

Wednesday, January 15, 2014
6:00 p.m.

District Education Office
22225 Brown Avenue
Boardroom

A G E N D A

“People grow through experience if they meet life honestly and courageously. This is how character is built” – Eleanor Roosevelt

A – OPENING PROCEDURES

1. Call to Order
2. Correspondence ITEM 1
 - i. Mel Joy, Chair, School District No. 8 (Kootenay Lake)
 - ii. Donna Sargeant, Chair, School District No. 38 (Richmond)
 - iii. Larry Ransom, Chair, School District No. 70 (Alberni)
 - iv. Peter Coleman, Chair, School District No. 71 (Comox Valley)
 - v. Denise Harper, Chair, School District No. 73 (Kamloops/Thompson)
 - vi. Bill Bennett, Minister of Energy and Mines and Minister Responsible for Core Review
 - vii. Rob Wood, Deputy Minister, Ministry of Education
3. Ordering of Agenda

B – CONFIRMATION OF MINUTES

1. December 11, 2013 ITEM 2

C – PRESENTATIONS/DELEGATIONS

1. Collaborative Systems Model – Katherine Shearer ITEM 3

D – CHAIR REPORT

E – DEFERRED ITEMS

F – TRUSTEE MOTIONS

G – CHIEF EXECUTIVE OFFICER’S REPORT

1. Decision Items
 - a) Superintendent of Schools
 - b) Deputy Superintendent
 - c) Secretary Treasurer
 - i. Proposed Trail Construction on School District Property at Pitt Meadows Secondary School ITEM 4

ii. 2014/15 Carbon Neutral Capital Program -
Project Proposals

ITEM 5

2. Information Items

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

H – COMMITTEE BUSINESS

1. Committees of the Whole

- a) Finance
- b) Budget

2. Committee & Advisory Committee Reports

- a) Aboriginal Education
- b) Board Policy Development
- c) District Student Advisory
- d) Education
- e) French Immersion Advisory
- f) Inclusive Education

I – QUESTION PERIOD

- 1. Trustee Questions
- 2. Staff Questions
- 3. Employee Group Questions
- 4. DPAC Questions
- 5. Public Questions

J – TRUSTEE REPORTS

- 1. BC School Trustees Association Provincial Council
 - a) Motions to the Spring Provincial Council Meeting
- 2. District Parent Advisory Council
- 3. Joint Parks and Leisure Services
- 4. Municipal Advisory & Accessibility
- 5. Ridge Meadows Community Arts Council
- 6. Ridge Meadows Education Foundation
- 7. Social Planning Advisory:
http://www.mapleridge.ca/EN/main/municipal/728/9982/spac_agenda_minutes.html
- 8. Tzu Chi Foundation
- 9. Youth Society
- 10. Other Board Liaison Representative Reports
 - a) Good News Items

ITEM 6

K – OTHER BUSINESS

- 1. Public Disclosure of Closed Meeting Business

ITEM 7

L – ADJOURNMENT

To: Board of Education

From: Vice-Chairperson
Eleanor Palis

Re: **OPENING PROCEDURES**

Date: January 15, 2014
(Public Board Meeting)

Information/Decision

1. CALL TO ORDER

2. CORRESPONDENCE (Information Item)

- i. Mel Joy, Chair, School District No. 8 (Kootenay Lake)
- ii. Donna Sargeant, Chair, School District No. 38 (Richmond)
- iii. Larry Ransom, Chair, School District No. 70 (Alberni)
- iv. Peter Coleman, Chair, School District No. 71 (Comox Valley)
- v. Denise Harper, Chair, School District No. 73 (Kamloops/Thompson)
- vi. Bill Bennett, Minister of Energy and Mines and Minister Responsible for Core Review
- vii. Rob Wood, Deputy Minister, Ministry of Education

RECOMMENDATION

THAT the Board receive all correspondence for information.

ORDERING OF AGENDA (Decision Item)

RECOMMENDATION:

THAT the Agenda be ordered as circulated.

3. Invitation for Public Input to matters on the Agenda

Attachments



School District No. 8 (Kootenay Lake)

Board Chair

570 Johnstone, Nelson, B.C. V1L 6J2

Telephone: (250) 352-6681 Fax: (250) 352-6686

Toll Free: 1-877-230-2288 Web: www.sd8.bc.ca

Academic Success ♦ Creativity and Imagination ♦ Citizenship ♦ Resiliency

December 5, 2013

Honourable Peter Fassbender
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Honourable Fassbender:

RE: Savings Plan

School District 8 (Kootenay Lake) has reluctantly submitted a savings plan in compliance with the requirements that have been established relative to the CUPE Provincial Framework. Our rationale for submitting the plan was because it was abundantly clear that even though we believe any plan we submitted would have impact on services in our District, we would not be supported by the Ministry in negotiating a settlement with our local CUPE workers in the absence of such a Plan.

Our Board has taken a strong stance on this issue because we know that current funding within our District already falls short of allowing us to attend appropriately to the full range of educational needs of the students in our District. The pressure that has been applied at this time to fund a wage increase has been challenging.

We do our best to identify educational priorities for our students. We are proud of our inclusive and transparent process with the stakeholders in our District and we have worked hard to ensure we are doing the best we can for students.

The disregard that the Ministry is showing towards the work of Boards is disappointing. We heard two requests from the Boards throughout the Province:

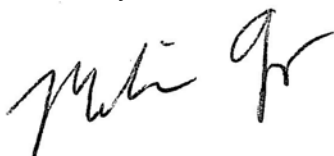
1. The wage increase for CUPE that was negotiated by the Ministry and agreed to by the Ministry in the Provincial Framework Agreement should be funded by the Ministry; and
2. The requirement that the savings plan could not affect services within the District should be removed. This would have been recognition of the fact that the Boards within the Province do not have discretionary areas of the budget that can be utilized at any time without affecting services which also ultimately affects student learning.

Continued...../2

We believe that the messages from the Boards of the Province were fair and deserved a response from the Minister of Education. We are extremely disappointed that the opportunity was not taken by the Minister of Education to work with Boards in a situation that included an outcome in which we all believed in. A fair wage increase for the Support Staff workers in our Province, without negatively impacting our students, should have been supported by the Ministry.

We welcome you to visit School District No. 8. We are proud of the work that takes place in our District on behalf of students.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mel Joy', with a stylized flourish at the end.

Mel Joy
Board Chair
mjoy@sd8.bc.ca

cc Michelle Mungall, MLA
Katrine Conroy, MLA
Rob Fleming, MLA
All BC Boards of Education (BCSTA)

December 11, 2013

Mr. Peter Fassbender, Minister
Ministry of Education
PO Box 9151
Stn, Provincial Government
Victoria, BC
V8W 9H1

Dear Minister Fassbender:

Thank you for your letter of November 4, 2013 in which you share the BC government's proposed framework for long-term stability in education, including the establishment of a \$100 million Priority Education Investment Fund.

It is our understanding that the Fund has not yet been set up, and that its use and allocation principles are still to be determined. As co-governors of the public education system we would like to have discussions with you regarding this fund. Student success is our focus and so we would be very interested in learning more about the proposed framework and participating in the development of the guidelines for the Priority Education Investment Fund.

Sincerely,



Mrs. Donna Sargent, Chairperson
On Behalf of the Board of Education (Richmond)

cc Trustees
M. Pamer, Superintendent of Schools
M. De Mello, Secretary Treasurer
Richmond MLAs
Mayor and City Councilors
BCSTA

Board of Education:

Donna Sargent - Chairperson
Eric Yung - Vice Chairperson
Rod Belleza Kenny Chiu Norm Goldstein
Debbie Tablotney Grace Tsang

December 11, 2013

Mr. Peter Fassbender, Minister
Ministry of Education
PO Box 9151
Stn, Provincial Government
Victoria, BC
V8W 9H1

Dear Minister Fassbender:

This letter follows a September 20, 2013, School District 38 (Richmond) presentation to the select Standing Committee on Finance and Government Services by the Board and our stakeholders. The three recommendations made by School District 38 were as follows:

1. Ensure that public education receives increased, stable and consistent funding.
2. Reinstall a capital plan for facilities.
3. Provide support for proposed new initiatives in education.

