



PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING  
*Wednesday, December 11, 2013 (6:00 PM)*  
**DEO Board Room**

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**IN ATTENDANCE:**

**BOARD MEMBERS:**

Board Chairperson – Mike Murray  
Vice-Chairperson – Eleanor Palis  
Trustee – Susan Carr  
Trustee – Ken Clarkson  
Trustee – Kathy Marshall  
Trustee – Sarah Nelson  
Trustee – Dave Rempel

**STAFF:**

Superintendent – Jan Unwin  
Secretary Treasurer – Flavia Coughlan  
Deputy Superintendent – Laurie Meston  
Mgr. of Communication/Community Relations – Irena Pochop  
Executive Assistant – Karen Yoxall

**A. OPENING PROCEDURES**

1. Call to Order

The meeting was called to order at 6:01 p.m.  
The Chair welcomed and thanked everyone for attending.

2. Correspondence

- Frank Lento, Chair, School District No. 5 (Southeast Kootenay)
- Moyra Baxter, Chair, School District No. 23 (Central Okanagan)
- Patti Bachus, Chair, School District No. 39 (Vancouver)
- Board of Education, School District No. 47 (Powell River)
- Lynette Kershaw, Chair, School District No. 69 (Qualicum)
- British Columbia School Trustees Association
- Minister Peter Fassbender

**Moved:** Trustee Rempel

**Seconded:** Trustee Marshall

Trustee Clarkson requested that the correspondence from the British Columbia School Trustees Association be moved to Chair Report.

THAT the Board receive all correspondence for information.

**CARRIED**

3. Ordering of Agenda

**Moved:** Trustee Rempel

**Seconded:** Trustee Carr

**Amendments:**

Correspondence: British Columbia School Trustees Association moved to Chair Report.

THAT the Agenda be ordered as amended.

**CARRIED**

The Chair opened the floor to others wanting to speak to the Agenda.

## **ANNUAL ORGANIZATIONAL MEETING MATTERS**

### 1. Annual Report of Chairperson

**Moved:** Trustee Rempel

**Seconded:** Trustee Palis

The Board Chair presented the Annual Report of the Chairperson. The presentation "Board of Education, 2013 Year in Review" highlighted events of 2013 including the Fraser Valley Student Conference, Roadmap to Excellence, the Facilities Plan, Policy Review and Development, Board and Staff Advocacy, 2013 Leading Edge Initiatives, Fiscal Challenges, Student Achievement and 2014 Priorities.

THAT the Board receive the Annual Report of the Chairperson for information.

**CARRIED**

### 2. Election of Board Officers/Nomination and Election Procedure

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

In accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson, prior to the commencement of the election, the process for the election of the Board Chairperson and Vice-Chairperson will be approved at the public Board meeting by Board Resolution.

THAT the Board approve the Trustee Elections proceedings in accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson.

**CARRIED**

**Moved:** Trustee Rempel

**Seconded:** Trustee Carr

THAT the Board proceed to elect a new Chairperson and Vice-Chairperson following the attached nomination and election procedure (2915.1).

**CARRIED**

The Board Chair passed the gavel to the Secretary Treasurer who acted as Chair pro-tem for the election process.

- Nominations for Chairperson of the Board

The Chair pro-tem called for nominations for the position of Board Chairperson for a one year term. A seconder was not required for nominations.

**Trustee Clarkson nominated Trustee Murray.**

The Chair pro-tem called for any further nominations. There were no further nominations. The Chair pro-tem asked Trustee Murray if he accepted the nomination.

**Trustee Murray Accepted**

The Chair pro-tem called for a second time for nominations for the position of Board Chairperson. The Chair pro-tem then called for a third and final time for nominations for the position of Board Chairperson. There were no other nominations.

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It was then announced by acclamation that the duly elected Chairperson of the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) for a one year period ended December 2014 is **Trustee Murray**.

- Nominations for Vice-Chairperson of the Board

The Chair pro-tem called for nominations for the position of Board Vice-Chairperson for a one year term. A seconder was not required for nominations.

