



**PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING  
Wednesday, December 11, 2019, (6:00 PM)  
DEO Board Room**

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**IN ATTENDANCE:**

**BOARD MEMBERS:**

Chairperson – Korleen Carreras  
Vice-Chairperson – Elaine Yamamoto  
Trustee – Kim Dumore  
Trustee – Mike Murray  
Trustee – Pascale Shaw  
Trustee – Kathleen Sullivan  
Trustee – Colette Trudeau

**STAFF:**

Superintendent – Sylvia Russell  
Secretary Treasurer – Flavia Coughlan  
Deputy Superintendent – Harry Dhillon  
Senior Manager, Communications – Irena Pochop  
Executive Coordinator – Karen Yoxall

**A. OPENING PROCEDURES**

1. Call to Order

The meeting was called to order at 6:02 p.m.

The Chairperson welcomed and thanked everyone for attending.

The Chairperson acknowledged that this meeting is taking place on the shared traditional and unceded territories of Katzie First Nation and Kwantlen First Nation. The Chairperson welcomed and recognized all of our First Nations, Métis, and Inuit students and families in our schools and community. The Chairperson welcomed and recognized the many different cultures that are represented in our schools and community.

2. Correspondence

**Moved/Seconded**

- H. Van Gylswyk, Director, BCSC Program and Strategic Policy Branch
- C. McKay, Chairperson, School District No. 68 (Nanaimo Ladysmith)

THAT the Board receive the correspondence, for information.

**CARRIED**

3. Approval of Agenda

**Moved/Seconded**

THAT the Agenda be approved as circulated.

**CARRIED**

4. Invitation for Public Input to matters on the Agenda

The Chairperson invited the public to provide input into Decision Items under section F of the agenda and requested the public to sign up on the sheet provided if they wished to ask questions.

Input was received on Item 5: Policy Review Update.

**B. APPROVAL OF MINUTES**

**Moved/Seconded**

THAT the Minutes of the November 20, 2019 Public Board Meeting be approved as circulated.

**CARRIED**

**C. PRESENTATIONS**

1. French Immersion Update

**Moved/Seconded**

Shelley Linton, Principal, Pitt Meadows Elementary and Sandra Turbide, District Helping Teacher presented an overview of the district French Immersion program; goals, role of the district helping teacher and coordinator, retention of students, students with diverse needs, supports in schools and oral language development were discussed.

THAT the Board receive the French Immersion Update, for information.

**CARRIED**

**D. DELEGATIONS**

**E. DEFERRED ITEMS**

**F. DECISION ITEMS**

1. Chairperson
2. Superintendent of Schools
3. Secretary Treasurer

- a) Budget Process

**Moved/Seconded**

The Secretary Treasurer spoke to the budget process and proposed timelines and noted that the March 11, 2020 meeting may be cancelled if the Ministry of Education funding announcement for 2020/21 does not occur prior to March 11, 2020.

THAT the Board approve the proposed 2020/2021 Preliminary Budget Process Timeline.

**CARRIED**

4. Board Committees

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development

i. Policy Review Update**Moved/Seconded**

The Secretary Treasurer reported that housekeeping changes were being proposed to policies presented for approval.

It was noted that based on feedback received, Procedure 10400.1: Rental Fees will be updated to include school supervised activities of DPAC in the school use category.

The Secretary Treasurer further reported that Policy 5575: Nutrition is being recommended for rescission. This policy is no longer required because the Healthy Schools BC guidelines must be followed by all school districts as part of the Government's directive to remove the sale of unhealthy food and beverages from schools. The Superintendent will create and implement a procedure which includes these guidelines.

THAT the Board approve:

- Policy 2919: Trustees' Code of Conduct
- Policy 2925: Trustees – Provision of Resources
- Policy 5905: Alcohol – Consumption, Possession and Storage
- Policy 7201: Recruitment and Selection of Personnel
- Policy 7213: Conflict of Interest – District Staff
- Policy 10400: Community and Commercial Use of School Facilities and Grounds

And Further that the Board rescind Policy 5575: Nutrition and further noting that the guidelines for nutrition are to be added in a school district procedure;

And Further that the Rental Fees Procedure be updated to include DPAC under the school use category.

**CARRIED.**

- e) Education
- f) Aboriginal Education

**G. INFORMATION ITEMS**

1. Chairperson
2. Superintendent of Schools

- a) Superintendent's Update

**Moved/Seconded**

The Superintendent provided an update on school and district events.

THAT the Board receive the Superintendent's Verbal Update, for information.

**CARRIED**

3. Secretary Treasurer
4. Board Committees & Advisory Committee Reports

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development
- e) Education

i. Receive Minutes of Meeting

**Moved/Seconded**

THAT the Board receive the November 27, 2019 Minutes of the Education Advisory Committee, for information.

**CARRIED**

- f) Aboriginal Education

**H. TRUSTEE MOTIONS AND NOTICES OF MOTIONS**

**I. TRUSTEE REPORTS**

BC School Trustees Association

Trustee Murray provided an overview of the Trustee Academy that took place from November 28 – 30, 2019.

Municipal Advisory & Accessibility

Trustee Sullivan reported on her attendance at a forum on accessibility.

Maple Ridge-Pitt Meadows Arts Council

Trustee Sullivan reported that the awards committee is changing its guidelines to include post secondary studies in areas other than the arts and that digital marketing sales have been very successful.

Ridge Meadows Education Foundation

Trustee Murray reported on the upcoming Annual General Meeting and of the Melva Lippa Fund cheque presentation at the December 19, 2019 Superintendent's meeting.

City of Maple Ridge Transportation Advisory

Trustee Shaw reported that Active Transportation for schools was discussed.

Community Council for Salvation Army

Trustee Murray spoke to the Salvation Army dignitary breakfast.

Good News Items

Trustees spoke about their participation in the BCSTA Trustee Academy; trustee Trudeau spoke about the screening of "Edge of the Knife" at the Trustee Academy; trustees Shaw and Yamamoto acknowledged the high quality of Garibaldi Secondary's production of The Wiz; trustee Murray referenced the various Christmas concerts in the school district; trustee Sullivan spoke about honouring staff at the 25-year dinner and about attending a dinner with First Nations elders; trustee Dumore attended the MRSS Wrestling Team Ice Breaker and the Ridge Meadows Community Foundation awards; and trustee Carreras spoke about her participation in the Framework for Enhancing Student Learning meeting.

**L. QUESTION PERIOD**

**M. OTHER BUSINESS**

**N. ADJOURNMENT**

**Moved/Seconded**

THAT the Board adjourn the meeting.

**CARRIED**

The Public Board meeting adjourned at 7:35 p.m.

  
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Korleen Carreras, Chairperson

  
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Flavia Coughlan, Secretary Treasurer