The Board has been gratified to note that the Select Standing Committee has acknowledged the cost pressures on Boards across the province, and has recommended that the budget reflect increased funding for the public education system and its facilities. We look forward to these recommendations being implemented in the upcoming budget, and thank you in advance for your efforts to maximize the resources available for public education in BC.

Sincerely,



Mrs. Donna Sargent, Chairperson
On Behalf of the Board of Education (Richmond)

cc Trustees
M. Pamer, Superintendent of Schools
M. De Mello, Secretary Treasurer
Richmond MLAs
Mayor and City Councillors
Media
BCSTA

Board of Education:

Donna Sargent - Chairperson
Eric Yung - Vice Chairperson
Rod Belleza Kenny Chiu Norm Goldstein
Debbie Tablotney Grace Tsang



December 10, 2013

Open letter to the Premier and Cabinet regarding the Recommendations of the Select Standing Committee on Finance and Government Services

Dear Premier Clark and Ministers:

The Board of Education of School District 70 (Alberni) passed a motion on November 26, 2013 to send a letter to inform you that we are in total agreement with the findings and recommendations of the Select Standing Committee regarding K-12 public education funding.

In our school district we have cut 25 positions in the last 4 years. You would expect lower wage and benefit costs as a result of these cuts, but these costs are virtually the same as they were 4 years ago. In addition, we are now expected to provide funding for government negotiated wage increases for our support staff employees.

Adding to our cost pressures is the announced 25% BC Hydro rate increases and increased maintenance costs due to aging school facilities. We are also concerned about cost pressures arising from negotiated settlements with the BCTF and local teacher unions that we insist must be fully funded by the provincial government.

We urge you and your colleagues to implement recommendation #24 to "Provide sufficient funding for the K-12 system to enable BC students to become top performers nationally; and address cost increases for school districts (e.g. rising BC Hydro rates).", and recommendation #25 to "Develop a comprehensive capital plan for educational facilities that takes into account increased maintenance and aging school facility upgrades; and continue the seismic upgrading program."

Furthermore, we urge government to provide funding to establish and improve trades and technology training opportunities for students, and to provide increased resources for special needs students.

We believe that to meet the expected learning outcomes for all students, Re: The BC ED Plan, these recommendations must be implemented, beginning in the 2014 budget year.

We look forward to working with your government to provide the best possible learning opportunities and environment for all of our students.

Sincerely,

A handwritten signature in black ink, appearing to read 'Larry Ransom', with a long, sweeping horizontal line extending to the right.

Larry Ransom

Board Chair

cc: SD70 Trustees; All BC Boards of Education (VIA BCSTA); MLA Scott Fraser; CUPE local 727; ADTU;

Mayor's and Councils, Port Alberni, Ucluelet, Tofino; AV Times; AV News

School District No. 71 (Comox Valley)

Board of Education

607 Cumberland Road
Courtenay, B.C., V9N 7G5
Fax (250) 334-5552
Telephone (250) 334 -5528

December 11, 2013

Honourable Minister Peter Fassbender
Minister of Education
PO Box 9045 STN Prov Govt
Victoria, BC V8V 1X4

Dear Honourable Minister:

At a recent meeting our Trustees discussed the requirement that Boards of Education find the funding to cover the cost of the CUPE settlement. We wish to formally express our concern about that requirement, alongside the many other Boards who have sent similar correspondence.

Like many districts we made reductions in our service levels earlier this year while adopting the 2013/14 preliminary budget to accommodate all of the fiscal challenges we are facing. One of these was the pension contribution increase which was not funded by government and over which we had no control.

While we support the CUPE settlement, the additional funding requirement it represents is significant: approximately \$530,000 in this school district. Making budget cuts in that amount beyond those we have already made and anticipate having to make over the next two years will most certainly have a negative impact on our schools. While we will cover the initial year of the CUPE settlement through the use of reserves, the full impact will be felt during the 2014/15 budget cycle and could result in layoffs and reduced hours in many areas of our operation. Needless to say we believe our provincial government should fully fund the increased costs related to wage and benefit settlements it negotiates for support staff, teachers and exempt personnel.

We have included our exempt staff in the line above because we believe they are critical to our success. The compression in salary ranges which will occur if settlements are reached with support staff and our teachers without lifting the exempt staff wage freeze will serve as a significant disincentive to these key leadership personnel. With this in mind, in addition to fully funding wage and benefit settlements, we urge your Ministry to make the case to the responsible authority as necessary in order to lift the wage and benefit freeze in education for exempt personnel, concurrent with reaching agreements with our other employee groups. Again we request that any and all wage and benefit increases negotiated (including those reached with exempt personnel) are covered with additional provincial funding.

We are of the view that budgets of Boards of Education have been cut deeply enough already. We have neither the ability nor the authority to raise additional revenues sufficient to address the fiscal challenges we are facing. As you know, a world-class education system is critical to the future economic wellbeing of this province and every one of our citizens. The funding our government provides for this critical function must be considered one of the best investments we can make in our collective future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter Coleman', with a long horizontal flourish extending to the right.

Peter Coleman
Chair, Board of Education
School District No. 71 (Comox Valley)

PC:dp

c.c.: Board of Education, School District No. 71 (Comox Valley)
All BCSTA Boards of Education

December 11, 2013

Ministry of Education
Office of the Minister
PO Box 9045 Stn Prov Gov
Victoria, BC V8W 9E2

The Honourable Peter Fassbender

Dear Minister Fassbender:

I write this letter on behalf of the Board of Education of School District No. 73 (Kamloops/Thompson) to inform you of our concerns arising from recent financial pressures. Our district is certainly not alone in experiencing these pressures and certainly not the first in sharing our concerns. We do, however, have unique challenges that other districts may not encounter.

For the past ten years our district has undertaken an ambitious project to reduce energy consumption and our environmental foot print. As a result, we have avoided utility costs in excess of \$1.011 million dollars in 2012/2013. Further, as the result of an ambitious District Reconfiguration initiative two years ago, we consolidated underutilized schools and achieved considerable savings for the district. These funds have been redirected to the classroom where they have been sorely needed. Finally, our transportation system is one of the largest in the province serving a district that encompasses 26,000 sq km. The system is vital to the students we serve and has always cost more to operate than the funding provided, suffering further under the new Student Location Factor funding formula. Declining enrolment does not eliminate busing, it just reduces the number of students on the bus that contribute to its operating cost. We have looked for efficiencies but continue to subsidize the operating budget from other programs.

The list provided is by no means exhaustive but illustrates the proactive nature of this Board and our district staff. Therefore, when we are asked to find additional savings from within the system we find ourselves challenged. As a fiscally responsible district we constantly look for savings. However, we are quickly running out of areas to make further cuts and we are concerned.

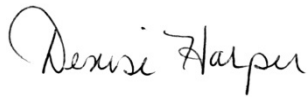
It has been suggested that we have savings that we can access to help offset the additional demands on our budget. The Board views suggestions such as this as fiscally imprudent. We are a geographically large district with buildings in over ten communities and regions. The average age of our schools is 47 years. As custodians of these public buildings we work hard to ensure they are kept in good repair and are up to the standard we expect for housing education services for our students. This requires constant attention from district staff.

...2/

Minister of Education – Cost Pressures
December 11, 2013
Page 2

In conclusion, the Board of Education knows you share our commitment to ensure our students receive the best education possible. We do this within a budget that we make work for our district, however, unexpected and unfunded costs create enormous challenges. We are concerned that any further downloading of costs will require cuts in the classroom and we find this unacceptable.

Yours truly,

A handwritten signature in black ink that reads "Denise Harper". The signature is written in a cursive, flowing style.

