

Job Posting: Posting Detail

Posting: C2324-326

Closing Date: 09-Apr-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Lunch Hour Supervisor	Blue Mountain Elementary	Time Duration	5.0000	24.0700

Typical Duties/Assignment Description

Effective immediately until March 15, 2024; or return of incumbent.

The hours per week indicated are while school is in session.

The successful applicant to this posting has been advised and understands they are expected to complete the entire duration of the assignment as posted prior to securing a subsequent time duration assignment.

Additional Information/Site Specific Expectations

Patrols school and grounds and supervises students during lunch hour, having awareness of conduct guidelines and student safety plans.

Education and Experience/Mandatory Qualifications

Successful completion of Grade 10 or an equivalent combination of education and experience.

Basic First Aid training is an asset.

Must enjoy working with school aged students grades K - 12 and be able to monitor them in a respectful and direct manner. Previous experience working with children and teenagers.

Demonstrated ability to communicate effectively with staff, students, parents and visitors and to function harmoniously in a school environment.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.

Job Posting: Posting Detail

Posting: C2324-355

Closing Date: 09-Apr-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Transcriber (TYPEWELL)	Learning Services	Continuing	25.0000	28.4800

Typical Duties/Assignment Description

Effective immediately.

This position requires the incumbent to use TypeWell to transcribe for students with hearing loss by converting spoken language into text in a "meaning-to-meaning" format. This process is done by using TypeWell software on a laptop computer which is simultaneously viewed by the students on an iPad.

The successful incumbent, who must be assessed as easy-to-speechread, will be involved with captioning all media as well as providing transcription services in intermediate and secondary classes, and school sponsored extra-curricular events for students who need real-time access to auditory information and a complete set of notes.

The district will cover the course costs for the incumbent who is successful in meeting both the position qualifications and the prescreening criteria for TypeWell (which includes screening tests for grammar, listening skills, and typing speed (*minimum 60 words per minute no errors*), **only upon the successful completion of the online TypeWell training**. The training itself requires an intensive 6-12 week part time commitment outside of work hours.

Additional information can be viewed at both: <https://typewell.com/transcriber-training/>

http://www.bcit.ca/files/pcas/pdf/transcriber_trainee_selection.pdf

Additional Information/Site Specific Expectations

Under the supervision of the Administration of Learning Services and the direction of the teachers of the Deaf and hard of hearing, provides captioning and transcription services to support students with hearing loss to enable full access to their instruction.

Education and Experience/Mandatory Qualifications

Successful completion of Grade 12 plus completion of TypeWell Transcriber training (transcription for Deaf and hard of hearing) combined with 3-months of experience and typing skills of 60 wpm without errors.

Excellent listening skills and strong short-term memory.

Proficiency with laptop computers, internet, Microsoft Office and video editing applications.

Excellent oral and written English skills including grammar, vocabulary, spelling, and sentence structure and be screened for and assessed as "easy-to-speechread."

Demonstrated ability to listen attentively for detail and re-state quickly and accurately. Ability to maintain focus and concentration on information processing for extended periods of time.

Awareness and understanding of educational and cross-cultural issues related to students who are Deaf or hard of hearing.

Ability to function and communicate as a member of a team in the support of academic programs requiring a high degree of courtesy, discretion and confidentiality.

Valid BC Driver's License.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page. The link to the JOB DESCRIPTION LIST can be found in the left column.

Job Posting: Posting Detail

Posting: C2324-369

Closing Date: 09-Apr-2024

Position	Location	Assignment Type	Hours	Rate of Pay
Child & Youth Care Worker	Highland Park Elementary	Time Duration	28.0000	32.4100

Typical Duties/Assignment Description

Effective immediately until June 25, 2024; or return of incumbent.

The hours per week indicated are while school is in session.

The successful applicant to this posting has been advised and understands they are expected to complete the entire duration of the assignment as posted prior to securing a subsequent time duration assignment.

Additional Information/Site Specific Expectations

As part of a multi-disciplinary team, will assist with the implementation of universal, targeted, and intensive supports to foster social/emotional learning within school communities. This work is performed in collaboration with the school-based team, under the direction of the counsellor, support teacher and/or classroom teacher, and under the supervision of the site-based administrator. Works with students individually or in groups during and/or outside school hours, on school premises, in students' home and in the community, as determined by their site-based supervisor. The job will vary according to the school context and needs of the environment.

Education and Experience/Mandatory Qualifications

Successful completion of Grade 12 plus completion of the Child/Youth Care Worker Diploma program or equivalent experience.

Six (6) months of practical experience working directly with at-risk students preferably in a school setting.

Ability to work harmoniously as a member of a multi-disciplinary team.

Ability to work without direct supervision and to communicate effectively within a work environment requiring a high degree of courtesy, tact and maintenance of confidentiality.

Conflict resolution training combined with the ability to coach and support the development of life skills.

Ability to intervene and diffuse potentially dangerous situations in line with District protocols, requiring successful completion of the Non-Violent Crisis Intervention training.

Current knowledge of applicable social service agencies, programs, and school and community resources.

A valid BC driver's license.

Additional Qualifications, Knowledge, Abilities & Skills

Please reference the full job description for specific qualifications and additional position-related information. All current job descriptions can be found on the staff intranet site inside.sd42.ca under the Business Function HUMAN RESOURCES tab at the top of the page.