

**SCHOOL DISTRICT #42
Maple Ridge - Pitt Meadows**

JOB DESCRIPTION

JOB TITLE: **Indigenous Education Support Worker**

DATE: November 2018

REVISED: **May 2024**

PAY GRADE:

LOCATION: Various

JOB SUMMARY: Providing student support as part of the Indigenous Education team, assists the itinerant Resource Teacher for Indigenous Education by working with Indigenous students throughout the school district. Provides support to the classroom teachers in the training and/or education of students of Indigenous ancestry, works with students on an individual or small group basis, and provides guidance and support in order to foster educational, social/emotional development.

DUTIES:

1. Advocates for and develops a positive working relationship. Fosters trust, consistency and stability by building connections with students, staff and their families. Supports students and families in establishing, maintaining and achieving goals in the home and community to encourage positive social and emotional well-being.
2. Provides in-class academic support and guidance to students to foster their educational success.
3. Supervises students on a one-to-one or small group basis in the reinforcement of academic, cultural, life and social/emotional learning, which may occur on or off-site.
4. Assists in planning, adapting and implementing individual and group activities for students to help build the students' self-esteem and academic growth.
5. Attends school based team meetings such as IEP, IBP, SBT, ICM, SIT, department, and professional development as required.
6. Meets together with Resource Teacher, support teams, and/or Principal/Vice Principal to discuss students' progress and programs.
7. Maintains liaison between home, school, and other agencies.
8. Acts as a cultural resource advocate, participating in the implementation of cultural materials and assisting in cultural lessons, which may include food preparation, as required.
9. May be required to assist students with documentation for work transitioning, scholarships, accessing internal/external support resources or funding, or status/Metis citizenship.
10. Observes and keeps daily accurate notes and records student progress in the Indigenous student information system for auditing and funding purposes.

11. Demonstrates positive role modeling with students and families or caregivers.
12. May provide transportation for students attending district programs or events.
13. Performs other assigned comparable duties which are within the scope of knowledge, skills and abilities required by this position.

REQUIRED KNOWLEDGE, ABILITY AND SKILLS

1. Successful completion of Grade 12 and one year post-secondary education in First Nations and Indigenous Studies or Culture, or equivalent combination of education and experience.
2. Two (2) years experience maintaining effective working relationships with members of the Indigenous community.
3. Experience/ability to work with students of Indigenous ancestry in an academic setting.
4. Knowledge of the local Indigenous culture, heritage and value systems.
5. Knowledge of the effects of cultural differences and intergenerational trauma on Indigenous students and families.
6. Ability to communicate well with students, teachers and the Indigenous community.
7. Interpersonal skills and compassion to develop and maintain positive relationship with students, while maintaining healthy boundaries.
8. Flexibility and patience in order to work effectively with students of a variety of abilities, behaviours and maturity.
9. Basic ability to work with computer hardware and software applications, including accurate data entry.
10. May be required to have a FoodSafe Certificate.
11. A valid BC Drivers License.

JOINT COMMITTEE MEMBER'S SIGNATURES:

	
	