

Wednesday, February 27, 2013
6:00 p.m.

District Education Office
22225 Brown Avenue
Boardroom

A G E N D A

*“There are two ways of spreading light: to be the candle or the mirror that reflects it”
~ Edith Wharton*

A – OPENING PROCEDURES

1. Call to Order
2. Correspondence ITEM 1
 - i. Jamie Brennan, Chair – SD68 (Nanaimo-Ladysmith) (*Feb. 7, 2013*)
 - ii. Melissa Hyndes, Chair – SD43 (Coquitlam) (*Feb. 12, 2013*)
 - iii. Peg Orcherton, Chair – SD61 (Greater Victoria) (*Feb. 20, 2013*)
 - iv. Don McRae, Honourable Minister – Ministry of Education (*Feb. 22, 2013*)
3. Ordering of Agenda
4. Invitation for Public Input to matters on the Agenda

B – CONFIRMATION OF MINUTES

1. February 13, 2013 ITEM 2

C – PRESENTATIONS

1. Learning Centre Update – ITEM 3
Halia Hirniak, District Helping Teacher-Librarian

D – DELEGATIONS

E – CHAIR REPORT

F – DEFERRED ITEMS

G – TRUSTEE MOTIONS

H – CHIEF EXECUTIVE OFFICER’S REPORT

1. Decision Items
 - a) Superintendent of Schools
 - b) Deputy Superintendent
 - c) Secretary Treasurer
 - i. 2012/13 Amended Annual Budget ITEM 4
 - ii. Financial Statements – Second Quarter ITEM 5
 - iii. Policy 9410: Safe, Caring and Healthy Schools ITEM 6

2. Information Items

- a) Superintendent of Schools
- b) Deputy Superintendent
 - i. Kindergarten Registration Update
- c) Secretary Treasurer

ITEM 7

I – COMMITTEE BUSINESS

1. Committees of the Whole

- a) 2012 - 2013 Finance
- b) 2013 - 2014 Budget
- c) Human Resources

2. Committee & Advisory Committee Reports

- a) Aboriginal Education
- b) Board Policy Development
- c) District Student Advisory
- d) Education
- e) French Immersion Advisory
- f) Inclusive Education

J – QUESTION PERIOD

- 1. Trustee Questions
- 2. Staff Questions
- 3. Employee Group Questions
- 4. DPAC Questions
- 5. Public Questions

K – TRUSTEE REPORTS

- 1. BC School Trustees' Association Provincial Council
- 2. District Parent Advisory Council
- 3. Joint Parks and Leisure Services
- 4. Municipal Advisory & Accessibility
- 5. Ridge Meadows Community Arts Council
- 6. Ridge Meadows Education Foundation
- 7. Social Planning Advisory:
http://www.mapleridge.ca/EN/main/municipal/728/9982/spac_agenda_minutes.html
- 8. Tzu Chi Foundation
- 9. Youth Society
- 10. Other Board Liaison Representative Reports
 - a) Good News Items
 - b) Public Disclosure of Closed Meeting Business

ITEM 8

L – OTHER BUSINESS

M – ADJOURNMENT

To: Board of Education

From: Chairperson
Mike Murray

Re: **OPENING PROCEDURES**

Date: February 27, 2013
(Public Board Meeting)

Information/Decision

1. CALL TO ORDER

2. CORRESPONDENCE (Information Item)

1. Jamie Brennan, Chair – SD68 (Nanaimo-Ladysmith)
2. Melissa Hyndes, Chairperson – SD43 (Coquitlam)
3. Peg Orcherton, Chairperson – SD61 (Greater Victoria)

RECOMMENDATION

THAT the Board receive all correspondence for information.

Attachments

3. ORDERING OF AGENDA (Decision Item)

RECOMMENDATION:

THAT the Agenda be ordered as circulated.

4. Invitation for Public Input to matters on the Agenda

February 7, 2013

The Honourable Don McRae
Minister of Education
Parliament Buildings
Victoria, B.C.

Dear Minister:

RE: A Poverty Reduction Program for British Columbia

As you know, child poverty continues to be the source of great concern for all British Columbians. In our District, stakeholders have raised the issue many times, expressing great concern that many of our students arrive at their school unfed, poorly clothed and, in some cases, in distress. I am sure you would agree, as a former teacher, that this situation should not continue.

In addition, some parts of our district receive children in Kindergarten who are not well-prepared for schooling. A review of the Early Development Indicators shows that due to deficiencies in language development, lack of self-regulation and the impact of continued poverty or neglect these children need extra help to reach the most basic educational starting points.

It is our belief that British Columbia can do better for our children and families. Six provinces in the country have instituted Poverty Reduction Programs to ensure that more citizens are provided with the means to support themselves and their families. These programs have already been effective in having an impact on the amount of poverty in their province. For example, Newfoundland and Labrador has reduced the child poverty rate, based on the Low Income Cut Off from 19% in 1998 to 6.5% in 2007. (3rd lowest in Canada) Quebec, using the Market Based Measure has gone from 15.8% in 2000 to 7.3% in 2007. So, it is clear, that if a province focuses on the matter of poverty, it can change the situation for the poorest of its citizens. The poor need not always be among us.

There are some key elements to a poverty reduction plan:

- They have been advanced with all-party support.
- They have specific targets and timelines, which in most cases are embedded in legislation.
- They are comprehensive (meaning they address not just income – both social assistance and other government income supports, as well as measures to boost labour market income – but also the social infrastructure on which low and modest income families depend, such as housing, education, child care and community health care; and they have specific measures to address poverty among those populations where poverty is most acute, such as Aboriginal people, recent immigrants, people with disabilities and mental illness and single parents).
- They have accountability mechanisms, such as public consultations, funding for

independent monitoring groups, and obligations to report annually on progress. A key need is for benchmarks that are frequent enough that a government can be held accountable within the life of each mandate.

- There is a cross-ministry secretariat to coordinate and integrate plans, and to ensure that policies do not act at cross-purposes. (Source: CCPA, May 21, 2010)

We strongly believe that if your government initiates such a program, it will improve the well-being of our less fortunate citizens, but also assist schools and educators in fulfilling their most important mandate, to provide participating and effective citizens for the future.

Finally, we have endorsed the proposal for a \$10 per day child care program. This program would provide affordable child care for British Columbians who are currently unable to enter the work force due to the high cost of child care and, in some cases, the unavailability of suitable child care places.

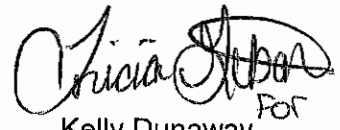
We look forward to working with you to improve the lives of the children we serve.



Justin Green
NDTA President

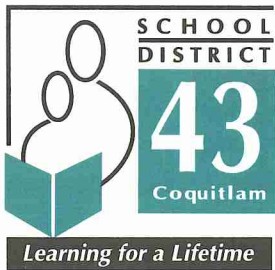


Jamie Brennan
Board Chair



Kelly Dunaway ^{For}
CUPE President (Acting)

Pc: Trustees
D. Hutchinson, Superintendent
P. Turin, Secretary-Treasurer
J. Blain, Deputy-Superintendent
NDTA
CUPE
BCSTA



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CHAIR:

Melissa Hyndes

VICE-CHAIR:

Holly Butterfield

TRUSTEES:

Gail Alty

John J. Keryluk

Brian Robinson

Judy Shirra

Diane Sowden

Gerri Wallis

Keith Watkins

February 12, 2013

Minister Don McRae
Ministry of Education
PO BOX 9058 STN PROV GOVT
Victoria BC V8W9E2

RE: Funding Independent Schools for Non-Graduated Adults

Dear Minister McRae:

It has come to our attention that the Minister of Education has drafted a policy awaiting approval to provide government funding to independent schools for the provision of courses leading to graduation for non-graduated adult students. We wish to request that the Ministry of Education not proceed with this plan.

We have learned that the Minister communicated the intention to make this policy change to the Federation of Independent School Associations of BC (FISA BC) in January 2013. Apparently, it is the Ministry's intention to have this funding in place for programs beginning in September 2013.

We wish to express our concern that block funding will be used to finance private adult education. It is our understanding that Independent schools will receive funding for non-graduated adult students based on their group rate and then unlike public schools, have the option to charge tuition fees in addition to that. Currently Boards of Education receive 33% less funding for each adult student compared to school age students. Staffing and program costs are similar for both school age and adult students. We request that, unless Boards of Education receive increased funding to serve adults, this new policy not proceed.

The provincial Foundations curriculum was developed by the Ministry of Education in partnership with public educators from around BC. This work was achieved through significant sacrifice of personal time and public school district resources. The Ministry of Education was unable to fund the development of Performance Standards to support the Foundations Language Arts Curriculum. This important work was funded by the BC School District Continuing Education Directors' Association in partnership with public school districts. Public funds are needed to support public school adult education providers to continue their work to develop performance standards to support the Foundations Literacy Courses and improve student completion rates.

