learning is both an individual and social process. Credit for learning that has been achieved outside the formal structure of the school or classroom will be recognized through a course challenge procedure.

The Board of Education believes that a student should be able to obtain credits for Grade 10, 11, and 12 courses when students can demonstrate that the necessary learning outcomes have been acquired. The student will need to provide compelling evidence that ~~he~~ or she they will likely succeed in the challenge. The challenge process is intended to be rigorous. It is not the intent of the challenge process to be the means of improving course marks or of replacing the established re-examination processes available to students.

Authority

The Board authorizes the Superintendent of Schools to establish procedures that will guide the implementation of this policy.

APPROVED: March 9, 2016**REVIEWED: May 2021**

**SD 42 PROCEDURE: 8801.1****COURSE CHALLENGE****BACKGROUND:**

Students may earn credit toward graduation in a variety of ways. In addition to earning credits by successfully completing courses, students may earn credits through challenge.

All students enrolled in the school district are entitled to undertake a free challenge process to assess their prior learning for any Ministry of Education authorized graduation program course offered by any school board in the Province that school year, as well as any Board Authority/Authorized (BAA) course taught in the school district that school year, provided the student has not already completed the course through previous enrolment.

International students must comply with the challenge procedures set out in the Ministry of Education International Student Graduation Credit Policy.

GENERAL CONDITIONS:

A successful challenge will award students a letter grade and percentage mark. Credit awarded through challenge is measured by the same standards used for students who have taken the course through enrolment. A challenge is considered successful when what a student has achieved at least a C- and 50%.

~~Students challenging a provincially examinable course will be awarded the school mark portion only in the challenge procedure, and where applicable, must write the Provincial Exam during a regularly scheduled exam session.~~

The literacy and numeracy assessments are not part of the challenge process.

There is no limit to the number of courses that students may challenge; however, students may only challenge a course once and the challenge must apply to the entire course.

STUDENT ELIGIBILITY:

1. A student can challenge courses if ~~he or she~~they:
 - a. Is currently enrolled or registered as a home schooler in the school district.
 - b. Has not completed the course or its equivalent learning outcomes through previous enrolment.
 - c. Can give compelling evidence that ~~he or she~~they will succeed in the challenge.

2. Prior to engaging in a challenge process, principals or designates must review any documentation of prior learning that a student presents in order to determine if credit can be awarded through equivalency. Refer to Ministry of Education Policy, Earning Credit through Equivalency, Challenge, External Credentials, Post Secondary Credit and Independent Directed Studies.
3. Students must be able to demonstrate their readiness to challenge a course based on factors such as recommendation from a previous teacher, or from evidence that relevant learning has been acquired outside the regular classroom setting. School staff, in consultation with students and parents, is to make the decision about readiness.
4. Principals or designates must document the challenge assessment delivered to each student, including a pre-Challenge Equivalency review. Examples of assessment strategies that could be used in a challenge process include such things as hands on demonstrations, oral performances, interviews, written examinations, or presentations of a collection of work.

RECEIVED FOR INFORMATION: March 9, 2016
REVIEWED: May 2021

**SD 42 POLICY: 8912****INDEPENDENT DIRECTED STUDIES**

PHILOSOPHY

The Board recognizes that students learn in a variety of ways, some of which take place outside of the regular secondary school program. Independent Directed Studies are important learning opportunities for students who wish to pursue learning outcomes beyond those normally taught in the classroom, and to acquire credit for students who did not or could not meet the learning outcomes of an entire course.

AUTHORITY

The Board authorizes the Superintendent of Schools to develop and implement all procedures related to Independent Directed Studies.

GUIDING PRINCIPLES

IDS credits shall be awarded to students who have successfully completed independent work based on a subset of learning outcomes of Grade 10, 11 or 12 Ministry developed courses or Board/Authority-Authorized courses. A student may study one or more learning outcomes in depth, or study more broadly a wide variety of learning outcomes from a single course.