**Trustee Carr nominated Trustee Palis**

The Chair pro-tem called for any further nominations. There were no further nominations. The Chair pro-tem asked Trustee Palis if she accepted the nomination.

**Trustee Palis Accepted**

The Chair pro-tem called for a second time for nominations for the position of Vice Chairperson. The Chair pro-tem then called for a third and final time for nominations for the position of Vice Chairperson. There were no other nominations.

It was then announced by acclamation that the duly elected Vice-Chairperson of the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) for a one year period ended December 2014 is Trustee Palis.

3. Remarks of Board Chairperson and Vice-Chairperson

The Board Chair thanked everyone.

**B. CONFIRMATION OF MINUTES**

1. November 27, 2013 Public Board Meeting Minutes

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT the Minutes of the November 27, 2013 Public Board Meeting be approved as circulated.

**CARRIED**

**C. PRESENTATIONS/DELEGATIONS**

**D. CHAIR REPORT**

1. Proposed Committee Appointments

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT the Board receive and approve the attached proposed committee appointments for a period of one year commencing December 11, 2013.

**CARRIED**

2. British Columbia School Trustees Association

Trustee Clarkson reported that the correspondence from the British Columbia School Trustees Association concerning co-governance is a prominent issue.

**E. DEFERRED ITEMS****F. TRUSTEE MOTIONS****G. CHIEF EXECUTIVE OFFICER'S REPORT****1. Decision Items**

- a) Superintendent of Schools
  - i. Report on Student Achievement

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

The Superintendent explained that the Report on Student Achievement is a requirement of Section 22 and Section 79.3 of the School Act. The report covers areas of improvement, areas of challenge, programs, performance, results, intervention and targets. The Superintendent presented information on graduations rates, grade to grade transitions, children in care, and aboriginal education.

THAT the Board approve the Superintendent's Report on Student Achievement for December 2013 for submission to the Minister of Education no later than January 31, 2014.

**CARRIED**

- b) Deputy Superintendent
  - i. Online Kindergarten Registration

**Moved:** Trustee Rempel

**Seconded:** Trustee Palis

The Deputy Superintendent presented information on online kindergarten registration that is in place for all registrations for January 2014 and February 2014. A brief overview on the kindergarten registration process, registration phases, the registration acceptance criteria, and available supports were explained.

THAT the Board approve the online kindergarten registration process and proposed timelines for kindergarten registration.

**CARRIED**

- c) Secretary Treasurer

**1. Information Items**

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

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H. COMMITTEE BUSINESS

1. Committees of the Whole

- a) 2013 – 2014 Finance
- b) 2013 – 2014 Budget

2. Committee & Advisory Committee Reports

- a) Aboriginal Education
- b) Board Policy Development
- c) District Student Advisory
- d) Education
- e) French Immersion Advisory
- f) Inclusive Education

I. QUESTION PERIOD

J. TRUSTEE REPORTS

British Columbia School Trustees' Association – Academy, December 5 - December 7, 2013

Discussion ensued on the sessions attended at the recent British Columbia School Trustees Academy including the new curriculum and community connections.

Social Planning Advisory

Trustee Marshall reported that at the last meeting the topics included a discussion on the human capital report and early childhood education.

Good news

Trustees discussed their attendance at upcoming school Christmas concerts. Trustee Carr reported on the career fair that took place at Maple Ridge Secondary School.

K. OTHER BUSINESS

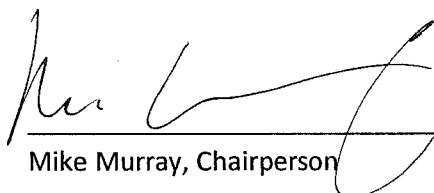
L. ADJOURNMENT

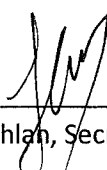
**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT the meeting of the Board be adjourned at 7:20 p.m.

**CARRIED**

  
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Mike Murray, Chairperson

  
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Flavia Coughlan, Secretary Treasurer