



**PUBLIC MEETING
OF THE BOARD OF EDUCATION**

Wednesday, January 11, 2012
6:00 p.m.

District Education Office
22225 Brown Avenue
Boardroom

A G E N D A

"Once we are confident of our direction, all we need is a little support"

A - OPENING PROCEDURES

1. Call to Order
2. Correspondence
 - i. Frank Lento, Chairperson – School District No. 5 (Southeast Kootenay)*
 - ii. George Abbott, Honourable Minister – Ministry of Education*
3. Request to Speak to and Ordering of Agenda

B- CONFIRMATION OF MINUTES

1. November 30, 2011*
2. December 7, 2011*

C – PRESENTATIONS

1. Achievement Contract – Stewart Sonne, Director of Instruction,
Secondary and Adult Education

D – DELEGATIONS

E – CHAIR REPORT

1. Proposed Committee Appointments*

F – DEFERRED ITEMS

G – TRUSTEE MOTIONS

H – CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items
 - a) Superintendent of Schools
 - b) Acting Deputy Superintendent
 - i. Catchment Review
 - i.i Eastern Schools Catchment Changes*
 - i.ii French Immersion Catchment Changes*
 - c) Secretary Treasurer
 - i. Signing Authority*

2. Information Items
 - a) Superintendent of Schools
 - b) Acting Deputy Superintendent
 - c) Secretary Treasurer

I – COMMITTEE BUSINESS

1. Committees of the Whole
 - a) 2011 - 2012 Finance
 - b) 2012 - 2013 Budget
 - c) Advocacy
 - d) Human Resources
2. Committee & Advisory Committee Reports
 - a) Aboriginal Education
 - b) Board Policy Development
 - c) District Student Advisory
 - d) Education
 - e) French Immersion Advisory
 - f) Inclusive Education
 - g) Transportation

J – QUESTION PERIOD

1. Trustee Questions
2. Staff Questions
3. Public Questions
4. DPAC Questions
5. Employee Group Questions

K – TRUSTEE REPORTS

1. BC School Trustee Association Provincial Council
 - a) February 25, 2012 Provincial Council Meeting
2. District Parent Advisory Council
3. Joint Parks and Leisure Services
4. Municipal Advisory & Accessibility
5. Ridge Meadows Community Arts Council
6. Ridge Meadows Education Foundation
7. Social Planning Advisory
8. Tzu Chi Foundation
9. Youth Society
10. Other Trustee Reports
 - a) Good News Items
 - b) Public Disclosure of Closed Meeting Business*

L – OTHER BUSINESS

M – ADJOURNMENT



To: Board of Education

From: Chairperson
Mike Murray

Re: **CORRESPONDENCE**

Date: January 11, 2012
(Public Board Meeting)

Information

- i. Frank Lento, Chairperson – School District No. 5 (Southeast Kootenay)
- ii. George Abbott, Honourable Minister – Ministry of Education*

RECOMMENDATION:

THAT the Board receive all correspondence for information.

Attachments



SCHOOL DISTRICT 5

SOUTHEAST KOOTENAY

OFFICE OF THE SECRETARY TREASURER

November 10, 2011

Minister of Education George Abbott
Po Box 9058 Stn Prov Govt
Victoria BC V8W 9E2

Dear Minister Abbott,

The Board of Education of School District No. 5 (Southeast Kootenay), at its in-camera meeting of November 8, 2011, adopted the following motion regarding the status of teacher bargaining:

MOTION I - 11 - 095

M/S that the Board of Education of School District No. 5 affirms their strong support for a collective agreement with our teachers without delay and that we send a letter to the Minister of Education, and share it with BCPSEA, BC School Trustees Association, the Public Sector Employers' Council, the Treasury Board as well as all school boards and the BCTF immediately; and that the letter be copied to MLA Bill Bennett.

CARRIED

Sincerely,

Frank Lento
Chairperson, Board of Education

Cc: BCPSEA
BCSTA
PSEC
Treasury Board
BC School Boards
MLA Bill Bennett

Board of Education of School District No. 5 (Southeast Kootenay) - Frank Lento, Chairperson
Trustees Trina Ayling, Bev Bellina, Shaun Damstrom, Chris Ellis, Jan Gordon-Hooker, Dan Hall,
Chris Johns, Corey Mildenberger



December 16, 2011

Ref: 150328

Mike Murray, Chair
Board of Education
School District No. 42 (Maple Ridge & Pitt Meadows)
22225 Brown Ave
Maple Ridge BC V2X 8N6

Dear Mr. Murray:

I am writing with regard to a letter dated November 10, 2011, from Ken Clarkson, former Chair, regarding two recommendations adopted by the Board of Education in School District No. 42 (Maple Ridge & Pitt Meadows) related to the BC Education Plan.

