



**PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING  
Wednesday, December 6, 2017 (6:00 PM)  
Board Room, District Education Office**

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**IN ATTENDANCE:**

**BOARD MEMBERS:**

Chairperson – Mike Murray  
Vice Chairperson – Susan Carr  
Trustee – Ken Clarkson  
Trustee – Korleen Carreras  
Trustee – Eleanor Palis  
Trustee – Dave Rempel

**STAFF:**

Superintendent – Sylvia Russell  
Secretary Treasurer – Flavia Coughlan  
Senior Manager, Communications – Irena Pochop  
Executive Coordinator – Karen Yoxall

**ABSENT:**

Trustee – Lisa Beare

**A. OPENING PROCEDURES**

1. Call to Order

The meeting was called to order at 6:00 p.m. The Chairperson welcomed and thanked everyone for attending. The Chairperson acknowledged that this meeting is taking place on the traditional territory of Katzie First Nation and Kwantlen First Nation.

2. Correspondence

**Moved/Seconded**

- Strategic Policy Branch, Health Canada
- F. Lento, Chairperson, School District No. 5 (Southeast Kootenay)
- G. Swan, President, BC School Trustees Association

THAT the Board receive the correspondence for information.

**CARRIED**

3. Approval of Agenda

**Moved/Seconded**

THAT the Agenda be approved as circulated.

**CARRIED**

4. Invitation for Public Input to matters on the Agenda

**B. APPROVAL OF MINUTES**

1. November 15, 2017

**Moved/Seconded**

THAT the Minutes of the November 15, 2017 Public Board meeting be approved as circulated.

**CARRIED**

**C. PRESENTATIONS**

**D. DELEGATIONS**

**E. DEFERRED ITEMS**

**F. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer

- a) School District Statement of Financial Information (SOFI)

**Moved/Seconded**

The Chairperson reported on the School District Statement of Financial Information (SOFI) for the year ended June 30, 2017.

The report is prepared annually in accordance with the Financial Information Act; included in the report are a schedule of remuneration and expenses that lists all payments made to trustees and to employees with remuneration exceeding \$75,000, and, a schedule of suppliers of goods and services that received payments in excess of \$25,000.

THAT the Board approve the School District Statement of Financial Information for the fiscal year ended June 30, 2017; and that the said statement be submitted to the Ministry of Education.

**CARRIED**

- b) Proposed Development of a Portion of Land on the South Albion Site

**Moved/Seconded**

The Secretary Treasurer reported that in January 2016 the School District and the City of Maple Ridge entered into joint agreements to develop and plan for the construction of a new school, a neighbourhood learning centre housed within the school and a potential community centre on 104<sup>th</sup> Avenue in Maple Ridge.

The Secretary Treasurer further reported that in order for the City of Maple Ridge to construct the proposed community centre they have to purchase part of the South Albion site from the School District.

THAT the Board authorize the Secretary Treasurer to advertise the proposed disposal of a portion of land on the South Albion site to the City of Maple Ridge as contemplated in the public consultation process completed in March 2016.

**CARRIED**

4. Board Committees

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development

- i. Policy 10200: Communications

**Moved/Seconded**

The Secretary Treasurer reported that feedback received had been incorporated into the policy.

THAT the Board approve Policy 10200: Communications.

And Further;

THAT the Board rescind the following Policies:

Public Information Programs – KB  
News Releases - KBCA

**CARRIED**

- ii. Policy 10310: Volunteers

**Moved/Seconded**

The Secretary Treasurer reported that the policy and procedures have been updated to include the following feedback received.

THAT the Board approve Policy 10310: Volunteers.

