



Wednesday, December 10, 2014  
Time: 4:00 p.m.

## INAUGURAL MEETING OF THE BOARD OF EDUCATION

District Education Office  
22225 Brown Avenue  
Maple Ridge BC V2X 8N6

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### AGENDA

*The most effective way to do it, is to do it. Amelia Earhart*

- A. OPENING PROCEDURES** ITEM 1
1. Call to Order
  2. Approval of Agenda
- B. ANNUAL ORGANIZATIONAL MEETING MATTERS**
1. Election of Board Officers/Nomination and Election Procedure ITEM 2
    - Chairperson of the Board
    - Vice-Chairperson of the Board
  2. Remarks of Newly Elected Board Chairperson and Vice-Chairperson
- C. DECISION ITEMS**
1. Chairperson
    - a. Committee Appointments ITEM 3
- D. ADJOURNMENT**



**ITEM 1**

To: **Board of Education**

From: Secretary Treasurer  
Flavia Coughlan

Re: **OPENING PROCEDURES**

Date: December 10, 2014  
(Inaugural Board Meeting)

**Decision**

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1. *CALL TO ORDER*
  2. *APPROVAL OF AGENDA (Decision Item)*

**RECOMMENDATION:**

**THAT the Agenda be approved as circulated.**



**ITEM 2**

To: **Board of Education**

From: Secretary Treasurer  
Flavia Coughlan

Re: **ANNUAL ORGANIZATIONAL MEETING  
MATTERS**

Date: December 10, 2014  
(Inaugural Board Meeting)

**Information/Decision**

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**1. ELECTION OF BOARD OFFICERS/NOMINATION AND ELECTION PROCEDURE**

**BACKGROUND/RATIONALE:**

In accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson, prior to the commencement of the election, the process for the election of the Board Chairperson and Vice-Chairperson will be approved at the Public Board meeting by Board Resolution (Attachment A).

**RECOMMENDATION:**

**THAT the Board approve the Trustee Elections proceedings in accordance with Procedure 2915.1: Trustee Elections – Chairperson and Vice-Chairperson.**

**RECOMMENDATION:**

**THAT the Board proceed to elect a new Chairperson and Vice-Chairperson in accordance with the attached nomination and election procedure (2915.1).**

Attachment

**2. REMARKS OF NEWLY-ELECTED BOARD CHAIRPERSON AND VICE-CHAIRPERSON**



**SD 42 PROCEDURE: 2915.1**

**TRUSTEE ELECTIONS -  
CHAIRPERSON and VICE-CHAIRPERSON**

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**1. NOMINATION**

(a) Process Approval

Prior to the commencement of the election, the process for the election of the Board Chairperson and Vice-Chairperson will be approved at the public Board meeting by Board Resolution.

(b) Nomination Procedure

(i) The Chairperson will call for a motion:

THAT the Board proceed to elect a new Chairperson and Vice-Chairperson following the attached nomination and election procedure.

(ii) The Chairperson passes the gavel to the Secretary Treasurer who will Chair the meeting during the election process.

(iii) The Chairperson will call a first time for nominations, for Chairperson for a one year term. A seconder will not be required for nominations.

(iv) Each nominee will be asked whether he/she agrees to stand for election and can speak to the nomination.

(v) The Chairperson will call a second and third time for nominations for Chairperson for a one year term.

(vi) If after three (3) calls, there is only one nominee for the office, and that nominee accepts, the Chairperson declares that person the duly elected Chairperson of the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows), for a one (1) year period ended the next December.

## 2. ELECTION PROCEDURE

- (a) If more than one person is nominated, the Chair will call on scrutineers to distribute, collect and count the ballots.
- (b) The Chairperson will call for a motion to appoint scrutineers. The motion will read as follows:

THAT \_\_\_\_\_ and \_\_\_\_\_ be appointed scrutineers for the election of Board Chairperson and Vice-Chairperson.

- (c) Trustees will vote by secret ballot.
- (d) Scrutineers will report the results of each ballot to the Chairperson of the meeting, who shall announce the Trustee who has received the majority of the votes cast.
- (e) The Trustee receiving the majority of votes cast shall be declared elected. In accordance with *Robert's Rules of Order*, if on the first or subsequent ballots a nominee does not receive a majority, voting for the office with all nominees remaining on the ballots shall continue until a majority vote is obtained for a single candidate.
- (f) The Chair will then call for nominations for Vice-Chairperson of the Board of Education for a one (1) year term and repeat the above process, beginning at Item III.
- (g) If ballots were required, the Chairperson will call for the following motion:

THAT the scrutineers destroy the ballots for the election of either Chairperson or Vice-Chairperson, or both and that the scrutineers are discharged with gratitude.

- (h) The Chairperson will then return the gavel to the newly elected Chairperson who will conduct the balance of the meeting.

**RECEIVED: October 10, 2012**



**ITEM 3**

To: **Board of Education**

From: Chairperson

Re: **COMMITTEE APPOINTMENTS**

Date: December 10, 2014  
(Inaugural Board Meeting)

**Decision**

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**RECOMMENDATION:**

**THAT the Board receive and approve the attached proposed committee appointments for a period of one year commencing December 10, 2014.**

To be distributed