With reference to the Board's first recommendation that the Ministry of Education be more inclusive of those most affected by the Education Plan, we agree that participation by teachers and all of our education partners is essential to both the design and implementation of the changes envisioned in the Education Plan. In the interest of success for students, I have asked Susan Lambert, President of the BC Teachers Federation, that she and her membership work collaboratively with the Ministry on the ongoing development of the Education Plan.

It is through teachers that these big ideas will be put into effect. Regrettably, the labour dispute in which our system is currently engaged makes productive collaboration with teachers difficult at this time. In the meantime, I encourage you to join the exciting dialogue that has been taking place for many months about transforming the public school system to better serve students and develop competencies that will serve them and society well into the 21st century. This conversation will continue at all levels of the education system as we work with our education partners to co-construct how our Education Plan is implemented in BC.

More information about the BC Education Plan, including links to an online discussion board where all British Columbians can share their experience and suggest ideas and solutions, is available on the Ministry of Education website www.bcedplan.ca.

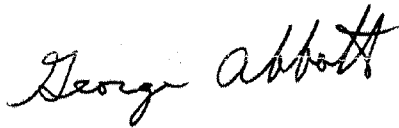
With regard to the Board's second recommendation, about funding new technology and infrastructures for school districts, the Ministry launched a process earlier this fall in conjunction with the British Columbia School Trustees Association to review the Province's education funding formula.

.../2

A group of trustees from around the province gathered to receive submissions from school districts suggesting improvements to the formula. The committee reviewed those submissions and has prepared a report for my office to review. Those recommendations will form part of a submission, concerning potential changes to the formula, which I will carry forward to my colleagues in government.

I encourage you and your colleagues to participate in the ongoing dialogue and in future public engagement activities as we work together to shape the blueprint for an education system that is more responsive to what our students need now and what they will need in the future.

Yours truly,

A handwritten signature in black ink that reads "George Abbott". The signature is written in a cursive style with a large, stylized "G" and "A".

George Abbott
Minister



To: Board of Education

From: Chairperson
Mike Murray

Re: **ORDERING OF AGENDA**

Date: January 11, 2012
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Agenda be ordered as circulated.



To: Board of Education

From: Chairperson
Mike Murray

Re: **APPROVAL OF MINUTES**

Date: January 11, 2012
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the November 30, 2011 Public Board Meeting be approved as circulated.

THAT the Minutes of the December 7, 2011 Inaugural and Organizational Meeting be approved as circulated.

Attachments



PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, November 30, 2011 (6:00 PM)
DEO Board Room

IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Ken Clarkson
Vice-Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Mike Huber
Trustee – Dave Rempel
Trustee – Stepan Vdovine
Trustee – Kathie Ward

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Wayne Jefferson
Acting Deputy Superintendent – Laurie Meston
Mgr. of Communications/Community Relations – Irena Pochop
Executive Assistant – Tracy Orobko

A. OPENING PROCEDURES

Call to Order

The meeting was called to order at 6:00 p.m.

The Chair welcomed and thanked everyone for attending and acknowledged newly appointed Trustees Nelson and Murray in attendance.

1. Correspondence

- George Abbott, Honourable Minister – Ministry of Education
- Mel Joy, Chairperson – School District No. 8 (Kootenay Lake)

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board receive all correspondence for information

CARRIED

2. Ordering of Agenda

The Chair opened the floor to others wanting to speak to the Agenda.

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the Agenda be ordered as circulated.

CARRIED

B. CONFIRMATION OF MINUTES

1. November 9, 2011 Public Board Meeting Minutes

Moved: Trustee Rempel

Seconded: Trustee Ward

THAT the Minutes of the November 9, 2011 Public Board Meeting be approved as circulated.

CARRIED

A question if correspondence derived from the last Board Meeting had been completed to which the Chairperson confirmed they had been sent and the Trustee would have received electronic copies.

