

Wednesday, December 11, 2013
6:00 p.m.

District Education Office
22225 Brown Avenue
Boardroom

A G E N D A

*“Courage is what it takes to stand up and speak; courage is also what it takes to sit down and listen” -
Winston Churchill*

A – OPENING PROCEDURES

1. Call to Order
2. Correspondence ITEM 1
 - i. Frank Lento, Chair, School District No. 5 (Southeast Kootenay)
 - ii. Moyra Baxter, Chair, School District No. 23 (Central Okanagan)
 - iii. Patti Bachus, Chair, School District No. 39 (Vancouver)
 - iv. Board of Education, School District No. 47 (Powell River)
 - v. Lynette Kershaw, Chair, School District No. 69 (Qualicum)
 - vi. British Columbia School Trustees Association
 - vii. Minister of Education, Peter Fassbender
3. Ordering of Agenda

ANNUAL ORGANIZATIONAL MEETING MATTERS

ITEM 2

1. Annual Report of Chairperson
2. Election of Board Officers / Nomination and Election Procedure
 - Chairperson of the Board
 - Vice-Chairperson of the Board
3. Remarks of Board Chairperson and Vice-Chairperson

B – CONFIRMATION OF MINUTES

1. November 27, 2013 ITEM 3

C – PRESENTATIONS/DELEGATIONS

D – CHAIR REPORT

1. Proposed Committee Appointments ITEM 4

E – DEFERRED ITEMS

F – TRUSTEE MOTIONS

G – CHIEF EXECUTIVE OFFICER’S REPORT

1. Decision Items
 - a) Superintendent of Schools

- i. Report on Student Achievement ITEM 5
 - b) Deputy Superintendent
 - i. Online Kindergarten Registration ITEM 6
 - c) Secretary Treasurer
- 2. Information Items
 - a) Superintendent of Schools
 - b) Deputy Superintendent
 - c) Secretary Treasurer

H – COMMITTEE BUSINESS

- 1. Committees of the Whole
 - a) Finance
 - b) Budget
- 2. Committee & Advisory Committee Reports
 - a) Aboriginal Education
 - b) Board Policy Development
 - c) District Student Advisory
 - d) Education
 - e) French Immersion Advisory
 - f) Inclusive Education

I – QUESTION PERIOD

- 1. Trustee Questions
- 2. Staff Questions
- 3. Employee Group Questions
- 4. DPAC Questions
- 5. Public Questions

J – TRUSTEE REPORTS

- 1. BC School Trustees' Association Provincial Council
- 2. District Parent Advisory Council
- 3. Joint Parks and Leisure Services
- 4. Municipal Advisory & Accessibility
- 5. Ridge Meadows Community Arts Council
- 6. Ridge Meadows Education Foundation
- 7. Social Planning Advisory:
http://www.mapleridge.ca/EN/main/municipal/728/9982/spac_agenda_minutes.html
- 8. Tzu Chi Foundation
- 9. Youth Society
- 10. Other Board Liaison Representative Reports
 - a) Good News Items

K – OTHER BUSINESS

- 1. Public Disclosure of Closed Meeting Business ITEM 7

L – ADJOURNMENT

To: Board of Education

From: Chairperson
Mike Murray

Re: **OPENING PROCEDURES**

Date: December 11, 2013
(Public Board Meeting)

Information/Decision

1. CALL TO ORDER

2. CORRESPONDENCE (Information Item)

- i. Frank Lento, Chair, School District No. 5 (Southeast Kootenay)
- ii. Moyra Baxter, Chair, School District No. 23 (Central Okanagan)
- iii. Patti Bachus, Chair, School District No. 39 (Vancouver)
- iv. Board of Education, School District No. 47 (Powell River)
- v. Lynette Kershaw, Chair, School District No. 69 (Qualicum)
- vi. British Columbia School Trustees Association
- vii. Minister of Education, Peter Fassbender

RECOMMENDATION

THAT the Board receive all correspondence for information.

ORDERING OF AGENDA (Decision Item)

RECOMMENDATION:

THAT the Agenda be ordered as circulated.

3. Invitation for Public Input to matters on the Agenda

Attachments



SCHOOL DISTRICT 5

SOUTHEAST KOOTENAY

November 18, 2013

Honourable Peter Fassbender
Ministry of Education
PO Box 9045 Stn Prov Govt.
Victoria, BC V8W 9E2

Dear Honourable Minister Fassbender:

On behalf of the Board of Education of School District 5 (Southeast Kootenay), I am writing to urge government to consider School District 33 (Chilliwack) Board of Education's request to include language in new upcoming legislation regarding local government elections that would allow the Minister flexibility to approve setting aside a by-election when requested by a Board.

As you are aware, Chilliwack's Board was faced with the unfortunate circumstance of having to have a by-election as a result of a trustee resignation this fall. The cost and disruption to the District was high especially so close to the end of term.

We understand that under the present legislation, the Minister of Education was unable to grant the request to set aside the by-election in Chilliwack. However, our Board concurs with School District 33 that giving the Minister of Education the flexibility when a trustee resignation occurs close to the end of a term of office and/or when there are other extenuating circumstances would be ideal.

Thank you for your consideration.

Sincerely,

Frank Lento
Chairperson of the Board of Education

Cc: Boards of Education
Trustees
Lynn Hauptman, Superintendent



"Together We Learn"

BOARD OF EDUCATION

SCHOOL DISTRICT No. 23

(CENTRAL OKANAGAN)

1940 Underhill Street, Kelowna, B.C. V1X 5X7

Tel. (250) 860-8888 Fax (250) 860-9799

Website: www.sd23.bc.ca

December 3, 2013

The Honourable Peter Fassbender
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Fassbender,

**RE: Select Standing Committee on Finance and Government Services - Report on the
Budget 2014 Consultations**

At the November 27, 2013 Public Board Meeting, the Central Okanagan Board of Education agreed to send a letter endorsing the recommendations from the Select Standing Committee on Finance and Government Services. The funding issues identified in the report are challenges all school districts are currently facing.

