

Job Posting: Posting Detail

Posting: C2425-085

Closing Date: 06-Aug-2024

Position	Location	Assignment Type	Hours	Rate of Pay
H.V.A.C Mechanic	Maintenance	Continuing	40.0000	40.7600

Typical Duties/Assignment Description

Effective September 1, 2024.

Additional Information/Site Specific Expectations

- Performs maintenance on the heating, ventilation and air conditioning systems of the plant to ensure the safety and full use of buildings and facilities.
- Maintains, installs, repairs and tests a variety of heating, ventilating and air conditioning systems. Repairs and calibrates pneumatic and electronic controls and thermostats.
- Lays out, reads and interprets plans, drawings and specifications of district buildings and facilities in accordance with appropriate by-laws and codes.
- Estimates time, materials and equipment needed to complete work assignments.
- Orders supplies and equipment as authorized.
- Inspects facilities on a regular basis for the purpose of preventive maintenance.
- Repairs and maintains equipment.
- Performs capital works projects as assigned.
- Reports unsafe conditions and faulty equipment to the Supervisor.
- Maintains records related to work performed.
- May be required to show subordinate workers how to use tools in a safe manner.
- Performs other assigned comparable duties which are within the scope of knowledge, skills and abilities required by this position.

Education and Experience/Mandatory Qualifications

Trades Qualification (TQ) Certificate in Refrigeration, Plumbing or heating supplemented by controls Maintenance training plus two (2) years experience in a maintenance environment after completion of the TQ including servicing DDC controlled HVAC systems and instrumentation experience.

A Gas fitter Class "B" Contractor's License.

Working knowledge of computer operation and software applications related to work performed.

Sufficient physical strength, health and coordination to perform the duties and responsibilities of the job.

Demonstrated ability to communicate effectively and harmoniously with staff, students, parents, contractors and outside agencies.

Demonstrated ability to work at the level of independence and with the degree of initiative appropriate to the position.

A valid BC driver's license.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2425-116

Closing Date: 06-Aug-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Computer/Network Technician	District Education Office	Time Duration	40.0000	35.8500

Typical Duties/Assignment Description

This is a time duration position until June 30, 2025; or return of incumbent. This assignment follows a 12 month schedule.

Additional Information/Site Specific Expectations

The Computer/Network Technician reports to the Manager of Information Technology and works closely with other Computer/Network Technicians and Systems Analysts. This position performs technical hands-on work investigating, analyzing, assisting and completing the repair and maintenance of district computers and networking equipment.

Education and Experience/Mandatory Qualifications

1. A diploma in Computer Sciences/Information Systems and two years experience in the following key areas: managing servers running various operating systems including Microsoft Windows and Macintosh; operating various backup software products; various end user applications; designing and writing software scripts to automate routine tasks and simplify system administration; network protocols and networking equipment. Other equivalent combinations of relevant coursework and experience may be considered.
2. Successful completion of the Apple Certified Mac Technician (ACMT) credential with successful completion of Desktop Hardware, Portable Hardware, Operating Systems tests, and ITIL Foundations training.
3. Microsoft Certified Systems Engineer (MCSE) preferred.
4. Demonstrated ability to problem solve.
5. Demonstrated ability to communicate effectively and harmoniously with staff, students, parents, contractors and outside agencies.
6. Demonstrated ability to assist or deliver presentations and/or training to District staff.
7. Demonstrated ability to work at the level of independence and with the degree of initiative appropriate to the position, combined with demonstrated team work skills.
8. Sufficient physical strength, health and coordination to handle and transport computer equipment and supplies.
9. A valid B.C. Driver's license.

Additional Qualifications, Knowledge, Abilities & Skills

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