Denise Harper, Chair
Board of Education

DH:eb

cc: Minister of Finance de Jong
MLA Lake (North Kamloops); MLA Stone (South Kamloops)
BCSTA – All BC Boards of Education



DEC 30 2013

Ref.: 82828

Ms. Teresa Rezansoff
President
British Columbia School Trustees Association
4th Floor, 1580 West Broadway
Vancouver, BC V6J 5K9

Dear Ms. Rezansoff:

Thank you for your December 3, 2013 letter requesting that public schools be exempted from BC Hydro rate increases.

As I have stated, we will not be granting an education utility rate or exempting public schools and any Government operations from rate increases. Such special deals would mean that taxpayers and other power users would need to make up the difference through even higher rates.

BC Hydro charges among the lowest electricity rates in North America; of 22 jurisdictions surveyed by Hydro Quebec, only two have lower rates for households that use 1,000 kilowatt hours per month.

On November 26, 2013, I announced a 10-year plan that will keep electricity rates as low as possible while BC Hydro makes investments in aging assets and new infrastructure to support British Columbia's growing population and economy. This is a balanced and responsible plan that will complete the Government's implementation of the 2011 review of BC Hydro by the Deputy Ministers. Details of the 10-year plan may be found at <http://www.newsroom.gov.bc.ca/2013/11/10-year-plan.html>.

In addition to BC Hydro investing \$1.6 billion in Power Smart programs under the 10-year plan, the Government has rolled out a number of tools to help school districts cope with rising energy costs over the last few years, and we hope to do further work on retrofits across the public sector in the years to come.

In April 2012, the Government announced a new \$5 million Carbon Neutral Capital Program (CNCP) for school districts for energy-efficiency projects that will lower their carbon emissions. The amount of available funding for this program has been set to be equal to or greater than the total paid by school boards each year for purchases of carbon offsets from the Pacific Carbon Trust (Trust). The \$5 million must be fully spent within the year it is awarded, so school district projects must be completed within the fiscal year they are approved.

.../2

CNCP funding for fiscal year 2013/14 was allocated based on a "Call for Projects." This was the option preferred by the CNCP Steering Committee, made up of representatives from the British Columbia School Trustees Association, the British Columbia Association of School Business Officials, the Educational Facility Managers Association of British Columbia, the Climate Action Secretariat and the Ministry of Education. The CNCP for grades Kindergarten through 12 has been successful and will be reviewed to see if there are affordable options for similar savings to be realized from capital investments in the health and post-secondary sectors.

The Trust was established in 2008 to help develop a carbon offset business sector. With this goal accomplished, the Trust will be transitioned into the Government to achieve approximately \$5.6 million in savings annually by fiscal year 2015/16, while maintaining the Government's commitment to climate leadership and a carbon-neutral public sector.

The Climate Action Revenue Incentive Program for school districts provides a 100 percent rebate of carbon taxes paid by Boards of Education (Boards) who have signed the Climate Action Charter. Boards were given the opportunity to provide feedback on the draft Charter in early 2009. By signing the Charter, Boards agree the carbon tax reflects there is an environmental and economic cost to continued use of fossil fuels.

I would like to take this opportunity to commend Boards that have been working diligently to reduce their energy consumption.

Thank you, again, for writing.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Bennett", with a stylized flourish at the end.

Bill Bennett
Minister

pc: Honourable Peter Fassbender
Minister of Education

Mr. Rob Wood
Deputy Minister
Ministry of Education

Mr. Dave Nikolejsin
Deputy Minister



January 3, 2014

Ref: 170909

To: Board of Education Chairs
Federation of Independent Schools Associations of BC (FISA)

Re: Changes to Distributed Learning

The following change is being implemented for Public and Independent Distributed Learning (DL) Schools in 2013/14.

As of February 2014, the Ministry of Education is capping the reimbursements DL schools make available to third party service providers for learning support materials or resources to learners. Under the new policy, schools may provide a maximum of \$600 for each full time public or independent DL student in Kindergarten through Grade 12. Exceptions to this cap are:

- a. supporting students with special needs in levels 1, 2 and 3; and categories K,P,Q,R, in achieving the goals in their Individual Education Plans;
- b. career technical centre program courses;
- c. post secondary transition program courses and;
- d. a portion of Internet access costs if required to participate in a DL program or course.

Many distributed learning (DL) schools around the province provide resource/service allocation funds so that DL students have access to educational services that are not easily delivered through DL.

For example, a brick and mortar Physical Education curriculum might include swimming, while a Fine Arts curriculum could include a music program. Third-party services enable a DL student to access similar learning, e.g. swimming or music lessons. In practice, access to third-party services has led to competition between schools for DL students based on the amount of money provided for third-party resources/services.

The amount DL schools provide for third party services has traditionally not been set by the Ministry of Education in either public or independent schools. While DL schools do not pay parents directly, many DL schools (public and independent) offer up to \$1,200 in “resource/service credits” for enrolled students in grades K–9. These credits support school-approved third-party services and resources that assist students in meeting Ministry curricular outcomes. Other DL schools do not provide any third-party and resource funds; all services and materials are provided by the DL school.

.../2

Requirements regarding reimbursements are set out in Ministry policy.

Public distributed learning schools:

- <http://www2.gov.bc.ca/gov/topic.page?id=9C4ADF7DFC1444F489CB95728B4D72F1&title=Distributed%20Learning%20%u2013%20General>)

Independent distributed learning schools:

- <http://www2.gov.bc.ca/gov/topic.page?id=162BCF5F7EDC422094CD12684B1D3A5C&title=Independent%20School%20Distributed%20Learning> and in the independent school DL agreements.

These requirements are generally parallel. Boards of education and independent school authorities are required to ensure that third party services are:

- part of the student's educational program, as documented in the student learning plan developed by a certified teacher,
- directly reimbursed by the board or authority to the resource/service provider.

The \$600 per student cap will reduce the pressure on DL schools to compete based on the amount of money provided for third-party resource/services. In addition, a larger portion of the operating grant will remain with the school or District to offer stronger school-based DL programs.

Sincerely yours,



Rob Wood
Deputy Minister

pc: All Superintendent of Schools



ITEM 2

To: Board of Education

From: Vice-Chairperson
Eleanor Palis

Re: **CONFIRMATION OF MINUTES**

Date: January 15, 2014
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the December 11, 2013 Public Board Meeting be approved as circulated.

Attachment

IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Mike Murray
Vice-Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Ken Clarkson
Trustee – Kathy Marshall
Trustee – Sarah Nelson
Trustee – Dave Rempel

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Laurie Meston
Mgr. of Communication/Community Relations – Irena Pochop
Executive Assistant – Karen Yoxall

A. OPENING PROCEDURES

1. Call to Order

The meeting was called to order at 6:01 p.m.
The Chair welcomed and thanked everyone for attending.

2. Correspondence

- Frank Lento, Chair, School District No. 5 (Southeast Kootenay)
- Moyra Baxter, Chair, School District No. 23 (Central Okanagan)
- Patti Bachus, Chair, School District No. 39 (Vancouver)
- Board of Education, School District No. 47 (Powell River)
- Lynette Kershaw, Chair, School District No. 69 (Qualicum)
- British Columbia School Trustees Association
- Minister Peter Fassbender

Moved: Trustee Rempel

Seconded: Trustee Marshall

Trustee Clarkson requested that the correspondence from the British Columbia School Trustees Association be moved to Chair Report.

THAT the Board receive all correspondence for information.

CARRIED

3. Ordering of Agenda

Moved: Trustee Rempel

Seconded: Trustee Carr

Amendments:

Correspondence: British Columbia School Trustees Association moved to Chair Report.

THAT the Agenda be ordered as amended.

CARRIED

The Chair opened the floor to others wanting to speak to the Agenda.

