



PUBLIC MINUTES OF THE  
BOARD OF EDUCATION MEETING  
**Wednesday, November 7, 2012 (6:00 PM)**  
**DEO Board Room**

**IN ATTENDANCE:**

**BOARD MEMBERS:**

Board Chairperson – Mike Murray  
Vice-Chairperson – *absent*  
Trustee – Susan Carr  
Trustee – Ken Clarkson  
Trustee – Kathy Marshall  
Trustee – Sarah Nelson  
Trustee – Dave Rempel

**STAFF:**

Superintendent – Jan Unwin  
Secretary Treasurer – Flavia Coughlan  
Deputy Superintendent – Laurie Meston  
Mgr. of Communications/Community Relations – Irena Pochop  
Executive Assistant – Tracy Orobko

**ABSENT:**

Trustee – Eleanor Palis

**A. OPENING PROCEDURES**

**Call to Order**

The meeting was called to order at 6:00 p.m.

The Chair welcomed and thanked everyone for attending.

1. **Correspondence**

- Richmond School District No. 38 – (Oct. 16, 2012) Subject: *Richmond Brief*
- Jamie Brennan, Chairperson – School District No. 68 (Nanaimo-Ladysmith)  
- (Oct. 29, 2012) Subject: *\$10/day/Child Care*
- Don McRae, Honourable Minister – Ministry of Education - (Oct. 30, 2012) Subject: *Aboriginal Education*

**Moved:** Trustee Rempel

**Seconded:** Trustee Carr

THAT the Board receive all correspondence for information

**CARRIED**

2. **Ordering of Agenda**

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT the Agenda be ordered as circulated.

**CARRIED**

The Chair opened the floor to others wanting to speak to the Agenda.

**B. CONFIRMATION OF MINUTES**

1. **October 24, 2012 Public Board Meeting Minutes**

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT the Minutes of the October 24, 2012 Public Board Meeting be approved as circulated.

**CARRIED**

## C. PRESENTATIONS

### Halia Hirniak, District Helping Teacher-Librarian – Bookfest

Halia Hirniak, Lucinda Tooker and Rosalee Passmore, Teacher-Librarians, attended the meeting in fictional character costumes promoting the upcoming Bookfest on November 26, 2012.

Vancouver Author, Dan Bar-el "*Things are Looking Grim, Jill*" and "*Things are Looking Up, Jack*", will be in attendance at The Act and the Gregg Moore Youth Centre. Mr. Bar-el will also be making appearances at schools the following day.

Ms. Tooker was pleased to announce the BC Teacher Librarians' Association local chapter have volunteered to host the annual BCTLA conference on the Provincial Professional day on October 25, 2013. It is expected there will be 300 participants and the group is in the process of organizing venues, speakers and presenters.

The Superintendent commended and thanked all Teacher-Librarians on behalf of the students and colleagues for their passion and dedication.

**Moved:** Trustee Rempel

**Seconded:** Trustee Marshall

THAT the Board receive Halia Hirniak, District Helping Teacher-Librarian's Bookfest presentation for information.

**CARRIED**

## D. DELEGATIONS

## E. CHAIR REPORT

## F. DEFERRED ITEMS

## G. TRUSTEE MOTIONS

## H. CHIEF EXECUTIVE OFFICER'S REPORT

### 1. Decision Items

#### a) Superintendent of Schools

#### Registration Acceptance Criteria

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT the Board approve the attached Acceptance Criteria for January 1, 2013.

**CURRENT:**

### **Acceptance Criteria for Prioritizing Placements for All Registrations**

1. IN catchment with siblings already attending catchment school (proof of residency required  
OR displaced catchment siblings on district list)
2. IN catchment (proof of residence required)
3. OUT of catchment with siblings
4. IN catchment daycare
5. OUT of catchment without siblings
6. OUT of district with siblings
7. OUT of district without siblings

---

**PROPOSED BEGINNING JANUARY 1, 2013:**

**Acceptance Criteria for Prioritizing Placements for All Registrations**

1. Siblings of students already attending desired elementary school (currently grades K to 6)
2. IN catchment (proof of residence required)
3. IN catchment daycare (proof of daycare in catchment required)
4. OUT of catchment without siblings
5. OUT of district

**CARRIED**

- b) Deputy Superintendent
- c) Secretary Treasurer

School District No. 42 Business Company

**Moved:** Trustee Rempel

**Seconded:** Trustee Carr

1. THAT the Board approve the audited financial statements for the School District No. 42 Business Company for the year ending June 30, 2012 for submission to the Ministry of Education.

**CARRIED**

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

2. THAT Bylaw #1 – 2012/2013 be given three (3) readings at this meeting (vote must be unanimous).

**CARRIED**

**BYLAW RECOMMENDATION:**

**Moved:** Trustee Carr

**Seconded:** Trustee Clarkson

1. THAT Bylaw #1 – 2012/2013 be approved as read a first time.
2. THAT Bylaw #1 – 2012/2013 be approved as read a second time.
3. THAT Bylaw #1 – 2012/2013 be approved as read a third time and finally adopted.

