

Wednesday, February 26, 2020
Time: 6:00 p.m.

District Education Office
22225 Brown Avenue
Maple Ridge BC V2X 8N6

"Life must be lived and curiosity kept alive. One must never, for whatever reason, turn his back on life." Eleanor Roosevelt

A G E N D A

A. OPENING PROCEDURES

ITEM 1

1. Call to Order
2. Correspondence

- R. Fleming, Minister of Education

3. Approval of Agenda

4. Invitation for Public Input to matters on the Agenda - *Members of the public can provide input on decision items on the Agenda. Speaker's time is limited to 2 minutes per person. This agenda item has a time limit of 10 minutes.*

B. APPROVAL OF MINUTES

1. February 12, 2020

ITEM 2

C. PRESENTATIONS - *Individuals and groups invited by the Board to make presentations. Time limits for individual presentations will be established to allow all speakers to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

D. DELEGATIONS - *Registered delegations can make presentations to the Board. Time limits for individual delegations will be established to allow all registered delegations to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer
4. Board Committees

- a) Budget

- i. 2019/20 Amended Annual Budget and
Second Quarter Financial Update

ITEM 3

- b) Finance
 - c) Facilities Planning
 - d) Board Policy Development
 - e) Education
 - f) Aboriginal Education

G. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools

- a) Superintendent's Update

ITEM 4

3. Secretary Treasurer

a) Enrolment Projections

ITEM 5

4. Board Committees & Advisory Committee Reports

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

- 1. BC School Trustees Association
- 2. BC Public School Employers Association
- 3. Student Voice (no meeting)
- 4. District Parent Advisory Council (February 20, 2020)
- 5. Municipal Advisory & Accessibility (February 20, 2020)
- 6. Maple Ridge-Pitt Meadows Arts Council (no meeting)
- 7. Ridge Meadows Education Foundation (no meeting)
- 8. Social Policy Advisory (no meeting)
- 9. City of Maple Ridge Transportation Advisory (no meeting)
- 10. Youth Planning Table (no meeting)
- 11. Culture Collective Network (no meeting)
- 12. Ridge Meadows Overdose Community Action Table (CAT) (February 14, 2020)
- 13. Good News Items

J. QUESTION PERIOD - *Questions, with the exception of Trustee questions, will be limited to one question per person with one follow-up clarification question, if necessary. Question period will be restricted to questions only – statements and debate will not be permitted. This agenda item has a time limit of 10 minutes; extension is at the discretion of the Board.*

K. OTHER BUSINESS

L. ADJOURNMENT

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **OPENING PROCEDURES**

Date: February 26, 2020
(Public Board Meeting)

Information/Decision

1. *CALL TO ORDER*
2. *CORRESPONDENCE (Information Item)*
 - *R. Fleming, Minister of Education*

RECOMMENDATION:

THAT the Board receive the correspondence, for information.

Attachment

3. *APPROVAL OF AGENDA (Decision Item)*

RECOMMENDATION:

THAT the Agenda be approved as circulated.

4. *INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA - Members of the public can provide input on decision items on the Agenda. Speaker's time is limited to 2 minutes per person. The agenda item has a time limit of 10 minutes.*



February 7, 2020

Stephanie Higginson
BC School Trustees Association
Email: SHigginson@BCSTA.org

Ref: 217968

Dear Stephanie Higginson:

I would like to thank you and your organization for your contribution to the K–12 Funding Model Review over the past two years. In response to many years of feedback from education partners that the current funding allocation system is not working, I made a commitment in October 2017 to review the K–12 public funding model through an Independent Review Panel (the Panel), which had not been done since 2002.

The Independent Review Panel's report was published in December 2018 and I decided that we needed time to reflect on their recommendations and work collaboratively with our partners, including 60 school district leadership teams, Indigenous rightsholders, parents, stakeholders and advocacy groups on establishing the way forward.

As you know, I formed four Working Groups (Inclusive Education, Online Learning, Financial Management and Adult and Continuing Education) after the Education Partner Forum in February 2019, and BC School Trustees Association was represented on 5 of these. The Working Groups met over a period of four to six months and identified challenges and made thoughtful considerations about how to limit unintended consequences and inform the transition to a new funding model. I would like to thank you again for your involvement in the Working Groups.

Since the Working Groups concluded their analysis, I have taken the time to consider their feedback and discuss it with my colleagues across Government. Following that process I am pleased to confirm our path forward to foster the equity of educational opportunities for all students across the province.

The Ministry will move to implement the recommendations put forth by the Panel through a two-phased approach. Changes for the 2020/21 school year include starting to implement 12 of the 22 recommendations (specifically recommendations 2, 3, 12, 13, 14, 15, 16, 17, 19, 20, 21 and 22). These include the new supplement to recognize vulnerable students, strengthening targeted funding policies for Indigenous students and accountability improvements. More information about these recommendations can be found in the Panel's final report.

.../2

We will ensure that Indigenous learners continue to benefit from targeted funding for culturally-appropriate supports and services, with added accountability to ensure their parents and communities are equal partners in determining how this money is spent. I have also asked Ministry staff to look at options for ensuring that children in care and vulnerable students in our communities are more accurately recognized in the funding model and I look forward to sharing more news on this development in the coming weeks.

I clearly heard from the Working Groups that some recommendations would be relatively straightforward to implement, while others – like how we fund inclusive education or online learning – would require more policy work be done to make sure no student falls through the cracks. With this advice in mind, the Ministry will take the important first step of updating and strengthening program policies and procedures associated with the remaining 10 recommendations prior to considering making further changes to the funding model. Throughout this process we will continue to engage with our partners—including parents, teachers, support staff, Indigenous rightsholders and advocacy groups to make any future changes are based on strategies that will benefit students.

Specifically, I have asked Ministry staff to work with partners in three policy areas of inclusive education, career education and online learning. These changes will ensure every student has consistent access to the same quality of education across the province and are well prepared for life after K–12. Consideration of any other potential changes in the future will only take place once the necessary policy amendments have occurred.

In addition, I have asked Ministry staff to continue to explore opportunities to improve equity within the geographic supplement to ensure unique costs of running schools in all districts across the province are recognized.

With more than 350 partners and stakeholders in all 60 school districts involved in this review, the level of collaboration with the K–12 sector has been unprecedented. British Columbia has a great education system and collectively we will continue to strive towards further equity in public education funding and make changes to the system to enhance the outcomes for all learners. As we advance our work to improve the education system, we value your support as we take steps toward establishing a more equitable and accountable funding allocation system for all learners. Nothing is more important than ensuring each-and-every child is supported to reach their full potential in their K–12 years.

Again, thank you for your continued engagement and support.

Sincerely,



Rob Fleming
Minister

pc: Mike Roberts, BC School Trustees Association



ITEM 2

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **APPROVAL OF MINUTES**

Date: February 26, 2020
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the February 12, 2020 Public Board Meeting be approved as circulated.

Attachment



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, February 12, 2020, (6:00 PM)
DEO Board Room**

IN ATTENDANCE:

BOARD MEMBERS:

Chairperson – Korleen Carreras
Vice-Chairperson – Elaine Yamamoto
Trustee – Mike Murray
Trustee – Pascale Shaw
Trustee – Kathleen Sullivan
Trustee – Colette Trudeau

STAFF:

Superintendent – Sylvia Russell
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Harry Dhillon
Senior Manager, Communications – Irena Pochop
Executive Coordinator – Karen Yoxall

ABSENT:

Trustee – Kim Dumore

A. OPENING PROCEDURES

1. Call to Order

The meeting was called to order at 6:01 p.m.

The Chairperson welcomed and thanked everyone for attending.

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all of our First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Correspondence

Moved/Seconded

- R. Fleming, Minister of Education
- T. Mooring, President, BC Teachers' Federation
- B. MacFarlane, Chairperson, School District No. 19 (Revelstoke)

THAT the Board receive the correspondence, for information.

CARRIED

3. Approval of Agenda

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

4. Invitation for Public Input to matters on the Agenda

The Chairperson invited the public to provide input into Decision Items under section F of the agenda and requested the public to sign up on the sheet provided if they wished to ask questions.

B. APPROVAL OF MINUTES

Moved/Seconded

THAT the Minutes of the January 22, 2020 Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS

1. Intergenerational Garden

Moved/Seconded

Heather Treleaven, Coordinator, Heather Jonatschick, Garden Coordinator and Volunteer, Sheila Pratt presented on the Intergenerational Garden.

THAT the Board receive the presentation on the Intergenerational Garden, for information.

