

Wednesday, December 8, 2021

Time: 6:00 p.m.

"The good life is one inspired by love and guided by knowledge." Bertrand Russell

A G E N D A

A. OPENING PROCEDURES

ITEM 1

1. Call to Order
2. Electronic Board Meeting Procedures
3. Correspondence
 - S. Higginson, President, BC School Trustees Association
 - First Nations Summit
 - S. Warrington, Chairperson, School District No. 57 (Prince George)
 - T. Loffler, Chairperson, School District No. 75 (Mission)
4. Approval of Agenda
5. Invitation for Public Input to matters on the Agenda - *Members of the public can provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30 pm on December 8, 2021. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.*

B. APPROVAL OF MINUTES

1. November 17, 2021 ITEM 2

C. PRESENTATIONS - *Individuals and groups invited by the Board to make presentations. Time limits for individual presentations will be established to allow all speakers to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

1. ADST, Coding and Robotics ITEM 3

D. DELEGATIONS - *Registered delegations can make presentations to the Board. Time limits for individual delegations will be established to allow all registered delegations to present within the time limit for this item. This agenda item has a time limit of 20 minutes including questions; extension is at the discretion of the Board.*

E. DEFERRED ITEMS

F. DECISION ITEMS

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer
 - a) Budget Process ITEM 4
4. Board Committees and Advisory Committee Reports
 - a) Budget
 - b) Finance
 - i. First Quarter Financial Statements ITEM 5
 - c) Facilities Planning

d) Board Policy Development

i. Policy Update

ITEM 6

e) Education

f) Aboriginal Education

G. INFORMATION ITEMS

1. Chairperson

a) Committee Appointments

ITEM 7

2. Superintendent of Schools

a) Superintendent's Update

ITEM 8

3. Secretary Treasurer

4. Board Committees & Advisory Committee Reports

a) Budget

b) Finance

c) Facilities Planning

d) Board Policy Development

e) Education

f) Aboriginal Education

H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

I. TRUSTEE REPORTS

1. BC School Trustees Association

2. District Parent Advisory Council

ITEM 9

3. Municipal Advisory Committee on Accessibility and Inclusiveness

ITEM 10

4. City of Maple Ridge Transportation Advisory

ITEM 11

5. Youth Planning Table

ITEM 12

6. Maple Ridge-Pitt Meadows Arts Council

ITEM 13

7. City of Maple Ridge Parks, Recreation and Culture Advisory

ITEM 14

8. Good News Items

J. QUESTION PERIOD – *Question period will be restricted to questions only –statements and debate will not be permitted. Questions, with the exception of Trustee questions, will be limited to one question per person. Members of the public can submit questions for the board by emailing them to board@sd42.ca prior to the start of question period. The email subject line should read: QUESTION PERIOD. All questions received before the start of the question period will be answered in the order they are received. This agenda item has a time limit of 10 minutes; extension is at the discretion of the board.*

K. OTHER BUSINESS

1. Public Disclosure of Closed Meeting Business

ITEM 15

L. ADJOURNMENT

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **OPENING PROCEDURES**

Date: December 8, 2021
(Public Board Meeting)

Decision

1. CALL TO ORDER

We would like to acknowledge that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. We welcome and recognize all First Nations, Métis, and Inuit students and families in our schools and community. We welcome and recognize the many different cultures that are represented in our schools and community.

2. ELECTRONIC BOARD MEETING PROCEDURES

For purposes of determining a quorum, at the start of an electronic meeting or during an electronic meeting, the Chairperson shall count as present any trustees who are connected to the meeting by electronic means.

In the absence of pre-circulated material, the Board Chairperson and Officers of the Board as required, shall brief the meeting regarding the matter, or matters before it and shall read the resolution requiring Board consideration and voting.

Voting shall occur by each Trustee identifying themselves and indicating their vote either for or against the resolution.

3. CORRESPONDENCE

- S. Higginson, President, BC School Trustees Association
- First Nations Summit
- S. Warrington, Chairperson, School District No. 57 (Prince George)
- T. Loffler, Chairperson, School District No. 75 (Mission)

RECOMMENDATION:

THAT the Board receive all correspondence, for information.

Attachments

4. APPROVAL OF AGENDA

RECOMMENDATION:

THAT the Agenda be approved as circulated.

5. INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA - Members of the public can provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30 p.m. on December 8, 2021. The email subject line should read: INPUT regarding Decision Item. All public input received will be shared with trustees electronically. This agenda item has a time limit of 10 minutes.



November 30, 2021

Laurie French

President

Canadian School Boards Association

91 Sherwood Drive

Wolfville N.S. B4P2K5

Dear President French,

Subject: Declaration of National Opiate Death Crisis

At the October 23, 2021, meeting of the British Columbia School Trustees Association's Provincial Council, representing all 60 boards of education in our province, our members passed the following motion:

"That BCSTA request that the Canadian School Board Association urge the Government of Canada to:

- 1. a) declare the toxic drug supply crisis a national public health emergency,*
 - 2. b) immediately seek input from the people most affected by this crisis and meet with provinces and territories to develop a comprehensive, Pan-Canadian overdose action plan,*
- and advocate for expanded provincial, cross-ministry supports for our students around substance abuse."*

While often overshadowed by the county's response to the COVID-19 pandemic, the toxic drug supply crisis remains a significant public health concern. Conversations on substance use education, prevention and intervention are common concerns for students, families and staff in our province's schools.

In B.C., deaths associated with the crisis have surpassed previous levels, a statistic that sadly includes school-aged children within it. Reports have also indicated that just over five overdose deaths occurred daily in B.C. earlier this year. The impacts run deep within our communities, and we continue to witness the situation worsen daily. Students, families, communities and schools are deeply affected by these concerns, and it is paramount that steps be taken in response to a problem that is mirrored across the county.

It is crucial that we begin taking the steps needed to address this growing issue, with the first being that the federal government declare the toxic drug supply crisis a national public health emergency. It is also paramount that input from the people most affected by this crisis is considered. Meeting with all our nation's provinces and territories to develop a comprehensive national overdose action plan must be viewed as an essential step on the path forward.



British Columbia
School Trustees
Association

As part of this initial step, we call on you to open communication channels with the federal government on this issue to begin building cross-ministry and cross-government networks. These collaborative arrangements must be focused on reducing barriers and sharing resources. Cooperation at the local, provincial and federal levels is a critical component of responding to what has become a national matter.

Thank you for supporting the needs of boards of education across Canada in their work of promoting student success. Protecting the wellbeing of our students is a focal point for boards of education, and we look forward to being a part of the solution to this problem.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Higginson", with a long, sweeping horizontal line extending to the right.

Stephanie Higginson

President

British Columbia School Trustees Association

Motion: P120219.2

CC: Jean-Yves Duclos, Minister of Health (Canada)
Suzanne Hoffman, CEO, BCSTA
BCSTA member boards of education

FIRST NATIONS LEADERSHIP COUNCIL



BRITISH COLUMBIA
ASSEMBLY OF
FIRST NATIONS

1004 Landooz Rd.
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SUMMIT

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UNION OF
BRITISH COLUMBIA
INDIAN CHIEFS

401 – 312 Main Street
Vancouver, BC
V6A 2T2

Ph: 604-684-0231
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November 18, 2021

Hon. Jennifer Whiteside
Minister of Education
Via email only: Educ.Minister@gov.bc.ca

Re: Foundation Skills Assessment

Dear Minister Whiteside:

The education of First Nations children is a high priority among BC First Nations. With that in mind, we write to express our serious concerns regarding the ongoing targeted attack campaign, in particular by the BC Teachers' Federation, to have the Foundation Skills Assessment (FSA) cancelled in BC public schools. The First Nations Leadership Council strongly disagrees with and is alarmed by actions that erode public confidence in province-wide assessments necessary for addressing inequities within K-12 education. Cancelling the FSAs would be contrary to the clearly expressed views of First Nations leadership and to the legal commitments of the Province in BCTEA.

As you know, FSA outcomes were identified as a key measure of progress in the *Transformative Change Accord* (2005-2015) between the Government of British Columbia, the Government of Canada, and the First Nations Leadership Council.

The sharing of FSA data is also an existing commitment in the *BC Tripartite Education Agreement* (2018-2023) signed by the BC Ministry of Education, Indigenous Services Canada, and the First Nations Education Steering Committee (FNESC). Specifically, the Province commits in Schedule I of BCTEA to provide aggregate data to FNESC including the "percentage of students who are meeting or exceeding expectations for reading, writing and numeracy in grades 4 and 7 in the Foundation Skills Assessment" as well as "participation rates for the Foundational Skills Assessment." BCTEA also includes a commitment for the Ministry to release the annual *How Are We Doing?* report, of which the FSAs are an integral component, and to consult with FNESC regarding "any proposed changes to the structure" of the report.

These commitments are based on the recognition that literacy and numeracy results are important indicators of the educational success of First Nation learners, and are informed by legal commitments and obligations to meet the objectives of the *United Nations Declaration on the Rights of Indigenous Peoples* required under the *Declaration on the Rights of Indigenous Peoples Act*.

According to the Auditor General of British Columbia's *Audit of the Education of Aboriginal Students in the BC Public School System* (2015), the Ministry of Education "has identified Aboriginal student participation in the FSA as a strong predictor of graduation." The BC Office of the Human Rights Commissioner's *Disaggregated Demographic Data Collection in British Columbia: The Grandmother Perspective* further clarifies that "The collection of disaggregated data is a human rights issue and can be used as a powerful tool in advancing human rights." Eliminating this process and access to this data would undermine our collective ability to meet the needs of First Nation students in the provincial school system and runs counter to the Province's commitment to introduce anti-racism data legislation in the spring as a key tool to understand the impacts of systemic racism across all sectors of society.

