

Job Posting: Posting Detail

Posting: C2223-217

Closing Date: 27-Sep-2022

Position	Location	Assignment Type	Hours	Rate of Pay
Education Assistant	Davie Jones Elementary	Time Duration	28.0000	30.3500

Typical Duties/Assignment Description

Effective immediately until December 16, 2022; or return of incumbent.

The hours per week indicated are while school is in session.

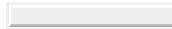
The successful applicant to this posting has been advised and understands they are expected to complete the entire duration of the assignment as posted prior to securing a subsequent time duration assignment.

Additional Information/Site Specific Expectations

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page. The link to the JOB DESCRIPTION LIST can be found in the left column.

Education and Experience/Mandatory Qualifications

Additional Qualifications, Knowledge, Abilities & Skills



Job Posting: Posting Detail

Posting: C2223-218

Closing Date: 27-Sep-2022

Position	Location	Assignment Type	Hours	Rate of Pay
Education Assistant	Golden Ears Elementary	Time Duration	28.0000	30.3500

Typical Duties/Assignment Description

Effective immediately until November 4, 2022.

This position will be supporting the transition of Kindergarten students into school.

The hours per week indicated are while school is in session.

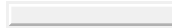
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Education and Experience/Mandatory Qualifications

Additional Qualifications, Knowledge, Abilities & Skills



Job Posting: Posting Detail

Posting: C2223-219

Closing Date: 27-Sep-2022

Position	Location	Assignment Type	Hours	Rate of Pay
Education Assistant	Blue Mountain Elementary	Continuing	28.0000	30.3500

Typical Duties/Assignment Description

Effective immediately.

This assignment may be subject to LIFtUP time of 2 hours/week or the Service Improvement Allocation of a half hour/week for general supervision of students before and/or after school.

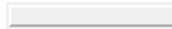
The hours per week indicated are while school is in session.

Additional Information/Site Specific Expectations

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Education and Experience/Mandatory Qualifications

Additional Qualifications, Knowledge, Abilities & Skills



Job Posting: Posting Detail

Posting: C2223-221

Closing Date: 27-Sep-2022

Position	Location	Assignment Type	Hours	Rate of Pay
Senior Contract Administrator	Purchasing (Auth Loc)	Continuing	35.0000	30.3500

Typical Duties/Assignment Description

Effective as soon as possible this 12 month position reports to the Purchasing Manager, responsible for establishing, maintaining and monitoring procurement strategies and vendor contracts in support of the District's supply and procurement requirements and in compliance with District policies and best practices. Requirements are:

- Successful completion of Grade 12 plus a Supply Chain Management Professional (SCMP) Designation.
- A minimum of five (5) years' experience in the field of high-volume purchasing, contracts and acquisition, preferably in the public sector.
- Experience in issuing and awarding competitive procurements, report writing and contract negotiation and preparation.
- Knowledge of supply sources, transportation, market conditions and vendor performance.

Additional Information/Site Specific Expectations

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Education and Experience/Mandatory Qualifications

Additional Qualifications, Knowledge, Abilities & Skills

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