CARRIED

D. DELEGATIONS

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools

a) Non-Resident Fees

Moved/Seconded

The Superintendent reported that there is no proposed increased to 10-month academic fees for the 2021/22 fiscal year. The Superintendent further reported that fees for continuing education, distributed learning and summer school courses for the current year and for 2020/21 and 2021/22 are being proposed.

THAT the Board approve the following 10-month academic program fees for non-resident students for 2021/22:

Application Fee	Annual Tuition Fee	Homestay Registration or Placement Fee	Homestay Fee	Custodian Fee	Airport Fee	Medical Insurance
\$200	\$14,000	\$300	\$9,500	\$100	\$100	\$1,100

And further;

THAT the Board approve the following continuing education, distributed learning and summer school course fees for non-resident students:

	Continuing Education Course	Distributed Learning Course	Summer School Course
2019/20	\$750	\$750	\$750
2020/21	\$900	\$900	\$900
2021/22	\$900	\$900	\$900

a) Board Authority/Authorized Courses

Moved/Seconded

The Deputy Superintendent reported that the Ministry of Education mandated effective July 2, 2019 that all grade 10, 11 and 12 Board Authority/Authorized courses align with revised Ministry requirements to ensure that newly developed courses are developed with the "Know-Do-Understand" model and inclusion of "Aboriginal World Views and Perspectives" as set out in the new provincial curriculum, that revised courses continue to align with Ministry of Education requirements and to retire current courses given the flexibility offered with the new Ministry curriculum, or that no longer meet requirements.

THAT the Board approve the following Board Authority/Authorized Courses effective the commencement of the 2020/21 school year:

- Advanced Basketball 11
- Advanced Basketball 10
- Softball Skills 12
- Softball Skills 11
- Softball Skills 10
- Advanced Soccer 11
- H.O.P.E. for Boys Leadership 11

CARRIED

4. Board Committees

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- e) Education
- f) Aboriginal Education

G. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools
 - a) Superintendent's Update

Moved/Seconded

The Superintendent provided an update on school and district events.

THAT the Board receive the Superintendent's Verbal Update, for information.

CARRIED

3. Secretary Treasurer
4. Board Committees & Advisory Committee Reports
 - a) Budget
 - b) Finance
 - c) Facilities Planning
 - d) Board Policy Development
 - e) Education
 - i. Receive Minutes of Meeting

Moved/Seconded

THAT the Board receive the January 22, 2020 Minutes of the Education Advisory Committee, for information.

CARRIED

- f) Aboriginal Education

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

1. Draft Motion to the BC School Trustees Association: Funding for Trades

Moved/Seconded

THAT the Board approve the submission of the following motion to the BC School Trustees Association for consideration:

THAT BCSTA advocate for the Ministry of Education and the Ministry of Advanced Education to provide funding for all graduated under 19 students that will allow them to complete the trades program in which they enrolled prior to graduation.

CARRIED

2. Draft Motion to the BC School Trustees Association: Provincial Funding to Improve Access to Educational Programming in Correctional Facilities

Moved/Seconded

THAT the Board approve the submission of the following motion to the BC School Trustees Association for consideration:

THAT BCSTA request that the provincial government allocate special purpose funding to school districts to provide year-round educational services in provincial correctional facilities based on the level of service required in each community.

CARRIED

I. TRUSTEE REPORTS

BC School Trustees Association

The Chairperson reported that Trustee Shaw was elected as the BCSTA branch representative on the Professional Learning Committee at the recent branch meeting.

The Chairperson further reported that Trustee Trudeau will be attending the upcoming Provincial Council meeting and Indigenous Education Committee meeting.

Student Voice

Trustee Sullivan reported that perseverance was the theme of the recent meeting.

District Parent Advisory Council

The Chairperson reported that the last meeting focused on the grade 8 registration process.

Maple Ridge-Pitt Meadows Arts Council

Trustee Sullivan reported that the after-school programs are well attended.

City of Maple Ridge Transportation Advisory

Trustee Shaw reported that the committee discussed the Active Transportation for Schools initiative where students will be encouraged to walk or bike to school.

Youth Planning Table

Trustee Murray reported that there is continued discussion with the City and the Province on the establishment of a youth safe house.

Ridge Meadows Overdose Community Action Table (CAT)

Trustee Sullivan reported that the 2020 homeless count will take place in March in the community. A new social media coordinator has been hired and the Ridge Meadows Hospital Compassion Campaign has further sessions planned for February.

English Language Learners

Trustee Yamamoto reported that the funding model review was discussed at the last meeting.

Good News Items

Trustee Sullivan spoke to the Trauma and Mental Health Townhall, the elders dinner, primary French film festival and schools visits; Trustee Trudeau spoke about her excitement at the involvement of the metis community with the school district and her attendance at a grade 6 basketball game; Trustee Shaw also spoke to the school visits, the French film festival and the Trauma and Mental Health Townhall; Trustee Yamamoto spoke to the school tours and commented on a newcomers writing program available in the community; Trustee Murray

spoke to the BCSTA Fraser Valley Branch meeting hosted by the school district, a recent meeting of the Salvation Army and the Ministry of Education announcement regarding the implementation of recommendations in the Funding Model Review Report; Trustee Carreras attended the City of Pitt Meadows Art Gallery opening reception for its current exhibit featuring works of art from Pitt Meadows Secondary and Edith McDermott Elementary School students and spoke to her attendance at the Chamber Awards.

L. QUESTION PERIOD

Questions were posed on the following:

- Vancouver Sun article regarding compensation
- Threat and Violence reports

M. OTHER BUSINESS

N. ADJOURNMENT

Moved/Seconded

THAT the Board adjourn the meeting.

CARRIED

The Public Board meeting adjourned at 7:53 p.m.

Korleen Carreras, Chairperson

Flavia Coughlan, Secretary Treasurer

To: **Board of Education**

From: Budget Committee of the Whole

Re: **2019/20 AMENDED ANNUAL BUDGET AND
SECOND QUARTER FINANCIAL UPDATE**

Date: February 26, 2020
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

At the recommendation of the Budget Committee of the Whole the attached Amended Annual Budget Bylaw for 2019/20 (Attachment A) is presented to the Board for approval.

In May 2019, the Board approved the 2019/20 Preliminary Annual Budget. The Preliminary Budget was based on preliminary estimates of enrolment, funding and other revenue and expenditure factors.

The 2019/20 Amended Annual Budget has been prepared in accordance with Public Sector Accounting Standards and includes budgets for the operating fund, special purpose funds and the capital fund. Also attached are the Second Quarter financial statements. (Attachment B)

This report provides an analysis of changes to revenue and expenditure estimates included in the 2019/20 Amended Annual Budget. The updated revenue and expenditure estimates include Board approved budget changes to date, revenue and expenditure changes resulting from changes to enrolment, revenue changes announced by the Ministry of Education in December 2019, proposed additional one-time budget allocations and other revenue and expenditure known changes.

Major Operating Budget Changes

The following table summarizes the changes between the proposed 2019/20 Amended Annual Operating Budget and the 2019/20 Preliminary Annual Operating Budget (see Schedule 2).

2019/20 Operating Budget			
(\$ millions)			
	Preliminary Budget	Amended Budget	Change
Revenue	153.21	155.32	2.11
Expense	(153.01)	(156.96)	(3.95)
Capital Assets Purchased	(1.32)	(2.56)	(1.24)
Transfer to Local Capital	-	(0.18)	(0.18)
Budgeted Prior Year Surplus	1.12	4.38	3.26
	\$ -	\$ -	\$ -

Revenue Changes (\$2.11 million increase)

Operating Grant

Based on the interim operating grants announcement, it is estimated that our school district will receive \$139.25 million of operating grant funding for 2019/20. The recalculated funding allocation for the Board of Education of School District No. 42 is \$1.42 million greater than the funding estimates in the 2019/20 Preliminary Budget.

The salary differential funding for the Maple Ridge-Pitt Meadows School District has increased due to a higher than anticipated average educator salary variance from the provincial average educator salary (from -\$159 to -\$12 per educator). At September 30, 2019, the average educator salary in our school district was \$77,741 and the provincial average educator salary was \$77,753.