C. PRESENTATIONS

D. DELEGATIONS

E. CHAIR REPORT

Chair Clarkson reminded the Board of the upcoming Education Camp of Fraser Valley on December 3, 2011 at Garibaldi Secondary School.

The next DPAC meeting is scheduled for December 1, 2011. Trustees Carr and Palis will be attending.

A reminder of the upcoming December 7, 2011 Inauguration is scheduled for 4:00 p.m. and will include Chairperson and Vice-Chairperson elections. There will be no formal business and no public Board Meeting at 6:00 p.m. that evening.

The next Public Board Meeting is scheduled for January 11, 2012.

F. DEFERRED ITEMS

G. TRUSTEE MOTIONS

H. CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items

a) Superintendent of Schools

Report on Student Achievement

The Superintendent provided a report on the Student Achievement contract.

Moved: Trustee Rempel

Seconded: Trustee Ward

THAT the Board approve the Superintendent's Report on Student Achievement, for December 2011.

CARRIED

b) Acting Deputy Superintendent

c) Secretary Treasurer

Financial Statements – First Quarter

The Secretary Treasurer provided background to the Financial Statements reporting with teacher job action a larger surplus has been created due the savings of activities curtailed.

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the Board approve the First Quarter Financial Statements.

CARRIED

Statement of Financial Information ("SOFI") Report

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board approve the *Financial Information Act* (The "Act") Statements of employee earnings and payments to suppliers as per the stated requirements of the Act for the period of 2010/2011, and that the said statements be submitted to the Ministry of Education.

CARRIED

2. Information Items

- a) **Superintendent of Schools**
- b) **Acting Deputy Superintendent**

Draft Catchment Changes for September 2012

The Deputy Superintendent provided a background on the physical changes necessary reviewing data and projections. The catchment changes will be presented at the January 11, 2012 Board Meeting for approval. The draft format will be posted on the website for public feedback. A meeting is scheduled for December 8, 2011 at Thomas Haney Secondary.

Discussion regarding catchments and schools of choice ensued.

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board receive the Deputy Superintendent's Draft Catchment Changes for September 2012 for information.

CARRIED

- c) **Secretary Treasurer**

Facilities Review – Interim Capital Plan

The Secretary Treasurer referrer to the information provided in the Agenda package.

Moved: Trustee Rempel

Seconded: Trustee Ward

THAT the Board receive the Secretary Treasurer's interim report on Facilities utilization and the pending priorities for our Capital Plan Projects needs for information.

CARRIED

I. COMMITTEE BUSINESS

Anti-Vandalism. Trustee Ward provided a statistical report on anti-vandalism matters and further commended and thanked the positive relationships with the RCMP, auxiliary police, bike patrols and maintenance staff. The report will be provided to the Executive Assistant.

Inclusive Education. Chair Clarkson would like to establish a survey to set goals and measure progress and further encouraged parents to attend to take more of a working committee around special education.

J. QUESTION PERIOD

A question was asked regarding functional capacity and design capacity. The Secretary Treasurer welcomed to meet with the member of the public to assist with information comparisons.

A question was asked regarding the use of portables and the updating of existing structures to which the Secretary Treasurer indicated the School District always wishes to build permanent space however, requires Ministry approval and funding to conduct same.

A question was asked regarding kindergarten and catchments and clarification of siblings to which the Deputy Superintendent addressed.

TRUSTEE REPORTS

Good News Items

Trustee Rempel reported on the Tzu Chi Foundation meeting scheduled for next week to disperse approximately \$7K to students.

Trustee Rempel reported Ridge Meadows Education Foundation meets tomorrow.

Trustee Carr reported on the upcoming DPAC meeting scheduled for 7:00 p.m. tomorrow at the MRTA office.

Trustee Ward read a statement of her nine year experience as Trustee highlighting and acknowledging her work with the Board.

Literacy Committee. Trustee Carr provided a report from the Literacy Committee. The CEED centre is accepting donations of books. Trustee Palis added Vancity will be working with the Maple Ridge group providing financial literacy information.

K. OTHER BUSINESS

L. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Ward

THAT the meeting of the Board be adjourned at 7:28 p.m.

