

Job Posting: Posting Detail

Posting: C2526-415

Closing Date: 03-Mar-2026

Position	Location	Assignment Type	Hours	Rate of Pay
Carpenter	Maintenance	Time Duration	40.0000	40.7600

Typical Duties/Assignment Description

This is a time duration position until June 30, 2026 or return of incumbent.

This assignment works dayshift and follows a 12 month schedule.

Additional Information/Site Specific Expectations

Performs a variety of carpentry and locksmith tasks to ensure the safety and full use of buildings and facilities.

Education and Experience/Mandatory Qualifications

1. Interprovincial Trades Qualification (TQ) Certificate in Carpentry plus two (2) years experience in a maintenance environment after completion of the TQ.
2. Sufficient physical strength, health and coordination to perform the duties and responsibilities of the job.
3. Demonstrated ability to communicate effectively and harmoniously with staff, students, parents, contractors and outside agencies.
4. Demonstrated ability to work at the level of independence and with the degree of initiative appropriate to the position.
5. A valid B.C. Driver's License.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2526-407

Closing Date: 03-Mar-2026

Position	Location	Assignment Type	Hours	Rate of Pay
Elementary Custodian 2	Edith McDermott Elementary	Continuing	40.0000	29.3300

Typical Duties/Assignment Description

Starting **March 30, 2026**, this assignment works afternoon shift and follows a 12 month schedule.

Additional Information/Site Specific Expectations

Performs a variety of custodial duties to ensure the safety, cleanliness and security of school facilities and grounds.

Supervises custodial staff and orients new custodians.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 10 plus a Building Service Worker Certificate from a recognized college/institution and six (6) months experience or equivalent training and experience in an institutional setting plus three (3) months experience in a supervisory capacity.
- Knowledge of materials, methods and equipment used in custodial work.
- Knowledge of safety procedures related to work performed.
- Sufficient physical strength, health and coordination to perform the duties and responsibilities of the job.
- Demonstrated ability to communicate effectively and harmoniously with staff, students, parents, contractors and visitors.
- Demonstrated ability to work at the level of independence and with the degree of initiative appropriate to the position.
- A valid B.C. driver's license.

Additional Qualifications, Knowledge, Abilities & Skills

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Job Posting: Posting Detail

Posting: C2526-406

Closing Date: 03-Mar-2026

Position	Location	Assignment Type	Hours	Rate of Pay
Custodian	Garibaldi Secondary	Time Duration	40.0000	26.8800

Typical Duties/Assignment Description

This is a time duration starting **March 30, 2026** until December 31, 2026 or return of incumbent. This assignment works afternoon shift and follows a 12 month schedule.

Additional Information/Site Specific Expectations

Performs a variety of custodial duties to ensure the safety, cleanliness and security of school facilities and grounds.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 10 plus a Building Service Worker Certificate from a recognized college/institution or equivalent training and experience in an institutional setting.
- Knowledge of materials, methods and equipment used in custodial work.
- Knowledge of safety procedures related to work performed.
- Sufficient physical strength, health and coordination to perform the duties and responsibilities of the job.
- Demonstrated ability to communicate effectively and harmoniously with staff, students, parents, contractors and visitors.
- Demonstrated ability to work at the level of independence and with the degree of initiative appropriate to the position. A valid B.C. Driver's License.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2526-412

Closing Date: 03-Mar-2026

Position	Location	Assignment Type	Hours	Rate of Pay
Education Assistant	Garibaldi Secondary	Time Duration	14.5000	34.7300
Education Assistant	Blue Mountain Elementary	Time Duration	14.5000	34.7300

Typical Duties/Assignment Description

Effective immediately until June 24, 2026. Weekly schedule is AM at Garibaldi and PM at Blue Mountain, Monday to Friday. The position involves work experience at GSS and a drivers license will be required to support a student doing community based work experience.

The hours per week indicated are while school is in session. Hours at each location may fluctuate dependent on student needs.

The successful applicant to this posting has been advised and understands they are expected to complete the entire duration of the assignment as posted prior to securing a subsequent time duration assignment.

Additional Information/Site Specific Expectations

The Education Assistant as part of a School-Based Team provides support to the classroom teacher(s) in creating inclusive schools and classrooms. The Education Assistant role will vary according to school and student needs as determined by the Principal/Vice-Principal in collaboration with the School Based/Support Team.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 12 plus the Special Education Teaching Assistant program or equivalent plus successful experience working with individuals with special needs.
- Knowledge of behaviour management, conflict resolution and restraining techniques plus a variety of learning strategies and the ability to assist in modifying curriculum to suit individual student's needs.
- May be required to have basic signing at a level appropriate to the Hearing Impaired student.
- Ability to function and communicate effectively as a member of a team in the support of complex programs requiring a high degree of courtesy, discretion and maintenance of confidentiality with a wide variety of school personnel, students and parents.
- Flexibility, patience, stamina, emotional stability and maturity to assist students with a variety of challenges to develop to their maximum potential.
- Sufficient physical strength, health and coordination to perform the duties and responsibilities of the job.
- May be required to have a valid B.C. driver's license.

Additional Qualifications, Knowledge, Abilities & Skills

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Job Posting: Posting Detail

Posting: C2526-411

Closing Date: 03-Mar-2026

Position	Location	Assignment Type	Hours	Rate of Pay
Education Assistant	Edith McDermott Elementary	Time Duration	28.0000	34.7300

Typical Duties/Assignment Description

Effective immediately until June 24, 2026.

The hours per week indicated are while school is in session.

The successful applicant to this posting has been advised and understands they are expected to complete the entire duration of the assignment as posted prior to securing a subsequent time duration assignment.