Importantly, the Truth and Reconciliation Commission of Canada, which examined the "education policy" and legacy of the Indian residential school program, identified the gap in educational outcomes between First Nation and non-First Nation students as a "persisting legacy of colonialism." Recent provincial data demonstrates that these disparities, and the systemic racism underpinning them, continue in BC public schools.

In the 2019-20 school year only 27% of Grade 7 Indigenous students living on reserve were on track or extending numeracy expectations, compared to 67% of their non-Indigenous peers. The FSAs confirm the persisting legacy of colonialism and that our students are still not receiving education that meets their needs to result in improved outcomes. As noted by the Auditor General in their 2015 report, gaps in educational outcomes do not imply "any failure by Aboriginal students, but rather, a failure of the education system to meet their needs." We still have much collective work to do.

Given this important context, the First Nations Leadership Council is deeply disturbed by the continued anti-FSA campaign, including the "call" for parents to withdraw their children from the assessments, as this undermines the quality and reliability of information that is intended to inform system-wide interventions to support the needs of populations underserved and marginalized by public education systems. Further, this public "call" may produce divisions between families who rely on the FSA data to advocate educational equity for their children, and those who do not.

The First Nations Leadership Council calls on you to uphold the Province's legal commitments to First Nations and ensure the continued administration of FSAs. These assessments and data are needed at least until such a time that there is a parity of learning outcomes between First Nation and non-First Nation learners. Any willful misuse of FSA results for the purposes of unscientific school "rankings," or misrepresentations of impacts on First Nation students that are contrary to the messaging by First Nations and our advocacy organizations, cannot distract us from our collective focus and commitment to improving the education outcomes of our children and youth.

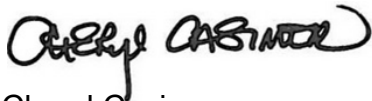
It is our full expectation that the Province will honour its obligation to First Nations and exercise its discretion to continue the administration of the FSAs. The First Nations Leadership Council seeks an opportunity to discuss this important matter with you as soon as possible.

We look forward to your timely response.

Sincerely,

FIRST NATIONS LEADERSHIP COUNCIL

On behalf of the FIRST NATIONS SUMMIT



Cheryl Casimer



Robert Phillips



Lydia Hwitsum

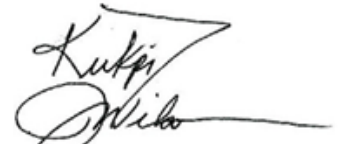
On behalf of the UNION OF BC INDIAN CHIEFS



Grand Chief Stewart Phillip



Chief Don Tom



Kukpi7 Judy Wilson

On behalf of the BC ASSEMBLY OF FIRST NATIONS:



Regional Chief Terry Teegee

CC: Scott MacDonald, Deputy Minister, Ministry of Education
BC Association of School Business Officials
BC Confederation of Parent Advisory Councils
BC Office of the Human Rights Commissioner
BC Principals' & Vice-Principals' Association
BC School Superintendents Association
BC School Trustees Association
BC Teachers' Federation
First Nations Education Steering Committee



SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

2100 Ferry Avenue, Prince George, B.C. V2L 4R5

Phone: (250) 561-6800 • Fax (250) 561-6801
www.sd57.bc.ca

November 19, 2021

**The Honourable Jennifer Whiteside
Minister of Education
PO Box 9045, STN PROV GOVT
Victoria, B.C. V8W 9E2**

Dear Minister Whiteside:

The Board recognizes that the Education system in British Columbia plays a large part in providing direction to communities and that we must take a prominent role in the truth and reconciliation process. We also recognize that there is a shared responsibility and co-governance role between the Board and the Ministry of Education to ensure diversity, equity, justice and inclusion are principles which guide our work.

Toward that end, we request immediate action by the Ministry of Education on the nine Government recommendations included in the Special Advisors Report dated June 24, 2021 as follows:

- Development of a policy framework that requires all school boards to create mechanisms that give First Peoples voice and authentic engagement in decision making processes for Indigenous learners, i.e. Indigenous Trustees.
- Development of an implementation plan for enacting the principles of DRIPA in school districts, co-developed with First Peoples and other educational stakeholders.
- Authorization of an "In Plain Sight" report on education, led by an external advisor that acknowledges the nature of systemic racism and considers solutions and ways forward.
- Consideration of ways in which districts can be required to report on their progress in implementing DRIPA as a part of annual reporting.
- Consideration of convening a meeting with educational stakeholders and rightsholders focused on best practices in communication and relationship building with First Peoples.
- Creation of a senior mentor 'team' that can be mobilized across BC to assist and advise around best practices in team building, professional learning, Indigenous education, equity scanning, relationship building etc.
- Working with Boards to ensure that reporting on graduation rates more clearly identify 5 and 6 year completion rates in all categories (Dogwood, Adult Dogwood and Evergreen).
- Maximization and effective use of existing tools to ensure ongoing and regular tracking of Indigenous students throughout the year.
- Piloting the Ministry of Education new Reconciliation Training program in SD 57.

Additionally, we strongly urge the Ministry of Education to consider our support for the applications submitted by Lheidli T'enneh First Nation and McLeod Lake Indian Band under the Trustee variance process.

Sincerely,

Sharel Warrington

**Board of Education,
Sharel Warrington, Chair
Ron Polillo, Vice Chair
Betty Bekkering, Trustee
Tim Bennett, Trustee
Bob Thompson, Trustee**

**cc: Chief Dolleen Logan, Lheidli T'enneh First Nation
Chief Harley Chingee, McLeod Lake Indian Band
Crystal Gibbs, Councillor, Lheidli T'enneh First Nation
Jayde Chingee, Deputy Chief, McLeod Lake Indian Band
Shirley Bond, MLA, Prince George-Valemount
Mike Morris, MLA, Prince George-Mackenzie
BCSTA Boards of Education**

/dlm



Mission Public Schools lies within the traditional, ancestral, unceded and shared territories of the Leq'á:mel, Matheqwí, Qwó:lt'el, and Sq'ewlets peoples

November 26, 2021

Honourable Jennifer Whiteside
Minister of Education
PO Box 9045, Station Provincial Government
Victoria, British Columbia
V8W 9E2
Via email Minister.educ@gov.bc.ca

Dear Minister Whiteside,

At its November 16, 2021, Regular Public Board meeting, the Mission Public Schools Board of Education passed the following motion:

THAT the Board of Education send correspondence to Minister Whiteside requesting that going forward, the Ministry of Education fund school bus replacements at the full cost of electric school buses.

While the Board appreciates the incentive and grant funding provided in the 2021/2022 Capital Plan Bylaw, there is no indication that this funding will be provided going forward. Mission Public Schools is considering that all future bus fleet replacements will be electric vehicles. However, without the guaranteed funding or incentives for electric buses, the Board must determine where and how to allocate the additional funding.

In its Strategic Plan, the Mission Public Schools Board of Education cites the goal of “Advancing and embracing environmental stewardship and sustainability.” Replacing diesel or gas buses with electric buses aligns with this goal.

Further, the Board considers this action to align with the Province’s Clean BC goals and the Carbon Neutral Capital Program (CNCP)

As such, the Board respectfully requests that all future bus replacement costs are consistent with the purchase price of electric buses.

Sincerely,

Tracy Loffler, Board Chair

CC: [Minister of Finance](#)
[Minister of Environment and Climate Change Strategy](#)
[Paul Horn, Mayor, City of Mission](#)
[MLA Pam Alexis](#)
[MLA Bob D'Eith](#)
Angus Wilson, Superintendent
Randy Cairns, Shelley Carter, Rick McKamey, Julia Renkema - Trustees

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ITEM 2

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **APPROVAL OF MINUTES**

Date: December 8, 2021
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the November 17, 2021 Public Board Meeting be approved as circulated.

Attachment



**PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, November 17, 2021 (6:00 PM)
Via Videoconference**

IN ATTENDANCE:

BOARD MEMBERS:

Chairperson – Korleen Carreras
Vice Chairperson – Elaine Yamamoto
Trustee – Kim Dumore
Trustee – Mike Murray
Trustee – Pascale Shaw
Trustee – Kathleen Sullivan
Trustee – Colette Trudeau

STAFF:

Superintendent – Harry Dhillon
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Shannon Derinzy
Executive Coordinator – Karen Yoxall

A. OPENING PROCEDURES

1. Call to Order

The meeting was called to order at 6:00 p.m.

The Chairperson welcomed and thanked everyone for attending. The Chairperson advised that this meeting is being broadcasted live through the SD42 YouTube channel and on the school district website.

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Electronic Board Meeting Procedures

B. ANNUAL ORGANIZATIONAL MEETING MATTERS

1. Annual Report of Chairperson

Moved/Seconded

Chairperson Carreras presented the Annual Report of the Chairperson 2020/21 reporting on the board's key strategic initiatives.

THAT the Board receive the Annual Report of the Chairperson, for information.

CARRIED

2. Election of Board Officers/Nomination and Election

Moved/Seconded

THAT the Board approve Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson.

CARRIED**Moved/Seconded**

THAT the Board proceed to elect a new Chairperson and Vice-Chairperson following the nomination and election procedure outlined in Procedure 2915.1.