ANNUAL ORGANIZATIONAL MEETING MATTERS

1. Annual Report of Chairperson

Moved: Trustee Rempel

Seconded: Trustee Palis

The Board Chair presented the Annual Report of the Chairperson. The presentation “Board of Education, 2013 Year in Review” highlighted events of 2013 including the Fraser Valley Student Conference, Roadmap to Excellence, the Facilities Plan, Policy Review and Development, Board and Staff Advocacy, 2013 Leading Edge Initiatives, Fiscal Challenges, Student Achievement and 2014 Priorities.

THAT the Board receive the Annual Report of the Chairperson for information.

CARRIED

2. Election of Board Officers/Nomination and Election Procedure

Moved: Trustee Rempel

Seconded: Trustee Clarkson

In accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson, prior to the commencement of the election, the process for the election of the Board Chairperson and Vice-Chairperson will be approved at the public Board meeting by Board Resolution.

THAT the Board approve the Trustee Elections proceedings in accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson.

CARRIED

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board proceed to elect a new Chairperson and Vice-Chairperson following the attached nomination and election procedure (2915.1).

CARRIED

The Board Chair passed the gavel to the Secretary Treasurer who acted as Chair pro-tem for the election process.

- Nominations for Chairperson of the Board

The Chair pro-tem called for nominations for the position of Board Chairperson for a one year term. A seconder was not required for nominations.

Trustee Clarkson nominated Trustee Murray

The Chair pro-tem called for any further nominations. There were no further nominations. The Chair pro-tem asked Trustee Murray if he accepted the nomination.

Trustee Murray Accepted

The Chair pro-tem called for a second time for nominations for the position of Board Chairperson. The Chair pro-tem then called for a third and final time for nominations for the position of Board Chairperson. There were no other nominations.

It was then announced by acclamation that the duly elected Chairperson of the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) for a one year period ended December 2014 is **Trustee Murray**.

- Nominations for Vice-Chairperson of the Board

The Chair pro-tem called for nominations for the position of Board Vice-Chairperson for a one year term. A seconder was not required for nominations.

Trustee Carr nominated Trustee Palis

The Chair pro-tem called for any further nominations. There were no further nominations. The Chair pro-tem asked Trustee Palis if she accepted the nomination.

Trustee Palis Accepted

The Chair pro-tem called for a second time for nominations for the position of Vice Chairperson. The Chair pro-tem then called for a third and final time for nominations for the position of Vice Chairperson. There were no other nominations.

It was then announced by acclamation that the duly elected Vice-Chairperson of the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) for a one year period ended December 2014 is Trustee Palis.

3. Remarks of Board Chairperson and Vice-Chairperson

The Board Chair thanked everyone.

B. CONFIRMATION OF MINUTES

1. November 27, 2013 Public Board Meeting Minutes

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Minutes of the November 27, 2013 Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS/DELEGATIONS

D. CHAIR REPORT

1. Proposed Committee Appointments

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board receive and approve the attached proposed committee appointments for a period of one year commencing December 11, 2013.

CARRIED

2. British Columbia School Trustees Association

Trustee Clarkson reported that the correspondence from the British Columbia School Trustees Association concerning co-governance is a prominent issue.

E. DEFERRED ITEMS

F. TRUSTEE MOTIONS

G. CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items

a) Superintendent of Schools

i. Report on Student Achievement

Moved: Trustee Rempel

Seconded: Trustee Clarkson

The Superintendent explained that the Report on Student Achievement is a requirement of Section 22 and Section 79.3 of the School Act. The report covers areas of improvement, areas of challenge, programs, performance, results, intervention and targets. The Superintendent presented information on graduations rates, grade to grade transitions, children in care, and aboriginal education.

THAT the Board approve the Superintendent's Report on Student Achievement for December 2013 for submission to the Minister of Education no later than January 31, 2014.

CARRIED

b) Deputy Superintendent

i. Online Kindergarten Registration

Moved: Trustee Rempel

Seconded: Trustee Palis

The Deputy Superintendent presented information on online kindergarten registration that is in place for all registrations for January 2014 and February 2014. A brief overview on the kindergarten registration process, registration phases, the registration acceptance criteria, and available supports were explained.

THAT the Board approve the online kindergarten registration process and proposed timelines for kindergarten registration.

CARRIED

c) Secretary Treasurer

1. Information Items

a) Superintendent of Schools

b) Deputy Superintendent

c) Secretary Treasurer

H. COMMITTEE BUSINESS

1. Committees of the Whole

- a) 2013 – 2014 Finance
- b) 2013 – 2014 Budget

2. Committee & Advisory Committee Reports

- a) Aboriginal Education
- b) Board Policy Development
- c) District Student Advisory
- d) Education
- e) French Immersion Advisory
- f) Inclusive Education

I. QUESTION PERIOD

J. TRUSTEE REPORTS

British Columbia School Trustees' Association – Academy, December 5 - December 7, 2013

Discussion ensued on the sessions attended at the recent British Columbia School Trustees Academy including the new curriculum and community connections.

Social Planning Advisory

Trustee Marshall reported that at the last meeting the topics included a discussion on the human capital report and early childhood education.

Good news

Trustees discussed their attendance at upcoming school Christmas concerts. Trustee Carr reported on the career fair that took place at Maple Ridge Secondary School.

K. OTHER BUSINESS

L. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the meeting of the Board be adjourned at 7:20 p.m.

CARRIED



ITEM 3

To: Board of Education

From: Katherine Shearer,
District Principal, SSS

Re: **PRESENTATION –
COLLABORATIVE SYSTEMS MODEL**

Date: January 15, 2014
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the presentation on the Collaborative Systems Model, for information.

To be distributed.



ITEM 4

To: Board of Education

From: Flavia Coughlan,
Secretary Treasurer

Re: **PROPOSED TRAIL CONSTRUCTION** Date: January 15, 2014
ON SCHOOL DISTRICT PROPERTY AT (Public Board Meeting)
PITT MEADOWS SECONDARY SCHOOL

Decision

BACKGROUND/RATIONALE:

On November 25, 2013, Parks and Leisure Services forwarded to our staff the attached letter "Proposed Trail Construction on School District property at Pitt Meadows Secondary School" (Attachment A).

Parks and Leisure Services is seeking permission to construct a trail on an undeveloped portion of the Pitt Meadows Secondary School site. This undeveloped portion is located on the downhill slope south of the existing playfield and basketball courts (Attachment B).

The total cost to construct and maintain this trail would be assumed by the City of Pitt Meadows, with no obligation to School District 42.

RECOMMENDATION:

THAT the Board approve the construction of a trail on an undeveloped portion of the Pitt Meadows Secondary School site at no cost to the Board and authorizes the Secretary Treasurer to negotiate and sign on its behalf the operating agreement with the City of Pitt Meadows.

Attachments



November 25, 2013

Attachment A

Chairperson
Board of Education
School District 42-Maple Ridge & Pitt Meadows
22225 Brown Avenue,
Maple Ridge, B.C. V2X 8N6

Dear Mr. Murray:

**RE: Proposed Trail Construction on School District property at
Pitt Meadows Secondary School**

On behalf of the City of Pitt Meadows, I would like to ask permission to construct a gravel pedestrian trail on School District property.

The proposed trail would be on an undeveloped portion of the Pitt Meadows Secondary School site. This undeveloped portion is located on the downhill slope south of the existing playfield and basketball courts. The trail would extend west from the existing trail on this south slope through the existing City Parkland to connect with Parkside Walk within the Fieldstone subdivision on Harris Road. The proposed route has been flagged through the park with survey ribbon for your information, and an aerial image is attached showing the approximate trail location.

The total cost to construct and maintain this trail would be assumed by the City of Pitt Meadows, with no obligation to School District 42.

We look forward to hearing from you regarding this opportunity to provide a new walking link to the existing trail system that serves this area of Pitt Meadows.

