



**PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING  
Wednesday, February 27, 2019, (6:00 PM)  
Board Room, District Education Office**

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**IN ATTENDANCE:**

**BOARD MEMBERS:**

Chairperson – Korleen Carreras  
Vice-Chairperson – Elaine Yamamoto  
Trustee – Kim Dumore  
Trustee – Mike Murray  
Trustee – Pascale Shaw  
Trustee – Kathleen Sullivan  
Trustee – Colette Trudeau

**STAFF:**

Superintendent – Sylvia Russell  
Secretary Treasurer – Flavia Coughlan  
Deputy Superintendent – Harry Dhillon  
Senior Manager, Communications – Irena Pochop  
Executive Coordinator – Karen Yoxall

**A. OPENING PROCEDURES**

1. Call to Order

The meeting was called to order at 6:00 p.m.

The Chairperson welcomed and thanked everyone for attending.

The Chairperson acknowledged that this meeting is taking place on the traditional territory of Katzie First Nation and Kwantlen First Nation.

2. Correspondence

**Moved/Seconded**

- G. Swan, President, BC School Trustees Association

THAT the Board receive the correspondence, for information.

**CARRIED**

3. Approval of Agenda

**Moved/Seconded**

THAT the Agenda be approved as circulated.

**CARRIED**

4. Invitation for Public Input to matters on the Agenda

The Chairperson invited the public to provide input into Decision Items under section F of the agenda and requested the public to sign up on the sheet provided if they wished to ask questions.

Input was received on the 2018/19 Amended Annual Budget.

## **B. APPROVAL OF MINUTES**

### **Moved/Seconded**

THAT the Minutes of the February 13, 2019 Public Board Meeting be approved as circulated.

**CARRIED**

## **C. PRESENTATIONS**

### 1. Alouette Addictions

### **Moved/Seconded**

Sherri Skerratt, District Principal, Safe and Caring Schools, Sherri McKinnon, District Vice-Principal, Safe and Caring Schools and Annika Polegato, Executive Director, Alouette Addictions presented an overview of the partnership between the school district and Alouette Addictions and provided details of programs and services offered to students and members of the community.

THAT the Board receive the presentation by Alouette Addictions, for information.

**CARRIED**

## **D. DELEGATIONS**

## **E. DEFERRED ITEMS**

## **F. DECISION ITEMS**

### 1. Chairperson

- a) Trustee Representative: Ridge Meadows Overdose Community Action Table (CAT)

### **Moved/Seconded**

The Chairperson reported that the Ridge Meadows Overdose Community Action Table (CAT) has extended an invitation for a school trustee to attend and participate at the CAT table.

THAT the Board appoint Trustee Sullivan as the Board's representative on the Ridge Meadows Overdose Community Action Table (CAT).

**CARRIED**

- b) Trustee Representative: Culture Roundtable

### **Moved/Seconded**

The Chairperson reported that the City of Maple Ridge has extended an invitation for a school trustee to participate on the newly formed Culture Roundtable.

THAT the Board appoint Trustee Carreras as the Board's representative on the Culture Roundtable.

**CARRIED**

2. Superintendent of Schools
3. Secretary Treasurer
4. Board Committees

a) Budget

i. 2018/19 Amended Annual Budget

The 2018/19 Amended Annual Budget includes Board approved budget changes to date, revenue and expenditure changes resulting from changes to enrolment, revenue changes announced by the Ministry of Education in December 2018, proposed additional one-time budget allocations and other revenue and expenditure known changes.

**Moved/Seconded**

- (1) THAT the Board approve the transfer of all available operating surplus for 2018/19, currently estimated at \$784,232, from the operating fund to the local capital fund to replenish the contingency reserve for local capital;

AND FURTHER

THAT the Board approve the allocation of \$1,582,421 from contingency reserve for local capital to fund \$658,421 of *casqanele* Elementary start-up costs, \$924,000 to fund the creation of additional classrooms, and the purchase, relocation and refurbishment of portable classrooms.

**CARRIED**

**Moved/Seconded**

- (2) THAT the Amended Budget Bylaw of the Board for the fiscal year 2018/19 be given three (3) readings at this meeting (vote must be unanimous).

