STUDENT TRANSFER GUIDELINES: ELEMENTARY 2027/28

* **Kindergarten registration transfers:** Please note the transfer process below **DOES NOT apply to kindergarten registration**. Incoming kindergarten students who are not placed in their first choice school are waitlisted for this school automatically. If you have moved and need to request a new placement for your incoming kindergarten child, email reghelp@sd42.ca.

TRANSFER PHASE 1

Transfer Phase 1 opens on the Parent Portal at **12 p.m. (noon)** on **March 10, 2027.** Students applying in *Transfer Phase 1* must complete a transfer request on the Parent Portal by **noon** on **April 6, 2027**. *Registration date/time stamps will be considered.*

If your child is new to the school district, use the school locator (http://www.sd42.ca/school-locator/) to find your child's catchment school, and log into the Parent Portal to submit your catchment school request. *Please note that our school locator application will show your child's designated catchment school based on your home address; however, your child may not be assigned to their catchment school if the building is at capacity. Please contact the principal of your child's catchment school for more information.*

If you require assistance, contact the school district office at 604.463.4200.

The best chance to transfer schools is during Transfer Phase 1.

ACCEPTANCE CRITERIA FOR PLACEMENT:

1. Siblings of students already attending desired elementary school (currently in grades K-6)
2. In catchment (proof of residence required)
3. In catchment daycare students (proof of daycare in catchment required)
4. Out of catchment students without siblings
5. Out of district students

☎ Successful transfer Phase 1 applicants will be contacted by **April 9, 2027**

TRANSFER PHASE 2

Transfer Phase 2 takes place between **April 7, 2027** and **May 11, 2027**. The process for Transfer Phase 2 is the same as for Transfer Phase 1 (see Transfer Phase 1). Transfer in this phase must be completed by **May 11, 2027**. *The chance of a successful transfer in Transfer Phase 2 is less likely than in Transfer Phase 1. Registration date/time stamps will be considered.*

☎ Successful transfer Phase 2 applicants will be contacted by **May 14, 2027**

TRANSFER PHASE 3

Transfer Phase 3 takes place between **May 11, 2027** and **June 14, 2027**. The process for Transfer Phase 3 is the same as for Transfer Phase 1 (see Transfer Phase 1). Transfer in this phase must be completed by **June 14, 2027**. *The chance of a successful transfer in Transfer Phase 3 is less likely than in phases 1 and 2. Registration date/time stamps will be considered.*

☎ Successful transfer Phase 3 applicants will be contacted by **June 17, 2027**

TRANSFER PHASE 4

Transfer Phase 4 takes place between **June 15, 2027** and **August 30, 2027**. The process for Transfer Phase 4 is the same as for Transfer Phase 1 (see Transfer Phase 1). Transfer in this phase must be completed by **August 30, 2027**. *The chance of a successful transfer in Transfer Phase 4 is less likely than in phases 1, 2 and 3. Registration date/time stamps will be considered.*

☎ Successful transfer Phase 3 applicants will be contacted by **September 2, 2027**