CARRIED

The Secretary Treasurer became the Chairperson pro-tem for the election of Chairperson and Vice-Chairperson.

The Secretary Treasurer called for nominations for Chairperson of the Board for a one-year term. A seconder was not required for nominations.

Trustee Murray nominated Trustee Carreras.

The Secretary Treasurer called for any further nominations. There were no further nominations. The Secretary Treasurer asked Trustee Carreras if she accepted the nomination.

Trustee Carreras Accepted the nomination.

The Secretary Treasurer called for a second time for nominations for Chairperson of the Board for a one-year term. The Secretary Treasurer then called for a third and final time for nominations for the position of Chairperson of the Board. There were no other nominations.

It was then announced by acclamation that the duly elected Chairperson of the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) for a one-year period ended November 2022 is **Trustee Carreras**.

The Secretary Treasurer called for nominations for the position of Vice-Chairperson of the Board for a one-year term. A seconded was not required for nominations.

Trustee Murray nominated Trustee Yamamoto.

The Secretary Treasurer called for any further nominations. There were no further nominations. The Secretary Treasurer asked Trustee Yamamoto if she accepted the nomination.

Trustee Yamamoto Accepted the nomination.

The Secretary Treasurer called for a second time for nominations for Vice-Chairperson for a one-year term. The Secretary Treasurer called for a third and final time for nominations for Chairperson for a one-year term. There were no other nominations.

It was then announced by acclamation that the duly elected Vice-Chairperson of the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) for a one-year period ended November 2022 is **Trustee Yamamoto**.

3. Remarks of Board Chairperson and Vice-Chairperson

The Board Chairperson and Vice-Chairperson thanked everyone.

C. OPENING PROCEDURES: ORDINARY BUSINESS MEETING MATTERS

1. Correspondence

Moved/Seconded

- S. Higginson, President, BC School Trustees Association
- F. Lento, Chairperson, School District No. 5 (Southeast Kootenay)
- M. Baxter, Chairperson, School District No. 23 (Central Okanagan)
- Board of Education, School District No. 42 (Maple Ridge-Pitt Meadows)
- K. Palmer Isaak, Chairperson, School District No. 43 (Coquitlam)
- K. Toye, Chairperson, School District No. 52 (Prince Rupert)
- T. Dunford, Chairperson, School District No. 63 (Saanich)

THAT the Board receive all correspondence, for information.

CARRIED

2. Approval of Agenda

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

3. Invitation for Public Input to matters on the Agenda

The Chairperson advised that members of the public were able to provide input on decision items on the Agenda by emailing board@sd42.ca by no later than 5:30 pm on November 17, 2021.

No public input was received.

D. APPROVAL OF MINUTES

1. October 20, 2021

Moved/Seconded

THAT the Minutes of the October 20, 2021 Public Board meeting be approved as circulated.

CARRIED

E. PRESENTATIONS**1. Career Development****Moved/Seconded**

Michelle Allen, Vice Principal, Garibaldi Secondary School presented on Career Education which encourages students to develop health and wellness goals, financial planning skills and look to post-secondary opportunities.

Steve Wiebe, Principal, District Alternate presented on the Youth Train In Trades and Youth Work In Trades Programs which offer students the opportunity to participate in apprenticeship studies.

THAT the Board receive the presentation on Career Development by Michelle Allen, Vice Principal, Garibaldi Secondary School, Steve Wiebe, Principal, District Alternate and Ken Cober, Assistant Superintendent, for information.

CARRIED**F. DELEGATIONS****G. DEFERRED ITEMS****H. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer
4. Board Committees and Advisory Committee Reports
 - a) Budget
 - b) Finance
 - c) Facilities Planning
 - d) Board Policy Development
 - e) Education
 - f) Aboriginal Education

I. INFORMATION ITEMS

1. Chairperson
2. Superintendent of Schools
 - a) Superintendents Update

Moved/Seconded

The Superintendent reported on the opportunities for both in person and online professional development during non-instructional days and provided an update on school activities and events.

THAT the Board receive the Superintendent's Update, for information.

CARRIED

3. Secretary Treasurer
4. Board Committees & Advisory Committee Reports
 - a) Budget
 - b) Finance
 - c) Facilities Planning
 - d) Board Policy Development
 - e) Education
 - f) Aboriginal Education

J. TRUSTEE MOTIONS AND NOTICES OF MOTIONS

K. TRUSTEE REPORTS

BCSTA: Provincial Council Meeting

Trustee Carreras provided a high-level overview of the recent Provincial Council meeting.

BCSTA: Indigenous Education Committee Meeting

Trustee Trudeau reported that the IEC will be leading 6 concurrent sessions at the upcoming Trustee Academy to support trustee learning about BCTEA.

BCSTA: Professional Learning Committee Meeting

Trustee Shaw reported on the planning of the upcoming Trustee Academy.

BCSTA: Fraser Valley Branch Meeting

Trustee Carreras reported that updates from BCSTA, BCPSEA and the Professional Learning Committee were received at the meeting.

Maple Ridge and Pitt Meadows Arts Council

Trustee Sullivan reported on the election of board members at the Annual General Meeting.

Social Policy Advisory

Trustee Dumore reported that presentations were received on the Community Safety Hub and the Strategic Transportation Plan.

Culture Collective Network

Trustee Yamamoto reported that network members discussed the change in approach to festivals and events.

Ridge Meadows Overdose Community Action Team

Trustee Sullivan reported that the team received a presentation on the Community Safety Hub.

English Language Learners Consortium

Trustee Yamamoto reported that a meeting has been scheduled with Ministry of Education staff to advocate for additional supports for ELL students.

Ridge Meadows Education Foundation

Trustee Murray reported that the foundation has received a \$1,000,000 endowment contribution to establish the Gary and Nanette Lycan Scholarship Fund.

Good News

Trustee Dumore spoke to her attendance at the SOGI Educator Summit and to the upcoming Salvation Army Dignity breakfast; Trustee Trudeau spoke to raising funds for the Mark Bailey-Bernd Dittrich Memorial Award and to the events honoring Louis Riel Day on November 16, 2021; Trustee Shaw appreciated the Superintendent's presentation and how multi-cultural the community is becoming; Trustee Yamamoto spoke to Remembrance Day celebrations and to her time spent with a local war veteran; Trustee Sullivan noted the devastation caused by the recent extreme weather events; Trustee Murray spoke to his attendance at a recent BC Arts Council meeting and Trustee Carreras spoke to the K-12 Education recommendations outlined in the Report on the Budget 2022 Consultation, and to her virtual attendance at the Ridge Meadows Hospital Foundation Gala.

L. QUESTION PERIOD

A question was posed on the following:

- Safety of elementary students during incidents that require emergency response

M. OTHER BUSINESS

N. ADJOURNMENT

Moved/Seconded

THAT the Board adjourn the meeting.

CARRIED

The Public Board meeting adjourned at 8:34 p.m.

Korleen Carreras, Chairperson

Flavia Coughlan, Secretary Treasurer



ITEM 3

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **ADST, CODING AND ROBOTICS**

Date: December 8, 2021
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the presentation on ADST, Coding and Robotics by David Vandergugten, Assistant Superintendent, for information.



ITEM 4

To: **Board of Education**

From: Secretary Treasurer
Flavia Coughlan

Re: **BUDGET PROCESS**

Date: December 8, 2021
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

In accordance with the School Act, school districts in the province must approve a balanced budget and submit it to the Ministry of Education by June 30, 2022.

School District No. 42 (Maple Ridge – Pitt Meadows) will finalize base budget estimates for 2022/2023 after the 2022/2023 Operating Grant is announced by the Ministry of Education on or before March 15, 2022.

The attached proposed 2022/2023 Preliminary Budget Process Timeline shows the proposed schedule of meetings dedicated to sharing the Board's budget information with partner groups and the public as well as receiving budget balancing proposals and feedback on proposed budget balancing options.

RECOMMENDATION:

THAT the Board approve the proposed 2022/2023 Preliminary Budget Process Timeline.

Attachment

2022/2023 Preliminary Budget Process Timeline

Wednesday, December 8, 2021 6:00 pm	Board Meeting <ul style="list-style-type: none"> Presentation and approval of the Proposed Budget Process/Timeline
Wednesday, February 2, 2022	Budget Committee of the Whole <ul style="list-style-type: none"> Partner Groups presentation of impact of budget driven changes implemented as part of the 2021/22 Preliminary Budget
Wednesday, February 23, 2022 6:00 pm	Board Meeting <ul style="list-style-type: none"> Presentation of Projected Enrolments for 2022/23, 2023/24, 2024/25, 2025/26
Wednesday, February 23, 2022 6:00 pm	Board Meeting <ul style="list-style-type: none"> Presentation and Board Approval of the 2021/22 Amended Annual Budget
Wednesday, March 9, 2022	Budget Committee of the Whole <ul style="list-style-type: none"> Presentation of the 2022/23 preliminary budget estimates to partner groups
Tuesday, March 29, 2022	Aboriginal Education Advisory <ul style="list-style-type: none"> Presentation of the 2022/23 preliminary budget estimates and consultation on budget priorities
Wednesday, March 30, 2022	Budget Committee of the Whole <ul style="list-style-type: none"> Partner groups individual presentations to the Board of the 2022/23 budget considerations
Wednesday, April 13, 2022 6:00 pm	Board Meeting <ul style="list-style-type: none"> Presentation of the Proposed 2022/23 Preliminary Budget
Tuesday, April 19, 2022	Aboriginal Education Advisory <ul style="list-style-type: none"> Feedback on the Proposed 2022/23 Preliminary Budget
Wednesday, April 20, 2022 6:00 pm	Budget Committee of the Whole <ul style="list-style-type: none"> Public and partner group input on the Proposed 2022/23 Preliminary Budget
Wednesday, April 27, 2022 6:00 pm	Board Meeting <ul style="list-style-type: none"> Approval of 2022/23 Budget Balancing Proposals and Adoption of 2022/23 Preliminary Budget

**ITEM 5**

To: **Board of Education**

From: Finance Committee of the
Whole

Re: **FIRST QUARTER FINANCIAL
STATEMENTS**

Date: December 8, 2021
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

On June 16, 2021, the Board of Education approved the 2021/22 preliminary budget for the operating, special purpose, and capital funds. On September 22, 2021, the Board of Education approved amended operating and special purpose fund budget changes as well as the appropriation of operating surplus at June 30, 2021 for inclusion in the 2021/22 amended budget bylaw.