For some time, Boards of Education throughout the province have been expressing their concerns about increased cost pressures resulting from inflation that affect all areas of school district operation, from utilities/building maintenance to MSP payments. The Central Okanagan Board of Education was pleased to see recommendations for increased funding for Trades and Technology Programs and facility upgrades.

The Board particularly wished to endorse the recommendation regarding students with special needs *"The government was specifically requested to provide more learning assistance specialist teachers and to review and increase supplemental funding grants for students with special needs."*

Yours sincerely,

Moyra Baxter
Board Chair

cc: Central Okanagan Board of Education Trustees
The Honourable Christy Clark, Premier of British Columbia
Dan Ashton, MLA
Norm Letnick, MLA
The Honourable Steve Thomson, MLA
All BC Boards of Education c/o BCSTA

Board of Education - Trustees

Moyra Baxter
Julia Fraser

Joyce Brinkerhoff
Christopher L. Gorman

Deb Butler
Murli Pendharkar

Rolli Cacchioni



Vancouver Board of Education

School District No. 39

BOARD OF SCHOOL TRUSTEES

1580 West Broadway

Vancouver, B.C. V6J 5K8

Telephone: 604-713-5000

Fax: 604-713-5049

Open letter to the Premier and Cabinet regarding the Recommendations of the Select Standing Committee on Finance and Government Services with respect to the 2014 provincial budget.

November 25, 2013

Dear Premier Clark and Ministers:

The Vancouver Board of Education passed a resolution on November 18, 2013 directing me to write you an open letter endorsing the findings and recommendations of the Select Standing Committee's 2014 Budget Consultations regarding K-12 public education funding.

The report concludes:

Sufficient evidence was presented to the Committee indicating that the K-12 system is experiencing cost pressures as a result of inflation and aging school facilities. The Committee therefore recommends that enough funding be provided to schools to meet rising costs and capital needs while ensuring strong educational outcomes for BC students.

The report's recommendations include providing funding to address: cost increases (e.g. rising BC Hydro rates); a comprehensive capital plan to address aging school facilities and seismic upgrading; the establishment and strengthening of trades and technology courses; support required for students with special needs; community literacy work; and a review of the increasing demands on school district budgets and the reinstatement of a separate provincial library budget line item in the Ministry of Education budget.

Our briefs to the committee over the past several years have consistently highlighted the need for adequate, stable and predictable operating and capital funding for public school districts in the Province. As you may be aware, chronic provincial education funding shortfalls have resulted in over \$47 million in spending cuts in the Vancouver school district over the past 12 years, reducing our ability to provide optimal learning conditions and opportunities for all students.

We urge you and your government to respond to the Select Standing Committee's recommendation by increasing the public K-12 funding allocation in the 2014 provincial budget to prevent further staff, service and resource cuts. We also request that you implement the recommendation to develop a comprehensive capital plan to take into account increased maintenance and aging school facility upgrades and the continued seismic upgrading program.

It's time to reinvest in our world-class public education system so that we can meet the learning needs of all students. We look forward to working with your government to ensure that we are delivering the best educational opportunities possible for every student.

Sincerely,

Patti Bacchus
Chairperson

cc: Vancouver MLAs
VSB Trustees
All BC School Boards (via BC School Trustees Association)
Steve Cardwell, Superintendent of Schools
Rick Krowchuk, Secretary Treasurer
Vancouver news media

Board of School Trustees:

Patti Bacchus - Chairperson
Mike Lombardi - Vice-Chairperson
Fraser Ballantyne Ken Clement Ken Denike
Cherie Payne Allan Wong Sophia Woo
Rob Wynen



Vancouver Board of Education

School District No. 39

BOARD OF SCHOOL TRUSTEES

1580 West Broadway

Vancouver, B.C. V6J 5K8

Telephone: 604-713-5000

Fax: 604-713-5049

2013 November 25

The Honourable Christy Clark

Premier

PO Box 9041 Stn Prov Govt

Victoria, BC V8W 9E1

The Honourable Peter Fassbender

Minister of Education

PO Box 9045, Stn Prov Govt

Victoria, BC V8W 9E2

The Honourable Michael de Jong

Minister of Finance

PO Box 9417 Stn Prov Govt

Victoria, BC V8W 9V1

Dear Premier Clark, Honourable Fassbender and Honourable de Jong:

We are writing this letter due to our increasing concerns about education funding issues. We are specifically concerned about the increased costs to school districts that government is not funding — leading to cuts in staffing and programs that will erode the quality of our public schools.

The government's refusal to fund the salary increases negotiated by Peter Cameron with our support staff unions will cost the Vancouver school district approximately \$4.25 million in the next school year. That will result in a reduction of 25 – 40 full-time staff positions as outlined in the "savings" plan the Board submitted to government.

The Board recognizes the vital contribution of education workers, who have been without a wage adjustment for over four years. While this long-overdue increase is necessary, by the BC Government's own Cooperative Gains Mandate, the VSB cannot cut services to find 'savings'.

The Vancouver school district's finance department is already forecasting a budget "shortfall" totaling \$28 million for next year (see attachment "A"). This comes on top of \$47 million in spending cuts over the past decade, which includes a loss of 524 entry-level teaching positions and a \$15.5 million reduction in spending on supplies and services. That means less support for students, outdated and insufficient learning resources, textbooks and building maintenance and woefully inadequate infrastructure to support technology in classrooms.

Board of School Trustees:

Patti Bacchus - Chairperson

Mike Lombardi - Vice-Chairperson

Fraser Ballantyne Ken Clement Ken Denike

Cherie Payne Allan Wong Sophia Woo

Rob Wynen



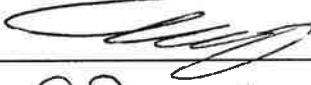

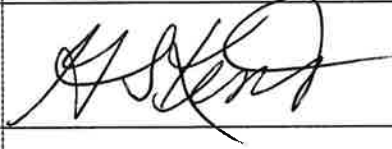


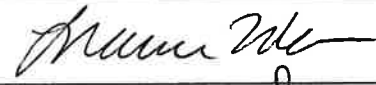
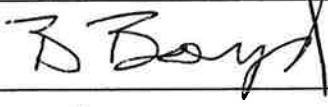

The VSB has worked to protect front-line services by keeping cuts as far away from classrooms as possible. A few years ago it brought in PwC to advise on ways it could reduce spending without compromising the quality of educational opportunities and we were able to implement many of their recommendations, but we are still in shortfall.