APPROVED: February 8, 2017

REVIEWED: May 2021

SD 42 POLICY: 9430

PHYSICAL RESTRAINT AND SECLUSION IN SCHOOL SETTINGS

PHILOSOPHY

The Board of Education recognizes that it has a responsibility to maintain safe, orderly and caring school environments for all of its students and employees.

The Board of Education believes that behaviour interventions for all students emphasize prevention and positive behaviour supports, and every effort is made to employ preventative actions that preclude the need for the use of physical restraint or seclusion.

The Board further believes that respect for student rights, maintaining student dignity and the safety of all involved is paramount.

The Board recognizes that the use of emergency physical restraint or seclusion procedures may be necessary when a student presents imminent danger to themselves or others.

AUTHORITY

The Board authorizes the Superintendent of Schools to establish procedures that will guide the implementation of this policy pursuant to the Ministry of Education Provincial Guidelines – Physical Restraint and Seclusion in School Settings.

DEFINITIONS

1. **Physical restraint** is a method of restricting another person's freedom of movement or mobility in order to secure and maintain the safety of the person or the safety of others.

The provision of a 'physical escort', i.e. temporary touching or holding of a student's hand, wrist, arm, shoulder or back for the purpose of accompanying and inducing a student who is acting out to walk to a safe location, does not constitute physical restraint.

The provision of physical guidance, or prompting of a student when teaching a skill, redirecting attention, or providing comfort also does not constitute physical restraint.

2. **Seclusion** is the involuntary confinement of a person alone in a room, enclosure, or space which the person is physically prevented from leaving.

Behaviour strategies, such as "time out", used for social reinforcement as part of a behaviour plan, are not considered 'seclusion'.

The term seclusion does not apply where a student has personally requested to be in a different/secluded location/space.

3. **Time out** – is the removal of a child from an apparently reinforcing setting to a presumably non-reinforcing setting for a specified and limited period of time. Time out

involves removing a student from sources of positive reinforcement as a consequence of a specific undesired behavior.

Time out is only one option along a continuum of behavior interventions supporting behavior change. Time-out can be implemented on several different levels, ranging from quiet time in the regular classroom to a time-out room in a location outside of the classroom.

Typically, time-out is used in tandem with positive interventions that can maximize student learning and assist in the acquisition of replacement behaviours.

SCHOOL DISTRICT POLICY FOR THE USE OF PHYSICAL RESTRAINT AND SECLUSION

1. Physical restraint and seclusion procedures are emergency, not treatment, procedures and are used *only* in exceptional circumstances where a student is in imminent danger of causing harm to self or others.
2. All school staff members are provided the opportunity to participate in training in positive behaviour interventions and supports and de-escalation techniques, and all specialized staff who work directly with a student in situations where there is a potential for imminent danger of serious physical harm to the student or others, and where they may be required to respond to an individual whose behavior is presenting a danger to self or others are expected to be trained in crisis intervention and the safe use of physical restraints and seclusion.
3. Parents, and where appropriate, students, are offered opportunities to be consulted in the development of positive behaviour supports and interventions, behaviour plans, emergency or safety plans.
4. Every instance where physical restraint and/or seclusion or the use of "time out" outside of a classroom has occurred is documented.
5. Prevention/intervention strategies are reviewed and revised in situations where: repeated use of physical restraint and seclusion for an individual student occurs; multiple uses of physical restraint and seclusion occur within the same classroom; or, physical restraint and seclusion is repeatedly used by an individual.
6. Incidents of physical restraint and seclusion will be reported to the school principal, and forwarded to the ~~District~~ Superintendent of Schools or designate.
7. The School District will review this policy on a regular basis to ensure alignment with current research/practice and to ensure alignment with guidelines issued by the Ministry of Education.

APPROVED: May 18, 2016

REVIEWED: June 2021

**SD 42 POLICY: 10200****COMMUNICATIONS****PHILOSOPHY:**

The Board of Education supports an effective communications program as a necessary component of a public school system's operations. The Board is committed to the development, operation and maintenance of an effective communications program reflective of the school district and each of its schools.