.../2

Letter to Minister of Education
Funding Independent Schools for Non-Graduated Adults
February 8, 2013
Page 2

Given the limited resources available for the funding of adult education in the Province of BC, the significant contribution by the public education system to the development of adult education courses, programs, and standards, and the quality of programs and services provided to adults by the public school system, we request that the Ministry not provide funds to the Independent Schools to serve non-graduated adults.

Yours truly,
SCHOOL DISTRICT NO. 43 (COQUITLAM)



Melissa Hyndes
Chair
Board of Education

c: Board of Education
 BC Boards of Education c/o BCSTA
 Dave Duerksen, Ministry of Education - Director of Funding
 Robin Austin, MLA – Skeena, Education Critic
 Mike Farnworth, MLA – Port Coquitlam
 Douglas Horne, MLA – Coquitlam Burke Mountain
 Joe Trasolini, MLA – Port Moody Coquitlam
 Diane Thorne, MLA – Coquitlam Maillardville
 Thomas J. Grant, Superintendent



BOARD OF EDUCATION

SCHOOL DISTRICT NO. 61 (GREATER VICTORIA)
556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8
PHONE (250) 475-4106 FAX (250) 475-4112

February 20, 2013

Via email educ.minister@gov.bc.ca

The Honourable Don McRae
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister McRae:

As discussed with you at our meeting on January 10, 2013, I am writing on behalf of the Board of Education of School District No. 61 (Greater Victoria) to express our concerns regarding the 2012/2013 recalculated funding allocation announcement.

As part of the December announcement, the Ministry of Education informed school districts that \$26.3 million remains in the holdback funds to address budget pressures and/or unanticipated enrolment growth in the February and May, 2013 enrolment counts. In addition, school districts were advised that the Ministry will be using \$2.1 million of the holdback funding to cover the 2012/2013 BCPSEA operating cost which in the past has been paid for separately by the Ministry.

Our Board is concerned that the Ministry of Education has changed the process for the allocation of holdback funds and further that the Ministry may not allocate the entire holdback funds to school districts. Boards of Education will not only need 100% of the funding promised to them for the 2012/2013 school year, but will also need additional funding in 2013/2014 to cover cost pressures from the teachers' pension plan premium increases and for any negotiated collective agreement changes.

Our district takes pride in the quality of education that we are able to provide and consistent and predictable funding is key to our ability to deliver our mandate. Our Board requests that all remaining holdback funds be distributed according to what was expected in the 2012-2013 budget year and that any additional cost pressures be funded by other means.

Yours truly,

A handwritten signature in blue ink, appearing to read "P. Orchardton".

Peg Orchardton
Board Chair

Cc: Board of Trustees
All BC Boards of Education, c/o BCSTA



February 22, 2013

Ref: 165825

Dear Board Chairs:

On February 20, 2013, government introduced Bill 8, the *Miscellaneous Statutes Amendment Act, 2013*, that includes proposed amendments to the *School Act* concerning use of board property for child care purposes. I have enclosed a copy of the proposed *School Act* amendment for your reference; the entire Bill may be viewed online at http://leg.bc.ca/39th5th/1st_read/gov08-1.htm.

If passed, this legislation will amend the *School Act* to require all boards of education to establish a policy promoting the use of their property by licensed child care providers between the hours of 7 am and 6 pm on weekdays, provided the property is not required for K–12 educational programs, early learning programs, or extracurricular school activities. The proposed legislation further provides that boards may pass along the costs of making their property available to licensed child care providers, but may not make a profit. This “cost-recovery” requirement would not apply to agreements that are currently in place, but would apply to any renewals or extensions of those agreements.

I am aware that many boards already support the provision of child care on school property in response to their communities’ specific needs. This provision will not significantly interfere with boards’ authority to determine how to use their property. Rather, the purpose of this legislation is to ensure that all boards promote the use of their property for child care purposes as much as reasonably possible – without disrupting educational activities – to maximize the availability of affordable child care in schools.

This proposed legislative change builds on the excellent work already being done by boards across the province, and forms part of BC’s broader Early Years Strategy, an eight-year government commitment to support early childhood development and help families with child care.

Thank you for your ongoing hard work on behalf of students and families.

Sincerely,

Don McRae
Minister

Enclosure

pc: Superintendents and Secretary Treasurers

PART 2 – EDUCATION AMENDMENT

School Act

9 The School Act, R.S.B.C. 1996, c. 412, is amended by adding the following section:

Use of board property

85.1 (1) In this section:

"board property", in relation to a board, means board-owned land or improvements in the board's school district that are or have been used, or are intended for use, for educational activities;

"business day" means any day that is not a Saturday or a holiday;

"care program" has the same meaning as in the Child Care Licensing Regulation, B.C. Reg. 332/2007;

"educational activities" means the provision of educational programs, and includes early learning programs and extracurricular school activities;

"licensed child care provider" means a person who is licensed under the *Community Care and Assisted Living Act* to provide one or more of the following care programs:

(a) Group Child Care (Under 36 Months), being a program that provides care to children who are younger than 36 months old;

(b) Group Child Care (30 Months to School Age), being a program that provides care to preschool children;

(c) Preschool (30 Months to School Age), being a program that provides care to preschool children who are at least

(i) 30 months old on entrance to the program, and

(ii) 36 months old by December 31 of the year of entrance;

(d) Group Child Care (School Age), being a program that provides, before or after school hours or during periods of school closure, care to children who attend school, including kindergarten;

(e) Occasional Child Care, being a program that provides, on an occasional or short-term basis, care to preschool children who are at least 18 months old;

(f) Multi-Age Child Care, being a program that provides, within each group, care to children of various ages.

(2) Subject to subsection (3), a board must establish a policy promoting the use of board property by licensed child care providers on business days between the hours of 7 a.m. and 6 p.m.

(3) The board must ensure that

(a) any use referred to in subsection (2) does not disrupt or otherwise interfere with the provision of educational activities, and

(b) subject to subsection (4), any revenue obtained by the board from the use referred to in subsection (2) is not more than the direct and indirect costs incurred and to be incurred by the board as a result of making that use available.

(4) Subsection (3) (b) does not apply to any arrangement in place at the time of the coming into force of this section under which board property is being made available to a licensed child care provider but does apply to any renewal or extension of that arrangement.



ITEM 2

To: Board of Education

From: Chairperson
Mike Murray

Re: **CONFIRMATION OF MINUTES**

Date: February 27, 2013
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the February 13, 2013 Public Board Meeting be approved as circulated.

Attachment

IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Mike Murray
Vice-Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Ken Clarkson
Trustee – Kathy Marshall
Trustee – Sarah Nelson
Trustee – Dave Rempel

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Laurie Meston
Mgr. of Communications/Community Relations – Irena Pochop
Executive Assistant – Tracy Orobko

A. OPENING PROCEDURES

Call to Order

The meeting was called to order at 6:00 p.m.

The Chair welcomed and thanked everyone for attending.

1. **Correspondence**

- Patti Bacchus, Chair – School District No. 39 (Vancouver)
- Betty Baxter, Vice-Chair – School District No. 46 (Sunshine Coast)
- Tina Last, Chair – School District No. 52 (Prince Rupert)
- Mike Murray, Chair – School District No. 42 (Maple Ridge-Pitt Meadows)
- Claire Avison, Assistant Deputy Minister – Ministry of Education (*February 7, 2013*)

Subject: International Education

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board receive all correspondence for information

CARRIED

2. **Ordering of Agenda**

Moved: Trustee Rempel

Seconded: Trustee Clarkson

Additions/Amendments:

Correspondence: Claire Avison, Assistant Deputy Minister – Ministry of Education (*February 7, 2013*)

Subject: International Education

Superintendent Information Item: Claire Avison, Assistant Deputy Minister – Ministry of Education

(February 7, 2013) Subject: International Education

Secretary Treasurer Decision Item: Community Garden Memorandum of Understanding

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Agenda be ordered as amended.

CARRIED

The Chair opened the floor to others wanting to speak to the Agenda.

B. CONFIRMATION OF MINUTES

1. January 30, 2013 Public Board Meeting Minutes

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Minutes of the January 30, 2013 Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

Mentoring Update – Craig Mitchell, District Helping Teacher

Mr. Mitchell provided a PowerPoint presentation highlighting:

- Primary focus – assisting teachers with new or changing assignments and TTOCs;
- District mentoring strengths in relationships to support and services;
- Networking system in place;
- Mentoring pilot project;
- Innovation and vision for the future and costs associated

SD42 has been a catalyst in BC for mentoring innovation.

Mr. Mitchell sought feedback from the Board and opening an invitation to all for new concepts.

“Kids in the Know – Safety Program” – Jo-Anne Landolt

Ms. Landolt thanked everyone for the opportunity to present her family’s story of child safety and presented a PowerPoint depicting the story of her niece, Kimberly Proctor.