The enrolment driven differences between the two estimates are provided in the following table:

Student enrolment type	2019/20 Preliminary Operating Grant		2019/20 Interim Operating Grant		Variance	
	Enrolment	Funding	Enrolment	Funding	Enrolment	Funding
Standard schools	14,572.125	108,824,630	14,534.438	108,543,179	(37.688)	-281,451
Continuing education	8.375	62,545	8.875	66,279	0.500	3,734
Alternate schools	205.000	1,530,940	245.000	1,829,660	40.000	298,720
Distributed learning	18.875	115,138	27.313	166,606	8.438	51,468
Home schooling	1.000	250	2.000	500	1.000	250
Course challenges	56.000	13,048	46.000	10,718	(10.000)	-2,330
<i>Total school aged enrolment</i>	<i>14,861.375</i>	<i>110,546,551</i>	<i>14,863.625</i>	<i>110,616,942</i>	<i>2.250</i>	<i>70,391</i>
ELL	725.000	1,083,875	739.000	1,104,805	14.000	20,930
Aboriginal education	1,289.000	1,869,050	1,302.000	1,887,900	13.000	18,850
Special Needs						
Level 1	17.000	720,800	15.000	636,000	(2.000)	-84,800
Level 2	700.000	14,140,000	739.000	14,927,800	39.000	787,800
Level 3	240.000	2,460,000	281.000	2,880,250	41.000	420,250
Adult education	24.250	115,745	29.750	141,997	5.500	26,252
Summer learning grade 1-7	650.000	139,750	728.000	156,520	78.000	16,770
Summer learning grade 8-9	230.000	49,450	140.000	30,100	(90.000)	-19,350
Summer learning grade 10-12	450.000	193,500	517.000	222,310	67.000	28,810
Supplemental funding		69,262		81,062	0.000	11,800
TOTAL ENROLMENT CHANGES						1,297,703

Other Revenue Changes

On February 7, 2020 the Ministry of Education announced the Support Staff Labour Settlement Grant to assist districts in offsetting the additional cost associated with implementing negotiated support staff collective agreements. School District No. 42 will receive \$543,400 and this additional grant has been included in the 2019/20 amended annual budget bylaw.

An additional \$0.05 million was received from the Ministry of Education to fund the enhanced extended health benefits for CUPE staff. It is also anticipated that an additional \$0.09 million will be received in Graduated Adult course funding.

Provincial Grants Other are estimated to increase by \$0.09 million due to changes in enrolment and additional Industry Trades Authority grants.

Tuition revenue is estimated to decrease by \$0.16 million. This is due to lower than projected secondary enrolment in the International Education regular program (\$0.22 million) and lower than projected International Education cultural programs (\$0.16 million) offset by increased International Education application fees (\$0.09 million) and 3 new out of province students (\$0.13 million).

Rentals and leases revenue is projected to increase \$0.09 million due to additional community and movie rentals (\$0.05 million) and additional lease revenue (\$0.04 million).

Investment income is expected to decrease by \$0.04 million due to lower available cash balances for investment.

Expense Changes (\$3.95 million increase)

Salaries and Benefits Changes (\$2.45 million increase)

The changes in salaries and benefits are primarily due to increased staffing levels related to changes in enrolment. The following table details the changes in salaries and benefits.

Salaries and Benefits Changes	
(\$millions)	
Staffing changes:	
Additional 5.934 FTE teachers	0.06
Additional 0.003 FTE vice principal	-
Additional 40.925 FTE education assistants	1.59
Additional 4.814 FTE support staff	0.06
Additional 2.208 FTE other professionals	0.21
Other ongoing salary and benefit changes:	
Increased teacher medical leaves	0.13
Schools' TTOC allocation due to increased enrolment	0.02
Departmental reallocations to staffing banks	0.01
Other salary changes	0.02
CUPE 2% general wage increase	0.66
Benefit plan rate changes (TPP, WCB and mix of plans purchased)	(0.16)
Other one-time adjustments:	
Exempt staff salaries savings	(0.15)
Use of appropriated surplus for salaries and benefits	0.10
Long service leave savings	(0.09)
Decreased certificated support average salary	(0.01)
Total Salary and Benefit Changes	\$ 2.45

The preliminary budget included a 0.75 FTE career planning assistant (CPA) position for aboriginal students. In this budget this position is replaced by a 0.40 FTE teacher position to support career planning and transitions for students with ancestry. This change recognizes the value of linking the career education curriculum and preparation of a meaningful graduation capstone as necessary to support transition to life after high school.

Staffing full time equivalent changes are summarized in the following table:

	Preliminary Budget	Ongoing Change	One-Time Change	Amended Budget
Teachers	846.951	0.570	5.364	852.885
Principals/VPs	61.135	0.003		61.138
Other Professionals	39.300		2.208	41.508
Education Assistants	397.753	25.248	15.677	438.678
Support Staff	325.737	(0.282)	5.096	330.551
Trustees	7.000			7.000
	1,677.876	25.539	28.345	1,731.760

Teachers – An ongoing increase of 0.570 FTE was made to support increased enrolment. One-time increases include allocations from instructional banks (4.97 FTE), the emergent expenditure fund (0.52 FTE) to support schools and professional growth planning and a 0.60 FTE increase to support the International and English Language Learner programs offset by a decrease of 0.722 FTE due to decreased International student enrolment.

Principals / Vice Principals – A small increase (0.003 FTE) is required to support increased summer learning enrolment.

Other Professionals – An additional 1.50 FTE was approved by the board to support succession planning and 0.708 FTE was allocated from the emergent expenditure fund to support the Health and Safety department.

Educations Assistants – An ongoing increase of 25.248 FTE is required to support the significant increase in students with special needs. One-time allocations have been made to extend kindergarten transition support (2.354 FTE), to support system needs (10.038 FTE), and to support out of province students (2.285 FTE). A career planning assistant was funded on a one-time basis from grant funding (1.0 FTE).

Support Staff – The ongoing reduction (0.282 FTE) was required due to changes in summer school enrollment. One-time increases include allocations from the emergent expenditure fund for clerical support (1.319 FTE), from the instructional bank to support lunch break coverage (2.685 FTE) and a board approved increase to support the Information Technology department (1.0 FTE).

Services, Supplies and Other Expenditure Changes (\$1.5 million increase)

The increases in services and supply budgets are principally owed to Board approved one-time funding from restricted operating surplus for 2018/19 for specific expenditures in 2019/20 (\$4.38 million). In most cases these expenditures were planned to be incurred in 2018/19, however for various reasons, the timing of the expenditures was extended into 2019/20.

A summary of changes to services and supplies budgets is provided in the following table.

Expense Changes 2019/20 (\$ millions)	
Funds for specific expenditures carried forward from 2018/19	
Targeted funding - Aboriginal education	\$ 0.06
School budget balances	0.55
Personal professional development	0.22
Financial provisions	0.10
Funds required to complete projects in progress	0.58
Purchase order commitments	0.23
Operating contingency	0.36
Enrolment driven expenditures	
International Education	(0.05)
Trades Programs	0.07
Targeted funding - Aboriginal education	0.02
Ongoing adjustments	
International Education supplies	(0.32)
Water and sewer rate increases	0.05
Other	(0.01)
One-time adjustments	
School budget reallocations	(0.19)
Departmental budget reallocations	(0.17)
	\$1.50

Capital Assets Purchased Changes (\$1.24 million increase)

Budgets for purchases of capital assets were increased by \$1.24 million to reflect additional reallocations from other expense categories as spending plans are finalized for schools and departments. The below table summarizes the changes in capital assets purchased:

Capital Assets Purchased Changes 2019/20	
(\$ millions)	
Funds for specific expenditures carried forward from 2018/19	
New classrooms setup	\$ 0.46
Purchase order commitments	0.28
Furniture, equipment and software	0.08
School and departmental budget reallocations	0.42
	\$1.24

Estimated Appropriated Operating Surplus

School District No. 42 has historically ended the fiscal year with an appropriated surplus. For June 30, 2020, based on historical expenditure patterns and current Board policy for school rollovers and Ministry of Education policies for targeted funding, it is estimated that the appropriated surplus will be approximately \$1 million.

Estimated Available Operating Surplus

The Maple Ridge – Pitt Meadows school district is projecting a net operating surplus of \$0.18 million for the 2019/20 amended operating budget. It is proposed that all available surplus be transferred to Local Capital to assist with funding the additional classroom spaces required to accommodate the estimated increase in elementary enrolment for the upcoming year, and the purchase, relocation and refurbishment of portable classrooms.

Special Purpose Funds Amended Annual Budget

Special Purpose Funds include funds received from the Ministry of Education or other sources that have been designated for specific purposes. Major Special Purpose Funds include the Classroom Enhancement Fund, School Generated Funds, Annual Facilities Grant, Youth Education Support Fund and Community Link.

The following table summarizes the changes between the proposed 2019/20 Amended Annual Special Purpose Funds Budget and the 2019/20 Preliminary Annual Special Purpose Funds Budget. Additional information regarding Special Purpose Funds can be found in **Schedule 3 and 3A** in the attached budget document.