AUTHORITY:

The Board assigns the responsibility for the implementation of this policy to the Superintendent of Schools and the Secretary Treasurer and authorizes the Superintendent of Schools and the Secretary Treasurer to establish procedures that will guide the implementation of this policy.

GUIDING PRINCIPLES:

To this end, the Board undertakes:

- To use all available means of communication in informing the public about policies, programs, planning, issues that arise and school district initiatives.
- To encourage, assist and support the news media in inquiring, researching and reporting public information about the school district.
- To invite and encourage public feedback whenever possible.
- To identify and sustain financial and personnel resources adequate to permit the Superintendent's Office and schools to organize and maintain a communications program commensurate with Board policy and expectations.
- To maintain public confidence in the school district and its schools.

COMMUNICATIONS GUIDELINES

1.1 It is the responsibility of each Trustee and school district employee to exercise care when answering questions about the school district, schools, employees, students or any other individuals associated with the school district. Individuals should answer a question only when they have complete understanding about a point or issue and are authorized to provide the information on behalf of the school district. If the Trustee or employee is not well versed, ~~he/she~~they should refer the question to an appropriate school district official.

1.2 Trustees and employees making statements about the operation of the school district or a school are responsible for the accuracy and correctness of the information disseminated, and for complying with privacy legislation and school district policies and procedures.

1.3 Information to the public and media shall be provided as follows:

- a) The Board Chairperson, or in the absence of the Chairperson, the Board Vice Chairperson will be the representative of the Board to the public and media on Board matters of a political nature.
- b) The Superintendent or designate will represent the Board and the school district generally.
- c) The Superintendent or designate may ask other school district staff to represent the school district in areas consistent with their assigned duties and responsibilities.

1.4 When the Board Chairperson, Superintendent, and school district staff speak for the school district, it will be the individual's responsibility to ensure that all statements made are true and accurate and comply with privacy legislation, school district policies and procedures.

1.5 It will be the responsibility of every Trustee and employee to endeavour by all activities and private statements to maintain public confidence in the school district and its schools.

APPROVED: December 6, 2017

REVIEWED: May 2021

**SD 42 POLICY: 4415****DISTRICT FUNDED ATTENDANCE AT FUNCTIONS**

The Board believes that District representation at events sponsored by organizations that contribute significantly to schools or District programs be supported through **District** funding for such representation.

Guiding Principles

1. The function must be related to District or school goals and advance the achievement of these goals, or in some manner be related to the curriculum and students.
2. The staff member must be representative of the District or the school and attendance must not be for personal benefit of the staff member.
3. The function must have prior approval of the appropriate supervisor.
4. The cost must be reasonable, and if payment bestows a personal benefit such as a tax deduction, that portion is not reimbursable.
5. The payment is not to include payment for alcohol. **Additional costs for alcohol will not be reimbursed.**
6. Application is made through the appropriate senior team member.
7. Student generated funds or money intended for students is not to be utilized for such events. This includes student raised funds, beverage machine funds, revenue generation funds, PAC donations or school budgets.

APPROVED: February 13, 2013



ITEM 12

To: **Board of Education**

From: Superintendent
Harry Dhillon

Re: **SUPERINTENDENT'S UPDATE**

Date: June 16, 2021
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the Verbal Superintendent's Update, for information.

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan

Re: **TRUSTEES' REMUNERATION**

Date: June 16, 2021
(Public Board Meeting)

Information

BACKGROUND/RATIONALE:

In accordance with Board Policy: 2920 Trustees' Remuneration and associated procedures trustee remuneration may be adjusted for a cost of living adjustment on July 1st each year, based on the Metro Vancouver Consumer Price Index (CPI) differential comparing annual average indexes of the previous two years. The cost of living adjustment will be rounded to the nearest \$100.

