



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, February 8, 2017 (1:00 PM)
Board Room**

IN ATTENDANCE:

BOARD MEMBERS:

Chairperson – Susan Carr
Trustee – Korleen Carreras
Trustee – Ken Clarkson
Trustee – Mike Murray via conference call
Trustee – Dave Rempel

STAFF:

Superintendent – Sylvia Russell
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Laurie Meston
Executive Assistant – Karen Yoxall

ABSENT:

Trustee – Lisa Beare
Trustee – Eleanor Palis

A. OPENING PROCEDURES

1. Call to Order

The meeting was called to order at 1:08 p.m. The Chairperson welcomed and thanked everyone for attending. The Chairperson acknowledged that this meeting is taking place on the traditional territory of Katzie First Nation and Kwantlen First Nation.

2. Correspondence

Moved/Seconded

- F. Lento, School District No. 5 (Southeast Kootenay)
- B. MacFarlane, School District No. 19 (Revelstoke)
- BC Public School Employers' Association Newslink 2017-01

THAT the Board receive the correspondence for information.

CARRIED

3. Approval of Agenda

Moved/Seconded

The Secretary Treasurer reported that due to the inclement weather, the start time of the public board meeting had been brought forward from 6 p.m. to 1 p.m. and that all presentations and verbal updates will be deferred to a future board meeting.

Defer:

Presentations: Curriculum
Delegations: Parks, Recreation and Culture Community Consultations – Don Cramb
Information Items: Superintendent's Update

THAT the Agenda be approved as amended.

CARRIED

4. Invitation for Public Input to matters on the Agenda

B. APPROVAL OF MINUTES

1. January 18, 2017

Moved/Seconded

THAT the Minutes of the January 18, 2017 Public Board meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

DEFERRED

D. DELEGATIONS

DEFERRED

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer

- a) Budget Process

Moved/Seconded

The Secretary Treasurer reported that the 2017/2018 Preliminary Budget Process Timeline shows the proposed schedule of meetings dedicated to sharing the Board's budget information with partner groups and the public as well as receiving budget balancing proposals and feedback on proposed budget balancing options.

THAT the Board approve changing the April 12, 2017 start time to 4 p.m.;

And Further;

THAT the Board approve the proposed 2017/2018 Preliminary Budget Process Timeline.

CARRIED

4. Board Committees
 - a) Budget
 - b) Finance
 - c) Board Policy Development

i. Revised Policy 4410: Travel Expenses

Moved/Seconded

The Secretary Treasurer reported that input received from education partners and the public was considered and responses were provided.

THAT the Board approve Policy 4410: Travel Expenses.

CARRIED

ii. Policy 4600: Purchasing Goods and Services

Moved/Seconded

The Secretary Treasurer reported that input received from education partners and the public was considered and responses were provided.

THAT the Board approve:

Policy 4600: Purchasing Goods and Standards

And Further;

THAT the Board receive for information:

Procedure 4600.1: Methods to Obtain Goods and Services

Procedure 4600.2: Purchasing – Product Standards

Procedure 4600.3: Purchasing – Obtain Vendor Pricing

Procedure 4600.4: Purchasing – Competitive Bidding Process

Procedure 4600.5: Purchasing – Selection of Vendor Bids and Proposals

And Further:

THAT the Board rescind the following policies:

DJC: Purchasing Policy and Procedures

DJCA: Purchasing Procedures - Purchases and Activities Resulting in Property Improvements

DJFB: Purchasing Procedure – Personal Purchases

CARRIED

iii. Policy 8912: Independent Directed Studies

Moved/Seconded

The Secretary Treasurer reported that input received from education partners and the public was incorporated into this policy.

THAT the Board approve Policy 8912: Independent Directed Studies and receive for information Procedure 8912.1: Independent Directed Studies.

CARRIED

iv. Policy 9500: Suspension and Exclusion of Students from School

Moved/Seconded

The Secretary Treasurer reported that input received from education partners and the public was incorporated in this policy.

THAT the Board approve Policy 9500: Suspension and Exclusion of Students from School.

And Further;

THAT the Board rescind Policy JGD Student Suspension

CARRIED

- d) Education Committee
- e) Aboriginal Education

G. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools

- a) Superintendent's Update

DEFERRED

3. Secretary Treasurer

- a) Enrolment Projections

Moved/Seconded

The Secretary Treasurer reported that every year the Ministry of Education requests that school districts provide a three year enrolment projection for the purposes of projecting operating grant requirements. Projections for students enrolled in regular K-12 schools were prepared using enrolment projections from the Baragar system, three year average (grade-to-grade) transition rates and local knowledge of recent and historical enrolment trends. Enrolment for regular school age students, aboriginal education, continuing education, students with special needs and English Language Learners were explained.

THAT the Board receive the Secretary Treasurer's report on Enrolment Projections for information.

CARRIED

4. Board Committees & Advisory & Advisory Committee Reports

- a) Finance
- b) Budget
- c) Board Policy Development

i. Draft Policy 3901: Maintenance of Order in Schools

Moved/Seconded

The Superintendent reported that Section 177 of the School Act addresses the preservation of order on school premises and that draft Policy 3901: Maintenance of Order in Schools and draft Procedure 3901.1: Maintenance of Order in Schools have been drafted based upon advice received from the BC School Trustees' Association.

THAT the Board receive for information and continuation with the consultation process:

Draft Policy: 3901 Maintenance of Order in Schools
Draft Procedure: 3901.1 Maintenance of Order in Schools

CARRIED

ii. Draft Policy 9325: Education Programs for Non-Residents

Moved/Seconded

The Superintendent and the Secretary Treasurer reported that draft Policy 9325: Education Programs for Non-Residents and the associated procedures reflect current practice and provincial guidance on homestays.

THAT the Board receive for information and continuation with the consultation process:

Draft Policy 9325: Education Programs for Non-Residents
Draft Procedure 9325.1: Education Programs for Non-Residents
Draft Procedure 9325.2: Education Programs for Non-Residents - Homestay Families

CARRIED

iii. Draft Policy 9801: Fees – Hardship

Moved/Seconded

The Secretary Treasurer reported that draft Policy 9801: Fees – Hardship has been updated for clarity and now includes draft Procedure 9801.1: Fees- Hardship – Low Income Waiver.

THAT the Board receive for information and continuation with the consultation process:

Draft Policy 9801: Fees - Hardship
Draft Procedure 9801.1: Fees – Hardship – Low Income Waiver

CARRIED

- d) Education
- e) Aboriginal Education
- f) Inclusive Education
- g) French Immersion Advisory
- h) District Student Advisory
- i) Round Table with Partner Groups
- j) Facilities Planning

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

District Parent Advisory Council

Trustee Carreras reported that the recent meeting took place at The Hive, Eric Langton Elementary and that BCCPAC was discussed.

Ridge Meadows Education Foundation

Trustee Rempel reported on an upcoming event.

Tzu Chi

Trustee Rempel reported on continued funding issues.

Good News Items

Trustees congratulated schools on the amount of food donated to the Food Bank.

L. QUESTION PERIOD

M. OTHER BUSINESS

N. ADJOURNMENT

Moved/Seconded

THAT the Board adjourn the meeting.

CARRIED

The Public Board meeting adjourned at 1:47 p.m.



Susan Carr, Chairperson



Flavia Coughlan, Secretary Treasurer