The district's management team continues to work on increased shared services and other cost-saving opportunities, but it is impossible to balance the district's budget without making some difficult decisions that will have an impact on students.

We are urging you and your government to give serious consideration to increasing the per-student grants for 2014-15 to prevent further cuts to staffing, programs and learning resources and to ensure all students receive the opportunities they need to succeed. We cannot achieve prosperity in BC by cutting corners on our children's education.

We thank you for your consideration of this urgent request.

Sincerely,

Patti Bacchus, Chairperson Vancouver Board of Education	
Monica Moberg, Chairperson District Parent Advisory Council (DPAC)	
Chansey Chiang, President Vancouver District Student Council (VDSC)	
Debbie Pawluk, President Vancouver Secondary Teachers' Association (VSTA)	
Gerry Kent, President Vancouver Elementary School Teachers' Association (VESTA)	
Liz Kloepper, President Vancouver Elementary Principals and Vice Principals Association (VEPVPA)	
Gino Bondi, President Vancouver Associate of Secondary School Administrators (VASSA)	
Leanne Toderian, President CUPE Local 15	
Brent Boyd, President CUPE Local 407	
Tim Chester, President International Union of Operating Engineers, Local Union 963 (IUOE)	



PRESS RELEASE – FOR IMMEDIATE RELEASE

FERRY REDUCTION PLAN UNDERMINES PREMIER CLARK’S COMMITMENT TO HEALTHY FAMILIES HEALTHY SCHOOLS INITIATIVES

25 NOVEMBER 2013 – Powell River Trustees are bewildered by BC Ferries’ decision to cut ferry runs Saturday Evening and Sunday Morning between Powell River and Vancouver Island; the very runs that are essential to school children and community youth participating in sports and recreational activities that support healthy lifestyles. The elimination of these runs will decimate community and school sports activities in Powell River. “These cuts will make organized sport and school activities only possible for the wealthy; once again ignoring the needs of some of our most vulnerable children,” says Board Vice-Chair Doug Skinner.

Premier Clark launched the Healthy Families’ initiative explaining the program “is providing BC families with the tools they need to take charge of their own health”. The Saturday evening and Sunday morning runs are tools our community needs to take charge of its own health.

Premier Clark should be commended for initiating Healthy Living performance standards for youth in the Province. In meeting these standards, government expects youth to “advocate for opportunities for self and others within the school and community to participate in regular physical activities in a variety of settings”. The elimination of these runs makes it impossible for Powell River youth to fulfill government’s expectations.

The Minister of Community, Sport and Cultural Development announced supports for aboriginal youth stating, “youth of Aboriginal communities have made it clear access to sports underpins their ongoing health”. Elimination of these ferry runs will limit access for aboriginal youth to sports activities.

Minister Coralee Oakes, discussing the renewal of the B.C. Sports participation program, said “sport brings whole communities together, it bridges geographic and cultural gaps in a way that nothing else can quite do”. We whole-heartily agree with the Minister; the proposed cuts will widen the geographic and cultural gap, weakening our community and opportunities for youth.

Joe Gallagher, CEO of the First Nations Health Society supporting the good work of the B.C Government, stated “from our children to our elders, elite sport to traditional activities, physical activity is fundamental to wellness. We support a range of local,

regional, and provincial efforts that encourage athletes and coaches to reach the highest levels of competitive sport and promote active lifestyles for the whole community”.

As illustrated, the B.C Government has been a leader in health promotion for active lifestyles for youth. The Liberals have invested millions of dollars to promote and support active lifestyles and sport for youth. These ferry cuts do not in any way align with the excellent goals of government and government’s commitment to families, youth and community..

The Powell River Board of Education is acutely aware of budget reductions, restraint and efficiencies as we have been reducing our budget for thirteen years. In fact the elimination of runs will exclude inter school and community sports teams’ ability to compete therefore reducing B.C ferries revenues even further. We understand the need for reductions and propose that BC Ferries work with our community leaders to reduce runs where it makes the most sense for our community, meets BC Ferries requirements for reductions and can support the Liberal government’s commitment to youth and healthy families.

Board of Education
School District 47 (Powell River)

- 30 -

cc:

Honourable Christy Clark, Premier of British Columbia
Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development
Honourable Peter Fassbender, Minister of Education of British Columbia
Honourable Todd Stone, Minister of Transportation and Infrastructure
Mike Corrigan, President & CEO, British Columbia Ferries
Teresa Rezansoff, President, BCSTA
Terry Berting, Board of Directors President, BCCPAC
Dr. W. Cunningham, President, Medical Association of BC
Deb Whitten, Board President, BC School Sports
Christine Bradstock, Executive Director, BC School Sports



SCHOOL DISTRICT No. 69 (QUALICUM)

November 22, 2013

Honourable Peter Fassbender
Minister of Education
PO Box 9045, STN PROV GOVT
Victoria BC V8W 9E2

Dear Minister Fassbender:

RE: Option for Propane Bus Replacement

At its October Board Meeting, the Board of Education of School District 69 (Qualicum) passed a motion requesting that I write to you regarding regular replacement of buses and the option (or lack thereof) of ordering propane vehicles.

In an ongoing effort to identify and take advantage of cost savings our district staff have brought to our attention that, while slightly more costly to initially order a propane bus, the yearly maintenance and fuel savings quickly show a significant savings. For example, a 72-passenger propane bus would cost us \$12,000 over diesel to purchase; however, the operating costs would be \$4000 per year lower. Over the twelve year lifespan of the bus we could realize a \$48,000 saving.

The Ministry of Transportation no longer allows us to purchase a diesel bus and then have it undergo an after-market conversion to propane. We would request that when the Ministry puts out its tender that they include propane buses as an option. Without this option we are prohibited from using propane buses even though they are less costly to run and are better for the environment. We strongly request that the Ministry includes this option for districts that would benefit.