**CARRIED**

**Moved/Seconded**

- (3) THAT the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) 2018/19 Amended Annual Budget Bylaw be:

Read a first time on the 27<sup>th</sup> day of February, 2019;

Read a second time on the 27<sup>th</sup> day of February, 2019;

Read a third time, passed and adopted on the 27<sup>th</sup> day of February, 2019.

**CARRIED**

b) Finance

i. Appointment of Auditors

**Moved/Seconded**

The Secretary Treasurer reported that the school district financial statements will continue to be audited by an auditor appointed by the Board for the fiscal years ending June 30, 2019 to June 30, 2022. The Secretary Treasurer noted that the OAG is planning to continue their increased involvement with the audit of the financial statements for the year ended June 2019 to an oversight level.

The Secretary Treasurer further reported that BDO Canada LLP is the current external auditor for the school district and was first appointed in 2018.

THAT the Board: appoint BDO Canada LLP as auditors for the Board for 2018/2019 and direct the Secretary Treasurer to promptly notify the auditor and the Minister of Education of the appointment.

**CARRIED**

- c) Facilities Planning
- d) Board Policy Development

- i. Board Policy Development Committee Work Plan 2018/2019

**Moved/Seconded**

The Secretary Treasurer provided an overview of the Board Policy Committee Work Plan for 2018-2019 and noted that the committee may consider other policies as required by law or provincial policy.

THAT the Board receive the Board Policy Development Committee Work Plan 2018-2019, for information.

**CARRIED.**

- ii. Board of Education Appeal Policy and Procedures Bylaw

**Moved/Seconded**

The Secretary Treasurer reported that the Board of Education Appeal Policy and Procedures Bylaw is being presented to the Board for first reading and incorporates feedback received from legal counsel.

THAT the Appeal Policy and Procedures Bylaw of the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) be read a first time on the 27<sup>th</sup> day of February, 2019.

**CARRIED**

- e) Education
- f) Aboriginal Education

**G. INFORMATION ITEMS**

1. Chairperson
2. Superintendent of Schools

- a) Superintendent's Update

**Moved/Seconded**

The Superintendent provided an update on school and district events.

THAT the Board receive the Superintendent's Verbal Update, for information.

**CARRIED**

3. Secretary Treasurer
4. Board Committees & Advisory Committee Reports

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

## **H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

### **I. TRUSTEE REPORTS**

#### BC School Trustees Association

The Chairperson reported on the February 21, 2019 BCSTA Meeting of Board Chairs and the February 22, 2019 BCSTA/Ministry of Education Joint Liaison Meeting.

The Chairperson further reported that trustees have a final opportunity to provide feedback on the BCSTA Draft 2019/2020 Budget before it is adopted at April 2019 Provincial Council.

#### District Parent Advisory Council

Trustee Sullivan reported that the BC Confederation of Parent Advisory Councils presented on PAC bylaws and constitution.

#### Maple Ridge – Pitt Meadows Arts Council

The Chairperson reported that from March 2, 2019 – April 6, 2019 The ACT will be hosting an exhibit called “Evolving Talent – District 42’s Young Artists” that showcases artwork from secondary school students.

#### Ridge Meadows Education Foundation

Trustee Murray reported that a strategic planning session will be held to determine goals, objectives and future graduation bursaries.

#### Youth Planning Table

Trustee Dumore reported that the organization and future work plan of the committee was discussed.

#### Good News Items

Trustee Shaw reported on a cancer fundraiser, Trustee Yamamoto attended a trades information night at Thomas Haney Secondary School, Trustee Murray attended the Chamber of Commerce Excellence Awards, Trustee Sullivan reported on a school visit to Glenwood Elementary, and Trustee Dumore volunteered at a carnival held at Yennadon Elementary.

### **L. QUESTION PERIOD**

Questions were posed on the following:

- Amended Annual Budget 2018/19
- Energy sustainability in school district facilities

### **M. OTHER BUSINESS**

### **N. ADJOURNMENT**

**Moved/Seconded**

THAT the Board adjourn the meeting.

**CARRIED**

The Public Board meeting adjourned at 7:38 p.m.

  
Korleen Carreras, Chairperson

  
Flavia Coughlan, Secretary Treasurer