CARRIED

Ken Clarkson, Chairperson

Wayne Jefferson, Secretary Treasurer



MINUTES OF THE INAUGURAL AND
ORGANIZATIONAL MEETING OF THE
BOARD OF EDUCATION

Wednesday, December 7, 2011 (4:00 PM)
DEO Board Room

IN ATTENDANCE:

TRUSTEES:

Ken Clarkson
Susan Carr
Kathy Marshall
Mike Murray
Sarah Nelson
Eleanor Palis
Dave Rempel

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Wayne Jefferson
Acting Deputy Superintendent – Laurie Meston
Mgr. of Communication/Community Relations – Irena Pochop
Executive Assistant – Tracy Orobko

A. OPENING PROCEDURES

Call to Order

The Superintendent called the meeting to order at 4:00 p.m. and in her opening remarks, welcomed the public and guests to the meeting.

Secretary Treasurer's Report on Election Returns

The Secretary Treasurer referred to the official election returns from the Municipality of Maple Ridge and City of Pitt Meadows. Susan Carr, Ken Clarkson, Kathy Marshall, Mike Murray and Dave Rempel have been elected to serve as School Board Trustees for the term December 7, 2011 to November 30, 2014 for the District of Maple Ridge; and Sarah Nelson and Eleanor Palis have been acclaimed to serve as School Board Trustees for the City of Pitt Meadows.

Installation of Trustees Elect

The Secretary Treasurer administered the Oaths of Office to the duly elected Trustees as required by the *School Act*. The Trustees read their Oath of Office in unison.

Superintendent of Schools' Comments

The Superintendent of Schools congratulated the Trustees on their election to office and provided her vision of education in the District and in working with the new Board.

Ordering of the Agenda

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Agenda be ordered as circulated.

CARRIED

Board Organizational Matters

a) Election of Board Officers

The Secretary Treasurer advised according to the current Bylaws, he is appointed as Returning Officer and Superintendent Unwin as Chair Pro tem, is appointed as Scrutineer for the election of Board Officers.

The Returning Officer outlined the balloting procedures which would be taken to nominate and elect a Chairperson and Vice-Chairperson of the Board for the period December 7, 2011 to November 30, 2012.

i) Election of Chairperson of the Board

The Secretary Treasurer collected the nomination ballots for election of Chairperson.

The Secretary Treasurer and Chair Pro tem exited the room at 4:10 p.m.

The Secretary Treasurer and Chair Pro tem joined the meeting at 4:11 p.m.

The Chair Pro tem announced the nominated Trustees for Chairperson being Trustees Clarkson and Murray.

The Chair Pro tem asked each Trustee if they wished their names to stand to which both confirmed positive.

Each Trustee was permitted three minutes to speak to their nomination.

Trustees Clarkson and Murray spoke to reasons for accepting the nomination.

The Secretary Treasurer collected the ballot votes. The Secretary Treasurer and Chair Pro tem exited the room at 4:19 p.m.

The Secretary Treasurer and Chair Pro tem joined the meeting at 4:20 p.m.

The Chair Pro tem announced duly elected for one year period ended November, 2012 to be Mike Murray.

The Secretary Treasurer indicated seven votes were cast: Trustee Clarkson – 3; Trustee Murray – 4.

ii) Election of Vice-Chairperson of the Board

The Secretary Treasurer collected the nomination ballots for election of Vice-Chairperson.

The Secretary Treasurer and Chair Pro tem exited the room at 4:22 p.m.

The Secretary Treasurer and Chair Pro tem joined the meeting at 4:23 p.m.

The Chair Pro tem announced the nominated Trustees for Vice-Chairperson being Trustees Palis, Rempel (declined), Clarkson (declined). It was announced the duly elected Vice-Chairperson for the one year term period ending November, 2012 to be Trustee Palis.

Moved: Trustee Rempel

Moved: Trustee Clarkson

THAT the Board approve all nomination and voting ballots be destroyed.

CARRIED

Chair Pro tem passed the gavel to new Board Chairperson.

B. REMARKS OF BOARD CHAIRPERSON AND VICE-CHAIRPERSON

Trustee Murray assumed the Chair thanking all for attending and speaking to relationships built within the district acknowledging members from the District of Maple Ridge and City of Pitt Meadows. Chair Murray further acknowledged past Trustees Ward and Huber in attendance and spoke to the close working partnerships with the MRTA, CUPE, DPAC and families and friends who support in community service. Chair Murray further thanked Trustee Clarkson for his service in the past three years congratulating him for his significant service.

Chair Murray referred to the responsibilities of assuming the role as Board Chairperson; the vision/mission statements and Superintendent's Achievement Contract.