On May 16, 2018, the Board approved that for the period 2018 to 2022 trustee remuneration be adjusted on an annual basis effective on July 1 each year based on the Metro Vancouver Consumer Price Index differential for the prior year.

Trustees' Remuneration	
2020/21 Remuneration	24,500
CPI Vancouver 2020 0.6%	100
2021/22 Remuneration	24,600

In recognition of the added responsibilities of their respective roles the remuneration paid to the Chairperson is set at \$3,000 per annum above the base rate and for the Vice-Chairperson is set at \$1,500 per annum above the base rate.

	2021/22
	Remuneration
<i>Trustees'</i>	\$ 24,600
<i>Vice-Chairperson</i>	\$ 26,100
<i>Chairperson</i>	\$ 27,600

In addition to the base remuneration, all trustees will continue to receive an annual automobile allowance for in district travel of \$750.

RECOMMENDATION:

THAT the Board receive trustees' remuneration for 2021/22 for information.

**ITEM 14****To: Board of Education****From:** Chairperson
Korleen Carreras**Re: CITY OF MAPLE RIDGE STRATEGIC
TRANSPORTATION PLAN****Date:** June 16, 2021
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

The City of Maple Ridge is updating their 2014 strategic transportation plan and is seeking input from the community and stakeholders. The first phase included a survey geared towards individuals and was only open from May 19-31, 2021. This window did not allow for board input as we did not hold a meeting during this window. The school district is an important stakeholder with over 15,000 students and 2,000 staff travelling to and from school each day. Safe transportation is a priority for the district, and the opportunity to give input into this important review should not be missed.

Some suggested key areas of input are:

1. Infrastructure: pathways/trails, sidewalks, bikeways and bike lanes, accessibility.
2. Public Transportation: expansion of public transportation and alignment with school schedules.
3. Safety: safe crossings, travel routes, and policing of school zones.
4. Climate Change: alternate modes of greener transportation and infrastructure to support
5. Further Planning and review: a need for inclusive and collaborative approaches between the district and school district regarding safe transportation that is reviewed at a regular schedule.

RECOMMENDATION:

THAT the Board authorize the Board Chairperson to provide feedback to the City of Maple Ridge reflecting board input on the City of Maple Ridge Strategic Transportation Plan.



ITEM 15

To: **Board of Education**

From: Trustee
Pascale Shaw

Re: **BCSTA: PROFESSIONAL LEARNING
COMMITTEE**

Date: June 16, 2021
(Public Board Meeting)

Information

Date of meetings: May 15, 2021, June 2, 2021 and June 10, 2021

Items discussed:

Annual General Meeting survey review

- Review of comments and discussion about how the Annual General Meeting and guest speakers were received.
- Topics and learning opportunities are being explored. The information gathered from branches on ideas for topics are being reviewed.

Professional Learning Committee (PLC) handbook

- Work continues on the creation of a PLC handbook to help new committee members better understand their roles and responsibilities.

Fall Trustee Academy

- Planning continues for an in-person Trustee Academy this fall 2021.

Date of next meeting: June 10, 2021

**ITEM 16**

To: **Board of Education**

From: Trustee
Mike Murray

Re: **DISTRICT PARENT ADVISORY
COUNCIL**

Date: June 16, 2021
(Public Board Meeting)

Information

Date of meeting: May 20, 2021

Items discussed:

1. A presentation by Vicci Halabi on understanding Secondary Assessments. Vicci's presentation was very well done explaining the changes to the system of assessment, transitioning to more meaningful and personalized feedback from letter grades. Vicci began by identifying the research evidence to indicate the need for change and went on to discuss the evidence of the benefits of change for student learning.
2. A long service award presentation to Kim Dumore whose last name is indicative of her many years of volunteering in the school system. The list of Kim's specific contributions was shared by many of those present and was lengthy and impactful. It was recognized that her involvement is primarily to ensure equity in many ways.
3. DPAC Treasurer Paulina Laurain shared a presentation on PAC Treasurer do's and don'ts. It was a basic primer on how to ensure transparency and record keeping that aids future decision making.
4. Deputy Superintendent Shannon Derinzy shared information on summer school describing the options and encouraging registration. She also referenced bussing registration which is currently open and encouraged those families who need the service to register ahead of the deadline.
5. Trustee Murray reported on the following:
 1. Congratulations to Trustee Dumore on her award.
 2. Congratulations to Trevor Takasaki and Martin Dmitrieff for their re-election to their current roles on the MRTA Executive.
 3. SD42 2021/22 Budget was passed on May 5, 2021 reflecting a few key adjustments based on the feedback the Board and staff received.