2019/20 Special Purpose Funds Budget			
(\$ Millions)			
	Preliminary Budget	Amended Budget	Change
Revenue	16.46	21.27	4.81
Expenses	(16.01)	(20.70)	(4.69)
Capital Assets Purchased	(0.45)	(0.57)	(0.12)
	\$ 0.00	0.00	\$ 0.00

The amended budget reflects the Classroom Enhancement Fund (CEF) allocation received from the Ministry of Education based on fall 2019 submissions from school districts. School District No. 42 received an allocation of \$12.03 million to fund 101.1 FTE teachers (\$9.85 million), overhead costs (\$0.82 million) and potential remedy costs (\$1.36 million). The school district is required to record and report the actual cost of CEF teachers and the amount allocated may be reduced to reflect the actual cost of CEF teachers for 2019/20.

The Amended Annual Budget considers the year end rollovers which account for the majority of the variances in the Special Purpose Funds. The Amended Annual Budget is forecasting a Deferred Revenue balance of \$1.45 million at the end of 2019/20.

Tangible Capital Assets, Capital Revenue and Expense

The acquisition of tangible capital assets is summarized in **Statement 4**.

The tangible capital assets purchased amount of \$3.13 million reflects the projected total tangible capital assets purchased from operating (\$2.56 million) and special purpose funds (\$0.57 million).

The acquisition of tangible capital assets from local capital of \$3.22 million represents estimated spending for board approved uses of local capital. The major projects expected to be undertaken in 2019/20 are the energy management plan, new classrooms setup, and completion of the cəsqənelə elementary project.

The acquisition of tangible capital assets from deferred capital revenue of \$24.58 million represents estimated spending for provincially funded capital projects. The major projects in this category are detailed in the following table:

CAPITAL PROJECTS IN PROGRESS (\$ millions)		
MCDF Funded Childcare (7 schools)	\$	1.81
MCDF Funded cəsqənelə Childcare		0.11
ITA - Equipment Grant		0.03
City Funded cəsqənelə Field		0.14
cəsqənelə Elementary		7.67
Additional Education Space (Arthur Peake Centre)		0.30
Eric Langton - Seismic and Addition		0.12
Highland Park Playground		0.11
Pitt Meadows Secondary - Seismic and Renovation		0.17
Boiler Upgrades (Harry Hooe & Riverside)		0.56
Minor Capital Projects Annual Facilities Grant		2.40
Site Acquisition Albion (Bylaw & Land Capital)		11.16
Total from Deferred Capital Revenue	\$	24.58

The Capital Revenue and Expense amended budget (Schedule 4) includes changes to amortization of deferred capital revenue and amortization of tangible assets that reflect current increased projections for tangible capital assets purchased in 2019/20. The changes to local capital revenue and expenditure are also included in Schedule 4. Only the 2019/20 estimated spending is included in Schedule 4 of the amended budget.

The board approved uses of local capital are detailed in the following table.

Contingency Reserve

The Board of Education is responsible for ensuring the district is protected financially from extraordinary circumstances that would negatively impact school district operations and the education of students. To discharge this responsibility, the board has established a contingency reserve from available operating surplus, which will be used to mitigate any negative impact such circumstances might cause.

By board policy a contingency reserve of at least 1% of operating expenditures and not exceeding 3% of operating expenditures shall be maintained (\$1.54 million to \$4.63 million). The current balance of \$4.12 million (\$3.76 local capital and \$0.36 operating) equates to 2.67% of operating expenditures.

Local Capital and Contingency Reserve At December 31, 2019 (\$ millions)					
	2019/20 Preliminary Budget	2019/20 Amended Budget	2019/20 Received to Date	2019/20 Spending to Date	Balance at Dec 31 2019
Board Approved Uses of Local Capital					
Staff computers refresh	0.01	0.00			0.00
Emergency preparedness	0.09	0.09			0.09
Energy management plan	1.41	1.37	0.16	0.37	1.16
Elementary	1.16	1.11		0.32	0.79
Facilities succession planning	0.03	0.03			0.03
New classrooms setup	1.47	0.85		0.44	0.41
MRSS Annex reconfiguration	0.47	0.35		0.06	0.29
Parent portal upgrades	0.07	0.07			0.07
	4.71	3.87	0.16	1.19	2.84
Contingency reserve for local capital	2.62	2.40			2.40
District portion of proceeds on disposal of land		1.36			1.36
Total local capital fund	\$ 7.33	\$ 7.63			\$ 6.60

Existing school district budgets are not sufficient to support the procurement or timely replacement of school district assets. The budget required to complete the building maintenance projects identified through facility condition assessments far exceeds the annual facilities grant and the capital funding for building enhancement projects received by School District No. 42. This means that the deferred maintenance for school district facilities continues to grow and the facility condition index for school district facilities continues to deteriorate.

Major equipment failures must be covered from the contingency reserve. These include, but are not limited to, the following: building envelope remediation, roof repairs or replacement, boiler replacements, server replacements, shop equipment replacements. In addition, the board is responsible for any cost overruns incurred on Ministry of Education funded capital projects and this is the only fund available to cover such costs.

The Ministry of Education does not fund the acquisition of portable classrooms required to meet increased enrolment in our schools. The contingency reserve must be used to fund any temporary space needs identified for future years.

Risks to Projections

Revenue

The provincial operating grant included in these estimates may not be the same as the operating grant distributed by the Ministry of Education for 2019/20. The main factors that create variances of provincial funding are actual funded enrolment as at February and May 2020, and other provincial funding announcements made during the remainder of 2019/20.

In February 2020, the 1701 enrolment count for Continuing Education, Distributed Learning and Students with Special Needs is underway. It is anticipated that enrolment for Students with Special Needs will increase significantly from the projections submitted in February 2019 and this will translate into additional revenue and expenses to support additional student needs.

In February 2020 the Ministry of Education conducted a compliance audit of Continuing Education enrolment. This audit will result in a reduction of funding; however, the amount of this reduction is unknown at this time.

Expense

The salaries and benefits estimates are based on estimated average salaries for teachers, specific salaries for other employee groups, and known benefit rate changes. Variances in average teacher salaries will impact these estimates.

These estimates include modest provisions for management and exempt wage increases; any provincially approved changes to management compensation beyond these modest estimated increases would have to be funded from existing budgets. Also, actual substitute costs may vary significantly from the costs estimated based on historical trends.

The utilities budgets have been reduced to reflect the estimated savings associated with the implementation of the Energy Management Plan. Changes in weather patterns, delays in the implementation of the Energy Management Plan, and unexpected utilities cost increases may result in increased utilities costs that would have to be funded from the contingency reserve.

The existing school district budget allocations are not sufficient to support the procurement, maintenance or timely replacement of school district assets. This means that IT hardware is not refreshed on a regular basis, the deferred maintenance for School District No. 42 facilities continues to grow and the facility condition index for school district facilities continues to deteriorate. Any major equipment failures during 2019/20 must be funded from the contingency reserve.

These estimates assume that all costs related to the implementation of the restored MRTA collective agreement language will be fully funded by the Ministry through the Classroom Enhancement Fund.

Capital Projects

Due to their magnitude, capital projects have the potential to significantly impact the financial position of the district. There is no process to assess the risk of the entire capital program; individual project risk assessments must be done on a continuous basis. Project agreements with the Ministry of Education such as the c̓asq̓anel̓ elementary school project contain contingencies to mitigate financial risk. Smaller projects consider contingency requirements when building the overall project budget and are managed internally. Finally, the contingency reserve for local capital of \$3.76 million is available to mitigate risk for capital projects.

Recommendation

- (1) THAT the Board approve the transfer of all available operating surplus for 2019/20, currently estimated at \$184,917, from the operating fund to the local capital fund;**

AND FURTHER:

THAT the Board approve an allocation of \$184,917 in Local Capital to the creation and furnishing of new classroom spaces.

- (2) THAT the Amended Budget Bylaw of the Board for the fiscal year 2019/20 be given three (3) readings at this meeting (vote must be unanimous).**
- (3) THAT the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) 2019/20 Amended Annual Budget Bylaw be:**

Read a first time on the 26th day of February 2020;

Read a second time on the 26th day of February 2020;

Read a third time, passed and adopted on the 26th day of February 2020;

Amended Annual Budget

School District No. 42 (Maple Ridge-Pitt Meadows)

June 30, 2020

School District No. 42 (Maple Ridge-Pitt Meadows)

June 30, 2020

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 42 (MAPLE RIDGE-PITT MEADOWS) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2019/2020 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 42 (Maple Ridge-Pitt Meadows) Amended Annual Budget Bylaw for fiscal year 2019/2020.
3. The attached Statement 2 showing the estimated revenue and expense for the 2019/2020 fiscal year and the total budget bylaw amount of \$193,105,076 for the 2019/2020 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2019/2020.