Vice-Chairperson Palis thanked fellow Trustees for their continued support speaking to her passions to education and connections with children in the community and continued work of the policies and procedures for relevancy and accuracy; the value of staff at every level in every part of the district. Trustee Palis extended a thank you to her family in the audience.

C. ANNUAL REPORT OF PAST CHAIRPERSON

Chairperson Murray called upon Past Chairperson Clarkson to give a report on the past year.

Past Chairperson Clarkson thanked his wife of 38 years, the Superintendent, Secretary Treasurer, School District staff and the Executive Assistant for their guidance, direction, and work. He further provided a power point and reviewed highlights of his past three years' experiences and the successes of various impacts made including Aboriginal Education, district wide school calendar, environmental school, and school closures to name a few.

Trustee Clarkson further read an impactful story of the 'Power of a Teacher'.

Moved: Trustee Palis

Seconded: Trustee Rempel

THAT the Board receive the Annual Report of Past Chairperson.

CARRIED

D. RE-ADOPTION OF DISTRICT POLICY MANUAL

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the Board re-adopt the current School District Policy Manual for the period December 7, 2011 to November 30, 2014.

CARRIED

E. APPOINTMENT OF SIGNING AUTHORITIES

Moved: Trustee Marshall

Seconded: Trustee Carr

THAT the Board approve the signing authorities for the period 2011 – 2012 in the form circulated with the Agenda.

CARRIED

F. DISTRIBUTION OF TRUSTEE MATERIALS

The Secretary Treasurer referred to items handed out just prior to the meeting.

G. ADJOURNMENT

Moved: Trustee Carr

Seconded: Trustee Palis

THAT the meeting of the Board be adjourned at 4:54 p.m.

CARRIED

Mike Murray, Chairperson

Wayne Jefferson, Secretary Treasurer



To: Board of Education

From: Chairperson
Mike Murray

Re: **PRESENTATION**

Date: January 11, 2012
(Public Board Meeting)

Information

1. Achievement Contract – Stewart Sonne, Director of Instruction,
Secondary and Adult Education

RECOMMENDATION:

THAT the Board receive the presentation for information.



To: Board of Education

From: Chairperson
Mike Murray

Re: **CHAIR REPORT**

Date: January 11, 2012
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Board receive the Chair Report for information.

Proposed Internal Board Committee Representatives for 2012

- | | |
|------------------------------|--|
| 1. Education | S. Carr, S. Nelson, E Palis (Alt.) |
| 2. Aboriginal Education | S. Carr, E. Palis, S. Nelson (Alt.) |
| 3. Human Resources Committee | Committee of the Whole |
| a. <u>HR Liaisons</u> | |
| Principals/VPs | D. Rempel |
| MRTA | E. Palis |
| CUPE | K. Clarkson |
| Exempt | S. Nelson |
| 4. Inclusive Education | S. Nelson, K. Clarkson |
| 5. Finance | Committee of the Whole |
| 6. Policy Advisory | M. Murray, S. Carr, W. Jefferson, J. Unwin |
| 7. French Immersion Advisory | E. Palis, K. Marshall (Alt.) |
| 8. District Student Advisory | All Trustees Alternating |
| 9. Transportation | W. Jefferson, P. Harrison, D. Rempel |
| 10. Advocacy | Committee of the Whole |

Proposed Other Representation

- | | |
|---------------------------------------|------------------------------------|
| 1. Ridge Meadows Education Foundation | K. Marshall and D. Rempel, S. Carr |
|---------------------------------------|------------------------------------|

Proposed External Representation

- | | |
|---|--|
| 1. Joint Parks and Leisure Services | M. Murray, D. Rempel, E. Palis, K. Marshall (Alt.) |
| 2. Social Planning Advisory | S. Nelson, K Marshall (Alt.) |
| 3. Municipal Advisory Committee
on Accessibility | K. Marshall, M. Murray (Alt.) |
| 4. Arts Council | D. Rempel, M. Murray (Alt.) |
| 5. DPAC | All Trustees Alternating |
| 6. Tzu Chi Foundation | D. Rempel, S. Carr (Alt.) |
| 7. Youth Centre Society | S. Carr, K. Marshall (Alt.) |
| 8. BCSTA Provincial Council | K. Clarkson |
| 9. BCPSEA | E. Palis |