- Graduation ceremonies are planned in concert with Grad committees at each school and reflect the requirements of the Ministries of Education and Health. Most of the ceremonies focus on bringing students together in groups so they can share the experience of receiving diplomas, awards and hearing valedictory and other congratulatory messages together.
 - Student vaccinations are now being encouraged with registration required.
 - The Board is looking forward to releasing a draft of the strategic facilities plan and the five-year capital plan at the June Meeting, especially given the context of increased provincial capital funding having been announced for the Ministry of Education.
6. The nomination process for DPAC positions. Nominations were encouraged.
 7. A reminder of the DPAC Maple Ridge Clean Up Day. The executive has checked with CUPE to ensure there are no issues with school participation in the event (impacting CUPE jobs) and there are none.
 8. Tania Sargeant shared that she had been elected to serve on the BC Confederation of Parent Advisory Councils Board with her term commencing in June. She shared information on a few of the resolutions adopted at the AGM and encouraged parents to participate in the upcoming BCCPAC Parent conference (end of May) inviting parents to let DPAC know of their interest in participating. DPAC will cover the cost for 10 parents to attend.
 9. Some discussion of active school transportation issues and the possibility of establishing a DPAC Committee to follow up on advocacy for this subject both to the School District and Cities.

Date of next meeting: June 17, 2021



ITEM 17

To: **Board of Education**

From: Trustee
Pascale Shaw

Re: **MUNICIPAL ADVISORY COMMITTEE
ON ACCESSIBILITY AND INCLUSION**

Date: June 16, 2021
(Public Board Meeting)

Information

Date of meeting: April 15, 2021

Items discussed:

1. Delegations:
 - HandyDart modernization presentation
 - Maple Ridge Community Network presentation on trans-inclusive workplace learning.
2. Anti-discrimination and Respectful workplace policy
3. 2021 MACAI awards
 - The committee is interested in talking to a teacher/class to explore the possibility of having them create the next awards video

Items referred to the Board of Education:

Possible collaboration with school district on video for 2021 MACAI awards.

Date of next meeting: June 17, 2021

**ITEM 18**

To: **Board of Education**

From: Trustee
Kathleen Sullivan

Re: **MAPLE RIDGE-PITT MEADOWS ARTS
COUNCIL**

Date: June 16, 2021
(Public Board Meeting)

Information

Date of meeting: May 31, 2021

Items discussed:

1. Arts Council 50th Anniversary Projects status:

- Approval has been granted to run the '50 for 50' summer pop-up performances. They will run from July 3 - August 21 on Saturdays at noon. The line-up includes: Kutapira Percussion Ensemble, Pure Harp, Celtic Blaze, City Opera Vancouver, Alpha Yaya Diallo Quintet, Tiller's Folly, and Steve Maddock Blues Project Sextet. Donors will get early sign up opportunities before members of the public.
- Have archival file of information and list of contacts to begin interviews regarding the early years of the ACT.
- The 50th Anniversary Match Campaign fundraising project has a start date of late June 2021.
- Other anniversary projects underway: ALP Lobby installation in January 2022, SD42 Gallery exhibition in April 2022, Lobby Window Original artwork project, Birthday Bash in June 2022.

2. Canada Day:

- Albion Fairgrounds campaign: Group of Seven Installation.