The attached financial statements present the operating, special purpose funds and capital fund projected financial results for the year ended June 30, 2022 compared to the 2021/22 preliminary budget amended to reflect budget changes approved by the Board up to September 22, 2021 (Attachment A). The format of the reports reflects the annual financial statements presentation, specifically Schedules 2A and B, Schedule 3A and Schedule 4.

OPERATING FUND**Revenue – \$2.55 M increase****Ministry of Education Grants - \$1.80 M increase**

The operating grant from the Ministry of Education is estimated to be \$1.80 M higher than budgeted due to changes in enrolment reported at September 30, 2021 as outlined in the table on the following page.

Tuition Revenue - \$0.71 M increase

International tuition revenue is estimated to be \$0.71 M more than budgeted as actual enrolment is 50 FTE higher than estimated in the preliminary budget. The travel restrictions imposed by the Canadian government for international students have been changed and new international students are now able to obtain study permits and travel to Canada. This policy change may result in continued increased international student enrolment later this year and improved revenue estimates.

	Preliminary Budget		Estimated Based On September 2021 Actual		Change	
	Enrolment		Enrollment		Enrolment	
	Enrolment	Funding	Enrolment	Funding	Enrolment	Funding
July 2021 enrolment count						
Grade 1 - 7	531	118,944	395	88,480	(136)	(30,464)
Grade 8-9	152	34,048	88	19,712	(64)	(14,336)
Grade 10-12	488	218,624	393	176,064	(95)	(42,560)
Supplemental		66,850		76,636	0	9,786
Total Summer Learning	1,171	438,466	876	360,892	(295)	(77,574)
September 2021 enrolment count						
Standard schools	15,062	118,763,870	15,203	119,873,684	141	1,109,814
Continuing education	1	8,871	3	25,626	2	16,755
Alternate schools	240	1,892,400	255	2,010,675	15	118,275
Distributed learning	33	208,449	23	145,485	(10)	(62,964)
Home schooling	15	3,750	10	2,500	(5)	(1,250)
Course challenges	44	10,824	44	10,824	0	0
Total September enrolment based funding	15,395	120,888,164	15,538	122,068,794	143	1,180,630
September 2021 unique student needs						
Level 1	14	627,900	14	627,900	0	0
Level 2	836	17,790,080	872	18,556,160	36	766,080
Level 3	316	3,397,000	310	3,332,500	(6)	(64,500)
English language learning	858	1,359,930	876	1,388,460	18	28,530
Indigenous education	1,328	2,078,320	1,329	2,079,885	1	1,565
Adult education	18	90,666	12	58,474	(6)	(32,192)
Vulnerable students		454,490		454,490	0	0
Total supplement for unique student needs	3,370	25,798,386	3,413	26,497,869	43	699,483
Total Ministry of Education Operating Grant		147,125,016		148,927,555		1,802,539

Operating Fund Expenses – \$2.55 M increase

Salaries and Benefits - \$2.61 M increase

Teacher salaries are estimated to be \$1.20 M higher than budgeted due to the addition of 10.42 FTE teachers to support increased student enrolment (\$0.90 M) and the increase to the average teacher salary (\$0.30 M).

Education assistant salaries are estimated to be \$0.81 M higher than budget due to the addition of 22.57 FTE Education Assistants to support the increased students with special needs enrolment.

The increase in staffing is estimated to result in increased substitute costs of \$0.09 M and benefit costs of \$0.50 M.

Services and Supplies - \$0.02 M increase

Enrolment driven supply costs are estimated to be \$0.02 M higher than budget due to increased student enrolment.

Operating Contingency Reserve - \$0.08 M decrease

It is projected that \$0.08 M of the current operating fund contingency reserve will have to be utilized to support additional Education Assistant staffing, leaving a balance in the operating fund contingency reserve of \$0.53 M.

SPECIAL PURPOSE FUNDS

Special Purpose Funds include funds received from the Ministry of Education or other sources that have been designated for specific purposes. Major Special Purpose Funds include the Classroom Enhancement Funds, School Generated Funds, Annual Facilities Grant, Youth Education Support Fund, Community Link and the new Mental Health in Schools and Restart Funding Grant.

Changes to the Mental Health in Schools and Restart special purpose funds approved by the board on September 22, 2021 have been included in the attached financial statements.

During the first quarter of 2021/22, \$2.54 M in special purpose contributions was received and \$2.13 M was spent. As at September 30, 2021, \$1.97 M remains available for future expenditures. It is projected that at June 30, 2022 a total of \$18.13 M in expenses and \$0.32 M in capital asset purchases will be reported as per the 2021/22 annual budget bylaw.

Classroom Enhancement Fund

The school district has made a submission for additional Classroom Enhancement Funding to reflect the actual additional teacher staffing required to meet collective agreement ratios for non-enrolling teachers and best efforts for classroom teachers. All this staffing has already been allocated to schools and if funding is not provided by the Ministry of Education the shortfall will have to be addressed through staffing changes and use of contingency reserve funds. The total number of teachers required is 155.754 FTE (\$5.99 M).

A submission was made in November 2021 estimating remedy costs for the year at \$1.14 M.

CAPITAL FUND

The net value of capital assets (historical cost less accumulated amortization) is \$222.16 M as at September 30, 2021. Of this amount, \$41.55 M represents net investment in sites, \$168.04 M in buildings and \$12.57 M in furniture and equipment, vehicles and computer software and hardware. These net costs represent the historical cost net of accumulated amortization of all school district capital assets, they do not reflect current market value.

During 2021/22, grants from the Ministry of Education for Bylaw capital projects totaled \$0.94 M.

At September 30, 2021, \$2.79 M has been spent on capital building projects in progress as follows:

- Childcare capital projects (\$1.04 M)
- Annual Facility Grant funded projects (\$0.59 M)
- Maple Ridge Secondary Annex capital project fact sheet (\$0.18 M)
- Eric Langton Elementary project definition report (\$0.18 M)
- Pitt Meadows Secondary project definition report (\$0.18 M)
- New classrooms setup (\$0.17 M)
- Riverside Centre lighting upgrades (\$0.06 M)
- Garibaldi Secondary HVAC upgrades (\$0.36 M)
- Glenwood Elementary gender-neutral washrooms (\$0.03 M)

The Ministry of Education Restricted Capital Fund balance is \$1.80 M at September 30, 2021 and has not been identified for any specific projects.

Other Provincial Capital totals \$0.52 M at September 30, 2021 and represents Ministry of Children and Family Development funding for a new childcare facility in Pitt Meadows.

The Land Capital Restricted Fund (school site acquisition charges) received contributions in 2021/22 of \$0.22 M. The fund balance as at September 30, 2021 is \$1.58 M.

Local Capital

The Board's local capital fund is comprised of previous years' available operating surpluses, which are transferred to Local Capital with Board approval and proceeds from the disposal of land. Capital asset additions funded locally are reported in the local capital fund.

As at September 30, 2021, significant locally funded project balances include the information technology capital project (\$1.39 M), energy management plan projects (\$0.61 M), new schools (\$0.89 M), new classroom space (\$0.47 M), the Eric Langton elementary project definition report (\$0.18 M), the Pitt Meadows Secondary project definition report (\$0.18 M) and the Maple Ridge Secondary annex (\$0.29 M). The local capital fund also contains the capital portion of the contingency reserve.

The table below summarizes of the Board approved uses of contingency reserve for 2021/22, funds received and spending to date.

Local Capital and Contingency Reserve At September 30, 2021 (\$ millions)				
	Current Budget	Contributions to Date	Spending to Date	Balance at Sept 30 2021
Board Approved Uses of Local Capital				
Parent portal upgrades	0.02			0.02
Emergency preparedness	0.02			0.02
Energy management plan	0.67		0.06	0.61
New classrooms setup	0.64		0.17	0.47
Eric Langton Elementary project definition report	0.00		0.18	(0.18)
Pitt Meadows Secondary project definition report	0.00		0.18	(0.18)
New schools	0.89			0.89
Maple Ridge Secondary annex	0.29			0.29
Childcare capital	0.07	0.03		0.10
Virtual boardroom	0.01			0.01
Facilities equipment and vehicles	0.18			0.18
IT capital plan	1.50		0.11	1.39
	4.29	0.03	0.70	3.62
Contingency reserve for local capital	2.24			2.24
Total local capital fund	\$ 6.53	\$ 0.03	\$ 0.70	\$ 5.86

As reported with our 2020/21 financial statements, spending for the Eric Langton Elementary and Pitt Meadows Secondary project definition reports is underway and the funds spent by the school district will be reimbursed by the Ministry of Education once the capital projects are approved.