READ A FIRST TIME THE 26th DAY OF FEBRUARY, 2020;

READ A SECOND TIME THE 26th DAY OF FEBRUARY, 2020;

READ A THIRD TIME, PASSED AND ADOPTED THE 26th DAY OF FEBRUARY, 2020;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 42 (Maple Ridge-Pitt Meadows) Amended Annual Budget Bylaw 2019/2020, adopted by the Board the _____ DAY OF _____, 2020.

Secretary Treasurer

School District No. 42 (Maple Ridge-Pitt Meadows)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	14,885,500	14,874,250
Adult	98,875	93,375
Other	173,125	166,250
Total Ministry Operating Grant Funded FTE's	15,157,500	15,133,875
Revenues	\$	\$
Provincial Grants		
Ministry of Education	163,871,351	160,955,348
Other	331,200	241,000
School Site Acquisition Fees Spent on Sites	5,748,701	
Federal Grants	235,638	235,638
Tuition	9,335,355	9,491,180
Other Revenue	5,900,736	5,501,111
Rentals and Leases	757,569	670,258
Investment Income	808,000	833,050
Amortization of Deferred Capital Revenue	6,025,437	6,430,454
School Site Acquisition Fees		3,545,814
Total Revenue	193,013,987	187,903,853
Expenses		
Instruction	152,801,868	146,378,505
District Administration	6,293,426	5,853,054
Operations and Maintenance	27,016,941	26,619,064
Transportation and Housing	642,547	676,029
Total Expense	186,754,782	179,526,652
Net Revenue (Expense)	6,259,205	8,377,201
Budgeted Allocation (Retirement) of Surplus (Deficit)	4,381,816	1,116,545
Budgeted Surplus (Deficit), for the year	10,641,021	9,493,746
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	10,641,021	9,493,746
Budgeted Surplus (Deficit), for the year	10,641,021	9,493,746

School District No. 42 (Maple Ridge-Pitt Meadows)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	156,957,948	153,009,399
Operating - Tangible Capital Assets Purchased	2,560,852	1,318,609
Special Purpose Funds - Total Expense	19,628,554	16,009,436
Special Purpose Funds - Tangible Capital Assets Purchased	574,192	450,000
Capital Fund - Total Expense	10,168,280	10,507,817
Capital Fund - Tangible Capital Assets Purchased from Local Capital	3,215,250	2,431,158
Total Budget Bylaw Amount	193,105,076	183,726,419

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

School District No. 42 (Maple Ridge-Pitt Meadows)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Surplus (Deficit) for the year	6,259,205	8,377,201
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(3,135,044)	(1,768,609)
From Local Capital	(3,215,250)	(2,431,158)
From Deferred Capital Revenue	(24,580,694)	(17,101,022)
Total Acquisition of Tangible Capital Assets	(30,930,988)	(21,300,789)
Amortization of Tangible Capital Assets	10,168,280	10,507,817
Total Effect of change in Tangible Capital Assets	(20,762,708)	(10,792,972)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(14,503,503)	(2,415,771)

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2020

	Operating Fund	Special Purpose Fund	Capital Fund	2020 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	4,652,841	-	77,443,085	82,095,926
Changes for the year				
Net Revenue (Expense) for the year	(1,636,047)	574,192	7,321,060	6,259,205
Interfund Transfers				
Tangible Capital Assets Purchased	(2,560,852)	(574,192)	3,135,044	-
Local Capital	(184,917)		184,917	-
Net Changes for the year	(4,381,816)	-	10,641,021	6,259,205
Budgeted Accumulated Surplus (Deficit), end of year	271,025	-	88,084,106	88,355,131

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	143,080,037	140,989,226
Other	331,200	241,000
Federal Grants	235,638	235,638
Tuition	9,335,355	9,491,180
Other Revenue	920,902	881,111
Rentals and Leases	757,569	670,258
Investment Income	661,200	703,050
Total Revenue	155,321,901	153,211,463
Expenses		
Instruction	133,458,897	130,586,069
District Administration	6,293,426	5,853,054
Operations and Maintenance	16,569,083	15,894,247
Transportation and Housing	636,542	676,029
Total Expense	156,957,948	153,009,399
Net Revenue (Expense)	(1,636,047)	202,064
Budgeted Prior Year Surplus Appropriation	4,381,816	1,116,545
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(2,560,852)	(1,318,609)
Local Capital	(184,917)	
Total Net Transfers	(2,745,769)	(1,318,609)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	139,248,925	137,827,113
ISC/LEA Recovery	(420,173)	(431,146)
Other Ministry of Education Grants		
Pay Equity	1,874,965	1,874,965
Funding for Graduated Adults	119,325	43,073
Transportation Supplement	185,990	185,990
Carbon Tax Grant	110,055	110,055
Employer Health Tax Grant	1,173,043	1,173,043
Support Staff Benefits Grant	224,907	190,440
FSA Scoring	15,693	15,693
Early Learning Framework	3,907	
Labour Settlement Funding	543,400	
Total Provincial Grants - Ministry of Education	143,080,037	140,989,226
Provincial Grants - Other	331,200	241,000
Federal Grants	235,638	235,638
Tuition		
Summer School Fees	89,550	83,200
Continuing Education	674,410	684,410
International and Out of Province Students	8,571,395	8,723,570
Total Tuition	9,335,355	9,491,180
Other Revenues		
Funding from First Nations	420,173	431,146
Miscellaneous		
Revenue Generation	107,000	105,000
Partnership Program	122,550	109,265
Miscellaneous	139,789	127,200
Transportation	6,500	8,000
Before and After School Programming	124,890	100,500
Total Other Revenue	920,902	881,111
Rentals and Leases	757,569	670,258
Investment Income	661,200	703,050
Total Operating Revenue	155,321,901	153,211,463

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Salaries		
Teachers	68,900,130	68,435,972
Principals and Vice Principals	7,541,948	7,638,962
Educational Assistants	15,498,141	13,915,707
Support Staff	12,337,455	12,017,124
Other Professionals	4,839,168	4,770,587
Substitutes	4,532,689	4,796,723
Total Salaries	113,649,531	111,575,075
Employee Benefits	27,082,150	26,711,619
Total Salaries and Benefits	140,731,681	138,286,694
Services and Supplies		
Services	6,459,754	5,923,610
Student Transportation	684,960	741,749
Professional Development and Travel	1,276,649	900,904
Rentals and Leases	2,000	2,000
Dues and Fees	137,482	136,336
Insurance	617,402	575,886
Supplies	4,522,495	3,966,971
Utilities	2,525,525	2,475,249
Total Services and Supplies	16,226,267	14,722,705
Total Operating Expense	156,957,948	153,009,399

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	52,825,777	420,857	61,829	403,249		2,459,508	56,171,220
1.03 Career Programs	546,254	43,967	445,087			34,758	1,070,066
1.07 Library Services	1,109,318			5,295		48,203	1,162,816
1.08 Counselling	1,629,331					78,203	1,707,534
1.10 Special Education	8,333,766	1,099,103	14,243,136	1,584,530	4,000	1,093,820	26,358,355
1.30 English Language Learning	911,281	29,311				42,794	983,386
1.31 Indigenous Education	505,600	121,940	665,613	47,443		27,255	1,367,851
1.41 School Administration		5,437,484		2,540,317		268,922	8,246,723
1.60 Summer School	352,795	10,754	55,608	32,274		1,135	452,566
1.61 Continuing Education		25,302		93,342	358,609	7,440	484,693
1.62 International and Out of Province Students	2,661,816	217,230		465,981	322,148	129,492	3,796,667
1.64 Other			24,118	36,818	72,789		133,725
Total Function 1	68,875,938	7,405,948	15,495,391	5,209,249	757,546	4,191,530	101,935,602
4 District Administration							
4.11 Educational Administration				48,443	1,175,674	8,747	1,232,864
4.40 School District Governance					344,339	3,600	347,939
4.41 Business Administration		136,000	2,750	555,852	1,365,844	49,557	2,110,003
Total Function 4	-	136,000	2,750	604,295	2,885,857	61,904	3,690,806
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	24,192			237,568	842,878	55,436	1,160,074
5.50 Maintenance Operations				5,857,125	352,887	223,819	6,433,831
5.52 Maintenance of Grounds				429,218			429,218
5.56 Utilities							-
Total Function 5	24,192	-	-	6,523,911	1,195,765	279,255	8,023,123
7 Transportation and Housing							
7.70 Student Transportation							-
Total Function 7	-	-	-	-	-	-	-
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	68,900,130	7,541,948	15,498,141	12,337,455	4,839,168	4,532,689	113,649,531