3. Re-Start/Recovery:

- There will be increased capacity at the summer concert series as regulations allow. Theatre performances will start with socially distanced seating on October 30, 2021 with gradually increased capacity aligning with health authority orders and demand. Hoping to be at full capacity by January 2022.
- Six Canada Summer jobs joining the ACT from May 30 to early fall.
- Interviewing for part time Artistic Administrator position for a mid-June start date. Duties include gallery and school programs administration.

4. Rentals:

- Full line up of rentals for June 2021. Most are local dance studios who will film their year-end dances.

5. Arts Learning Program:

- Summer programming currently going through marketing brochure procedures
- Adult programs started in May and will continue through the summer.
- School programs: Art Gallery School Tours will restart in September. Kanaka Creek Elementary have booked 6 classes for the Ceramics and Drama program in June.

6. ACT Presents:

- Live performances will have a total of 172 patrons per performance as plan for socially distanced seating structuring so that it is possible to expand the capacity if there is a higher demand.
- Fall schedule is still being finalized, with many previously booked artists from 19/20 and 20/21 rescheduling. Mostly BC based groups/artists.
- Winter and Spring schedule is still in flux due to unconfirmed Canadian, European, and US tour schedules and unknown re-opening of the US-Canada border.

7. Visual Art/Gallery

- Shop summer hours to start July 1, 2021 Tuesday - Friday 10:00 am - 4:00 pm and Saturdays 11:30 am - 5:00 pm.

Date of next meeting: July 26, 2021

**ITEM 19**

To: **Board of Education**

From: Trustee
Pascale Shaw

Re: **CITY OF MAPLE RIDGE**
TRANSPORTATION ADVISORY

Date: June 16, 2021
(Public Board Meeting)

Information

Date of meeting: May 26, 2021

Items discussed:

Presentation on the City of Maple Ridge Strategic Transportation Plan – Work Plan – Phase 2. There was limited time for the committee to ask questions and seek clarification after the presentation. Public feedback is being gathered via an online survey and is being sought from partner groups. At the time of the meeting, over 200 responses had been received. The survey closed on May 31, 2021.

The Working group on school active transportation has come to the end of its term.

Items referred to the Board of Education:

The board was asked to share the City of Maple Ridge Strategic Transportation survey, and opportunity for board/district input.

Date of next meeting: June 23, 2021

To: **Board of Education**

From: Trustee
Kathleen Sullivan

Re: **RIDGE MEADOWS OVERDOSE
COMMUNITY ACTION TABLE**

Date: June 16, 2021
(Public Board Meeting)

Information

Date of meeting: June 11, 2021

Items discussed:

Special Presentation:

1. Guy Felicella gave an excellent presentation on substance abuse – the root causes of stigma, need for safe supply/ harm reduction and where to go from here. Showed a video of A History on the War on Drugs from Prohibition to Gold Rush narrated by Jay Z with illustrations by Molly Crabapple.

Standing Updates:

1. L. Billinton, Fraser Health: Little change in the situation: Statistics regarding the number of ambulance calls and deaths due to drug overdoses continue to increase, highest incidence in the 39-50 year old range and male, recent increase in the number of youth, all overdoses have occurred inside private residences or buildings, continues to be an extremely toxic drug supply.
2. Tracy Scott, Maple Ridge Street Outreach Society: Monday dinners continue, started Tasty Tuesday summertime snack in the park – trying to get businesses to donate towards.

Projects Updates:

1. Communications/Reels Update – ongoing, always looking for information to put out on social media.
2. Community Outreach Meals – ongoing although working towards last meal being served on August 27, other Community agencies to address need, Coffee Van will continue – providing coffee and information on harm reduction, naloxone, etc.
3. Strengthening Resilience – Wrap up – with help from DPAC formed a Community Cleanup Day – 7 schools participated and collected 1 ton of garbage went to the dump.
4. SD42 Guy Felicella Project – was very well received, lots of positive feedback from students and staff.