Contingency Reserve

The Board of Education is responsible for ensuring the district is protected financially from extraordinary circumstances that would negatively impact school district operations and the education of students. To discharge this responsibility, the board has established a contingency reserve from available operating surplus, which will be used to mitigate any negative impact such circumstances might cause.

Existing school district budgets are not sufficient to support the procurement or timely replacement of school district assets. The budget required to complete the building maintenance projects identified through facility condition assessments far exceeds the annual facilities grant and the capital funding for building enhancement projects received by School District No. 42. This means that the deferred maintenance for school district facilities continues to grow and the facility condition index for school district facilities continues to deteriorate.

Major equipment failures must be covered from the contingency reserve. These include, but are not limited to, the following: building envelope remediation, roof repairs or replacement, boiler replacements, server replacements, shop equipment replacements. In addition, the board is responsible for any cost overruns incurred on Ministry of Education funded capital projects and this is the only fund available to cover such costs.

By board policy a contingency reserve of at least 1% of operating expenditures and not exceeding 3% of operating expenditures shall be maintained (\$1.65 M to \$4.96 M). The current balance of \$2.77 M (\$2.24 M local capital and \$0.53 M operating) equates to 1.67% of operating expenditures.

Risks to Projections

Revenue

The provincial operating grant included in these estimates may not be the same as the operating grant distributed by the Ministry of Education for 2021/22. The main factors that create variances of provincial funding are actual funded enrolment as at February and May 2022, Classroom Enhancement Fund allocation, and other provincial funding announcements made during the remainder of 2021/22.

Expense

The salaries and benefits estimates are based on estimated average salaries for teachers, specific salaries for other employee groups, and known benefit rate changes. Variances in average teacher salaries will impact these estimates. Also, actual substitute costs may vary significantly from the costs estimated based on historical trends.

The utilities budgets have been reduced to reflect the estimated savings associated with the implementation of the Energy Management Plan. Changes in weather patterns, delays in the implementation of the Energy Management Plan, and unexpected utilities cost increases may result in increased utilities costs that would have to be funded from the contingency reserve.

These estimates assume that all costs related to the implementation of the restored MRTA collective agreement language will be fully funded by the Ministry of Education through the Classroom Enhancement Fund.

Capital Projects

Due to their magnitude, capital projects have the potential to significantly impact the financial position of the school district. There is no process to assess the risk of the entire capital program; individual project risk assessments must be done on a continuous basis. Project agreements with the Ministry of Education contain contingencies to mitigate financial risk. Smaller projects consider contingency requirements when building the overall project budget and are managed internally. Finally, the contingency reserve for local capital of \$2.24 M is available to mitigate risk for capital projects.

COVID-19

On March 17, 2020, in response to the COVID-19 pandemic and under the direction of the Provincial Health Officer, the provincial government directed all K-12 public and independent schools to immediately suspend in-class instruction. Effective September 2020, all students were encouraged to return to in-class learning.

The BC Centre for Disease Control released public health guidance for schools and school districts to prevent the transmission of COVID-19 and maintain a safe and healthy environment for students, families, and staff. Also, WorkSafeBC provided protocols to support safe workplace operations during the COVID-19 pandemic.

The school district implemented the health and safety measures required to ensure safe and healthy environment for students, families, and staff. New safety plans were developed and rolled out and staff have been trained on the new health and safety protocols. Costs related to COVID-19 will continue to be closely monitored and if the financial impact is greater than amounts already provided for to date, the contingency reserve will need to be used to address any funding shortfalls.

RECOMMENDATION:

THAT the Board approve the First Quarter Financial Update; AND FURTHER

THAT the Board allocate \$500,000 from the Local Capital - New Schools budget to create a Capital Plan support budget to be used to fund costs related to the preparation of reports requested by the Ministry of Education as part of the capital planning process, this fund shall be replenished when the Ministry of Education provides refunds to the school district for costs incurred.

Attachment

School District No. 42 (Maple Ridge - Pitt Meadows)
Schedule of Operating Operations
Projections to June 30, 2022

	2021/22 Current Budget	Actual to Sept 30, 2021	Projected Oct 1, 2021 to June 30, 2022	Projected to June 30, 2022	Variance from Budget
Operating Revenue by Source					
Grants					
Operating Provincial Grants - Ministry of Education	153,096,305	17,376,430	137,522,414	154,898,844	1,802,539
Local Education Agreement Recovery	(382,256)	(49,459)	(332,797)	(382,256)	0
Operating Other Ministry of Education Grants	2,641,021	194,052	2,446,969	2,641,021	0
Provincial Grants - Other	233,800	52,500	225,207	277,707	43,907
Federal Grants	43,600	-	43,600	43,600	0
Total Grants	155,632,470	17,573,523	139,905,393	157,478,916	1,846,446
Tuition	6,557,945	1,795,968	5,467,577	7,263,545	705,600
Other Revenue	578,550	191,039	387,511	578,550	0
Local Education Agreement - Direct Funding from First Nations	382,256	38,225	344,031	382,256	0
Rentals & Leases	527,340	144,840	382,500	527,340	0
Investment Income	257,043	91,425	165,618	257,043	0
Total Other Revenue	8,303,134	2,261,497	6,747,237	9,008,734	705,600
Total Operating Revenue	163,935,604	19,835,020	146,652,630	166,487,650	2,552,046
Operating Expense by Type					
Salaries					
Teachers	73,251,886	8,175,044	66,275,416	74,450,460	(1,198,574)
Principals and Vice Principals	8,284,507	2,019,452	6,271,694	8,291,146	(6,639)
Education Assistants	17,280,303	1,957,285	16,136,925	18,094,210	(813,907)
Support Staff	12,823,483	2,569,895	10,261,034	12,830,929	(7,446)
Other Professionals	4,977,312	1,073,444	3,903,868	4,977,312	0
Substitutes	5,673,265	479,803	5,280,072	5,759,875	(86,610)
Total Salaries	122,290,756	16,274,922	108,129,010	124,403,932	(2,113,176)
Employee Benefits	30,283,755	4,294,979	26,485,975	30,780,954	(497,199)
Total Salaries and Benefits	152,574,511	20,569,901	134,614,985	155,184,886	(2,610,375)
Services and Supplies					
Services	5,909,644	1,581,106	4,335,937	5,917,043	(7,399)
Student Transportation	753,202	55,974	698,055	754,029	(827)
Professional Development	1,176,838	45,804	1,131,128	1,176,932	(94)
Rentals and Leases	2,000	0	2,000	2,000	0
Dues and Fees	145,282	87,128	58,154	145,282	0
Insurance	490,364	76,065	414,299	490,364	0
Supplies	4,587,698	513,732	4,085,795	4,599,527	(11,829)
Utilities	2,548,901	335,165	2,213,736	2,548,901	0
Total Services and Supplies	15,613,929	2,694,973	12,939,105	15,634,078	(20,149)
Operating Contingency Reserve	610,000		529,618	529,618	80,382
Total Operating Expenses	168,798,440	23,264,874	148,083,708	171,348,582	(2,550,142)
Interfund & Local Capital					
Capital Assets Purchased	1,473,893	596,166	879,631	1,475,797	(1,904)
Transfer to / (from) Local Capital	32,500	32,500	0	32,500	0
Total Interfund and Local Capital	1,506,393	628,666	879,631	1,508,297	(1,904)
Total Expenses	170,304,833	23,893,540	148,963,339	172,856,879	(2,552,046)
Appropriated Surplus					
Use of Prior Year Surplus or Reserves	6,369,229		6,369,229	6,369,229	0
Projected Operating Surplus/(Deficit)	\$ -	\$ (4,058,520)	4,058,520	0	0

School District No. 42 (Maple Ridge-Pitt Meadows)
Special Purpose Funds
As At September 30, 2021