The family is seeking changes to the Youth Criminal Justice Act to protect children wanting to call the revised changes, “Kimberly’s Law”. Ms. Landolt stressed the importance of internet, home, street and play safety. The Kids in the Know Safety Program was developed educate adults and students about the risks of technology; setting personal boundaries; healthy/unhealthy; empathy; asking adults for health; promotes skill building and to make safe decisions and builds capacities in schools in effort to increase awareness to protect the children.

Moved: Trustee Rempel

Seconded: Trustee Nelson

THAT the Board receive the presentations for information.

CARRIED

D. DELEGATIONS

E. CHAIR REPORT

F. DEFERRED ITEMS

G. TRUSTEE MOTIONS

H. CHIEF EXECUTIVE OFFICER’S REPORT

1. Decision Items

a) Superintendent of Schools

Board Authorized (BAA) Courses

Stewart Sonne, Director of Secondary and Adult Education, introduced six proposed program options:

- Cosmetology / Hairdressing / Esthetics Academy Model
- Plumbing / Piping – Level 1
- Music History II
- Criminology 12
- International Language, Culture & Travel
- Leadership 12

Educators, Gary Hallate and Leslie Liversidge were present and assisted with the presentation. There have been approximately 150 Board authorized courses in the School District, most of which are still operating. The Education Committee has met with the MRTA and teachers. All courses have been presented to both Senior Team, the Principals' network, and have had student input. These courses are derived from teachers' passion to engage and excite learners which in turn, engages and excites teachers.

These programs are not cost neutral. The School District receives more money than what it costs to run the program. About half of the courses are taught by MRTA and half are taught by the colleges which require red seal certification.

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board ratify the following BAA courses:

- Cosmetology / Hairdressing / Esthetics Academy Model
- Plumbing / Piping – Level 1
- Music History II
- Criminology 12
- International Language, Culture & Travel
- Leadership 12

CARRIED

Trustee Rempel exited the meeting at 7:09 p.m. and joined the meeting at 7:11 p.m.

b) Deputy Superintendent

c) Secretary Treasurer

Board Policy Development Committee Recommended Policies for Re-Numbering

The Secretary Treasurer introduced and recommended policies for renumbering.

Moved: Trustee Clarkson

Seconded: Trustee Palis

THAT the Board approve the re-numbering, replacement and re-posting of policies to the website as follows:

2919 – (Formerly "BBFA"): Trustees' Code of Conduct;

5310 – (Formerly "DN"): Disposal of Equipment;

7213 – (Formerly "GBCA"): Conflicts of Interest – District Staff;

7220 – (Formerly "GBMA"): Dangerous Weapons;

9925 – (Formerly "IICD"): Non-District Sponsored Activities Including Students;

9420 – (Formerly “JFCJ”): Dangerous Weapons in Schools.
5700.1 – Access to and Management of Public Information of the Board FOIPP-1;
5700.2 – Collection, Protection of and Access to Personal Information of
Board Employees FOIPP-2
5700.3 – Management of Information of Board Employees FOIPP-3
5700.4 – Collection, Protection of and Access to Personal Information of
Private Individuals FOIPP-4
5700.5 – Management of Personal Information of Private Individuals FOIPP-5
6810 – Disposal of Land or Improvements (Approved – June 10/09)
9415 – Inclusive Schools (Approved – June 14/06)
4415 – District Funded Attendance at Functions (Approved – October 29/08)
4410 – Travel Expenses (Approved – October 29/08)
5905 – Alcohol – Consumption, Possession and Storage (Approved – June 13/07)
9610 – Health Care Needs (Approved November 8/06)
5575 – Nutrition (Approved – December 13/06)
10820 – Political Activities (Approved – November 22/06)

CARRIED

Board Policy Development Committee Recommended Policies for Rescinding

The Secretary Treasurer introduced and recommended policies for rescinding.

Moved: Trustee Clarkson

Seconded: Trustee Palis

THAT the Board rescind policies BHD: Board Member Compensation and Expenses; CFA: School Building Administration Positions of Special Responsibility; CFCD: Threats; CGB: Community Education Administration; DBL: Trust Funds; DIEA: Audits – School Accounts; DLCA: Executive Staff Remuneration and Expenses; ECAB: General Property Damage and Vandalism; EG: Office Services Management; FB: Facilities Utilization; FL: Energy Management Conservation; GBEA: Threats; GBEC: Employee First Aid; JHCB: Student First Aid; GDP: Recognition of Retirees; IGAH: Family Life Education; IGAHA: Alternative Delivery Option for Personal Planning K-7 and Career & Personal Planning 8-12; IGCf: Correspondence and Distance Learning Program; IHB: Class Space and Facility Limitations; INDC: Official School Opening; JECB: Admission of Non-Resident Students; JF: Appeal Process; JFCK: Intimidation, Harassment, Bullying and Violence in Schools; JFD: Adult Students Enrolling in Local High Schools; KGB: Public Conduct on School Property; KMI: Relations with Political Organizations; Learning Resources (Approved - June 14, 2006); Proposing a Local School Calendar (Approved – June 14, 2006); and Business Activities (Approved – November 22, 2006)

CARRIED

Community Garden - Memorandum of Understanding

The Secretary Treasurer introduced the draft Memorandum of Understanding between Maple Ridge/Pitt Meadows Parks and Leisure Services, Ridge Meadows Seniors’ Society and the School District. The partners’ goal is to create and operate an intergenerational garden project for use by students and staff from Eric Langton Elementary and community volunteers.

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board: authorizes the Secretary Treasurer to approve the community Garden Memorandum of Understanding for and on behalf of the Board of Education.

CARRIED

2. Information Items

a) Superintendent of Schools

Claire Avison, Assistant Deputy Minister – Ministry of Education (February 7, 2013)

The Superintendent reported she and the Secretary Treasurer plan to attend upcoming regional roundtable discussions outlined in the correspondence and will report back in due course.

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board receive the correspondence for information.

CARRIED

b) Deputy Superintendent

Kindergarten Update

The Deputy Superintendent handed out an updated registration report.

Comments were made regarding the consistent circumstances that change effecting enrolment. A question was asked as to how Pitt Meadows Elementary can manage to maintain an English program with 16 students to which it was responded that many out of catchment kids will want to go there and the School District expects an increase. Families register at their home schools then the prioritization rules apply to manage enrolment.

The School District is moving to an online registration process next year. Discussion ensued regarding specific programs and programs of choice and consideration of process and sustainability for post kindergarten options.

Discussion ensued regarding declining enrolment, space and review of facilities to be considered for educational objectives driving the resources needed.

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board receive the interim report on Kindergarten registration as of February 7, 2013 for information.

CARRIED

Trustee Palis exited the meeting at 7:34 p.m.

c) Secretary Treasurer

I. COMMITTEE BUSINESS

Budget Process

The Secretary Treasurer reviewed the proposed budget process timeline.

Trustee Palis joined the meeting at 7:36 p.m.

A budget email address and online survey are being created to facilitate feedback.

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board: approves the proposed 2013/2014 Preliminary Budget Process Timeline.

CARRIED

Enrolment Projections

The Secretary Treasurer reported the School District continues to be in a decline. The forecasted decline is 177 full time students. A further loss of 19 students is projected for Summer School, Distributed Learning and Continuing Education; and 17 students for Level 2 special needs. The Ministry of Education will be announcing funding for next year on March 15, 2013 based on the current formula.

Move: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board: receive the Secretary Treasurer's report on Enrolment Projections for information.

CARRIED

Inclusive Education: Trustee Clarkson attended an informative information meeting where staff from Student Support Services were present and provided information on their department, programs and resources available.

J. QUESTION PERIOD

K. TRUSTEE REPORTS

BC School Trustees' Association. Trustee Clarkson reported five motions will be brought for discussion in due course.

Social Planning Advisory. Trustee Nelson reported on the drop in homeless numbers. The District of Maple Ridge wants to establish itself as a 'compassionate community'.

Good News Items

Trustee Carr commended staff at MRSS for their successful parent/teacher night crediting them on their new online pre-meeting timeslot registration/confirmation process.

Chair Murray reported on the Rotary Club's contribution of \$1000 recently donated to the school lunch program.

The Superintendent reported Webster's Corners Elementary raised \$5000 for KidSport on Jersey Day.

L. OTHER BUSINESS

M. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the meeting of the Board be adjourned at 7:52 p.m.

CARRIED

Mike Murray, Chairperson

Flavia Coughlan, Secretary Treasurer



ITEM 3

To: Board of Education

From: Board Chairperson
Mike Murray

Re: **PRESENTATIONS**

Date: February 27, 2013
(Public Board Meeting)

Information

Learning Centre Update

Halia Hirniak, District Helping Teacher-Librarian

RECOMMENDATION:

THAT the Board receive Halia Hirniak's Learning Centre Update presentation for information.