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	56,171,220	12,679,578	68,850,798	3,343,133	72,193,931	71,231,842
1.03 Career Programs	1,070,066	253,747	1,323,813	585,732	1,909,545	1,830,235
1.07 Library Services	1,162,816	264,551	1,427,367	190,680	1,618,047	1,613,648
1.08 Counselling	1,707,534	387,335	2,094,869	143,305	2,238,174	2,222,124
1.10 Special Education	26,358,355	6,489,130	32,847,485	312,607	33,160,092	31,263,069
1.30 English Language Learning	983,386	223,489	1,206,875	23,781	1,230,656	1,201,588
1.31 Indigenous Education	1,367,851	327,961	1,695,812	259,185	1,954,997	1,862,450
1.41 School Administration	8,246,723	2,178,213	10,424,936	345,360	10,770,296	10,577,356
1.60 Summer School	452,566	70,515	523,081	13,384	536,465	511,282
1.61 Continuing Education	484,693	74,306	558,999	232,536	791,535	787,590
1.62 International and Out of Province Students	3,796,667	861,872	4,658,539	2,086,674	6,745,213	7,210,187
1.64 Other	133,725	33,387	167,112	142,834	309,946	274,698
Total Function 1	101,935,602	23,844,084	125,779,686	7,679,211	133,458,897	130,586,069
4 District Administration						
4.11 Educational Administration	1,232,864	372,924	1,605,788	417,808	2,023,596	1,813,881
4.40 School District Governance	347,939	53,720	401,659	192,250	593,909	514,948
4.41 Business Administration	2,110,003	596,314	2,706,317	969,604	3,675,921	3,524,225
Total Function 4	3,690,806	1,022,958	4,713,764	1,579,662	6,293,426	5,853,054
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,160,074	268,750	1,428,824	1,143,650	2,572,474	2,315,500
5.50 Maintenance Operations	6,433,831	1,837,731	8,271,562	1,952,258	10,223,820	9,922,109
5.52 Maintenance of Grounds	429,218	108,627	537,845	281,736	819,581	753,706
5.56 Utilities	-	-	-	2,953,208	2,953,208	2,902,932
Total Function 5	8,023,123	2,215,108	10,238,231	6,330,852	16,569,083	15,894,247
7 Transportation and Housing						
7.70 Student Transportation	-	-	-	636,542	636,542	676,029
Total Function 7	-	-	-	636,542	636,542	676,029
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	113,649,531	27,082,150	140,731,681	16,226,267	156,957,948	153,009,399

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	15,378,515	11,839,436
Other Revenue	4,824,231	4,620,000
Total Revenue	20,202,746	16,459,436
Expenses		
Instruction	19,342,971	15,792,436
Operations and Maintenance	279,578	217,000
Transportation and Housing	6,005	
Total Expense	19,628,554	16,009,436
Net Revenue (Expense)	574,192	450,000
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(574,192)	(450,000)
Total Net Transfers	(574,192)	(450,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year	254,724	27,897	178,198	1,156,214		30,338	-	17,945	
Add: Restricted Grants									
Provincial Grants - Ministry of Education	517,500	517,202			256,000	51,450	259,946	553,063	815,335
Provincial Grants - Other									
Other			30,000	4,390,000					
	517,500	517,202	30,000	4,390,000	256,000	51,450	259,946	553,063	815,335
Less: Allocated to Revenue	772,224	517,202	30,000	4,514,231	256,000	81,788	259,946	571,008	815,335
Recovered									
Deferred Revenue, end of year	-	27,897	178,198	1,031,983	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	772,224	517,202			256,000	81,788	259,946	571,008	815,335
Other Revenue			30,000	4,514,231					
	772,224	517,202	30,000	4,514,231	256,000	81,788	259,946	571,008	815,335
Expenses									
Salaries									
Teachers						23,913	82,068	32,852	
Principals and Vice Principals								29,065	196,906
Educational Assistants		434,624		24,000	176,880	1,500		333,088	
Support Staff	96,401			15,000					153,930
Other Professionals									63,773
Substitutes				5,000			1,000	18,335	225,355
	96,401	434,624	-	44,000	176,880	25,413	83,068	413,340	639,964
Employee Benefits	21,362	82,578		6,000	60,120	5,300	19,000	103,112	130,897
Services and Supplies	161,815		30,000	4,434,231	19,000	51,075	157,015	54,556	32,474
	279,578	517,202	30,000	4,484,231	256,000	81,788	259,083	571,008	803,335
Net Revenue (Expense) before Interfund Transfers	492,646	-	-	30,000	-	-	863	-	12,000
Interfund Transfers									
Tangible Capital Assets Purchased	(492,646)			(30,000)			(863)		(12,000)
	(492,646)	-	-	(30,000)	-	-	(863)	-	(12,000)
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Youth Education Support Fund	TOTAL
	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		548,854				167,142	2,381,312
Add: Restricted Grants							
Provincial Grants - Ministry of Education	10,146,491	1,920,016	6,005	26,500	6,000		15,075,508
Provincial Grants - Other						200,000	200,000
Other							4,420,000
	10,146,491	1,920,016	6,005	26,500	6,000	200,000	19,695,508
Less: Allocated to Revenue	10,146,491	1,920,016	6,005	26,500	6,000	280,000	20,202,746
Recovered		548,854					548,854
Deferred Revenue, end of year	-	-	-	-	-	87,142	1,325,220
Revenues							
Provincial Grants - Ministry of Education	10,146,491	1,920,016	6,005	26,500	6,000		15,378,515
Other Revenue						280,000	4,824,231
	10,146,491	1,920,016	6,005	26,500	6,000	280,000	20,202,746
Expenses							
Salaries							
Teachers	8,241,143	489,161		750			8,869,887
Principals and Vice Principals							225,971
Educational Assistants					1,200		971,292
Support Staff							265,331
Other Professionals							63,773
Substitutes		1,070,013		4,500	1,600		1,325,803
	8,241,143	1,559,174	-	5,250	2,800	-	11,722,057
Employee Benefits	1,905,348	288,438		1,375	700		2,624,230
Services and Supplies		33,721	6,005	19,875	2,500	280,000	5,282,267
	10,146,491	1,881,333	6,005	26,500	6,000	280,000	19,628,554
Net Revenue (Expense) before Interfund Transfers	-	38,683	-	-	-	-	574,192
Interfund Transfers							
Tangible Capital Assets Purchased		(38,683)					(574,192)
	-	(38,683)	-	-	-	-	(574,192)
Net Revenue (Expense)	-	-	-	-	-	-	-

School District No. 42 (Maple Ridge-Pitt Meadows)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget			2020
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	Annual Budget
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education	5,412,799		5,412,799	8,126,686
School Site Acquisition Fees Spent on Sites	5,748,701		5,748,701	
Other Revenue		155,603	155,603	
Investment Income		146,800	146,800	130,000
Amortization of Deferred Capital Revenue	6,025,437		6,025,437	6,430,454
School Site Acquisition Fees			-	3,545,814
Total Revenue	17,186,937	302,403	17,489,340	18,232,954
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	10,168,280		10,168,280	10,507,817
Total Expense	10,168,280	-	10,168,280	10,507,817
Net Revenue (Expense)	7,018,657	302,403	7,321,060	7,725,137
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	3,135,044		3,135,044	1,768,609
Local Capital		184,917	184,917	
Total Net Transfers	3,135,044	184,917	3,319,961	1,768,609
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	2,861,784	(2,861,784)	-	
Tangible Capital Assets WIP Purchased from Local Capital	353,466	(353,466)	-	
Total Other Adjustments to Fund Balances	3,215,250	(3,215,250)	-	
Budgeted Surplus (Deficit), for the year	13,368,951	(2,727,930)	10,641,021	9,493,746

School District No. 42 (Maple Ridge-Pitt Meadows)
Estimated Operating Financial Results As At December 31, 2019