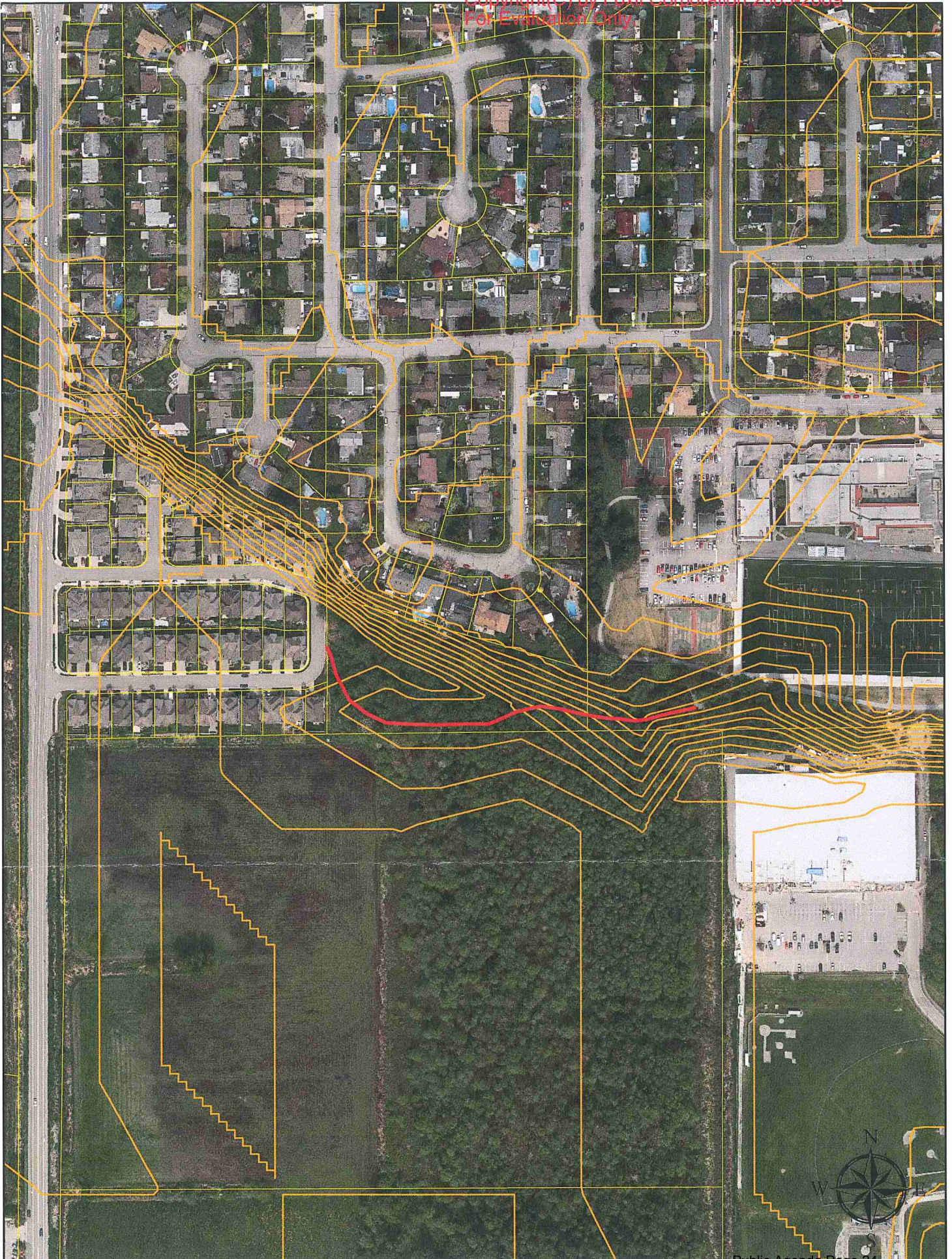
Thank you for your consideration.

Yours truly,

Bruce McLeod
Manager, Parks Planning & Development
bmcleod@mapleridge.ca

bmcl
cc Rick Delorme, rdelorme@sd42.ca
\\mr.corp\docs\PF\12-Parks-Admin\6240-Projects\20-Projects\PM_Trail_Network

Edited by Foxit Reader
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For Evaluation Only



To: Board of Education

From: Flavia Coughlan,
Secretary Treasurer

Re: **2014/15 CARBON NEUTRAL CAPITAL
PROGRAM - PROJECT PROPOSALS**

Date: January 15, 2014
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

On November 22, 2013, the Ministry of Education issued a call for projects for the 2014/15 Carbon Neutral Capital Program. (Attachment A).

Our school district does not have and Energy Manger funded by BC Hydro or Fortis BC therefore we will be receiving funding in 2014/15 to assist with the cost of energy/mechanical studies.

Each school district is allowed to submit a maximum of three proposals. The three project proposals for 2014/15 were prepared by Rocky Point Engineering and Jarvis Engineering.

The proposed projects are as follows:

1. Lighting Upgrade at Pitt Meadows Secondary for an estimated total cost of \$180,918. (Attachment B)
2. Mechanical System Upgrade at Kanaka Creek Elementary for an estimated total cost of \$ 476,400. (Attachment C)
3. Electric Vehicles for the Maintenance Department for an estimated total cost of \$100,000. (Attachment D)

RECOMMENDATION:

THAT the Board approve the proposed projects for submission to the Ministry of Education and authorize the Secretary Treasurer to submit the projects on its behalf by no later than January 17, 2014.



November 22, 2013

Ref: 170878

To: All Secretary-Treasurers
All School Districts

Re: 2014/15 Carbon Neutral Capital Program (CNCP) – Call for Projects

I am pleased to advise that for the 2014/15 fiscal year, capital funding for the CNCP will again be allocated based on a call for projects. This \$5 million per year program is meant to recognize the cost of carbon offsets paid by school districts, which for the 2012 calendar year amounted to about \$4.5 million.

As in 2013/14, some of the 2014/15 funding will be distributed to school districts that do not have Energy Managers/Specialists funded by BC Hydro or Fortis BC, to assist with the cost of energy/mechanical studies. The remainder of the funding will be available for projects that will reduce the cost of carbon offsets for school districts.

The primary considerations in evaluating projects will be measurable emissions reductions and operational cost savings. Secondary considerations will be contributions made by school districts and by third parties, such as incentive programs offered by utility companies or other service providers. While not every school district will receive CNCP funding each and every year, the goal for the program is to ensure that over several years each district receives project funding at least equivalent to the amount it has spent on offsets over those years.

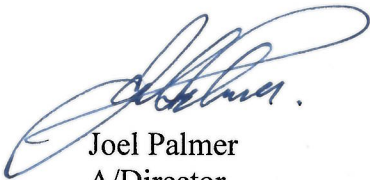
Earlier this week, it was announced that the Pacific Carbon Trust (PCT) is to be dissolved in an orderly fashion and the carbon offset procurement process transitioned into government. For school districts and other public sector organizations, it is important to note that this announcement does not change anything with respect to the 2013 carbon neutral government reporting year, and that public sector organizations will continue to pay a \$25 per tonne carbon offset charge as a concrete means to encourage efforts to reduce emissions and energy costs.

Copies of the 2014/15 CNCP Project Proposal Template and Guide are attached. Proposals must be received by the Ministry before Friday, January 17, 2014, at 4:30 pm. Where possible, submissions and reports should be signed, converted to a 'pdf' format, and then emailed to: John.Cavelti@gov.bc.ca. Small projects at various schools within the district that are part of a wider school district maintenance program may be grouped into a single proposal.

.../2

Please note that school districts are limited to a maximum of three proposals per district. If you have any questions please contact your Planning Officer, or contact John Cavelti, Planning Officer, at John.Cavelti@gov.bc.ca or 250-415-9562.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Joel Palmer", with a large, stylized flourish extending from the end of the signature.