Yours sincerely,

Lynette Kershaw
Board Chair

cc: Rollie Koop, Acting Superintendent of Schools
Erica Bailey, Secretary Treasurer
John Watson, Transportation Manager
All Boards via BCSTA

File: 0530-01



British Columbia
School Trustees
Association

December 3, 2013

Dear Trustees,

Last month I wrote you to provide details about the BC Government's Core Review. This letter provides an update on BCSTA's Core Review Plan as well as a first set of materials for your review. Through the Core Review, the government seeks to ensure that all government programs are operating as efficiently as possible. Your BCSTA Board of Directors considers the review to be a top priority, and one to which Boards of Education – as co-governors of BC's public education system – should pay attention.

In my discussions with Education Minister Peter Fassbender, including the most recent meeting on Nov 20th, I have been encouraged by his continued commitment to collaboration and to the principles of co-governance upon which our relationship is based. The *Protocol of Recognition*, which BCSTA has signed with government, is a foundational document that defines the relationship between the Ministry of Education, Boards of Education, and the BCSTA. This relationship is further defined as a co-governance model, incorporated in the *School Act*, giving both the Ministry and Boards of Education specific and complementary responsibilities.

I think it's important that we are all familiar with these foundational elements that underpin our actions and values as we work together. Attached are two documents that provide more detail:

- Questions and answers about co-governance
- The Protocol of Recognition

I believe we should also ensure our MLAs are aware of our co-governance model, and will be forwarding to them a similar package of information next week. This is a good time to deepen existing dialogue or begin new conversations with our MLAs about our shared leadership roles in education.

I am also chairing a Steering Committee that is developing materials for our Core Review Plan. The members of the Steering Committee include: Directors Valerie Adrian and Jane Kellett; Executive Director Stephen Hansen; Director of Communication Sherri Moore-Arbour; and Communications Consultant Libby Brown.

The Core Review Plan has three distinct but inter-related plans of activity:

- Government Relations
- Member Relations
- Media Relations

We have also completed a study on the economics of Board of Education governance. Its findings will be incorporated into the submission to government, which will be presented early

in 2014. This study will be shared with Boards, when the submission to government is presented.

The theme of our upcoming Academy is *Cultivating Connections*. The program has been designed to help Boards deepen and strengthen connections with their communities. Enhanced community engagement supports our collective preparation for the Core Review, but we are also coming up to an election year - a time when confirming the vital role of Boards of Education and elected trustees is of paramount importance. Every Board and every trustee has its own approach and style when it comes to building relationships and consulting with stakeholders. The Member Relations and Media Relations plans will ensure you have a suite of materials and plans to enhance this work within your communities and support local and provincial media opportunities, including social media.

I look forward to seeing you at Academy later this week and to working with you as we prepare for the Core Review.

Sincerely,

A handwritten signature in dark ink, appearing to read "Teresa Rezansoff", written over a horizontal line.

Teresa Rezansoff

President

BC School Trustees Association



CO-GOVERNANCE QUESTIONS AND ANSWERS

The *Protocol of Recognition* is an agreement that sets out the broad foundations of the working relationship between the Ministry of Education, Boards of Education and BCSTA.

Although the *Protocol of Recognition* does not specifically mention co-governance, its intent was to define the working relationship between the Ministry of Education, Boards of Education, and BCSTA. The questions and answers included here provide insight into the details of the co-governance model.

1. What are the statutory aspects of co-governance?
 - a. Section 93 of the *Constitution Act* gives the Legislature of British Columbia almost complete authority over BC education matters.
 - b. The Legislature of British Columbia delegates its education authority to the Minister of Education and Boards of Education through the School Act.
 - c. The *School Act* (section 85) gives Boards of Education general powers to carry out their functions as defined by the Act. Boards of Education may exercise only those powers granted or implied by the School Act, which may be revoked or added to by the Legislature. Boards of Education do not have autonomy from provincial control.
 - d. The *School Act* is premised on the Ministry of Education and Boards of Education working together to achieve the goals and purposes established for the public school system. They are the two primary statutory entities under the School Act. In that respect, each has governance over their respective areas of responsibility.
 - e. While the Legislature of British Columbia has the authority to alter the governance model for public education, the *School Act* contemplates that the Ministry of Education and Boards of Education will each carry out their statutory responsibilities, and that they will do so in a manner consistent with the goals and objectives which have been established for public education in the province.
 - f. Therefore, the co-governance model has been intentionally incorporated into the *School Act*, giving both the Ministry of Education and Boards of Education specific and complementary responsibilities.
2. What are the electoral/representative aspects of co-governance?
 - a. In effect, there is dual representation of the citizens of the province regarding the delivery of education programs. Citizens elect the Legislative Assembly, which has ultimate authority over provincial education matters. Citizens also express their expectations regarding public education through the election of school trustees to form local Boards of Education.

- b. Citizens therefore expect both the Legislature and Boards of Education to take responsibility for the governance of public education. Further, they expect locally-elected Boards of Education to be the link between their community and the provincial education system; and to be the means to hold the education system accountable.
 - c. Boards of Education are living, accessible models of democracy in action.
 - d. Co-governance improves decision-making. British Columbia's society - and thus, its student population - is diverse, dynamic and complex. Co-governance increases the knowledge on which education decisions are made by allowing local diversity to be reflected and "voiced."
 - e. The co-governance model has a positive impact on citizens' sense of trust and fairness of all levels of government.
3. What does co-governance look like?
- a. The co-governance partnership between the Ministry and Boards of Education does not assume equality in authority, but this does not diminish the value and responsibilities of either partner.
 - b. Co-governance partners accept and respect each other's legitimate roles. They understand that each partner has defined responsibilities, some of which must be carried out without the direct involvement of the other.
 - c. However, a central tenet of co-governance is that partner responsibilities are not mutually exclusive or contradictory. They are interdependent and their successful fulfillment requires mutual understanding and transparent communication.
 - d. As frequently as possible, co-governance partners communicate with one another and seek to work cooperatively.
 - e. Co-governance implies appropriate inclusion in decision-making. This is not to suggest that all governance decisions must be mutually acceptable, or that each partner must have a say in the final decision. It means that there is a practice of involving each other in planning and seeking input prior to decision-making, particularly for decisions that negatively impact the other.
 - f. It is understood that some provincial-level plans and decisions cannot be shared. However, even in these cases preliminary, high-level consideration of partner input should be part of the process.
 - g. Co-governance attempts to reduce surprises and enhance stability. Through formal and informal communication, partners are kept informed of actions that may impact each other.
 - h. Co-governance does not mean that partners cannot express concerns about the other's actions. It does mean that communications are respectful, timely, and partner-to-partner.