	ANNUAL FACILITIES GRANT	LEARNING IMPROVEMENT FUND	SCHOLARSHIPS AND BURSARIES	SCHOOL GENERATED FUNDS	STRONG START	READY, SET, LEARN	OLEP	COMMUNITY LINK	CLASSROOM ENHANCEMENT FUND-OVERHEAD	CLASSROOM ENHANCEMENT FUND-STAFFING	CLASSROOM ENHANCEMENT FUND-REMEDIES	FIRST NATION TRANSPORTATION	MENTAL HEALTH IN SCHOOLS	CHANGING RESULTS FOR YOUNG CHILDREN	RESTART FUNDING	YOUTH EDUCATION SUPPORT FUND	TOTAL
Deferred Revenue, beginning of year		-	162,409	930,846	30,938	2,684	51,931	67,658	-	-	-	12,381	74,868	737	-	230,489	1,564,941
Add: Restricted Grants																	
Provincial Grants - Ministry of Education	506,584	53,304			179,200	36,015	-	57,743	72,681	1,037,902	-	-	120,482	4,200	-		2,068,111
Provincial Grants - MOE Recoveries																	
Other			5,000	377,458												85,662	468,119
Investment Income			(299)														(299)
	506,584	53,304	4,701	377,458	179,200	36,015	-	57,743	72,681	1,037,902	-	-	120,482	4,200	-	85,662	2,535,932
Less: Allocated to Revenue	238,426	52,846	-	124,997	26,399	2,238	45,143	58,886	61,489	1,443,694	-	-	14,150	-	19,167	39,677	2,127,112
Deferred Revenue, end of year	268,158	458	167,110	1,183,307	183,739	36,461	6,788	66,515	11,192	(405,792)	-	12,381	181,200	4,937	(19,167)	276,474	1,973,761
Revenues																	
Provincial Grants - Ministry of Education	238,426	52,846			26,399	2,238	45,143	58,886	61,489	1,443,694	-	-	14,150	-	19,167		1,962,438
Other				124,997												39,677	164,674
Investment Income																	-
	238,426	52,846	-	124,997	26,399	2,238	45,143	58,886	61,489	1,443,694	-	-	14,150	-	19,167	39,677	2,127,112
Expenses																	
Salaries																	
Teachers						1,769	5,961	11,840	-	1,153,115	-	-	1,750	-	10,652		1,185,087
Principals and Vice Principals								7,756	27,835		-	-	-	-	-		
Educational Assistants	-	38,106		2,054	17,495			24,003	-	-	-	-	-	-	4,934		86,592
Support Staff	57,474			474	-				10,308		-	-	-	-	22		68,278
Other Professionals									(1,831)		-	-	-	-	-		
Substitutes	-			400	-			14,481		403		-	-	-	381		15,665
	57,474	38,106	-	2,928	17,495	1,769	5,961	43,599	50,793	1,153,518	-	-	1,750	-	15,989	-	1,389,382
Employee Benefits	12,000	14,740		50	8,414	445	2,142	14,400	10,696	290,176	-	-	400	-	2,689		356,152
Services and Supplies	104,891		-	120,274	490	24	5,036	887	-		-	-	12,000	-	489	10,463	254,554
	174,365	52,846	-	123,252	26,399	2,238	13,139	58,886	61,489	1,443,694	-	-	14,150	-	19,167	10,463	2,000,088
Net Revenue (Expense) before Interfund Transfers	64,061	-	-	1,745	-	-	32,004	-	-	-	-	-	-	-	-	29,214	127,024
Interfund Transfers																	
Tangible Capital Assets Purchased	(64,061)			(1,745)			(32,004)		-		-	-	-	-	-	(29,214)	(127,024)
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

School District No. 42 (Maple Ridge-Pitt Meadows)
Schedule of Special Purpose Operations
As At June 30, 2022

	ANNUAL FACILITIES GRANT	LEARNING IMPROVEMENT FUND	SCHOLARSHIPS AND BURSARIES	SCHOOL GENERATED FUNDS	STRONG START	READY, SET, LEARN	OLEP	COMMUNITY LINK	CLASSROOM ENHANCEMENT FUND-OVERHEAD	CLASSROOM ENHANCEMENT FUND-STAFFING	CLASSROOM ENHANCEMENT FUND-REMEDIES	FIRST NATION TRANSPORTATION	MENTAL HEALTH IN SCHOOLS	CHANGING RESULTS FOR YOUNG CHILDREN	RESTART FUNDING	YOUTH EDUCATION SUPPORT FUND	TOTAL
Deferred Revenue, beginning of year		-	162,409	930,846	30,938	2,684	51,931	67,658	-	-	-	12,381	74,868	737		230,489	1,564,941
Add: Restricted Grants																	
Provincial Grants - Ministry of Education	517,500	533,036			256,000	51,450	231,726	577,430	726,809	10,379,022	-	-	195,350	6,000	370,460		13,844,783
Provincial Grants - MOE Recoveries																	
Other			35,000	4,300,000												250,000	4,585,000
Investment Income																	-
	517,500	533,036	35,000	4,300,000	256,000	51,450	231,726	577,430	726,809	10,379,022	-	-	195,350	6,000	370,460	250,000	18,429,783
Less: Allocated to Revenue	517,500	533,036	-	4,300,000	256,000	51,450	231,726	577,430	726,809	10,379,022	-	12,381	270,218	6,737	370,460	250,000	18,482,769
Deferred Revenue, end of year	-	-	197,409	930,846	30,938	2,684	51,931	67,658	-	-	-	-	-	-	-	230,489	1,511,955
Revenues																	
Provincial Grants - Ministry of Education	517,500	533,036	35,000		256,000	51,450	231,726	577,430	726,809	10,379,022	-	12,381	195,350	6,737	370,460		13,892,901
Other				4,300,000												250,000	4,550,000
Investment Income																	-
	517,500	533,036	35,000	4,300,000	256,000	51,450	231,726	577,430	726,809	10,379,022	-	12,381	195,350	6,737	370,460	250,000	18,442,901
Expenses																	
Salaries																	
Teachers					189,648	17,706	88,530	24,367	-	8,416,334	-	-	-	-	10,700		8,747,285
Principals and Vice Principals								31,021	179,800			-	-	-			210,821
Educational Assistants	-	444,197		40,000	-			341,880	-	-	-	-	-	-	5,000		831,077
Support Staff	93,662	-		25,000	-				111,724		-	-	-	-			230,386
Other Professionals				-								-	-	-			-
Substitutes	-			20,000	-			18,819	306,159			-	10,500	4,600	5,900		365,978
	93,662	444,197	-	85,000	189,648	17,706	88,530	416,087	597,683	8,416,334	-	-	10,500	4,600	21,600	-	10,385,547
Employee Benefits	26,338	88,839		15,000	66,352	4,132	20,657	111,536	129,126	1,962,688	-	-	2,500	900	3,400		2,431,468
Services and Supplies	97,500		35,000	4,200,000		29,612	107,982	49,807	-		-	12,381	182,350	1,237	343,860	250,000	5,309,729
	217,500	533,036	35,000	4,300,000	256,000	51,450	217,169	577,430	726,809	10,379,022	-	12,381	195,350	6,737	368,860	250,000	18,126,744
Net Revenue (Expense) before Interfund Transfers	300,000	-	-	-	-	-	14,557	-	-	-	-	-	-	-	1,600	-	316,157
Interfund Transfers																	
Tangible Capital Assets Purchased	(300,000)						(14,557)		-		-	-	-	-	(1,600)		(316,157)
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

School District No. 42 (Maple Ridge-Pitt Meadows)
Schedule of Capital Operations
As At September 30, 2021

	2022	2021-22 Projected		
	Budget	Invested in Tangible Capital Assets	Local Capital	Fund Balance
Revenues				
Provincial Grants				-
Ministry of Education				-
School Site Acquisition Fees Spent on Sites				-
Other Revenue			1,500	1,500
Investment Income	43,000		-	-
Amortization of Deferred Capital Revenue	6,564,805	1,616,147		1,616,147
Total Revenue	6,607,805	1,616,147	1,500	1,617,647
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	10,615,049	2,584,887		2,584,887
Total Expense	10,615,049	2,584,887		2,584,887
Capital Surplus (Deficit) for the year	(4,007,244)	(968,740)	1,500	(967,240)
Net Transfers (to) from other funds				
Tangible Capital Assets purchased	784,043	723,190		723,190
Local Capital	32,500		32,500	32,500
Total Net Transfers	816,543	723,190	32,500	755,690
Other Adjustments to Fund Balances				
Tangible Capital Assets purchased from Local Capital		352,747	(352,747)	-
Tangible Capital Assets WIP purchased from Local Capital				-
Total Other Adjustments to Fund Balances		352,747	(352,747)	-
Total Capital Surplus (Deficit) for the period	<u>(3,190,701)</u>	107,196	(318,747)	(211,551)
Capital Surplus (Deficit), beginning of year		83,069,991	6,180,966	89,250,957
Capital Surplus (Deficit), end of period		<u>83,177,187</u>	<u>5,862,219</u>	<u>89,039,406</u>

School District No. 42 (Maple Ridge-Pitt Meadows)
Schedule of Capital Operations
Projections to June 30, 2022

	2022	2021-22Projected		
	Budget	Invested in Tangible Capital Assets	Local Capital	Fund Balance
Revenues				
Provincial Grants				-
Ministry of Education				-
School Site Acquisition Fees Spent on Sites				-
Other Revenue				-
Investment Income	43,000		43,000	43,000
Amortization of Deferred Capital Revenue	6,564,805	6,564,805		6,564,805
Total Revenue	<u>6,607,805</u>	<u>6,564,805</u>	<u>43,000</u>	<u>6,607,805</u>
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	10,615,049	10,615,049		10,615,049
Total Expense	<u>10,615,049</u>	<u>10,615,049</u>		<u>10,615,049</u>
Capital Surplus (Deficit) for the year	<u>(4,007,244)</u>	<u>(4,050,244)</u>	<u>43,000</u>	<u>(4,007,244)</u>
Net Transfers (to) from other funds				
Tangible Capital Assets purchased	784,043	784,043		784,043
Local Capital	32,500		32,500	32,500
Total Net Transfers	<u>816,543</u>	<u>784,043</u>	<u>32,500</u>	<u>816,543</u>
Other Adjustments to Fund Balances				
Tangible Capital Assets purchased from Local Capital		690,180	(690,180)	-
Tangible Capital Assets WIP purchased from Local Capital				-
Total Other Adjustments to Fund Balances		<u>690,180</u>	<u>(690,180)</u>	<u>-</u>
Total Capital Surplus (Deficit) for the period	<u>(3,190,701)</u>	<u>(2,576,021)</u>	<u>(614,680)</u>	<u>(3,190,701)</u>
Capital Surplus (Deficit), beginning of year		83,069,991	6,180,966	89,250,957
Capital Surplus (Deficit), end of period		<u>80,493,970</u>	<u>5,566,286</u>	<u>86,060,256</u>



ITEM 6

To: **Board of Education**

From: Board Policy Development Committee

Re: **POLICY UPDATE**

Date: December 8, 2021
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

The Board Policy Development Committee (the "Committee") has followed the appropriate consultation requirements as outlined within Policy 2500 and is recommending that the Board approve Policy 4204: Accumulated Surplus (Attachment A).