To: Board of Education

From: Secretary Treasurer
Flavia Coughlan

Re: **2012/2013 AMENDED BUDGET BYLAW**

Date: February 27, 2013
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

In May 2012, the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) approved the Annual Budget Bylaw for 2012/2013. This Budget was based on preliminary estimates of enrolment, funding and other revenue and expenditure factors.

The attached Amended Annual Budget Bylaw for 2012/2013 (Attachment A) was prepared in accordance with Public Sector Accounting standards and it includes budgets for the operating fund, special purpose funds, and the capital fund.

This updated projection of operating revenue and expenditures includes budget approvals by the Board to date, enrolment driven changes for funding and staffing as at September 30, 2012, a proposed transfer to Local Capital of the budgeted contingency reserve of \$0.97 million and other projected changes in revenue and expenditure factors. (Schedule 2)

The major components of the special purpose funds budget are: Annual Facilities Grant, Learning Improvement Fund, Community Link, Strong Start, School Generated Funds and the Yes Foundation (Schedules 3 and 3A).

The capital fund budget is comprised of estimates for Local Capital revenue and expense, amortization of deferred capital revenue, amortization of capital assets and annual expenditures related to Board approved capital bylaw projects which include: Kanaka Creek BEP, Carbon Neutral Capital Program and the capital portion of the Annual Facilities Grant. (Statement 4 and Schedule 4)

As shown on Statement 2 of the budget bylaw a \$0.50 million overall surplus is projected. This annual surplus is comprised of the transfer of \$0.97 million from Operating to Local Capital offset by the deficit of \$0.47 resulting from the amortization expense exceeding the amortization of deferred capital revenue and budgeted capital asset purchases from operating and special purpose funds (Schedule 4).

RECOMMENDATION:

THAT the Board approve the transfer of \$249,999 from the Operating Fund to Local Capital to be used for Capital Lease payments due in 2012/2013.

THAT the Board approve the transfer of any unrestricted surplus for 2012/2013 (currently estimated to be \$0.97 million) to Local Capital to potentially be used to assist in offsetting the 2013/2014 projected funding shortfall.

THAT The Amended Budget Bylaw of the Board for the Fiscal year 2012/2013 be given three (3) readings at this meeting. (vote must be unanimous)

THAT the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) 2012/2013 Amended Annual Budget Bylaw be:

Read a first time on the 27th day of February, 2013;

Read a second time on the 27th day of February, 2013;

Read a third time, passed and adopted on the 27th day of February, 2013.

Attachments

Amended Annual Budget

School District No. 42 (Maple Ridge- Pitt Meadows)

June 30, 2013

School District No. 42 (Maple Ridge- Pitt Meadows)

June 30, 2013

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 42 (MAPLE RIDGE- PITT MEADOWS) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2012/2013 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 42 (Maple Ridge- Pitt Meadows) Amended Annual Budget Bylaw for fiscal year 2012/2013.
3. The attached Statement 2 showing the estimated revenue and expense for the 2012/2013 fiscal year and the total budget bylaw amount of \$144,340,875 for the 2012/2013 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2012/2013.

READ A FIRST TIME THE 27th DAY OF FEBRUARY, 2013;

READ A SECOND TIME THE 27th DAY OF FEBRUARY, 2013;

READ A THIRD TIME, PASSED AND ADOPTED THE 27th DAY OF FEBRUARY, 2013;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 42 (Maple Ridge- Pitt Meadows) Amended Annual Budget Bylaw 2012/2013, adopted by the Board the 27th DAY OF FEBRUARY, 2013.

Secretary Treasurer

School District No. 42 (Maple Ridge- Pitt Meadows)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2013

	2013 Amended Annual Budget	2013 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	13,800,375	13,940,520
Adult	136,438	125,438
Other	82,250	65,250
Total Ministry Operating Grant Funded FTE's	14,019,063	14,131,208
Revenues	\$	\$
Provincial Grants		
Ministry of Education	121,048,822	119,944,694
Other	359,663	314,117
Federal Grants	137,170	100,000
Tuition	6,837,645	8,906,725
Other Revenue	5,456,326	5,416,826
Rentals and Leases	320,040	320,040
Investment Income	300,000	251,000
Amortization of Deferred Capital Revenue	5,224,078	5,245,942
Total Revenue	139,683,744	140,499,344
Expenses		
Instruction	117,060,425	117,832,300
District Administration	4,564,127	4,794,589
Operations and Maintenance	13,480,075	13,407,324
Transportation and Housing	1,257,163	1,257,163
Interest	14,205	17,871
Amortization of Tangible Capital Assets	6,949,547	6,849,852
Unallocated Learning Improvement Fund		440,488
Total Expense	143,325,542	144,599,587
Net Revenue (Expense)	(3,641,798)	(4,100,243)
Budgeted Allocation (Retirement) of Surplus (Deficit)	4,142,456	3,370,065
Budgeted Surplus (Deficit), for the year	500,658	(730,178)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	500,658	(730,178)
Budgeted Surplus (Deficit), for the year	500,658	(730,178)

School District No. 42 (Maple Ridge- Pitt Meadows)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2013

	2013 Amended Annual Budget	2013 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	128,410,801	129,892,567
Operating - Tangible Capital Assets Purchased	605,333	
Special Purpose Funds - Total Expense	7,950,989	7,839,297
Special Purpose Funds - Tangible Capital Assets Purchased	410,000	220,000
Capital Fund - Total Expense	6,963,752	6,867,723
Capital Fund - Tangible Capital Assets Purchased from Local Capital		408,870
Total Budget Bylaw Amount	144,340,875	145,228,457

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

School District No. 42 (Maple Ridge- Pitt Meadows)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2013

	2013 Amended Annual Budget	2013 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(3,641,798)	(4,100,243)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,015,333)	(220,000)
From Local Capital		(408,870)
From Deferred Capital Revenue	(2,606,303)	(2,400,000)
Total Acquisition of Tangible Capital Assets	(3,621,636)	(3,028,870)
Amortization of Tangible Capital Assets	6,949,547	6,849,852
Total Effect of change in Tangible Capital Assets	3,327,911	3,820,982
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(313,887)	(279,261)

School District No. 42 (Maple Ridge- Pitt Meadows)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund

Year Ended June 30, 2013

	Operating Fund	Special Purpose Fund	Capital Fund	2013 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	4,142,456	-	62,874,597	67,017,053
Changes for the year				
Net Revenue (Expense) for the year	(2,312,124)	410,000	(1,739,674)	(3,641,798)
Interfund Transfers				
Tangible Capital Assets Purchased	(605,333)	(410,000)	1,015,333	-
Local Capital	(975,000)		975,000	-
Other	(249,999)		249,999	-
Net Changes for the year	(4,142,456)	-	500,658	(3,641,798)
Budgeted Accumulated Surplus (Deficit), end of year	-	-	63,375,255	63,375,255

School District No. 42 (Maple Ridge- Pitt Meadows)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2013

	2013 Amended Annual Budget	2013 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	117,537,833	116,655,397
Other	359,663	314,117
Federal Grants	137,170	100,000
Tuition	6,837,645	8,906,725
Other Revenue	606,326	646,826
Rentals and Leases	320,040	320,040
Investment Income	300,000	250,000
Total Revenue	126,098,677	127,193,105
Expenses		
Instruction	109,511,908	110,902,980
District Administration	4,564,127	4,794,589
Operations and Maintenance	13,077,603	12,937,835
Transportation and Housing	1,257,163	1,257,163
Total Expense	128,410,801	129,892,567
Net Revenue (Expense)	(2,312,124)	(2,699,462)
Budgeted Prior Year Surplus Appropriation	4,142,456	3,370,065
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(605,333)	
Local Capital	(975,000)	(670,603)
Other	(249,999)	
Total Net Transfers	(1,830,332)	(670,603)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 42 (Maple Ridge- Pitt Meadows)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2013

	2013 Amended Annual Budget \$	2013 Annual Budget \$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	115,638,785	114,269,261
AANDC/LEA Recovery	(385,586)	(385,586)
Other Ministry of Education Grants		
Pay Equity	1,874,966	1,874,966
Adult Grad Education Guarantee	273,000	129,500
Carbon Tax Offset	75,000	50,000
Special Education Innovation	30,000	
Grad Requirements	15,000	
FSA Scoring	16,668	
Holdback		461,655
Growth (Special Education --- NO General FTE adjustment)		255,601
Total Provincial Grants - Ministry of Education	117,537,833	116,655,397
Provincial Grants - Other	359,663	314,117
Federal Grants	137,170	100,000
Tuition		
Summer School Fees	20,820	
Continuing Education	872,955	709,638
Offshore Tuition Fees	5,863,870	8,157,087
Adult High School Completion & University Bridge	80,000	40,000
Total Tuition	6,837,645	8,906,725
Other Revenues		
LEA/Direct Funding from First Nations	385,586	385,586
Miscellaneous		
Revenue Generation	22,500	22,500
Central Stores	-	500
Partnership Program (Ace-It)	100,000	100,000
Miscellaneous	98,240	99,500
Career Education Society		38,740
Total Other Revenue	606,326	646,826
Rentals and Leases	320,040	320,040
Investment Income	300,000	250,000
Total Operating Revenue	126,098,677	127,193,105