- i. Co-governance cannot rely solely on good intentions and informal actions. It must be sustained through formal structures that bring partners together to communicate, plan and renew their mutual goals.
4. What is BCSTA's role in the co-governance relationship?
 - a. BCSTA was founded in 1905 and incorporated by the provincial legislature in 1956 through The *British Columbia School Trustees Association Incorporation Act* (amended 1974 and 2007).
 - b. The mandate of BCSTA as legislated in *British Columbia School Trustees Association Incorporation Act* includes:
 - representing the public interest in public school education;
 - advancing the cause of education in the province and promoting public interest in educational affairs;
 - recommending changes in the School Act and any other Act that may affect the public education system;
 - cooperating and providing liaison with municipal, provincial and federal governments having aims and objectives the same or similar to the Association;
 - promoting efficiency in the carrying out of the duties and exercising of power by Boards of Education.
 - c. The Minister of Education is BCSTA's Honourary President.
 - d. The *Protocol of Recognition* signed by the Province of British Columbia and BCSTA formally recognizes BCSTA as representing its member Boards of Education.
 - e. The *Protocol of Recognition* also stipulates that both parties agree that *whenever possible they will consult with one another and with Boards of Education on new initiatives, and will seek to work cooperatively in the furtherance of public education in the province; and that the Province will notify and consult, where possible, with BCSTA on matters affecting Boards of Education, and in particular, on legislation, regulations, policies, programs, projects and initiatives ...*
 - f. As such, BCSTA has a provincially-legislated role that differentiates it from education-related stakeholder/partner groups.
 - g. The representative role of BCSTA supports and enhances the co-governance relationship between the Ministry of Education and Boards of Education.



British Columbia
School Trustees
Association

PROTOCOL OF RECOGNITION

Between the
THE GOVERNMENT OF BRITISH COLUMBIA
and
THE BRITISH COLUMBIA SCHOOL TRUSTEES ASSOCIATION (BCSTA),
ON BEHALF OF MEMBER BOARDS OF EDUCATION

WHEREAS:

- A. The well-being of British Columbia's economy, culture and society is a function of its education system;
- B. The future of British Columbia and the welfare of its children are of material concern to the parties;
- C. All British Columbians, individually and collectively through their governments, share responsibility for improving and sustaining a public school system that meets the needs of current and future British Columbians;
- D. Cooperation between the Province and boards of education will promote certainty and predictability of cost-effective governance performance, and promote public confidence and sound planning;
- E. The citizens of British Columbia are best served when the relationship between boards of education and the provincial government:
 - harmonizes provincial and board of education policies and programs; and
 - fosters cooperative approaches to matters of mutual interest, based on a common priority for improving student achievement.

THEREFORE:

1. The Province recognizes and acknowledges that boards of education are democratically elected by their constituents to represent the public interest in education by governing school districts in accordance with legislation and reflective of local values and priorities;

2. The Minister recognizes the BCSTA as representing its member boards of education;
3. The BCSTA recognizes the Minister's right to determine public education policy for the province;
4. Both parties agree that, wherever possible, they will consult with one another and with boards of education on new initiatives, and will seek to work cooperatively in the furtherance of public education in the province; and, further,
5. The Province will notify and consult with, where possible:
 - the BCSTA on matters affecting boards of education, and in particular, on legislation, regulations, policies, programs, projects and initiatives; and,
 - individual boards of education on matters affecting them.

ADMINISTRATION:

The lead contacts for administering this Protocol are the Deputy Minister of Education and the Executive Director of the BCSTA.

REVIEW:

The Minister of Education and the President of the BCSTA will review this Protocol every three years, commencing in 2014.

COMMITMENT:

In Witness of an Agreement to adhere to the terms and conditions of this Protocol, the parties have executed this Protocol in _____, British Columbia, this _____ day of _____, 2011.

SIGNED on behalf of the PROVINCE OF BRITISH COLUMBIA:

The Honourable George Abbott, Minister of Education

SIGNED on behalf of the BRITISH COLUMBIA SCHOOL TRUSTEES ASSOCIATION:

Michael McEvoy, President



December 6, 2013

Ref: 170259

Mike Murray, Chair
Board of Education
School District No. 42 (Maple Ridge–Pitt Meadows)
Email: mike_murray@sd42.ca

Dear Mr. Murray:

Thank you for your letter of October 9, 2013, requesting that government provide fully funded wage increases for all board employees. I appreciate you sharing the views of the Maple Ridge–Pitt Meadows Board of Education.

As you know, government is committed to controlling spending to ensure an overall balanced budget for the province. With respect to your comments about exempt staff, as you are aware, the Minister of Finance has directed that compensation for all public sector executives and management be frozen as of September 13, 2012 until further notice. This compensation freeze is one of a number of measures that government is taking to assist in meeting our budgetary targets.

With respect to the recent provincial framework agreement, under the Cooperative Gains Mandate, the wage increase included in the agreement must be funded from savings found within existing school district budgets. I understand this presents challenges for all involved, and as a former trustee, I fully appreciate the difficult choices facing school districts in the current fiscal environment.

Nevertheless, I assure you that I am committed to working with trustees to achieve our shared goal of improving the public education system. To that end, in the 2013/14 school year, the Learning Improvement Fund will provide an additional \$60 million to support complex class composition, and the Framework for Long Term Stability in Education contemplates an additional \$100 million Priority Education Investment Fund in the third year of a long-term collective agreement with teachers.