Other:

1. Overdose Awareness Day – forming a committee – looking for volunteers.
2. Youth Substance Use Prevention Survey – asking education stakeholders to complete a 10 minute survey as part of “Enhancing Substance Use Prevention in BC Schools”, a Ministry of Health sponsored project to help develop a program that supports the use of evidence-based approaches to address youth substance use in BC K-12 schools - survey closes Sunday, June 27.

Date of next meeting: To be announced

**ITEM 21**

To: **Board of Education**

From: Trustee
Kim Dumore

Re: **YOUTH PLANNING TABLE**

Date: June 16, 2021
(Public Board Meeting)

Information

Date of meeting: May 25, 2021

Items discussed:

Restorative Justice Presentation:

Community Services presented on Restorative Justice. This program is an approach to achieving justice by engaging those involved in criminal, non-criminal, interpersonal conflict or disputes in an inclusive and meaningful way. An environment is created to facilitate conversation about harm, its impact, responsibility and accountability, and repairing harm and relationships. Restorative Justice seeks to support all parties through a philosophy of: Engage, Empower, Support, Restore.

Youth Entrepreneur Works Program Presentation:

Douglas College presented on a new Youth Entrepreneur Works Program. The program looks at starting a small business and is designed for youth aged 15-19 years old who want to create a small business. The program works with the youth to support personal strengths, identify gaps, and provide business support and training to help the company get started.

uPlan Update:

Created and installed Grad Walk 2021. Currently on display on 224 Street between Lougheed and McIntosh in Maple Ridge.

<https://www.mapleridgenews.com/community/grad-walk-starts-tuesday-downtown-maple-ridge/>

Date of next meeting: July 22, 2021

To: **Board of Education**

From: Trustee
Elaine Yamamoto

Re: **ENGLISH LANGUAGE LEARNERS
CONSORTIUM**

Date: June 16, 2021
(Public Board Meeting)

Information

Date of meeting: May 26, 2021

Items discussed:

The ELL Consortium advocates for ELL learners in school districts across the province and principally in the Mainland. In addition to ongoing advocacy for additional support for ELL students and educators, the Consortium will request that the ELL coordinators at the Ministry of Education research COVID-related learning losses specific to ELL learners to provide a basis for determining resources required to help students catch up.

Members also shared updates from their school districts. Highlights included; community collaborations to provide additional supports to newcomers (Delta); developing ELL teaching skills with Tan Huynh of empoweringells.com (Coquitlam); anti-racism resource model <https://deltalearns.ca/antiracism/> (Delta); exploring the need to use multi-lingual assessments for more accurate reflection of ELL student aptitudes.

SD42 staff representative Diane Wadden (ELL Coordinator - Helping Teacher and International Education Teacher) provided additional resource links including:

“Prepare for Asian Heritage Month” panel discussion presented by FAST (Fighting Anti-Semitism) with Mary Reid (Ontario Institute for Studies in Education) and Gen Ling Chiang (former superintendent with Toronto School Board, Board member of ACENET-Asian Canadian Educators' Network).

<https://youtu.be/4NiBYEWZXN0>

CBC article by Mary Reid, OISE titled *'How Teachers Are Fighting Damaging Stereotypes in Class Amid Spike in Anti-Asian Attacks'*.

<https://www.cbc.ca/news/canada/education-anti-asian-racism-1.5968251>

A recent PSA addressing Anti-Asian racism:

<https://www.youtube.com/watch?v=AGQtaCyp8f8&t=7s>.

Date of next meeting: Fall 2021

To: **Board of Education**

From: Trustee
Mike Murray

Re: **CITY OF MAPLE RIDGE PARKS,
RECREATION AND CULTURE**

Date: June 16, 2021
(Public Board Meeting)

Information

Date of meeting: June 2, 2021

Items discussed:

This was a special meeting intended to brainstorm what should be included in the 2022 Committee work plan.

