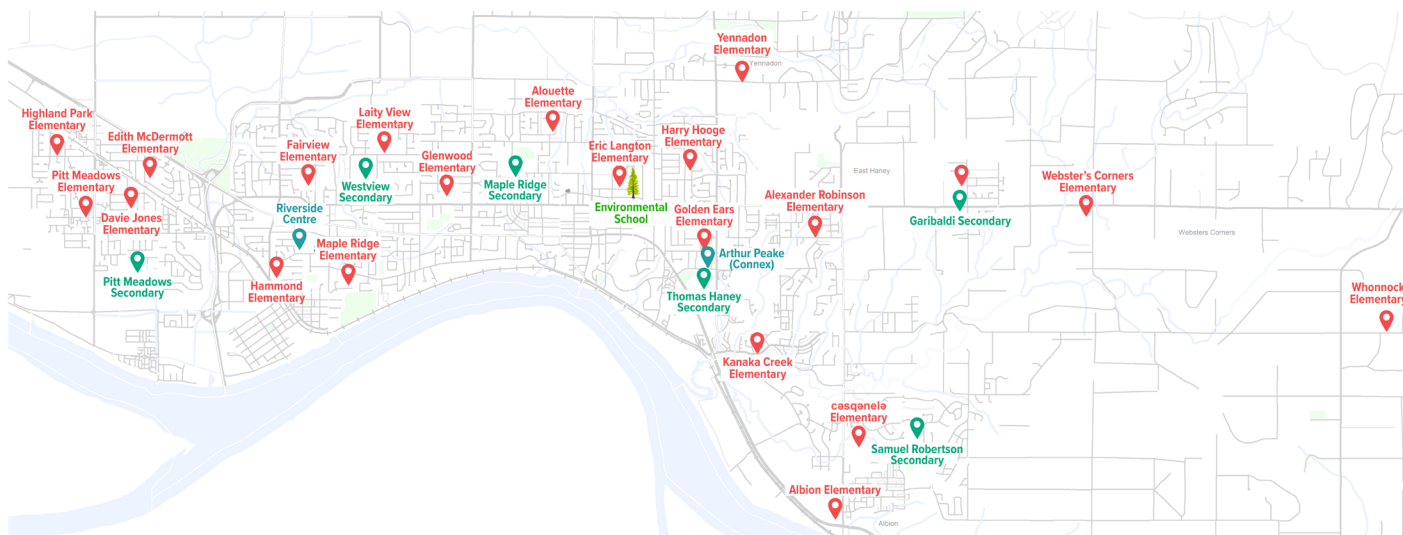




DISTRICT VICE PRINCIPAL, LEARNING SERVICES

MAPLE RIDGE - PITT MEADOWS SCHOOL DISTRICT NO. 42





THE ORGANIZATION MAPLE RIDGE – PITT MEADOWS SCHOOL DISTRICT

School District No. 42 meets the learning needs of over 16,000 students of all ages in Maple Ridge and Pitt Meadows, and is defined by its determination to keep student learning and growth at the heart of all its decisions. With an annual budget of over \$200M and over 2,000 staff, the school district provides K-12 educational services in 22 elementary schools, six secondary schools, and two alternate schools. It also provides a variety of certificate programs and relevant quality life-long learning opportunities through Ridge Meadows College and Continuing Education. For more information about our school district, visit www.sd42.ca.

THE OPPORTUNITY DISTRICT VICE PRINCIPAL, LEARNING SERVICES

The District Vice Principal, Learning Services works under the direction of the District Principal, Learning Services: Early Learning and Intervention and the Director, Learning Services to provide visionary leadership to support and enhance quality inclusive educational services for students Kindergarten to Grade 12 throughout the district. Through collaborative work with Learning Services staff, school staff, parents and community agencies the District Vice Principal, Learning Services strives to meet the developmental needs of students with special needs (K-12) and to ensure quality education and meaningful inclusion.

