



PUBLIC MINUTES OF THE
BOARD OF EDUCATION MEETING
Wednesday, September 12, 2012 (6:00 PM)
Thomas Haney Secondary School – Room 2031

IN ATTENDANCE:

BOARD MEMBERS:

Board Chairperson – Mike Murray
Vice-Chairperson – Eleanor Palis
Trustee – Susan Carr
Trustee – Ken Clarkson
Trustee – Kathy Marshall
Trustee – Sarah Nelson
Trustee – Dave Rempel

STAFF:

Superintendent – Jan Unwin
Secretary Treasurer – Flavia Coughlan
Interim Secretary Treasurer – Wayne Jefferson
Deputy Superintendent – Laurie Meston
Mgr. of Communications/Community Relations – Irena Pochop
Executive Assistant – Tracy Orobko

A. OPENING PROCEDURES

Call to Order

The meeting was called to order at 6:00 p.m.

1. **Correspondence**

- George Abbott, Honourable Minister – Ministry of Education
- Mel Joy, Chairperson – School District No. 8 (Kootenay Lake)

Moved: Trustee Rempel

Seconded: Trustee Clarkson

THAT the Board receive all correspondence for information

CARRIED

2. **Ordering of Agenda**

Additions:

Trustee Reports - Notification from British Columbia School Trustees' Association
Superintendent Information Item: Verbal enrollment update

Moved: Trustee Rempel

Seconded: Trustee Nelson

THAT the Agenda be ordered as amended.

CARRIED

The Chair opened the floor to others wanting to speak to the Agenda.

B. CONFIRMATION OF MINUTES

1. **June 27, 2012 Public Board Meeting Minutes**

Moved: Trustee Rempel

Seconded: Trustee Carr

THAT the Minutes of the June 27, 2012 Public Board Meeting be approved as circulated.

CARRIED

The Superintendent introduced the newly appointed Secretary Treasurer to the audience.

C. PRESENTATIONS

Craig Mitchell, District Mentoring/Helping Teacher – Mentorship Program

Mr. Mitchell provided a PowerPoint presentation: “Mentoring 2012 to 2015: The 4 C’s”: commitment, commonly shared experiences, communication and celebration with a vision of district-wide mentorship - sharing, training and retaining employees. The vision includes establishing a “new teachers network” through workshops/drop-ins/weekly website videos and feedback supporting a ‘thrive vs. survive’ concept. Through collaborative efforts of teachers, principals and program coordinators, new teachers are connected with a mentor teacher and/or experienced colleagues who offer support and guidance.

D. DELEGATIONS

E. CHAIR REPORT

The Board Chair introduced the new Secretary Treasurer, Flavia Coughlan and thanked Wayne Jefferson for his role over the past four years. Mr. Jefferson thanked the Board for the continued opportunity to flourish. The Superintendent and Trustees expressed their gratitude and respect for the changes made in the School District all the while keeping people in mind. He will remain a colleague and friend.

The Superintendent announced the ratification of the Secretary Treasurer earlier today; Mr. Jefferson’s role will continue as support to the new Secretary Treasurer and to continue with the Board’s policy work.

F. DEFERRED ITEMS

G. TRUSTEE MOTIONS

H. CHIEF EXECUTIVE OFFICER’S REPORT

1. Decision Items

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

Audited Financial Statements June 30, 2012 and School District No. 42 Business Company

The interim Secretary Treasurer, Wayne Jefferson, introduced Donna Diskos, Partner, Grant Thornton who confirmed their appointment as an independent organization presenting the Financial Statements. Ms. Diskos spoke to the Auditor’s Report attached to the Financial Statements where no limitations were set with respect to the scope of the audit process. Grant Thornton met with management and the Board regarding results of the audit. This year was the smoothest audit process and appreciation was shown to staff and Wayne Jefferson for the years they have worked together attributing to Mr. Jefferson’s role the continued financial improvement of the School District.

Moved: Trustee Rempel

Seconded: Trustee Marshall

THAT the Board approve the audited Financial Statements for the School District and School District No. 42 Business Company for the year ending June 30, 2012 for submission to the Ministry of Education.

CARRIED

Board Policy Development Committee Recommended Changes – Governance Modeling

The Interim Secretary-Treasurer reviewed the policy development process including the value of reviewing for currency and relevancy. Draft policies are created by the Board Policy Development Committee; reviewed by stakeholders, special interest/partner groups for feedback; returned to the committee and brought to the Board for approval to go on the website seeking greater public feedback. The final draft policy then returns to the Board for final approval.

Moved: Trustee Clarkson

Seconded: Trustee Carr

THAT the Board rescind Procedural Bylaw: September 22, 2009 and replace with a Board policy.

IT IS FURTHER RECOMMENDED THAT the attached Procedural Bylaw, September 22, 2009, be rescinded as read a first time.