**CARRIED**

Borrowing Resolution

**Moved:** Trustee Rempel

**Seconded:** Trustee Clarkson

THAT in accordance with Section 139 of the *School Act* and School Regulation section 10 the Board of Education of School District No. 42 be authorized to borrow an amount not to exceed \$6,500,000. Of which \$2,500,000 as fluctuating, revolving basis as required by way of a temporary operating loan and additional funds of \$4,000,000 at any time to meet current operating expenditures of the Board, such sums to be repaid within six months of the borrowing date, and that both the Secretary Treasurer and the Assistant Secretary Treasurer, or either of these and the Superintendent of Schools, be authorized to execute notes in this regard.

**CARRIED**

---

## 2. Information Items

### a) Superintendent of Schools

#### Kindergarten Online Registration

The Superintendent reported that although there was anticipation of rolling the online registration out this November and the School District was hoping to avoid line-ups for registration, staff felt strongly it should take more time to practice, advertise and promote the initiative; discussion ensued on daycare notification and Environmental school registration whereby it is an “informed registration” process from both sides which includes an interview process.

**Moved:** Trustee Rempel

**Seconded:** Trustee Carr

THAT the Board receive the Superintendent’s Online Kindergarten Registration report for information.

**CARRIED**

### b) Deputy Superintendent

The Deputy Superintendent referred to the report included with the Agenda. The School District enrolment is down a total of 398 full time equivalent students overall (secondary and elementary).

#### Elementary

Down a total of 96 students

#### Secondary

Down a total of 302 students

Discussion ensued regarding funding protection and usage of reserve funds to address enrolment related cost pressures. The 2012/2013 budget will be amended by the Board in February 2013.

The Deputy Superintendent provided Special Education facts: There is an increase of 36 level 2 students in Special Education. Of the 36 students, 29 are kindergarten-aged.

In contrast, the School District has experienced an increase in enrolment for students with special needs. The implementation of Full-Day Kindergarten has significantly increased the need for support for kindergarten students with special needs. The Ministry of Education is aware. Discussions are occurring at the Ministry level as to how to deliver a new form of funding.

**Moved:** Trustee Rempel

**Seconded:** Trustee Marshall

THAT the Board receive the Deputy Superintendent’s Enrollment Report for information.

**CARRIED**

**Moved:** Trustee Clarkson

**Seconded:** Trustee Marshall

THAT the Board write a letter to the Ministry of Education regarding education funding and special needs students.

**CARRIED**

It was agreed to copy the letter to all stakeholders accordingly. The Chair requested the Secretary Treasurer write the letter due to the sensitivity.

### c) Secretary Treasurer

---

**I. COMMITTEE BUSINESS**

**J. QUESTION PERIOD**

MRTA President, George Serra, asked if the SD42 Business Company has been dissolved to which it was confirmed affirmative.

**K. TRUSTEE REPORTS**

BCSTA Provincial Council. Trustee Clarkson provided an update on his recent attendance at the Provincial Council meetings. Deputy Min. Gorman spoke about: The BC Education Plan - theme for change; declining level of student/teacher engagement; the reporting system and innovations for communicating student learning; changes to the graduation program; special education and intervention focus; the need to invest in Administrators; problems in upgrading bandwidth; goals to increase the number of students going into trades; the Ministry bringing collective bargaining matters to cabinet (BCSTA is communicating); original capital announcements expected - may not be made. Discussion also occurred regarding a new program to replace BCeSIS and BCSTAs development of an election campaign with a goal to raise the profile of School Boards.

District Parent Advisory Council. Trustee Carr reported on the recent successful DPAC meeting. Highlights included an effective PowerPoint by the Secretary Treasurer on how funding works and it was suggested it be brought to an upcoming Board Work Days. A suggestion was made to post it to the website. PAC representatives exchanged playground building information; Trustee Marshall will attend the next DPAC meeting on December 6 at the MRTA office. All Trustees were encouraged to attend.

Social Planning Advisory. Trustee Nelson will circulate the Minutes.

Good News Items

Trustee Carr praised the student-led Remembrance Day ceremonies.

Vancity is offering upcoming Financial Literacy sessions which will be advertised in the newspapers. Registration can be made at Riverside Centre.

**L. OTHER BUSINESS**

The next Board Work Day is scheduled for November 21<sup>st</sup>. An Agenda will be sent out in due course.

A reminder was made of the upcoming BC School Superintendents' and BC School Trustees' Association conference next week in Vancouver.

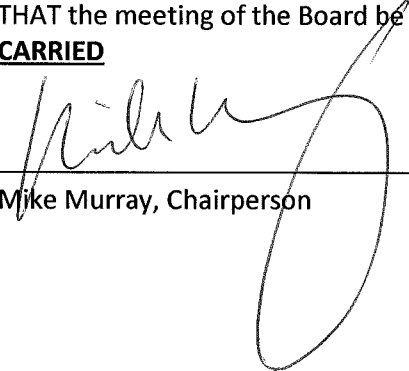
**M. ADJOURNMENT**

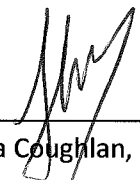
**Moved:** Trustee Rempel

**Seconded:** Trustee Carr

THAT the meeting of the Board be adjourned at 7:19 p.m.

**CARRIED**

  
\_\_\_\_\_  
Mike Murray, Chairperson

  
\_\_\_\_\_  
Flavia Coughlan, Secretary Treasurer