Sincerely,

Peter Fassbender
Minister



ITEM 2

To: Board of Education

From: Secretary Treasurer
Flavia Coughlan

Re: **ANNUAL ORGANIZATIONAL
MEETING MATTERS**

Date December 11, 2013
(Public Board Meeting)

Decision

1. ANNUAL REPORT OF CHAIRPERSON

RECOMMENDATION:

THAT the Board receive the Annual Report of the Chairperson for information.

To be distributed

2. ELECTION OF BOARD OFFICERS

BACKGROUND/RATIONALE:

In accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson, prior to the commencement of the election, the process for the election of the Board Chairperson and Vice-Chairperson will be approved at the public Board meeting by Board Resolution (Attachment A).

RECOMMENDATION:

THAT the Board approve the Trustee Elections proceedings in accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson.

NOMINATION AND ELECTION PROCEDURE

RECOMMENDATION:

THAT the Board proceed to elect a new Chairperson and Vice-Chairperson in accordance with the attached nomination and election procedure (2915.1).

Attachment

3. REMARKS OF BOARD CHAIRPERSON AND VICE-CHAIRPERSON

SD 42 PROCEDURE: 2915.1

**TRUSTEE ELECTIONS -
CHAIRPERSON and VICE-CHAIRPERSON**

1. NOMINATION

(a) Process Approval

Prior to the commencement of the election, the process for the election of the Board Chairperson and Vice-Chairperson will be approved at the public Board meeting by Board Resolution.

(b) Nomination Procedure

(i) The Chairperson will call for a motion:

THAT the Board proceed to elect a new Chairperson and Vice-Chairperson following the attached nomination and election procedure.

(ii) The Chairperson passes the gavel to the Secretary Treasurer who will Chair the meeting during the election process.

(iii) The Chairperson will call a first time for nominations, for Chairperson for a one year term. A seconder will not be required for nominations.

(iv) Each nominee will be asked whether he/she agrees to stand for election and can speak to the nomination.

(v) The Chairperson will call a second and third time for nominations for Chairperson for a one year term.

(vi) If after three (3) calls, there is only one nominee for the office, and that nominee accepts, the Chairperson declares that person the duly elected Chairperson of the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows), for a one (1) year period ended the next December.

2. ELECTION PROCEDURE

- (a) If more than one person is nominated, the Chair will call on scrutineers to distribute, collect and count the ballots.
- (b) The Chairperson will call for a motion to appoint scrutineers. The motion will read as follows:

THAT _____ and _____ be appointed scrutineers for the election of Board Chairperson and Vice-Chairperson.

- (c) Trustees will vote by secret ballot.
- (d) Scrutineers will report the results of each ballot to the Chairperson of the meeting, who shall announce the Trustee who has received the majority of the votes cast.
- (e) The Trustee receiving the majority of votes cast shall be declared elected. In accordance with *Robert's Rules of Order*, if on the first or subsequent ballots a nominee does not receive a majority, voting for the office with all nominees remaining on the ballots shall continue until a majority vote is obtained for a single candidate.
- (f) The Chair will then call for nominations for Vice-Chairperson of the Board of Education for a one (1) year term and repeat the above process, beginning at Item III.
- (g) If ballots were required, the Chairperson will call for the following motion:

THAT the scrutineers destroy the ballots for the election of either Chairperson or Vice-Chairperson, or both and that the scrutineers are discharged with gratitude.
- (h) The Chairperson will then return the gavel to the newly elected Chairperson who will conduct the balance of the meeting.

RECEIVED: October 10, 2012



ITEM 3

To: Board of Education

From: Chairperson
Mike Murray

Re: **CONFIRMATION OF MINUTES**

Date: December 11, 2013
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the November 27, 2013 Public Board Meeting be approved as circulated.

Attachment

IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Mike Murray
Vice-Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Ken Clarkson
Trustee – Kathy Marshall
Trustee – Dave Rempel

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Flavia Coughlan
Deputy Superintendent – Laurie Meston
Mgr. of Communication/Community Relations – Irena Pochop
Executive Assistant – Karen Yoxall

ABSENT: Trustee – Sarah Nelson

A. OPENING PROCEDURES

Call to Order

The meeting was called to order at 6:00 p.m.
The Chair welcomed and thanked everyone for attending.

Correspondence

- Darrel Ganzert, Chair – SD No. 20 (Kootenay-Columbia)
- Sharel Warrington, Chair – SD No. 57 (Prince George)
- Rob Wood, Deputy Minister, Ministry of Education
- Teresa Rezanoff, President, BCSTA

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Board receive all correspondence for information.

CARRIED

Ordering of Agenda

Moved: Trustee Rempel

Seconded: Trustee Palis

Addition: Trustee Question on BC Hydro rate increases.

THAT the Agenda be ordered as amended.

CARRIED

The Chair opened the floor to others wanting to speak to the Agenda.

B. CONFIRMATION OF MINUTES

1. November 13, 2013 Public Board Meeting Minutes

Moved: Trustee Rempel

Seconded: Trustee Marshall

THAT the Minutes of the November 13, 2013 Public Board Meeting be approved as circulated.

CARRIED

C. PRESENTATIONS/DELEGATIONS**1. International Education – Michael Polan****Moved:** Trustee Rempel**Seconded:** Trustee Palis

Bruce Grady, Darren Rowell and Michael Polan presented information on International Education. Live footage was shown on the type of activities international students participate in. Michael Polan reported on projected revenue and expense, provided a breakdown of international students by country and by grade and listed the short term cultural programs that occur throughout the year. There are currently 88 new international students registered for the 2013/2014 school year and an additional 49 students choosing to extend their stay. Six international students were introduced to the Board and gave short explanations on their experiences here.

THAT the Board the International Education Presentation, for information.