RESPONSIBILITIES

1. Provides leadership and special education expertise to the Learning Services professional and paraprofessional staff, school based principals and vice principals (K-12), school based special education teachers and paraprofessional staff, classroom teachers, students, and Senior Team in support of inclusionary programming for all students.
2. Supports the District Principal, Learning Services: Early Learning and Intervention to supervise and manage Learning Services professional and para-professional staff including: hiring staff; assignment of staff to district schools; performance supervision; handling discipline matters with HR support, attending department and staff meetings.
3. Supports and collaborates with Learning Services staff and school staff to develop and implement effective strategies and practices that support students with complex needs including those with challenging behavior.
4. Provides support and direction to principals, vice principals, and school staff to ensure staff is safe and students are supported in an appropriate manner. Works closely with the Manager of Health and Safety as required to address staff safety concerns.
5. Gathers and reviews professional development forms from schools to ensure Educational Assistant allocation is accurate and meets student and school needs.

6. Works collaboratively with the District Principal, Learning Services: Early Learning and Intervention to determine the allocation of Educational Assistant and Special Education Support Teacher staffing to schools and with Human Resources to streamline staffing allocations.
7. Reviews designated student file assessment information to determine alignment between Ministry of Education special needs designation criteria and the information available in the student file.
8. Works with Human Resources to ensure that teachers in Support Teacher positions have the necessary qualifications. This process includes: interviewing candidates, assessing their level of training and knowledge, determining whether they meet the criteria for the position and providing recommendations to the teacher and Human Resources.
9. Consults with and provides advice to support teachers and principals/vice principals and school staff in regard to strategies and practices that support differentiation of curriculum, problem solves challenging situations, and meets with parents and community partners as required.
10. Leads and supports training opportunities/prod for Learning Services staff as well as school based special education support teachers and works closely with Human Resources to facilitate and organize training opportunities for the district's instructional para-professional staff.
11. Provides advice to internal and external stakeholders in regards to Ministry of Education and District policies/procedures. Assists in audit compliance and preparation.
12. Provides leadership to the SATP (School Aged Therapy Group). Supports District therapists to meet the needs of diverse learners.
13. Actively participates in relevant Ministry and provincial committees, meetings and conferences in order to maintain up to date understanding of policies, practices, and current pedagogy.
14. Performs other duties/responsibilities as assigned.

QUALIFICATIONS

1. Master's level degree in Special Education or equivalent.
2. Membership, or eligibility for membership, with the British Columbia Teacher Regulation Branch.
3. Proven successful classroom teaching and special education support teaching experience. School based administrative experience is an asset.
4. Passion and strong advocacy for all students and public education.
5. Proven history of innovation and contributions to inclusive education at a school and district level.
6. Commitment to collaboration with parents, teachers, district personnel, and community partners.
7. Comprehensive knowledge and understanding of BC Ministry Policies, Procedures and Guidelines.
8. Understanding of Health & Safety protocols and Work Safe Standards.
9. Comprehensive knowledge of strategies and practices that support students with challenging behavior and demonstrated ability to impact positive behavior change with students.
10. Demonstrated ability to create and implement positive behavior plans and safety plans.
11. Experience and/or training in Non-Violent Crisis Intervention.
12. Comprehensive knowledge of the BC Curriculum and a solid understanding of how to differentiate the curriculum to meet the needs of all learners.
13. Proven ability to work collaboratively with teachers and support staff to develop strategies and structures to support full inclusionary practices

14. Excellent verbal and written communication skills and the demonstrated ability to stay calm in contentious and challenging circumstances.
15. Strong organizational, time management, collaborative planning and problem solving skills.

COMPENSATION

The salary range for this position is \$134,800-142,020 plus an excellent benefits package.

TO APPLY

To apply, please send your cover letter and resume to dionne_macdonald@sd42.ca by **October 3, 2023 at 10:00 am**.