School District No. 42 (Maple Ridge- Pitt Meadows)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Source

Year Ended June 30, 2013

	2013 Amended Annual Budget	2013 Annual Budget
	\$	\$
Salaries		
Teachers	59,756,551	59,417,154
Principals and Vice Principals	5,725,557	5,690,526
Educational Assistants	9,072,284	8,754,786
Support Staff	10,578,861	10,524,244
Other Professionals	2,890,489	2,753,189
Substitutes	4,066,600	4,005,344
Total Salaries	92,090,342	91,145,243
Employee Benefits	22,041,962	22,050,685
Total Salaries and Benefits	114,132,304	113,195,928
Services and Supplies		
Services	4,508,256	6,502,182
Student Transportation	1,264,203	1,270,780
Professional Development and Travel	861,265	952,532
Rentals and Leases	76,967	453,253
Dues and Fees	248,716	248,716
Insurance	333,548	752,774
Supplies	4,610,516	4,246,376
Utilities	2,375,026	2,270,026
Total Services and Supplies	14,278,497	16,696,639
Total Operating Expense	128,410,801	129,892,567

School District No. 42 (Maple Ridge- Pitt Meadows)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2013

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	43,514,156	1,168,726	522,254	485,584		2,459,820	48,150,540
1.03 Career Programs	1,751,687		454,000			89,660	2,295,347
1.07 Library Services	1,096,564			4,070		50,226	1,150,860
1.08 Counselling	1,394,462					74,371	1,468,833
1.10 Special Education	8,423,505	216,403	7,591,667	1,312,525	32,520	991,610	18,568,230
1.30 English Language Learning	997,832					47,204	1,045,036
1.31 Aboriginal Education	393,288	103,000	492,363	41,521		13,734	1,043,906
1.41 School Administration		4,012,696		2,142,170		83,953	6,238,819
1.60 Summer School	161,905	9,677		6,875			178,457
1.61 Continuing Education	199,513			85,070	70,748		355,331
1.62 Off Shore Students	1,823,639	97,490	12,000	433,984	182,770	25,826	2,575,709
1.64 Other							-
Total Function 1	59,756,551	5,607,992	9,072,284	4,511,799	286,038	3,836,404	83,071,068
4 District Administration							
4.11 Educational Administration				95,611	752,483	15,448	863,542
4.40 School District Governance					141,298		141,298
4.41 Business Administration		117,565		483,883	951,573	22,257	1,575,278
Total Function 4	-	117,565	-	579,494	1,845,354	37,705	2,580,118
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				200,537	517,417	33,487	751,441
5.50 Maintenance Operations				4,948,377	210,468	149,037	5,307,882
5.52 Maintenance of Grounds				338,654		9,967	348,621
5.56 Utilities							-
Total Function 5	-	-	-	5,487,568	727,885	192,491	6,407,944
7 Transportation and Housing							
7.41 Transportation and Housing Administration					31,212		31,212
7.70 Student Transportation							-
Total Function 7	-	-	-	-	31,212	-	31,212
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	59,756,551	5,725,557	9,072,284	10,578,861	2,890,489	4,066,600	92,090,342

School District No. 42 (Maple Ridge- Pitt Meadows)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2013

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2013 Amended Annual Budget	2013 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	48,150,540	11,011,167	59,161,707	3,195,553	62,357,260	61,634,427
1.03 Career Programs	2,295,347	531,384	2,826,731	325,948	3,152,679	3,699,648
1.07 Library Services	1,150,860	264,116	1,414,976	156,632	1,571,608	1,568,051
1.08 Counselling	1,468,833	336,621	1,805,454	36,108	1,841,562	1,824,488
1.10 Special Education	18,568,230	4,633,521	23,201,751	324,192	23,525,943	23,057,996
1.30 English Language Learning	1,045,036	239,744	1,284,780	26,942	1,311,722	1,234,777
1.31 Aboriginal Education	1,043,906	246,604	1,290,510	134,289	1,424,799	1,374,700
1.41 School Administration	6,238,819	1,679,475	7,918,294	597,274	8,515,568	8,335,861
1.60 Summer School	178,457	33,889	212,346	21,469	233,815	299,057
1.61 Continuing Education	355,331	52,997	408,328	240,880	649,208	710,435
1.62 Off Shore Students	2,575,709	596,290	3,171,999	1,735,745	4,907,744	7,143,540
1.64 Other	-	-	-	20,000	20,000	20,000
Total Function 1	83,071,068	19,625,808	102,696,876	6,815,032	109,511,908	110,902,980
4 District Administration						
4.11 Educational Administration	863,542	255,698	1,119,240	183,218	1,302,458	1,503,469
4.40 School District Governance	141,298	3,000	144,298	132,353	276,651	276,076
4.41 Business Administration	1,575,278	422,996	1,998,274	986,744	2,985,018	3,015,044
Total Function 4	2,580,118	681,694	3,261,812	1,302,315	4,564,127	4,794,589
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	751,441	190,537	941,978	500,746	1,442,724	1,381,920
5.50 Maintenance Operations	5,307,882	1,453,075	6,760,957	1,792,599	8,553,556	8,579,740
5.52 Maintenance of Grounds	348,621	83,669	432,290	274,007	706,297	706,149
5.56 Utilities	-	-	-	2,375,026	2,375,026	2,270,026
Total Function 5	6,407,944	1,727,281	8,135,225	4,942,378	13,077,603	12,937,835
7 Transportation and Housing						
7.41 Transportation and Housing Administration	31,212	7,179	38,391	5,962	44,353	44,353
7.70 Student Transportation	-	-	-	1,212,810	1,212,810	1,212,810
Total Function 7	31,212	7,179	38,391	1,218,772	1,257,163	1,257,163
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	92,090,342	22,041,962	114,132,304	14,278,497	128,410,801	129,892,567

School District No. 42 (Maple Ridge- Pitt Meadows)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2013

	2013 Amended Annual Budget	2013 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	3,510,989	3,289,297
Other Revenue	4,850,000	4,770,000
Total Revenue	8,360,989	8,059,297
Expenses		
Instruction	7,548,517	6,929,320
Operations and Maintenance	402,472	469,489
Unallocated Learning Improvement Fund	-	440,488
Total Expense	7,950,989	7,839,297
Net Revenue (Expense)	410,000	220,000
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(410,000)	(220,000)
Total Net Transfers	(410,000)	(220,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 42 (Maple Ridge- Pitt Meadows)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2013

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	YES Foundation
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	42,983		68,176	1,878,247	46,629	119,780	182,302	10,451	218,365
Deferred Revenue, beginning of year, as restated	42,983	-	68,176	1,878,247	46,629	119,780	182,302	10,451	218,365
Add: Restricted Grants									
Provincial Grants - Ministry of Education	619,489	1,468,294	33,700		256,000	49,000	238,478	533,892	
Other				4,500,000					300,000
	619,489	1,468,294	33,700	4,500,000	256,000	49,000	238,478	533,892	300,000
Less: Allocated to Revenue	662,472	1,468,294	45,000	4,500,000	248,600	75,500	420,780	544,343	350,000
Deferred Revenue, end of year	-	-	56,876	1,878,247	54,029	93,280	-	-	168,365
Revenues									
Provincial Grants - Ministry of Education	662,472	1,468,294	45,000		248,600	75,500	420,780	544,343	
Other Revenue				4,500,000					350,000
	662,472	1,468,294	45,000	4,500,000	248,600	75,500	420,780	544,343	350,000
Expenses									
Salaries									
Teachers		750,000				39,500	37,000	22,000	
Educational Assistants		466,294		20,000	165,000	2,000		478,343	
Support Staff	200,000			20,000	18,000				
Substitutes		2,000		27,000		8,000	20,000		
	200,000	1,218,294	-	67,000	183,000	49,500	57,000	500,343	-
Employee Benefits	46,000	250,000		10,000	44,600	15,000	14,000		
Services and Supplies	156,472	-	45,000	4,423,000	21,000	11,000	349,780	44,000	200,000
	402,472	1,468,294	45,000	4,500,000	248,600	75,500	420,780	544,343	200,000
Net Revenue (Expense) before Interfund Transfers	260,000	-	-	-	-	-	-	-	150,000
Interfund Transfers									
Tangible Capital Assets Purchased	(260,000)								(150,000)
	(260,000)	-	-	-	-	-	-	-	(150,000)
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund	8,000								