Additional Information/Site Specific Expectations

The Education Assistant as part of a School-Based Team provides support to the classroom teacher(s) in creating inclusive schools and classrooms. The Education Assistant role will vary according to school and student needs as determined by the Principal/Vice-Principal in collaboration with the School Based/Support Team.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 12 plus the Special Education Teaching Assistant program or equivalent plus successful experience working with individuals with special needs.
- Knowledge of behaviour management, conflict resolution and restraining techniques plus a variety of learning strategies and the ability to assist in modifying curriculum to suit individual student's needs.
- May be required to have basic signing at a level appropriate to the Hearing Impaired student.
- Ability to function and communicate effectively as a member of a team in the support of complex programs requiring a high degree of courtesy, discretion and maintenance of confidentiality with a wide variety of school personnel, students and parents.
- Flexibility, patience, stamina, emotional stability and maturity to assist students with a variety of challenges to develop to their maximum potential.
- Sufficient physical strength, health and coordination to perform the duties and responsibilities of the job.
- May be required to have a valid B.C. driver's license.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail**Posting:** C2526-410**Closing Date:** 03-Mar-2026

Position	Location	Assignment Type	Hours	Rate of Pay
Education Assistant	Albion Elementary	Time Duration	28.0000	34.7300

Typical Duties/Assignment Description

Effective immediately until June 5, 2026; or return of incumbent.

The hours per week indicated are while school is in session.

The successful applicant to this posting has been advised and understands they are expected to complete the entire duration of the assignment as posted prior to securing a subsequent time duration assignment.

Additional Information/Site Specific Expectations

The Education Assistant as part of a School-Based Team provides support to the classroom teacher(s) in creating inclusive schools and classrooms. The Education Assistant role will vary according to school and student needs as determined by the Principal/Vice-Principal in collaboration with the School Based/Support Team.

Education and Experience/Mandatory Qualifications

- Successful completion of Grade 12 plus the Special Education Teaching Assistant program or equivalent plus successful experience working with individuals with special needs.
- Knowledge of behaviour management, conflict resolution and restraining techniques plus a variety of learning strategies and the ability to assist in modifying curriculum to suit individual student's needs.
- May be required to have basic signing at a level appropriate to the Hearing Impaired student.
- Ability to function and communicate effectively as a member of a team in the support of complex programs requiring a high degree of courtesy, discretion and maintenance of confidentiality with a wide variety of school personnel, students and parents.
- Flexibility, patience, stamina, emotional stability and maturity to assist students with a variety of challenges to develop to their maximum potential.
- Sufficient physical strength, health and coordination to perform the duties and responsibilities of the job.
- May be required to have a valid B.C. driver's license.

Additional Qualifications, Knowledge, Abilities & Skills

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Job Posting: Posting Detail

Posting: C2526-413

Closing Date: 03-Mar-2026

Position	Location	Assignment Type	Hours	Rate of Pay
Equipment Operator	Maintenance	Continuing	40.0000	31.6800

Typical Duties/Assignment Description

This assignment works day shift and follows a 12 month schedule.

Additional Information/Site Specific Expectations

Operates all grounds equipment such as trucks (including those over 1 ton), tractors, and self-propelled mowers. Performs operational and daily/weekly/time-based preventative maintenance of equipment, grounds and facilities.

Education and Experience/Mandatory Qualifications

1. Successful completion of Grade 10 plus two (2) years experience in the maintenance of grounds, plant care and grounds-related equipment plus credit courses in turf and grounds maintenance/horticulture or equivalent additional experience.
2. Mechanical ability to the degree required to perform equipment operational and daily/weekly/time-based preventative maintenance.
3. Thorough knowledge of heavy trucks, tractors, and self-propelled mowers as well as the ability to operate powered grounds equipment safely and effectively.
4. Sufficient physical strength, health and coordination to permit the performance of heavy manual work outdoors in all weather.
5. Demonstrated ability to communicate effectively and function harmoniously with staff, students, parents, and visitors.
6. A valid B.C. driver's license.

Additional Qualifications, Knowledge, Abilities & Skills

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Job Posting: Posting Detail**Posting:** C2526-414**Closing Date:** 03-Mar-2026

Position	Location	Assignment Type	Hours	Rate of Pay
Dispatch Coordinator	District Education Office	Time Duration	35.0000	32.0500

Typical Duties/Assignment Description

This is a time duration position starting March 26, 2026 until May 29, 2026; or return of incumbent. This assignment works Monday to Friday 7 am to 3 pm and follows a 12 month schedule.

Additional Information/Site Specific Expectations

Performs a variety of administrative duties in the Human Resources Office with primary responsibility for the operation of the Automated Dispatch System (ADS). This work is often carried out under significant time constraints and involves last minute rescheduling, problem solving, advising schools of any replacement shortages, and offering suggestions/processing re-assignment.

Education and Experience/Mandatory Qualifications

1. Successful completion of Grade 12 with course emphasis on business practices and procedures or equivalent education at a recognized institution.
2. Two (2) years of progressive practical experience in office administration in an educational setting, including a minimum of one-year of in-district experience.
3. Proficiency with office equipment, personal computers and a variety of software packages including word processing, spreadsheets and database applications with keyboard skills at 50 net wpm.
4. Strong organizational skills in order to respond to and prioritize high volumes of work efficiently and effectively, with the ability to maintain composure under pressure.
5. Excellent customer service skills with the demonstrated ability to communicate effectively and harmoniously with staff, students, parents, outside agencies and visitors.
6. Demonstrated ability to work at the level of independence and with the degree of initiative appropriate to the position.

Additional Qualifications, Knowledge, Abilities & Skills

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