And Further;

THAT the Board receive for information the following:

Procedure 10310.1: Volunteers  
Procedure 10310.2: Volunteer Drivers  
Procedure 10310.3: Volunteer Community Coaches  
Volunteer Application Form  
Volunteer Drivers Application: Elementary  
Volunteer Drivers Application: Secondary

And Further;

THAT the Board rescind Policy: School Volunteers (March 26, 2008)

**CARRIED**

iii. Rescission of Policies

**Moved/Seconded**

The Secretary Treasurer reported that the policies being proposed to be rescinded are either no longer required by the Ministry of Education or are covered under existing district policies or updated legislation:

THAT the Board rescind the following policies:

- GBE Employees with AIDS and HIV Infection
- GBEB District Health and Wellness
- IGADA: Work Experience
- IGADB Food Services Management – Teaching Kitchen
- IGE: Community and Adult Education Programs
- JCA Student Entry During School Year
- JECBAA: Home School Learners
- JFA Student Vandalism
- JFCA Student Dress Code
- JFCH Student Alcohol, Illegal Substance Use and Intoxicants
- JG Student Discipline
- JGDA Failure to Attend to Studies or Continued Infractions of School Rules
- JHF: Student Safety
- KH Public Gifts to Schools or the District
- School Heritage Archives (Approved – October 29, 2008)

**CARRIED**

- e) Education
- f) Aboriginal Education
- g) Roundtable with Partners

**G. INFORMATION ITEMS**

1. Chairperson
2. Superintendent of Schools

- a) Superintendents Update

**Moved/Seconded**

The Superintendent reported on school and district activities.

THAT the Board receive the Superintendent's Verbal Update, for information.

**CARRIED**

3. Secretary Treasurer
4. Board Committees & Advisory Committee Reports
  - a) Budget
  - b) Finance
  - c) Facilities Planning
  - d) Board Policy Development
    - i. Draft Policy 5705: Surveillance

### **Moved/Seconded**

The Secretary Treasurer reported that the policy and procedure have been drafted with legal advice and meet privacy legislation requirements.

THAT the Board receive for information and continuation with the consultation process:

Draft Policy 5705: Surveillance  
Draft Procedure 5705.1: Video Surveillance  
Surveillance Access Log

### **CARRIED**

- e) Education
- f) Aboriginal Education
- g) Round Table with Partner Groups

## **H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

- a) Motions to BC School Trustees Association Provincial Council

The Chairperson reported that the deadline for submission of motions to BC School Trustees Associations Provincial Council is January 12, 2018.

The Chairperson further reported that the BC School Trustees Association Fraser Valley Branch meeting will take place on February 5, 2018 at Maple Ridge Secondary School.

## **I. TRUSTEE REPORTS**

### Student Voice

The Chairperson and Superintendent reported that a Student Forum will take place on January 31, 2018 with approximately 150 Grade 10 – 12 students expected to participate.

### District Parent Advisory Council

Trustees reported that the recent meeting included a tour of Yennadon Annex.

### Municipal Advisory & Accessibility

The Chairperson reported that financial services and accessibility were discussed.

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Maple Ridge-Pitt Meadows Arts Council

Trustee Rempel reported that a new Executive Director had been appointed.

Ridge Meadows Education Foundation

Trustee Rempel reported on the Annual General Meeting and the appointment of new directors.

City of Maple Ridge Active Transportation

Trustee Carr reported that school routes, transportation routes to new developments and the introduction of a new B line bus service were discussed.

Good News Items

Trustee Carreras noted that December 6 was the National Day of Remembrance and Action on Violence Against Women; Trustee Carr reported on school visits and the Chairperson reported on the 25-year recognition evening at MRSS, the BookFest event hosted at the Greg Moore Youth Centre, and the announcement of new childcare spaces.

**L. QUESTION PERIOD**

A question was posed on student safety and the need for a crosswalk on 124<sup>th</sup> street.

**M. OTHER BUSINESS**

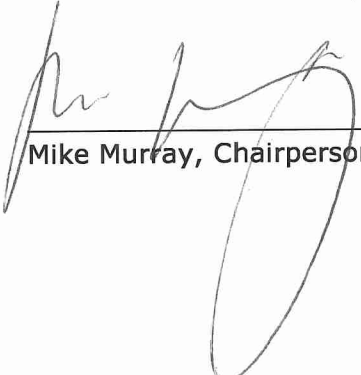
**N. ADJOURNMENT**


**Moved/Seconded**

THAT the Board adjourn the meeting.

**CARRIED**

The Public Board meeting adjourned at 6:50 p.m.

  
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Mike Murray, Chairperson

  
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Flavia Coughlan, Secretary Treasurer