



STUDENT TRANSFER GUIDELINES: ELEMENTARY 2019/20

TRANSFER PHASE 1

FEB 12 - APR 4

Transfer Phase 1 takes place between **February 12, 2019** and **April 4, 2019**.

To participate in Transfer Phase 1 for your current kindergarten to Grade 6 child for September 2019, obtain a **Student Transfer Request Form** from your child's current SD42 school and submit the completed and signed form to your child's current principal. If your child is new to the school district, use the school locator to find your child's catchment school (<http://www.sd42.ca/school-locator/>), then complete a registration form at that school.

Parents of students who reside out of district should contact the district office at 604.463.4200 for assistance.

The best chance to transfer schools is during Transfer Phase 1.

ACCEPTANCE CRITERIA FOR PLACEMENT:

1. In-catchment with siblings already attending catchment school (proof of residence required) or displaced catchment siblings on district list;
2. In-catchment (proof of residence required);
3. Out-of-catchment with siblings;
4. In-catchment daycare;
5. Out-of-catchment without siblings;
6. Out-of-district with siblings (register at the District Education Office);
7. Out-of-district without siblings.



Successful transfer Phase 1 applicants will be contacted by **April 10, 2019**

TRANSFER PHASE 2

APR 5 - JUNE 12

Transfer Phase 2 takes place between **April 5, 2019** and **June 12, 2019**. The process for Transfer Phase 2 is the same as for Transfer Phase 1 (see Transfer Phase 1). *The chance of a successful transfer in Transfer Phase 2 is less likely than in Transfer Phase 1.*



Successful transfer Phase 2 applicants will be contacted by **June 19, 2019**

TRANSFER PHASE 3

JUNE 13 - AUG 22

Transfer Phase 3 takes place between **June 13, 2019** and **August 22, 2019**. The process for Transfer Phase 3 is the same as for Transfer Phase 1 (see Transfer Phase 1). *The chance of a successful transfer in Transfer Phase 3 is less likely than in phases 1 and 2.*



Successful transfer Phase 3 applicants will be contacted by **August 29, 2019**