No changes were suggested through the consultation process.

RECOMMENDATION:

THAT the Board approve Policy 4204: Accumulated Surplus.

Attachment

**SD 42 POLICY: 4204****ACCUMULATED SURPLUS****Policy statement**

The School Act requires the boards of education (board) to prepare a balanced annual budget. Estimated spending in the annual budget must not exceed estimated revenue plus accumulated operating surplus (operating surplus). Operating surplus, with consistent rules and guidelines in place, enables the board to engage in long-term planning, mitigate financial risk and support consistent service to all students.

Purpose

The purpose of the Accumulated Surplus Policy is to ensure a clear, transparent understanding of the reasonable accumulation and planned use of operating surplus, contingency reserve and local capital surplus.

Authority

The Board authorizes the Secretary Treasurer to develop and implement all procedures required for the implementation and management of the Board's accumulated operating surplus policy.

Appropriated Surplus

A board achieves an operating surplus when its annual revenue exceeds annual expenses. An operating surplus means that the board has financial resources that can be used to operate schools for a period longer than one year. The ability to carry forward unspent funds enables the board to effectively plan for future years.

Internally Restricted Operating Surplus

The Board may set aside a portion of operating surplus for items that are linked to multi-year strategic objectives and future operational needs. Restrictions are made only for defined operational needs with defined timelines, including services or purchases that are directly related to a boards' strategic plan, operational needs and enhanced educational outcomes for students.

To increase transparency, every appropriation requires a board motion. Approval of appropriations related to confidential matters or land, legal or personnel matters shall be considered in a closed board meeting.

Contingency Reserve (Unrestricted Operating Surplus or Local Capital Surplus)

The Board of Education is responsible for ensuring the district is protected financially from extraordinary circumstances which would negatively impact school district operations and the education of students. To discharge this responsibility, the Board will establish a contingency reserve from available operating surplus which would be used to mitigate any negative impact such circumstances might cause.

The Board shall maintain a contingency reserve of at least 1% of operating expenditures and not exceeding 3% of operating expenditures.

Use of Appropriated Surplus and Contingency Reserve

The Board may approve the use of appropriated surplus or contingency reserve under the following circumstances:

- The elimination of any deficit arising at the end of a fiscal year of operations;
- The funding of new cost pressures in a fiscal year that were not known at the time of budget development;
- Extraordinary unknown utilities cost pressures;
- The payment of severances (wages and benefits) upon termination of employment;
- The settlement of any legal action that is not covered by insurance;
- Initial one-time cost outlays for new education programs;
- Coverage for disaster recovery expenditures;
- Extraordinary expenses incurred to ensure business continuity;
- Replacement of equipment essential to the continuation of safe operations of school district facilities;
- Coverage for unexpected additional major capital project costs not funded by the province;
- To assist in balancing future years budgets.

In recognizing that the use of the contingency reserve represents a one-time source of funding, the Board will incorporate into its future budget planning processes, strategies to re-establish the contingency reserve. Such strategies may be implemented over a period of two years.

Inter-Fund Transfers

Inter-Fund Transfers are funds transferred from one fund to another (e.g. between Operating Fund and Capital Fund). Inter-fund transfers require must be made through board motion. Approval of interfund transfers related to confidential matters or land, legal or personnel matters shall be considered in a closed board meeting.

APPROVED:



ITEM 7

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **COMMITTEE APPOINTMENTS**

Date: December 8, 2021
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive for information the attached committee appointments for a period of one year commencing December 8, 2021.

Attachment

Board Representatives for 2021/2022**Committees of the Board**

Budget	Committee of the Whole
Finance	Committee of the Whole
Policy Development	Korleen Carreras, Colette Trudeau Elaine Yamamoto (Alternate)
Facilities Planning	All Trustees

Advisory Committees

Education	Mike Murray, Elaine Yamamoto Pascale Shaw (Alternate)
Aboriginal Education	Kathleen Sullivan, Colette Trudeau Korleen Carreras (Alternate)

Contract Representation

Principals/Vice Principals	Kim Dumore
MRTA including Bargaining	Elaine Yamamoto
CUPE including Bargaining	Colette Trudeau
Exempt	Pascale Shaw

Other Representation

Student Voice	All Trustees Rotating
District Parent Advisory Council	All Trustees Rotating
BCSTA Provincial Council	Mike Murray Colette Trudeau (Alternate)
BCPSEA	Colette Trudeau Elaine Yamamoto (Alternate)
Municipal Advisory Committee on Accessibility and Inclusiveness	Kathleen Sullivan Mike Murray (Alternate)
Maple Ridge Pitt Meadows Arts Council	Kathleen Sullivan Korleen Carreras (Alternate)
Ridge Meadows Education Foundation	Mike Murray Elaine Yamamoto (Alternate)
Social Policy Advisory Committee	Kim Dumore Elaine Yamamoto (Alternate)
City of Maple Ridge Transportation Advisory Committee	Korleen Carreras Colette Trudeau (Alternate)
Youth Planning Table	Kim Dumore Mike Murray (Alternate)
Culture Collective Network	Kim Dumore Korleen Carreras (Alternate)
Ridge Meadows Overdose Community Action Team	Pascale Shaw Kathleen Sullivan (Alternate)
English Language Learners Consortium	Elaine Yamamoto Kathleen Sullivan (Alternate)
City of Maple Ridge Parks, Recreation and Culture Advisory Committee	Mike Murray Kim Dumore (Alternate)
City of Pitt Meadows Community Support Select Committee	Kathleen Sullivan Korleen Carreras (Alternate)



ITEM 8

To: **Board of Education**

From: Superintendent
Harry Dhillon

Re: **SUPERINTENDENT'S UPDATE**

Date: December 8, 2021
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the Superintendent's Verbal Update, for information.

To: **Board of Education**

From: Trustee
Pascale Shaw

Re: **DISTRICT PARENT ADVISORY
COUNCIL**

Date: December 8, 2021
(Public Board Meeting)

Information

Date of meeting: November 18, 2021

Presentation:

Kenneth Headley and Amelia Laidlaw - "Walking Toward Racial Inclusivity and Equity"

Next steps - moving toward cultural humility and safety

- Listening, learning, healing
- Professional Development
- Safe and Caring Schools
- Anti Racism Committee
- Street data versus Satellite data

"What we don't transform, we transmit" Kevin Lamoreau- Youtube TedX

Reports from:

- Trustee Shaw – Board Chairperson Carreras and Vice Chairperson Yamamoto have been re-elected; Strategic Facility Plan survey recently closed with 1,100 respondents; upcoming BCSTA trustee academy; trustees voted not to implement a vaccine mandate; Ridge Meadows Education Foundation one million dollar donation by Gary Lycan to be used for scholarships for students entering the field of science <https://rmef.ca/>.
- Assistant Superintendent David Vandergugten - Pro D day information.

New business:

- New Vice Chairperson appointment - Trish Coft.
- November 24, 2021 Q and A on kindergarten registration.
- SD42 DPAC Safe Active School Travel Committee Chairperson, Trish Coft shared that the phase 3 public engagement for the Maple Ridge Strategic Transportation Plan (STP) is open from November 17 to December 8, 2021.

Date of next meeting: December 16, 2021

To: **Board of Education**

From: Trustee
Kathleen Sullivan

Re: **MUNICIPAL ADVISORY COMMITTEE
ON ACCESSIBILITY AND
INCLUSIVENESS**

Date: December 8, 2021
(Public Board Meeting)

Information

Date of meeting: November 25, 2021

Items Discussed:

1. Mark Halpin, City of Maple Ridge, Manager of Transportation presented an overview of the Strategic Transportation Plan:
 - Currently working on Phase 3 which is the development of the Vision, Goals and Plan Development. Report and Council workshop (January 2022). Survey is on city website and on Facebook from November 17 - December 8, 2021.
 - Phase 4 is the Strategy Development & Refinement (Winter/Early Spring).
 - Phase 5 – Implementation and Final Plan (Summer/Fall 2022).
 - Questions around: increase in purchases of electric cars and need for recharging stations, consideration of more stations and appropriate placement, need for fast recharging stations, question of conversion of some gas stations to include charging stations.
2. Inclusiveness and Accessible Events and Volunteerism:
 - Committee reviewed the draft copy of the Festival Guide with suggestions for the city to make available to event planners, basic generic signage in various languages identifying exits, information table, washrooms, etc. and under food to include cultural specific options.
 - Next step is to bring together a focus group with event planners to provide input and feedback.
3. City of Pitt Meadows Report:
 - Mitchell Park trail repair and upgrade.
 - Parks, Recreation and Cultural review.
 - December 3, 2021 Christmas in the City event – will present Community Service awards at this time.
 - Harris Road Park replacement project – will include pieces for better accessibility and for mobility issues.
4. City of Maple Ridge Report:
 - Hiring consultant for Building Department, Parks Master Plan – consultant needed for development of sensory parks, catering to seniors, and addressing accessibility.
 - Glow starting Friday.
 - Business Planning – starting process next week.
 - Youth Planning Council – working on Pride events and will present to the committee.