Joel Palmer
A/Director
Capital Management Branch

Attachments

pc: All Superintendents of Schools
Ministry Regional Managers, Capital Management Branch
Ministry Planning Officers, Capital Management Branch

Attachment B

CNC Project Proposal - 2013/14 Call for Projects	Date (yyyy-mm-dd) <input style="width: 90%;" type="text" value="14/01/2013"/>
Project Data Sheet (complete one per proposal and attach supporting documentation)	SD Ref. No. <input style="width: 90%;" type="text" value="42003"/>

District No./Name	<input style="width: 98%;" type="text" value="SD42 Maple Ridge-Pitt Meadows"/>		
Facility No./Name	<input style="width: 98%;" type="text" value="Pitt Meadows Secondary"/>		
Facility Street Address	<input style="width: 98%;" type="text" value="19438-116B Avenue"/>	Facility City	<input style="width: 98%;" type="text" value="Pitt Meadows"/>
Contact Person Name	<input style="width: 98%;" type="text" value="Rick Delorme"/>	Phone	<input style="width: 98%;" type="text" value="604-466-6154"/>
Contact Person email	<input style="width: 98%;" type="text" value="rick_delorme@sd42.ca"/>		
Contact Person address	<input style="width: 98%;" type="text" value="23889 Dewdney Trunk Road Maple Ridge"/>		
Project Description	<input style="width: 98%;" type="text" value="Interior Lighting Upgrade"/>		
Other program links (AFG, seismic, BEP, etc)	<input style="width: 98%;" type="text" value="\$30,000 will be contributed from AFG"/>		
Benefits to teaching and learning environment	<input style="width: 98%;" type="text"/>		

Budget	Stationary GHG and Energy Reductions																																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Total project cost</td><td style="text-align: right;">\$180,918</td></tr> <tr><td>CNCP funding requested (\$)</td><td style="text-align: right;">\$150,918</td></tr> <tr><td>SD funding contribution (\$)</td><td style="text-align: right;">\$30,000</td></tr> <tr><td>Other funding sources (\$) *</td><td></td></tr> <tr><td>Total funding (\$)</td><td style="text-align: right; background-color: red;">\$180,918</td></tr> <tr><td>Surplus/Shortfall</td><td style="text-align: right; background-color: red;">\$0</td></tr> </table>	Total project cost	\$180,918	CNCP funding requested (\$)	\$150,918	SD funding contribution (\$)	\$30,000	Other funding sources (\$) *		Total funding (\$)	\$180,918	Surplus/Shortfall	\$0	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>11/12 SmartTool emissions (tCO2e)</td><td style="text-align: right;">263</td></tr> <tr><td colspan="2">Emissions Savings</td></tr> <tr><td>Pick fuel type</td><td style="text-align: right;">01. N/A</td></tr> <tr><td>Enter annual savings (in GJs)</td><td></td></tr> <tr><td>Avoided emissions/yr (tonnes CO2e)</td><td style="text-align: right; background-color: red;">0.000</td></tr> <tr><td>Pick electricity provider</td><td style="text-align: right;">03. BC Hydro</td></tr> <tr><td>Enter annual savings (in kWhs)</td><td style="text-align: right;">69989</td></tr> <tr><td>Avoided emissions/yr (tonnes CO2e)</td><td style="text-align: right; background-color: red;">1.749725</td></tr> <tr><td>Total avoided emissions/yr (tCO2e)</td><td style="text-align: right; background-color: red;">1.75</td></tr> <tr><td>Annual reduction from the baseline (%)</td><td style="text-align: right; background-color: red;">1%</td></tr> <tr><td>Annual Carbon Offsets avoided (\$)</td><td style="text-align: right; background-color: red;">\$44</td></tr> <tr><td>Simple payback (in months)</td><td style="text-align: right; background-color: red;">385</td></tr> </table>	11/12 SmartTool emissions (tCO2e)	263	Emissions Savings		Pick fuel type	01. N/A	Enter annual savings (in GJs)		Avoided emissions/yr (tonnes CO2e)	0.000	Pick electricity provider	03. BC Hydro	Enter annual savings (in kWhs)	69989	Avoided emissions/yr (tonnes CO2e)	1.749725	Total avoided emissions/yr (tCO2e)	1.75	Annual reduction from the baseline (%)	1%	Annual Carbon Offsets avoided (\$)	\$44	Simple payback (in months)	385
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Simple payback (in months)	385																																				
* Specify other funding sources <input style="width: 98%;" type="text" value="The project was also submitted to BC Hydro and we are waiting for assessment of potential additional funding"/>																																					
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>SD funding (% of total)</td><td style="text-align: right; background-color: red;">16.58%</td></tr> <tr><td>Other funding sources (% of total)</td><td style="text-align: right; background-color: red;">0.00%</td></tr> <tr><td>Projected annual fuel savings (\$)</td><td style="text-align: right;">\$0</td></tr> <tr><td>Projected annual electricity savings (\$)</td><td style="text-align: right;">\$5,599</td></tr> <tr><td>Projected annual total energy savings (\$)</td><td style="text-align: right; background-color: red;">\$5,599</td></tr> </table>	SD funding (% of total)	16.58%	Other funding sources (% of total)	0.00%	Projected annual fuel savings (\$)	\$0	Projected annual electricity savings (\$)	\$5,599	Projected annual total energy savings (\$)	\$5,599																											
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Projected annual electricity savings (\$)	\$5,599																																				
Projected annual total energy savings (\$)	\$5,599																																				

Project Information															
Facility Condition Index	<input style="width: 98%;" type="text" value="0.49"/>	Enrolment	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>current</td><td>2012/13</td><td style="text-align: right;">896</td></tr> <tr><td rowspan="4">projected</td><td>2013/14</td><td style="text-align: right;">846</td></tr> <tr><td>2014/15</td><td style="text-align: right;">815</td></tr> <tr><td>2015/16</td><td style="text-align: right;">834</td></tr> <tr><td>2016/17</td><td style="text-align: right;">839</td></tr> </table>	current	2012/13	896	projected	2013/14	846	2014/15	815	2015/16	834	2016/17	839
current	2012/13	896													
projected	2013/14	846													
	2014/15	815													
	2015/16	834													
	2016/17	839													
Capacity <input style="width: 50px;" type="text" value="1100"/>	Grades <input style="width: 150px;" type="text" value="8 to 12"/>														
Consultant Reports available - attach copies															
Energy Study date	yyyy-mm-dd <input style="width: 150px;" type="text" value="14/01/2013"/>	Technology is industry proven (Y/N) <input style="width: 98%;" type="text" value="Y"/>													
Mechanical Report date	yyyy-mm-dd <input style="width: 150px;" type="text"/>	Technology used before by SD (Y/N) <input style="width: 98%;" type="text" value="Y"/>													
Project Stage	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>concept</td><td style="text-align: right;">100%</td></tr> <tr><td>design</td><td style="text-align: right;">20%</td></tr> <tr><td>tender</td><td style="text-align: right;">0</td></tr> </table>	concept	100%	design	20%	tender	0	additional comments <div style="border: 1px solid black; height: 150px; width: 100%;"></div>							
concept	100%														
design	20%														
tender	0														
Project start date	yyyy-mm-dd <input style="width: 150px;" type="text" value="01/07/2014"/>														
Project completion date	yyyy-mm-dd <input style="width: 150px;" type="text" value="22/08/2014"/>														

Proposal Prepared by: <input style="width: 98%;" type="text" value="Rick Delorme"/>	Energy/Mechanical Study author contact name/phone number: <input style="width: 98%;" type="text" value="Jarvis Engineering-Steve Toews-604-557-4493"/>
--	---

Secretary-Treasurer's signature:

Attachment C

CNC Project Proposal - 2014/15 Call for Projects	Date (yyyy-mm-dd) <input style="width: 90%;" type="text" value="04/09/2013"/>
Project Data Sheet (complete one per proposal and attach supporting documentation)	SD Ref. No. <input style="width: 90%;" type="text" value="42037"/>