Trustee Rempel exited the meeting at 6:51 p.m.

The Chair called for a vote.

CARRIED

Board Policies 2320, 2400, 2915, and 2918 – Replacements for Procedural Bylaw – September 22, 2009

Moved: Trustee Marshall

Seconded: Trustee Palis

THAT the Board receive Policy 2400 – School Board Meeting Proceedings for review.

THAT the Board Policy Development Committee recommends the following policies be received by the Board for continuation with the consultation process:

2320 – Board Committee and Trustee Representation

2400 – School Board Meeting Proceedings

2915 – Board Chairperson: Elections, Roles, Responsibilities

2918 – Vice-Chairperson: Elections, Roles, Responsibilities

Trustee Rempel joined the meeting at 6:53 p.m.

CARRIED (Trustee Rempel abstained)

Board Policies: 9510 , 10510 and 10540

Moved: Trustee Clarkson

Seconded: Trustee Carr

THAT the Board Policy Development recommends policies 9510, 10510, and 10540 as presented to the committee at its May 30, 2012 meeting, be received by the Board for continuation with the consultation process.

CARRIED (Trustee Rempel abstained)

Board Policy Approval 4435, 5401, 5701, 6600

Moved: Trustee Clarkson

Seconded: Trustee Carr

THAT the Board approve policies 4435, 5401, 5701 and 6600 for implementation; and

THAT the attached procedures 4435.1, 5401.1, 5701.1 and 5702.2 be received for information.

CARRIED (Trustee Rempel abstained)

Board Policy Development Committee Recommended Policies for Rescinding

Moved: Trustee Carr

Seconded: Trustee Marshall

THAT the Board rescind policies JI: Student Awards, Scholarships and Recognition for Accomplishment; EEAE: Student Transportation – Private, District Owned and Leased Vehicles; EEB: Student Transportation Services (District Owned Buses); EEBB: School Bus Responsibilities (District Owned Buses); EH: Disposal and Retention of Documents; and FF: Naming New Facilities.

CARRIED (Trustee Rempel abstained)

The Superintendent clarified changes to the School District website. One tab contains all adopted policies, “SD42 Policy Manual”; the other tab is for existing policies currently under review, “Policies Under Review”.

2. Information Items

a) Superintendent of Schools

The Superintendent provided an enrolment report commenting the School District is down approximately 73 students at the elementary level (not kindergarten). The Superintendent provided statistics of numbers for schools and will be conducting an analysis of reasoning which will be brought back to a future meeting.

Discussion ensued on the proactive approach by educators at Davie Jones Elementary where teachers collaborated to create a unique learning experience for boys.

b) Deputy Superintendent

c) Secretary Treasurer

I. COMMITTEE BUSINESS

J. QUESTION PERIOD

K. TRUSTEE REPORTS

BC School Trustees’ Association Provincial Council. Trustee Clarkson reported on an upcoming meeting in October. Motions are due by September 19th. Last year, BCSTA adopted a new policy book. When a motion is produced it must state where it fits in within bylaw/policy and questions were raised if all School Boards should consider that process. The Chair called for motions. Hearing none, the Chair continued with expression of his impression of the AGM. Trustee Clarkson confirmed that BCSTA will provide an update as to the result of motions passed at the AGM. The Chair would welcome a future report.

Joint Parks and Leisure Services. The committee will be meeting tomorrow.

Ridge Meadows Arts Council. The committee met on September 10. The President’s report included Board evaluation; Financial Statements; Executive Director’s report, Arts Angels and Youth Audience Performance series.

Good News Items

The Board provided birthday wishes to Ms. Coughlan.

Efforts made by the staff at Maple Ridge Secondary School regarding traffic control due to construction has been great.

Appreciation of a donation of 160 backpacks by Staples; school supply donations by Perry Bateson’s Yuen’s Family Martial Arts and Tzu Chi Foundation’s kids’ camps were acknowledged.

L. OTHER BUSINESS

Location of the September 26th and October 10th Public Board meetings will be announced on the website and partner groups will be notified accordingly.

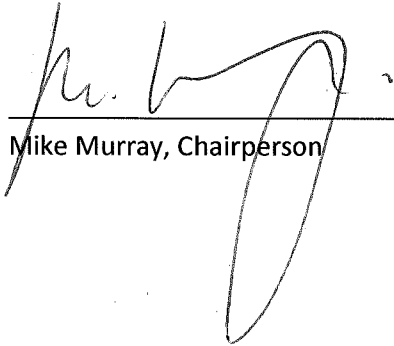
M. ADJOURNMENT

Moved: Trustee Rempel

Seconded: Trustee Palis

THAT the meeting of the Board be adjourned at 7:25 p.m.

CARRIED



Mike Murray, Chairperson



Flavia Coughlan, Secretary Treasurer