Since the process to complete a new Parks, Recreation and Cultural Master Plan won't begin until the end of this year the committee will be involved well into 2022 with its finalization and making recommendations to Council.

The committee will begin by providing input on the consultation process and the focus areas. The plan is to address and anticipate parks and open space, arts and culture, heritage, sport, neighbourhood development, youth services, etc.

The committee suggested other areas of interest for the coming year including:

- the development of a sponsorship policy.
- the development of strategies and policy work related to truth and reconciliation.
- an annual review of critical metrics to analyze areas of strength weakness and gaps that need to be addressed and a review of the annual planning cycle for the committee and department.

Date of next meeting: September 29, 2021

**ITEM 24**

To: **Board of Education**

From: Trustee
Kathleen Sullivan

Re: **PITT MEADOWS COMMUNITY
SUPPORT SELECT COMMITTEE**

Date: June 16, 2021
(Public Board Meeting)

Information

Date of meeting: May 26, 2021

Items Discussed - Updates from Community Outreach Agencies:

1. M. Peretta - Ridge Meadows Seniors Society

- Reopening many programs such as low intensity fitness classes next week. Planning for in house meals, card playing games, expanding to higher intensity fitness classes starting September 2021.
- Expansion of recreation subsidy program for those who cannot afford a membership.
- Connection and Conversation program for seniors to meet restarting in Spirt Square. Seniors can register for outdoor entertainment at the Pitt Meadows Seniors Activity Centre on June 10, 2021 from 2-2:30 pm.
- In collaboration with South Granville Senior Centre, currently working on creating a listing of all virtual programs available in the Lower Mainland in one easily accessible online location.

2. M. Robson - Friends in Need Food Bank

- COVID-19 created the need for home delivery services which is anticipated to continue as an offered service.
- Discussions happening around supply and storage of food for the community in the event of an emergency. Working on storage containers/trailers to be stored on city land and managed by the Food Bank.
- Received lots of success stories regarding the local school breakfast and snack programs. Although concerns were raised around the children of the families benefitting from this program and how they will manage over the summer months.
- Discussion of the new and current supporters of the Perishable Food Recovery Program.
- Future plans of moving into a free shop model at the Food Bank.
- Currently taking applications for volunteers.
- Promotion of the Grow-a-Row program to encourage growing and sharing of your extra bounty with the Food Bank.

3. V. Kipps - Community Services

- Update provided on the new development and construction beginning at Cornerstone Landing with the building of 94 units with tenancy aiming for October 1st.
- Promotion of local parenting programs and the support available for parents in need.
- Discussion of the Foundry Works Program which is a specialized employment program for youth with mental health and substance use.

4. H. Treleaven - Seniors Network

- Upward trend in housing market is displacing a number of renters who are now losing their housing.
- Supported by the Provincial Government, Provincial Health Services Authority, BC Farmers' Markets and the Haney Farmers Market - launching a Nutritional Coupon Program which will provide food coupons to seniors, low income families and pregnant women.
- June 6- 12, 2021 is BC Seniors Week and there will be 2 events in Pitt Meadows, including a wandering concert moving throughout the community.

5. C. Shearme – Maple Ridge Pitt Meadows Katzie Community Network

- New education scholarship through the Youth Planning Table with the 2021 recipient being C. Temple who received \$500 towards post-secondary education.
- Currently working on educating Community Network service providers on trans inclusive work; hosting a free Q-munity training session on June 10, 2021 with plans on future learning opportunities on two spiritedness.
- Discussion around organizing a volunteer appreciation to recognize all community volunteers who assisted during the pandemic.

Date of next meeting: September 29, 2021

**ITEM 25****RECORD**

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

May 5, 2021

Call to Order
Motion of Exclusion
Approval of Agenda
Approval of Minutes
Superintendent Information Items
Secretary Treasurer Information Item
Board Committees
Adjournment

Meeting called to order at 1:25 p.m.
Approved
Approved as circulated
Approved as amended
Received
Received
Received
Meeting adjourned at 3:09 p.m.