District No./Name	<input style="width: 98%;" type="text" value="SD42 Maple Ridge-Pitt Meadows"/>		
Facility No./Name	<input style="width: 98%;" type="text" value="Kanaka Creek Elementary"/>		
Facility Street Address	<input style="width: 98%;" type="text" value="11120-234A Street"/>	Facility City	<input style="width: 98%;" type="text" value="Maple Ridge"/>
Contact Person Name	<input style="width: 98%;" type="text" value="Rick Delorme"/>	Phone	<input style="width: 98%;" type="text" value="604-466-6154"/>
Contact Person email	<input style="width: 98%;" type="text" value="rick_delorme@sd42.ca"/>		
Contact Person address	<input style="width: 98%;" type="text" value="23889 Dewdney Trunk Road, Maple Ridge"/>		
Project Description	<input style="width: 98%;" type="text" value="Replacing 34 natural gas fired rooftop units with DX cooling sections with dual fuel air source heat pump roof top units with natural gas backup accompanied by demand-control ventilation with use of carbon dioxide (CO2) sensors. Existing Units are approaching end of life. Replacement of existing compared to upgrade is a cost difference of \$23,800 total. The simple payback on the heat pump upgrade would be 6.9 years."/>		
Other program links (AFG, seismic, BEP, etc)	<input style="width: 98%;" type="text"/>		
Benefits to teaching and learning environment	<input style="width: 98%;" type="text"/>		

Budget

Total project cost	\$476,400
CNCP funding requested (\$)	\$401,400
SD funding contribution (\$)	\$75,000
Other funding sources (\$) *	
Total funding (\$)	\$476,400
Surplus/Shortfall	\$0
* Specify other funding sources	<input style="width: 100%;" type="text"/>
SD funding (% of total)	15.74%
Other funding sources (% of total)	0.00%
Projected annual fuel savings (\$)	\$9,000
Projected annual electricity savings (\$)	-\$5,500
Projected annual total energy savings (\$)	\$3,500

Stationary GHG and Energy Reductions

12/13 SmartTool emissions (tCO2e)	51.71
Emissions Savings	
Pick fuel type	07. Natural Gas
Enter annual savings (in GJs)	1,057
Avoided emissions/yr (tonnes CO2e)	52,840
Pick electricity provider	03. BC Hydro
Enter annual savings (in kWhs)	-69,400
Avoided emissions/yr (tonnes CO2e)	-1,3186
Total avoided emissions/yr (tCO2e)	51.52
Annual reduction from the baseline (%)	100%
Annual Carbon Offsets avoided (\$)	\$1,288
Simple payback (in months)	1,194

Project Information

Facility Condition Index		0.34	
Capacity	<input style="width: 40%;" type="text" value="615"/>	Grades	<input style="width: 50%;" type="text" value="K to 7"/>
Consultant Reports available - attach copies			
Energy Study date	yyyy-mm-dd	<input style="width: 40%;" type="text" value="04/09/2013"/>	
Mechanical Report date	yyyy-mm-dd	<input style="width: 40%;" type="text"/>	
Project Stage	concept	<input style="width: 40%;" type="text" value="100%"/>	additional comments <div style="border: 1px solid black; height: 150px; width: 100%;"></div>
	design	<input style="width: 40%;" type="text" value="0%"/>	
	tender	<input style="width: 40%;" type="text" value="0%"/>	
Project start date	yyyy-mm-dd	<input style="width: 40%;" type="text" value="30/06/2014"/>	
Project completion date	yyyy-mm-dd	<input style="width: 40%;" type="text" value="22/08/2014"/>	

Enrolment	current	2013/14	579
	projected	2014/15	593
		2015/16	588
		2016/17	582
		2017/18	574
Technology is industry proven (Y/N)	<input style="width: 98%;" type="text" value="Y"/>		
Technology used before by SD (Y/N)	<input style="width: 98%;" type="text" value="Y"/>		

Proposal Prepared by:

Rocky Point Engineering

Energy/Mechanical Study author contact name/phone number:

Emmanuel Lavoie, P.Eng. LEED AP - 604-559-8809

Secretary-Treasurer's signature:

Attachment D

CNCP Project Proposal - 2014/15 Call for Projects	Date (yyyy-mm-dd) <input style="width: 150px;" type="text" value="December 2013"/>
Project Data Sheet (complete one per proposal and attach supporting documentation)	SD Ref. No. <input style="width: 150px;" type="text" value="42048"/>

District No./Name	<input style="width: 980px;" type="text" value="SD 42 (MAPLE RIDGE-PITT MEADOWS)"/>
Facility No./Name	<input style="width: 980px;" type="text" value="MAINTENANCE"/>
Facility Street Address	<input style="width: 480px;" type="text" value="23889 DEWDNEY TRUNK ROAD"/> Facility City <input style="width: 300px;" type="text" value="MAPLE RIDGE"/>
Contact Person Name	<input style="width: 480px;" type="text" value="RICK DELORME"/> Phone <input style="width: 300px;" type="text" value="604-466-6154"/>
Contact Person email	<input style="width: 480px;" type="text" value="rick_delorme@sd42.ca"/>
Contact Person address	<input style="width: 980px;" type="text" value="23889 DEWDNEY TRUNK ROAD"/>
Project Description	<input style="width: 980px;" type="text" value="Purchase three (3) electrically fueled cars to replace 3 existing gasoline fueled trucks, for use by School District Maintenance Department. Energy calculations are based on usage of 1400 km per month, current gas fuel efficiency of 18 litres per 100 km and projected fuel efficiency of 15 kWh per 100 km using published data for Nissan Leaf electric vehicles."/>
Other program links (AFG, seismic, BEP, etc)	<input style="width: 980px;" type="text"/>
Benefits to teaching and learning environment	<input style="width: 980px;" type="text"/>

Budget <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr><td style="width: 70%;">Total project cost</td><td style="width: 30%; text-align: right;">\$100,000</td></tr> <tr><td>CNCP funding requested (\$)</td><td style="text-align: right;">\$75,000</td></tr> <tr><td>SD funding contribution (\$)</td><td style="text-align: right;">\$25,000</td></tr> <tr><td>Other funding sources (\$) *</td><td></td></tr> <tr><td>Total funding (\$)</td><td style="text-align: right;">\$100,000</td></tr> <tr><td>Surplus/Shortfall</td><td style="text-align: right;">\$0</td></tr> </table> <div style="margin-top: 10px;"> * Specify other funding sources <input style="width: 220px;" type="text"/> </div> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr><td style="width: 70%;">SD funding (% of total)</td><td style="width: 30%; text-align: right;">25.00%</td></tr> <tr><td>Other funding sources (% of total)</td><td style="text-align: right;">0.00%</td></tr> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr><td style="width: 70%;">Projected annual fuel savings (\$)</td><td style="width: 30%; text-align: right;">\$3,629</td></tr> <tr><td>Projected annual electricity savings (\$)</td><td style="text-align: right;">\$0</td></tr> <tr><td>Projected annual total energy savings (\$)</td><td style="text-align: right;">\$3,629</td></tr> </table>	Total project cost	\$100,000	CNCP funding requested (\$)	\$75,000	SD funding contribution (\$)	\$25,000	Other funding sources (\$) *		Total funding (\$)	\$100,000	Surplus/Shortfall	\$0	SD funding (% of total)	25.00%	Other funding sources (% of total)	0.00%	Projected annual fuel savings (\$)	\$3,629	Projected annual electricity savings (\$)	\$0	Projected annual total energy savings (\$)	\$3,629	Stationary GHG and Energy Reductions <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr><td style="width: 60%;">12/13 SmartTool emissions (tCO2e)</td><td style="width: 40%; text-align: right;">187</td></tr> </table> <p>Emissions Savings</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr><td style="width: 60%;">Pick fuel type</td><td style="width: 40%; text-align: right;">03. Gasoline</td></tr> <tr><td>Enter annual savings (in GJs)</td><td style="text-align: right;">110</td></tr> <tr><td>Avoided emissions/yr (tonnes CO2e)</td><td style="text-align: right;">7.061</td></tr> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr><td style="width: 60%;">Pick electricity provider</td><td style="width: 40%; text-align: right;">03. BC Hydro</td></tr> <tr><td>Enter annual savings (in kWhs)</td><td style="text-align: right;">-210</td></tr> <tr><td>Avoided emissions/yr (tonnes CO2e)</td><td style="text-align: right;">-0.00399</td></tr> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr><td style="width: 60%;">Total avoided emissions/yr (tCO2e)</td><td style="width: 40%; text-align: right;">7.06</td></tr> <tr><td>Annual reduction from the baseline (%)</td><td style="text-align: right;">4%</td></tr> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr><td style="width: 60%;">Annual Carbon Offsets avoided (\$)</td><td style="width: 40%; text-align: right;">\$176</td></tr> <tr><td>Simple payback (in months)</td><td style="text-align: right;">315</td></tr> </table>	12/13 SmartTool emissions (tCO2e)	187	Pick fuel type	03. Gasoline	Enter annual savings (in GJs)	110	Avoided emissions/yr (tonnes CO2e)	7.061	Pick electricity provider	03. BC Hydro	Enter annual savings (in kWhs)	-210	Avoided emissions/yr (tonnes CO2e)	-0.00399	Total avoided emissions/yr (tCO2e)	7.06	Annual reduction from the baseline (%)	4%	Annual Carbon Offsets avoided (\$)	\$176	Simple payback (in months)	315
Total project cost	\$100,000																																												
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Pick electricity provider	03. BC Hydro																																												
Enter annual savings (in kWhs)	-210																																												
Avoided emissions/yr (tonnes CO2e)	-0.00399																																												
Total avoided emissions/yr (tCO2e)	7.06																																												
Annual reduction from the baseline (%)	4%																																												
Annual Carbon Offsets avoided (\$)	\$176																																												
Simple payback (in months)	315																																												