5. Subcommittee and Task Force Updates:

- Age Friendly Subcommittee – meeting wrapped up last week. Aging well in Maple Ridge – 20 buildings/strata represented. Provided information on emergency preparedness, how to support older adults within areas of mental health, accessibility issues, elder abuse and financial support.
- Greg Moore Youth Centre – vaccine passports are not required.
- MACAI awards – going forward.

6. Other:

- Carolina Echeverri mentioned the Anti-Racism Committee is meeting December 3, 2021 from 12:00 -2:00 pm. Diane Wadden from the school district is attending.

Date of next meeting: February 17, 2022

To: **Board of Education**

From: Chairperson
Korleen Carreras

Re: **CITY OF MAPLE RIDGE**
TRANSPORTATION ADVISORY

Date: December 8, 2021
(Public Board Meeting)

Information

Date of meeting: November 24, 2021

Delegations:

Green Infrastructure Subcommittee (Rod Stott, Environmental Advisory Committee Staff Liaison) reviewed the Municipal Green Infrastructure Management Strategy. This will guide future decision making and municipal operations. Projects are set for short term 1-5 years, medium 6-15 years, and long term over 15 years. Current actions include: inventory and value of actual assets; engaging and building awareness; green development and neighborhoods; and establishing green scaping standards. Next steps include: identify high priority action items; identify and measure what we have and how it serves us; communication, education and enrollment; continue to work together with departments; learn from other regions.

ICBC (Kate Woochuck, ICBC Road Safety and Community Coordinator) reviewed the pedestrian safety campaign. Drivers need to look and be aware and pedestrians need to make sure they are seen by wearing bright clothing and making sure that drivers see them before they cross. Top factors of vehicle/pedestrian accidents are distraction (both driver and pedestrian), weather, and not yielding.

Strategic Transportation Plan Phase 3 Urban Systems. Review of the phase 3 plan and status – vision, goals, and plan development; review of maps and considerations. Survey is open and closes on December 8, 2021. Next report to council is January 2022. You can find the update and survey here: <https://www.mapleridge.ca/2557/Strategic-Transportation-Plan>.

Liaison reports:

- Staff – busy time at City Hall, especially with the weather and flooding events earlier in November.
- Council – building approvals review process – report public; Economic Plan, PRC Plan, Glow starts on November 26, 2021.

Recommendations to the Board:

City of Maple Ridge staff will be reaching out to the school district to gather feedback for phase 3.

Date of next meeting: February 23, 2022 – 7 pm

**ITEM 12**

To: **Board of Education**

From: Trustee
Kim Dumore

Re: **YOUTH PLANNING TABLE**

Date: December 8, 2021
(Public Board Meeting)

Information

Date of meeting: November 25, 2021

Presentations:

Alisa's Wish

Jennifer McKenna. Alisa's Wish Child & Youth Advocacy Centre helps children and youth in Maple Ridge-Pitt Meadows and Katzie First Nation who have experienced or witnessed physical, emotional or sexual abuse. Alisa's Wish Child and Youth Advocacy Centre is a community response that facilitates a compassionate, coordinated approach to the prevention, identification, prosecution, and treatment of abuse involving children and youth.

Restorative Justice "Bridging the Gap"

Ranjit Kingra and Salome Daudjee of the Restorative Justice Program facilitate a restorative approach in achieving justice by engaging those involved in harmful and/or criminal events, in dialogue about harm, reparation, accountability, and supports while addressing the needs of all parties. The "Bridging the Gap" project aims to reach youth and youth adults at a greater risk of being involved in the justice system and/or have challenges with mental health or substance use.

Committee Updates:

- YPT - fundraising committee is looking for members to join.
- uPlan - holiday light tour taking submissions to uplanrm@gmail.com until December 3, 2021. Self-guided tour will be posted shortly after that.

Date of next meeting: To be determined



ITEM 13

To: **Board of Education**

From: Trustee
Kathleen Sullivan

Re: **MAPLE RIDGE-PITT MEADOWS ARTS
COUNCIL**

Date: December 8, 2021
(Public Board Meeting)

Information

Date of meeting: November 29, 2021

Items discussed:

1. New Executive Officers of Board:

- Kevin Binnie, President
- Linda King, Vice President
- Gary Cleave, Secretary
- Monica Schulte, Treasurer
- Laura Butler, Immediate Past President

2. Committee Service:

- Awards: Addie Anderson, Diane Spiers
- Nominations: Laura Butler, Kevin Binnie, Gary Cleave
- Governance: Gary Cleave, Kevin Binnie, Linda King

3. Act Presents:

- Fall tickets sales have been successful. The family mime show was cancelled when previously booked schools had to cancel due to COVID-19 exposures – rescheduled for 50th anniversary birthday bash in June.

4. Arts Learning Programs:

- Fall program enrollment is very close to back to pre-pandemic levels.
- Albion Community Centre classes are being considered for Spring 2022 depending on cost and availability, may include Parent & Tot Visual Arts, ECE Mixed Media class, Parent & Tot Theatre, and ECE Theatre/Drama class.

5. School Programs Update:

- Off-site afterschool programs will resume in January after being on hold since Spring 2020.
- Visual arts classes are planned for at Webster's Corner, Eric Langton, and Hammond. Hope to expand program further in Spring 2022.
- Workshops have been created in December for Cyberschool students at Alouette. 48 students will have 2 classes each of drama and printmaking.

- School printing workshops and gallery tours for January Gallery Exhibition – *Singular/Serial* – nine classes have signed up so far.
- Bee's Knees school workshops – two classes attended. Students enjoyed the workshops – successful but under attended.
- Winter Camps have been created for Kanaka Creek Elementary students. Four camps will take place over 2 weeks in December.

6. Gallery:

- Garibaldi Art Club *A Touch of Red* hosting 3 Tuesday demo workshops where the public can meet one of the artists to learn about the creative process.
- *Singular/Serial* Contemporary Printmaking (January 8 – February 10, 2022) opening reception and artist talk on January 8, 2022 from 2:00 – 4:00 pm.
- *Goddesses: A Multimedia Exploration of the Divinely Feminine* February 26 - April 9 2022. Guest curator is Angela Clarke.

7. Marketing and Communications:

- Launching the 50/50 draw on December 1, 2021 to run to June 12, 2022 Draw will be on Birthday Bash, June 12, 2022.
- Preparing Winter/Spring season marketing materials.
- Arts Council 50th Anniversary campaign. The Story Project - four interviews completed; one submission is ongoing, two have been published.

8. Digital Marketing

- Website visits numbers are back to pre-COVID-19, social engagement doing well on both Facebook and paid social media.

9. Arts Council 50th Anniversary Project Status

- Story Project: 50 Years of Raising the Ridge continues.
- 'Lift' Lobby project on target for installation in early January and June Birthday Bash is in development.

10. Staffing:

- Still have vacancies in Marketing and Communications and Brand Manager, Assistant Operations Manager and Facility Maintenance Supervisor.
- Volunteers are still only back at about 30% of pre-COVID-19 levels.

Date of next meeting: January 31, 2022

**ITEM 14**

To: **Board of Education**

From: Trustee
Mike Murray

Re: **CITY OF MAPLE RIDGE PARKS,
RECREATION AND CULTURE
ADVISORY**

Date: December 8, 2021
(Public Board Meeting)

Information

Date of meeting: November 24, 2021

Items discussed:

1. Staff reported on the Municipalities Strategic Transportation Plan. Committee members highlighted the needs of youth and staff commenting upon the involvement of Trustee Carreras.
2. Staff presented an update on the Albion Park Playground design and the public engagement process that led to completion of the design suggesting it will have a nature theme and be close in scale to the dry land portion of the Maple Ridge Park play area.
3. Staff provided an update on the Parks, Recreation and Cultural Master Plan. Council have approved the following timeline: *Q4 2021 -RFP Consultant Services, Project Development and Collateral Collection; Q1 2022 - Engagement and Technical Analysis; Q2 2022 - Develop Master Plan Recommendations; Q3 2022 - Stakeholder and Community Check-in; Q4 2022 - Council Review and Endorsement.* Trustee Murray will sit as a member of the Master Planning sub-committee.
4. Staff shared some of the plans for the opening of the new Albion Community Centre. Staff have been in contact with various partners including the principal at cəsqənelə Elementary, Arts Council and staff at Samuel Robertson Technical Secondary School with the hope that the Community Centre will open early in the New Year.
5. Trustee Murray reported on the School District Strategic Facilities Plan which includes an educational focus and suggested that it should be considered during the Parks, Recreation and Culture Master Planning process. Trustee Murray also mentioned the planning for the Jackson Farm site and noted that a demonstration farm would be a great addition to school district educational opportunities.

Date of next meeting: January 12, 2022

**ITEM 15****RECORD**

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

October 20, 2021 Closed

Call to Order	Meeting called to order at 1:35 p.m.
Motion of Exclusion	Approved
Correspondence	Received
Approval of Agenda	Approved as circulated
Approval of Minutes	Approved as circulated
Superintendent Information Item	Received
Secretary Treasurer Information Item	Received
Superintendent Information Items	Received
Secretary Treasurer Information Item	Received
Board Committees	Received
Adjournment	Meeting adjourned at 3:23 p.m.

November 10, 2021 Special Closed

Call to Order	Meeting called to order at 4:40 p.m.
Motion of Exclusion	Approved
Approval of Agenda	Approved as circulated
Decision Item	Approved
Adjournment	Meeting adjourned at 5:01 p.m.