CARRIED**D. CHAIR REPORT****E. DEFERRED ITEMS****F. TRUSTEE MOTIONS****G. CHIEF EXECUTIVE OFFICER'S REPORT****1. Decision Items**

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

- i. Capital Plan Update

Moved: Trustee Rempel**Seconded:** Trustee Marshall

The Secretary Treasurer reported at the advice of the Ministry of Education staff the Building Envelope Remediation Project for Maple Ridge Secondary School has been added to the 2013/2014 Capital Plan. This project is currently in the design phase and it has the potential to be funded in this round of funding.

THAT the Board approve the attached 2013/2014 Capital Plan for submission to the Ministry of Education and that a full five year Capital Plan be submitted after the completion of the School District Strategic Facilities Plan.

CARRIED

- ii. Procedural Bylaw 2-2208 Trustee Remuneration Rescission – First Reading

Moved: Trustee Rempel**Seconded:** Trustee Palis

The Secretary Treasurer reported that as a Board a bylaw is not required for the establishment of Trustee Remuneration, and that the Board Policy Development Committee is recommending to the Board to rescind the existing bylaw and replace it with Policy 2920: Trustees' Remuneration and Procedure 2920.1 Trustees' Remuneration Procedure

THAT the Board rescind Procedural Bylaw 2-2008 Trustee Remuneration and replace with a Board policy and procedure.

IT IS FURTHER RECOMMENDED THAT the Procedural Bylaw 2-2008 Trustee Remuneration be rescinded as read a first time.

CARRIED

1. Information Items

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

H. COMMITTEE BUSINESS

1. Committees of the Whole

- a) 2013 – 2014 Finance
- b) 2013 – 2014 Budget

2. Committee & Advisory Committee Reports

- a) Aboriginal Education
- b) Board Policy Development

- i. Proposed Draft Policy: 2920 Trustees' Remuneration Policy

Moved: Trustee Rempel

Seconded: Trustee Palis

The Secretary Treasurer reported that at the recommendation of the Board Policy Development Committee ("Committee") input is invited from education partners and from the public on Proposed Draft Policy: 2920 Trustees' Remuneration and Proposed Draft Procedure: 2920.1 Trustees' Remuneration. Discussion ensued on amending the wording of the proposed draft policy for better clarity.

THAT the Board receive for information and continuation with the consultation process: Policy 2920 – Trustees' Remuneration and Procedure 2920.1 – Trustees' Remuneration.

CARRIED

- ii. Proposed Draft Policy: 5780: Information Technology and Communication Systems – Appropriate Use Policy

Moved: Trustee Rempel

Seconded: Trustee Carr

The Secretary Treasurer reported that at the recommendation of the Board Policy Development Committee ("Committee") input is invited from education partners and from the public on Proposed Draft Policy: 5780

Information Technology and Communication Systems – Appropriate Use and Proposed Draft Procedure: 5780.1 Social Media Guidelines.

THAT the Board receive for information and continuation with the consultation process: Policy 5780 – Information Technology and Communication Systems – Appropriate Use Policy and Procedure 5780.1 – Social Media Guidelines.

CARRIED

- iii. Proposed Draft Policy: 7210: Workplace Discrimination or Bullying and Harassment Policy

Moved: Trustee Clarkson

Seconded: Trustee Rempel

The Secretary Treasurer reported that at the recommendation of the Board Policy Development Committee (“Committee”) input is invited from education partners and from the public on Proposed Draft Policy: 7210 Workplace Discrimination or Bullying and Harassment, Procedures 7210.1 – Reporting Procedure – Workplace Discrimination or Bullying and Harassment and 7210.2 Investigation Procedure – Workplace Discrimination or Bullying and Harassment.

The Secretary Treasurer explained that this policy is now required by law.

THAT the Board receive for information and continuation with the consultation process: Policy 7210 – Workplace Discrimination or Bullying and Harassment and Procedures 7210.1 – Reporting Procedure – Workplace Discrimination or Bullying and Harassment and 7210.2 Investigation Procedure – Workplace Discrimination or Bullying and Harassment.

CARRIED

- c) District Student Advisory
- d) Education
- e) French Immersion Advisory
- f) Inclusive Education

I. QUESTION PERIOD

Trustee Questions

Trustee Carr asked if the Board should write a letter to BC Hydro explaining the potential impact of the proposed rate increases. The Secretary Treasurer reported that if energy consumption within School District stays at the same level, it will mean an increased cost for School District No. 42 of \$25,000 for 2013/2014 and \$150,000 for 2014/2015. BC Hydro’s Power Smart initiatives can help to offset increased costs. Staff will work with BC Hydro to access funds under the Power Smart program.

Employee Group Questions

Todd Patrick, Vice-President of the Maple Ridge Teachers’ Association questioned Proposed Draft Policy: 2920 Trustees’ Remuneration and Proposed Draft Procedure: 5780 Social Media Guidelines Procedure. It was requested that he submit any feedback in writing.

J. TRUSTEE REPORTS

Joint Parks and Leisure Services

Trustee Palis provided an update on the Grade 5 Active pass and Grade 6 Stay Active Pass.

Municipal Advisory and Accessibility

Trustee Marshall reported that the Committee is in the process of producing a survey to establish what is viewed as a disability in the community.

Ridge Meadows Community Arts Council

Trustee Rempel reported that there are two new members on the Arts Council. At the last meeting, the 10 year statistics were provided, and feedback was given that membership numbers are improving.

K. OTHER BUSINESS

The Superintendent provided an update on the 6 year completion rate for the past 5 years:

2008/2009 - 77%

2009/2010 - 78%

2010/2011 - 79%

2011/2012 - 83%

2012/2013 - 90.7 %

The provincial average is 83.6%.

The Superintendent also provided an update on the 6 year completion rate for Aboriginal students:

2008/2009 - 59%

2009/2010 - 63%

2010/2011 - 62%

2011/2012 - 67%

2012/2013 - 74%

The Provincial average has not yet been published but in 2011/2012 it was 57%.

L. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the meeting of the Board be adjourned at 7:25 p.m.

CARRIED

Mike Murray, Chairperson

Flavia Coughlan, Secretary Treasurer



ITEM 4

To: Board of Education

From: Chairperson

Re: **PROPOSED COMMITTEE
APPOINTMENTS**

Date: December 11, 2013
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Board receive and approve the attached proposed committee appointments for a period of one year commencing December 11, 2013.