School District No. 42 (Maple Ridge- Pitt Meadows)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2013

	Literacy Innovation Grant	Building Envelope Design	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year	52,320	29,920	2,649,173
Deferred Revenue, beginning of year, as restated	52,320	29,920	2,649,173
Add: Restricted Grants			
Provincial Grants - Ministry of Education			3,198,853
Other			4,800,000
	-	-	7,998,853
Less: Allocated to Revenue	46,000	-	8,360,989
Deferred Revenue, end of year	6,320	29,920	2,287,037
Revenues			
Provincial Grants - Ministry of Education	46,000		3,510,989
Other Revenue			4,850,000
	46,000	-	8,360,989
Expenses			
Salaries			
Teachers			848,500
Educational Assistants			1,131,637
Support Staff			238,000
Substitutes	30,000		87,000
	30,000	-	2,305,137
Employee Benefits	6,000		385,600
Services and Supplies	10,000		5,260,252
	46,000	-	7,950,989
Net Revenue (Expense) before Interfund Transfers	-	-	410,000
Interfund Transfers			
Tangible Capital Assets Purchased			(410,000)
	-	-	(410,000)
Net Revenue (Expense)	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund			8,000

School District No. 42 (Maple Ridge- Pitt Meadows)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2013

	2013 Amended Annual Budget			2013 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Investment Income			-	1,000
Amortization of Deferred Capital Revenue	5,224,078		5,224,078	5,245,942
Total Revenue	5,224,078	-	5,224,078	5,246,942
Expenses				
Amortization of Tangible Capital Assets	6,949,547		6,949,547	6,849,852
Interest Payment				
Capital Lease		14,205	14,205	17,871
Total Expense	6,949,547	14,205	6,963,752	6,867,723
Net Revenue (Expense)	(1,725,469)	(14,205)	(1,739,674)	(1,620,781)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,015,333		1,015,333	220,000
Local Capital		975,000	975,000	670,603
Capital Lease Payment		249,999	249,999	
Total Net Transfers	1,015,333	1,224,999	2,240,332	890,603
Other Adjustments to Fund Balances				
Principal Payment				
Capital Lease	235,794	(235,794)	-	
Total Other Adjustments to Fund Balances	235,794	(235,794)	-	-
Budgeted Surplus (Deficit), for the year	(474,342)	975,000	500,658	(730,178)



To: Board of Education

From: Secretary Treasurer
Flavia Coughlan

Re: **FINANCIAL STATEMENTS
SECOND QUARTER**

Date: February 27, 2013
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Board approve the second quarter financial statements.

Attachments

DECEMBER 2012
QUARTERLY REPORT
(Public Board Meeting)

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CURRENT MONTH			DESCRIPTION	YEAR-TO-DATE			ANNUAL		
A	B	C(=B-A)		E	F	G(=F-E)	I	J (=I-E)	K(=J/I)
ACTUAL	AMENDED BUDGET	VARIANCE \$		ACTUAL	AMENDED BUDGET	VARIANCE \$	AMENDED BUDGET	AVAILABLE	% REMAIN
			FUNCTION 1: INSTRUCTION						
454,907	452,955	(1,952)	Principals' & Vice-Principals' Salaries	2,835,719	2,825,558	(10,160)	5,607,991	2,772,273	49.4%
5,848,942	5,909,842	60,900	Teacher Salaries	24,076,223	24,297,490	221,267	59,756,551	35,680,328	59.7%
1,124,330	1,134,044	9,714	Support Salaries	5,764,845	5,898,426	133,581	13,870,121	8,105,276	58.4%
342,450	316,981	(25,469)	Substitute Salaries	1,522,794	1,501,227	(21,567)	3,836,404	2,313,610	60.3%
1,599,369	1,890,596	291,227	Employee Benefits (see variance notes)	7,634,848	8,127,715	492,867	19,625,808	11,990,960	61.1%
(589,196)	549,772	1,138,968	Services and Supplies	3,316,231	3,789,685	473,454	6,815,033	3,498,802	51.3%
\$ 8,780,800	\$ 10,254,190	\$ 1,473,390	TOTAL	\$ 45,150,659	\$ 46,440,101	\$ 1,289,442	\$ 109,511,908	\$ 64,361,249	58.8%
			FUNCTION 4: ADMINISTRATION						
9,496	9,496	0	Principals' & Vice-Principals' Salaries	59,235	59,235	0	117,566	58,331	49.6%
214,409	253,153	38,744	Support Salaries	1,191,654	1,252,189	60,535	2,424,848	1,233,194	50.9%
2,471	3,536	1,065	Substitute Salaries	36,429	16,492	(19,937)	37,705	1,276	3.4%
49,725	65,138	15,413	Employee Benefits	320,986	345,646	24,660	681,694	360,708	52.9%
77,208	108,520	31,312	Services and Supplies	345,722	651,132	305,410	1,302,314	956,592	73.5%
\$ 353,308	\$ 439,843	\$ 86,535	TOTAL	\$ 1,954,026	\$ 2,324,694	\$ 370,668	\$ 4,564,127	\$ 2,610,101	57.2%
			FUNCTION 5: MAINTENANCE						
466,027	492,110	26,083	Support Salaries	2,932,679	3,036,533	103,854	6,215,453	3,282,774	52.8%
17,877	16,489	(1,388)	Substitute Salaries	70,489	93,558	23,069	192,491	122,002	63.4%
128,485	139,068	10,583	Employee Benefits	755,451	834,348	78,897	1,727,281	971,830	56.3%
454,026	467,596	13,570	Services and Supplies	1,757,900	2,190,136	432,236	4,942,378	3,184,478	64.4%
\$ 1,066,414	\$ 1,115,263	\$ 48,849	TOTAL	\$ 5,516,519	\$ 6,154,575	\$ 638,056	\$ 13,077,603	\$ 7,561,084	57.8%
			FUNCTION 7: TRANSPORTATION						
2,521	2,521	0	Support Salaries	15,726	15,726	(0)	31,212	15,486	49.6%
441	598	157	Employee Benefits	2,950	3,589	639	7,179	4,229	58.9%
90,415	121,789	31,374	Services and Supplies	465,730	488,033	22,303	1,218,772	753,042	61.8%
\$ 93,377	\$ 124,908	\$ 31,531	TOTAL	\$ 484,406	\$ 507,348	\$ 22,942	\$ 1,257,163	\$ 772,757	61.5%
\$ 10,293,899	\$ 11,934,204	\$ 1,640,305	GRAND TOTAL BY FUNCTIONS	\$ 53,105,610	\$ 55,426,718	\$ 2,321,108	\$ 128,410,801	\$ 75,305,191	58.6%
\$ -	\$ -	\$ -	Transfer to Local Capital Reserve	\$ -	\$ 975,000	\$ 975,000	\$ 975,000	\$ 975,000	100.0%
\$ 12,112	\$ 55,452	\$ 43,340	Tangible Capital Assets /Local Cap	\$ 211,530	\$ 332,717	\$ 121,187	\$ 665,439	\$ 453,909	68.2%
10,306,012	11,989,656	1,683,644		53,317,140	56,734,435	3,417,295	130,051,240	76,734,100	

Operating Budget	130,051,240
Capital Asset Lease	249,999
SubTotal	130,301,239
Less Local Capital cfwd Prior Year included	(60,106)
MOE 2012/2013 Amended Operating Bud	130,241,133

	Annual Facilities Grant	Learning Improvement Fund	YES Foundation	Special Ed Equip	Community Link	Ready, Set, Learn
Balance at the Beginning of the Year	\$ 42,983	\$ -	\$ 218,365	\$ 68,176	\$ 10,451	\$ 119,780
Revenue						
Grant - MOE	391,108	587,318			213,557	34,300
Grant - Other Prov						
Grant - Federal						
Other School Districts						
Investment Income						
Misc						
Donations			204,924			
Total Revenue	391,108	587,318	204,924	-	213,557	34,300
Expenditure						
Teacher Salaries		261,678			8,808	14,967
TOC Salaries		479				1,632
Educ. Assist. Salaries		148,279			190,286	509
Clerical Salaries						
Other Staff Salaries	59,256					
Employee Benefits	10,374	86,378				3,737
Services/Supplies	80,498		95,799	11,860	38,772	3,418
Scholarships/Bursaries						
Capital Assets	138,640		117,427			
Work in Progress						
Total Expenses	288,768	496,814	213,226	11,860	237,866	24,263
Transfers						
From (To) Operating Fund						
From (To) R.M.E.F.						
	-	-	-	-	-	-
Balance	\$ 145,323	\$ 90,504	\$ 210,063	\$ 56,316	\$ (13,858)	\$ 129,817