	2019/20 Preliminary Budget	Actual to Dec 31, 2019	2019/20 Amended Budget	Change to Budget
Operating Revenue by Source				
Grants				
Operating Provincial Grants - Ministry of Education	137,827,113	56,375,781	139,248,925	1,421,812
Local Education Agreement Recovery	(431,146)	(176,343)	(420,173)	10,973
Operating Other Ministry of Education Grants	3,593,259	850,840	4,251,285	658,026
Provincial Grants - Other	241,000	54,450	331,200	90,200
Federal Grants	235,638	108,558	235,638	0
Total Grants	141,465,864	57,213,286	143,646,875	2,181,011
Tuition	9,491,180	4,618,227	9,335,355	-155,825
Other Revenue	449,965	246,309	500,729	50,764
Local Education Agreement - Direct Funding from First Nations	431,146	206,776	420,173	-10,973
Rentals & Leases	670,258	336,536	757,569	87,311
Investment Income	703,050	581,780	661,200	-41,850
Total Other Revenue	11,745,599	5,989,628	11,675,026	-70,573
Total Operating Revenue	153,211,463	63,202,914	155,321,901	2,110,438
Operating Expense by Type				
Salaries				
Teachers	68,435,972	27,631,025	68,900,130	464,158
Principals and Vice Principals	7,638,962	3,823,587	7,541,948	(97,014)
Education Assistants	13,915,707	6,641,687	15,498,141	1,582,434
Support Staff	12,017,124	5,801,373	12,337,455	320,331
Other Professionals	4,770,587	2,110,642	4,839,168	68,581
Substitutes	4,796,723	2,023,495	4,532,689	(264,034)
Total Salaries	111,575,075	48,031,809	113,649,531	2,074,456
Employee Benefits	26,711,619	10,702,119	27,082,150	370,531
Total Salaries and Benefits	138,286,694	58,733,928	140,731,681	2,444,987
Services and Supplies				
Services	5,923,610	2,873,681	6,459,754	536,144
Student Transportation	741,749	234,910	684,960	(56,789)
Professional Development	900,904	477,763	1,276,649	375,745
Rentals and Leases	2,000	366	2,000	-
Dues and Fees	136,336	93,907	137,482	1,146
Insurance	575,886	435,460	617,402	41,516
Supplies	3,966,971	1,576,044	4,522,495	555,524
Utilities	2,475,249	729,644	2,525,525	50,276
Total Services and Supplies	14,722,705	6,421,777	16,226,267	1,503,562
Total Operating Expenses	153,009,399	65,155,705	156,957,948	3,948,549
Interfund & Local Capital				
Capital Assets Purchased	1,318,609	922,035	2,560,852	1,242,243
Transfer from Local Capital		184,917	184,917	184,917
Total Interfund and Local Capital	1,318,609	1,106,952	2,745,769	1,427,160
Total Expenses	154,328,008	66,262,657	159,703,717	5,375,709
Appropriated Surplus				
Use of Prior Year Surplus or Reserves	1,116,545	4,021,816	4,021,816	2,905,271
Contingency Reserve for Operating		360,000	360,000	360,000
Projected Operating Surplus/(Deficit)	\$ -	\$ 1,322,073	\$ -	\$ -

School District No. 42 (Maple Ridge-Pitt Meadows)
Special Purpose Funds
As At December 31, 2019

	ANNUAL FACILITIES GRANT	LEARNING IMPROVEMENT FUND	SCHOLARSHIPS AND BURSARIES	SCHOOL GENERATED FUNDS	STRONG START	READY, SET, LEARN	OLEP	COMMUNITY LINK	CLASSROOM ENHANCEMENT FUND-OVERHEAD	CLASSROOM ENHANCEMENT FUND-STAFFING	CLASSROOM ENHANCEMENT FUND-REMEDIES	YOUTH EDUCATION SUPPORT FUND	TOTAL
Deferred Revenue, beginning of year	254,724	27,897	178,198	1,156,214	-	30,338	-	17,945	-	-	548,854	167,142	2,381,312
Add: Restricted Grants													
Provincial Grants - Ministry of Education	517,500	206,881			179,200	-	190,427	221,225	344,598	3,971,009	172,407		5,803,247
Provincial Grants - MOE Recoveries													
Other			14,744	2,162,853								77,003	2,254,599
Investment Income													-
	517,500	206,881	14,744	2,162,853	179,200	-	190,427	221,225	344,598	3,971,009	172,407	77,003	8,057,847
Less: Allocated to Revenue	220,330	203,965	-	1,534,418	122,682	29,584	75,957	221,346	344,598	3,971,009	721,261	137,719	7,582,869
Deferred Revenue, end of year	551,894	30,813	192,942	1,784,649	56,518	754	114,470	17,824	-	-	-	106,426	2,856,290
Revenues													
Provincial Grants - Ministry of Education	220,330	203,965			122,682	29,584	75,957	221,346	344,598	3,971,009	721,261		5,910,732
Other				1,534,418								137,719	1,672,137
Investment Income													-
	220,330	203,965	-	1,534,418	122,682	29,584	75,957	221,346	344,598	3,971,009	721,261	137,719	7,582,869
Expenses													
Salaries													
Teachers						6,654	32,838	8,380		3,286,131	165,968		3,499,971
Principals and Vice Principals								14,920	94,597				109,517
Educational Assistants	-	168,246		7,744	83,486	991		135,333					395,800
Support Staff	55,463			6,838	2,895				64,330				129,526
Other Professionals									42,099				42,099
Substitutes	-			1,315	1,324		277		69,052	58	388,730		460,756
	55,463	168,246	-	15,897	87,705	7,645	33,115	158,633	270,078	3,286,189	554,698	-	4,637,669
Employee Benefits	12,292	35,719		2,613	28,844	1,368	6,687	41,273	47,601	684,820	102,209		963,426
Services and Supplies	93,409		-	1,502,090	5,738	20,571	35,292	21,440	18,097		27,511	85,357	1,809,505
	161,164	203,965	-	1,520,600	122,287	29,584	75,094	221,346	335,776	3,971,009	684,418	85,357	7,410,600
Net Revenue (Expense) before Interfund Transfers	59,166	-	-	13,818	395	-	863	-	8,822	-	36,843	52,362	172,269
Interfund Transfers													
Tangible Capital Assets Purchased	(59,166)			(13,818)	(395)		(863)		(8,822)		(36,843)	(52,362)	(172,269)
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-	-	-	-	-

School District No. 42 (Maple Ridge-Pitt Meadows)
Schedule of Capital Operations
As At December 31, 2019

	2020 Budget	2020 Actual		
		Invested in Tangible Capital Assets	Local Capital	Fund Balance
Revenues				
Provincial Grants				
Ministry of Education	5,412,799	4,251,199		4,251,199
School Site Acquisition Fees Spent on Sites	5,748,701			
Other Revenue	155,603		155,603	155,603
Investment Income	146,800			
Amortization of Deferred Capital Revenue	6,025,437	2,983,246		2,983,246
Total Revenue	17,489,340	7,234,445	155,603	7,390,048
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	10,168,280	4,973,220		4,973,220
Total Expense	10,168,280	4,973,220		4,973,220
Capital Surplus (Deficit) for the year	7,321,060	2,261,225	155,603	2,416,827
Net Transfers (to) from other funds				
Tangible Capital Assets purchased	3,135,044	1,094,302		1,094,302
Local Capital	184,917		184,917	184,917
Total Net Transfers	3,319,961	1,094,302	184,917	1,279,219
Other Adjustments to Fund Balances				
Tangible Capital Assets purchased from Local Capital		403,314	(403,314)	-
Tangible Capital Assets WIP purchased from Local Capital		790,213	(790,213)	-
Total Other Adjustments to Fund Balances		1,193,527	(1,193,527)	-
Total Capital Surplus (Deficit) for the period	<u>10,641,021</u>	4,549,054	(853,008)	3,696,047
Capital Surplus (Deficit), beginning of year		69,995,862	7,447,223	77,443,085
Capital Surplus (Deficit), end of period		<u>74,544,916</u>	<u>6,594,215</u>	<u>81,139,132</u>



ITEM 4

To: **Board of Education**

From: Superintendent
Sylvia Russell

Re: **SUPERINTENDENT'S UPDATE**

Date: February 26, 2020
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the Superintendent's Verbal Update, for information.

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan
Assistant Secretary Treasurer
Monica Schulte

Re: **ENROLMENT PROJECTIONS**

Date: February 26, 2020
(Public Board Meeting)

Information

BACKGROUND/RATIONALE:

Every year, the Ministry of Education requests that school districts provide a three-year enrolment projection for the purposes of projecting operating grant requirements. The Enrolment Projections Committee has prepared and will submit to the Ministry the attached enrolment projections for the years 2020/21, 2021/22 and 2022/23 (Attachment A).

The three-year headcount enrolment projections for students enrolled in regular K-12 schools were prepared using the following data:

- enrolment projections from the Baragar system;
- five year average (grade-to-grade) transition rates; and
- local knowledge of recent and historical enrolment trends.