Project Information															
Facility Condition Index	<input style="width: 150px;" type="text"/>	Enrolment	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>current</td><td>2013/14</td><td><input style="width: 100px;" type="text"/></td></tr> <tr><td rowspan="4">projected</td><td>2014/15</td><td><input style="width: 100px;" type="text"/></td></tr> <tr><td>2015/16</td><td><input style="width: 100px;" type="text"/></td></tr> <tr><td>2016/17</td><td><input style="width: 100px;" type="text"/></td></tr> <tr><td>2017/18</td><td><input style="width: 100px;" type="text"/></td></tr> </table>	current	2013/14	<input style="width: 100px;" type="text"/>	projected	2014/15	<input style="width: 100px;" type="text"/>	2015/16	<input style="width: 100px;" type="text"/>	2016/17	<input style="width: 100px;" type="text"/>	2017/18	<input style="width: 100px;" type="text"/>
current	2013/14	<input style="width: 100px;" type="text"/>													
projected	2014/15	<input style="width: 100px;" type="text"/>													
	2015/16	<input style="width: 100px;" type="text"/>													
	2016/17	<input style="width: 100px;" type="text"/>													
	2017/18	<input style="width: 100px;" type="text"/>													
Capacity	<input style="width: 80px;" type="text"/>	Grades	<input style="width: 150px;" type="text"/>												
Consultant Reports available - attach copies															
Energy Study date	yyyy-mm-dd <input style="width: 150px;" type="text" value="December 2013"/>	Technology is industry proven (Y/N)	<input style="width: 100px;" type="text" value="Yes"/>												
Mechanical Report date	yyyy-mm-dd <input style="width: 150px;" type="text" value="December 2013"/>	Technology used before by SD (Y/N)	<input style="width: 100px;" type="text" value="No"/>												
Project Stage	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 20%;">concept</td><td style="width: 80%; text-align: right;">100%</td></tr> <tr><td>design</td><td style="text-align: right;">0</td></tr> <tr><td>tender</td><td style="text-align: right;">0</td></tr> </table>	concept	100%	design	0	tender	0	<div style="border: 1px solid black; height: 150px; margin-top: 10px;"></div>							
concept	100%														
design	0														
tender	0														
Project start date	yyyy-mm-dd <input style="width: 150px;" type="text" value="June 2014"/>														
Project completion date	yyyy-mm-dd <input style="width: 150px;" type="text" value="July 2014"/>														

Proposal Prepared by: <input style="width: 380px;" type="text" value="ROCKY POINT ENGINEERING LTD"/>	Energy/Mechanical Study author contact name/phone number: <input style="width: 380px;" type="text" value="STEPHEN McNICHOLLS, P.Eng., LEED AP (250) 585-0222 Office / (250) 616-3232 cell"/>
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Secretary-Treasurer's signature:



ITEM 6

To: Board of Education

From: Trustee
Ken Clarkson

Re: **MOTIONS TO BCSTA'S
SPRING PROVINCIAL COUNCIL**

Date: January 15, 2014
(Public Board Meeting)

To provide enough time for motions to be reviewed by the Legislative Committee and for approved motions to be sent to all Boards for review prior to the Spring Provincial Council Meeting, all motions must be received by Friday, January 17, 2014.

Attachment



Attachment

Motion to February Provincial Council

Deadline for submission: Friday, January 17, 2014

MOTION TITLE: [A BRIEF TITLE THAT CAPTURES THE MAIN POINT OF THE MOTION]

SUBMITTED BY: [BOARD OF EDUCATION NAME AND SCHOOL DISTRICT NUMBER; OR
STANDING COMMITTEE NAME; OR BRANCH NAME]

Please indicate if the proposed resolution relates to an existing Foundational Statement or Policy Statement in our [BCSTA Policy Book](#).

- ☐ Relates to Foundational Statement # _____
- ☐ Relates to Policy Statement # _____
- ☐ Propose to make this resolution a new interim policy statement.
- ☐ This is an action resolution and does not change or contradict any existing Foundational or Policy Statement.

BE IT RESOLVED:

That BCSTA ...

NOTES:

1. *Motions must be **emergent** – i.e., business that, if delayed until the Annual General Meeting, will impact negatively on Boards' ability to influence public policy or a public education issue.*
2. *The motion should clearly indicate the action requested **of BCSTA**, rather than an action for some other body or organization.*
3. *Wording should be as succinct as possible. Do not use "whereas" statements. Instead, provide the required background information in the rationale statement below.*

RATIONALE:

Provide a succinct description of why this motion is needed, plus any relevant background information. Include why the motion is considered emergent, i.e., "This motion is emergent because..."

Attachment

Types of BCSTA Resolutions

Statement Categories	Description	Example	Who can Enact/Amend?	Process to Enact/Amend
Foundational Statements	Fundamental beliefs of the Association. Intended to guide future policy and action resolutions. Meant to be long-term/long standing.	<i>BCSTA believes that, recognizing individual differences, all children should be challenged and encouraged to attain their maximum possible development.</i>	BCSTA members in General Meetings	Extraordinary resolution: 2/3 ballot vote
Policy Resolutions	Resolutions that support and expand Foundational Statements. Reflect context and guide the advocacy of the Association.	<i>BCSTA adopts as policy the following principle: BCSTA supports the use of a variety of instructional strategies for addressing student differences, including...</i>	BCSTA members in General Meetings Provincial Council (on interim basis)	Substantive (ordinary) resolution: simple majority
Action Resolutions	Define an action that the Association will take, usually on a specific issue. (Note: This makes up the majority of resolutions currently passed at AGM and PC.)	<i>That BCSTA urge the Ministry of Education to review the transportation funding formula....</i>	BCSTA members in General Meetings Provincial Council	Substantive (ordinary) resolution: simple majority



ITEM 7

RECORD

2013-2014

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

November 27, 2013

Call to Order
Motion of Exclusion
Ordering of Agenda
Confirmation of Minutes – November 13, 2013
Secretary Treasurer Information Item
Superintendent Information Item
Secretary Treasurer Information Item
Committee Business
Adjournment

Meeting called to order at 4:13 p.m.
Approved
Approved as amended
Approved as circulated
Received for information
Received for information
Received for information
Received for information
Adjourned at 4:34 p.m.