	School-Based Funds	Literacy Innovation	French Programs	Strong Start Centre	Building Envelope Design	TOTAL
Balance at the Beginning of the Year	\$ 1,878,247	\$ 52,320	\$ 182,302	\$ 46,629	\$ 29,920	\$ 2,649,173
Revenue						
Grant - MOE			166,935	179,200		1,572,418
Grant - Other Prov						-
Grant - Federal						-
Other School Districts						-
Investment Income						-
Misc	1,617,478					1,617,478
Donations						204,924
Total Revenue	1,617,478	-	166,935	179,200	-	3,394,820
Expenditure						
Teacher Salaries			14,680			300,133
TOC Salaries	5,313	19,352	14,038			40,814
Educ. Assist. Salaries	6,466			68,741		414,281
Clerical Salaries				7,048		7,048
Other Staff Salaries	4,909					64,165
Employee Benefits	2,896	2,874	5,879	21,346		133,484
Services/Supplies	1,771,606	3,787	42,145	6,740		2,054,625
Scholarships/Bursaries						-
Capital Assets						256,067
Teachers Savings						-
Total Expenses	1,791,190	26,013	76,742	103,875	-	3,270,617
Transfers						
From (To) Operating Fund						-
From (To) R.M.E.F.						-
	-	-	-	-	-	-
Balance	\$ 1,704,535	\$ 26,307	\$ 272,495	\$ 121,954	\$ 29,920	2,773,376



To: Board of Education

From: Secretary Treasurer
Flavia Coughlan

Re: **BOARD POLICY APPROVAL 9410:**
SAFE, CARING AND HEALTHY SCHOOLS

Date: February 27, 2013
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

The attached policy, after having been presented to the Board for pre-reads and circulated to stakeholders and following the Board and Educational Partners' input, was posted on the School District's website for feedback for the required consultation period and is now ready for Board approval:

9410: Safe, Caring and Healthy Schools

RECOMMENDATION:

THAT the Board approve policy 9410: Safe, Caring and Healthy Schools for implementation.

Attachment

SD 42 POLICY: 9410

SAFE, CARING AND HEALTHY SCHOOLS

1. PHILOSOPHY

The Board of Education (“Board”) recognizes that each member of the school and community must share the responsibility for supporting all students in addressing and facing challenges, and that the School District (“District”) is responsible for providing an educational system that is safe, welcoming, inclusive, and affirming for all students, families and staff.

The Board recognizes and values the diversity found within its school communities and believes that each individual contributes to the strength of the district’s culture.

Through ongoing educational initiatives and opportunities for all students and employees, the District is committed to raising awareness and improving the understanding of the lives of people who are identified above as well as all persons who experience challenges within our schools as a result of their race, religion or other personal characteristics.

The Board recognizes that students identifying as: Lesbian, Gay, Bi-Sexual, Transgender, Transsexual, Two-Spirit, Intersex, Queer, or questioning (“LGBTTIQ”) face a unique set of challenges within our schools and communities including being targets for discriminatory behaviours.

This policy is meant to be congruent with the *Canadian Human Rights Act*, BC Human Rights Code, and the Canadian Charter of Rights and Freedom.

The Board is committed to providing safe, caring and socially responsible school environments in which all learners can achieve academic excellence, personal growth and responsible citizenship.

Safe, caring and socially responsible school environments are free of acts of:

- (a) Bullying, cyber-bullying, harassment, threat and intimidation;
- (b) Violence of any form;
- (c) Verbal, physical or sexual abuse;
- (d) Discrimination in any form;
- (e) Theft; and
- (f) Vandalism.

Safe, caring and socially responsible school environments do not tolerate the presence of:

- (a) Intoxicating or banned substances;
- (b) Weapons (or replica weapons) and explosives; and
- (c) Intruders or trespassers.

2. DISTRICT-WIDE CODE OF CONDUCT

The Board promotes a safe environment, free from harassment and discrimination to ensure that all members of our school community are equally welcomed and are included in all aspects of their educational and school life.

The Board promotes clearly defined behavioural expectations representing the highest standards of respectful and responsible citizenship leading to a culture of acceptance and tolerance among all persons in all schools and at all school-authorized events and activities.

To this end, the Board expects persons will:

- (a) Comply with all applicable federal, provincial and municipal laws, and with District policy and regulations;
- (b) Value and encourage learning and working environments that are inclusive and respectful of the diverse social and cultural needs of our community;
- (c) Treat one another with dignity and respect;
- (d) Refrain from engaging in, or encouraging any acts of bullying, discrimination, harassment and violence of any form;
- (e) Show care and regard for school property and the property of others;
- (f) Take appropriate measures to help those in need; and
- (g) Respect those in positions of authority.

3. SCHOOL CODE OF CONDUCT

- (a) Each school shall establish a School Code of Conduct including statements of expectations regarding behavior. These Codes of Conduct shall be displayed in a prominent area in the school visible to visitors and ambassadors of the school (e.g. coaches, volunteers).
- (b) School Codes of Conduct shall be consistent with the *School Act* and relevant District policy and regulations.
- (c) Behavioural expectations and Codes of Conduct shall be communicated and distributed to employees of the Board at the school, students and parents/guardians in written form at the beginning of each school year.
- (d) Any language (oral or written) or behaviour that deliberately degrades, denigrates, labels, stereotypes or incites hatred, prejudice, discrimination or harassment towards students or employees on the basis of their real or perceived sexual orientation or gender identity will not be tolerated. Schools will be expected to specifically include the prohibition of such language and behaviour in their student Codes of Conduct.

- (e) School Codes of Conduct shall be reviewed annually to assess the effectiveness and relevance in addressing current school safety issues with staff, parents and students.
- (f) Disciplinary actions arising as a result of persons not adhering to the School Code of Conduct shall be based on District policy and regulation.
- (g) Each school shall adopt a dress code that attempts to balance individual liberty, social convention, functionality and school community values.
- (h) Schools should include in their Codes of Conduct, specific reference to discrimination on the basis of the following (but not limited to): appearance, capacity, disability, colour, ethnicity, religion, real and/or perceived sexual orientation, gender identity, or gender expression.

4. IMPLEMENTATION GUIDELINES

This policy expects all members of the school community to model respectful and inclusive conduct and refuses to tolerate any form of discrimination.

The following guidelines will assist the School District with the implementation of this policy:

- (a) The School District should provide opportunities for school communities to increase awareness of the scope and impact of discrimination against LGBTTIQ and to create an inclusive environment.
- (b) Schools are expected to ensure that students and staff are educated in and free to discuss the areas of understanding diversity, harassment, discrimination, anti-homophobia, anti-transphobia, and anti-heterosexism in ways that are curricularly relevant and age appropriate.
- (c) The schools should provide support or direct people to appropriate community support for any student or employee in their school communities.
- (d) The Board in the regular course of reviewing policy ensures language is representative of the diversity in our community.
- (e) The Board shall promote opportunities for staff to increase their knowledge and skills in promoting respect for human rights, supporting diversity, and addressing discrimination in schools.
- (f) In the interest of safe and supportive environments, the Board is committed to ensuring that the confidentiality of the sexual orientation and gender identity of students and employees will be protected.

5. SAFETY AND SECURITY

- (a) The Threat Assessment Protocol (“TAP”) shall be followed when anyone displays threat-making behaviour.
- (b) With the exception of peace officers, no person shall possess or use any weapon on any school premises or at any activity off school premises that is organized or sponsored by a school.

- (c) No person shall possess or use any replica or toy weapon on any school premises or at any activity off school premises that is organized so sponsored by a school, except as a prop in a theatrical production. If the replica or toy weapon is used in a school theatrical production, it shall be stored appropriately when not required for the production.
- (d) Students shall not attend school or any school organized or sponsored event while under the influence of alcohol or any other intoxicating or controlled substance (exceptions to this are for adult sponsored alcohol related events organized in accordance with existing Consumption of Alcohol policies).
- (e) No person shall buy, sell, distribute or possess any intoxicating or controlled substances on or off school premises at any event that is organized or sponsored by a school.
- (f) Anyone violating this policy shall be subject to discipline in accordance with relevant district regulations and a school Code of Conduct established pursuant to this policy.
- (g) For purposes of enforcing school rules, Principals and Vice-Principals may conduct searches of students, lockers, and any other property found on school premises in accordance with the procedures set out in relevant district regulations.
- (h) The procedures set out in relevant District regulations shall apply with respect to the presence of intruders or trespassers on school property.

Glossary

Ally: An individual who is supportive of the LGBTTIQ community. They believe in the dignity and respect of all people, and are willing to stand up in that role.

Banned Substance: Any pharmacological substance with no current approval by any governmental regulatory health authority for human therapeutic use.

Bisexual: Generally used to describe people who are romantically and/or sexually attracted to people of more than one sex or gender.

Bully: One habitually cruel to others who are weaker; to treat abusively; to affect by means of force or coercion.