The enrolment estimates include an adjustment for grades 10 to 12 where we estimated that the student full time equivalent (FTE) enrolment will exceed the estimated student headcount enrolment at the same rate as realized in 2019/20. The funding unit for grades 10 to 12 is full time equivalent student enrolment defined as a student enrolled in eight courses.

For 2020/21 it is estimated that the regular school age full time equivalent (FTE) student enrolment will increase by 210.56 FTE (from 14,534.4375 FTE in 2019/20 to 14,745 FTE in 2020/21). Enrolment in alternate schools is anticipated to decrease by 5.87 FTE while Summer Learning, Continuing Education and Distributed Learning are anticipated to remain the same.

For students with special needs, no change is projected for Level 1, an additional 61 students are projected for Level 2 and an additional 9 students are projected for Level 3. English Language Learners enrolment is projected to increase by 66 students and Non-Graduated Adults enrolment is anticipated to decrease by 2 FTE. Enrolment for Indigenous Learners is anticipated to remain the same.

While February and May enrolment counts are difficult to predict at this time, a small change from the most recent comparative count is anticipated for Continuing Education (2.625 FTE decrease) and Distributed Learning (1.875 FTE decrease) enrolment.

For 2021/22 an enrolment increase of 355 FTE school age regular student FTE is projected. A further increase of 273 FTE school age regular student FTE is projected for 2022/23.

Not included in the attached submissions are the projections for Graduated Adults enrolment which is estimated to decline by 4 FTE in 2020/21 and remain unchanged over the next two years. Also, International Education enrolment estimates are not included in the submission, these are projected to be 521 FTE for 2020/21, 509 FTE for 2021/22 and 500 FTE for 2022/23.

These enrolment projections will form the base for the Ministry of Education estimated Operating Grants for 2020/21 which will be announced no later than March 15, 2020. Also, staff will be using these projections in the building of the 2020/21 Preliminary Operating Budget.

RECOMMENDATION:

THAT the Board receive the Secretary Treasurer's report on Enrolment Projections for information.

Attachment

Data Collection of Estimated Enrolments for 2020/21, 2021/22 and 2022/23

Version 1 - Revised 30/12/19

Step 1: Enter your school district number here: **42** **Maple Ridge-Pitt Meadows**
Ministry of Education enrolment trend estimates are automatically filled once a school district number is entered above.

Step 2: Enter your district's enrolment estimates in the shaded cells of the District column for each of the three years displayed.

	2019/20 Interim Base	Estimated Enrolment						Notes
		2020/21		2021/22		2022/23		
		District	Ministry*	District	Ministry*	District	Ministry*	
July Enrolment Count								
Summer Learning: Grades 1-7 Headcount Enrolment	728	728	728	728	728	728	728	
Summer Learning: Grades 8-9 Course Enrolment	140	140	140	140	140	140	140	
Summer Learning: Grades 10-12 Course Enrolment	517	517	517	517	517	517	517	
Grade 8 & 9 Cross-Enrolment Courses	0	0	0	0	0	0	0	
September Enrolment Count - School-Age Basic Allocation								
K-12 Standard (Regular) Schools FTE (School-Age)	14,534.4375	14,745.0000	14,824.5860	15,100.0000	15,035.6940	15,373.0000	15,276.8174	
Continuing Education FTE (School-Age)	8.8750	8.8750	8.8750	8.8750	8.8750	8.8750	8.8750	
Alternate Schools FTE (School-Age)	245.0000	240.0000	245.0000	240.0000	245.0000	240.0000	245.0000	
Distributed Learning FTE (School-Age)	27.3125	27.3125	27.3125	27.3125	27.3125	27.3125	27.3125	
Total Estimated School-Age Enrolment	14,815.6250	15,021.1875	15,105.7735	15,376.1875	15,316.8815	15,649.1875	15,558.0049	
Change from Previous Year		205.5625	290.1485	355.0000	211.1080	273.0000	241.1234	
September Enrolment Count - Unique Student Needs								
Level 1 Special Needs FTE	15	15	15	15	15	15	15	
Level 2 Special Needs FTE	739	800	800	820	867	840	939	
Level 3 Special Needs FTE	281	290	307	300	335	310	366	
English Language Learning FTE	739	805	901	833	1,098	860	1,338	
Indigenous Education FTE	1,302	1,302	1,332	1,328	1,363	1,341	1,395	
Adult Education FTE (Non-Graduates only)	29.7500	27.7500	29.7500	27.7500	29.7500	27.7500	29.7500	Do not include Graduated Adult enrolment
February Enrolment Count - Continuing Education, Distributed Learning, Special Needs Growth and Newcomer Refugees								
Continuing Education FTE - School-Age	2.1250	2.1250	2.1250	2.1250	2.1250	2.1250	2.1250	Include only new post-September enrolment activity
Continuing Education FTE - Non-Graduate Adults	26.6250	24.0000	26.6250	24.0000	26.6250	24.0000	26.6250	Do not include Graduated Adult enrolment
Distributed Learning FTE K-Grade 9 (School-Age)	1.8750	0.0000	1.8750	0.0000	1.8750	0.0000	1.8750	
Distributed Learning FTE Grades 10-12 (School-Age)	25.8750	25.8750	25.8750	25.8750	25.8750	25.8750	25.8750	Include only new post-September enrolment activity
Distributed Learning FTE - Non-Graduate Adults	5.5000	5.5000	5.5000	5.5000	5.5000	5.5000	5.5000	Do not include Graduated Adult enrolment
Level 1 Special Needs FTE Growth (All Schools)	0	0	0	0	0	0	0	
Level 2 Special Needs FTE Growth (All Schools)	5	5	5	5	5	5	5	
Level 3 Special Needs FTE Growth (All Schools)	5	5	5	5	5	5	5	
Newcomer Refugees FTE (Standard & Alternate only)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	Include only new post-September enrolment activity
ELL FTE (applies to Newcomer Refugees only)	0	0	0	0	0	0	0	
May Enrolment Count - Continuing Education and Distributed Learning								
Continuing Education FTE - School-Age	20.0000	20.0000	20.0000	20.0000	20.0000	20.0000	20.0000	Include only new post-February enrolment activity
Continuing Education FTE - Non-Graduate Adults	35.0000	35.0000	35.0000	35.0000	35.0000	35.0000	35.0000	Do not include Graduated Adult enrolment
Distributed Learning FTE K-Grade 9 (School-Age)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	
Distributed Learning FTE Grades 10-12 (School-Age)	20.0000	20.0000	20.0000	20.0000	20.0000	20.0000	20.0000	Include only new post-February enrolment activity
Distributed Learning FTE - Non-Graduate Adults	2.0000	2.0000	2.0000	2.0000	2.0000	2.0000	2.0000	

*Notes: Ministry estimates for school-age FTE enrolment in standard (regular) schools are determined by applying the Ministry-projected percentage change in enrolment for each district to the funded school-age FTE enrolment as used in the 2019/20 operating grant autumn recalculation

Special Needs, ELL and Indigenous Education have been estimated using five-year enrolment trends.

Continuing Education, Distributed Learning, Alternate Schools, Adult FTE, Summer Learning and Grade 8-9 Cross-Enrolment enrolment totals are all carried forward from the 2019/20 operating grant autumn recalculation.

Enrolments for February and May are carried forward from estimates contained in the 2019/20 operating grant autumn recalculation.

Step 3: Enter estimates for the cause of your district's student movement for 2020/21. Include any relevant key assumptions that your district has made in its estimates in the Comments column.

September 2020 Enrolment Count - Estimated School-Age Enrolment Movement		
Please provide additional detail for the Change from Previous Year line above by indicating the reasons that your district anticipates enrolment change in the lines below:		
	2020/21	Comments:
Net provincial in-migration		
Net international in-migration		
Net migration to/from independent schools		
Net other entrances/exits (to/from other districts, graduates, Kindergarten)		
Total Estimated School-Age Enrolment Movement	0.0000	

Step 4: Our district has considered all of the factors noted in the checklist provided in developing this estimate.

Yes: ☐ Yes ☐ No

Step 5: Please provide a contact for follow-up questions:

Name: **Flavia Coughlan**
Title: **Secretary Treasurer**
Email address: **flavia_coughlan@sd42.ca**

Step 6: When you have completed this form, please e-mail it to Michael Lebrun, Funding Analyst, Ministry of Education at: <mailto:Michael.Lebrun@gov.bc.ca?subject=SD 42 Enrolment Estimates> no later than Friday, February 14, 2020