Attachment

Board Committee Representatives for 2014

Internal Representation

- | | |
|------------------------------|---|
| 1. Education | S. Carr, S. Nelson, E. Palis (Alt.) |
| 2. Aboriginal Education | S. Carr, S. Nelson, E. Palis (Alt.) |
| 3. Human Resources | |
| a. <u>HR Liaisons</u> | |
| Principals/VPs | D. Rempel |
| MRTA | E. Palis |
| CUPE | K. Clarkson |
| Exempt | S. Nelson |
| 4. Inclusive Education | S. Nelson, K. Clarkson, S. Carr (Alt.) |
| 5. Budget | Committee of the Whole |
| 6. Finance | Committee of the Whole |
| 7. Policy Advisory | M. Murray, S. Carr, F. Coughlan, J. Unwin |
| 8. French Immersion Advisory | S. Nelson, E. Palis, K. Marshall (Alt.) |
| 9. District Student Advisory | All Trustees Alternating |

External Representation

- | | |
|---|--|
| 1. District Parent Advisory Council ("DPAC") | All Trustees Rotating |
| 2. BCSTA Provincial Council | K. Clarkson |
| 3. BCPSEA and BCSTA Bargaining | E. Palis |
| 4. Joint Parks and Leisure Services | M. Murray, D. Rempel, E. Palis, K. Marshall (Alt.) |
| 5. Municipal Advisory Committee
on Accessibility ("MACAI") | K. Marshall, M. Murray (Alt.) |
| 6. Ridge Meadows Community Arts Council | D. Rempel, M. Murray (Alt.) |
| 7. Ridge Meadows Education Foundation | K. Marshall, M. Murray, S. Carr |
| 8. Tzu Chi Foundation | D. Rempel, S. Carr (Alt.), K. Marshall (Alt.) |
| 9. Youth Centre Society | S. Carr, K. Marshall (Alt.) |
| 10. Social Planning Advisory | M. Murray, K. Marshall (Alt.) |

To: Board of Education

From: Superintendent
Jan Unwin

Re: **REPORT ON STUDENT
ACHIEVEMENT**

Date: December 11, 2013
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

Section 22 of the *School Act* includes the following:

“A board must appoint a superintendent of schools for a school district who, under the general direction of the board...,

(b.1) must, on or before December 15 of a school year, prepare and submit to the board a report on student achievement in that district for the previous year.”

Section 79.3 goes on to say:

“On receipt of a report submitted by a superintendent of schools under section 23(1)(b.1), the board must, on approval of the report,

(a) immediately, and in any event no later than January 31 of the school year in which the board receives the report, submit that report to the minister, and

(b) as soon as practicable, make the report available to the public.”

RECOMMENDATION:

THAT the Board approve the Superintendent’s Report on Student Achievement for December 2013 for submission to the Minister of Education no later than January 31, 2014.

To be distributed

**ITEM 6**

To: Board of Education

From: Deputy Superintendent, Laurie Meston

**Re: ONLINE KINDERGARTEN
REGISTRATION**

Date: December 11, 2013
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE:

Every January and February Kindergarten Registration occurs in School District 42 for children who will be 5 years old by December 31st. This is a much anticipated event for many families but has often also been a stressful situation with parents lining up for as much as 48 hours in order to ensure that their child gets into the program or school that they want their child to attend. Parents have long asked us to consider a better way to do kindergarten registration. This year, for the first time parents will be able to register for kindergarten in the comfort of their own home or from any other location where they have access to a computer.

As in previous years there will be three phases to the Kindergarten Registration process.

Phase	Open	Closed
Sibling	Wednesday, January 15, 2014 12:00 pm	Sunday, January 19, 2014 midnight
Choice	Wednesday, January 22, 2014 12:00 pm	Sunday, January 26, 2014 midnight
Regular	Tuesday, February 4, 2014 12:00 pm	Monday, February 10, 2014 midnight

All registration will be online and in accordance with the Registration Acceptance Criteria as approved by the Board at the November 7, 2012 Public Board Meeting:

1. Siblings of students already attending desired elementary school (currently grades K to 6)
2. IN catchment (proof of residence required)
3. IN catchment daycare (proof of daycare in catchment required)
4. OUT of catchment without siblings
5. OUT of district

In order to ensure that all parents/guardians have the ability to access a computer to register:

- All elementary schools will have one or more computers dedicated for online registration.
- The Maple Ridge and the Pitt Meadows Public Libraries will have computer terminals dedicated for kindergarten registration on the first day of each registration period (January 15, January 22, and February 4). Computers will also be available during the remaining registration process.
- Tech support will be available by telephone and a dedicated email address that will be monitored.

- Technicians will be on call to respond to issues as they arise particularly on the first two days of each registration period.
- Early childhood service providers have been contacted and provided with pamphlets/posters, etc. Those providers who have clients who may have difficulties with registration have agreed to provide assistance.
- Consideration for other places where registration could occur are being identified.
- Advertisements will be placed in each of the local papers, the SD42 website, Facebook, Twitter, and included in school newsletters. The link to the kindergarten registration process is user friendly and is located at <http://www.sd42.ca/kindergarten-registration>.
- Parents will be able to test drive the online registration form beginning January 1st, 2014.

We are pleased to be able to offer parents an easier, stress free registration experience. Our hope is that with the implementation plan we have developed, all parents will have an accessible way to register their children.

RECOMMENDATION:

THAT the Board approve the online kindergarten registration process and proposed timeline for kindergarten registration.



ITEM 7

RECORD

2013-2014

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

November 13, 2013

Call to Order
Motion of Exclusion
Ordering of Agenda
Confirmation of Minutes – October 30, 2013
Secretary Treasurer Information Item
Superintendent Information Item
Secretary Treasurer Information Item
Adjournment

Meeting called to order at 3:23 p.m.
Approved
Approved as amended
Approved as circulated
Received for information
Received for Information
Received for Information
Adjourned at 4:18 p.m.