Bullying: Differs greatly from conflict as a confirmed incident of bullying will contain one or more of these specific elements: an imbalance of power, intention to harm, feelings of distress on the part of the victim, and repeated incidents over a certain time period.

Conflicts: Generally a disagreement or a difference of opinion between peers who typically have equal or close to equal power within their relationships.

Cyberbullying: The electronic posting of mean-spirited messages about a person (as a student) often done anonymously.

Discrimination: The act, practice, or an instance of discriminating categorically rather than individually; prejudiced or prejudicial outlook, action, or treatment.

Gay: A man who is romantically and sexually attracted to other men. It is sometimes used to refer to the general GLBTQ community, but most often refers to gay men.

Gender Identity: A person's gender identity is the way in which they define and act on their gender. Gender Expression is how they express their gender.

Genderism: Refers to the assumption that one's gender identity or gender expression will conform to traditionally held stereotypes associated with one's biological sex.

Harassment: To annoy persistently; to create an unpleasant or hostile situation for especially by uninvited and unwelcome verbal or physical conduct.

Heterosexism and Homophobia: The term heterosexism refers to the assumption that all people are heterosexual and that heterosexuality is superior and more desirable than homosexuality. "Homophobia" is defined as "the irrational fear and hatred of homosexuals." Both of these are perpetuated by negative stereotypes and are dangerous to individuals and communities.

Heterosexual: Created around the same time as 'homosexual' to describe individuals who are sexually attracted to the opposite sex/gender.

Homosexual: A scientific term invented in the 1800's to refer to individuals who are sexually attracted to their own sex/gender.

Inclusive: Broad in orientation or scope; all-embracing; complete; global; universal.

Intersex: An intersex individual may have biological characteristics of both the male and the female sexes.

Intimidation: To make timid or fearful; to compel or deter by or as if by threats.

Intoxicating: To stupefy or excite by the action of a chemical substance such as alcohol; to stimulate or excite; to poison.

Intruding: To thrust or force in or upon someone or something especially without permission, welcome, or fitness; to cause to enter as if by force.

Lesbian: A woman who is romantically and sexually attracted to other women. This term originates with the female poet Sappho who lived in a community comprised predominantly of women on the Isle of Lesbos in ancient Greece.

Liberty: The quality or state of being free; the power to do as one pleases; freedom from physical restraint; freedom from arbitrary or despotic control; the positive enjoyment of various social, political, or economic rights and privileges.

Queer: The term queer has a history of being used as a derogatory name for members of the LGBTTIQ (and Ally) community and those whose sexual orientation is perceived as such. Many people use this word in a positive way to refer to the community; they have reclaimed the term as their own. Not everyone believes this and sensitivity should be used when using or hearing it as there are still many negative connotations with this term and its use by anyone other than someone who is proud to identify as queer.

Questioning: People who are in the process of questioning their sexual orientation are often in need of support and understanding during this stage of their identity. They are seeking information and guidance in their self-discovery.

Sex & Gender: It is easy to confuse these two concepts and terms; however, they are different. Sex refers to the biological sex of a person. Gender refers to their social appearance, mannerisms, and roles.

Sexual Orientation: A personal characteristic that covers the range of human sexuality from gay and lesbian to bisexual, transgender and heterosexual orientations.

Social Convention: Accepted conduct; in a way in which something is usually done; behaviour that is considered acceptable or polite to most members of a society.

Straight: A slang word used to refer to the heterosexual members of our community.

Threat: an expression of intention to inflict injury or damage.

Threat Assessment Protocol (“TAP”): Threat assessment is applicable if students or staff members are threatened. The role of the Administrator is to gather preliminary information in consultation with the school-based threat assessment team to determine if a more comprehensive assessment is warranted. Any School District employee having knowledge of threat making behavior (either toward staff or students) will promptly report the information to the Principal or designate who will respond accordingly. School-Based Threat Assessment Procedures will be followed.

Transgender: An umbrella term used to refer to people who transcend the traditional concept of gender. Many feel as though they are neither a man nor a woman specifically, and many feel as though their biological sex (male, female, etc.) and their socialized gender (man, woman, etc.) don’t match. Some opt to change or reassign their sex through hormones and/or surgery and some change their outward appearance, or gender expression, through clothing, hairstyles, mannerisms, etc.

Transsexual: Used to describe those individuals who use hormone therapy and/or surgery to alter their sex.

Transvestite: More appropriately referred to as “cross-dressing”, the term transvestite most often refers to males who dress in the clothing of women. The term drag usually refers to dressing in the clothing and styles of another gender for entertainment purposes.

Transphobia: Is the irrational fear of hatred of, aversion to, and discrimination against people who are transgender or who otherwise transgress traditional gender norms.

Trespasser: An unlawful act committed on the person, property, or rights of another.

Two-Spirit: Used by some First Nations to describe people in their culture who are gay, lesbian, bisexual or transgender.

Vandalism: Willful or malicious destruction or defacement of public or private property.

Violence: An Exertion of physical force so as to injure or abuse; injury by or as if by distortion, infringement, or profanation; intense, turbulent, or furious and often destructive action or force.

Weapons: Any item used to injure, defeat, or destroy; a means of contending against another.

With appreciation to:

1. *The Saanich Teachers’ Association for providing these definitions based upon research done by various agencies and universities; and*
2. *Dictionary and Thesaurus - Merriam-Webster Online.*

APPROVED:



To: Board of Education

From: Deputy Superintendent
Laurie Meston

Re: **KINDERGARTEN REGISTRATION
ENROLMENT UPDATE**

Date: February 27, 2013
(Public Board Meeting)

Information

BACKGROUND/RATIONALE:

Kindergarten registration occurred during the weeks of January 21st to February 8th. The previous update to the Board of Education provided a snapshot of registration up to February 13, 2013. Attached is the kindergarten enrolment update as of February 22, 2013.

This year's registration process was smoother than previous years, primarily due to allowing the siblings of students currently attending a school to register during the first week of registration. This significantly reduced parent angst and resulted in a much faster placement of students who were requesting a school other than their catchment school. Again this year, we were able to accommodate all families who requested Kanaka Creek (who do not live in the Kanaka Creek catchment and who do not presently have siblings in Kanaka Creek) to have their children attend kindergarten there, still leaving a few spots for in catchment students or out of catchment students who wish to attend Kanaka. This year all students whose siblings attend Albion or Alexander Robinson or who live in the Albion or Alexander Robinson catchment were able to be accommodated. Both Blue Mountain and Webster's Corner elementary have increased kindergarten enrollment this year. This year for the first time we only have one school (other than choice schools) which has a waitlist for in catchment students. Yennadon currently has three students on a waitlist. Follow up has occurred with all three families and they all have an interim placement. All students who registered at Yennadon by noon on Monday, February 4, 2013 were accepted at Yennadon. We do still have waitlists for French Immersion, Montessori, and the Environmental School program but we are working with families to ensure that they have an alternate placement for their child while waiting to hear if there is space in their program of choice.

The total number of students registered in kindergarten to date for 2013/14 is 958. Last year at this time we were at 913. Although these numbers are firmer than they were two weeks ago they will continue to grow over the coming months and some numbers at specific schools may fluctuate up or down depending on family moves, etc.

RECOMMENDATION:

THAT the Board receive the attached report on Kindergarten registration as of February 22, 2013, for information.

Attachment

PUBLIC BOARD MEETING Kindergarten Registration Update - February 27th, 2013

Please find below an overview of Kindergarten Registration as of February 22, 2013. The numbers will continue to increase over the coming months and may fluctuate at specific schools as students transfer in and out.

	2012/13	2013/14
Albion	51	60
Alexander Robinson	63	49
Alouette	35	34
Blue Mountain	16	21
Davie Jones	41	39
Edith McDermott	33	34
Environmental	14	15
Eric Langton EN	26	15
Eric Langton FR	40	32
Fairview	27	34
Glenwood	52	49
Golden Ears	46	47
Hammond	36	35
Hammond Mont.	20	20
Harry Hooge	38	43
Highland Park	43	25
Kanaka Creek	72	72
Laity View EN	20	26
Laity View FR	66	69
Maple Ridge Elem.	49	38
Pitt Meadows Elem EN	24	21
Pitt Meadows Elem FR	60	50
Webster's Corner	16	25
Whonnock	37	35
Yennadon	68	70
Total	993	958

RECORD

2012-2013

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

February 13, 2013

Call to Order	Meeting called to order at 12:26 p.m.
Motion of Exclusion	Approved
Correspondence	Received for information
Ordering of Agenda	Approved as amended
Confirmation of Minutes – January 30, 2013	Approved as circulated
Chair Report	Received for information
Secretary Treasurer Decision Items	Approved
Superintendent Information Item	Received for information
Secretary Treasurer Information Item	Approved
Committee Business	
Question Period	
Trustee Reports	
Adjournment	Adjourned at 2:46 p.m.